The University of Fiji

(An Entity of Arya Pratinidhi Sabha of Fiji)

QAA GLOBAL
Institution accredited
The University of Fiji
Valid 03/2023 - 03/2028



HANDBOOK AND CALENDAR













2026

Future Ready

IMPORTANT NOTICE

The information contained in this Handbook and Calendar is correct at the time of publication. All regulations, policies, and procedures printed in this Handbook and Calendar supersede those in any previous publications unless specifically stated otherwise.

The University reserves the right to change its regulations, policies, procedures, programmes, courses, and any other contents of this Handbook and Calendar at any point in time.

Graduating students will have their eligibility for conferment or award of a qualification assessed on the basis of the relevant regulations stated in the Handbook and Calendar published in their first year of enrolment in that qualification. However, if the regulations specific to the qualification have changed since the student first enrolled, the Office of the Vice-Chancellor or the Office of the Registrar may decide, on a case-by-case basis, to change or waive the requirements for the award of a qualification. Students who are unsure about qualification requirements should consult the relevant academic advisor in their Schools and Centre.

All general correspondence should be addressed to:

The University of Fiji
Private Mail Bag
Saweni
Lautoka
Fiji Islands
Telephone: (679) 664 0600
Mobile: (679) 999 9100

The University of Fiji
P O Box 4245
Samabula
Suva
Fiji Islands
Telephone: (679) 3373614
Mobile: (679) 9999111

The University of Fiji
Ba campus
Telephone: (679) 667 0600

The University of Fiji
Levuka Office
Telephone: (679) 664 0600

Website: https://www.unifiji.ac.fj
Email: info@unifiji.ac.fj

© The University of Fiji 2026

TABLE OF CONTENTS

2026 Principal Dates	4 – 15
The University of Fiji	16 – 17
Officers of the University	18
Chancellors, Pro-Chancellors, Vice-Chancellors and Registrars	19
University Governance, The Council	20 – 21
Committees of the Council	22 – 25
Senate	26
Committees of the Senate	27 – 31
Joint Committees of Senate and Council	32
Other Committees	33 – 34
Honorary Degree Recipients	35
Organisation Structure	36
Staff of the University	37 – 58
Course Identification	59 – 61
Programmes of Study 2026	62 – 65
Glossary of Terms	66 – 69
Foundation Studies	70 – 73
School of Business and Economics	74 – 112
School of Humanities and Arts	113 – 142
Justice Devendra Pathik (JDP) School of Law	143 – 156
School of Science and Technology	157 – 195
Centre for iTaukei Studies (CIS)	196 – 198

Umanand Prasad School of Medicine and Health Science	198 – 210
Course Descriptions	211 – 442
Academic Regulation and Procedures	443 – 444
Admission, Registration, Withdrawal and Auditing Regulations	445 – 452
Programme Regulations	453 – 477
Assessment Regulations	478 – 501
Medals and Prizes Award	502 – 503
University Tuition Fees Waiver Policy	504 – 505
Regulations Governing Regulations for Student Conduct and Discipline	506 – 533
Regulations Governing Copyright	534 – 535
The Honorary Degree of Doctor of The University	536
Library	537 – 542
Information and Communications Technology (ICT) Policy	543 – 546
Counselling Services	547
UniFiji Student Loan/Scholarship Scheme – TBA	548
The University of Fiji Fees Structure 2026	549 – 556

2026 PRINCIPAL DATES

January		
1	Thursday	**New Year's Day**
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	Semester 1 Counselling and Enrolment Begins Trimester 1 Counselling and Enrolment Begins
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	
11	Sunday	
12	Monday	MBBS Year 5 and 6 Classes Begin Nursing Year 2, 3, and 4 Classes Begin
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	ICT Committee Meeting
28	Wednesday	Learning and Teaching Committee Meeting
29	Thursday	Library Advisory Committee Meeting
30	Friday	
31	Saturday	

February		
1	Sunday	
2	Monday	**Trimester 1 Begins**
3	Tuesday	Postgraduate Committee Meeting
4	Wednesday	
5	Thursday	Medals and Prizes Award Committee Meeting
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	Semester 1 Orientation Begins
10	Tuesday	
11	Wednesday	Learning and Teaching Symposium
12	Thursday	School Board of Studies
13	Friday	
14	Saturday	
15	Sunday	
16	Monday	**Semester 1 Begins**
17	Tuesday	
18	Wednesday	
19	Thursday	Research Committee Meeting
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	Academic Programme Development Committee Meeting
24	Tuesday	
25	Wednesday	
26	Thursday	Senate Publication Committee
27	Friday	
28	Saturday	

March		
1	Sunday	
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	Senate Meeting
6	Friday	
7	Saturday	Audit and Risk Committee Meeting Physical Planning and Development Committee Meeting Finance Committee Meeting
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	External Advisors Committee Meeting
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	Human and Animal Research Ethics Committee Meeting
19	Thursday	
20	Friday	
21	Saturday	Council Meeting
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	Staff Review Committee Meeting
26	Thursday	Medals and Prizes Award Committee Meeting
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	Senior Management Team Meeting

April		
1	Wednesday	
2	Thursday	
3	Friday	**Good Friday**
4	Saturday	**Holy Saturday**
5	Sunday	
6	Monday	**Easter Monday**
7	Tuesday	Mid-Semester Break Begins
8	Wednesday	
9	Thursday	
10	Friday	Mid-Semester Break Ends Graduation
11	Saturday	
12	Sunday	
13	Monday	Semester 1 Resumes
14	Tuesday	
15	Wednesday	Learning and Teaching Committee Meeting
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	Trimester 1 Study Break Begins
21	Tuesday	
22	Wednesday	Research Committee Meeting
23	Thursday	
24	Friday	Trimester 1 Study Break Ends
25	Saturday	
26	Sunday	
27	Monday	Trimester 1 Final Examination Begins
28	Tuesday	Postgraduate Committee Meeting
29	Wednesday	
30	Thursday	

May		
1	Friday	Trimester 1 Final Examination Ends
2	Saturday	
3	Sunday	
4	Monday	Office Utilisation Committee Meeting
5	Tuesday	
6	Wednesday	
7	Thursday	School Board of Studies
8	Friday	
9	Saturday	
10	Sunday	
11	Monday	Trimester 2 Counselling and Enrolment Begins
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	**Girmit Day**
16	Saturday	
17	Sunday	
18	Monday	**Trimester 2 Begins**
19	Tuesday	
20	Wednesday	Senate Meeting
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	**Ratu Sir Lala Sukuna Day**
30	Saturday	
31	Sunday	

June		
1	Monday	Study Break Begins
2	Tuesday	
3	Wednesday	
4	Thursday	Library Advisory Committee Meeting
5	Friday	Study Break Ends
6	Saturday	
7	Sunday	
8	Monday	Final Examination Begins
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	
14	Sunday	
15	Monday	
16	Tuesday	
17	Wednesday	Staff Review Committee Meeting
18	Thursday	
19	Friday	Final Examination Ends
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	Human and Animal Research Ethics Committee Meeting
25	Thursday	School Board of Studies (To discuss examination outcome)
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	Learning and Teaching Committee Meeting

July		
1	Wednesday	Senate Meeting
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	Semester 2 Counselling and Enrolment Begins
7	Tuesday	
8	Wednesday	
9	Thursday	Postgraduate Committee Meeting
10	Friday	
11	Saturday	
12	Sunday	
13	Monday	Semester 2 Orientation
14	Tuesday	
15	Wednesday	Learning and Teaching Symposium
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	**Semester 2 Begins**
21	Tuesday	
22	Wednesday	External Advisors Committee Meeting
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	

August		
1	Saturday	
2	Sunday	
3	Monday	Trimester 2 Study Break Begins
4	Tuesday	
5	Wednesday	Senate Publication Committee
6	Thursday	
7	Friday	Trimester 2 Study Break Ends
8	Saturday	
9	Sunday	
10	Monday	Trimester 2 Final Examination Begins
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	Trimester 2 Final Examination Ends
15	Saturday	Audit and Risk Committee Meeting Physical Planning and Development Committee Meeting Finance Committee Meeting
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	Research Committee Meeting
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	**Prophet Mohammed's Birthday**
25	Tuesday	Trimester 3 Counselling and Enrolment Begins
26	Wednesday	
27	Thursday	School Board of Studies
28	Friday	
29	Saturday	Council Meeting
30	Sunday	
31	Monday	Trimester 3 Begins

September		
1	Tuesday	Academic Programme Development Committee Meeting
2	Wednesday	
3	Thursday	Senior Management Team Meeting
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	Mid-Semester Break Begins
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	Mid-Semester Break Ends
12	Saturday	
13	Sunday	
14	Monday	Semester 2 Resumes
15	Tuesday	
16	Wednesday	Senate Meeting
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	Human and Animal Research Ethics Committee Meeting
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	Postgraduate Committee Meeting
30	Wednesday	Staff Review Committee Meeting

October		
1	Thursday	
2	Friday	Open Day
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	Learning and Teaching Committee Meeting
7	Wednesday	
8	Thursday	ICT Committee Meeting
9	Friday	
10	Saturday	**Fiji Day**
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	Office Utilisation Committee Meeting
16	Friday	Library Advisory Committee Meeting
17	Saturday	
18	Sunday	
19	Monday	MBBS Year 6 Final Examination Begins
20	Tuesday	
21	Wednesday	Research Committee Meeting
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	Chair of Senate to Receive BOS Report for Nursing Year 4 for December Graduation
28	Wednesday	
29	Thursday	
30	Friday	MBBS Year 6 Final Examination Ends
31	Saturday	

November		
1	Sunday	
2	Monday	Semester Study Break Begins
3	Tuesday	Chair of Senate to Receive BOS Report for MBBS Year 6 for December Graduation
4	Wednesday	
5	Thursday	
6	Friday	Semester Study Break Ends
7	Saturday	
8	Sunday	
9	Monday	**Diwali**
10	Tuesday	Final Examination Begins
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	
16	Monday	Trimester 3 Study Break Begins
17	Tuesday	
18	Wednesday	Postgraduate Committee Meeting
19	Thursday	
20	Friday	Trimester 3 Study Break Ends
21	Saturday	Audit and Risk Committee Meeting Physical Planning and Development Committee Meeting Finance Committee Meeting
22	Sunday	
23	Monday	Final Examination Ends Trimester 3 Final Examination Begins
24	Tuesday	
25	Wednesday	Medals and Prizes Award Committee Meeting
26	Thursday	
27	Friday	Trimester 3 Final Examination Ends
28	Saturday	
29	Sunday	
30	Monday	

December		
1	Tuesday	School Board of Studies (To discuss examination outcome)
2	Wednesday	Staff Review Committee Meeting
3	Thursday	
4	Friday	Graduation
5	Saturday	Council Meeting
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	Senate Meeting
10	Thursday	
11	Friday	
12	Saturday	
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	**Christmas Day**
26	Saturday	
27	Sunday	
28	Monday	**Boxing Day**
29	Tuesday	
30	Wednesday	
31	Thursday	

THE UNIVERSITY OF FIJI

The University of Fiji was established in December 2004 by the Arya Pratinidhi Sabha of Fiji and opened its doors to students in 2005. The University has three campuses, five academic schools and one Centre: School of Business and Economics, School of Humanities and Arts, Justice Devendra Pathik (JDP) School of Law, School of Science and Technology, Umanand Prasad School of Medicine and Health Sciences and Centre of iTaukei Studies (CIS).

The University is a recognised provider of higher education in Fiji and is governed by the Council comprising the leading education stakeholders in Fiji, as well as prominent community and business leaders. The University's development is funded by the Arya Pratinidhi Sabha of Fiji,a body that has operated in the country for more than a century providing quality primary, secondary and religious education. The Government has also been very generous in providing grants to the University and scholarships/loans to our students over the years. On March 5, 2026, The University of Fiji marked its 21 years of existence and service to Fiji.

Vision

The University of Fiji will gain international recognition for academic excellence in its production of new and broad knowledge and innovation through its transformative impact on society.

Mission

- To provide lifelong learning opportunities to all through a student-friendly environment with creative thinking and innovative values to advance knowledge-based development.
- To offer quality, research-based, relevant, disciplinary, interdisciplinary and trans-disciplinary learning and teaching to provide new knowledge and innovation in problem-solving.
- To create and advance public engagement with the local community, industry, governmental agencies, and international bodies for collaborative partnership in research projects and research-based education.
- To value academic freedom and foster the University of Fiji's role as a critic and conscience of society.
- To be a model employer through just and fair practices, showing respect to staff and promoting their welfare and development.

- To strive for the best possible international governance practices to enhance transparency and accountability in policy formulation and implementation in academia, finance, human resources, information technology services, local and international student experience, and facilities.

Core Values

The core values of The University of Fiji are to be:

- **Innovative** – The University of Fiji supports innovation and reforms that will fulfil its mission, advance its vision, and integrate its values by encouraging personalized learning and pedagogy/heutagogy that recognizes living and learning in a technology-rich world;
- **Flexible** – The University of Fiji promotes flexibility in the pursuit of theoretical and practical knowledge while encouraging a life well-lived, and a lifelong philosophy of informed, creative thinking and attitudes to meet evolving challenges and opportunities;
- **Affordable** – The University of Fiji is considerate of the socio-economic status of the students and offers an affordable learning environment. The University demonstrates this commitment by sustaining low tuition fees and offering structured payment plans and providing a University student loan scheme;
- **Contemporary** – The University of Fiji is contemporary in nature and offers exciting programmes that will equip students with the skills, knowledge, and experience to support the next generation of children and young people;
- **Futuristic** – The University is futuristic in scope and endeavours to integrate technologies, engage students in ways not previously conceivable, create new learning and teaching possibilities, enhance achievement, and extend interactions with local and global communities; and
- **Values and Civic Orientation** – The University is inclusive to all and has respect for human values and ethics and, in particular, respects the values of the Founders the Arya Pratinidhi Sabha of Fiji.

OFFICERS OF THE UNIVERSITY

Chancellor

Honourable Filimone Jitoko, LLB *Victoria University of Wellington*, Certificate in Multilateral Negotiations, *International Peace Academy, New York*, Certificate in International Diplomacy, *Georgetown University, Washington, DC*

Pro-Chancellor

Pundit Bhuwan Dutt, OF "Arya Ratna" Dip.LandSurvey *Otago*, Dip.DevStud. *Cambridge*

Vice-Chancellor

Professor Shaista Shameem, Doctorate in Juridical Science (SJD), PhD *Waikato*, LLM *Auckland*, MA *Canterbury*, LLB *Waikato*, BA *S.Pac*, FRSA (Fellow of the Royal Society of Arts)

Registrar

Nathasha Mudaliar, MCom, PGDip, BCom *S.Pac*

CHANCELLORS, PRO-CHANCELLORS, VICE-CHANCELLORS AND REGISTRARS

Chancellors
Speaker of the Parliament of the Republic of Fiji
Honourable Filimone Jitoko (December 2025 – Active)

President (Retired) of the Republic of Fiji
His Excellency Ratu Epeli Nailatikau (2011 – May 2023)

Na Turagana Tui Vuda and Former President of the Republic of Fiji
Late Ratu Josefa Iloilovatu Uluivuda (2007 – 2011)

Pro-Chancellors
Pt. Bhuwan Dutt, OF 'Arya Ratna' (2005 – 2007, 2008 – 2013, 2024 – Active)
Ambassador Kamlesh Arya, OF 'Arya Ratna' (2020 – March 2024)
Mr. Anil Tikaram (2014 – 2019)

Vice-Chancellors
Professor Shaista Shameem (December 2021 – Active)
Professor Shaista Shameem (April 2020 – December 2021) – Acting
Professor Sushila Chang (September 2019 – March 2020)
Professor Subramani (March 2019 – August 2019) – Acting
Professor Narendra Reddy (May 2018 – March 2019) – Acting
Professor Prem Misir (June 2015 – May 2018)
Professor Narendra Reddy (January 2015 – June 2015) – Acting
Professor Richard Kevin Coll (February 2014 – January 2015)
Associate Professor Chandra Dulare (December 2012 – January 2014)
Professor Mahendra Kumar (December 2011 – December 2012)
Professor Srinivasiah Muralidhar (2009 – 2011)
Professor Rajesh Chandra (2005 – 2008)

Registrars
Ms. Nathasha Mudaliar (2025 – Active)
Ms. Nathasha Mudaliar (February 2024 – December 2024) – Acting
Ms. Karishma Mani (February 2019–February 2022)
Mr. Sanjai Singh (October 2018 – February 2019) – Acting
Ambassador Kamlesh Arya, OF 'Arya Ratna' (Dec 2012 – Dec 2018)
Mr. Tito Isala (2010–2012)
Ms. Sarojini Pillay (2005–2009)

UNIVERSITY GOVERNANCE

THE COUNCIL

Ex-Officio Members *(Section 13(1) of UniFiji Act 2011)*

The Pro-Chancellor and Chair of Council *(Section 9 (5) and Section 13(1)(a)) of Act):*
Pt. Bhuwan Dutt, OF 'Arya Ratna'

The Vice-Chancellor *(Section 13(1)(b) of Act):*
Professor Shaista Shameem

Appointed Members *(Section 13(2) of UniFiji Act 2011)*
Appointed by the Arya Pratinidhi Sabha of Fiji *(seven members [Section 13(2)(a) of the Act]):*
Mr. Arun Padarath
Mr. Balwant Singh
Mr. Chandra Sen
Mr. Ravindra D Varman
Mr. Ravneel Singh
Mrs. Lila Shankar
Pt. Bhuwan Dutt, OF 'Arya Ratna'

Appointed by the stakeholders involved in the provision of post-primary education in Fiji *(six members or any such number of persons deemed necessary [Section 13(2)(b) of the Act]):*
Mr. Bayant Singh, Sikh Association of Fiji
Mr. Dhirendra Nand, Shree Sanatan Dharam Pratinidhi Sabha of Fiji
Mr. Hemendra Nagin, Gujarat Education Society of Fiji
Mr. Netani Druavesi, Fijian Teacher's Association
Ratu Meli N. Tora, Ba Provincial Council

The Permanent Secretary for Education or his or her Representative *(Section 13 (2)(c) of the Act).*
Mr. Navin Raj Shayam

One Professor appointed by the Senate *(Section 13(2)(d) of the Act).*
Professor Aziz Mohammed

One Registered Student *(Appointed by the Executive of Students Association in accordance with relevant regulation [Section 13(2)(e) of the Act])*
Mr. Rodney Vakaloloma

One Elected non-professorial member of the Academic Staff *(Elected by the non-professorial staff members), (Section 13(3) of the Act):*
Mr. Shivneil Raj

Co-opted Members *(not exceeding six members, co-opted by Council after consultation with the Sabha) (Section 13(4) of the Act):*
Dr. Diva Singh
Ms. Katrina Vusoniwailala

Secretary *(Section 11(3) of the Act):*
Registrar, Ms. Nathasha Mudaliar

In Attendance
Chief Finance, Planning and Development Officer, Dr. Ravineet Sami

Upon Invitation
Deans of Schools/Centre Director

COMMITTEES OF THE COUNCIL

APPOINTMENTS COMMITTEE

Appointments below Associate Professor
Vice-Chancellor (Chair)
Dean of School
Head of Department
Dean or Professor from another School

Secretary – Human Resources Manager

Appointments at Professor and Associate Professor Level
Vice-Chancellor (Chair)
Pro-Chancellor
Registrar
Dean of School
Head of Department
Dean from another School

Secretary – Human Resources Manager

Appointments at Support Services Levels
Head of the University's Administration
Head of the Section where the appointment will be based
Head of another Section

Secretary – Human Resources Manager

AUDIT AND RISK COMMITTEE
One non-University of Fiji Staff Member of Council appointed by Council
Mr. Ravneel Singh (Chair)

Four other persons from outside the University appointed
One Representative from the Students' Association

Secretary – A member from the Office of the Registrar

In Attendance
Vice-Chancellor
Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance
Internal Auditor

FINANCE COMMITTEE
A Member of Council appointed by the Council (Chair)
Mr. Ravindra Varman

Pro-Chancellor
Vice-Chancellor

Council members
Mr. Ravneel Singh – Chair of ARC
Mr. Arun Padarath – Chair of PPDC

A Member appointed by Senate
Vacant

Chief Finance, Planning and Development Officer
One Representative from the Students' Association

Secretary – A member from the Office of the Registrar

In Attendance
Registrar
Executive Director Human Resources
Executive Director Quality Assurance

PHYSICAL PLANNING AND DEVELOPMENT COMMITTEE
A member of the Council appointed by the Council
Mr. Arun Padarath (Chair)

Pro-Chancellor
Vice-Chancellor
Chair of Finance Committee

Two Council members
Mr. Dhirendra Nand
Mr. Balwant Singh

One Representative from Senate
One Representative from the Students' Association
Registrar
Chief Finance, Planning and Development Officer

Secretary – A member from the Office of the Registrar

In Attendance
Executive Director Human Resources
Executive Director Quality Assurance

SCHOLARSHIPS AND LOANS COMMITTEE
Pro-Chancellor (Chair)
One Member of Council
One Member of Senate
Chief Finance, Planning and Development Officer
Registrar

Secretary – A member from the Office of the Registrar

In Attendance
Executive Director Human Resources
Executive Director Quality Assurance

STAFF POLICY COMMITTEE
Ex-officio members
Vice-Chancellor (Chair)
Pro-Chancellor

Deans of Schools
One Centre Director
Chair of Finance Committee
Appointed member
One Representative of the Staff Association (SAUF)

Secretary – A member from the Office of the Registrar

In Attendance
Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

STAFF REVIEW COMMITTEE
Vice-Chancellor (Chair)
Pro-Chancellor
Deans of Schools
A Member of Council who is not a staff of the University
(Mr. Arun Padarath or Mr. Ravindra Varman)
A Centre Director
Registrar
Chief Finance, Planning and Development Officer
A staff member elected from among academic and professional staff

Secretary – Executive Director Human Resources

In Attendance
Executive Director Quality Assurance

TENDER COMMITTEE
Pro-Chancellor (Chair)
Vice-Chancellor

A member of Council
Mr. Ravneel Singh

Chair of PPDC
Chair of Finance Committee

Secretary – A member from the Office of the Registrar

In Attendance
Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

THE SENATE

Ex-Officio Members
Vice-Chancellor (Chair)
Pro-Chancellor
Deans of Schools
Professors

Appointed Members
Heads of Departments
Director of Centre
University Librarian
One member of the Executive from the Students Association appointed by the Executives of the Students Association

One Elected Member
One non-professorial member of the Academic Staff elected by the non-professorial academic staff

Secretary
Registrar

In Attendance
Assistant Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

COMMITTEES OF THE SENATE

ACADEMIC PROGRAMME DEVELOPMENT COMMITTEE
Vice-Chancellor or Nominee (Chair)
Dean of each School or their Nominee
Centre Director or his/her Nominee
Registrar
Chief Finance, Planning and Development Officer
University Librarian
Quality Assurance Officers

Secretary – A member from the Office of the Registrar

In Attendance
Assistant Registrar
Executive Director Human Resources

EXTERNAL ADVISORS COMMITTEE
Vice-Chancellor (Chair)
Deans of Schools/Centre Director
Head of Department/Coordinator of Programme to which the External Advisor is to be appointed

Secretary – A member from the Office of the Registrar

In Attendance
Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

HUMAN AND ANIMAL RESEARCH ETHICS COMMITTEE
Vice-Chancellor or Nominee (Chair)
Professor or Dean's nominee for each School
CIS Centre Director
Registrar
Executive Director Quality Assurance

Secretary – A staff member from the Human Resources Department

In Attendance
Assistant Registrar
Chief Finance, Planning and Development Officer

INFORMATION AND COMMUNICATIONS TECHNOLOGY COMMITTEE

Vice-Chancellor or Nominee (Chair)
Head of CS/IT Department
Registrar
Manager IT Services
University Librarian
One Academic staff from each School/Centre
A student representative appointed by the Student Council

Secretary – A member from the Office of the Registrar

In Attendance

Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

LEARNING AND TEACHING COMMITTEE

Associate Professor Wahab Ali (Chair)
Registrar (Co-Chair)
Representatives from each School
Chief Finance, Planning and Development Officer or nominee
Executive Director Human Resources
Executive Director Quality Assurance
University Librarian
Manager IT Services
Academic Development Officer
Facilities Officer

Secretary – A member from the Office of the Registrar

In Attendance

Student Counsellor
Quality Assurance Officers

LIBRARY ADVISORY COMMITTEE
Vice-Chancellor's Nominee (Chair)
A Representative from each School/Centre
A Student Representative
Manager IT Services
University Librarian

Secretary – Senior Library Assistant

In Attendance
Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

MEDALS AND PRIZES AWARD COMMITTEE
Registrar (Chair)
Dean of each School or Dean's nominee
Director Centre for iTaukei Studies

Secretary – A member from the Office of the Registrar

In Attendance
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

POSTGRADUATE COMMITTEE
Vice-Chancellor or Nominee (Chair)
Deans of Schools

Two elected members of the academic staff
1. Vacant
2. Vacant

A Postgraduate Student

Secretary – A member from the Office of the Registrar

In Attendance
Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

PUBLICATIONS COMMITTEE
Vice-Chancellor or Nominee (Chair)
A Representative from each School
A Representative from the Centre of iTaukei Studies
A Nominee from Information Technology Services

Secretary – A member from the Office of the Registrar

In Attendance
Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

RESEARCH COMMITTEE
Vice-Chancellor or Nominee (Chair)
Dean of each School
Centre Director or his/her Nominee
One Academic staff member appointed by each School Board of Studies

Secretary – A member from the Office of the Registrar

In Attendance
Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

SCHOOL BOARD OF STUDIES
Dean of School (Chair)
All full-time academic staff of the School
Part-time and temporary academic staff, if teaching at least one full Academic Term course
Full-time senior technical staff and demonstrators in the School
Manager IT Services
University Librarian
A Student Representative

Secretary – School Administrator

BOARD OF STUDIES FOR CENTRE OF iTAUKEI STUDIES
Vice-Chancellor or Nominee (Chair)
Director of CIS
All full-time academic staff of the Centre
Part-time and temporary academic staff, if teaching at least one full semester course
Full-time senior technical staff and demonstrators in the Centre

Secretary- School Administrator

OFFICE UTILISATION COMMITTEE
Chief Finance, Planning and Development Officer (Chair)
Manager IT Services
Facilities Officer
Human Resource Manager

In Attendance
UniFiji Electrician
UniFiji Plumber

GRADUATION ORGANISING COMMITTEE
Registrar (Chair)
Vice-Chancellor
Deans or his/her representative/HOD's/Centre Director
Chief Finance, Planning and Development Officer
Manager IT Services
Assistant Registrar
Senior Examinations Officer
Senior Admissions Officer
Public Relations Coordinator
University Librarian
Administrative Staff (PA/SAs)

JOINT COMMITTEES OF THE COUNCIL AND THE SENATE

HONORARY DEGREES NOMINATIONS COMMITTEE

Pro-Chancellor (Chair)
Vice-Chancellor
Two members of Council who are not staff of the University, appointed by the Council
Two members of the Senate appointed by the Senate from among the full Professors

Secretary – Registrar

OTHER COMMITTEES

SENIOR MANAGEMENT TEAM
Vice-Chancellor (Chair)
Deans
Centre Director CIS
Registrar
Chief Finance, Planning and Development Officer
Executive Director Human Resources
Executive Director Quality Assurance

Secretary – PA to Vice-Chancellor

DISASTER MANAGEMENT COMMITTEE
Vice-Chancellor (Chair)
Pro-Chancellor
Chair of Physical Planning and Development Committee
Chair of Finance Committee
Chief Finance, Planning and Development Officer
Registrar
Deans of Schools
Manager IT
Executive Director Human Resources
Chair of the OHS Committee
President of UFSA

Secretary – Registrar

UNIVERSITY BUDGET COMMITTEE (UBC)
Chief Finance, Planning and Development Officer (Chair)
Vice-Chancellor
Registrar
Deans and Director CIS
Manager IT
Executive Director Human Resources
University Librarian

In Attendance
Manager Finance
Manager Facilities
Procurement Officer
Assistant Registrar

Heads of Departments
Quality Assurance Department
Internal Auditor
Special Projects Officer

HONORARY DEGREE RECIPIENTS

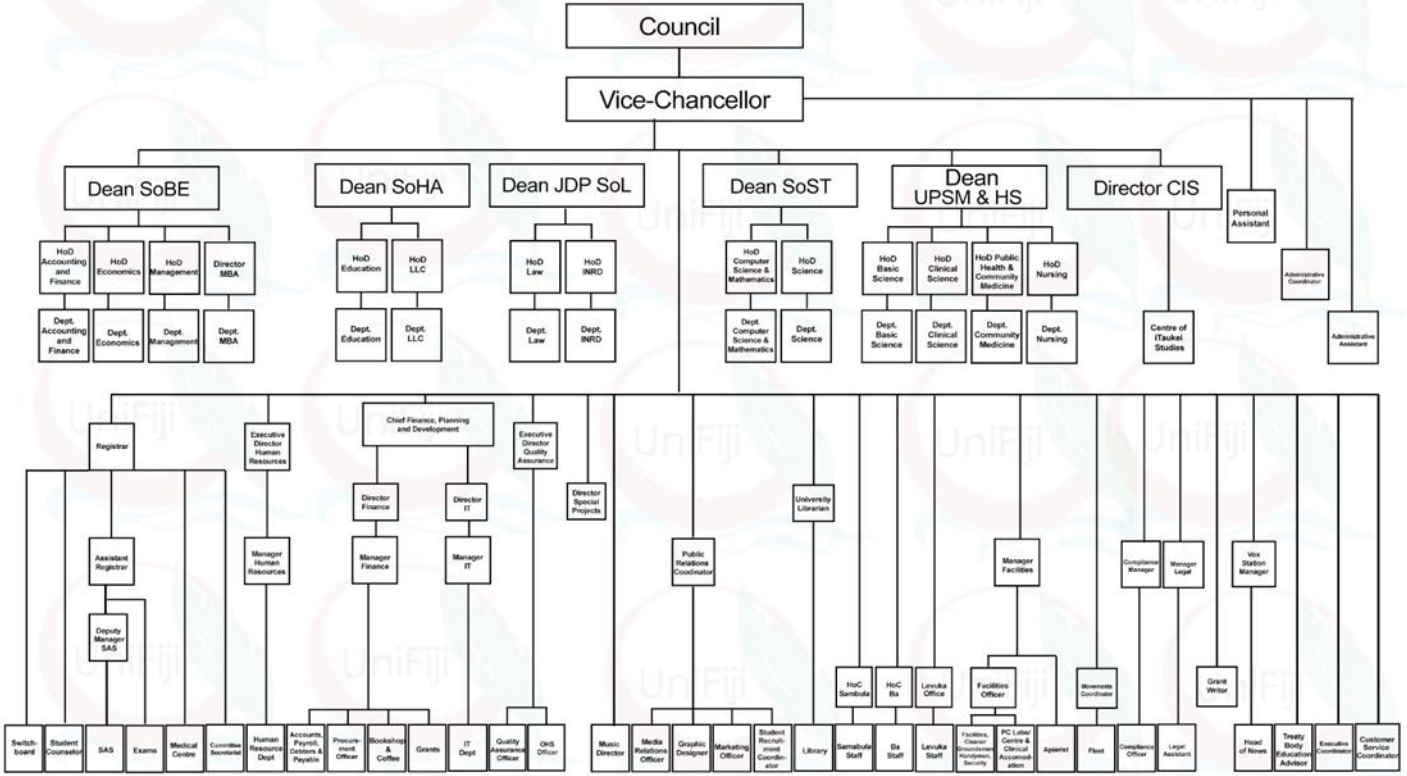
The following persons have been awarded the Honorary Degree of Doctor of the University:

Chief Finance, Planning and Development Officer (The University of Fiji)
Dr. Ravineet Sami (2021);

President (Retired) of the Republic of Fiji
His Excellency Ratu Epeli Nailatikau (2011); and

Na Turagana Tui Vuda and President of the Republic of Fiji
His Excellency the Late Ratu Josefa Iloilovatu Uluivuda,
President of the Republic of the Fiji Islands (2008).

ORGANIZATION STRUCTURE



STAFF OF THE UNIVERSITY

OFFICE OF THE VICE-CHANCELLOR

Vice-Chancellor
Professor Shaista Shameem, Doctorate in Juridical Science (SJD), PhD *Waikato*, LLM *Auckland*, MA *Canterbury*, LLB *Waikato*, BA *S.Pac*, FRSA (Fellow of the Royal Society of Arts)

PA to Vice-Chancellor
Vacant

Administrative Coordinator
Sital Narayan, BCom, *S.Pac*

Administrative Assistant
Kelemetina Yalayalatoro, AdvCert IT, *S.Pac*, Cert.Computing, *NZPTC*, Cert.FrontOffice & Food and Beverage, *FNU*
Catherine Vakatalai Ratudradra

Manager Legal
Alishah Sakina Ali, LLB, PDLP, *S.Pac*, Dip in Law, *UoS*

Legal Officer
Natalie Elizabeth Raikadroka, LLB, PDLP, BA, *S.Pac*, Cert. Professional Sign Language Interpreting, *FNCDP*

Legal Assistant
Alsheik Ashad Ali, BA, *S.Pac*

Director Special Projects
Sainiana Marakiwai Waqainabete, MBA, PGDGM, *CQA*, PDLP, LLB, BA, *S.Pac*

Grant Writer
Alisi Nai, MA, PGDip, Cert ACC, *S.Pac*, GDip, *UNITEC, NZ*

Manager Compliance
Helen Kumar, CPA (Aust.), MCom, PG in Forensic Accounting, PGACC, *FNU*, BCom, *S.Pac* (Member of CPA Australia)

Compliance Officer
Shavikesh Avinesh Sami, BCom, *S.Pac*

Manager Facilities
Vineeta Devi Singh, PGDip, BCom, Dip (Web Design and Multimedia), *UniFiji*

Facilities Officer
Gurudeep Singh

Public Relations Coordinator
Dipesh Dipin Kumar, BA in Journalism and Politics, *S.Pac*

Graphic Designer
Vacant

Media Relations Officer
Tanisha Bi, BJMS, *UniFiji*

Marketing Officer
Sidhanth Monish Chand, Dip in Mgt Studies, *S.Pac*

Student Recruitment Coordinator
Leone Zion Vurakania, PGDIR, PGCIR, BA, *UniFiji*

Student Affairs Coordinator
Vacant

Accommodation Officer
Peni Vanua, BCom, *S.Pac*

Customer Services Coordinator
Eroni Koroisereka Vuetibau

Horticultural Coordinator
Vacant

Apiarist (Beekeeper)
Tifare Paulo

Artist in Residence
Mason James Lee

Music Director
Sailasa Cakau Tora

Executive Coordinator
Samuela Newa Namosimalua, MBA, BSc, *S.Pac*, GDip in Occupational Hazard Management, Cert. in OHS, *UoB, Australia*

Treaty Bodies Education Advisor
Swasti Chand, Cert. in Counselling, Cert. in Human Rights.

Protocol Officer
Alipate Lagivala, Foundation Sc., *S.Pac*

THE VOX POPULI

Station Manager – Vox Populi
Lawrence Vikash Singh, LLB, *UniFiji*

Newsroom Journalist and Presenter
Vacant

Adjunct Professor
Dr. Peter Nuttall, PhD, International Development Studies/Pacific Studies, *Victoria University of Wellington,* M.Soc.Sci Geography, B.Soc.Sci Resource and Environmental Planning, *University of Waikato, NZ* Armed Forces Operational & Special Services Medals, East Timor, Restricted Radio Operator, *Ministry of Economic Development, NZ*

Dr. Colins Imoh, PhD Theory and Social Foundations *The University of Toledo, Toledo, Ohio*, Graduate Certificate in Foundations of Peace Education, *The University of Toledo,* MA Conflict Transformation and Organizational Leadership, Eastern Mennonite *University, Harrisonburg, Virginia, USA*, Master of Philosophy Environmental Management and Sustainability, *The University of Cape Town, Cape Town*

Dr. Shobha Maharaj, DPhil (PhD), *University of Oxford, United Kingdom*, MPhil, (Honours) Environmental Biology, *University of the West Indies, Trinidad and Tobago*, BSc (Honours), Zoology and Botany, *University of the West Indies, Trinidad and Tobago*

Dr. Erica Myers-Davis, DPhil (PhD), *University of Oxford, United Kingdom*, MPhil, (Honours) Environmental Biology, *University of the West Indies, Trinidad and Tobago*, BSc (Honours), Zoology and Botany, *University of the West Indies, Trinidad and Tobago*

Dr. Scott Phillips, PRAXIS HREC Essentials Online Training Course, *PRAXIS/RMIT University*, GAICD Mediation Training, *Resolution Institute*, D. Phil. (Social Anthropology), *Oxford University*, Master of Arts (History and Sociology), Bachelor of Arts Honours – First Class (History/Sociology), *La Trobe University*

HUMAN RESOURCES DEPARTMENT

Executive Director Human Resources
Ashneel Singh, M.Com, PGDip, B.Com, *S.Pac*, Certified Practitioner - Australian Human Resource Institute (CPHR), Certified Practitioner - Fiji Human Resource Institute (CPFHRI) Ambassador Pacific Region - Association of Commonwealth Universities, Member - International Association of Universities

Manager Human Resources
Gitanjli Pillay, GDLP *UniFiji*, PDLD, LLB & BCom *S.Pac (FHRI, FLS)*

Senior Human Resource Legal Officer
Vacant

HRIS Officer
Artika Devi, BCom *S.Pac (FHRI)*

HR & Training Assistant
Sayeesha Naicker, BCom, *S.Pac (FHRI)*

Human Resource Assistant
Kavita Kirtanjali Samy, BA, *S.Pac (FHRI)*
Fazleen Fozia Ali, BCom (The ICE), Cert. IV in Office Management, Certificate IV in Accounting, *S.Pac (FHRI)*

QUALITY ASSURANCE AND ASSESSMENT OF TEACHING AND LEARNING DEPARTMENT

Executive Director Quality Assurance
Deepak Lal, MBA, PGDip, PG. Cert. (Bus Admin), BSc, *S.Pac*

Quality Assurance Coordinator
Vacant

Quality Assurance Officer
Shamal Shelvin Chand, BCom, *UniFiji*
Ashrita Shynal Kumar, BSc, *UniFiji*
Deepisha Prakashni Lata, BEs, *UniFiji*

Occupational Health & Safety Officer
Shyla Shivani Chand, PGDip, *FNU*, BEs, *Unifiji*

LIBRARY

University Librarian
Ela Volatabu Qica, MBIT, *RMIT University, Australia,* BA in Lib & IS, *University of Canberra, Australia*

Deputy Librarian
Masiran Kutty, Dip.Library/Information Studies, Pacific Preschool Teachers Cert, Cert.Lib *S.Pac,* OASIS Library Certification, *SOFTLink, Australia*

Administrative Assistant
Rizwan Ali, BCom, Foundation Studies, *UniFiji*, Cert in Lib & IS, *S.Pac*

Library Assistants
Mariam Bi
Mereoni Ratuwere, Dip in HRM, *S.Pac*
Ansarul Rahman Khan, BIT, Foundation Studies, *UniFiji*
Hannah Nakalevu
Sazmin Shabnam Safiq

Law Librarian/Researcher
Kesaia Ledua Tuikoro, Dip Library & Info Studies *S.Pac*

OFFICE OF THE CHIEF FINANCE, PLANNING AND DEVELOPMENT

Chief Finance, Planning and Development Officer
Dr. Ravineet Sami, Ch.DBA Doctoral Fellow DCIMS, Ch. DBA *Chartered Institute of Management Specialist*, Professional Doctorate in Leadership Management *Thames University*, Honorary Doctorate UniFiji, MSc (Finance & Investment) *Rushford Business School*, SEMP(MBA), SEMP(Finance), MSBM (*UK*), MBA, PGDip (Bus Admin), Dip.CIPS, PGCert, PGDip (Bus. Leadership) *S.Pac.* Dip. (Bus. Acc) TPAF (Member, CPMgr, FIML, ASA, FIPA, FFA, Institute of Managers and Leaders, Institute of Public Accountants, IPA).

Executive Officer to Chief Finance, Planning and Development Officer
Litiana Veisamasama, PGDip Entrepreneurship & Management, Dip.IR & HR, *FNU*

Director Finance
Namlesh Kumar, PGC Bus. Admin. *UniFiji*, BCom. *S.Pac*

Deputy Director Finance
Vacant

Manager Finance
Moneel Mohit Kumar, MCom, PGDip, BCom. *S.Pac* (Fellow FIPA FFA Level, Institute of Public Accountants)

Senior Finance Officer
Sumintra Mani Goundar, BCom, *FNU*

Senior Accounts Payable Officer
Deepashna Prakash, BCom, *FNU*

Senior Accounts Receivable Officer
Harpreet Kaur, PGDACC, *FNU*, BA *S.Pac*

Accounts Receivable Officer
Payaal Priyanka, PGDACC, BCom, *UniFiji*

Finance Assistant
Sheemal Mala, BCom, *FNU*
Amisha Kumar, BCom, *FNU*
Jyotishna Pillay, BCom, *FNU*

Senior Procurement Officer
Salveen Mani, PGDACC, BCom *UniFiji*

Procurement Coordinator
Roshika Prasad, BCom, *FNU*

Receiving Officer
Rajnesh Kumar, AdvDip of Leadership and Mgt, *FNU*

Bookshop Coordinator
Chaya Nandani, BCom, *FNU*

University Merchandiser
Shamia Sahista Ali

INFORMATION TECHNOLOGY DEPARTMENT

Director Information Technology Services
Naveen Prakash Narayan, MIT, PGDIT, *UniFiji*, Network & Internet Support Specialist Diploma, *CDI College of Business & Technology, Canada*, BA, Dip Mgt Studies, *S.Pac*, Cert.BussAcc, *FNTC*, Dip in Applied Statistics and Data Processing, *S.Pac*

Manager Information Technology Services
Arjun Pillay, MIT, PGDIT, BIT *UniFiji*

Deputy Manager Information Technology Services
Emosi Derenalagi Nawai, Dip. Bus Cert. *FIT*

Administrative Assistant
Achal Vanisha Chand, BIT, *UniFiji*

Systems Administrator
Jainesh Narain, BSc, *FNU*

Network Administrator
Zubeer Ali, BSc, *FNU*

IT Programmer
Aniket Shahil Prasad, BSc, *S.Pac*

Senior IT User Assistant
Vacant

IT User Assistant
Avinesh Amit Prasad, Dip.IT, Cert.IT, *S.Pac*
Kunal Kishan Kumar, Dip.IT & Networking, *FNU*, Cert.IT, *S.Pac*
Ravishek Raj, PGD.IT, BIT, *UniFiji*
Farhat Ali Nazeer, Dip.IT & Networking, *FNU*
Ayush Adarsh Prasad, BIT, *UniFiji*
Abdul Sharukh, Dip IT, *NSW*
Ilisapeci Marama

OFFICE OF THE REGISTRAR

Registrar
Nathasha Mudaliar, MCom, *S.Pac*, PGDip in Public Law *UniFiji*, PGDip, BCom, *S.Pac*

Executive Officer to the Registrar
Karishma Naidu, PGDip, BCom, *UniFiji*

Assistant Registrar
Nikhat, PGD in Public Law, *UniFiji*, BCom, *S.Pac*

Administrative Officer
Shweta Priyatma Kumar, PGDip Bus. Admin, PGC Bus. Admin *UniFiji*, BCom, *S.Pac*

Deputy Manager SAS
Roziya Aslam, PGCBA (GM), PGCIR, *UniFiji*, Dip*CSC*

Admissions Officer
Surekha Mishra, PGCert in Bus. Admin (Gen Mgt) *UniFiji*, BA, *S.Pac.*

Administrative Assistant
Joy-Anne Christina Lew, TradeDip in Agriculture, *FNU*
Aisea Naigulevu Vaciloa Kaidawa, BCom, *S.Pac*

Data Entry & Analyst Assistant
Jotivini Mauwe, BA, *UniFiji*

Senior Examinations Officer
Mala Devi Nand, MComACC, PGDACC, PGDip, BCom, *UniFiji*, Dip *FNU*

Examinations Officer
Shane Prasad, DipBus, *Auckland*

Graduate Analyst
Maria Moceilovoni Ketekete, BA, *UniFiji*

University Medical Practitioner
Dr. Ame Ralulu Nasokia, MBBS, PGDFM, *FSM*

Student Counsellor
Peni Naqaqa Drodrolagi Tove, PGDip in Psychology, BCom, Cert.IV in Training & Assessment *S.Pac*
Azmeen Khusnuma Bi, BA in Psychology and Sociology, *S.Pac*

Customer Service Representative
Sunia Duwai Dela, Cert in Front Office Management, *FIT*
Luisa Nuqa Rokocika, BPH&PHC, *UniFiji*

SAMABULA CAMPUS

Head of Campus
Nikhat, PGD in Public Law, *UniFiji*, BCom, *S.Pac*

Suva Central Campus Coordinator
Ilana Harriet Burness, MHRD, *UoS*, BA, *S.Pac*

Administrative Officer
Nitika Dipsika Prasad, BCom, *S.Pac*

Administrative Assistant
Rakshita Ram, Cert IV in HR, *S.Pac*
Devika Darshani, BCom in Hotel Management, *S.Pac*

BA CAMPUS

Head of Campus
Vineeta Devi Singh, PGDip, BCom, Diploma (Web Design and Multimedia), *UniFiji*

Administrative Assistant
Vacant

LEVUKA OFFICE

Administrator – University House
Nemani Maraiwai, MMgt, *UoA*, BA, DipEd, *S.Pac*

Coordinator – Levuka Office
Adi Vaciseva Saumaki Dinadina Rokotunaceva, PGDip, *S.Pac*

Front Office Coordinator
Ani Maria

SCHOOL OF BUSINESS AND ECONOMICS

Dean
Vacant

Acting Dean
Professor Kishor Chandra Meher, PhD in Business Administration, UU, India,
FCMA (Fellow CMA), ICAI, India, CIMA (London), CA (Fiji) – Registered Member of the Fiji Institute of Chartered Accountants (FICA)

School Administrator
Karalaini Tubunawasa Radolo, BCom, *S.Pac*

DEPARTMENT OF ACCOUNTING & FINANCE

Head of Department and Professor in Accounting
Professor Kishor Chandra Meher, PhD in Business Administration, *UU, India,*
FCMA (Fellow CMA), *ICAI, India*, CIMA (London), CA (Fiji) – Registered Member of the Fiji Institute of Chartered Accountants (FICA)

Associate Professor in Accounting
Dr. Devendra Kumar Jain, Ph.D in Accounting, Finance & Economics, *S.Pac*, M.Com., Jiwaji University, PGDip in Treasury, Investment & Risk Management, Indian Institute of Banking & Finance, Cert. IV in Compliance Management, GRC Institute, Sydney, C.A.I.I.B. (Certified Associate of Indian Institute of Bankers)

Senior Lecturer in Accounting
Vacant

Lecturer
Mohammed Riaz Azam, M.Com. (PAcc), PGDip. PAcc, *S.Pac*, BCom, *UniFiji*
Shivneil Kumar Raj, M.Com (Acctg), PGDip.INR, PGDip.Public Law, PGDip.Econ, PGDip.Acctg, PGCert.INR, B.Com (Acctg/Econ), UniFiji, Chartered Accountant Membership, CA (Fiji) – Registered Member of the Fiji Institute of Chartered Accountants (FICA)

Assistant Lecturer
Ravikash Chand, MCom, PGDipACC, *UniFiji*, BCom, DipEd, *FNU*

Adjunct Professor
Dr. Umesh Prasad Sharma, PhD, *Waikato*, MA, PGDip.AFM, GCert.TT, *S.Pac*, GCert.Mgt, *USQ*, BA, B.Ed, *S.Pac*, CPA *(Australia)*, CA *(Fiji)*, AFAANZ, SPCS
Dr. Mary Low, PhD, M.MgtStd, *Waikato*, BA, Dip.Ed, *S.Pac*, Dip.AF, *Waikato*, Cert., *S.Pac*, FCPA *(Australia)*, CA *(CAANZ)*, AFAANZ, ICANZ
Dr. Md Kazi Saidul Islam, PhD (Accounting), *School of Business and Law, CQUniversity, Australia*, MPhil (Accounting), *University of Rajshahi, Bangladesh*, MCom (Accounting), , BCom Honours (Accounting), *University of Rajshahi, Bangladesh.*

DEPARTMENT OF ECONOMICS

Head of Department and Associate Professor in Economics
Dr. Murage Don Athula Lakshman Ranasinghe, PhD, *Amsterdam, Netherlands*

Senior Lecturer in Economics
Vacant

Lecturers
Priteshni P. Chand, MCom. (ECO), *S.Pac*, PGDip. ECO, *UniFiji*, BA, *S.Pac*
Amit Prakash, MCom. (ECO), PGDip. ECO, BA, GCeD. *S.Pac*

Adjunct Professors
Professor N. S. Cooray, PhD, *UN*, MA, *IUJ*, Dip in Economic Development, BA Honours, *UC*
Professor W.M. Janaka Indrajith Wijayanayake, PhD, ME, *TIT*, BSc. UK

DEPARTMENT OF MANAGEMENT

Head of Department and Associate Professor in Management
Dr. Navneel Shalendra Prasad, PhD, MBA, *WUT*, PGCTT, B.Com, *S.Pac*

Senior Lecturer
Vacant

Lecturer
Avineel Avineet Kumar, MBA, PGDip.BA, PGDip. Mgt, B.Com, *UniFiji*

Assistant Lecturer
Zainal Nawaz Khan, MCom, PGDip, BA, *S.Pac*, Cert in Primary Teaching, *LTC*

Adjunct Professors
Dr. Pitigala A. P. Samantha Kumara, PhD *UT*, MBA. *Colombo*, BBA *Ruhuna*
Dr. T.J. Kamalanabhan, PhD, MPhil, M.A, PGDBM, B.A *UNOM*

DEPARTMENT OF BUSINESS ADMINISTRATION

Programme Director and Professor
Professor Rafia Naz, PhD, MA, PGDip, BA, *S.Pac*

Senior Lecturer
Vacant

Adjunct Professors
Dr. Pitigala A. P. Samantha Kumara, PhD *UT*, MBA. *Colombo*, BBA *Ruhuna*
Dr. T.J. Kamalanabhan, PhD, MPhil, M.A, PGDBM, BA *UNOM*
Dr. S K Baral, Ph.D, M.Com, MBA, LL.B, UU
Dr. Soumendra Kumar Patra, PhD, UU, MCA, FM UB, MBA, IGNOU, New Delhi, MA (Applied Economics), LLB (IPC & Civil Law), BA (Economics Hons), BACollege, UU, Bhubaneswar.

Adjunct Senior Lecturer
Dr. Amar Singh, PhD *UniFiji*, MBA, *S.Pac*. PGDip MGT, *UniFiji*, BA *S.Pac*, T. Cert. T., *LTC*, FIA, CA

SCHOOL OF HUMANITIES AND ARTS

Dean
Vacant

Acting Dean and Associate Professor
Dr. Wahab Ali, PhD *UNE*., MEd (Math) *Deakin*, MEd, PGDipTT, PGDipEd, BEd, DipEdAdmin. *S.Pac.*

School Administrator
Shelly Sangeeta Ram, BCom, *UniFiji.* Dip Bus, *FNU*

DEPARTMENT OF EDUCATION

Head of Department
Dr. Mohini Devi, PhD (Education), *S.Pac*, MEDL, PGDipEdL, *UniFiji*, BEd, DipEdLeadChang. *S.Pac*, DipEd. *FCAE*

Professor
Vacant

Associate Professor
Dr. Wahab Ali, PhD *UNE*., MEd (Math) *Deakin*, MEd, PGDipTT, PGDipEd, BEd, DipEdAdmin. *S.Pac*
Dr. Gary Leigh Kieffner, PhD, *University of Texas*, MA(Hon), BA (Magna Cum Laude), *Northern Arizona University,* AA, *Cabrillo College*

Senior Lecturer
Vacant

Lecturers
Dr. Atelini Coko Vesikula Bai, EdD (Education), PMCE, MEdL, PGDip. *UniFiji*, BEd. Pri *Fulton*
Dr. Mohini Devi, PhD (Education), *S.Pac*, MEDL, PGDipEdL. *UniFiji*, BEd, DipEdLeadChang. *S.Pac*, DipEd. *FCAE*
Dr. Uma More, PhD (Education), *S. Pac*, Ed. S, MA, *Loma Linda University, CA*, USA BA Honours, BA, *University of Papua New Guinea*
Davendra Sharma, MA, PGDip, BEd, DipEd *S.Pac*
Prem Aman Singh, MEdL, PGDipEdL, PGDip Governance and Public Policy, *UniFiji*, BEd, *FNU*

Adjunct Staff
Dr. Angela Page, Doctor of Education, *University of Otago*, PGD in Educational Psychology, *Massey University*, Dip in Teaching, *New Zealand Graduate School of Education*, MA, *University of Canterbury*

DEPARTMENT OF LANGUAGE, LITERATURE, AND COMMUNICATION

Head of Department
Dr. Kamala Lakshmi Naiker, PhD, MA, PGDip. *UniFiji*, BEd, DipEd *S.Pac*

Professor
Dr. Dambarudhar Pati, PhD, *JRRSU*, MPhil, *RSV*, MEd, *SLBSRS*, MA, BA, BEd, *RSS, India*

Senior Lecturer
Dr. Kamala Lakshmi Naiker, PhD, MA, PGDip *UniFiji*, BEd, DipEd *S.Pac*
Dr. Khemendra Kamal Kumar, PhD, MEdu, PGDipLL, *UniFiji*, MA, *UoM*, BEd, DipEdu, Cert Teaching Special Children, *S.Pac.*, Teachers Cert. *LTC.*

Lecturers
Vacant

Assistant Lecturer
Shobhna Laksmi Devi, MA (Hindi Literature), PGD (Hindi Literature), BA (English & Hindi Literature), *UniFiji*, BED, *S.Pac*, Dip Hindi, *New Delhi*, DPEd, *Fulton College.*
Parvin Lata, PGD (Hindi Literature), GDT, BA (HICLLC) *UniFiji*
Sailesh Narayan, PGDip, GDT, BA, *UniFiji*
Payal Sharma, PGDip, GDT, BA, *UniFiji*

Adjunct Staff
Professor Subarmani, Ph.D, *S.Pac*, MA, *Brunswick*, BA, DipT, *Christchurch*

Teaching Assistant
Bharti Devi, BA, Grad Dip in Teaching, *UniFiji*

DEPARTMENT OF JOURNALISM & MEDIA STUDIES

JMS Coordinator
Frederica Louise Anya Elbourne, PGDip in Journalism, *FIT*

JMS Administrative Assistant
Avitesh Vikash Ram

Multimedia Production & Editing Officer
Hurstel Charles Manuel Yee, Cert IV in Film & Television Production, *FNU*

SCHOOL OF SCIENCE AND TECHNOLOGY

Dean
Vacant

School Administrator
Ashwin Ashika Prasad, PGDIT, BSc *UniFiji*

DEPARTMENT OF COMPUTER SCIENCE AND MATHEMATICS

Acting Head of Department
Alvin Prasad, MINFTECH *UniFiji*, PGDip *S.Pac*, BIT *UniFiji*

Professor
Vacant

Associate Professor
Dr. Pankajeshwara Nand Sharma, PhD in Information Science, *University of Otago*, MSc, BSc, *S.Pac*
Dr. Bimal Aklesh Kumar, PhD, MSc and BSc. *S.Pac*

Senior Lecturer
Vacant

Lecturers
Jone Vukinagauna, MSc ITC, PGDITC, BIT *UniFiji*, A+ CompTIA, Adv. Cert IT *S.Pac*, Cert Teaching. *CCTC*
Sangeeta Menon, MAppStat. *VUW*, PGDMA, BCom, BEd *S.Pac*. DipEd. *FCAE*
Alvin Prasad, MINFTECH *UniFiji*, PGDip *S.Pac*, BIT *UniFiji*

Assistant Lecturer
Samlesh Chand, PGDMaths, PGCEdu, BSc, *S.Pac*
Jashnil Kumar, MSc(IT), *UniFiji*, Algorand Centre of Excellence on Sustainability Informatics for the Pacific (ACE-SIP), *Monash University, Melbourne, Australia,* PGDIT, BCom, *UniFiji*
Rishal Chand, MINFTECH, PGDip, BIT, *UniFiji*

Teaching Assistant
Rajneesh Lata Charan, MBA, PGDipIS, DipMgt, *S.Pac*, BSc, *PWU.*
Shaniya Saloni Sen, BIT *UniFiji*

Tutor
Vacant

Adjunct Professor
Prof. Bhibya Nand Sharma, PhD in Applied Mathematics, GradCert in Tertiary Teaching, MSc in Mathematics, PGDip in Biology, BSc (Math/Biology), *S.Pac*

Adjunct Senior Lecturer
Dr. Kaylash Chand Chaudhary, PhD in Computing Science, MSc in Computing Science, PGD in Computing Science, BSc(Computing Science and Mathematics), *S.Pac*

Adjunct Lecturer
Dr. Sashi Sharma, Ph.D, MEd, *UoW*, BEd. DipEd, *S. Pac*

DEPARTMENT OF SCIENCE

Head of Department
Dr. Ramendra Prasad, PhD, *UniSQ*, MSc, BSc, *S.Pac*, Dip Ed, *FCAE.*

Professor
Vacant

Associate Professor
Dr. Ramendra Prasad, PhD, *UniSQ*, MSc, BSc, *S.Pac*, Dip Ed, *FCAE*
Dr. Kunal Kushal Dayal, Ph.D. in Mechanical Engineering, *UoA*, MSc, *UU (Sweden)*, PGDip, BSc GCEd, *S.Pac*

Senior Lecturer
Vacant

Lecturer
Priyatma Singh, MSc, PGDip, GCTT, BSc, *S.Pac*
Dr. Sekove Vodo, PhD, Master of Bioresource Engineering, *University of Tsukuba, Japan*, BSc. *S.Pac*
Dr. Depika Prasad, PhD Plant Biotechnology, Plant Molecular Breeding, MSc Biosystems and Biotechnology, Plant Molecular Breeding, *Korea University*, BScGCEd *S.Pac*

Assistant Lecturers
Dhrishna Kumari Charan, MSc, *UniFiji*, PGDip, BSc *S.Pac*
Shirlyn Lata, MSc, PGDipSc, BSc, Grad.Cert in Education, *S.Pac*
Nunia Melissa Bari, MSc, PGDip Climate Change, BSc, *S.Pac*
Sheemal Vandhana Kumar, MSc, BSc, *UniFiji*

Teaching Assistant
Ayesha Kirti Reddy, BSc (Mathematics and Physics) and Grad Dip in Teaching, *UniFiji*.

Tutor
Vacant

Laboratory Technician
Shinal Shania, BSc (Bio & Chem), Grad Dip in Teaching, *UniFiji.*

Adjunct Professor

Dr. Surbhi Sharma, PhD, Nanotechnology & Integrated Bioengineering Centre (NIBEC), *Ulster University*, MSc (Nanoscience), *Amity Institute of Nanotechnology, Amity University, India*, PGCert in Academic Practice (PCAP), *University of Birmingham*, BSc (Hons.) Physics, *Delhi University, India*

Dr. Ayon Chakraborty, Doctor of Philosophy in Industrial and Systems Engineering, *National University of Singapore*, Master of Engineering, Manufacturing Systems, *Birla Institute of Technology and Science, Pilani, Rajasthan, India*, Bachelor of Engineering, Production and Industrial, *University of Rajasthan, Rajasthan, India*

Dr. Pradeep Chand Deo, Doctor of Philosophy in Biology Australian (AQF) S. Pac, Master of Science in Biochemistry Australian (AQF) Master Degree Bangalore University, India. Bachelor of Science Australian (AQF) Bachelor Degree *S. Pac* Fiji. Secondary Teacher Training Certificate Australian (AQF) Graduate Diploma Fiji College of Advanced Education, Fiji.

JUSTICE DEVENDRA PATHIK (JDP) SCHOOL OF LAW

Foundation Dean
Pt. Devendra Pathik, OF, CSM, JP, Arya Ratna, LLB, BA, Dip Public Adm *Tasmania* (Retired Justice, High Court of Fiji)

Professor and Dean
Brigadier General (Retired) Professor Aziz Mohammed. OF (Mil), MSD, SJD. LLM, LLB. pssc (e), psc (e).

School Administrator
Vacant

Administrative Assistant
Lusiana Veiqaravi, Cert in IT, *KBEI*

Professor
Brigadier General (Retired) Professor Aziz Mohammed. OF (Mil), MSD, SJD. LLM, LLB. pssc (e), psc (e).

Associate Professor
Dr. Noor Mohammad, PhD, LLM, LLB, Dip, *University of Rajshahi, Bangladesh*
Dr. Georgii Sibirtsev, PhD, *University of Gdańsk, Poland*

Senior Lecturers
Jiten Singh, LLB, BA *Auckland* (Former Judge, High Court of Fiji)
Rachel Subusola Olutimayin, LLB (Honors), *Ahmadu Bello University, Zaria, Kaduna State, Nigeria*, BL (Honors), *Nigeria Law School, Lagos, Nigeria*, PGD in Counseling Education, *University of Botswana, Botswana*, GradCert in Tertiary Teaching, *S.Pac*
Abuera Uruaaba, LLB, PDLP *S.Pac*, LLM (Government & Regulation), *Australian National University*

Lecturers
Varsha Fariyal Bano, MAIRD *UniFiji*, PDLP, LLB *S.Pac*
Patricia Chand, PDLD, *S.Pac*, MA, *University of Leicester, United Kingdom*, ICL, Japanese Degree in Law, *Hiroshima University, Hiroshima*, Japanese Language and Culture, *Osaka University of Foreign Studies, Centre for Japanese Language and Culture*
Sanjana Ashni Datt, GDLP, LLB, *UniFiji*, Foundation Studies, *S.Pac*

Part-time Lecturers
Jioji Kotobalavu, MA *Auckland*, LLB *UniFiji*, BA *Auckland*, Cert Diplomacy *Oxford*

Visiting Professor
Ajit S. Singh, DCL *McGill*, LLM (Hons), LLB *VUW* (Judge, Auckland District Court, New Zealand)

Adjunct Professors

Dr. Nikolaos Stamatakis, Habilitation, France, Post-Doctorate in Criminology, *University of São Paulo*, PhD in Law, *Ghent University*, PhD in Law, *University of Liege*, MPhil *UK*, MA *Sweden*, MA *Belgium*, LLM, *Ireland*, BA./LLB (Hons) *Greece*, Dip *Canada*
Dr. Payam Akhavan, Doctor of the Science of Jurisprudence (SJD), Master of Law (LLM), *Harvard Law School, Cambridge, USA*, LLB, Osgoode Hall Law School, *York University, Toronto, Canada*

Dr. Margaretha Wewerinke Singh, University Teaching Qualification (BKO*), Leiden University, the Netherlands*, Doctorate in Law, *European University Institute, Florence, Italy*, Graduate LLB, *Nottingham Law School*, Nottingham, UK, European Master's in Human Rights and Democratisation, EIUC, Italy, BA Philosophy (First Class), BSc Cultural Anthropology and Development Studies (First Class), *Radboud University, Nijmegen, the Netherlands*

Dr. Jennifer Mckay, Arts Melbourne(Hons) (Psychology and Geography), Geography PhD *Melbourne University Australian Flood plain management policy scholarship from Commonwealth Government*, LLB, *Adelaide University*, GD in Legal Practice UniSA, *Human Rights law American University Washington DC*, GCert in Educational Studies (online learning) *UniSA*

INTERNATIONAL RELATIONS AND DIPLOMACY (INRD)

Associate Professor

Mohammad Saber Salem, PhD *S.Pac*, PhD, MA *JGU India*, MSC *Andrews University, USA*, EMBA *Preston University Islamabad*, BA *Manchester Metropolitan University, UK*
Prof. Dr. Noor Mohammad, PhD, LLM and LLB, University of Rajshahi, Rajshahi, Bangladesh.

Part-time Lecturer

Jioji Kotobalavu, MA *Auckland*, LLB *UniFiji*, BA *Auckland*, Cert Diplomacy *Oxford*

UMANAND PRASAD SCHOOL OF MEDICINE AND HEALTH SCIENCES

Dean
Vacant

Acting Dean
Dr. Abhijit Gogoi, MD (Physiology), MBBS *Dibrugarh*

Deputy Dean
Dr. Samuela Korovou, MPH, Dip Bus and Frontline Management, *Aust*, MBBS *S.Pac*

Administration Coordinator
Susan Sujeeta Mani, PGDCOM (Management & Public Administration), BCom *S. Pac*

Deputy Manager Medical Laboratory
Muni P Nadan, PGD in Microbiology and Parasitology Laboratory, *Technological University*, BSc Bio/Chem, *UniFiji*, Dip in Healthcare Management, *UniAthena*, Certificate IV (Clinical Laboratory Techniques), Certificate III Laboratory Skills (Pathology Techniques) *Granville College*, *TAFE NSW*

Medical Laboratory Technician
Ronesh Pal, Bachelor of Medical Laboratory Science *FNU*
Nandani Natasha, Bachelor of Medical Laboratory Science *FNU*

BASIC SCIENCES

Head of Department Basic Sciences
Dr. Ricardo Gregorio C. Corpuz, MD Our Lady of Fatima, RMED Ospital Ng Maynila Medical Centre, BSc (Microbiology) *Santo Tomas*

Associate Professor
Vacant

Senior Lecturer
Dr. Ricardo Gregorio C. Corpuz, MD Our Lady of Fatima, RMED Ospital Ng Maynila Medical Centre, BSc (Microbiology) *Santo Tomas*
Dr. Aboubacar Katiella Abdou Kaka, PhD (Human Anatomy) *PR China;* MSc, BSc *Nigeria*
Dr. Neelam Zaidi, Post Doc. Research Fellow, *(IITD),* PhD (Chem), MSc (Chem) BSc (Hons Chem) *AMU, India*

Lecturer
Sharon S N Biribo, MSc Medical Microbiology, LSHTM *University of London, UK*; PG Dip (Public Health), PGCert. Health Research, *FSM*, BSc.Microbiology, *University of Otago, NZ*
Sheemal Shareeka, BPharm, PGCTT *S. Pac*, MPS *Fiji*

Assistant Lecturer
Dr. Rachel S. Nair, MBBS *UniFiji*
Dr. Abdul Altamish Aslam, MBBS *FNU*

Adjunct Professor

Professor Roy Krishna, PhD (Med), BSc Pharm (Hons), BSc Phys&Pharm, Monash, FCP (Fellow, American College of Clinical Pharmacology)

Professor Rebecca Kimble, Master in Health Leadership & Management, University of New South Wales, Australia, GAICD/ MAICD, Australian Institue of Company Directors, GradCert IV in Training & Assesment, International Partner Solution Institue, FRANZCOG, MRANZCOG, Royal Australian & New Zealand College of Obs & Gynae, MBBS, FSM.

Professor Nitik Ram, MBA (Gen Mgt), PGD in Gen Mgt, PGC in Gen Mgt, Fiji National Family Planning Champion Trainer, UNSW, Masters in Obstetrics & Gynaecology, PGD in Obstetrics & Gynaecology, Bachelor of Medicine and Bachelor of Surgery (HONS), FSM, BSc, S.Pac

Dr. Rajanishwar, MH.Ed, MBBS, New South Wales

Prof Shilpanjali Jesudason, PhD (Med), MBBS UA, FRACP, FISN

Dr Jalal Mohammed, Doctor Of Philosophy In Population Health The University Of Auckland, New Zealand, Mph, Pgd In Public Health, Fsm, Mba (International Business), Central Queensland University, Australia, Med, Pgd In Education (Tertiary Teaching), S.Pac, Afachsm, Chm, Bcom, Banglore University, India, Gd In Management Central Queensland University,Australia, Gcert In Tertiary Teaching, S.Pac, Cert In Information Technology, Cert In Web Centric Computing, National Institute Of Information Technology, India

Dr. Nathan Reeves, Masters in Exercise for Rehabilitation, GradDip in Exercise for Rehabilitation, UV, Australia, PG Elective in Sports Medicine, UQ, Australia, B.Sc. Griffith University.

PUBLIC HEALTH AND COMMUNITY MEDICINE

Head of Department Public Health and Community Medicine

Dr. Samuela Korovou, MPH, Dip Bus and Frontline Management, *Aust*, MBBS *S.Pac*

Senior Lecturer

Dr. Samuela Korovou, MPH, Dip Bus and Frontline Management, *Aust*, MBBS *S.Pac*

Lecturer

Dr. Sakiusa Mainawalala, PGDip (TB Management), MBBS, *S.Pac*, DSM, *FSM*
Mercy Gogoi, MSc (Research), *University of Southern Queensland*, MApp (Psych), *Delhi*
Dr. Dave Vono Whippy, MPH, University of New South Wales, Dip Bus and Frontline Management, *Aus*
Alumeci Sikinairai Vularika, Masters in Environmental Management & Develoment, *Australian National University*

Assistant Lecturer

Dr. Swastika Devi Kumar, MBBS *UniFiji*, BPHN, Dip. Nursing *FNU*

CLINICAL SCIENCES

Head of Department Clinical Sciences
Dr. Robert Almazan Bancod, MD *Vigren Milagrosa*, RMED *Philippines*, BSc *Manila Central*

Professor
Professor Ifereimi Waqanibete, MMED (Surgery), MBBS (Specialist Gen Upper GI, HPB, Breast & Endocrine Surgeon), *FSM, (*International Society of Surgery, Pacific Islands Surgery Association)

Associate Professor
Dr. Robert Almazan Bancod, MD *Vigren Milagrosa*, RMED *Philippines*, BSc *Manila Central*
Dr. Dennis G. Buenafe, MD *Manila Central*, PGDip *FNU*
Dr. Abhijit Gogoi, MD (Physiology), MBBS *Dibrugarh*

Senior Lecturer
Vacant

DEPARTMENT OF NURSING
Professor
Vacant

Associate Professor
Dr. Akisi Nailaba Kasami Ravono**,** PhD, *Massey University*, *New Zealand*, MA (Applied Psychology), PGD in Psychology, Cert. in Counseling, BA- Management & Public Administration and Applied Psychology (Community Health) *S.Pac*, Dip in General and Obstetrics Nursing, *FSM*, Dip in Tertiary Teaching, *FNU*

Nursing Coordinator
Dr. Akisi Nailaba Kasami Ravono**,** PhD, *Massey University*, *New Zealand*, MA (Applied Psychology), PGD in Psychology, Cert. in Counseling, BA- Management & Public Administration and Applied Psychology (Community Health) *S. Pac*, Dip in General and Obstetrics Nursing, *FSM*, Dip in Tertiary Teaching, *FNU*

School Administrator
Kalesi Nawaqa Limairi, PGCBA *UniFiji*, DipOM, *S. Pac,*

Administrative Assistant
Nanise Mainavolau, LLB, *UniFiji*

Senior Lecturer
Vacant

Lecturer
Sereana Lalabalavu, BNS *JCU,* MNUR *UniFiji* Dip General and Obstetrics Nursing, *FSN*
Tarome Paulo, MEdu Leadership, *UniFiji*, MPGC-PHN *FNU*, MSN Leadership & amp; Management, *UWI*, PGD Edu leadership, *UniFiji*, BNS *SCN*, Diploma in Nursing, *FSN*

Kausal Naresh Sharma, Master of Applied Epidemiology, PGDip, *FNU*, Dip General and Obstetrics Nursing, *FSN*
Vasitai Roko, MEdu, *SPac*, Cert Midwifery, Certificate in Nursing, GCTT *SPac*
Lucy Nakama Cirikiyasawa, Master of Nursing, PGD HSR, PGC NUR MNGMT, *UniFiji*, PGC NS, *James Cook University*, Bachelor of Nursing (bridging), *TISI Sangam College of Nursing*, Dip in Nursing, *FSN*.
Karolina Naseke, PGC in Nursing Science, *James Cook University*, *Australia*, Certificate of Professional Practice in Epiemiology and Control of Non-communicable Diseases, Grad.Cert in Gen and Obstetric, PGC in Midwifery, PGC in Public Health, *FSN*
Salote Neisau, MNUR, PGC in Nursing Management and Professional Standards, *UniFiji*, BNS, *James Cook University*, Cert in Management (Nursing), Public Health Nursing, Cert in General and Obstetric Nursing, *FSN*
Iliveleti Ana Loki, BNS, *Sangam College of Nursing*, Post Basic Certificate in Midwifery Science, Diploma in Nursing, *FSN*
Seruwaia Francis, MNUR, UniFiji, AdvDip of Management, Grad.Cert in Tertiary Teaching, *S.Pac*, PGC in Coronary Care Nursing, Diploma in Nursing, *FSN*
Wainikiti Dauwale Korovulavula, MBA, PGDipBA, PGCBA, PDBM, *S. Pac*, Dip General and Obstetric Nursing, *FSN*.
Alena Misavu Yabevula, MNur, DipNur, *UniFiji.*
Esekaia Nalawa Ratukonadi, MNur, PGDipHSR, PGCert, *UniFiji*, DipNur, *FNU.*
Dr. Rahul Avikash Lakshman, MNur, *UW*, PGDipMHN, *FNU*, DipNur, *FSN*
Mereani Drodrovakawai Gavidi, PGDipNur, DipNur, Midwifery Cert, *FNU*, BNur, *JCU*

Assistant Lecturer

Atelina Mavoa, BA Public Admin & Mgt S.Pac, Dip Tertiary Edu ATI, Midwifery Cert.,*FSN*
Ranadi Vakameau, Bachelor Nursing *JCU*, PGCert in ICU *JCU*, Dip General and Obstetrics Nursing, *FSN*
Merekula Adituirewa, Bachelor Nursing *JCU*, PG in Cardiac Nursing JCU, Dip General and Obstetrics Nursing, *FSN*
Setaita Korovou, Bachelor Nursing *JCU*, Dip in General and Obstetrics Nursing, *FSN*
Asena Moliveitavi, PGCert in HSM, *FSM*, Bachelor Nursing, *FNU*, Dip in General & Obstetrics Nursing, Midwifery Cert, Public Health Nursing Cert, *FSN*, Cert in Microsoft Words and Excel, *New Zealand Technical College.*
Penina Vuniyasi, Bachelor Nursing, *JCU*, Int Dip in TT, *FIT*, Cert in General Obstetric Nursing, Public Health Nursing Cert, Midwifery Cert, Nursing Management Cert *FSN*, Cert in Public Health Administration, *OIC(Japan)*, Cert in Management and Non-Communicable Disease *(TIC)*
Susana Raradoka, Nursing, *FSN*
Litiana Vakabua, Cert General Obstetric Nursing, Cert in Public Health (Post Basic), Midwidery Cert, *FSN.*

Clinical Laboratory Coordinator

Nina Reqeti, BNur, Dip in Medical and Surgical Nursing, *FNU*

Clinical Laboratory Officer

Ashmita Darshana Sharma, Bachelor of Medical Laboratory Science, *FNU*

CENTRE FOR iTAUKEI STUDIES (CIS)

Acting Director
Usaia Gaunavou Savai, MA (LLC), PGD (LLC) *UniFiji*, PGDip Mgt & Public Ad., PGCTT. BA *S.Pac*

Administrative Assistant
Lillian Ruth

Lecturers
Usaia Gaunavou Savai, MA (LLC), PGD (LLC) *UniFiji*, PGDip Mgt & Public Ad., PGCTT, BA *S.Pac*
Amelia S.Tuilevuka, MTeach, PGDip Edu *UniFiji.* FND *S.PAC*, DipED *S.PAC*
Mosese Baseisei, MAIRD, PGDip, PGCert *UniFij*

Drua Projects Coordinator
Setareki Corvus Ledua, Master Engineering (Class6), *FIT*

Adjunct Professor
Vacant

COURSE IDENTIFICATION

Courses at degree level are identified by a three-letter subject code and a three-digit number. First-year courses are shown as 100-level courses, second year as 200-level and third year as 300-level courses. Postgraduate Certificate/Diploma or Master's degree courses are 400-level courses; a supervised research project and a Master's thesis have a 500-level and 600-level code and a PhD thesis has a 700-level code. Courses in the International Relations and Diplomacy programme and courses offered by Umanand Prasad School of Medicine and Health Sciences are identified by a four-letter subject code and a three-digit number except for the Graduate Diploma in Legal Practice programme which is identified by a four-letter subject code and a two-digit number.

Prefix	**Discipline**
ACC	Accounting
ACCF	Accounting Foundation
ALSB	Allied Subject
ANAT	Anatomy
BAPS	Basic Professional Skills
BIF	Banking, Insurance and Finance
BIO	Biology
BIOC	Biochemistry
BIOF	Biology Foundation
BIS	Inter-Disciplinary Studies
BMHS	Medical Health Science
BNAP	Anatomy and Physiology
BNBI	Medical Biochemistry for Nursing
BNMI	Human Microbiology
BNPH	Pharmacology
BNUR	Nursing
BPHC	Public Health & Primary Health Care
CHE	Chemistry
CHEF	Chemistry Foundation
CLSK	Clinical Skills
CMED	Community Medicine
CSAF	Computer Science
DBA	Business Administration
DSC	Data Science

ECO	Economics
ECOF	Economics Foundation
EDU	Education
EPS	Earth and Planetary Sciences
ESC	Environmental Science
FMED	Forensic Medicine
GEO	Geology and Mining
GEOF	Geography Foundation
HIC	Hindi Language and Indian Culture
HISF	History Foundation
IMED	Internal Medicine
INRD	International Relations and Diplomacy
ITC	Information Technology
ITK	iTaukei Studies
ITKF	iTaukei Studies Foundation
LAW	Law
LAWD	Law - Legal Practice
LAWF	Law Foundation
LAWP	Public Law
LLC	Language, Literature and Communication
LLCF	Language, Literature and Communication Foundation
MBA	Business Administration
MECT	Medical Ethics, Culture & Terminology
MGT	Management
MICR	Microbiology
MTH	Mathematics
MTHF	Mathematics Foundation
OBGY	Obstetrics & Gynaecology
PAED	Paediatrics
PATH	Pathology
PHRM	Pharmacology
PHY	Physics
PHYF	Physics Foundation
PHYS	Physiology
PSYC	Psychiatry
REE	Energy and Environment
REM	Renewable Energy Management
SBE	Student Internship
SURG	Surgery

TSM	Tourism Studies
UUU	University Wide Courses

PROGRAMMES OF STUDY

The programmes of study offered by the University are:

Undergraduate Programmes

JUSTICE DEVENDRA PATHIK SCHOOL OF LAW
Bachelor of Laws

SCHOOL OF BUSINESS AND ECONOMICS
Certificate in Foundation Studies (Commerce)
Certificate in Commerce (Single or Double Major)
Certificate in Small Business Administration
Diploma in Accounting
Diploma in Economics
Diploma in Management
Bachelor of Commerce in Accounting
Bachelor of Commerce in Economics
Bachelor of Commerce in Management
Bachelor of Commerce in Resource Economics & Management
Bachelor of Commerce in Accounting and Economics
Bachelor of Commerce in Accounting and Management
Bachelor of Commerce in Accounting and Information Technology
Bachelor of Commerce in Accounting and Mathematics
Bachelor of Commerce in Accounting and iTaukei Studies
Bachelor of Commerce in Economics and Management
Bachelor of Commerce in Economics and Information Technology
Bachelor of Commerce in Economics and Mathematics
Bachelor of Commerce in Economics and iTaukei Studies
Bachelor of Commerce in Management and Information Technology
Bachelor of Commerce in Tourism Studies and Accounting
Bachelor of Commerce in Tourism Studies and Management
Bachelor of Commerce in Tourism Studies and Economics
Bachelor of Commerce in Tourism Studies and Information Technology
Bachelor of Commerce in Tourism Studies and iTaukei Studies

SCHOOL OF HUMANITIES & ARTS
Basic Conversational English for Beginners
Certificate in Foundation Studies (Social Science)
Diploma in English Language and Literature
Diploma in Hindi Language and Indian Culture

Diploma in Counselling
Bachelor of Teaching (Primary) Pre-services
Bachelor of Teaching (Primary) In-service
Bachelor of Arts in English Language & Literature/Management
Bachelor of Arts in English Language & Literature/Hindi Language & Indian Culture
Bachelor of Arts in English Language & Literature/iTaukei Studies
Bachelor of Arts in English Language & Literature /Information Technology
Bachelor of Inter-Disciplinary Studies
Bachelor of Arts and Graduate Diploma in Teaching
Bachelor of Commerce and Graduate Diploma in Teaching
Bachelor of Science and Graduate Diploma in Teaching
Bachelor of Journalism & Media Studies
Graduate Diploma in Teaching

SCHOOL OF SCIENCE AND TECHNOLOGY
Certificate in Foundation Studies (Information Technology/Mathematics)
Certificate in Foundation Studies (Science)
Diploma in Information Technology
Bachelor of Agricultural Engineering
Bachelor of Environmental Science
Bachelor of Information Technology
Bachelor of Science in Biology/Chemistry
Bachelor of Science in Biology/Information Technology
Bachelor of Science in Chemistry/Physics
Bachelor of Science in Earth and Planetary Sciences
Bachelor of Science in Information Technology/Mathematics
Bachelor of Science in Information Technology/Physics
Bachelor of Science in Mathematics/Physics

UMANAND PRASAD SCHOOL OF MEDICINE AND HEALTH SCIENCES
Bachelor of Medicine and Bachelor of Surgery (MBBS)
Bachelor of Medical Health Science
Bachelor of Public Health and Primary Health Care
Bachelor of Nursing Science Honours
Bachelor of Nursing Post Registration (In-service)

CENTRE FOR iTAUKEI STUDIES
Diploma in iTaukei Studies
Bachelor of Arts in iTaukei Studies and Management

Postgraduate Programmes

JUSTICE DEVENDRA PATHIK SCHOOL OF LAW

Postgraduate Certificate in Peacekeeping
Postgraduate Diploma in Public Law
Graduate Diploma in Legal Practice
Postgraduate Certificate in International Relations
Postgraduate Diploma in International Relations
Master of International Relations and Diplomacy
Master of Laws
Doctor of Philosophy in Law
Doctor of Philosophy in International Relations and Diplomacy

SCHOOL OF BUSINESS AND ECONOMICS

Postgraduate Certificate in Business Administration (General Management)
Postgraduate Certificate in Business Administration (Human Resource Management)
Postgraduate Certificate in Business Administration (Tourism and Hospitality Management)
Postgraduate Diploma in Accounting
Postgraduate Diploma in Banking, Insurance and Finance
Postgraduate Diploma in Economics
Postgraduate Diploma in Management
Postgraduate Diploma in Business Administration (General Management)
Postgraduate Diploma in Business Administration (Human Resource Management)
Postgraduate Diploma in Business Administration (Tourism and Hospitality Management)
Master of Commerce in Accounting
Master of Commerce in Banking, Insurance and Finance
Master of Commerce in Economics
Master of Commerce in Management
Master of Business Administration (General Management)
Master of Business Administration (Human Resource Management)
Master of Business Administration (Tourism and Hospitality Management)
Doctor of Philosophy in Accounting
Doctor of Philosophy in Economics
Doctor of Philosophy in Management
Doctor of Business Administration

SCHOOL OF HUMANITIES & ARTS

Postgraduate Diploma in Education
Postgraduate Diploma in Educational Leadership
Postgraduate Diploma in Governance and Public Policy
Postgraduate Diploma in Hindi Literature
Postgraduate Diploma in Language and Literature (English)
Postgraduate Diploma in Teaching English as a Second Language
Master of Arts in Governance and Public Policy
Master of Arts in Hindi Literature
Master of Arts in Language and Literature (English)
Master of Arts in Teaching English as a Second Language
Master of Educational Leadership
Master of Teaching
Doctor of Philosophy in Education
Doctor of Philosophy in English Literature

SCHOOL OF SCIENCE AND TECHNOLOGY

Postgraduate Diploma in Applied Data Science
Postgraduate Diploma in Energy and Environment
Postgraduate Diploma in Information Technology
Postgraduate Diploma in Volcanology
Master of Information Technology
Master of Science in Earth and Planetary Sciences
Master of Science in Environmental Science
Master of Science in Information Technology
Master of Science in Physics
Master of Science in Renewable Energy Management
Doctor of Philosophy in Earth and Planetary Sciences
Doctor of Philosophy in Environmental Science
Doctor of Philosophy in Physics
Doctor of Philosophy in Information Technology

UMANAND PRASAD SCHOOL OF MEDICINE AND HEALTH SCIENCES

Masters in Nursing

GLOSSARY OF TERMS

1. **Academic Programme:** Programme of study with combination of courses or requirements leading to a Degree (e.g. Bachelor of Arts) or other qualification or a Diploma or a Certificate.
2. **Academic Term:** The academic year of the University of Fiji comprises of semesters, trimesters, flexi-mode and year-long programmes.
3. **Admission:** A person's entry to undertake a specific programme of study, based on established entry requirement.
4. **Aegrotat Pass:** Is awarded to a student who has been prevented by illness or injury from sitting for final examination or whose performance in final examination has been seriously impaired by the student's illness or injury.
5. **Assessment:** Method of measuring students' performance in a course.
6. **Auditing of Course:** Attendance in a course on a non-credit basis.
7. **Award**: The qualification given to students after they have successfully completed all the requirements of their programme.
8. **Campuses:** A physical location where the University provides teaching and engages in research.
9. **Class:** Scheduled teaching activity which involves face-to-face contact (e.g. lectures, tutorials and laboratories).
10. **Compassionate Pass:** Is awarded to a student who has been prevented from sitting for final examination or whose performance in final examination has been seriously impaired because of exceptional circumstances beyond the student's control other than his or her illness.
11. **Completion:** The administrative process of checking that a student has met all the requirements of a programme in which they wish to graduate.
12. **Compulsory Course:** A course students must pass to complete the programme.
13. **Contact Hours:** Number of hours per week a student spends in class (e.g. lectures, tutorials, workshops and laboratories) in the presence of a lecturer or tutor.
14. **Continuous Assessment:** Either (a) the level of a student's performance in a coursework (see definition of coursework) or (b) coursework.
15. **Course:** A distinct study unit in an academic discipline, with unique combination of course code, credit points and other attributes, which with other approved courses make up an academic programme (see definition of academic programme).
16. **Course Code:** Code assigned to individual courses to identify them in the University record system.
17. **Course Coordinator:** An academic staff member who administers and

teaches a course either on their own or in a team. The Coordinator is also responsible for the design, delivery and quality of the courses offered as well as ensuring that student concerns pertaining to the course are adequately addressed.

18. **Course Outline:** Details of a course including its objectives, content, teaching methodology, what constitutes coursework and the schedule for handing in student work for marking, test schedule and the allocation of marks between coursework and the final examination.
19. **Coursework:** Assignments, essays, tests, practicals, including field trips or tutorial work done by students throughout the course that count together with an end of semester examination towards the final grade.
20. **Credit Point:** Refers to a number of points assigned to the course as an indicator of the amount of work required in that course e.g. one credit point is the equivalent of 10-15 student-learning hours.
21. **Disability:** A condition due to sickness, sensory impairment or injury that curtails a person's ability to carry on normal pursuit. A disability may be partial or total, and temporary or permanent as verified by a doctor.
22. **Department:** The main administrative unit, normally an academic discipline, or a School (e.g. the Department of Science in the School of Science and Technology).
23. **Deferment:** The choice of a student, after being offered a place at The University of Fiji, to delay enrolment for no longer than two years. After this time students must apply for resumption of studies.
24. **Discipline:** A field of study such as Mathematics, Management or Economics.
25. **Double Major:** Two majors (see definition of major) usually from different disciplines within one programme.
26. **Elective Course:** A course a student chooses to complete the requirements for his/her degree, but which is not a service course or one of the courses required for the major or minor.
27. **Enrolment:** Refers to the completion of the following processes: application, approval, offer letter and acceptance.
28. **Examination:** A formal supervised assessment process to be conducted under controlled conditions and designed to test a student's learning.
29. **Flexi:** A course taught intensively, typically between 4-6 weeks normally during semester breaks.
30. **Full Time Student:** Full time study will involve registration in more than or equal to 75% of courses for the semester/trimester.
31. **Grade:** A letter designation of a mark range given for an assessment or formal examination for a course of study.
32. **Grade Point Average:** The GPA is the sum of all grade points achieved

in a particular programme divided by the number of attempted courses in that programme.

33. **Graduand:** A student who has completed the requirements of a course and is eligible to graduate, but has not yet had the award formally conferred.
34. **Graduate:** A student whose award has been conferred.
35. **Graduation:** The ceremony during which students' awards are presented to them.
36. **Major**: Approved courses normally from the discipline which provide the main focus of same study or specialisation in a degree.
37. **Mature Entry:** The University recognises prior learning consistent with the University's Policy for students over 21 years of age. Note: Some Schools/Centre may have specific mature entry requirements.
38. **Minor:** Approved courses, fewer in number than for a major and from a discipline other than those of the major, which make up the degree.
39. **Minimum Marks:** The required specified minimum standard performance in a course as set out by the Schools/Centre.
40. **Offer Letter:** A letter sent to a successful applicant for entry into a programme of study at the University.
41. **Part-Time Student:** Part-time study will involve registration in less than 0.75 for the semester/trimester (that is less than 75% of the standard annual full-time workload).
42. **Prerequisite:** A course which must be successfully completed before a student can undertake a particular course, normally at a higher level.
43. **Postgraduate Programme:** A programme of study leading to an award, where entry into the programme requires students to have completed an undergraduate programme in that particular discipline.
44. **Postgraduate Specialisation**: A sequence of courses or research in a postgraduate qualification, which defines an area of focus within a discipline.
45. **Prerequisite:** A course, which must have been satisfactorily completed, or a requirement which must have been satisfied, before a student may register in a particular, normally advanced level course.
46. **Probation:** A period of one semester when students are put on reduced loads to enable them to improve their performance in the courses that semester. Students are put on probation as a result of unsatisfactory performance in the previous year.
47. **Programme:** An arrangement of courses fitting the requirements for University Undergraduate and Postgraduate qualifications.
48. **Registration:** The process, by which a person completes an application, receives an offer letter and course advice, obtains endorsement from the Office of Registrar, and pays the Registration Fee.

49. **Restricted Pass:** Is awarded under certain prescribed conditions for a course in which a student has not passed.
50. **Results:** The final performance outcomes of students in a course.
51. **School:** The main academic unit of the University, where within each School, there are Departments.
52. **Semester:** Each semester has a 14-week teaching period, excluding the mid-semester break, study week and assessment period. A year-long programme covers 32 weeks.
53. **Service Course:** A compulsory course in a discipline other than the discipline of the student's major or minor courses. A service course must be completed before higher level courses can be attempted.
54. **Suspension:** The barring of a student from attendance at the University for a specified period of time for disciplinary or academic non-performance reasons. During a period of suspension, a student's enrolment and/or registration will be terminated and the student will not be entitled to have access to University premises or facilities, except with the written permission of the Vice-Chancellor. A student who is suspended from the University shall not be granted Advanced Standing for courses completed at another University during the period of suspension.
55. **Termination:** The cancellation by the University of a student's enrolment in a course, usually due to failure to meet administrative requirements.
56. **Testamur:** Official University certificate which confirms successful completion of a programme of study.
57. **Transcript:** The formal written record of results achieved in all registered courses in a programme.
58. **Trimester:** Trimester is one of the three terms in which an academic year is divided. Each trimester has 11-week teaching period, excluding the study break and exam week.
59. **Tutorials:** Small group learning sessions additional to lectures.
60. **Unsatisfactory Progress:** When a student achieves a cumulative GPA of less than 2.0 after completion of at least six courses in a programme.
61. **Unclassified Studies:** A student may apply to the University to take courses under Unclassified Studies that do not lead to the award of a certificate, diploma or degree.
62. **Withdrawal:** Formally withdrawing from a course

FOUNDATION STUDIES

The Foundation Studies Programme is equivalent to the Fiji Year 13 Examination or Year 13 in New Zealand and Australian secondary schools. It provides an alternative pathway to degree studies for students who leave secondary school after successfully completing Year 12 in Fiji or Year 12 in New Zealand or Australia or the Pacific Senior Secondary Certificate (PSSC). The PSSC is taken by students in Form 6 in Tonga, Samoa, Solomon Islands, Kiribati, Vanuatu, Tuvalu and Nauru.

Admission Requirements

1. The student requires a minimum of 200 marks from four subjects with at least 50% in English in Year 12.
2. In addition, those who are 21 years of age and over can gain admission with standing and enrol as mature-level students.

The Foundation Studies Programme is available in four strands, namely:

1. Commerce
2. Social Science
3. Science
   a. Option 1 Pure Science
   b. Option 2 For MBBS progress
   c. Option 3 Information Technology and Mathematics
4. Certificate in the Fundamentals of Law

Details of the courses in each strand are as follows:

Strand 1: Commerce (part of the School of Business and Economics)

The programme in Foundation Commerce requires the completion of eight courses. To complete the Certificate in Foundation Commerce students must pass eight (8) courses, two (2) of which are compulsory: *LLCF11 and *LLCF12. Students may choose six (6) other Foundation courses from the Commerce strand.

Semester One	Semester Two
*LLCF11 English and Study Skills I	*LLCF12 English and Study Skills II
Any 3 subjects from below:	**Any 3 subjects from below:**
MTHF11 Foundation Mathematics I	MTHF12 Foundation Mathematics II
CSAF11 Computer Foundations I	CSAF12 Foundation Programming
ACCF11 Foundation Accounting I	ACCF12 Foundation Accounting II
ECOF11 Foundation Economics I	ECOF12 Foundation Economics II
GEOF11 Foundation Geography I	GEOF12 Foundation Geography II

Strand 2: Social Science (part of the School of Humanities & Arts)

The programme in Foundation Social Science requires the completion of eight (8) courses. To complete the Certificate in Foundation Social Science students must pass eight (8), two (2) of which are compulsory: *LLCF11 and *LLCF12. Students may choose six (6) other Foundation courses from the Social Science strand.

Semester One	Semester Two
*LLCF11 English and Study Skills I	*LLCF12 English and Study Skills II
Any 3 subjects from below:	**Any 3 subjects from below:**
HICF11 Foundation Hindi I	HICF12 Foundation Hindi II
ITKF11 Foundation iTaukei Language I	ITKF12 Foundation iTaukei Language II
HISF11 Foundation History I	HISF12 Foundation History II
GEOF11 Foundation Geography I	GEOF12 Foundation Geography II
MTHF11 Foundation Mathematics I	MTHF12 Foundation Mathematics II
CSAF11 Computer Foundations I	CSAF12 Foundation Programming

Strand 3: Science (part of the School of Science and Technology)

The programme in Foundation Science requires the completion of eight (8) courses. To complete the Certificate in Foundation Science must pass eight (8), two (2) of which are compulsory: *LLCF11 and *LLCF12. Students may choose six (6) other Foundation courses from the Science strand.

Option 1: Pure Science

Semester One	Semester Two
*LLCF11 English and Study Skills I	*LLCF12 English and Study Skills II
Any 3 subjects from below	**Any 3 subjects from below**
BIOF11 Foundation Biology I	BIOF12 Foundation Biology II
CHEF11 Foundation Chemistry I	CHEF12 Foundation Chemistry II
PHYF11 Foundation Physics I	PHYF12 Foundation Physics II
MTHF11 Foundation Mathematics I	MTHF12 Foundation Mathematics II

Option 2: For MBBS Students

Semester One	Semester Two
*LLCF11 English and Study Skills I	*LLCF12 English and Study Skills II
BIOF11 Foundation Biology I	BIOF12 Foundation Biology II
MTHF11 Foundation Mathematics I	MTHF12 Foundation Mathematics II
CHEF11 Foundation Chemistry I/ PHYF11 Foundation Physics I	CHEF12 Foundation Chemistry II/ PHYF12 Foundation Physics II

Option 3: Information Technology/Mathematics

Semester One	Semester Two
*LLCF11 English and Study Skills I	*LLCF12 English and Study Skills II
CSAF11 Computer Foundation	CSAF12 Foundation Programming
MTHF11 Foundation Mathematics I	MTHF12 Foundation Mathematics II
Any 1 subject from below	**Any 1 subject from below**
PHYF11 Foundation Physics I	PHYF12 Foundation Physics II
BIOF11 Foundation Biology I	BIOF12 Foundation Biology II
CHEF11 Foundation Chemistry I	CHEF12 Foundation Chemistry II

UNCLASSIFIED STUDIES PROGRAMME – UNDERGRADUATE

The Unclassified Studies option at the University also enables students to take Foundation courses in subjects they have not passed in Year 13, while also enrolling in degree courses in subjects they have passed at Year 13 level.

For admission to degree studies, students will need to pass eight (8) courses in the Foundation Studies Programme, including both English courses: LLCF11 and LLCF12. (See also requirements for specific programmes).

SCHOOL OF BUSINESS AND ECONOMICS

The School of Business and Economics comprises of four departments:

- Department of Accounting and Finance
- Department of Management
- Department of Economics
- Department of Business Administration

The departments in the School offer various programmes and levels of study from Certificates to Doctorate degrees.

Undergraduate Programmes

Certificate in Commerce (Cert.Com)
The Certificate in Commerce programme consists of 8 courses amounting to 120 credit points.

Admission Requirements:
Persons shall be eligible to be admitted to study if they have:

1. Obtained the appropriate University Foundation Certificate; or
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English or
3. Any examination deemed by the University to be equivalent to the University Foundation Education certificate.

Students must complete 8 compulsory courses from any of the three pathways given below:

- **Accounting and Economics**: ECO102, ACC101, LLC101, MTH101/ ECO103, ECO101, ACC102, ACC110 and ITC100;
- **Accounting and Management**: MGT101, ACC101, LLC101, MTH101/ECO103, MGT105, ACC102, ACC110 and ITC100;
- **Economics and Management**: ECO102, MGT101, LLC101, ECO103, ECO101, MGT105, ITC100, MGT100 or ACC104; and

For Single major certificates such as Accounting only or only Economics or Management; then, students are required to complete all 8 courses from Year 1 Single major programmes of that discipline.

Certificate in Small Business Administration (Cert.SBA)
The Certificate in Small Business Administration programme consists of 8 courses amounting to 120 credit points.

Admission Requirements:
Persons shall be eligible to be admitted to study if they have:

1. Obtained the appropriate University Foundation Certificate; or
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
3. Any examination deemed by the University to be equivalent to the University Foundation Education certificate.
4. Meet the following "Mature Student Admission" requirements:
    a. They are over 21 years old, and
    b. Senate or its delegate determines they will likely complete the programme
    c. Successfully based on their academic background and work experience, and
    d. They pass any course or courses that may be required by the Senate or its delegate on a case-by-case basis for admission for a specific programme.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
MGT101 Fundamentals of Management	15
ECO102 Microeconomics I	15
ACC104 Accounting for Non-Accountants	15
MGT108 Supply Chain Management	15

Year 1 Semester 2

Course Title	Credit Points
MGT206 Marketing Principles & Concepts	15
ACC103 Introduction to Commercial Law	15
LLC101 English for Academic Purposes	15
MGT109 Business Plan (Project)	15

DEPARTMENT OF ACCOUNTING AND FINANCE

The Department of Accounting and Finance offers the following programmes:

Undergraduate Programmes

- Certificate in Commerce
- Diploma in Accounting
- Bachelor of Commerce in Accounting (Single Major)
- Bachelor of Commerce in Accounting (Double Major)

Postgraduate Programmes

- Postgraduate Diploma in Accounting
- Postgraduate Diploma in Banking, Insurance and Finance
- Master of Commerce in Accounting
- Master of Commerce in Banking, Insurance and Finance
- Doctor of Philosophy in Accounting

UNDERGRADUATE PROGRAMMES

Diploma in Accounting

The Diploma in Accounting programme consists of 16 courses with 15 credit points each, amounting to 240 credit points in total. Students must complete all compulsory courses and elective courses as stated below.

Admission Requirements

Persons shall be eligible to be admitted to study for a Diploma in Accounting if they have:

1. Obtained the appropriate University Foundation Certificate;
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
3. A pass in any examination deemed by the University to be equivalent to the University Foundation Education certificate.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ACC101 Accounting I	15
MTH101 Mathematics for Commerce/ ECO103 Economic Statistics	15
LLC101 English for Academic Purposes	15
ECO102 Microeconomics I / ECO101 Macroeconomics I	15

Year 1 Semester 2

Course Title	Credit Points
ACC102 Accounting II	15
ACC103 Introduction to Commercial Law	15
ACC110 Introduction to Accounting Packages	15
MGT100 Introduction to Business Research	15

Year 2 Semester 1

Course Title	Credit Points
ACC201 Management Accounting	15
ACC203 Corporate Accounting	15
*ECO200 Contemporary Pacific	15
1 x 200 Level ITC or ECO course / ** SBE200 Student Internship Programme	15

Year 2 Semester 2

Course Code and Title	Credit Points
ACC205 Law of Association	15
ACC208 Business Finance	15
1 x 200 Level ITC or ECO course	15
Any 1 x 200 Level Business course	15

Note:
*Courses can be done either in Semester 1 or 2. ACC205 may be offered in semester 1 or 2
**Student Internship can be taken up by students as a 200-level elective course.

Bachelor of Commerce in Accounting (Single Major)
Plus a Minor (Economics or Information Technology or Management**)**

The Bachelor of Commerce (Single Major in Accounting) programme consists of 24 courses amounting to 360 credit points. Students must complete all compulsory courses and elective courses as stated below.

Admission Requirements:
Persons shall be eligible to be admitted to study for a Bachelor of Commerce (Single Major in Accounting) if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or

b. A pass in the University Foundation Programme; or
c. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate.
d. Students are required to select a minor either Information Technology or Economics or Management

2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ACC101 Accounting I	15
MTH101 Mathematics for Commerce / ECO103 Economic Statistics	15
LLC101 English for Academic Purposes	15
ECO102 Microeconomics I / ECO101 Macroeconomics I	15

Year 1 Semester 2

Course Title	Credit Points
ACC102 Accounting II	15
ACC103 Introduction to Commercial Law	15
ACC110 Introduction to Accounting Packages	15
MGT100 Introduction to Business Research	15

Year 2 Semester 1

Course Title	Credit Points
ACC201 Management Accounting	15
ACC203 Corporate Accounting	15
1 x 200 Level ITC /ECO/ MGT course / **SBE200 Student Internship	15
*ECO200 Contemporary Pacific	15

Year 2 Semester 2

Course Title	Credit Points
ACC205 Law of Association	15
ACC208 Business Finance	15
*ITK111 Spoken iTaukei Language for Beginners / *HIC111 Spoken Hindi for Beginners	15
1 x 200 Level ITC /ECO/ MGT course	15

Year 3 Semester 1

Course Title	Credit Points
ACC302 Management Information Systems	15
ACC308 Taxation Law and Practice	15
MGT309 Strategic Management / 1 x 300 Level ITC or ECO course	15
1 x 300 Level ITC /ECO/ MGT course	15

Year 3 Semester 2

Course Title	Credit Points
ACC304 Auditing and Assurance Services	15
ACC301 Accounting Theory and Applications	15
1 x 300 Level ITC /ECO/ MGT course	15
*UUU300 Governance and Ethics	15

Note:
*Courses can be done either in Semester 1 or 2
*ACC103 and ACC205 may be offered in semester 1 or 2
**Student Internship can be taken up by students as a 200-level elective course.

Bachelor of Commerce in Accounting (Double Major)
The Bachelor of Commerce (Double Major in Accounting) programme consists of 24 courses amounting to 360 credit points. Students must complete all compulsory courses and elective courses as stated below.

Admission Requirements:
Persons shall be eligible to be admitted to study for a Bachelor of Commerce (Double Major in Accounting) if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or

b. A pass in the University Foundation Programme; or
c. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate.

2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation. Persons will qualify in Mature entry is required to have 2 years relevant work experience.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ACC101 Accounting I	15
MTH101 Mathematics for Commerce/ ECO103 Economic Statistics	15
LLC101 English for Academic Purposes	15
1 x 100 Level Second Major	15

Year 1 Semester 2

Course Title	Credit Points
ACC102 Accounting II	15
ACC110 Introduction to Accounting Packages/ ACC103 Introduction to Commercial Law	15
1 x 100 Level Second Major	15
MGT100 Introduction to Business Research	15

Year 2 Semester 1

Course Title	Credit Points
ACC201 Management Accounting	15
ACC203 Corporate Accounting	15
1 x 200 Level Second Major	15
*ECO200 Contemporary Pacific	15

Year 2 Semester 2

Course Title	Credit Points
ACC208 Business Finance/ ACC205 Law of Association	15
1 x 200 Level Second Major	15

1 x 200 Level Second Major	15
*ITK111 Spoken iTaukei Language for Beginners / *HIC111 Spoken Hindi for Beginners	15

Year 3 Semester 1

Course Title	Credit Points
ACC308 Taxation Law and Practice	15
ACC302 Management Information Systems	15
1 x 300 Level Second Major	15
1 x 300 Level Second Major	15

Year 3 Semester 2

Course Title	Credit Points
ACC304 Auditing and Assurance Services	15
ACC301 Accounting Theory and Applications	15
1 x 300 Level Second Major	15
*UUU300 Governance and Ethics	15

Note: *Courses can be done either in Semester 1 or 2
**Student Internship can be taken up by students as a 200-level electivecourse.

POSTGRADUATE PROGRAMMES

Postgraduate Diploma in Accounting (PGDACC)

This programme requires the completion of four 400-level courses. There are two core courses and two elective courses. The four courses amount to 120 credit points.

Admission Requirements

Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Accounting if they have:

1. Completed a Bachelor's Degree in Accounting with a GPA of 3.0 from a recognised university. A provisional entry is granted to those students who do not meet the GPA of 3.0 requirement above. In the provisional entry, students are required to complete one 400 level course in Accounting with a B grade to enter the full programme and the passed unit will be applied as full credit under the programme.
2. It is mandatory for students to have a bachelor's degree in Accounting before proceeding with PGDACC.

Completion Time: Minimum of 1 Year for Full Time and Minimum of 2 Years of Part-Time.

Programme Structure

Course Title	Credit Points
Core Courses	
ACC402 Ethics, Governance and Accountability	30
ACC403 Advanced Financial Reporting	30
Electives	
ACC401 Advanced Accounting Theory	30
ACC404 Advanced Management Accounting	30
ACC405 Advanced Auditing and Assurance Services	30
ACC406 Financial Statement Analysis	30
ACC407 Business Research Methods or Equivalent	30
ACC408 Advanced Taxation Law and Practice	30
ACC409 Forensic Accounting and Fraud Investigation	30
ACC410 Research Paper	30

Master of Commerce in Accounting (MCOMACC)

Admission Requirements
Persons shall be eligible to be admitted to study for a Master of Commerce in Accounting programme if they have:

1. Completed a Postgraduate Diploma in Accounting or equivalent with a GPA of 3.0 or above or Bachelor's degree in Accounting with a GPA of 4.0 or above.
2. Completion of Postgraduate Diploma in Accounting will receive full 120 credit points and the other 120 credit points will be derived from the three MCom completion options.

Total Credit Points (240): Completion of PGDACC will receive full 120 credit points and the other 120 credit points will be derived from the three MCom completion options.

Completion Time:
Full-Time Students will normally take 2 years to complete the programme.
Part-Time Students will normally take 4 years to complete the programme.

There are three options to complete the degree of Master of Commerce in Accounting.

Programme Structure

Option 1

MCom by Coursework

Completion of any four Post Graduate Accounting courses not completed as part of PGDACC.

Any Four Courses Not Completed as Part of PGDACC	Credit Points
ACC401 Advanced Accounting Theory	30
ACC404 Advanced Management Accounting	30
ACC405 Advanced Auditing and Assurance Services	30
ACC406 Financial Statement Analysis	30
ACC407 Business Research Methods or Equivalent	30
ACC408 Advanced Taxation Law and Practice	30
ACC409 Forensic Accounting and Fraud Investigation	30
ACC410 Research Paper	30

Option 2

MCom by Coursework and Minor Thesis
Students need to complete any two postgraduate accounting courses not completed as part of PGDACC from the above table in option 1 plus an ACC500 Minor Thesis in Accounting (60 Credit Points).

*Students have to complete ACC407 or equivalent as part of their programme.

Option 3

MCom by Major Thesis

Students need to do ACC600 amounting to 120 Credit points.
*Students have to complete ACC407 or equivalent as part of their programme.

Note: Students entering MCom directly through a Bachelor's degree in Accounting with a GPA of 4.0 and above, are required to complete 2 core courses and two electives as part of PGDACC, **plus** any other MCom completion options 1, 2 or 3 as listed above. If students are undertaking a Minor Thesis or Major Thesis as part of their MCom completion options, students are required to complete ACC407 or equivalent.

Postgraduate Diploma in Banking, Insurance and Finance (PGDBIF)
This programme requires the completion of four 400-level courses. There are four core courses in PGDBIF. The four courses amount to 120 credit points.

Admission Requirements
Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Banking, Insurance and Finance if they meet any of the following requirements:

1. Bachelor's Degree in Banking / Finance / Accounting / Economics / Financial Management / Insurance or related field with a GPA of 3.0 / 4.5. *Students with a GPA of at least 2.5 but less than 3.0 in a Bachelor's degree can be admitted with provisional entry with a B average to gain full entry into the programme, or
2. A diploma in a relevant field and 5 years of experience in banking, finance, accounting, or insurance are required to complete the one bridging course specified by the department, or
3. Mature entry: 5 years' senior management experience in a relevant field, and decided on a case-by-case basis by HOD in consultation with the Dean. Need to complete two bridging courses specified by the department.

Specified Bridging courses: ACC101 – Accounting I, ACC208 – Business Finance, ACC102 – Accounting II or any appropriate course on a case-by-case basis selected by the department. The Dean, in consultation with the HOD, may waive the bridging requirement in 2 and 3 above on a case-by-case basis and allow for provisional entry if the candidate has demonstrated experience.

Completion Time: Minimum of 1 Year for Full-Time and Minimum of 2 Years for Part-Time.

Programme Structure

All four courses are compulsory for PGDBIF

Course Title	Credit Points
BIF401 Strategic Cost and Financial Management	30
BIF402 Management of Financial Institutions, Instruments and Markets	30
BIF403 Advanced Research Approaches and Tools	30
BIF404 Risk Management	30

Master of Commerce in Banking, Insurance and Finance (MCOMBIF)
This programme requires the completion of four 400-level courses. There are two core courses and two electives in MCOMBIF. The four courses amount to 120 credit points.

Admission Requirements
Persons shall be eligible to be admitted to study for a Master of Commerce in Banking, Insurance and Finance if they have:

1. Completed a Postgraduate Diploma in Banking, Insurance and Finance with a GPA of 3. A provisional entry is granted to those students who do not meet the GPA of 3.0 requirement above. In the provisional entry, students are required to complete one 400-level BIF course with a B grade to enter the full programme, and the passed unit will be applied as full credit under the programme.

There are two options for completing the MCOMBIF programme:

- **Master's Completion Option 1 by Coursework:**

  Completion of PGDBIF plus four additional MCOM courses (including 2 core courses** plus 2 electives) from the list below, eight courses in total.

- **Master Completion Option 2 by Coursework and Minor Thesis:**

  Completion of PGDBIF plus 2 Core** MCOM courses and BIF500 Minor Thesis (60 C.P.), subject to prerequisite completion of BIF403.

Completion Time: Minimum of 1 Year for Full-Time and Minimum of 2 Years for Part-Time.

Programme Structure

Course Title	Credit Points
BIF405 Cyber Security for Corporations	30
**BIF406 Insurance Theory and Practice (Core Course)	30
**BIF407 Commercial and Digital Banking (Core Course)	30
BIF408 Financial Forensic and Fraud	30
BIF409 Advanced Cost and Management Control System	30
BIF410 Security Analysis and Portfolio Management	30
BIF411 Research Manuscript*	30
BIF500 Minor Thesis*	60

*Entry of BIF411 and BIF500 are subject to pre-requisite completion of BIF403.

**Core courses must be completed as part of Master's Degree.

Doctor of Philosophy in Accounting (PhD Accounting)
The PhD in Accounting consists of three years of study (full time) or more if part-time.

Admission Requirements:
Persons shall be eligible to be admitted to study for a Doctor of Philosophy in Accounting programme if they have:

1. A Master's degree in Accounting or a relevant field with a research component from the University of Fiji with a GPA of 3.0 or above; or
2. A qualification obtained from another tertiary institution deemed by the Senate or Academic Committee to be equivalent to the requirements set out in (1) above.

Note: Students with Master's by Coursework without any research experience are required to undertake a postgraduate advanced research methods course if they have not completed and are also required to do the ACC410 Research Paper course. Furthermore, candidates who have Master by Coursework but have proven or demonstrated research experience in research projects or have peer-reviewed publications in scholarly indexed and/or ranked journals may proceed for direct entry in the PhD programme as in the case of students who have done a thesis.

Compulsory Courses*:*
ACC700 PhD Thesis (360 credit points) – Full-Time Students
ACC700PT for Part-Time Students

DEPARTMENT OF ECONOMICS

The Department of Economics offers the following programmes:

Undergraduate Programmes

- Certificate in Commerce
- Diploma in Economics
- Bachelor of Commerce (Single Major in Economics)
- Bachelor of Commerce (Double Major in Economics)
- Bachelor of Commerce in Resource Economics & Management

Postgraduate Programmes

- Postgraduate Diploma in Economics
- Master of Commerce in Economics
- Doctor of Philosophy in Economics

UNDERGRADUATE PROGRAMMES

Diploma in Economics

The Diploma in Economics programme consists of 16 course units amounting to 240 credit points. Students must complete all compulsory courses and five elective courses that carry a total of 75 credit points.

Admission Requirements:

Persons shall be eligible to be admitted to study for a Diploma inEconomics if they have:

1. Obtained the appropriate University Foundation Certificate; or
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200marks in 4 subjects with a minimum of 50% in English; or
3. A pass in any examination deemed by the University to be equivalent to the University Foundation Education certificate.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ECO102 Microeconomics I	15
LLC101 English for Academic Purposes	15
ECO103 Economic Statistics / MTH101 Mathematics for Commerce	15
1 x 100 Level ACC/MGT/ITC Course other than ITC100	15

Year 1 Semester 2

Course Title	Credit Points
ECO101 Macroeconomics I	15
MGT100 Introduction to Business Research	15
ITC100 Information Technology for the Workplace	15
1 x 100 Level ACC / MGT / ITC Course	15

Year 2 Semester 1

Course Title	Credit Points
ECO202 Microeconomics II	15
ECO200 Contemporary Pacific	15
1 x 200 Level ACC / MGT / ITC Course	15
1 x 200 Level ACC / MGT / ITC Course	15

Year 2 Semester 2

Course Title	Credit Points
ECO201 Macroeconomics II	15
ECO203 Basic Econometrics	15
1 x 200 Level ACC / MGT / ITC Course / * SBE200 Student Internship Programme	15
1 x 200 Level ACC / MGT / ITC Course	15

Note: Courses for a minor are determined by the respective departments.
*Internship can be taken up by students as a 200-level elective course.

Bachelor of Commerce (Single Major in Economics)
This Bachelor of Commerce programme consists of 24 course units amounting to 360 credit points. Students must complete all compulsory courses and elective courses.

Admission Requirements
Persons shall be eligible to be admitted to study for a Bachelor of Commerce (Single Major in Economics) if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
    b. A pass in the University Foundation Programme; or
    c. A pass in an examination deemed by the University to be equivalent to the University Foundation Education certificate.
    d. Students are required to select a minor.
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ECO102 Microeconomics I	15
LLC101 English for Academic Purposes	15
ECO103 Economic Statistics / MTH101 Mathematics for Commerce	15
1 x 100 Level Course from Minor	15

Year 1 Semester 2

Course Title	Credit Points
ECO101 Macroeconomics I	15
MGT100 Introduction to Business Research	15
ITC100 Information Technology for the Workplace	15
1 x 100 Level Course from Minor	15

Year 2 Semester 1

Course Title	Credit Points
ECO202 Microeconomics II	15
ECO200 Contemporary Pacific	15
1 x 200 Level Course from Minor	15
1 x 200 Level Course from Minor	15

Year 2 Semester 2

Course Title	Credit Points
ECO201 Macroeconomics II	15
ECO203 Basic Econometrics	15
ITK111 Spoken iTaukei Language for Beginners / HIC111 Spoken Hindi for Beginners	15
1 x 200 Level Course from Minor	15

Year 3 Semester 1

Course Title	Credit Points
*ECO301 Monetary Economics / ECO303 Applied Econometrics / ECO306 International Economics / ECO307 Resource and Environmental Economics/ ECO308 Cost-Benefit Analysis And Public Sector Project Planning	15

UUU300 Governance and Ethics	15
1 x 300 Level Course from Minor	15

Year 3 Semester 2

Course Title	Credit Points
*ECO302 Public Finance / ECO304 Economic Growth and Development / ECO305 Agricultural Economics	15
1 x 300 Level Course from Minor	15

**Note: ***Choose any five (5), 300 level ECO courses from the options given in Academic Terms 1 and 2 (ECO301, ECO302, ECO303, ECO304, ECO305, ECO306, ECO307 and ECO308).

Note:

- Courses for a minor are determined by the respective departments.
- Students with Accounting as their minor are required to do ACC110 instead of ITC100.
- *Internship can be taken up by students as a 200-level electivecourse.

Bachelor of Commerce (Double Major in Economics)

This Bachelor of Commerce programme consists of 24 course units amounting to 360 credit points. Students must complete all compulsory courses and elective courses as stated below:

NOTE: Students can choose the following as a Second Major: **Management** or **Accounting** or **Information Technology** or **Tourism Studies** or **Mathematics** or **Another Major** (upon relevant department approval)

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Commerce (Double Major in Economics) if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
    b. A pass in the University Foundation Programme; or
    c. A pass in an examination deemed by the University to be equivalent to the University Foundation Education certificate.
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ECO102 Microeconomics I	15
LLC101 English for Academic Purposes	15
*ECO103 Economic Statistics / *MTH101 Mathematics for Commerce	15
1 x 100 Level Course from Second Major	15

Year 1 Semester 2

Course Title	Credit Points
ECO101 Macroeconomics I	15
MGT100 Introduction to Business Research	15
*ITC100 Information Technology for the Workplace / *ACC110 Introduction to Accounting Packages	15
1 x 100 Level Course from Second Major	15

Year 2 Semester 1

Course Title	Credit Points
ECO202 Microeconomics II	15
ECO200 Contemporary Pacific	15
1 x 200 Level Course from Second Major	15
1 x 200 Level Course from Second Major	15

Year 2 Semester 2

Course Title	Credit Points
ECO201 Macroeconomics II	15
ECO203 Basic Econometrics	15
ITK111 Spoken iTaukei Language for Beginners / HIC111 Spoken Hindi for Beginners	15
1 x 200 Level Course from Second Major	15

Year 3 Semester 1

Course Title	Credit Points
*ECO301 Monetary Economics/ ECO303 AppliedEconometrics/ ECO306 International Economics/ ECO307 Resource and Environmental Economics/ ECO308 Cost-Benefit Analysis And Public Sector Project Planning	15
UUU300 Governance and Ethics	15
1 x 300 Level Course from Second Major	15

Year 3 Semester 2

Course Title	Credit Points
*ECO302 Public Finance/ ECO304 Economic Growth and Development/ ECO305 AgriculturalEconomics	15
2 x 300 Level Course from Second Major	15
1 x 300 Level Course from Either Major	15

Note: *Students are required to do either MTH101 or ECO103.
*Choose any three (3), 300-level ECO courses from the options given in Academic Terms 1 and 2 (ECO301, ECO302, ECO303, ECO304, ECO305, ECO306, ECO307 and ECO308).

Note:

- Courses for the second major are determined by the respective departments.
- Students with Accounting as their second major are required to do ACC110 instead of ITC100.
- *Internship can be taken up by students as a 200-level elective course.

Bachelor of Commerce in Resource Economics & Management

This Bachelor of Commerce in Resource Economics and Management programme consists of 24-course units amounting to 360 credit points. Students must complete all compulsory courses and elective courses as stated below:

NOTE: This is a multi-disciplinary programme aimed at resource use and issues related to it. The programme is on its own with a prescribed structure and has no majors or minors. This is a Senate approved programme and prerequisite

requirement of some courses have been waived due to the nature of the programme.

Admission Requirements:
Persons shall be eligible to be admitted to study for a Bachelor of Commerce in Resource Economics & Management if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
    b. A pass in the University Foundation Programme; or
    c. A pass in an examination deemed by the University to be equivalent to the University Foundation Education certificate.
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ECO102 Microeconomics I	15
LLC101 English for Academic Purposes	15
ECO103 Economic Statistics	15
ESC100 Introduction to Environmental Science	15

Year 1 Semester 2

Course Title	Credit Points
ECO101 Macroeconomics I	15
MGT105 Organisational Behaviour	15
ITC100 Information Technology for the Workplace	15
MGT100 Introduction to Business Research	15

Year 2 Semester 1

Course Title	Credit Points
ECO202 Microeconomics II	15
ECO200 Contemporary Pacific	15
MGT205 Creativity, Innovation and Commercialisation	15
ECO207 Tourism Economics	15

Year 2 Semester 2

Course Title	Credit Points
MGT206 Marketing Principles and Strategies	15
ECO201 Macroeconomics II	15
ESC201 Climate Change and Society	15
ESC205 Coastal Conservation and Management	15

Year 3 Semester 1

Course Title	Credit Points
ITK302 Vanua: Land and the People	15
ECO307 Resource and Environmental Economics	15
ESC303 Environmental Impact Assessment/ ESC305 Environmental Economics/ ESC300 Natural Resource Management/ ECO308 Cost-Benefit Analysis And Public Sector Project Planning	15
UUU300 Governance and Ethics	15

Year 3 Semester 2

Course Title	Credit Points
ECO302 Public Finance	15
ECO304 Economic Growth and Development/ ECO305 Agricultural Economics	15
MGT303 International Marketing	15
MGT310 Project Management	15

Note: Students have the option to do SBE200 Student Internship Programme as a 200-level elective.

POSTGRADUATE PROGRAMMES

Postgraduate Diploma in Economics (PGDECO)

The Postgraduate Diploma in Economics programme consists of four courses amounting to 120 credit points.

Admission Requirements:

Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Economics if they have:

1. A Bachelor's Degree majoring in Economics from The University of Fiji with a GPA of at least 3.0 in the 200 and 300 level Economics courses; or

2. A Bachelor's Degree majoring in Any Relevant Disciplines other than Economics from the University of Fiji with a GPA of at least 3.0 AND minimum work experience in Economics-related careers approved by the Senate/Academic Committee on the recommendation of the Economics Department and SOBE on a case-by-case basis; or
3. A qualification obtained from another tertiary institution deemed by the Senate/Academic Committee to be equivalent to the requirements set out in (1) above.

Programme Structure

Course Title	Credit Points
Compulsory Courses	
ECO401 Macroeconomic Analysis	30
ECO402 Microeconomic Analysis	30
Electives Courses (choose any two courses from the list below):	
ECO403 Advanced Econometrics	30
ECO404 Development Economics	30
ECO405 Special Topic I	30
ECO406 Special Topic II	30
ECO407 Research Paper	30
ECO408 Advanced International Trade	30
ECO409 Energy Economics	30
ECO410 Advanced Research Methodology or equivalent	30

Master of Commerce in Economics (MCOMECO)

The Master of Commerce in Economics programme consists of Postgraduate Diploma in Economics plus four more Postgraduate Economics courses; or
Postgraduate Diploma in Economics and two more Postgraduate Economics courses and a minor thesis/supervised research project;or
Postgraduate Diploma in Economics and major thesis.

Admission Requirements

Persons shall be eligible to be admitted to study for a Master of Commerce in Economics programme if they have:

1. A Postgraduate Diploma in Economics from The University of Fiji with a GPA of at least 3.0 in the PGDECO; or
2. A qualification from another tertiary institute deemed by the Senate or Academic Committee to be equivalent to the requirements set out in (1)

above; or

3. A Bachelor's Degree majoring in Economics with a GPA of 4.0 or above.

*Students who have a GPA of 2.5 to 2.99 will be allowed to enter the programme on a provisional entry with a requirement to attain a "B" grade or above in one provisional course to qualify for the Postgraduate Diploma in Management programme. Provisional courses are limited to one course (30 Credit Points) only.

Programme Structure

Option 1

Master of Commerce in Economics (Coursework)

The Master of Commerce in Economics (Coursework) programme consists of Postgraduate Diploma in Economics (120CP) plus four more Postgraduate Economics courses (120CP) amounting to a total of 240 credit points.

Completion of PGDECO Plus: Any 4 Courses from the table above, excluding the courses already taken from this list at PGDECO level.

Option 2

Master of Commerce in Economics (Minor Thesis)

The Master of Commerce in Economics (Minor Thesis) programme consists of Postgraduate Diploma in Economics (120CP), and two more Postgraduate Economics courses (30CPx2) from the table above, excluding the courses already taken from this list at PGDECO level, and a minor thesis/supervised research project (60CP) amounting to a total of 240 credit points.

Note: Completion of PGDECO plus **ECO500 Minor Thesis / SRP (60 CP) and any 2 postgraduate economics courses not completed (2 x 30 CP = 60) from the two tables above.*

Option 3 Master of Commerce in Economics (Major Thesis)

The Master of Commerce in Economics (Major Thesis) programme consists of Postgraduate Diploma in Economics (120 CP), and a major thesis (120CP) amounting to a total of 240 credit points.

Compulsory Courses:
ECO600 Major Thesis (120 credit points)

Doctor of Philosophy in Economics (PhD – Economics)
This offer is for prospective students interested in progressing from a master's programme to doctoral studies. This programme consists of three years of study (full-time) or more if part-time.

ECO700 PhD Thesis (360 credit points) – Full-Time Students ECO700PT (360 credit points) – Part-Time Students

Admission Requirement:

Persons shall be eligible to be admitted to study for a Doctor of Philosophy in Economics programme if they have:

1. A Master's degree by Thesis in Economics or a relevant field from The University of Fiji with a Bachelor's degree in Economics or equivalent; or
2. A Master's degree in Economics by coursework from The University of Fiji with a Bachelor's degree in Economics or equivalent. Applicants shall be required to complete a Postgraduate Research Methodology course and a Research Paper in Economics course or equivalent course; or
3. A tertiary qualification deemed by the Senate or its delegate to be equivalent to the criteria in clause (1) or (2).

For further information on admission into this programme, please consult the Head of the Economics Department.

DEPARTMENT OF MANAGEMENT

The Department of Management offers the following programmes:

Undergraduate Programmes

- Certificate in Commerce
- Diploma in Management
- Bachelor of Commerce (Single Major in Management)
- Bachelor of Commerce (Double Major in Management)
- Bachelor of Commerce (Double Major in Tourism Studies)

Postgraduate Programmes

- Postgraduate Diploma in Management
- Master of Commerce in Management
- Doctor of Philosophy in Management

UNDERGRADUATE PROGRAMMES

Diploma in Management

The Diploma in Management programme consists of 16 courses amounting to 240 credit points.

Admission Requirements:

Persons shall be eligible to be admitted to study for a Diploma in Management if they have:

1. Obtained the appropriate University Foundation Certificate; or
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
3. Any examination deemed by the University to be equivalent to the University Foundation Education certificate.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
MGT101 Fundamentals of Management	15
TSM101 Introduction to Tourism Management	15
LLC101 English for Academic Purposes	15
1 x 100 Level from Minor	15

Year 1 Semester 2

Course Title	Credit Points
MGT105 Organisational Behaviour	15
TSM102 Ecotourism	15
MGT100 Introduction to Business Research	15
1 x 100 Level from Minor	15

Year 2 Semester 1

Course Title	Credit Points
MGT204 Management of Industrial Relations	15
MGT205 Creativity, Innovation and Commercialisation	15
ECO200 Contemporary Pacific	15
1 x 200 Level from Minor	15

Year 2 Semester 2

Course Title	Credit Points
MGT203 Operations and Supply Chain Management/ MGT301 Digital Marketing	15
MGT206 Marketing Principles and Strategies	15
1 x 200 Level from Minor/ * SBE200 Student Internship Programme	15
MGT310 Project Management	15

Note: *Internship can be taken up by students as a 200-level elective course.

Bachelor of Commerce in Management (Single Major)

The Bachelor of Commerce in Management programme consists of 24courses amounting to 360 credit points.

Admission Requirements:

Persons shall be eligible to be admitted to study for a Bachelor of Commerce in Management (Single Major) if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
    b. A pass in the University Foundation Programme; or
    c. A pass in an examination deemed by the University to be equivalent to the University Foundation Education certificate.
    d. Students are required to select a minor.
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
MGT101 Fundamentals of Management	15
TSM101 Introduction to Tourism Management / TSM102 Ecotourism	15
LLC101 English for Academic Purposes	15
1 x 100 Level from Minor	15

Year 1 Semester 2

Course Title	Credit Points
MGT105 Organisational Behaviour	15
MGT100 Introduction to Business Research	15
ITC100 Information Technology for the Workplace	15
1 x 100 Level from Minor	15

Year 2 Semester 1

Course Title	Credit Points
MGT204 Management of Industrial Relations	15
MGT205 Creativity, Innovation and Commercialisation	15
MTH101 Mathematics for Commerce / ECO103 Economic Statistics	15
1 x 200 Level from Minor	15

Year 2 Semester 2

Course Title	Credit Points
MGT203 Operations and Supply Chain Management/ MGT301 Digital Marketing	15
MGT206 Marketing Principles and Strategies	15
1 x 200 Level from Minor	15
ITK111 Spoken iTaukei Language for Beginners / HIC111 Spoken Hindi for Beginners	15

Year 3 Semester 1

Course Title	Credit Points
MGT302 Human Resource Management	15
MGT309 Strategic Management	15
ECO200 Contemporary Pacific	15
1 x 300 Level from Minor	15

Year 3 Semester 2

Course Title	Credit Points
MGT303 International Marketing	15
MGT310 Project Management	15
UUU300 Governance and Ethics	15
1 x 300 Level from Minor	15

Note:

- Courses for minor are determined by the respective departments.

- Students with Accounting as their minor are required to do ACC110 instead of ITC100.
- *Internship can be taken up by students as a 200-level elective course.

Bachelor of Commerce in Management (Double Major)

The Bachelor of Commerce programme consists of 24 courses amounting to 360 credit points. Students must successfully complete all compulsory courses.

Admission Requirements:

Persons shall be eligible to be admitted to study for a Bachelor of Commerce in Management (Double Major) if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
   a. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
   b. A pass in the University Foundation Programme; or
   c. A pass in an examination deemed by the University to be equivalent to the University Foundation Education certificate.
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
MGT101 Fundamentals of Management	15
MTH101 Mathematics for Commerce / ECO103 Economic Statistics	15
LLC101 English for Academic Purposes	15
1 x 100 Level from Second Major	15

Year 1 Semester 2

Course Title	Credit Points
MGT105 Organisational Behaviour	15
1 x 100 Level from Second Major	15
ITC100 Information Technology for the Workplace / ACC110 Introduction to Accounting Packages	15
MGT100 Introduction to Business Research	15

Year 2 Semester 1

Course Title	Credit Points
*MGT204 Management of Industrial Relations/ MGT205 Creativity, Innovation and Commercialisation	15
1 x 200 Level from Second Major	15
1 x 200 Level from Second Major	15
ECO200 Contemporary Pacific	15

Year 2 Semester 2

Course Title	Credit Points
*MGT203 Operations and Supply Chain Management / MGT301 Digital Marketing	15
MGT206 Marketing Principles and Strategies	15
1 x 200 Level from Second Major	15
ITK111 Spoken iTaukei Language for Beginners / HIC111 Spoken Hindi for Beginners	15

Year 3 Semester 1

Course Title	Credit Points
*MGT302 Human Resource Management / MGT309 Strategic Management	15
1 x 300 Level from Second Major	15
1 x 300 Level from Second Major	15
1 x 300 Level from Either Major	15

Year 3 Semester 2

Course Title	Credit Points
*MGT303 International Marketing / MGT310 Project Management	15
1 x 300 Level from Second Major	15
UUU300 Governance and Ethics	15

*Students are required to do any 3 x 200-level and 3 x 300-Level Management courses.

Note:

- Courses for the second major are determined by the respective departments.
- Students with Accounting as their major are required to do ACC110 instead of ITC100 and MTH101.

- *Internship can be taken up by students as a 200-level elective course.

Bachelor of Commerce (Double Major in Tourism Studies)
The Bachelor of Commerce (Tourism Studies/ Second Major) programme consists of 24 courses amounting to 360 credit points. Students must successfully complete all compulsory courses.

Note: The Tourism Studies programme has its own structure and the sustainability aspect gives a new cutting edge for this programme. Prerequisites for some courses have been waived due to the nature of the programme.

The second specific majors can be from the following disciplines:

- Accounting
- Economics
- Management
- Information Technology
- iTaukei Studies
- Biology
- OR Any other major upon relevant department approval

Admission Requirements
Persons shall be eligible to be admitted to study for a Bachelor of Commerce (Double major in Tourism Studies) if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
    b. A pass in the University Foundation Programme; or
    c. A pass in an examination deemed by the University to be equivalent to the University Foundation Education certificate.
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
TSM101 Introduction to Tourism Management	15
ECO102 Microeconomics I	15
*ACC104 Accounting for Non-Accountants/ ECO103 Economic Statistics	15
1 x 100 Level from Second Major	15

***Note:** Students with Accounting as their second major are required to do ECO103 and Students with Economics as their second major are required to do both ACC104 and ECO103. All other majors: are required to do ACC104.

Year 1 Semester 2

Course Title	Credit Points
TSM102 Ecotourism	15
MGT100 Introduction to Business Research	15
LLC101 English for Academic Purposes	15
1 x 100 Level from Second Major	15

Year 2 Semester 1

Course Title	Credit Points
ECO207 Tourism Economics	15
TSM201 Festival and Special Event Management	15
BIO211 Biodiversity and Conservation	15
1 x 200 Level from Second Major	15

Year 2 Semester 2

Course Title	Credit Points
ECO200 Contemporary Pacific	15
ITK111 Spoken iTaukei Language for Beginners / HIC111 Spoken Hindi for Beginners	15
1 x 200 Level from Second Major	15
1 x 200 Level from Second Major	15

Year 3 Semester 1

Course Title	Credit Points
ECO307 Resource and Environmental Economics/ MGT309 Strategic Management	15
SBE200 Student Internship Programme	15
1 x 300 Level from Second Major	15
1 x 300 Level from Second Major	15

Year 3 Semester 2

Course Title	Credit Points
TSM301 Tourism Marketing	15
UUU300 Governance and Ethics	15
MGT301 Digital Marketing	15
1 x 300 Level from Second Major	15

POSTGRADUATE PROGRAMMES

Postgraduate Diploma in Management (PGDMGT)

The Postgraduate Diploma in Management programme consists of four courses amounting to 120 Credit Points.

Admission Requirements

Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Management programme if they have:

1. A Bachelor's Degree from The University of Fiji with a GPA of at least 3.0* in the 200- and 300-level courses in the appropriate major or relevant equivalent; or
2. A tertiary qualification deemed by the Senate or its delegate to be equivalent to the criteria in clause (1) above.
3. For prospective students who do not meet requirements 1 and 2, the following will be considered for entry into the programme:
    a. A Bachelor's Degree with a GPA of 3.0* or above; and
    b. Supervisory or Managerial experience of at least 3 years.

*Students who have a GPA of 2.5 to 2.99 will be allowed to enter the programme on a provisional entry with a requirement to attain a "B" grade or above in one provisional course to qualify for the Postgraduate Diploma in Management programme. Provisional courses are limited to one course **(30 Credit Points)** only.

Programme Structure

Course Title	Credit Points
MGT401 Public Sector Management	30
MGT402 Advanced Marketing	30
MGT403 Entrepreneurship	30
MGT404 Change Management	30
MGT405 Advanced Research Methods/ ACC407 Business Research Methods / UUU407 Advanced Research Methods or Equivalent	30
MGT406 Special Topic I in Management	30
MGT407 Research Methodology	30
MGT408 Innovation Management	30
MGT409 Research Paper in Management	30
MGT410 Advanced Project Management	30

Note: Completion of **any 4 courses** from the above will lead to the award of Postgraduate Diploma in Management.

Master of Commerce in Management (MCOMMGT)

Master of Commerce in Management can be completed through any of the following options amounting to a total of 240 credit points:

1. The Master of Commerce in Management programme consists of Postgraduate Diploma in Management plus four more Postgraduate Management courses not completed in PGDMGT; or
2. Postgraduate Diploma in Management plus two more Postgraduate courses in Management not completed in PGDMGT and a supervised research project/ a minor thesis; or
3. Postgraduate Diploma in Management plus a full thesis. (For thesis students, **MGT 407 / ACC407** or **Equivalent** is compulsory).

Admission Requirements

Persons shall be eligible to be admitted to study for a Master of Commerce in Management programme if they have:

1. Completed a Postgraduate Diploma in Management from The University of Fiji with GPA of at least 3.0* with a Bachelor's degree in Management or relevant equivalent; or
2. A Bachelor's Degree from The University of Fiji with GPA of at least 4.0 in the 200 and 300 level courses in the appropriate major or relevant

equivalent; or

3. A tertiary qualification deemed by the Senate or its delegate to be equivalent to the criteria in clause (1) or (2).

*Students who have a GPA of 2.5 to 2.99 will be allowed to enter the programme on a provisional entry with a requirement to attain a "B" grade or above in one provisional course to qualify for the Master of Commerce in Management programme. Provisional courses are limited to one course (30 Credit Points) only.

Programme Structure

Core Courses in MCom in Management	Credit Points
MGT405 Advanced Research Methods / ACC407 Business Research Methods / MGT407 Research Methodology/ UUU407 Advanced Research Methods or Equivalent	30
MGT409 Research Paper in Management	30

Option 1: Master of Commerce by Coursework

Courses	Credit Points
Postgraduate Diploma in Management	120
MGT405 Advanced Research Methods / ACC407 Business Research Methods / MGT407 Research Methodology/ UUU407 Advanced Research Methods or Equivalent	30
MGT409 Research Paper in Management	30
1 X 400 MGT (Course not completed in PGDMGT)	30
1 X 400 MGT (Course not completed in PGDMGT)	30

Option 2: Master of Commerce by Coursework and Minor Thesis

Course Title	Credit Points
Postgraduate Diploma in Management	120
MGT405 Advanced Research Methods / ACC407 Business Research Methods / MGT407 Research Methodology/ UUU407 Advanced Research Methods or Equivalent	30
MGT409 Research Paper in Management	30
*MGT500 Minor Thesis	60

*Must complete a Postgraduate research methods course to advance tothesis.

Option 3: Master of Commerce by Major Thesis

Course Title	Credit Points
Postgraduate Diploma in Management	120
*MGT600 Major Thesis	120

*Must complete a Postgraduate research methods course to advance to thesis.

NOTE: For Option 3, Students are required to complete the core courses of MCom in the Postgraduate Diploma programme.

Doctor of Philosophy in Management (PhD Management)
The PhD in Management consists of three years of study (full-time) or more if part-time.

Admission Requirements:
Persons shall be eligible to be admitted to study for a Doctor of Philosophy in Management programme if they have:

1. A Master's degree by Thesis in Management or a relevant field from The University of Fiji with a Bachelor's degree in Management or equivalent; or
2. A Master's degree in Management by coursework from The University of Fiji with a Bachelor's degree in Management or equivalent. Under this admission, applicants are required to complete a Postgraduate Research Methodology (MGT407) course and a Research Paper in Management (MGT409) course or equivalent course; or
3. A tertiary qualification deemed by the Senate or its delegate to be equivalent to the criteria in clause (1) or (2).
4. A Master's degree by Thesis or coursework in another discipline and a Bachelor's degree from another discipline will be required to complete the Postgraduate Diploma in Management as a bridging programme to the PhD in Management. Students will be required to complete the Research Methodology (MGT407) and Research Paper in Management (MGT409) courses as part of their Postgraduate Diploma in Management. This entry requirement is subject to approval by the Head of Department, Dean and the Postgraduate Committee. This is subject to the proposal and the thesis, which involve significant management and/or related aspects.

Course Title	Credit Points
*MGT700 / MGT700PT PhD in Management	360

***MGT700PT is for Part-time students only.**

Please consult the Dean and Head of Department for detailed entry requirements.

DEPARTMENT OF BUSINESS ADMINISTRATION

The Department of Business Administration offers the following postgraduate programmes:

- Postgraduate Certificate in Business Administration
  (General Management/ Human Resource Management/ Tourism and Hospitality Management)
- Postgraduate Diploma in Business Administration
  (General Management/ Human Resource Management/ Tourism and Hospitality Management)
- Master of Business Administration
  (General Management/ Human Resource Management/ Tourism and Hospitality Management)
- Doctor of Business Administration

The School of Business and Economics commenced the MBA Programme in August 2010. The programme is designed to develop participants' skills for specialised executive positions in public and private sectors in a global environment.

The MBA Programme is offered in three areas of specialisations: **General Management, Human Resource Management, and Tourism and Hospitality Management.**

The MBA degree is structured in a staircase arrangement so that it is possible for the students to exit the programme with:

- **Postgraduate Certificate in Business Administration (PGC-BA)**, if they gain 60 credit points by completing **three required courses** in the respective area of specialisation; or
- **Postgraduate Diploma in Business Administration (PGD-BA)**, if they gain 120 credit points by completing **six required courses** in the respective area of specialisation; or
- **Master of Business Administration (MBA) Degree**, after completion of

courses leading to minimum of 240 credit points by **completing 12 courses** in the MBA programme as shown in the table below on each specialisations.

Admission Requirements

All the applicants shall be enrolled at PG Certificate level initially based on the following requirements:

1. Hold a degree in any discipline and have at least three years' supervisory/managerial experience.
2. Candidates without degree qualification but having a minimum of five years of supervisory/managerial experience are considered under the mature entry category. However, they are assessed on a case-by-case basis. They need to undertake a bridging course (MGT302) offered by the School of Business and Economics and obtain at least 65% (B Average) in the bridging course to obtain a place in the programme.
3. All candidates for the MBA programme shall be interviewed by the MBA Selection Committee prior to admission to ascertain the suitability of the candidate for the programme and candidates may be required to sit for an MBA Admissions Test. Candidates must be pass the MBA Admissions Test in order to be guaranteed a place in the MBA programme.
4. Those who wish to continue for MBA degree need to obtain GPA of 3.0 at PG Diploma level as in any other Master's Degree programme of the University. They need to obtain GPA of 2.5 or above at PG Certificate level to proceed on to PG Diploma level and then to MBADegree.
5. A candidate who fails a course more than twice (two attempts) or failure to pass two different courses will not be allowed to continue.

Programme Structure

MBA (General Management) Courses

Course Title	Credit Points
MBA401 Pacific Business Environment	20
MBA402 Organisational Dynamics	20
MBA403 Managerial Economics	20
MBA404 Accounting for Managers	20
MBA405 Decision Analysis	20
MBA406 Human Resource Management	20
MBA407 Operations Management	20
MBA408 Marketing Management	20
MBA409 Financial Management	20

MBA410 Management Information System	20
MBA411 Legal Environment of Business	20
MBA412 Strategic Management	20

MBA (Human Resource Management) Courses

Course Title	Credit Points
MBA401 Pacific Business Environment	20
MBA402 Organisational Dynamics	20
MBA403 Managerial Economics	20
MBA406 Human Resource Management	20
MBA407 Operations Management	20
MBA408 Marketing Management	20
MBA409 Financial Management	20
MBA411 Legal Environment of Business	20
MBA412 Strategic Management	20
MBA422 Employment and Industrial Relations	20
MBA424 Accounting for Human ResourceManagers	20
MBA425 Human Resource Information System	20

MBA (Tourism and Hospitality Management) Courses

Course Title	Credit Points
MBA401 Pacific Business Environment	20
MBA402 Organisational Dynamics	20
MBA404 Accounting for Managers	20
MBA406 Human Resource Management	20
MBA407 Operations Management	20
MBA409 Financial Management	20
MBA410 Management Information System	20
MBA411 Legal Environment of Business	20
MBA412 Strategic Management	20
MBA435 Event and Festival Management	20
MBA437 Tourism Economics	20
MBA441 Tourism Marketing	20

*In addition to the above MBA specializations, **MBA candidates are allowed to substitute two non-mandatory courses from the above list** (subject to justification) and undertake alternative courses from the following list of PG

courses to satisfy the minimum 240 credit point requirement.

MBA Course Electives:	Credit Points (Semester-Based Courses)
MGT403 Entrepreneurship	30
ACC402 Ethics, Governance and Accountability	30
MGT405 Advanced Research Methods/ MGT407 Research Methodology/ ACC407 Business Research Methods/ ECO410 Advanced Research Methodology	30
MBA413 Guided Work Study*	30
1x 400 level Accounting / Economics / Management course	30

*Prerequisite: Completion of a research methods course at the postgraduate level.

Doctor of Business Administration

This Doctor of Business Administration programme consists of 2 course units amounting to 360 credit points.

Admission Requirements

Persons shall be eligible to study for a Doctor of Business Administration if they have:

1. Complete a Master of Business Administration or relevant equivalent with a GPA of 3.0 or above;
2. Complete a research methodology course at postgraduate level; and
3. Successful completion of the research proposal at a level acceptable to the UniFiji.

Programme Structure

Course Title	Credit Points
DBA001 Proposal Stage	30
DBA002 Thesis Stage	330

SCHOOL OF HUMANITIES AND ARTS

Department of Education

The Department of Education offers the following programmes of study:

Undergraduate Programmes

- Bachelor of Teaching (Primary)
- Bachelor of Teaching Primary (In Service)
- Graduate Diploma in Teaching
- Diploma in Counselling

Postgraduate Programmes

- Postgraduate Diploma in Education
- Master of Teaching
- Postgraduate Diploma in Educational Leadership
- Master of Educational Leadership
- Doctor of Education
- Doctor of Philosophy in Education

Diploma in Counselling
This Undergraduate Diploma in Counselling programme consists of 8 units amounting 120 credit points. Students must complete all compulsory courses.

Admission Requirements
Persons shall be eligible to study for an Undergraduate Diploma in Counselling if they have:

1. Have a teaching qualification from a recognised Teacher Training institution or a University; or
2. A pass in Year 13 Examination; or
3. Successfully completed the Foundation Programme; or
4. Meet the University mature student admission criteria.

Programme Structure

Course Title	Credit Points
COU101Theories in Mentoring & Counselling	15
COU102 Counselling Therapy and Micro-skills	15
COU103 Conflict Resolution and Mediation	15
COU104 Responding to Cultural Diversity	15
COU201 Student Safety and Support System	15

COU202 Home Environment and Society	15
COU203 Crisis Management and Intervention	15
COU204 Ethics and Counselling Skills in Professional Practice	15

Bachelor of Teaching (Primary) 360 credit points

The Bachelor of Teaching programme provides students with the knowledge and skills necessary to enter the teaching profession as confident and effective teachers ready to meet the educational demands of the 21st century. The programme will encourage and develop students' research skills and capacity for critical analysis, meeting learning outcomes that are in line with the expectations of 21st century educators.

Admission Requirements

Persons shall be eligible to study for a Bachelor of Teaching (Primary) if they have:

1. A pass in the Fiji Seventh Form Examination including 50% pass in English and Mathematics with Vernacular up to class/year 8 or equivalent as per the University Academic and Student Regulations; or
2. Successfully completed the Foundation Programme;
3. Interviews form an integral part of the selection process.

Programme Structure

First Year

Course Title	Credit Points
ITC100 Information Technology for the Workplace	15
UUU100 Social Research Methods	15
LLC101 English for Academic Purposes	15
EDU120 Child Growth and Development	15
EDU125 Teaching and Learning in Primary Schools	15
EDU129 Primary Science and Social Science Education I	15
EDU130 Primary Literacy and Numeracy Education I	15
EDU131 Vernacular Language Study I	15

Second Year

Course Title	Credit Points
EDU220 Educational Psychology and the Teaching Learning Process	15
EDU221 Teacher Ethics and Virtues Education	15
EDU222 Diversity and Differentiated Learning: Educating Students with Diverse Abilities	15
EDU223 School Curriculum Planning and Delivery in Primary Schools	15
EDU224 iTaukei Language and Conversational Hindi	15
EDU230 Pedagogy and Practice in Primary Education	15
EDU231 Vernacular Language Study II	15
EDU232 Reflective Practicum I	15

Third Year

Course Title	Credit Points
EDU320 Monitoring Assessing and Evaluating Student Learning in Primary Schools	15
EDU321 PEMAC – Healthy Living and Family Life Education	15
EDU324 Educational Leadership Innovation and Technology	15
EDU326 Teacher as a Researcher: Fostering Inquiry-Based Learning	15
EDU329 Primary Science and Social Science Education II	15
EDU330 Primary Numeracy and Literacy Education II	15
EDU331 Reflective Practicum II	15
EDU332 Fijian History Culture and Heritage	15

Bachelor of Teaching (Primary) In Service – 360 credit points

The Bachelor of Teaching (Primary) is aimed at in-service primary teachers who have successfully completed Primary Teachers' Certificate or Diploma from a teacher training institution or equivalent.

Admission Requirements

Teachers with a Primary Teachers' Certificate or Diploma from a Teacher Training institution or equivalent are eligible for cross-credits. They must be practising teachers in full-time employment or with continuing access to a school or other educational setting.

Programme Structure

100-Level

Course Title	Credit Points
EDU120 Child Growth and Development	15
EDU121 Social Science Education I	15
EDU122 Primary Science Education I	15
EDU123 Primary Mathematics Education I	15
EDU124 Primary Language Study I	15
EDU125 Teaching and Learning in Primary Schools	15
EDU126 Studies in Physical Education and Health	15
EDU127 Professional Practice I	15

200-Level

Course Title	Credit Points
EDU220 Educational Psychology and the Teaching Learning Process	15
EDU221 Teacher Ethics and Virtues Education	15
EDU222 Diversity and Differentiated Learning:Educating Students with Diverse Abilities	15
EDU223 School Curriculum Planning and Delivery in Primary Schools	15
EDU224 iTaukei Language and Conversational Hindi	15
EDU225 Music and Arts Curriculum	15
EDU226 Curriculum Studies in Physical Education	15
EDU227 Professional Experience II	15

300-Level

Students are required to complete **all eight** 300-level courses as stated below.

Course Title	Credit Points
EDU320 Monitoring Assessing and Evaluating Student Learning in Primary Schools	15
EDU321 PEMAC - Healthy Living and Family Life Education	15
EDU322 Primary Numeracy and Literacy Education	15
EDU323 Primary Science and Social Science Education	15
EDU324 Educational Leadership Innovation and Technology	15

EDU325 School Administration Planning and Reporting	15
EDU326 Teacher as a Researcher: Fostering Inquiry-Based Learning	15
EDU327 Professional Internship and Reflective Teaching	15

Graduate Diploma in Teaching – 120 credit points

The Graduate Diploma in Teaching programme consists of **eight** compulsory courses amounting to 120 credit points.

Admission Requirements:
Persons shall be eligible to study for a Graduate Diploma in Teaching (GDT) if they have:

1. A Bachelor's degree with teaching major(s) qualifies students to apply for the Graduate Diploma in Teaching (GDT).
2. Interviews form an integral part of the selection process.
3. Police clearance.

Programme Structure

Semester 1

Course Title	Credit Points
EDU312 Educational Psychology	15
EDU313 Monitoring Assessment and Evaluation	15
EDU315 Planning for Teaching and Learning	15
EDU316 Professional Experience I	15

Semester 2

Course Title	Credit Points
EDU310 Addressing Curriculum Issues for the 21st Century Classrooms	15
EDU311 Contemporary Issues in Teaching and Learning in Pacific Island Countries	15
EDU314 Teaching as Action Research	15
EDU317 Professional Experience II	15

The following programmes will be offered for students intending to become teachers. Students can directly enrol in the four-year programme.

Bachelor of Arts-GDT
Bachelor of Science-GDT (4-year programme)
Bachelor of Commerce-GDT

Admission Requirements
Persons shall be eligible to study for a BA-GDT, BSC-GDT, BCom-GDT if they have:

1. A pass in the Fiji Seventh Form Examination with pass in English and in the subject majors or equivalent as per the University Academic and Student Regulations.
2. Successfully completed the Foundation Programme;
3. Interviews form an integral part of the selection process.

Postgraduate Diploma in Educational Leadership – 120 credit points

The Postgraduate Diploma in Educational Leadership programme consists of **four compulsory** courses amounting to 120 credit points.

Admission Requirements
Persons shall be eligible to study for a Postgraduate Diploma in Educational Leadership if they have a

1. Relevant Bachelor's degree with a GPA of 3.0 and above.
2. Students with a lower GPA may be provisionally enrolled in one course only and obtain a GPA of 3.0 or above to proceed to the next course.

Programme Structure

Course Title	Credit Points
EDU401 Educational Leadership for the 21st Century	30
EDU402 Organisational Management	30
EDU404 Leadership in Teaching, Learning andAssessment	30
EDU405 Contemporary Issues in Education in Fiji	30

Master of Educational Leadership – 120 credit points

Admission Requirements

Persons shall be eligible to study for a Master of Educational Leadership if they have:

1. Obtained a GPA of 3.0 and above in the Postgraduate Diploma in Educational Leadership and may apply for admission in the Master of Educational Leadership.

Programme Structure

Course Title	Credit Points
EDU406 Educational Innovation and Change - **Compulsory**	30
EDU418 Research Methods for Education - **Compulsory**	30
And EDU407 Independent Study I, and	30
EDU408 Independent Study II	30
OR EDU600 Minor Thesis **Plus** 2 remaining compulsory courses	60

Postgraduate Diploma in Education – 120 credit points

The Postgraduate Diploma in Education programme consists of **four** compulsory courses amounting to 120 credit points.

Admission Requirements

Persons shall be eligible to study for a Postgraduate Diploma in Education if they:

1. Have a relevant Bachelor's degree with a GPA of 3.0 and above. Students with a lower GPA may be provisionally enrolled in one course only and obtain a GPA of 3.0 or above to proceed to the next course.

Programme Structure

Course Title	Credit Points
EDU409 Framing Experience, Professional Self-Evaluation and Planning	30
EDU418 Research Methods in Education	30
EDU411 Understanding the Social Context for School Addressing Diversity in School and Classrooms	30
EDU412 Application of Theories of Teaching, Learning and Assessment to Classroom Practice	30

Master of Teaching – 120 credit points
Students should have completed a Postgraduate Diploma in Education worth 120 credit points. A further 4 compulsory courses or 2 compulsory courses, and a minor thesis complete the requirements of 240 credit points.

Admission Requirements
Persons shall be eligible to study for a Master of Teaching if they have:
1. Obtained a GPA of 3.0 and above in the Postgraduate Diploma in Education.

Programme Structure

Course Title	Credit Points
EDU413 Internship A: Teaching and Learning Portfolio – **Compulsory**	30
EDU414 Internship B: Leadership Portfolio – **Compulsory**	30
Either EDU407 Independent Study I	30
And EDU408 Independent Study II	30
OR EDU600 Minor Thesis	60

Doctor of Philosophy (PhD) in Education – 360 Credit Points
The Doctor of Philosophy (PhD) in Education Programme consists of a dissertation of up to 80,000 words, amounting to 360 credit points.

Admission Requirements
To be eligible for a Doctor of Philosophy (PhD), applicants must meet the following requirements:
1. Candidates who have been awarded a Master's degree by thesis from a Senate-recognised University may apply for a PhD programme. Upon approval of the application, the applicant will be registered for the programme.
2. Candidates who have been awarded a Master's Degree by Coursework with a GPA of 3.0 and above from a Senate-recognised University must complete a Research Methods course (EDU418) as a prerequisite for admission to a PhD Programme.
3. Have a Bachelor's degree in Education with a GPA of 3.0 and above.

Programme Structure

Course Title	Credit Points
EDU700 PhD in Education	360

Doctor of Education (EdD) – 360 credit points
The Doctor of Education programme consists of four courses and a major thesis amounting to 360 credit points. Students are required to complete four courses (EDU780, EDU781, EDU782, EDU783) and EDU784, which is a major thesis.

Admission Requirement
To be eligible for a Doctor of Education (EdD), applicants must meet the following requirements:

1. Master's in Education Degree by Thesis by a Senate-recognised University can apply for a Doctor of Education Degree.
2. Master's in Education Degree by Coursework with a GPA of 3.0 and above must complete a Research Methods course (EDU418) as the prerequisite for admission to a Doctor of Education programme.
3. A candidate must obtain a B grade (GPA 3.0) average in the four prescribed courses (EDU780, EDU781, EDU782 & EDU783) to advance to the thesis component (EDU784).

Programme Structure

Course Title	Credit Point
EDU780 Professional Workplace Culture and Learning	60
EDU781Advanced Research Methods in Education	60
EDU782 Paradigms and Professional Research	60
EDU783Applying Research Methods in Education/Research Proposal	60
EDU784 Portfolio or Dissertation or Journal articles at Doctorate level	120

Department of Language, Literature and Communication

The Department of Language, Literature and Communication offers programmes at Diploma, Degree and Postgraduate levels.

- Basic Conversational English for Beginners
- Diploma in English Language and Literature
- Bachelor of Arts (English Language and Literature/Hindi Language and Indian Culture)
- Bachelor of Arts (English Language and Literature/iTaukei Studies)
- Bachelor of Arts (English Language and Literature/Management)
- Bachelor of Arts (English Language and Literature/Information Technology)
- Bachelor of Journalism & Media Studies
- Postgraduate Diploma in Language and Literature (English)
- Postgraduate Diploma in Teaching English as a Second Language
- Master of Arts in Language and Literature (English)
- Master of Arts in Teaching English as a Second Language
- Doctor of Philosophy in English Literature

Diploma in English Language and Literature – 180 credit points

The Diploma in Language and Literature programme consists of 12 courses amounting to 180 credit points. Students must complete all compulsory courses.

Admission Requirements

Persons shall be eligible to be admitted to study for a Diploma in English Language and Literature if they have:

1. Obtained the appropriate University Foundation Certificate; or
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
3. A pass in any examination deemed by the University to be equivalent to the University Foundation Education certificate.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
LLC101 English for Academic Purposes	15
ITC100 Information Technology for the Workplace	15
MGT101 Fundamentals of Management	15
LLC121 Introduction to Literary Genres / LLC122 Writing Fiji in the South Pacific	15

Year 1 Semester 2

Course Title	Credit Points
UUU100 Social Research Methods	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15
LLC111 Introduction to Linguistics	15
LLC222 Introduction to Women's Writing/ LLC212 Systematic Functional Grammar	15

Year 2 Semester 1

Course Title	Credit Points
LLC211 The Structure of Language	15
LLC221 Short Fiction and Literary Appreciation	15
LLC321 Poetry and Creative Writing	15
UUU200 Contemporary Fiji	15

Bachelor of Arts (English Language and Literature and Hindi Language and Indian Culture) – 360 credit points

The Bachelor of Arts (English Language and Literature and Hindi Language and Indian Culture) programme consists of 24 courses amounting to 360 Credit Points. Students must complete all compulsory courses.

Major 1: English Language and Literature
Major 2: Hindi Language and Indian Culture

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Arts in English Language and Literature if they have:

1. A pass in the University Foundation Programme; or
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and Hindi; or
3. Successfully completed Foundation Studies with an average of B from a recognised University.
4. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
5. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
LLC101 English for Academic Purposes	15
ITC100 Information Technology for the Workplace	15
HIC101 Speaking and Listening to Hindi	15
LLC122 Writing Fiji in the South Pacific/ LLC121 Introduction to Literary Genres	15

Year 1 Semester 2

Course Title	Credit Points
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15
UUU100 Social Research Methods	15
LLC111 Introduction to Linguistics	15
HIC102 Reading and Writing Hindi	15
LLC122 Writing Fiji in the South Pacific/ LLC121 Introduction to Literary Genres	15

Year 2 Semester 1

Course Title	Credit Points
LLC211 The Structure of Language	15
LLC221 Short Fiction and Literary Appreciation	15
HIC212 Study and Critique of Hindi Cinema	15
HIC211 Structure of Hindi I: Basic Grammar and Syntax	15

Year 2 Semester 2

Course Title	Credit Points
LLC222 Introduction to Women's Writing/ LLC212 Systematic Functional Grammar	15
UUU200 Contemporary Fiji	15
HIC221 Cultural Values in Literature I: Oral Literature	15
HIC312 Translation Hindi/English/iTaukei	15

Year 3 Semester 1

Course Title	Credit Points
LLC321 Poetry and Creative Writing	15
HIC311 Varieties of Hindi: Language in Cultural and Situational Contexts	15
HIC321 Cultural Values in Literature II: The Epics, The Ramayana and The Mahabharata	15
LLC301 Research Project in Literature/ Language	15

Year 3 Semester 2

Course Title	Credit Points
LLC312 Second Language Teaching Methodology/ LLC322 An Introduction to Postcolonial Writing: Theory and Text	15
LLC323 Drama and Literary Appreciation	15
UUU300 Governance and Ethics	15
HIC323 Study of Fiction: Short Stories and Novel	15

Bachelor of Arts (English Language and Literature and iTaukei Studies) – 360 credit points

The Bachelor of Arts double major in English Language, and Literature and iTaukei Studies programme consists of 24 courses amounting to 360 Credit Points. Students must complete all compulsory courses.

Major 1: English Language and Literature
Major 2: iTaukei Studies

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Arts (double major in English Language and Literature and iTaukei Studies) if they have:

1. A pass in the University Foundation Programme; or
2. A pass in the Year 13 National Exam with an aggregate of 200 or above and a pass in English and iTaukei Studies or
3. Successfully completed Foundation Studies with an average of B from a recognised University.
4. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
5. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
LLC101 English for Academic Purposes	15
ITC100 Information Technology for theWorkplace	15
ITK101 Listening and Speaking iTaukei Language	15
LLC122 Writing Fiji in the South Pacific/ LLC121 Introduction to Literary Genres	15

Year 1 Semester 2

Course Title	Credit Points
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15
UUU100 Social Research Methods	15
LLC111 Introduction to Linguistics	15
ITK102 Reading and Writing iTaukei Language	15
LLC122 Writing Fiji in the South Pacific/ LLC121 Introduction to Literary Genres	15

Year 2 Semester 1

Course Title	Credit Points
LLC211 The Structure of Language	15
LLC221 Short Fiction and Literary Appreciation	15
ITK201 Language in Cultural Context	15
ITK204 Expressive and Performing Arts in iTaukei Culture	15

Year 2 Semester 2

Course Title	Credit Points
LLC222 Introduction to Women's Writing/ LLC212 Systematic Functional Grammar	15
ITK202 iTaukei Ceremonies, Protocol and Oral Traditions	15
ITK203 Reading and Writing iTaukei Language II	15
UUU200 Contemporary Fiji	15

Year 3 Semester 1

Course Title	Credit Points
LLC321 Poetry and Creative Writing	15
ITK300 Research Project: Independent Project/ ITK301 Creating Literature in iTaukei Language	15
ITK302 Vanua: Land and the People	15

LLC301 Research Project in Literature/Language	15

Year 3 Semester 2

Course Title	Credit Points
LLC312 Second Language Teaching Methodology/ LLC322 An Introduction to Postcolonial Writing: Theory and Text	15
LLC323 Drama and Literary Appreciation	15
ITK306 Translation Theory and Practice	15
UUU300 Governance and Ethics	15

Bachelor of Arts *(*English Language and Literature and Management*)* – 360 credit points

The Bachelor of Arts double major in English Language and Literature and Management programme consists of 24 courses amounting to 360 Credit Points. Students must complete all compulsory courses.

Major 1: English Language and Literature
Major 2: Management

Admission Requirement

Persons shall be eligible to be admitted to study for a Bachelor of Arts (Double Major in English Language and Literature and Management) if they have:

1. A pass in the University Foundation Programme; or
2. A pass in the Year 13 National Exam with an aggregate of 200 or above and a pass in English and Accounting/Economics; or
3. Successfully completed Foundation Studies with an average of B from a recognised University.
4. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
5. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme structure

Year 1 Semester 1

Course Title	Credit Points
LLC101 English for Academic Purposes	15
MGT101 Fundamentals of Management	15
LLC122 Writing Fiji in the South Pacific / LLC121 Introduction to Literary Genres	15
ITC100 Information Technology for the Workplace	15

Year 1 Semester 2

Course Title	Credit Points
HIC111 Spoken Hindi for Beginners/ ITK111 Spoken iTaukei Language for Beginners	15
UUU100 Social Research Methods	15
LLC111 Introduction to Linguistics	15
MGT105 Organisational Behaviour	15
LLC122 Writing Fiji in the South Pacific / LLC121 Introduction to Literary Genres	15

Year 2 Semester 1

Course Title	Credit Points
LLC211 The Structure of Language	15
LLC221 Short Fiction and LiteraryAppreciation	15
MGT204 Management of Industrial Relations	15
MGT205 Creativity, Innovations and Commercialisation	15

Year 2 Semester 2

Course Title	Credit Points
UUU200 Contemporary Fiji	15
LLC222 Introduction to Women's Writing/ LLC212 Systematic Functional Grammar	15
MGT206 Marketing Principles and Strategies	15
MGT 310 Project Management	15

Year 3 Semester 1

Course Title	Credit Points
LLC321 Poetry and Creative Writing	15
MGT302 Human Resource Management	15
MGT309 Strategic Management	15
LLC301 Research Project in Literature/Language	15

Year 3 Semester 2

Course Title	Credit Points
LLC312 Second Language Teaching Methodology/ LLC322 An Introduction to Postcolonial Writing: Theory and Text	15
LLC323 Drama and Literary Appreciation	15
MGT303 International Marketing	15
UUU300 Governance and Ethics	15

Bachelor of Arts (English Language and Literature and Information Technology) – 360 credit points

The Bachelor of Arts double major in English Language and Literature and Information Technology programme consists of 24 courses amounting to 360 Credit Points. Students must complete all compulsory courses.

Major 1: English Language and Literature
Major 2: Information Technology

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Arts (Double Major in English Language and Literature and Information Technology) if they have:

1. A pass in the University Foundation Programme; or
2. A pass in the Year 13 National Exam with an aggregate of 200 or above and a pass in English and Information Technology; or
3. A pass in any examination deemed by the University to be equivalent to the University; or
4. Successfully completed Foundation Studies with an average of B from a recognised University.
5. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
6. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
LLC101 English for Academic Purposes	15
ITC100 Information Technology for the Workplace	15
LLC122 Writing Fiji in the South Pacific / LLC121 Introduction to Literary Genres	15
1 x 100 Level ITC	15

Year 1 Semester 2

Course Title	Credit Points
HIC111 Spoken Hindi for Beginners/ ITK111Spoken iTaukei Language for Beginners	15
UUU100 Social Research Methods	15
LLC111 Introduction to Linguistics	15
1 x 100 Level ITC	15

LLC122 Writing Fiji in the South Pacific / LLC121 Introduction to Literary Genres	15

Year 2 Semester 1

Course Title	Credit Points
LLC211 The Structure of Language	15
LLC221 Short Fiction and LiteraryAppreciation	15
1 x 200 Level ITC	15
1 x 200 Level ITC	15

Year 2 Semester 2

Course Title	Credit Points
LLC222 Introduction to Women's Writing/ LLC212 Systematic Functional Grammar	15
1 x 200 Level ITC	15
1 x 200 Level ITC	15
UUU200 Contemporary Fiji	15

Year 3 Semester 1

Course Title	Credit Points
LLC321 Poetry and Creative Writing	15
LLC301 Research Project in Literature/Language	15
1 x 300 Level ITC	15
UUU300 Governance and Ethics	15

Year 3 Semester 2

Course Title	Credit Points
LLC312 Second Language Teaching Methodology/ LLC322 An Introduction to Postcolonial Writing: Theory and Text	15
LLC323 Drama and Literary Appreciation	15
1 x 300 Level ITC	15
1 x 300 Level ITC	15

Bachelor of Journalism & Media Studies

The Bachelor of Journal & Media Studies is a 3-year full time programme.

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Journalism & Media Studies if they have:

1. A pass in Fiji Year 13 Examination with 65% in English or;
2. A pass in any examination deemed by the University to be equivalent to the University Foundation Education Certificate
3. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
4. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
LLC101 English for Academic Purposes	15
JMS101 Introduction to Journalism Practice	15
UUU100 Social Research Methods	15
JMS102 Journalism in Fiji	15

Year 1 Semester 2

Course Title	Credit Points
JMS103 Media Studies: Key Thinkers & Approaches	15
ITK111 Spoken iTaukei Language for Beginners / HIC111 Spoken Hindi for Beginners	15
ITC100 Information Technology for the Workplace	15
JMS104 Web Design and Development: Making the Web Work	15

Year 2 Semester 1

Course Title	Credit Points
JMS201 Documentary	15
JMS202 Journalism and Politics	15
JMS203 Journalism: Interview Skills and Feature Writing	15
JMS204 Media Law and Regulation	15

Year 2 Semester 2

Course Title	Credit Points
UUU200 Contemporary Fiji	15
JMS205 Media, Technology and Culture	15
JMS206 The Versatile Journalist	15
JMS207 Web Design and Development: Effective Website Development	15

Year 3 Semester 1

Course Title	Credit Points
JMS301 Advanced Skills in Digital and Networked Media	15
UUU300 Governance and Ethics	15
JMS302 Principles of Digital Video and Editing	15
JMS303 Principles of Layout and Design	15

Year 3 Semester 2

Course Title	Credit Points
JMS304 Professional and Strategic Communications	15
JMS305 Web Design and Development – Dynamic Web Communications	15
JMS306 Independent Studies in Journalism and Media Studies	15
JMS307 Internship	15

Postgraduate Diploma in Language and Literature (English) – 120 credit points

The Postgraduate Diploma in Language and Literature (English) programme consists of 4 courses amounting to 120 credit points. Students should complete any four courses (LLC401, LLC402, LLC421, LLC422, LLC423, and LLC424) to graduate with a Postgraduate Diploma in Language and Literature (English).

Admission Requirements

Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Language and Literature (English) if they have:

1. The Bachelor of Arts Degree of The University of Fiji with a GPA of at least 3.0 in the 200 and 300-level English Language and Literature courses; or
2. A qualification obtained from another tertiary institution deemed by the Senate or Academic Committee to be equivalent to the requirements set out in (1) above; or
3. Students may also be considered who do not satisfy requirements in (1) or (2), but who can demonstrate that they have the experience or achievement relevant to the proposed programme of study which the Senate deems to be sufficient for the candidate to pursue the Postgraduate Diploma Programme at a satisfactory level.

Programme Structure

Course Title	Credit Points
LLC401 Modern Fiction: Film and Text	30
LLC402 Poetry and Criticism	30
LLC421 Postcolonial Fiction: Theory and Discourse	30
LLC422 Research Project: Study of a Single Author	30
LLC423 Women's Writing: Theory and Text	30
LLC424 Creative Writing: Life-Writing and Short Fiction	30

Master of Arts in English Literature – 120 credit points

The Master of Arts in English Literature programme consists of 2 remaining courses and a Minor Thesis (or 2 Independent Projects).

Admission Requirements

Persons shall be eligible to be admitted to study for a Master of Arts in English Literature if they

1. Successfully completed Postgraduate Diploma in Language and Literature (English) with a GPA of at least 3.0.

Programme Structure

Course Title	Credit Points
LLC401 Modern Fiction: Film and Text	30
LLC402 Poetry and Criticism	30
LLC421 Postcolonial Fiction: Theory and Discourse	30
LLC422 Research Project: Study of a Single Author	30
LLC423 Women's Writing: Theory and Text	30
LLC424 Creative Writing: Life-Writing and Short Fiction	30
LLC425 Independent Study I (Poetry) and LLC426 Independent Study II (Literary Contexts) **or** LLC600 Minor Thesis	60

Postgraduate Diploma in Teaching English as a Second Language – 120 credit points

The Postgraduate Diploma in Teaching English as a Second Language programme requires successful completion of any 4 courses from among (LLC411, LLC412, LLC413, LLC414, LLC415 and LLC416) amounting to 120 credit points.

Admission Requirements

Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Teaching English as a Second Language if they have:

1. A Bachelor's Degree of The University of Fiji with a GPA of at least 3.0 in the 200 and 300-level English Language and Literature courses; or
2. A qualification obtained from another tertiary institution deemed by the Senate or Academic Committee to be equivalent to the requirements set out in (1) above
3. Students may also be considered who do not satisfy the requirement in (1) or (2), but who can demonstrate that they have the experience or achievement relevant to the proposed programme of study which the Senate deems to be sufficient for the candidate to pursue the postgraduate Diploma Programme at a satisfactory level.

Programme Structure

Course Title	Credit Points
LLC411 Language Awareness and Language Issues	30
LLC412 The Second Language Learning Process	30
LLC413 Second Language Teaching Methodology	30
LLC414 Applications of TESL Methodology: Materials Design and Evaluation	30
LLC415 Language, Society and Education	30
LLC416 Teaching the Four Skills in English as a Second Language	30

Master of Arts in Teaching English as a Second Language – 120 credit points

The Master of Arts in Teaching English as a Second Language programme consists of 3 remaining courses and LLC417 amounting to 240 credit points. Students should have completed all 8 courses to graduate with a Master of Arts in Teaching English as a Second Language.

Admission Requirements

Persons shall be eligible to be admitted to study for a Master of Arts in Teaching English as a Second Language if they have:

1. A Postgraduate Diploma in Teaching English as a Second Language from The University of Fiji with a GPA of at least 3.0 in the PGD Courses; or
2. A professional qualification from another tertiary institute deemed by the Senate or Academic Committee to be equivalent to the requirements set out in (1) above.

Programme Structure

Course Title	Credit Points
LLC411 Language Awareness and Language Issues	30
LLC412 The Second Language Learning Process	30
LLC413 Second Language Teaching Methodology	30
LLC414 Applications of TESL Methodology: Materials Design and Evaluation	30
EDU418 Research Methods for Education	30
LLC415 Language, Society and Education	30
LLC416 Teaching the Four Skills in English as a Second Language	30
LLC417 Research Topic in Teaching English as a Second Language	30

Doctor of Philosophy (PhD) in English Studies 360 credit points

The Doctor of Philosophy (PhD) in English Programme consists of a dissertation of up to 80,000 words, amounting to 360 credit points.

Admission Requirements

Persons shall be eligible to be admitted to study for a Doctor of Philosophy (PhD) in English Studies if they have:

1. A Master's degree from The University of Fiji with a GPA of 3.0 or higher; or
2. A qualification obtained from another tertiary institution deemed by the Senate or Academic Committee to be equivalent to the requirements set out in (1) above.

Course Title	Credit Points
LLC700 Doctor of Philosophy (PhD)	360

Hindi Language and Indian Culture

The Department of Language, Literature and Communication offers the Hindi Language and Indian Culture Programme at Diploma, Degree and Postgraduate Levels.

- Diploma in Hindi Language and Indian Culture
- Postgraduate Diploma in Hindi Literature
- Master of Arts in Hindi Literature

Diploma in Hindi Language and Indian Culture – 180 credit points
The Diploma in Hindi Language and Indian Culture programme consists of 12 courses amounting to 180 credit points. Students must complete allcompulsory courses.

Admission Requirements
Persons shall be eligible to be admitted to study for a Diploma in Hindi Language and Literature if they have:

1. Obtained the appropriate University Foundation Certificate; or
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in Hindi.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
LLC101 English for Academic Purposes	15
HIC101 Speaking and Listening to Hindi	15
UUU100 Social Research Methods	15
LLC122 Writing Fiji in the South Pacific / LLC121 Introduction to Literary Genres	15

Year 1 Semester 2

Course Title	Credit Points
ITK111 Spoken iTaukei Language for Beginners	15
HIC102 Reading and Writing Hindi	15
UUU200 Contemporary Fiji	15
ITC100 Information Technology for the Workplace	15

Year 2 Semester 1

Course Title	Credit Points
HIC222 Poetry and Drama in Hindi	15
HIC211 Structure of Hindi I: Basic Grammar and Syntax	15
HIC212 Study and Critique of Hindi Cinema	15
UUU300 Governance and Ethics	15

Postgraduate Diploma in Hindi Literature - 120 credit points
The Postgraduate Diploma in Hindi Literature programme consists of 4 courses amounting to 120 credit points. Students should complete any four courses (HIC401, HIC402, HIC403, HIC404, HIC405 and HIC406) to graduate with a

Postgraduate Diploma in Hindi Literature.

Admission Requirements

Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Hindi Language and Indian Culture if they have:

1. A Bachelors Degree of The University of Fiji with a GPA of at least 3.0 in the 200 and 300 level Hindi Language and Literature courses; or
2. A qualification obtained from another tertiary institution deemed by the Senate or Academic Committee to be equivalent to the requirement set out in (1) above.
3. Students may also be considered who do not satisfy requirement in (1) or (2), but who can demonstrate that they have experience or achievement relevant to the proposed programme of study which the Senate deems to be sufficient for the candidate to pursue the Postgraduate Diploma Programme at a satisfactory level.

Programme Structure

Course Title	Credit Points
HIC401 Modern Hindi Fiction (Study of Novels and Short Stories)	30
HIC402 History of Hindi Literature: Ancient/Medieval/ Modern	30
HIC403 Medieval and Modern Poetry	30
HIC404 Hindi Drama and Stage Craft	30
HIC405 Indian Culture	30
HIC406 Women's Writing	30

Master of Arts in Hindi Literature – 120 credit points

The Master of Arts in Hindi Literature Programme consists of 2 remaining courses and a Minor Thesis.

Admission Requirements

Persons shall be eligible to be admitted to study for a Master of Arts in Hindi Literature if they have:

1. Successfully completed Postgraduate Diploma in Hindi Literature with a GPA of at least 3.0.
2. A professional qualification from another tertiary institute deemed by the Senate or Academic Committee to be equivalent to the requirements set out in (1) above.

Programme Structure

Compulsory Course Title	Credit Points
HIC600 Minor Thesis	60
And any two (2) courses from the list below:	
HIC401 Modern Hindi Fiction (Study of Novels and Short Stories)	30
HIC402 History of Hindi Literature: Ancient/Medieval/ Modern	30
HIC403 Medieval and Modern Poetry	30
HIC404 Hindi Drama and Stage Craft	30
HIC405 Indian Culture	30
HIC406 Women's Writing	30

UNIVERSITY WIDE PROGRAMME

Programme Structure

The University-wide courses have been designed to establish and maintain links with all the University's schools and campuses for the purposes of encouraging, promoting and coordinating interdisciplinary studies on a campus-wide basis. It is the intent of the University to encourage the development and offering of interdisciplinary courses such as social research, contemporary Fiji and governance and ethics.

All University-wide courses bear the prefix UUU in their course codes. They are defined as compulsory courses for purposes of degree requirements for the Bachelor of Arts (BA), Bachelor of Commerce (BCom) and Bachelor of Science (BSc) degrees. Credits earned through these courses are generally applied to the degree as compulsory credits.

The compulsory courses are:

Course Title	Credit Points
UUU100 Social Research Methods	15
UUU200 Contemporary Fiji	15
UUU300 Governance and Ethics	15

The University Wide Programme also offers a Postgraduate Diploma in Governance and Public Policy, and a Master of Arts in Governance and Public Policy.

Postgraduate Diploma in Governance and Public Policy

The Postgraduate Diploma in Governance and Public Policy programme consists of 4 courses amounting to 120 credit points. Students must pass all the compulsory courses.

Compulsory Courses: UUU401, UUU402, UUU403 and UUU407

Admission Requirements

Persons shall be eligible to study for a Postgraduate Diploma in Governance and Public Policy if they have a

1. Relevant Bachelor's degree with a GPA of 3.0 and above. Students with a lower GPA may be provisionally enrolled in one course only. To progress further they will need to obtain a GPA of 3.0 or above in that course.

Programme Structure

Course Title	Credit Points
UUU401 Development Theory and Practice	30
UUU402 Theory and Practice in Public Policy	30
UUU403 Governance, Politics and Development	30
UUU407 Advanced Research Methods	30

Master of Arts in Governance and Public Policy

Admission Requirements

Persons shall be eligible to study for a Master of Arts Governance and Public Policy if they have:

1. Obtained a GPA of 3.0 and above after completing at least 2 courses in the Postgraduate Diploma may apply for admission to the Master of Arts Governance and Public Policy. Programme.

Core Course Title	Credit Points
UUU405 Special Topics in Governance and Public Policy	30
UUU406 Special Topics in Development Management and Growth	30
UUU600 Minor Thesis	60

Bachelor of Inter-disciplinary Studies

The purpose of the University of Fiji's Bachelor of Inter-disciplinary Studies degree programme is to respond to the 21st century demand for a versatile and multi-faceted graduate profile to facilitate better opportunities for employment and 'good work'.

The programme will offer a foundational and functional understanding of all the disciplines. For example: the sciences, social sciences, arts, education and literature, business and accounting, economics, health sciences, leadership, agricultural practices, governance and ethics, social research and information technology.

The Bachelor of Inter-disciplinary Studies degree programme consists of 24 courses and a total of 360 credit points. Students must complete 22 compulsory courses and 2 electives worth 15 credit points each. A student must complete all 100-level Year 1 courses before progressing to 200-level Year 2 courses and so on. Year 1 courses are prerequisites for subsequent courses in the programme.

Admission Requirements:

1. To enter the University of Fiji's Bachelor of Inter-disciplinary Studies degree programme applicants must:
    a. Pass the Fiji Year 13 Examination or its equivalent with special entry requirements as per 2; or
    b. Pass the University Foundation Studies Programme or Unclassified Studies Programme, or their equivalent as per 3; or
    c. Be eligible for Mature Student Admission as per 4.
2. Fiji Year 13 Examination Applicants must obtain an aggregate of at least 200 marks out of 400 including a minimum of 50% in English.
3. Foundation Studies Programme and Unclassified Studies Programme: The full Foundation Studies Programme normally requires the completion of 7 courses. However, those who meet specific criteria can be enrolled under Unclassified Studies.
4. Meet the following "Mature Student Admission" requirements:
    a. They are over 21 years old,
    b. Senate or its delegate determines they will likely complete the programme,
    c. Successfully based on their academic background and work experience, and
    d. They pass any course or courses that may be required by the Senate or its delegate on a case-by-case basis for admission fora specific programme.

Programme Structure

Year 1 Courses

Students must complete 8 compulsory courses

Semester 1

Course Title	Credit Points
BIS100 The World of Ideas and Thought in all contexts	15
UUU100 Social Research Methods	15
LAW101 Introduction to Law	15
ITC100 Information Technology for the Workplace	15

Semester 2

Course Title	Credit Points
BPHC100 Public Health Principles and Concepts	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15
LLC101 English for Academic Purposes	15
BIS101 Economics	15

Year 2 Courses

Students must complete 8 courses in Year 2

Semester 1

Course Title	Credit Points
BIS200 The World of Literature	15
BIS201 Basic Accounting Principles	15
UUU200 Contemporary Fiji	15
BIS202 The World of Physical Resources	15

Semester 2

Course Title	Credit Points
ESC201 Climate Change and Society	15
ESC202 Agroecology	15
LAW205 Constitutional Law	15
BIS203 The World of Education	15

Year 3 Courses

Students must complete 8 courses in Year 3

Semester 1

Course Title	Credit Points
ACC308 Taxation Law and Practice	15
UUU300 Governance and Ethics	15
MGT302 Human Resources Management	15
1 x Year 3 electives	15

Semester 2

Course Title	Credit Points
ECO302 Public Finance	15
LAW305 Public International and Human Rights Law	15
ESC303 Environmental Impact Assessment	15
1 x Year 3 electives	15

Electives:

Students to do any 2 courses from the list below in year 3. Others will be added to the list as per Schools' preferences.

Course Title	Credit Points
EDU324 Educational Leadership Innovation and Technology	15
EDU325 School Administration Planning and Reporting	15
ESC300 Natural Resource Management	15
ITK302 Vanua: Land and the People	15
HIC312 Translation Hindi/English/iTaukei Language	15
ECO305 Agricultural Economics	15
BPHC305 Occupational Health, Safety and Environmental Health Impact Assessment	15
BPHC308 Climate Change Impacts, Food Security, Nutrition Health and Disease Control	15
ECO201 Macroeconomics II	15
ECO202 Microeconomics II	15
MGT203 Operations and Supply Chain Management	15
EDU221 Teacher Ethics and Virtues Education	15
UUU301 Social Research Methods II	15
UUU302 Fiji Since Independence – Constitution, Government and Elections	15
UUU303 Governance and Ethics-Local, National and Regional Levels	15

JUSTICE DEVENDRA PATHIK (JDP)
SCHOOL OF LAW

Law Programmes:

Undergraduate Study

- Bachelor of Laws (LLB)

Graduate/Postgraduate Study

- Graduate Diploma in Legal Practice (GDLP)
- Postgraduate Diploma in Public Law (PGDPLAW)
- Master of Laws (LLM)
- Doctor of Philosophy in Law (PhDLAW)

Postgraduate International Relations and Diplomacy Programme(INRD):

- Postgraduate Certificate in Peacekeeping (PGCPK)
- Postgraduate Certificate in International Relations (PGCIR)
- Postgraduate Diploma in International Relations (PGDIR)
- Master of International Relations and Diplomacy (MAIRD)
- Doctor of Philosophy in International Relations and Diplomacy (PhDINRD)

Bachelor of Laws (LLB) - 480 Credit Points

The LLB degree consists of 32 courses. Students must complete 30 compulsory courses and 2 electives worth 15 credit points each. A student should complete all Year 1 Law courses before progressing to Year 2 Law courses, and so on.

Completion Time

The normal duration is 4 years of full-time study or 8 years of part-time study.

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Laws (LLB) if they have:

1. A pass in Fiji Year 13 Examination: Applicants must obtain an aggregate of at least 250 marks out of 400 including a minimum of 65% in English: or
2. A pass in the University Foundation Certificate; or
3. A pass in any examination deemed by the University to be equivalent to the University Foundation Certificate
4. Mature Entry Admission. Persons can be admitted to the programme as per

the mature entry admission regulation.

5. Unclassified Studies. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Courses

Students must complete 8 compulsory courses (5 law courses and 3 non-law courses).

Compulsory Law Courses

Course Title	Credit Points
LAW100 Sociology of Law	15
LAW101 Introduction to Law	15
LAW102 Legal Methods and Research	15
LAW103 Introduction to Criminal Law	15
LAW104 Law of Torts I	15

Compulsory Non-Law Courses

Course Title	Credit Points
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15
LLC101 English for Academic Purposes	15
ITC100 Information Technology for the Workplace	15

Year 2 Courses

Students must complete 8 compulsory law courses.

Compulsory Law Courses

Course Title	Credit Points
LAW201 Law of Torts II	15
LAW203 Law of Contract I	15
LAW204 Law of Contract II	15
LAW205 Constitutional Law	15
LAW206 Administrative Law	15
LAW207 Criminal Law and Procedure	15
LAW208 Property Law I	15
LAW209 Property Law II	15

Year 3 Courses

Students must complete 7 compulsory law courses and 1 elective.

Compulsory Law Courses

Course Title	Credit Points
LAW303 Corporations, Insolvency and Liquidation Law	15
LAW306 Competition and Consumer Law	15
LAW307 Jurisprudence	15
LAW309 Family Law	15
LAW316 Principles of Equity, Trust and Succession Law	15
LAW318 Commercial Law	15
LAW322 Dispute Resolution and Alternative Dispute Resolution	15

Year 4 Courses

Students must complete 7 compulsory law courses and 1 elective.

Compulsory Law Courses

Course Title	Credit Points
LAW302 Employment Law	15
LAW310 Revenue and Taxation Law	15
LAW311 Law of Evidence	15
LAW312 Legal Ethics, Governance and Public Accountability	15
LAW315 Civil Procedure	15
LAW324 Legal Drafting	15
LAW328 Advocacy Skills and Negotiation	15

Electives

Course Title	Credit Points
LAW300 Law Project	15
LAW301 Intellectual Property Law	15
LAW304 Customary Law	15
LAW305 Public International and Human Rights Law	15
LAW313 Environmental Law	15
LAW314 International Trade Law	15

LAW319 Corporate Securities Law	15
LAW320 Banking and Finance Law	15
LAW321 Law and Economics	15
LAW323 Medical Law and Ethics	15
LAW325 Corruption Law	15
LAW326 Law of the Sea	15
LAW327 Media and Entertainment Law	15
LAW329 Migration Law	15
LAW330 Military Law	15
LAW331 Aviation Law	15
LAW332 Law and Religion	15
LAW333 Legislative Drafting	15

Graduate Diploma in Legal Practice (GDLP) - 150 Credit Points

The Graduate Diploma in Legal Practice (GDLP) is an intensive programme that prepares students for admission to practice law in Fiji. The programme was approved by the Board of Legal Education and satisfies the practical training requirement for admission under the Legal Practitioners Act 2009. It is offered at Samabula Campus subject to the number of enrolled students.

Completion Time

This is an intensive full-time programme. Students complete GDLP over an approximate period of 22–24 weeks.

Admission Requirements

Persons shall be eligible to be admitted to study for a Graduate Diploma in Legal Practice (GDLP) if they have:

1. A Bachelor of Laws (LLB) degree from the University of Fiji, or
2. A qualification from some other recognised tertiary institution deemed by Senate or its nominees to be equivalent to the requirement in Clause 1.

Modules

Students must complete 10 compulsory modules.

Module Title	Credit Points
LAWD01 Professional Conduct and Ethical Responsibility	15
LAWD02 Graduate and Lawyering Skills	15

LAWD03 Trust Accounting and Office Management	15
LAWD04 Conveyancing Skills and Practice	15
LAWD05 Family Law and Practice	15
LAWD06 Probate and Administration of Estates	15
LAWD07 Commercial Law and Practice	15
LAWD08 Criminal Litigation and Practice	15
LAWD09 Civil Litigation and Practice	15
LAWD10 Practical Placement in a Recognised Organisation	15

Postgraduate Diploma in Public Law (PGDPLAW) – 120 Credit Points

The overall purpose of the Postgraduate Diploma in Public Law is to improve and upgrade the performance and qualifications of public administrators and managers. This programme is designed for those who do not have a prior law qualification.

Note: The PGDPLAW does not qualify an individual to practice law.

Completion Time

The normal duration is 1 year (2 semesters) of full-time study or 2 years (4 semesters) of part-time study. The maximum duration is 2 years (4 semesters) of full-time study or 4 years (8 semesters) of part-time study.

Admission Requirements

Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Public Law (PGDPLAW) if they have:

1. A formal qualification (Bachelor's degree, or equivalent tertiary or professional qualification); or
2. Without a formal qualification who have relevant and sufficient work experience At the Dean's discretion, the Law School will consider applicants.

Compulsory Courses

Students must complete 4 compulsory courses. There are no electives.

Course Title	Credit Points
LAWP400 The Constitution, Human Rights Law, and Legal Research	30
LAWP401 Administrative Law	30

LAWP402 Employment Law	30
LAWP403 Dispute Resolution and Alternative Dispute Resolution	30

Master of Laws (LLM) - 240 Credit Points
The School of Law offers the Master of Laws (LLM) under two modes:

- LLM by Coursework
- LLM by Coursework and Thesis

Note: An LLM degree does not qualify an individual to practice law.

Completion Time
The normal duration is 2 years of full-time study or 4 years of part-time study.

Admission Requirements
Persons shall be eligible to be admitted to study for a Master of Laws (LLM) for either mode if they have:

1. An LLB degree or equivalent with:
   a. A minimum GPA of 3; or
   b. At least 3 years of professional and/or research experience deemed equivalent to this GPA.
2. Each application is considered individually, and recognition can be given to other extensive practical, professional or scholarly experience of an appropriate kind, such as:
   a. Other degrees or qualifications;
   b. Research and writing (for example, published or unpublished articles);
   c. Special training and/or expertise in a particular area; or
   d. Appropriate work or other related experience.
3. Applicants are required to provide supporting information and documents with their applications, together with any appropriate references or reports.
4. Approval to enrol for an LLM depends on:
   a. Qualifications;
   b. Ability to research and write independently at the required level;
   c. The acceptability of the proposed thesis project;
   d. The availability of resources; and
   e. The ability of the Faculty to provide adequate supervision
5. Graduates from a university other than the University of Fiji must submit certified transcripts of their degree results, research proposals and academic writing samples with their applications.

Option 1 LLM by Coursework

Students must complete 2 compulsory courses and 6 electives. LAW400 and LAW401 are prerequisites for all LLM electives.

Compulsory Courses

Course Title	Credit Points
LAW400 Advanced Political Legal Theory	30
LAW401 Legal Methodology and Research	30

Electives

Course Title	Credit Points
LAW402 Advanced Intellectual Property Law	30
LAW403 Advanced Dispute Resolution	30
LAW404 Insolvency and Liquidation Law and Practice	30
LAW405 Advanced Consumer and Competition Law	30
LAW406 International Commercial Law	30
LAW407 International and Comparative Labour Law	30
LAW408 International Environmental Law	30
LAW409 International Investment Law	30
LAW410 International Law: Pacific Puzzles	30
LAW411 Comparative Constitutional Law	30

Option 2 LLM by Coursework and Thesis

Students must complete 4 compulsory units. LAW400 and LAW401 are prerequisites for LAW413, LAW400, LAW401, and LAW413 are prerequisites for LAW600. LAW600 requires the submission of a thesis with 40,000–60,000 words including notes and bibliography.

Compulsory Courses

Course Title	Credit Points
LAW400 Advanced Political Legal Theory	30
LAW401 Legal Methodology and Research	30
LAW413 Research Proposal Development	60
LAW600 Major Thesis	120

Doctor of Philosophy in Law (PhDLAW) – 360 Credit Points

The Doctor of Philosophy (PhD) in Law is a research qualification that can be completed on a full-time or part-time basis. Students are expected to conduct advanced and original research leading to the completion of a Thesis (80,000–100,000 words including notes and bibliography).

Completion Time

The normal duration is 3 years of full-time study or 6 years of part-time study. The maximum period is 5 years for full-time students and 7 years for part-time students.

Admission Requirements

Persons shall be eligible to be admitted to study for a Doctor of Philosophy in Law (PhDLAW) if they:

1. Have a Master of Laws (LLM) by Thesis or by Coursework and Thesis (Major or Minor) with:
    a. A GPA of at least 3.0, or
    b. A GPA of at least 2.8 but under 3.0 and at least 5 years of relevant professional and/or research experience; or
2. Have a Master of Laws (LLM) by Coursework with:
    a. A GPA of at least 3.0, and
    b. Proof of successful completion of a relevant postgraduate research methods course
3. Have a Master of Laws (LLM) by Coursework with:
    a. A GPA of at least 2.8 and
    b. At least 5 years of relevant professional and/or research experience, and
    c. Proof of successful completion of a relevant postgraduate research methods course

Note: Successful completion of LAW401 (Legal Methodology and Research) will satisfy the postgraduate research methods course requirement under Clauses 2 and 3.

Prerequisite Courses

Courses that satisfy the prerequisites required for certain applicants include (but are not limited to):

Course Title	Credit Points
LAW401 Legal Methodology and Research	30

Course

Students must complete the following compulsory unit.

Course Title	Credit Points
LAW700/LAW700PT Doctor of Philosophy in Law	360

Postgraduate International Relations and Diplomacy Programme (INRD)
The School of Law coordinates the Postgraduate International Relations and Diplomacy Programme. INRD courses are taught at the Samabula Campus and classes may be available via video at the Saweni Campus.

There are 4 INRD qualifications at 3 incremental levels:

1. Postgraduate Certificate in International Relations (PGCIR)
2. Postgraduate Certificate in Peacekeeping (PGCPK)
3. Postgraduate Diploma in International Relations (PGDIR)
4. Master of International Relations and Diplomacy (MAIRD)

Students must complete a qualification level before progressing to the nextlevel. Additionally, the Doctor of Philosophy in International Relations and Diplomacy (PhDINRD) started in 2019.

Postgraduate Certificate in International Relations (PGCIR) – 60 Credit Points
The Postgraduate Certificate in International Relations requires students to complete 2 compulsory courses: INRD400 and INRD401.

Completion Time
The normal duration is 1 semester of full-time study or 2 semesters (1 year) of part-time study.

Admission Requirements
Persons shall be eligible to be admitted to study for Postgraduate Certificate in International Relations (PGCIR) if they:

1. Have a relevant Bachelor's Degree or higher qualification; or
2. Meet the following requirements for Mature Student Admission:
    a. They are over 21 years old; and
    b. The Senate or its delegate determines that they will likely complete the postgraduate certificate level successfully based on relevant and sufficient work experience; and
    c. They pass any course(s) or examination(s) if required by Senate or its delegate on a case-by-case basis.

Postgraduate Certificate in Peacekeeping (PGCPK) - 60 Credit Points
The Postgraduate Certificate in Peacekeeping requires students to complete 2 compulsory courses: INRD403 and INRD414.

Completion Time
The normal duration is 1 semester of full-time study or 2 semesters (1year) of part-time study.

Admission Requirements
Persons shall be eligible to be admitted to study for Postgraduate Certificate in Peacekeeping (PGCPK) if they:

1. Have a relevant Bachelor's Degree or higher qualification; or
2. Meet the following requirements for Mature Student Admission:
    a. They are over 21 years old; and
    b. The Senate or its delegate determines that they will likely complete the postgraduate certificate level successfully based on relevant and sufficient work experience; and
    c. They pass any course(s) or examination(s) if required by Senate or its delegate on a case-by-case basis.

Postgraduate Diploma in International Relations (PGDIR) – 120 Credit Points
The Postgraduate Diploma in International Relations requires students to complete:

- PGCIR or its equivalent; and
- 2 INRD electives.

OR

- PGCPK or its equivalent;
- INRD400; and
- INRD401.

Completion Time
The normal duration is 2 semesters (1 year) of full-time study or 4 semesters (2 years) of part-time study. This includes the courses taken at the Postgraduate Certificate level.

Admission Requirements
Persons shall be eligible to be admitted to study for Postgraduate Diploma in International Relations (PGDIR) if they have:

1. Postgraduate Certificate in International Relations or its equivalent; or
2. Postgraduate Certificate in Peacekeeping or its equivalent.

Master of International Relations and Diplomacy (MAIRD) – 240 Credit Points

The Master of International Relations and Diplomacy requires students to complete:

- PGDIR or its equivalent (with additional requirements, see *Admission Requirements*);
- INRD416;
- INRD418; and
- 2 INRD electives.

Completion Time

The normal duration is 4 semesters (2 years) of full-time study or 8 semesters (4 years) of part-time study. This includes the courses taken at the Postgraduate Certificate and Postgraduate Diploma levels.

Admission Requirements

Persons shall be eligible to be admitted to study for Master of International Relations and Diplomacy (MAIRD) if they have:

1. Complete the Postgraduate Diploma in International Relations or its equivalent with:
   a. A GPA of at least 3.0; or
   b. A GPA of at least 2.5 but under 3.0 and have relevant professional and/or research experience as determined by the Dean of the School of Law.

Strands

Students can specialise under 3 optional strands if they choose to do so. They must complete **any 3 courses** under a specific strand's list to qualify for a specialisation. Students are allowed to take courses listed under other strands, but may only claim 1 specialisation.

1. **Economics and Trade**: INRD407, INRD408, INRD411, and INRD414.
2. **Politics and Diplomacy**: INRD402, INRD406, INRD414, INRD415, INRD417, and INRD419.
3. **Defense and Security**: INRD403, INRD405, INRD409, INRD410, INRD413, and INRD414.

INRD Course List

Notes:

- Only MAIRD-level students may enrol in INRD416 and INRD418.

Course Title	Compulsory/ Elective	Credit Points
INRD400 Theories of International Relations	Compulsory for PGCIR, PGDIR, and MAIRD	30
INRD401 Research Methods and Design	Compulsory for PGCIR, PGDIR, and MAIRD	30
INRD402 International Cooperation and Organisation	Elective for PGDIR and MAIRD	30
INRD403 The Politics of International Justice	Compulsory for PGCPK/Elective for PGDIR (via PGCIR) and MAIRD	30
INRD404 Special Readings Unit	Elective for PGDIR and MAIRD	30
INRD405 Conflict and Peace in the Pacific	Elective for PGDIR and MAIRD	30
INRD406 Multilateral Diplomacy	Elective for PGDIR and MAIRD	30
INRD407 Global Business Management	Elective for PGDIR and MAIRD	30
INRD408 The Politics of International Trade	Elective for PGDIR and MAIRD	30
INRD409 Negotiating Peace and Security Internationally	Elective for PGDIR and MAIRD	30
INRD410 The Geopolitics of the South Pacific	Elective for PGDIR and MAIRD	30
INRD411 Development Studies, Aid and International Change	Elective for PGDIR and MAIRD	30
INRD412 Special Research Project	Elective for PGDIR and MAIRD	30
INRD413 Contemporary Strategic Issues in Asia Pacific	Elective for PGDIR and MAIRD	30

INRD414 The United Nations: System and Operations	Compulsory for PGCPK/Elective for PGDIR (via PGCIR) and MAIRD	30
INRD415 US Foreign Policy: Foundations and Practice	Elective for PGDIR and MAIRD	30
INRD416 Diplomacy Practice and Procedure **MAIRD-level students only*	Compulsory for MAIRD	30
INRD417 Treaty Negotiations and Drafting	Elective for PGDIR and MAIRD	30
INRD418 Public International Law **MAIRD-level students only*	Compulsory for MAIRD	30
INRD419 International Law of the Sea	Elective for PGDIR and MAIRD	30

Doctor of Philosophy in International Relations and Diplomacy (PhDINRD) – 360 Credit Points

The Doctor of Philosophy (PhD) in International Relations and Diplomacyis a research qualification that can be completed on a full-time or part-time basis. Students are expected to conduct advanced and original research leading to the completion of a Thesis (80,000 – 100,000 words including notes and bibliography).

Completion Time

The normal duration is 3 years of full-time study or 6 years of part-time study. The maximum period is 5 years for full-time students and 7 years for part-time students.

Admission Requirements

Persons shall be eligible to be admitted to study for Doctor of Philosophy in International Relations and Diplomacy (PhDINRD) if they:

1. Have a relevant Master's Degree by Thesis or by Coursework and Thesis (Major or Minor) as determined by the Dean of the School of Law or his/her delegate with:
   a. A GPA of at least 3.0, or
   b. A GPA of at least 2.8 but under 3.0 and at least 5 years of relevant professional and/or research experience; or
2. Have a relevant Master's Degree by Coursework as determined by the Dean of the School of Law or his/her delegate with:

a. A GPA of at least 3.0, and
b. Proof of successful completion of a relevant postgraduate research methods course

3. Have a relevant Master's Degree by Coursework as determined by the Dean of the School of Law or his/her delegate with:
   a. A GPA of at least 2.8 but under 3.0, and at least 5 years of relevant professional and/or research experience, and
   b. Proof of successful completion of a relevant postgraduate research methods course

Note: Successful completion of INRD401 (Research Methods and Design) will satisfy the postgraduate research methods course requirement under Clauses 2 and 3.

Prerequisite Courses
Courses that satisfy the prerequisites required for certain applicants include (but are not limited to):

Course Title	Credit Points
INRD401 Research Methods and Design	30

Note: Under the new structure, INR401 (Approaches to International Relations: Theory and Practice) was no longer offered as of Semester 2, 2019.

Course
Students must complete the following compulsory unit.

Course Title	Credit Points
INRD700/INRD700PT PhD in International Relations and Diplomacy	360

SCHOOL OF SCIENCE AND TECHNOLOGY

Department of Computer Science and Mathematics

The Department of Computer Science and Mathematics offers the following programmes:

Undergraduate

- Diploma in Information Technology (DITC)
- Bachelor of Information Technology (BIT)
- Bachelor of Science in Information Technology and Mathematics (BSC IT and MTH)
- Bachelor of Science in Information Technology and Physics (BSC IT and PHY)

Postgraduate

- Postgraduate Diploma in Applied Data Science (PGDADS)
- Postgraduate Diploma in Information Technology (PGDITC)
- Master of Science in Information Technology (MSCITC)
- Master of Information Technology (MINFTECH)
- Doctor of Philosophy in Information Technology

Diploma in Information Technology (DITC)

The Diploma in Information Technology programme consists of 16 courses with 15 credit points each, amounting to 240 credit points in total. Students must complete all compulsory courses and elective courses as stated below.

Admission Requirements:

Persons shall be eligible to be admitted to study for a Diploma in Information Technology if they have:

1. Obtained the appropriate University Foundation Certificate;
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English; or
3. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ITC100 Information Technology for the Workplace	15
ITC160 Introduction to Cybersecurity	15

ITC115 Introduction to Software Engineering	15
LLC101 English for Academic Purposes	15

Year 1 Semester 2

Course Title	Credit Points
ITC104 Database Systems	15
ITC106 Programming Concepts and Constructs	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15
UUU100 Social Research Methods	15

Year 2 Semester 1

Course Title	Credit Points
ITC265 Human and Organisational Security	15
ITC213 System Analysis and Modelling	15
ITC263 Security and Support in IT/ ESC203 Geographic Information Systems	15
ITC215 Data Structures and Algorithms/ ITC221 Computer Application in Art and Design	15

Year 2 Semester 2

Course Title	Credit Points
ITC208 System Project and Quality Management	15
ITC262 Professional Practice in IT	15
ITC216 Software Design and Programming/ ITC266 System and Network Administration	15
ITC245 Artificial Intelligence Techniques	15

Bachelor of Information Technology (BIT)

The Bachelor of Information Technology (BIT) at the University of Fiji is a three-year program designed to prepare students for success in the rapidly evolving digital landscape. The program focuses on equipping graduates with essential technical skills, critical thinking abilities, and a problem-solving mindset to meet the growing demand for ICT professionals. With a curriculum aligned to international standards, the program offers a strong foundation in core areas of information technology, including software development and cybersecurity. Through a blend of theoretical knowledge and practical experience, students are prepared to contribute to the development of innovative solutions that address real-world challenges. The BIT program fosters adaptability, creativity, and ethical awareness, ensuring graduates are ready to

take on diverse roles across industries locally and globally. With the increasing significance of digital transformation, this qualification opens pathways to dynamic career opportunities in both the private and public sectors, contributing to Fiji's and the world's digital future.

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Information Technology if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in the University Foundation Programme; or
    b. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English or equivalent; or
    c. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ITC160 Introduction to Cybersecurity	15
ITC100 Information Technology for the Workplace	15
ITC115 Introduction to Software Engineering	15
LLC101 English for Academic Purposes	15

Year 1 Semester 2

Course Title	Credit Points
MTH201 Discrete Mathematics	15
ITC106 Programming Concepts and Constructs	15
ITC104 Database Systems	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15

Year 2 Semester 1

Course Title	Credit Points
ITC221 Computer Application in Art and Design	15

ITC213 System Analysis and Modelling	15
ITC263 Security and Support in IT	15
(ITC215 Data Structures and Algorithms/ ITC265 Human and Organisational Security)	15

Year 2 Semester 2

Course Title	Credit Points
ITC208 System Project and Quality Management	15
ITC262 Professional Practice in IT	15
ITC245 Artificial Intelligence Techniques	15
(ITC216 Software Design and Programming / ITC266 System and Network Administration)	15

Year 3 Semester 1

Course Title	Credit Points
ITC314 Web Design and Programming	15
ITC357 Practical Data Science	15
ITC333 Distributed Systems Technology	15
ITC363 Penetration Testing	15

Year 3 Semester 2

Course Title	Credit Points
ITC307 IT Project	15
ITC334 Cloud Computing	15
ITC355 Business Intelligence	15
(ITC312 Mobile Application Development / ITC364 Digital Forensics)	15

Bachelor of Information Technology Specialisations

The BIT programme offers specialisations in the following streams:

1. **Software Engineering**

    - ITC215 Data Structures and Algorithms
    - ITC216 Software Design and Programming
    - ITC363 Penetration Testing
    - ITC312 Mobile Application Development

2. **Cyber Security**
    - ITC265 Human and Organisational Security
    - ITC266 System and Network Administration
    - ITC363 Penetration Testing
    - ITC364 Digital Forensics

Bachelor of Science in Information Technology and Mathematics (BSC IT and MTH)

The Bachelor of Science in Information Technology and Mathematics (BSc IT and MTH) at The University of Fiji is designed to meet the growing demand for graduates with strong quantitative and technological expertise. The programme provides a balanced combination of advanced mathematical knowledge, including calculus, discrete mathematics, linear algebra, and optimization, with core Information Technology skills such as programming, systems design, databases, cybersecurity, and data science. Graduates of this double major will be equipped with the ability to analyze, design, and implement innovative solutions to real-world problems, while developing strong logical reasoning, critical thinking, and digital proficiency. The programme prepares students for a wide range of careers in Fiji and abroad, including roles in IT, education, finance, research, telecommunications, government, and consultancy. With a flexible study mode and a strong focus on practical application, the programme offers an excellent foundation for further postgraduate study or immediate entry into the workforce.

Admission Requirements:

Persons shall be eligible to be admitted to study for Information Technology and Mathematics if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in the University Foundation Programme; or
    b. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and 50% in Mathematics or equivalent; or
    c. Pass in Fiji Year 12 Certificate Examinations (FY12CE) or its equivalent (at least 200 marks in 4 subjects with 50% in English), or equivalent and 2 years of relevant work experience, or
    d. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ITC100 Information Technology for the Workplace	15
ITC115 Introduction to Software Engineering/ ITC160 Introduction to Cybersecurity	15
MTH111 Calculus I and Linear Algebra	15
ESC103 Introduction to Scientific Research	15

Year 1 Semester 2

Course Title	Credit Points
ITC106 Programming Concepts and Constructs	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15
MTH114 Calculus II and Differential Equations	15
LLC101 English for Academic Purposes	15

Year 2 Semester 1

Course Title	Credit Points
ITC215 Data Structures and Algorithms/ ITC265 Human and Organisational Security	15
MTH211 Advanced Calculus	15
ITC213 Systems Analysis and Modelling	15
UUU200 Contemporary Fiji*	15

Year 2 Semester 2

Course Title	Credit Points
ITC208 System Project and Quality Management	15
MTH201 Discrete Mathematics	15
ITC216 Software Design and Programming / ITC266 System and Network Administration	15
MTH214 Linear Algebra	15

Year 3 Semester 1

Course Title	Credit Points
ITC314 Web Design and Programming	15
ITC357 Practical Data Science	15
MTH315 Abstract Algebra	15
UUU300 Governance and Ethics*	15

Year 3 Semester 2

Course Title	Credit Points
ITC307 IT Project	15
ITC334 Cloud Computing	15
MTH314 Real and Complex Analysis	15
MTH312 Numerical Analysis and Optimisation	15

UUU200 and UUU300 are offered in both semesters. Students are required to enrol in the two courses in either semester.

Bachelor of Science in Information Technology and Physics (IT and PHY)

The Bachelor of Science in Information Technology and Physics is a three-year undergraduate programme comprising 24 courses and a total of 360 credit points. The programme integrates Information Technology and Physics into a single, coherent structure that equips students with a blend of computational, analytical, and scientific skills. It emphasizes the application of ICT to scientific and environmental challenges, ensuring graduates develop both technical and research competencies. Throughout the programme, students gain a solid grounding in problem-solving, critical thinking, and the use of technology to model, interpret, and address issues of national and global importance. The curriculum is designed to balance theory and practice, supporting student progression from foundational knowledge to advanced interdisciplinary applications. Graduates will be prepared for careers in ICT, renewable energy, environmental science, and applied research, while also having a strong foundation for postgraduate study in science, technology, and related disciplines.

Admission Requirements:
Persons shall be eligible to be admitted to study for a Bachelor of Science in Information Technology/Physics if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in the University Foundation Programme; or

b. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and 50% in Physics or related courses in Year 13 or equivalent; or
c. Pass in Fiji Year 12 Certificate Examinations (FY12CE) or its equivalent (at least 200 marks in 4 subjects with 50% in English), the individual must have taken Physics and/or Information Technology or related courses in Year 12 or equivalent and 2 years of relevant work experience, or
d. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate

2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ITC100 Information Technology for the Workplace	15
ITC115 Introduction to Software Engineering/ ITC160 Introduction to Cybersecurity	15
PHY101 Physics for Science and Engineering I	15
LLC101 English for Academic Purposes	15

Year 1 Semester 2

Course Title	Credit Points
ITC106 Programming Concepts and Constructs	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15
PHY102 Physics for Science and Engineering II	15
ESC103 Introduction to Scientific Research	15

Year 2 Semester 1

Course Title	Credit Points
ITC215 Data Structures and Algorithms/ ESC203 Geographic Information Systems	15
PHY212 Atmospheric Physics	15
PHY214 Physics of the Environment	15
UUU200 Contemporary Fiji*	15

Year 2 Semester 2

Course Title	Credit Points
ITC245 Artificial Intelligence Techniques	15
PHY213 Quantum Physics	15
ITC266 System and Network Administration	15
ESC201 Climate Change and Society	15

Year 3 Semester 1

Course Title	Credit Points
ITC314 Web Design and Programming	15
ITC357 Practical Data Science	15
PHY 315 Environmental Soil Physics/ PHY313 Meteorological Physics/ PHY301 Special Topics in Engineering and Physics	15
ESC300 Natural Resource Management	15

Year 3 Semester 2

Course Title	Credit Points
ITC307 IT Project/ ITC334 Cloud Computing	15
UUU300 Governance and Ethics	15
PHY312 Renewable Energy Resources	15
PHY314 Electricity and Electronics	15

Postgraduate Diploma in Applied Data Science (PGDADS)

The Postgraduate Diploma in Applied Data Science (PGDADS) at the University of Fiji is a two-year, 120-credit programme designed to equip graduates with advanced, work-ready expertise in data science. Aligned with industry needs and global best practices, the programme emphasizes practical application through hands-on projects, case studies, and tool-based learning supported by hyflex delivery. Students will develop advanced knowledge in data analysis, predictive modelling, statistical methods, big data management, data visualization, and applied domains such as renewable energy and energy forecasting. The flexible course structure allows students from computing, mathematics, and statistics backgrounds to tailor their learning pathways to align with career goals across industry, government, and applied research. Graduates will be well-prepared for roles such as data analyst, business intelligence specialist, analytics consultant, or applied data scientist, contributing to Fiji's digital transformation while also being competitive in

international data-driven industries.

Admission Requirements

Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Applied Data Science if they have:

1. A person has a Bachelor's degree with a GPA of at least 3.0 in Information Technology, Mathematics, Statistics, or a related Science discipline, and has successfully completed an introductory course in Data Science or Data Analytics; or
2. A tertiary qualification deemed by Senate or its delegate to be equivalent to the criteria in (i); or
3. A professional qualification deemed by Senate or its delegate to be equivalent to the criteria in (i); or
4. In exceptional cases, demonstrated experience or achievement as per the programme requirements as deemed by Senate or its delegate to be sufficient; or
5. Eligibility under the mature student admission criteria.

Bridging Courses

For those without prior Data Science or Data Analytics coursework, the University offers a bridging option to ensure readiness for postgraduate study:

Course Title	Credit Points
DSC401 Data Science in Practice	30

Programme Structure

Choose ITC491 as a compulsory course plus,

Choose any three (3) postgraduate Applied Data Science courses from the following list of courses:

Course Title	Credit Points
ITC491 Research Methodology I	30
DSC402 Statistical Methods and Machine Learning for Data Scientists	30
DSC403 Data Visualisation and Storytelling	30
DSC404 Applied Predictive Analytics and Modelling	30
REM406 Energy Modelling and Forecasting	30
DSC405 Big Data Management and Analytics	30

Postgraduate Diploma in Information Technology (PGDIT)

The Postgraduate Diploma in Information Technology (PGDITC) is designed for students who want to strengthen their professional and applied expertise in computing, software engineering, enterprise systems, cybersecurity, cloud computing, human–computer interaction, and data management. The programme consists of four course units, amounting to a total of 120 credit points. The programme can be completed in one year (two semesters) when studied full-time, or in two years (four semesters) when studied part-time.

Admission Requirements:

Persons shall be eligible to be admitted to study for a Postgraduate Diploma in Information Technology if they have:

1. A Bachelor's degree in IT with a GPA of at least 3.0.
2. A qualification obtained from some other tertiary institution deemed by the Senate/Academic Committee to be equivalent to the requirements set out in (1) above.

Programme Structure

Choose any four (4) postgraduate IT courses from the following list of courses:

Course Title	Credit Points
ITC401 IT Project Management	30
ITC402 Web Application Design and Implementation	30
ITC405 Enterprise Database and Knowledge Base Systems	30
ITC416 Advanced Business Intelligence Systems	30
ITC451 Knowledge Management	30
ITC461 Information Security	30
ITC491 Research Methodology I	30

Master of Information Technology (MINFTECH)

The Master of Information Technology is for students who want to gain advanced technical IT skills and expertise in computing, IT Project Management, cybersecurity, distributed computing, human-computer interaction or artificial intelligence, Knowledge management, Data warehousing and Business Intelligence and research methodologies. This MINFTECH programme consists of 8-course units amounting to 240 credit points. Candidates may study for the Master of Information Technology degree EITHER entirely by coursework OR by coursework and a thesis.

Admission Requirements

Persons shall be eligible to be admitted to study for a Master of Information

Technology if they have:

1. A Bachelor's degree with a minimum GPA of 3.5 in Information Technology and does not need a Postgraduate Diploma. The candidate may be required to complete postgraduate courses as specified on admission to the master's programme; or
2. A relevant Postgraduate Diploma with at least 120 credit points and a minimum GPA of 3.0; or
3. A qualification from another (internationally recognised) tertiary institution relevant deemed by the relevant Postgraduate Committee to be equivalent to a The University of Fiji bachelor's degree; or
4. A professional diploma or a degree deemed by the relevant Postgraduate Committee to be equivalent to the requirements set out in (1) – (3).

Programme Structure

Option 1: By Coursework

To attain a qualification in MINFTECH by Coursework, a student needs to pass eight (8) courses as follows:

a. Five (5) postgraduate IT courses from the following list of courses, one of which must be ITC491:

Course Title	Credit Points
ITC401 IT Project Management	30
ITC402 Web Application Design and Implementation	30
ITC405 Enterprise Database and Knowledge Base Systems	30
ITC416 Advanced Business Intelligence Systems	30
ITC451 Knowledge Management	30
ITC461 Information Security	30
ITC491 Research Methodology I (to be mandatory course)	30

And Plus, any (3) Level 9 courses from the list below, one of which must be ITC410.

Course Title	Credit Points
ITC403 Network Security	30
ITC404 Advances in Software Engineering	30
ITC406 Mobile Networking and Applications	30
ITC410 Supervised Project	30
ITC415 Advanced Database and DataWarehousing	30
ITC431 Client Server Computing	30
ITC441 Artificial Intelligence	30

Option 2: By Coursework and Minor Thesis

To attain qualification in MINFTECH by Coursework and Minor Thesis, a student needs to pass seven (7) courses as follows:

a. Maximum five (5) postgraduate IT courses from the following list of courses, one of which must be ITC491

Course Title	Credit Points
ITC401 IT Project Management	30
ITC402 Web Application Design andImplementation	30
ITC405 Enterprise Database and Knowledge BaseSystems	30
ITC416 Advanced Business Intelligence Systems	30
ITC451 Knowledge Management	30
ITC461 Information Security	30
ITC491 Research Methodology I	30

b. Plus the level 9 courses ITC410 and the two-semester minor thesis course ITC500

Course Title	Credit Points
ITC410 Supervised Project	30
ITC500 Minor Thesis	60

Master of Science in Information Technology (MSCITC)

The Master of Science in Information Technology (MSCITC) is for students who want to gain advanced technical IT skills and expertise in computing, IT Project Management, cybersecurity, distributed computing, human-computer interaction or artificial intelligence, Knowledge management, Data warehousing, and Business Intelligence and research methodologies. This MSCITC programme consists of 7-course units amounting to 240 credit points. The student has to complete all the requirements and a minor thesis component.

To attain qualification in MSCITC, a student needs to pass seven (7) courses as follows:

a. Five (5) postgraduate IT courses from the following list of courses, one of which must be ITC491

Course Title	Credit Points
ITC401 IT Project Management	30
ITC402 Web Application Design andImplementation	30
ITC405 Enterprise Database and Knowledge BaseSystems	30

ITC416 Advanced Business Intelligence Systems	30
ITC451 Knowledge Management	30
ITC461 Information Security	30
ITC491 Research Methodology I	30

b. Plus the level 9 courses ITC410 and the two-semester minor thesis course ITC500:

Course Title	Credit Points
ITC410 Supervised Project	30
ITC500 Minor Thesis	60

Doctor of Philosophy in Information Technology

This course will provide an opportunity to make an original research contribution in the field of ICT of students' choice. The research contribution must meet internationally recognised standards in their chosen field of research. Students will be directed and supported by an appointed supervisor while engaged in their independent research study. This course will allow the students to list their name as a scientific author in the research world by publishing research papers. The results of the research students carry throughout study will be submitted as a research thesis. Finally, the thesis award with help to change the candidate title to Dr.

The Doctor of Philosophy in Information Technology is equivalent to 10 Major Thesis with 360 Credit Points

Admission Requirements:

Persons shall be eligible to be admitted to study for a in Doctor of Philosophy in Information Technology if they have:

1. A Master's degree/ equivalent with a research component (ICT Project or Minor Thesis) in a cognate discipline relating to IT, or a business, engineering or science degree with an IT major including programming, databases, and mathematics, with at least a 60% average, or equivalent qualification approved by the Faculty.

Programme Structure

Course Title	Credit Points
ITC700 Major Thesis	360

DEPARTMENT OF SCIENCE

The Department of Science offers the following programmes:

Undergraduate

- Bachelor of Science in Biology and Chemistry
- Bachelor of Science in Biology and IT
- Bachelor of Science in Chemistry and Physics
- Bachelor of Science in Earth and Planetary Sciences
- *Bachelor of Science in IT and Physics
- Bachelor of Science in Mathematics and Physics
- Bachelor of Environmental Science
- Bachelor of Agricultural Engineering

Postgraduate

- Postgraduate Diploma in Energy and Environment
- Postgraduate Diploma in Volcanology
- Master of Science in Earth and Planetary Sciences
- Master of Science in Renewable Energy Management (MScREM)
- Master of Science in Physics
- Master of Science in Environmental Science
- Doctor of Philosophy in Physics
- Doctor of Philosophy in Environmental Science
- Doctor of Philosophy in Earth and Planetary Sciences

* Refer to the programme structure given under the Department of Computer Science and Mathematics for BSC in IT and Physics.

Bachelor of Science in Biology and Chemistry

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Science in Biology and Chemistry if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in the University Foundation Programme; or
    b. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and the individual must have taken Biology and Chemistry or related courses in Year 13 or equivalent; or
    c. Pass in Fiji Year 12 Certificate Examinations (FY12CE) or its

equivalent (at least 200 marks in 4 subjects with 50% in English and the individual must have taken Biology and Chemistry or related courses in Year 12 or equivalent and has 2 years of relevant work experience, or

d. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate

2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
BIO112 Plant Biology	15
CHE111 Principles of Inorganic and Physical Chemistry	15
LLC101 English for Academic Purposes	15
MTH111 Calculus I and Linear Algebra / ITC100 Information Technology for the Workplace / PHY101 Physics for Science and Engineering I	15

Year 1 Semester 2

Course Title	Credit Points
BIO111 Animal Biology	15
CHE112 Principles of Organic Chemistry	15
ESC103 Introduction to Scientific Research	15
ITK111 Spoken iTaukei Language for Beginners / HIC111 Spoken Hindi for Beginners / PHY102 Physics for Science and Engineering II	15

Year 2 Semester 1

Course Title	Credit Points
BIO211 Biodiversity and Conservation/ BIO215 Integrated Pest Management	15
BIO214 Microbiology	15
CHE211 Physical and Inorganic Chemistry	15
UUU200 Contemporary Fiji	15

Year 2 Semester 2

Course Title	Credit Points
BIO213 Ecology	15
ESC201 Climate Change and Society	15
CHE212 Organic and Analytical Chemistry	15
BIO212 Genetics	15

Year 3 Semester 1

Course Title	Credit Points
UUU300 Governance and Ethics	15
BIO312 Physiology	15
CHE311 Qualitative and Quantitative Techniques	15
CHE314 Biochemistry	15

Year 3 Semester 2

Course Title	Credit Points
BIO313 Marine Biology	15
CHE312 Aquatic Chemistry	15
CHE313 Environmental and Applied Chemistry	15
ESC300 Natural Resource Management/ BIO301 Research Topics in Biology/ BIO315 Aquaculture and Mariculture	15

Bachelor of Science in Biology and InformationTechnology

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Science Biology and Information Technology if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in the University Foundation Programme; or
    b. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and the individual must have taken Biology and/or Computer Studies or related courses in Year 13 or equivalent; or
    c. Pass in Fiji Year 12 Certificate Examinations (FY12CE) or its equivalent (at least 200 marks in 4 subjects with 50% in English), The individual must have taken Biology and/or Information Technology or related courses in Year 12 or

equivalent and 2 years of relevant work experience, OR

d. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate

2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
BIO112 Plant Biology	15
ITC115 Introduction to Software Engineering/ ITC160 Introduction to Cybersecurity	15
LLC101 English for Academic Purposes	15
ITC100 Information Technology for the Workplace	15

Year 1 Semester 2

Course Title	Credit Points
BIO111 Animal Biology	15
ITC106 Programming Concepts and Constructs	15
ESC103 Introduction to Scientific Research	15
ITK111 Spoken iTaukei Language for Beginners / HIC 111 Spoken Hindi for Beginners	15

Year 2 Semester 1

Course Title	Credit Points
BIO211 Biodiversity and Conservation/ BIO215 Integrated Pest Management	15
BIO214 Microbiology	15
ITC215 Data Structures and Algorithms	15
UUU200 Contemporary Fiji	15

Year 2 Semester 2

Course Title	Credit Points
BIO213 Ecology	15
ESC201 Climate Change and Society	15
ITC245 Artificial Intelligence Techniques	15
BIO212 Genetics	15

Year 3 Semester 1

Course Title	Credit Points
UUU300 Governance and Ethics	15
BIO312 Physiology	15
ITC314 Web Design and Programming	15
ITC357 Practical Data Science	15

Year 3 Semester 2

Course Title	Credit Points
BIO313 Marine Biology	15
BIO301 Research Topics in Biology/ ESC300 Natural Resource Management/ BIO315 Aquaculture and Mariculture	15
ITC334 Cloud Computing	15
ITC307 IT Project	15

Bachelor of Science in Chemistry and Physics

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Science in Chemistry and Physics if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in the University Foundation Programme; or
    b. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and the individual must have taken Physics and Chemistry or related courses in Year 13 or equivalent; or
    c. Pass in Fiji Year 12 Certificate Examinations (FY12CE) or its equivalent (at least 200 marks in 4 subjects with 50% in English and the individual must have taken Physics and Chemistry or related courses in Year 12 or equivalent and 2 years of relevant work experience, OR
    d. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
CHE111 Principles of Inorganic and Physical Chemistry	15
PHY101 Physics for Science and Engineering I	15
LLC101 English for Academic Purposes	15
MTH111 Calculus I and Linear Algebra / ITC100 Information Technology for the Workplace	15

Year 1 Semester 2

Course Title	Credit Points
CHE112 Principles of Organic Chemistry	15
PHY102 Physics for Science and Engineering II	15
ESC103 Introduction to Scientific Research	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15

Year 2 Semester 1

Course Title	Credit Points
CHE211 Physical and Inorganic Chemistry	15
PHY212 Atmospheric Physics	15
PHY214 Physics of the Environment	15
ESC203 Geographic Information Systems	15

Year 2 Semester 2

Course Title	Credit Points
CHE212 Organic and Analytical Chemistry	15
UUU200 Contemporary Fiji	15
PHY213 Quantum Physics	15
ESC201 Climate Change and Society	15

Year 3 Semester 1

Course Title	Credit Points
CHE311 Qualitative and Quantitative Techniques	15
CHE314 Biochemistry	15
PHY313 Meteorological Physics/ PHY315 Environmental Soil Physics/ PHY301 Special topics in Engineering and Physics	15
UUU300 Governance and Ethics	15

Year 3 Semester 2

Course Title	Credit Points
CHE312 Aquatic Chemistry	15
CHE313 Environmental and Applied Chemistry	15
PHY312 Renewable Energy Resources	15
PHY314 Electricity and Electronics	15

Bachelor of Science in Physics and Mathematics

The Bachelor of Science double major programme consists of 24 courses amounting to 360 credit points.

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Science in Mathematics and Physics if they have:

1. Direct Entry - Fiji Year 13 Certificate Examinations or Equivalent
    a. A pass in the University Foundation Programme; or
    b. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and the individual must have taken Mathematics and Physics or related courses in Year 13 or equivalent; or
    c. Pass in Fiji Year 12 Certificate Examinations (FY12CE) or its equivalent (at least 200 marks in 4 subjects with 50% in English) and the individual must have taken Mathematics and Physics or related courses in Year 12 or equivalent and 2 years of relevant work experience, OR
    d. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate
2. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
3. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
MTH111 Calculus I and Linear Algebra	15
PHY101 Physics for Science and Engineering I	15
ITC100 Information Technology for the Workplace	15
LLC101 English for Academic Purposes	15

Year 1 Semester 2

Course Title	Credit Points
MTH114 Calculus II and Differential Equations	15
PHY102 Physics for Science and Engineering II	15
ESC103 Introduction to Scientific Research	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15

Year 2 Semester 1

Course Title	Credit Points
MTH211 Advanced Calculus	15
PHY212 Atmospheric Physics	15
PHY214 Physics of the Environment	15
UUU200 Contemporary Fiji	15

Year 2 Semester 2

Course Title	Credit Points
MTH201 Discrete Mathematics	15
MTH214 Linear Algebra	15
PHY213 Quantum Physics	15
ESC201 Climate Change and Society	15

Year 3 Semester 1

Course Title	Credit Points
MTH315 Abstract Algebra	15
ESC300 Natural Resource Management	15
PHY313 Meteorological Physics/ PHY315 Environmental Soil Physics/ PHY301 Special topics in Engineering and Physics	15
UUU300 Governance and Ethics	15

Year 3 Semester 2

Course Title	Credit Points
MTH312 Numerical Analysis and Optimisation	15
MTH314 Real and Complex Analysis	15
PHY312 Renewable Energy Resources	15
PHY314 Electricity and Electronics	15

Bachelor of Environmental Science

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Environmental Science if they have:

1. A pass in the University Foundation Programme; or
2. A pass in Fiji Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and the individual must have taken at least two Science or related courses in Year 13 or equivalent; or
3. Pass in Fiji Year 12 Certificate Examinations (FY12CE) or its equivalent (at least 200 marks in 4 subjects with 50% in English), the individual must have taken at least two Science or related courses in Year 12 or equivalent and 2 years of relevant work experience, OR
4. A pass in an examination deemed by the University to be equivalent to the University Foundation Education Certificate
5. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
6. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ITC100 Information Technology for the Workplace	15
BIO112 Plant Biology	15
CHE111 Principles of Inorganic and Physical Chemistry	15
PHY101 Physics for Science and Engineering I	15

Year 1 Semester 2

Course Title	Credit Points
ESC100 Introduction to Environmental Science	15
HIC111 Spoken Hindi for Beginners/ ITK111 Spoken iTaukei Language for Beginners	15
LLC101 English for Academic Purposes	15
ESC103 Introduction to Scientific Research	15

Year 2 Semester 1

Course Title	Credit Points
UUU200 Contemporary Fiji	15
CHE211 Physical and Inorganic Chemistry	15
GEO201 Geology and Mining / ESC203 Geographic Information Systems	15
PHY214 Physics of the Environment	15

Year 2 Semester 2

Course Title	Credit Points
ESC202 Agroecology/ BIO215 Integrated Pest Management	15
ESC201 Climate Change and Society	15
ESC205 Coastal Conservation and Management	15
BIO213 Ecology	15

Year 3 Semester 1

Course Title	Credit Points
ESC304 Public Health and Environment	15
PHY315 Environmental Soil Physics	15
ESC303 Environmental Impact Assessment	15
ESC300 Natural Resource Management	15

Year 3 Semester 2

Course Title	Credit Points
UUU300 Governance and Ethics	15
CHE312 Aquatic Chemistry/ BIO315 Aquaculture and Mariculture	15
BIO313 Marine Biology	15
CHE313 Environmental and Applied Chemistry	15

Bachelor of Agricultural Engineering

The Bachelor of Agricultural Engineering programme is a 3-year full time programme, where students are required to complete 24 courses with a total of 360 credit points. Students enrolled in the Bachelor of Agricultural Engineering programme would need to complete at least 5 weeks of industrial attachment (total of 15 credit points) within the agricultural sector.

Admission Requirements

Persons shall be eligible to be admitted to study for Bachelor of Agricultural Engineering if they have:

1. Achieved an aggregate of at least 200 marks out of 400 and a minimum of 50% in English in the Year 13 Examination or equivalent.
    a. Taken at least two Science or related courses in Year 13 or equivalent.
    b. Apart from these requirements, individuals should meet other admission criteria outlined under clause 1: Admission Criteria of University Admission, Registration, Withdrawal and Auditing Regulations.
    c. Pass in Fiji Year 12 Certificate Examinations (FY12CE) or its equivalent (at least 200 marks in 4 subjects with 50% in English), the individual must have taken at least two Science or related courses in Year 12 or equivalent and 2 years of relevant work experience, OR
2. Mature Student Admission: Individuals may be admitted as mature students if –
    a. They are over 21 years old; and
    b. The Senate or its delegate determines that they will likely complete the Bachelor of Agricultural Engineering programme successfully based on their academic background and work experience; and
    c. They pass any course(s) or examination(s) that may be required by the Senate or its delegate on a case-by-case basis or
    d. Attained at least a Diploma/Trade Diploma in Environmental Science/Agriculture/Agroforestry/ Fisheries/Forestry/Aquaculture/or similar or
    e. Attained at least a Diploma/Trade Diploma in Engineering (any emphasis) or similar.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
PHY101 Physics for Science and Engineering I	15
ITC100 Information Technology for the Workplace	15
BIO112 Plant Biology	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15

Year 1 Semester 2

Course Title	Credit Points
LLC101 English for Academic Purposes	15
CHE112 Principles of Organic Chemistry	15
ESC103 Introduction to Scientific Research	15
MTH113 Introduction to Statistics	15

Year 2 Semester 1

Course Title	Credit Points
BIO215 Integrated Pest Management	15
PHY214 Physics of the Environment	15
ESC203 Geographic Information Systems	15
AGE201 Agricultural Export Systems and Pathways	15

Year 2 Semester 2

Course Title	Credit Points
ESC202 Agroecology	15
ESC201 Climate Change and Society	15
CHE212 Organic and Analytical Chemistry/ BIO212 Genetics	15
AGE202 Mechanisation in Agricultural Practices	15

Year 3 Semester 1

Course Title	Credit Points
PHY315 Environmental Soil Physics	15
ESC303 Environmental Impact Assessment	15
*AGE300 Industrial Attachment	15
AGE301 Agricultural Technology	15

* Students can carry out the industrial attachment during semester breaks.

Year 3 Semester 2

Course Title	Credit Points
ECO305 Agricultural Economics	15
PHY312 Renewable Energy Resources/ BIO315 Aquaculture and Mariculture	15
PHY314 Electricity and Electronics/ CHE313 Environmental and Applied Chemistry	15
BIO301 Research Topics in Biology / PHY301 Special topics in Engineering and Physics	15

Bachelor of Science in Earth and Planetary Sciences

The Bachelor of Science in Earth and Planetary Sciences is a 3-year full time programme, where students are required to complete 24 courses with a total of 360 credit points.

Admission Requirements

Persons shall be eligible to be admitted to study for Bachelor of Science in Earth and Planetary Sciences if they have:

1. Achieved an aggregate of at least 200 marks out of 400 and a minimum of 50% in English in the Year 13 Examination or equivalent.
    a. Taken at least two Science or related courses in Year 13 or equivalent.
    b. Apart from these requirements, individuals should meet other admission criteria outlined under clause 1: Admission Criteria of University Admission, Registration, Withdrawal and Auditing Regulations.
2. Mature Student Admission: Individuals may be admitted as mature students if –
    a. They are over 21 years old; and
    b. The Senate or its delegate determines that they will likely complete the Bachelor of Science in Earth and Planetary Sciences programme successfully based on their academic background and work experience; and
    c. They pass any course(s) or examination(s) that may be required by the Senate or its delegate on a case -by -case basis.
    d. Attained at least a Diploma/Trade Diploma in Environmental Science or similar
    e. Attained at least a Diploma/Trade Diploma in Engineering (any emphasis) or similar.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
MTH111 Calculus I and Linear Algebra	15
PHY101 Physics for Science and Engineering I	15
ITC100 Information Technology for the Workplace	15
LLC101 English for Academic Purposes	15

Year 1 Semester 2

Course Title	Credit Points
MTH114 Calculus II and Differential Equations	15
CHE112 Principles of Organic Chemistry	15
ESC103 Introduction to Scientific Research	15
ITK111 Spoken iTaukei Language for Beginners/ HIC111 Spoken Hindi for Beginners	15

Year 2 Semester 1

Course Title	Credit Points
EPS200 Solar System and Life	15
PHY212 Atmospheric Physics	15
PHY214 Physics of the Environment	15
ESC203 Geographic Information Systems	15

Year 2 Semester 2

Course Title	Credit Points
EPS201 Historical Geology	15
ESC201 Climate Change and Society	15
EPS202 Earth Materials	15
UUU200 Contemporary Fiji	15

Year 3 Semester 1

Course Title	Credit Points
PHY313 Meteorological Physics	15
PHY315 Environmental Soil Physics	15
EPS300 Mineralogy/ EPS301 Astrophysics	15
EPS302 Groundwater and Aquifers	15

Year 3 Semester 2

Course Title	Credit Points
EPS303 Solar System Geophysics/ EPS304 Geohazards	15
EPS305 Remote Sensing and Field Methods	15
PHY312 Renewable Energy Resources	15
UUU300 Governance and Ethics	15

Postgraduate Diploma Programmes

Postgraduate Diploma in Energy and Environment

This is a one-year programme amounting to 120 credit points. To complete the programme, students will have to complete a total of four courses as prescribed under either of the three strands:

- Strand 1 - Postgraduate Diploma in Energy and Environment (PGDEEN)
- Strand 2 - Postgraduate Diploma in Energy and Environment (Engineering and Applied Physics Emphasis)
- Strand 3 - Postgraduate Diploma in Energy and Environment (Policy and Planning Emphasis)

Admission Requirements

Persons are eligible to be admitted to study for Postgraduate Diploma in Energy and Environment if they have:

1. Obtained a Bachelor's degree in Science, Engineering, Environment, or related field.
2. A tertiary qualification deemed by Senate through the school or its delegate to be equivalent to the criteria in Clause (a); or
3. A professional qualification deemed by Senate through the school or its delegate to be equivalent to the criteria in Clause (a); or
4. In exceptional cases, demonstrated experience or achievement as per the programme requirements as deemed by Senate through the School or its delegate to be sufficient; or
5. Eligibility under the Mature Student Admission criteria that shall be determined by the senate or its delegate in consultation with the PGDEEN coordinator.
6. Additionally, the Senate through the School or its delegate may require applicants to demonstrate their suitability for admission by completing additional work and/or sitting for examinations if deemed necessary or

taking and completing a 400-level course as a qualifying course for the Postgraduate Diploma which may be credited towards the Postgraduate programme.

7. The Senate through the school may consider other factors not stated here for admission

Programme Structure

Strand 1 - Postgraduate Diploma in Energy and Environment (PGDEEN)

Course Title	Credit Points
RSE 400 Research Methods in Science and Engineering	30
Plus any one (1) Course from below:	
REE401 Utilization of Renewable Energy Resources	30
REE402 Climate Change and Environment	30
REE403 Environment and Energy Policy	30
Plus any two(2) Courses from below:	
REM400 Renewable Energy Technologies I	30
REM401 Renewable Energy Technologies II	30
REM402 Renewable Energy and Sustainable Development	30
REM404 Renewable Energy Technologies III	30

Strand 2 - Postgraduate Diploma in Energy and Environment (Engineering and Applied Physics Emphasis)

Course Title	Credit Points
RSE400 Research Methods in Science and Engineering	30
Plus, any three (3) courses from below:	
REE401 Utilization of Renewable Resources	30
REM400 Renewable Energy Technologies I	30
REM401 Renewable Energy Technologies II	30
REM404 Renewable Technologies III	30

Strand 3 - Postgraduate Diploma in Energy and Environment (Policy and Planning Emphasis)

Course Title	Credit Points
RSE400 Research Methods in Science and Engineering	30
Plus, any three (3) courses from below:	
REE401 Utilization of Renewable Resources	30
REE402 Climate Change and Environment	30
REE403 Environment and Energy Policy	30
REM402 Renewable Energy and Sustainable Development	30

***Postgraduate Diploma in Biology**

This is a one-year programme amounting to 120 credit points. To complete the programme, students will have to complete a total of four courses as prescribed below:

Course Title	Credit Points
Compulsory courses	
RSE400 Research Methods in Science and Engineering	30
ESC400 Environmental Sustainability and Society	30
Plus any two (2) courses from below	
BIO400 Applied Microbiology	30
BIO401 Applied Biostatistics	30
BIO402 Advanced Plant and Animal Physiology	30
BIO403 Coastal Ecology and Management	30

***Postgraduate Diploma in Environmental Science**

This is a one-year programme amounting to 120 credit points. To complete the programme, students will have to complete a total of four courses as prescribed below:

Course Title	Credit Points
Compulsory courses	
RSE400 Research Methods in Science and Engineering	30
ESC400 Environmental Sustainability and Society	30
Plus any two (2) courses from below	
REE402 Climate Change and Environment	30
REE403 Environment and Energy Policy	30
ESC401 Environmental Impact Assessment and Natural Resources	30
MAR400 Marine Spatial Planning and Ecosystem Based Management	30

***Postgraduate Diploma in Marine Science**

This is a one-year programme amounting to 120 credit points. To complete the programme, students will have to complete a total of four courses as prescribed below:

Course Title	Credit Points
Compulsory courses	
RSE400 Research Methods in Science and Engineering	30

ESC400 Environmental Sustainability and Society	30
Plus any two (2) courses from below	
MAR400 Marine Spatial Planning and Ecosystem Based Management	30
BIO403 Coastal Ecology and Management	30
MAR401 Fisheries Population Dynamics and Stock Assessment	30
MAR402 Global Marine Governance and Ocean Policies	30

***Postgraduate Diploma in Physics**

This is a one-year programme amounting to 120 credit points. To complete the programme, students will have to complete a total of four courses as prescribed below:

Course Title	Credit Points
Compulsory courses	
RSE400 Research Methods in Science and Engineering	30
Plus any three (3) courses from below	
PHY402 Advanced Environmental Physics	30
PHY412 Digital Signal Processing	30
REM400 Renewable Energy Technology I	30
REM401 Renewable Energy Technology II	30

*Programme offering to be advised. Contact the School of Science and Technology for more information.

Postgraduate Diploma in Volcanology

The Postgraduate Diploma in Volcanology will normally have a duration of 1 year for a full-time student. To complete the programme, students will have to complete a total of four courses amounting to 120 credit points.

Admission Requirements

Persons are eligible to be admitted to study for the Postgraduate Diploma in Volcanology if they have:

1. A Bachelor's Degree with a GPA of at least 3.0 in the courses in an appropriate major(s) or
2. A tertiary qualification deemed by Senate through the school or its delegate to be equivalent to the criteria in Clause (1); or
3. A professional qualification deemed by Senate through the school or its delegate to be equivalent to the criteria in Clause (1); or
4. In exceptional cases, demonstrated experience or achievement as per the

programme requirements as deemed by Senate through the school or its delegate to be sufficient; or

5. Eligibility under the Mature Student Admission criteria.
6. Additionally, Senate through the school or its delegate may require applicants to demonstrate their suitability for admission by completing additional work and/or sitting for examinations if deemed necessary or taking and completing a 400 -level course as a qualifying course for the Postgraduate Diploma which may be credited towards the Postgraduate programme.
7. The Senate through the school may consider other factors not stated here for admission.

Course Title	Credit Points
RSE400 Research Methods in Science and Engineering	30
EPS400 Physical Volcanology	30
Plus, any two from the following	
EPS401 Seismology	30
EPS402 Geology of the Terrestrial Planets	30
EPS403 Marine Geophysics	30
EPS404 Watershed and Wetland Hydrology	30
EPS405 Igneous and Metamorphic Petrology	30
EPS406 Carbonate Petrology	30
REE402 Climate Change and Environment	30

Master of Science in Environmental Science (MSc Environmental Sciences) – 240 CP

Students wishing to pursue this programme should consult the Head of Science Department for admission requirements and familiarise themselves with the Admission Regulations and Programme Regulations and requirements for the Master's degree. The programme is offered on a full-time and part-time basis.

Students need to undertake rigorous research in area of Environmental Science or related field leading to a thesis of 30,000 to 40,000 words. This research program will enable students to understand the existing environmental issues and conceptualise, design and develop original research and/or analytical framework for sustainable development that is not only academically oriented but is also aligned to the national priorities. Students will be capable of critically examining and potentially exploring an integrated approach through their research. The University Regulations on Masters programmes will be followed with exception of those specified under the School of Science and Technology section.

Completion Time
The normal duration is 2 years of full-time study or 4 years of part-time study.

Admission Requirements
Persons are eligible to be admitted to study for Master of Science in Environmental Science (MSc Environmental Sciences) if they have:

1. Completion of Postgraduate Diploma in Energy and Environment or Environmental Science or relevant field with at least 120 credit points and a GPA of at least 3.0; or
2. A Bachelor's degree with a minimum GPA of 3.5 in a relevant major.
3. The candidate may be required to complete certain postgraduate courses as specified on admission to the Master's programme; or
4. A qualification from another tertiary institution deemed relevant by the Postgraduate Committee through the School to be equivalent to the requirements set out in clause 1; or
5. The Postgraduate Committee may require applicants to demonstrate their suitability for admission as students for the Master's Degree. This may be by completing work and/ or sitting for examinations as it may be deemed relevant.

Master of Science in Physics (MSc Physics) - 240 CP
Students wishing to pursue this programme should consult the Head of Science Department for admission requirements and familiarise themselves with the Admission Regulations and Programme Regulations and requirements for the Master's degree. The programme is offered on a full-time and part-time basis.

Students need to undertake rigorous research in area of physics or related field leading to a thesis of 30,000 to 40,000 words. This research program will enable students to understand the existing issues and conceptualise, design and develop original research and/or analytical framework for sustainable development that is not only academically oriented but is also aligned to the national priorities. Students will be capable of critically examining and potentially exploring an integrated approach through their research. The University Regulations on Masters programmes will be followed with exception of those specified under the School of Science and Technology section.

Completion Time
The normal duration is 2 years of full-time study or 4 years of part-time study.

Admission Requirements

Persons are eligible to be admitted to study for Master of Science in Physics (MSc Physics) if they have:

1. Completed Postgraduate Diploma in Physics or Energy and Environment or relevant field at least 120 credit points and a GPA of at least 3.0; or
2. A Bachelor's degree with a minimum GPA of 3.5 in a relevant major.
3. The candidate may be required to complete certain postgraduate courses as specified on admission to the Master's programme; or
4. A qualification from another tertiary institution deemed relevant by the Postgraduate Committee through the school to be equivalent to the requirements set out in clause (1); or
5. The Postgraduate Committee may require applicants to demonstrate their suitability for admission as students for the Master's Degree. This may be by completing work and/ or sitting for examinations as it may be deemed relevant.

Master of Science in Renewable Energy Management (MScREM)

The Master of Science in Renewable Energy Management consists of 6 semester-based courses (30 credit points each) and a minor thesis/ industrial attachment report (60 credit points). The duration of this programme is 2 years full-time or longer if taken part-time.

Admissions Requirement

Persons are eligible to be admitted to study for Master of Science in Renewable Energy Management (MScREM) if they have:

1. Obtained a Bachelor's degree in Science, Engineering, Environment or related field with a GPA of 3.0 or above, or
2. A relevant Postgraduate Diploma from a recognised tertiary institution with a GPA of 3.0 or above, or
3. Meet the mature student admission criteria, which shall be determined by the senate or its delegate in consultation with the MScREM coordinator.

Note:

Applicants shall normally be admitted to the MScREM programme if their cumulative GPA in their undergraduate programme is 3.0 or above. In the event that the GPA is marginally below 3.0, the decision to admit the applicant shall be left to the Programme Coordinator's discretion. In particular, the Coordinator may recommend that the applicant be allowed to enrol in one of the MScREM courses in an unclassified mode. Applicants will then be given full admission to the MScREM programme after they have demonstrated a grade of B or above in the unclassified course.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
REM400 Renewable Energy Technology I	30
REM401 Renewable Energy Technology II	30

Year 1 Semester 2

Students can choose any two of the following three courses:

Course Title	Credit Points
REM402 Renewable Energy and Sustainable Development	30
REM403 Energy Economics and Management	30
REM408 Energy Access Solutions and Mini Grid Design	30

Year 2 Semester 1

Students must choose any two of the following three courses:

Course Title	Credit Points
REM404 Renewable Energy Technology III	30
REM405 Sustainable and Environmental Chemistry	30
REM406 Energy Modelling and Forecasting	30

Year 2 Semester 2

Course Title	Credit Points
REM407/REM407PT Research Thesis/Industrial Attachment	60

Master of Science in Earth and Planetary Sciences

The MSc in Earth and Planetary Sciences is a coursework and minor thesis-based programme which will approximately have a duration of 2.5 years for a full-time student. It consists of six postgraduate level courses and a two-semester minor thesis course amounting to 240 credit points.

Completion Time

The normal duration is 2.5 years of full-time study or 4 years of part-time study.

Admission Requirements

Persons are eligible to be admitted to study for Master of Science in Earth and Planetary Sciences if they have:

1. A Bachelor's degree with a minimum GPA of 3.0 in a relevant major. The candidate may be required to complete postgraduate courses as specified on admission to the master's programme; or

2. A relevant Postgraduate Diploma with at least 120 credit points and a minimum GPA of 3.0; or
3. A qualification from another (internationally recognized) tertiary institution deemed by the relevant Postgraduate Committee to be equivalent to a The University of Fiji bachelor's degree; or
4. A professional diploma or a degree deemed by the relevant Postgraduate Committee to be equivalent to the requirements set out in (1) – (3).

Programme Structure

Course Title	Credit Points
RSE400 Research Methods in Science and Engineering	30
EPS410F/EPS410P Minor Research Thesis	60
Plus, any 5 from the following	
EPS400 Physical Volcanology	30
EPS401 Seismology	30
EPS402 Geology of the Terrestrial Planets	30
EPS403 Marine Geophysics	30
EPS404 Watershed and Wetland Hydrology	30
EPS405 Igneous and Metamorphic Petrology	30
EPS406 Carbonate Petrology	30
REE402 Climate Change and Environment	30

Doctor of Philosophy in Environmental Sciences
(PhD Environmental Sciences) – 360 CP

Students wishing to pursue this programme should consult the Head of Science Department for admission requirements and familiarize themselves with the Admission Regulations and Programme Regulations and requirements for the PhD degree. The programme is offered on a full-time and part-time basis.

Students need to undertake rigorous research in the area of Environmental Science or related field with some publications leading to a thesis of 40000-80000 words. This advanced research program will enable students to understand the existing environmental issues and conceptualise, design and develop original research and/or analytical framework for sustainable development that is not only academically oriented but is also aligned to the national priorities. Students will be capable of critically examining and potentially exploring an integrated approach through their research. Students need to have an acceptable level of research experience in order to undertake this programme as deemed sufficient by the school. The University Regulations on Doctor of Philosophy programmes will be followed with exception of those

specified under the School of Science and Technology section.

Completion Time
3 – 5 years (full-time)/5-7 years (part-time)

Admission Requirements
Persons are eligible to be admitted to study for Doctor of Philosophy in Environmental Sciences (PhD Environmental Sciences) if they have:

1. Completed Bachelor's and Master's degree in a relevant field from the University of Fiji with at least 240 credit points; or
2. A qualification from another tertiary institution deemed by the Senate or its delegate through the school to be equivalent to the requirements set out in clause (1) above.

Doctor of Philosophy in Earth and Planetary Sciences – 360 credit points
Students wishing to pursue this programme should consult the Head of Science Department for admission requirements and familiarize themselves with the Admission Regulations and Programme Regulations and requirements for the PhD degree. The programme is offered on a full-time and part-time basis.

Students need to undertake rigorous research in the area of Earth and Planetary Sciences or related field with some publications leading to a thesis of 40000 - 80000 words. This advanced research programme will enable students to understand the existing issues and conceptualize, design and develop original research and/or analytical framework for sustainable development that is not only academically oriented but is also aligned to the national priorities. Students will be capable of critically examining and potentially exploring an integrated approach through their research. Students need to have an acceptable level of research experience in order to undertake this programme as deemed sufficient by the school. The University Regulations on Doctor of Philosophy programmes will be followed with exception of those specified under the School of Science and Technology section.

Courses: EPS700FT/EPS700PT

Completion Time
The PhD in Earth and Planetary Sciences will approximately have a normal duration of 3-5 years for a full-time student and 5-7 years for a part time student depending on the student's commitment towards their research work.

Admission Requirements

Persons are eligible to be admitted to study for Doctor of Philosophy in Earth and Planetary Sciences if they have:

1. Completed a Bachelor's and Master's Degree in a relevant field from the University of Fiji with at least 240 credit points or
2. A qualification from another tertiary institute deemed by the Senate or its delegate through the school to be equivalent to the requirements set out in clause (1) above.

Doctor of Philosophy in Physics (PhD Physics) – 360 CP

Students wishing to pursue this programme should consult the Head of Science Department for admission requirements and familiarise themselves with the Admission Regulations and Programme Regulations and requirements for the PhD degree. The programme is offered on a full-time and part-time basis.

Students need to undertake rigorous research in area of Physics or related field with some publications leading to a thesis of 40000-80000 words. This advanced research program will enable students to understand the existing issues and conceptualise, design and develop original research and/or analytical framework for sustainable development that is not only academically oriented but is also aligned to the national priorities. Students will be capable of critically examining and potentially exploring an integrated approach through their research. Students need to have an acceptable level of research experience in order to undertake this programme as deemed sufficient by the school. The University Regulations on Doctor of Philosophy programmes will be followed with exception of those specified under the School of Science and Technology section.

Completion Time

3 - 5 years (Full-time)/5-7 years (Part-time)

Admission Requirements

Persons are eligible to be admitted to study for Doctor of Philosophy in Physics (PhD Physics) if they have:

1. Completed Bachelor's and Master's degree in a relevant field from The University of Fiji with at least 240 credit points; or
2. A qualification from another tertiary institution deemed by the Senate or its delegate through the school to be equivalent to the requirements set out in clause (1) above.

CENTRE FOR ITAUKEI STUDIES (CIS)

The Centre for iTaukei Studies offers the following programmes of study:

- Diploma in iTaukei Studies
- Bachelor of Arts in iTaukei Studies and Management

Diploma in iTaukei Studies

The Diploma in iTaukei Studies programme consists of 16 courses amounting to 240 credit points. Students must pass all compulsory courses.

Admission Requirements

Persons shall be eligible to be admitted to study for a Diploma in iTaukei Studies if they have:

1. A pass in the University Foundation Certificate; or
2. A pass in the Year 13 National Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and having studied Vosa VakaViti up to Year 10/Form 4 level or higher; or
3. A pass in any examination deemed by the University to be equivalent to the University Foundation Education Certificate.
4. Mature Student Admission: Individuals may be admitted as mature students if –
   a. They are over 21 years old; and
   b. The Senate or its delegate determines that they will likely complete the Diploma programme successfully based on their academic background and work experience; and
   c. They pass any course(s) or examination(s) that may be required by Senate or its delegate on a case-by-case basis.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ITK101 Listening and Speaking iTaukei Language	15
LLC101 English for Academic Purposes	15
UUU100 Social Research Methods	15
HIC111Spoken Hindi for Beginners/ ITK111 Spoken iTaukei Language for Beginners	15

Year 1 Semester 2

Course Title	Credit Points
ITK102 Reading and Writing iTaukei Language	15
ITK202 iTaukei Ceremonies, Protocol and Oral Traditions	15

ITC100 Information Technology for the Workplace	15
UUU200 Contemporary Fiji	15

Year 2 Semester 1

Course Title	Credit Points
ITK201 Language in Cultural Context	15
ITK204 Expressive and Performing Arts in iTaukei Culture	15
ITK302 Vanua: Land and the People	15
ITK309 Creating Information Texts in Vosa VakaViti	15

Year 2 Semester 2

Course Title	Credit Points
ITK203 Reading and Writing iTaukei Language II	15
ITK205 iTaukei History and Movement	15
ITK300 Research Project /Independent Research	15
ITK304 Teaching and Learning iTaukei Literature	15

Bachelor of Arts in iTaukei Studies and Management

The Bachelor of Arts in iTaukei Studies and Management is a double major programme consists of 24 courses amounting to 360 credit points. Students must pass all compulsory courses, all the iTaukei courses and all the Management courses in both of the majors as listed below.

Admission Requirements

Persons shall be eligible to be admitted to study for a Bachelor of Arts (iTaukei Studies and Management) if they have:

1. A pass in the University Foundation Certificate; or
2. A pass in the Year 13 Examination with an aggregate of at least 200 marks in 4 subjects with a minimum of 50% in English and/or having studied Vosa VakaViti in Year 10; or
3. A pass in any examination deemed by the University to be equivalent to the University Foundation Education Certificate.
4. Mature Entry Admission. Persons can be admitted to the programme as per the mature entry admission regulation.
5. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
LLC101 English for Academic Purposes	15
ITC100 Information Technology for the Workplace	15

ITK101 Listening and Speaking iTaukei Language	15
MGT101 Fundamentals of Management	15

Year 1 Semester 2

Course Title	Credit Points
HIC111 Spoken Hindi for Beginners	15
UUU100 Social Research Methods	15
ITK102 Reading and Writing iTaukei Language	15
MGT105 Organisational Behaviour	15

Year 2 Semester 1

Course Title	Credit Points
ITK201 Language in Cultural Context	15
ITK204 Expressive and Performing Arts in iTaukei Culture	15
MGT204 Management of Industrial Relations	15
MGT205 Creativity, Innovation and Commercialisation	15

Year 2 Semester 2

Course Title	Credit Points
UUU200 Contemporary Fiji	15
ITK202 iTaukei Ceremonies, Protocols and Oral Traditions	15
ITK205 iTaukei History and Movement	15
MGT206 Marketing Principles and Strategies	15

Year 3 Semester 1

Course Title	Credit Points
ITK300 Research Project: Independent Project	15
ITK302 Vanua: Land and the People	15
MGT302 Human Resource Management	15
MGT309 Strategic Management	15

Year 3 Semester 2

Course Title	Credit Points
UUU300 Governance and Ethics	15
ITK309 Creating Information Texts in Vosa VakaViti	15
ITK310 Participatory Planning for Integrated Local Community Development / ITK306 Translations Theory & Practice	15
MGT310 Project Management/ MGT303 International Marketing	15

UMANAND PRASAD SCHOOL OF MEDICINE AND HEALTH SCIENCES

The Umanand Prasad School of Medicine and Health Sciences offers the following programmes of study:

- Bachelor of Medicine and Bachelor of Surgery (MBBS)
- Bachelor of Nursing Post-Registration (In-service)
- Bachelor of Nursing Science Honours
- Bachelor of Public Health and Primary Health Care (BPH and PHC)
- Bachelor of Medical Health Science (BMHS)

Bachelor of Medicine and Bachelor of Surgery (MBBS)

Admission Requirements

Persons shall be eligible to be admitted to study for Bachelor or Medicine & Bachelor of Surgery (MBBS) if they have:

1. Direct Entry
    a. Fiji Year 13 Certificate Examinations or Equivalent. Pass in Fiji Year 13 Examination or its equivalent (at least 320 marks in 4 subjects with English, Biology, Mathematics compulsory and either/or Chemistry, Physics, Computer Science) with minimum of 60% in English.
    b. International candidates will be decided on a case-by-case basis. All International candidates must attach a recent (within 3 months) Medical Report with the application.
    c. All International candidates must provide evidence of English proficiency.
2. Foundation Science
    a. Must complete Foundation Science with minimum of 8 subjects (2 English, 2 Biology, 2 Mathematics and either/or 2 Chemistry, 2 Physics).
    b. Aggregate of GPA $\geq$ 3.5 without any fail grades or undeclared results and a Minimum of B+ in English.
3. Degree Level Entry
    a. Bachelor of Science or other Science/Medical degree with at least Year 1 completed and without any pending results.
    b. Must have at aggregate GPA of 3.5 and above and not have failed or repeated any courses.
    c. Completion of Bachelor of Medical Health Sciences programme with a GPA of 3.5 and above have direct entry to Year 2 of the MBBS programme.

4. Mature Entry
    a. Age limit >21 ≤ 40 at the time of enrolment
    b. Relevant work experience in Health sector desirable (Minimum 3 years)
    c. Must have completed a relevant Bachelor's Degree in Science/ Health Science/Public Health (Relevance will be decided by the Board of Studies of UPSM&HS).
    d. Must apply with approval letter from Ministry of Health.
5. Transfer Students
    a. Will only be accepted in Year 1 if the student fulfils any one of the above criteria.
    b. Confirmation of seat is subject to availability and at the discretion of the Dean.

[Please Note English, Biology and Mathematics are compulsory subjects]

Programme Structure

The MBBS programme has a total of 720 credit points, that is, 120 credit points per year. Students must complete all the courses as listed below.

Year 1 Semester 1, 2

Course Title	Credit Points
ANAT101 Human Anatomy	30
PHYS102 Human Physiology	30
BIOC103 Medical Biochemistry	30
MECT104 Medical Ethics, Culture and Terminology	30

Year 2 Semester 1, 2

Course Title	Credit Points
PATH201 Human Pathology	30
MICR202 Human Microbiology	30
PHRM203 Human Pharmacology	30
BAPS204 Basic Professional Skills	30

Year 3 Semester 1, 2

Course Title	Credit Points
IMED301 Internal Medicine	20
SURG302 General Surgery	20
OBGY303 Obstetrics and Gynaecology	20
PAED304 Paediatrics	20

CMED305 Community Health and Family Medicine	20
CLSK306 Clinical Skills	20

Note: All courses are offered in 6-week blocks per speciality

Year 4 Semester 1, 2

Course Title	Credit Points
IMED401 Internal Medicine	20
SURG402 General Surgery	20
OBGY403 Obstetrics and Gynaecology	20
PAED404 Paediatrics	20
CMED405 Community Health and Family Medicine	20
PSYC406 Psychiatry	20

Note: All courses are offered in 6-week blocks per speciality

Year 5 Semester 1, 2

Course Title	Credit Points
IMED501 Internal Medicine	16
SURG502 General Surgery	16
OBGY503 Obstetrics and Gynaecology	16
PAED504 Paediatrics	16
CMED505 Community Health and Family Medicine	16
ALSB506 Allied Subject	24
FMED507 Forensic Medicine (offered in Semester 1)	16

Note: All courses are offered in 5-week blocks per speciality, except for FMED507 Forensic Medicine, which is offered in 6-week blocks per speciality.

Year 6: Semester 1, 2

Course Title	Credit Points
IMED601 Internal Medicine	15
SURG602 General Surgery	15
OBGY603 Obstetrics and Gynaecology	15
PAED604 Paediatrics	15
CMED605 Community Health and Family Medicine	60

Note: All courses are offered in 7-week blocks per specialty. Students are also required to pass OSCE6 Objective Structured Clinical Examination Year 6 (oral examination)

Audit Courses

These are the pure clinical subjects that have many areas which are compulsory for students to attend. Students will not be assessed or graded for it. These audit courses are part of the: Internal Medicine, General Surgery and Orthopaedics, Obstetrics and Gynaecology, Paediatrics, Community Medicine and Evidence Based Practice courses.

Bachelor of Nursing Post Registration (In-Service)

The Bachelor of Nursing Bridging Post Registration programme has a total of 90 credit points. The programme duration is one year and consists of three trimesters. There are six compulsory courses of 15 credit points per course. Students must complete all the courses as listed.

Admission Requirements:

1. To enter Bachelor of Nursing In-Service Programme an applicant must be a licensed registered Nurse; or
2. Have other qualifications acceptable at the discretion of the Dean of School.

Programme Structure

Year 1 Trimester 1

Course Title	Credit Points
BNUR311 Advanced Nursing Theories, Ethics and Perspectives	15
BNUR312 Evidence Based Nursing Practices (EPI & Research)	15

Year 1 Trimester 2

Course Title	Credit Points
BNUR313 Teaching and Learning Health Promotions	15
BNUR314 Health Services Provisions (Health Systems and Unit Management)	15

Year 1 Trimester 3

Course Title	Credit Points
BNUR315 Palliative and Chronic Care Nursing	15
BNUR316 Integrated Nursing Practice	15

Bachelor of Nursing Science Honours

Admission Requirements

Persons shall be eligible to be admitted to study for Bachelor of Nursing Science (Honours) if they have:

1. A pass in Fiji Year 13 Certificate Examination with marks 250 or above with a pass in English and Maths; or
2. Completed a Foundation programme with B grade; or
3. Mature students who have work experience of 3 years or more and have completed Year 2 of nursing courses with letters of standing from work supervisors and tertiary institution Heads of Schools and nursing transcripts; or
4. A pass in any examination deemed by the University to be equivalent to the University Foundation Programme
5. Unclassified. Persons can be admitted to the programme as per the Unclassified regulation and,
6. Successfully complete an interview.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
ITC100 Information Technology for the Workplace	15
LLC101 English for Academic Purposes	15
HIC111 Spoken Hindi for Beginners/ ITK111 Spoken iTaukei Language for Beginners	15
UUU100 Social Research Methods	15

Year 1 Semester 2

Prerequisite for Semester 2 is a pass in ALL university-wide courses offered in Semester 1 (Year 1)

Course Title	Credit Points
BNAP101 Anatomy and Physiology	15
BNMI102 Human Microbiology	15
BNPH103 Pharmacology	15
BNBI104 Medical Biochemistry for Nursing	15

Year 2 Semester 1

Course Title	Credit Points
BNSC200 Fundamentals of Nursing Skills	15

BNSC201 Paediatric Nursing Knowledge and Practice	15
BNSC202 Medical Surgical Nursing Introduction	15
BNSC203 Pathology	15

Year 2 Semester 2

Course Title	Credit Points
BNSC204 Clinical Governance and Risk Management	15
BNSC205 Primary Health Care and Health Promotion	15
BNSC206 Non-Communicable and Communicable Diseases	15
BNSC207 Obstetrics and Gynaecology Nursing Introduction	15

Year 3 Semester 1

Course Title	Credit Points
BNSC300 Advanced Nursing Knowledge and Practice	15
BNSC301 Advanced Paediatric Knowledge and Nursing Practice	15
BNSC304 Mental Health Nursing	15
BNSC303 Advance Obstetrics and Gynaecology Nursing Knowledge and Practice	15

Year 3 Semester 2

Course Title	Credit Points
BNSC302 Advance Critical Care Nursing	15
BNSC305 Population Focused and Public Health Nursing	15
BNSC306 Leadership, Nursing Administration and Management	15
BNSC307 Advance Medical and Surgical Nursing Skills	15

Year 4 Semester 1

Course Title	Credit Points
BNSC400 Health and Nursing Education	15
BNSC401 Nursing Trends and Specialisation	15
BNSC403 Community Health Nursing Skills	15
BNSC402 Research Methodology	15

Year 4 Semester 2

Course Title	Credit Points
BNSC404 Research and Attachment	60

Masters in Nursing (MNur)

Persons candidates may study for the Masters in Nursing degree EITHER entirely by Coursework OR by a Thesis.

Admission Requirements

Persons shall be eligible to be admitted to study for a Masters in Nursing if they have:

1. A Bachelor's Degree with a minimum GPA of 3.5 in Nursing.
2. A relevant Postgraduate Certificate or Postgraduate Diploma in Nursing from a recognised School of Nursing with a minimum of 5 years of nursing work experience.
3. A qualification from another tertiary institution relevant deemed by the relevant Postgraduate Committee to be equivalent to The University of Fiji bachelor's degree; or
4. A professional diploma or a degree deemed by the relevant Postgraduate Committee on the advisement of the Head of Department to be equivalent to the requirements set out in (1) – (3).

Programme Structure

Option 1: By Coursework

To attain a qualification in Masters in Nursing by Coursework, a student needs to pass eight (8) courses as follows:

Course Title	**Credit Points**
Compulsory Courses	
PMED701 Globalization and Nursing – Contemporary Theories and Standards	30
PMED702 Nursing Ethics and the Law	30
Elective Courses (choose any 6 courses from the list below):	
PMED703 Advanced Nursing Leadership and Management	30
PMED706 Nursing, Policy and the Health Systems Standards	30
PMED707 Environmental Health and Nursing Practice	30
PMED708 Advanced Clinical Skills and Critical Care Nursing	30
PMED709 Clinical Governance and Risk Management in Nursing	30
PMED710 Advanced Mental Health Nursing	30
PMED711 Applied Health Promotion & Community Project Development	30

PMED712 Applied Epidemiology and Public Health Nursing	30
PMED713 Advanced Oncology Nursing	30
PMED714 Advanced Maternal & Child Health Nursing	30
PMED715 Trends and Issues in Palliative Care Nursing	30
PMED716 Health reform, financing and Nursing	30
PMED717 Biopsychosocial issues and Support in Nursing	30

Option 2: By Thesis

To attain a qualification in Masters in Nursing by Thesis, a student needs to pass three (3) courses as follows:

Course Title	Credit Points
Compulsory Courses	
PMED704 Advanced Research Methodology in Nursing	30
PMED705 Applied Research Project in Nursing	30
Thesis Course	
PMED800 Fieldwork & Thesis Write Up	180

Bachelor of Public Health and Primary Health Care (BPHC)

The Bachelor of Public Health and Primary Health Care (BPHC) is a 3-year full-time programme leading to a Bachelor's degree in public health and primary health care. It consists of 24 courses (4 courses per semester) and has a total of 360 credit points.

This programme introduces and consolidates fundamental Public Health and Primary Health Care Concepts and is designed for health professionals from a broad range of backgrounds and disciplines. Students will define, assess critically and resolve public health and community problems.

Admission Requirements

Persons shall be eligible to be admitted to study for Bachelor of Public Health and Primary Health Care (BPHC) if they have:

1. A pass in Year 13 or its equivalent, with English and Mathematics with an aggregate of at least 250 marks in 4 subjects.
2. Mature entry needs to have at least one (1) year work experience in any field of medicine or health, premature exit from MBBS or other Sciences from Universities or Allied Health equivalent and in any Health Science.
3. Foundation courses Post Year 13 or equivalent students need to have a GPA of 2.5 and above with at least 2 Science subjects and no repeats for any of the courses.

4. Students seeking entry as graduates need to have a science or medical related degree with aggregate GPA of 2.5 and above.

Programme Structure

Year 1 Semester 1

Course Title	Credit Points
LLC101 English for Academic Purposes	15
ITC100 Information Technology for the Workplace	15
UUU100 Social Research Methods	15
HIC111 Spoken Hindi for Beginners/ ITK111 Spoken iTaukei Language for Beginners	15

Year 1 Semester 2

Course Title	Credit Points
BPHC100 Public Health Principles and Concepts	15
BPHC101 Teaching and Learning Health Promotion	15
BPHC102 Introduction to Community Mental Health	15
BPHC103 Epidemiology and Biostatistics in Practice	15

Year 2 Semester 1

Course Title	Credit Points
BPHC201 Public Health Law and Health Regulations	15
BPHC202 Health Information Systems	15
BPHC203 Indigenous Health Perspectives and Practices	15
BPHC204 Pacific, Global Health and Non-Communicable Diseases	15

Year 2 Semester 2

Course Title	Credit Points
BPHC205 Disease Surveillance and Outbreak Investigations, Emerging and Re-emerging Diseases and Neglected Tropical Diseases	15
BPHC206 Disaster Management and Public Health Emergency Preparedness	15
BPHC207 Behavioural Health, Social and Health Literacy	15
BPHC208 Practical Health Services Management	15

Year 3 Semester 1

Course Title	Credit Points
BPHC301 Health Systems Policy and Planning	15
BPHC302 Public Health Informatics, Health Planning, Monitoring and Evaluation	15
BPHC303 Health Project Management	15
BPHC304 Health Economics and Health Financing in Practice	15

Year 3 Semester 2

Course Title	Credit Points
BPHC305 Occupational Health, Safety and Environmental Health Impact Assessment	15
BPHC306 Community-Based Participatory Research and Family Diagnosis	15
BPHC307 Maternal Child Health and Strengthening Indicators of National Health	15
BPHC308 Climate Change Impacts, Food Security, Nutrition Health and Disease Control	15

Bachelor of Medical Health Science (BMHS)

The purpose of the University of Fiji's Bachelor of Medical Health Science (BMHS) programme is to enhance students' qualifications for potential entry into medical, dentistry, nursing, public health, and other related health care programmes. This programme will enrich students' qualifications and experiences and improve their competitiveness for entry into professional programmes in medical sciences and public health. The proposed programme will increase a student's academic knowledge in the relevant fields of community health, nursing, epidemiology and demographics, pandemics, first aid and dental hygiene, as well as paramedics.

Duration

The Bachelor of Medical Health Science programme is a trimester-based programme for 2 years of full-time study or 4 years of part-time study.

Admission Requirements

Persons shall be eligible to be admitted to study for Bachelor of Medical Health Science (BMHS) if they have:

1. Fiji Year 13 Examination Applicants must obtain an aggregate of at least 200 marks out of 400 including a minimum of 50% in English.

2. Pass the University Foundation Studies programme or Unclassified Studies programme, or their equivalent;
    a. Foundation Studies Programme & Unclassified Studies Programme: The full Foundation Studies Programme normally requires the completion of 8 courses. However, those who meet specific criteria can be enrolled under Unclassified Studies.
3. Meet the following "Mature Student Admission" requirements:
    a. They are over 21 years old; and.
    b. Senate or its delegate determines that they will likely complete the programme successfully based on their academic background and work experience; and
    c. They pass any course[s] or examination[s] that may be required by the Senate or its delegate on a case-by-case basis for admission for a specific programme.

Programme Structure

Year 1 Courses
Students must complete 12 compulsory courses

Trimester 1
Continuous Assessment: 100% and should Pass All Assessment Components

Course Title	Credit Points
BMHS100 Introduction to Health Care	15
BMHS101 Professionalism	15
BMHS102 The Patient	15
BMHS103 Legal Principles	15

Trimester 2
Continuous Assessment: 100% and should Pass All Assessment Components

Course Title	Credit Points
BMHS104 Medical Terminology	15
BMHS 105 Introduction to Basic Anatomy	15
BMHS106 Vital signs	15
BMHS107 First Aid and Health Assessment	15

Trimester 3

Continuous Assessment: 100% and should Pass All Assessment Components

Course Title	Credit Points
BMHS200 Public Health	15
BMHS201 Research Methods	15
BMHS202 Infectious Disease Epidemiology	15
BMHS203 Health System and Structure in Fiji	15

Year 2 Courses

Students must complete 12 courses in Year 2.

Continuous Assessment: 100% and should Pass All Assessment Components

Trimester 1

Course Title	Credit Points
BMHS204 Tropical Diseases	15
BMHS205 Basic human physiology, homeostasis	15
BMHS206 Telemedicine and Virtual Consulting	15
BMHS207 Digital Medicine	15

Trimester 2

Continuous Assessment: 100% and should Pass All Assessment Components

Course Title	Credit Points
BMHS300 Introduction to Biochemistry	15
BMHS301 Human Physiology	15
BMHS302 Introduction to Microbiology and Infectious Disease	15
BMHS303 Introduction to Public Health	15

Trimester 3

Continuous Assessment: 100% and should Pass All Assessment Components

Course Title	Credit Points
BMHS304 Basic Pathophysiology	15
BMHS305 Introduction to Pharmacology and Therapeutics	15
BMHS306 Molecular Genetics	15
BMHS307 Dental Hygiene Introductory Component	15

COURSE DESCRIPTIONS

Accounting and Finance

ACCF11 Foundation Accounting I SEM 1

Prerequisites: Fiji Year 12 examination pass or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course introduces students to the basic concepts of financial accounting. It focuses on the fundamental accounting principles, concepts and processes, which are applied to different types of business organisations (sole proprietorship, partnership and companies). Emphasis is placed on the preparation and analysis of financial statements for varioustypes of business, taking into consideration the balance day adjustments. This course also requires the students to do a project or field research basedon the given accounting topics.

ACCF12 Foundation Accounting II SEM 2

Prerequisites: Fiji Year 12 examination pass or equivalent

Continuous Assessment: 50%; Final Examination: 50%

This course is divided into two parts: Part I is a continuation of the financial accounting introduced in Semester 1. It elaborates on the internal control issues relating to inventory, cash, non-current assets, receivables and payables. Part 2 is an introduction to management accounting. It introduces the cost concept, different costs involved, cost determination and different production systems, with emphasis on the manufacturing industry. Cost volume profit analysis will also be covered in detail.

ACC101 Accounting I SEM 1

Prerequisites: Fiji Year 13 examination pass or equivalent

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

The course introduces the principles and concepts of financial accounting that affect the development and conduct of accounting, both as an activity and as a profession, in the South Pacific and internationally. On the completion of this course, students will be able to create and update the accounting records for sole traders and partnerships, and outline the process and prepare basic accounting entries for company formation.

ACC102 Accounting II SEM 2

Prerequisites: Fiji Year 13 examination pass or equivalent

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

The course extends the knowledge of the fundamentals of accounting, and as a discipline it is divided into two broad areas – 'financial' and 'managerial' (or 'management') accounting. The course explores the fundamentals of management accounting—how the accounting system can be utilised within an organisation to assist its management to make sound decisions in the areas of planning and control. The main areas covered include cost concepts and cost behaviour determination, costing systems, planning decisions and the budgeting process.

ACC103 Introduction to Commercial Law SEM 1 or 2

Prerequisites: Fiji Year 13 examination pass or equivalent

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

The course introduces an understanding of the various legal systems and the basic legal principles regulating commercial transactions. The course covers the laws relating to particular types of business contracts such as sales of goods contracts, including aspects of property law and negligence. It also covers laws relating to consumer interests and discusses how such laws affect commercial transactions, consumer rights and welfare.

ACC104 Accounting for Non-Accountants SEM 1

Prerequisites: Fiji Year 13 examination pass or equivalent

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

This course introduces accounting and finance to non-accounting business students and as a compulsory service course. Accounting is the language of business and therefore business students need to have some knowledge of accounting and finance to assist in the process of business decision making. This course provides business students with the much-needed basic understanding of the principles of accounting and finance.

ACC110 Introduction to Accounting Packages SEM 2

Prerequisite: ACC101

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

This course is designed to enhance student learning with a focus on ease of use, business processes and the related controls and ethics and corporate governance as they relate to accounting information systems. This study of Introduction to Accounting Packages provides a very important set of concepts to prepare students for an accounting and business career.

ACC201 Management Accounting SEM 1

Prerequisite: ACC102

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

The course provides an understanding and appreciation of the role of management accounting systems as both a source of information for decision making and as part of an organisation's control mechanisms. It covers the topics done in the introductory course in much more detail such as Budgeting, Sustainability Issues, Customer/Supplier Relationships, Financial and Strategic Performance Measurement and Rewards, Overheads, Regression Analysis, Quality Issues and Contemporary Costing and real-world costing issues and complications.

ACC203 Corporate Accounting SEM 1

Prerequisites: ACC101

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

The course introduces many different issues and accounting techniques that are required in the company form of business organisation. It covers the relevant accounting standards that are concerned with disclosure, and the various theoretical and practical issues inherent in the company business structure from formation to liquidation.

ACC205 Law of Association SEM 1 or 2

Prerequisite: ACC103 or Graduate Entry

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

This course introduces the partnership, company, and sole trader and joint venture laws in Fiji and is aimed at developing an understanding of legal principles regulating various associations. It includes developing the ability to identify and apply relevant legislation and case laws to different types of associations. On the completion of the course, students should have broad knowledge of the most relevant provisions of the legislation and associated legal rules that apply to different types of business structures; be able to access up to date legislation and apply the legal knowledge to problem-solving; effectively communicate legal knowledge; and problem- solve both in oral and written modes. The 2015 Companies Act and the Partnership Act will be covered in some detail with case laws derived from variety of common law jurisdictions.

Accounting for partnership and other types of business organisations will also be covered.

ACC208 Business Finance SEM 2

Prerequisites: ACC101 or ACC102

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

The course introduces the concepts and techniques of financial management, and the emphasis is focused more on a sound understanding of the discipline of finance, decision-making and implementation of projects in business enterprises. It covers areas such as investment and financial decisions, capital structure decisions, mergers and acquisition decisions, working capital management, international financial management and dividend policy decisions.

ACC301 Accounting Theory and Applications SEM 2

Prerequisites: ACC201 and ACC203

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

The course introduces the nature and development of accounting theory; understanding of accounting standards, how they are formulated and their

application. It introduces the critical evaluation of the status of accountingand financial theory; provides students with an ethical and professional dimension to the practice of Accounting; and prepares students for entryinto the profession and higher-level studies. The course broadens the understanding of accounting in previous accounting courses by focusingon issues relating to the application of accounting techniques within an economic and conceptual framework.

ACC302 Management Information Systems SEM 1

Prerequisite: ITC100 / ACC110 and ACC201

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

The course is designed to enhance the students' knowledge of the fundamentals underlying the design, implementation, control, evaluation, and strategic use of modern, computer-based information systems for business data processing, office automation, information reporting, and decision-making. The emphasis is placed on the managerial and strategic aspects of information systems and information technology. In addition, students should be able to explain the major social and ethical issues involved in the development and use of information technology.

ACC304 Auditing and Assurance Services SEM 2

Prerequisite: ACC203

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

The course introduces students to the general principles and processes of the audit and assurance function in an ever-changing environment. The international perspective of auditing and the effect on the globalisation of the profession are considered with particular emphasis on the Pacific environment. The course covers in detail the practical process of auditing in the context of statutory and regulatory requirements.

ACC308 Taxation Law and Practice SEM 1

Prerequisite: ACC203

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

The course is designed to develop an understanding of Fiji's Tax system and the ability to identify and apply relevant tax legislation, case laws, practice

statements, policies and principles to various tax issues in Fiji. It covers Fiji's legal system, including the key areas of law affecting different types of business; application of legal knowledge to problem-solving; the effective communication of legal knowledge and problem-solving in both oral and written modes.

ACC401 Advanced Accounting Theory SEM 1 or 2

Prerequisite: Bachelor's Degree in Accounting

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component or 100% Coursework

This course is designed to expand students' understanding of the nature and development of accounting theory beyond that covered in ACC301: Accounting Theory and Applications. It encourages students to critically evaluate the status of accounting and financial theory; provides students with an ethical dimension to the practice of accounting; prepares students for Masters and PhD study; encourages students to reflect on their own personal ethical development; encourages students to think critically about accounting and its role in society as a form of labour and as a servant of capital; encourages students to reflect on the motivations of social actors in the corporate world; expands students' understanding of the topics of social and environmental reporting and to the related theories; expands students' understanding of budgeting and the related theories; expands students' understanding of how budgeting processes and practices might be influenced by societal culture; and expands students' understanding of the historical development of accounting in post-colonial countries including Fiji and Sub Saharan Africa.

ACC402 Ethics, Governance and Accountability SEM 1 or 2

Prerequisite: Bachelor's Degree in Accounting or MBA Admission

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component or 100% Coursework

This course is designed to expand students' understanding of the nature and development of accounting and business ethics beyond that covered in ACC301: Accounting Theory and Applications. It provides students with an ethical dimension to the practice of Accounting; prepares students for Masters and PhD studies; encourages students to reflect on their own personal ethical development; encourages students to think critically about accounting and its role in society as a form of labour and as a servant of capital; and encourages students to reflect on the motivations of social actors in the corporate world.

ACC403 Advanced Financial Reporting SEM 1 or 2

Prerequisite: Bachelor's Degree in Accounting

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component or 100% Coursework

The aims of ACC403: Advanced Financial Accounting enables students to critically examine accounting theories and current financial accounting issues and to apply advanced financial accounting techniques. This course covers complex financial accounting topics including consolidations; mergers and acquisitions; segment reporting; foreign currency translations; hedging; fair value accounting; and forecasting. The course takes the student beyond understanding of the mechanics of the various transactions to analysing and evaluating their usage in practice. It provides a deeper understanding of the knowledge acquired in ACC101, ACC203, and ACC301.

ACC404 Advanced Management Accounting SEM 1 or 2

Prerequisite: Bachelor's Degree in Accounting

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component or 100% Coursework

The focus of this unit is on advanced issues in management accounting and control systems. The issues addressed are strategic in nature and these are interesting, as well as very challenging mainly because of their inter- and multi-disciplinary nature. The need for management accounting information across the entire value chain of firms is emphasised in this unit. The topics for discussion in this advanced unit cut across many disciplines such as sociology, organisational behaviour, culture, politics among others, and these further add to the challenges and complexity. Moreover, many argue that core values of accounting reside outside accounting. As such management accounting's multi and interdisciplinary nature provides an enabling role in the choice of appropriate theoretical framework for research. The practice is also much more dispersed, permeating all the key areas of management process, strategic as well as operational, across the entire value chain. The course topic focuses mainly on strategic dimensions of MACS.

ACC405 Advanced Auditing and Assurance Services SEM 1 or 2

Prerequisite: Bachelor's Degree in Accounting

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component or 100% Coursework

This unit focuses on advanced issues in auditing and assurance services. This course is primarily focused on the external audit of corporate financial statements while also covering other assurance services, professional ethics, and legal liabilities. Continuous corporate collapses together with global financial turmoil are presenting new challenges to corporate managements, thereby forcing auditors to re-examine their role as providers of assurance services to stakeholders of organisations. This unit aims to enhance the students' knowledge of current approaches to auditing and assurance services and to demonstrate effective and efficient auditing techniques whilst conducting auditing and gathering reliable corroborated evidence that will assist in providing reliable assurance and sustainability reports. Students are provided the opportunity to examine different types of financial statements, documents and information systems.

ACC406 Financial Statement Analysis SEM 1 or 2

Prerequisite: Bachelor's Degree in Accounting

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component or 100% Coursework

Financial statements disclose financial information concerning the overall performance, financial position and changes in financial position of the reporting entity. The information provided on its own is not useful unless incorporated with analysis and interpretation. This course is designed to build knowledge on the presentation of financial statements and is not limited to primary users but to anyone who can also benefit from the insights and analytical techniques of financial statement analysis. It is important for people in the business environment and knowing financial information is critical for business decision making. It provides a framework for using financial statement data in a variety of business analysis and valuation context. The course aims to develop fundamental analytical skills to interpret financial statements for effective decisions in an increasingly competitive business environment. The financial health of the firm is presented in the basic financial statements, which is important for various stakeholders.

ACC407 Business Research Methods SEM 1 or 2

Prerequisite: Bachelor's Degree in Accounting or in any Business Discipline.
Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component or 100% Coursework

This postgraduate unit on Business Research Methods is designed to investigate in a systematic and organised way the specific problems and issues encountered in organisational settings that include both profit and non-profit entities. It includes a series to steps and strategies designedto obtain answers to issues and problems faced by managers and other organisational participants in their everyday setting. For postgraduatestudents, training in research methods sensitises them to the choices that are available in terms of research methods and data analysis that can be employed when investigating and disseminating new business knowledge.Apart from providing insights into the research process, training in businessresearch methods provides awareness of what constitutes good and poor research.

ACC408 Advanced Taxation Law and Practice SEM 1 or 2

Prerequisite: Bachelor's Degree in Accounting

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component or 100% Coursework

This unit provides an understanding of the structure of Fiji's Income Tax System and its principal participants. It covers Fiji's legal system, including the key areas of law affecting different types of businesses and applies various theories in an attempt to problem-solving. The unit further explores practical issues faced by tax practitioners under the various typesof taxes in Fiji and attempts to evaluate the implication of tax treaties with other countries, both from theoretical and practical perspectives.

ACC409 Forensic Accounting and Fraud Investigation SEM 1 or 2

Prerequisite: Bachelor's Degree in Accounting

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component or 100% Coursework

This course introduces students and professionals to the world of fraud detection and deterrence, providing a solid foundation in core concepts and methods for both public and private sector environments. This course provides comprehensive coverage of asset misappropriation, corruption, fraud, and other topics a practicing forensic accountant encounters on a daily basis. Students will

gain comprehensive understanding of the core concepts and techniques of forensic accounting for fraud detection and deterrence. Furthermore, students will learn to apply accounting, auditing and investigative skills to detect and deter fraud, embezzlement and wide range of financial wrong doings or irregularities. In terms of graduate attributes, the key focus will be on developing critical thinking, unstructured problem-solving, investigative flexibility, analytical proficiency, deductive analysis and oral and written communication.

ACC410 Research Paper SEM 1 or 2

Prerequisites: ACC407 or equivalent or 1 Ranked Scholarly publication
Continuous Assessment: 100% Coursework

Students are required to undertake research on a topic of their interest which is related to accounting and develop a publishable standard research paper worth 5,000 to 7,000 words. An exit seminar is also part of the research paper.

ACC500/ ACC500PT Minor Thesis SEM 1 or 2

Prerequisite: Postgraduate Diploma in Accounting and ACC407 or Equivalent

Students undertake an in-depth research leading to a thesis of 15,000 words in accounting as a component of the Master's of Commerce in Accounting.

ACC600/ ACC600PT Major Thesis SEM 1 or 2

Prerequisites: Postgraduate Diploma in Accounting and ACC407 or Equivalent

Students undertake a major research leading to a thesis of 30,000 to 40,000 words in accounting as a requirement for the Master's of Commerce in Accounting by thesis only.

ACC700/ ACC700PT PhD in Accounting SEM 1 or 2

Prerequisite: Master's of Commerce in Accounting or equivalent with some research experience

The Department of Accounting and Finance offers the degree of Doctor of

Philosophy in Accounting. Students wishing to pursue this programme should consult the Head of Department for admission requirements and regulations. The programme is offered on a full-time and part-time basis. Students undertake rigorous research in an area of accounting leading to a thesis of 80,000-100,000 words. Students need to have a good level of research experience in order to undertake this programme.

Agricultural Engineering

AGE201 Agricultural Export Systems and Pathways SEM 1

Prerequisites: Successful completion of Year 1 BAE courses
Continuous Assessment: 50%; Final Examination: 50%

This course covers the many aspects of agricultural export requirements and aims to provide students with an understanding of the skills required to conduct exporting activities. The course introduces students to international export requirements and the mechanisms in place to inhibit the migration of pests and pathogens. Emphasis is placed on developing a pragmatic understanding of the different quarantine methods and their techniques, and the operational requirements. Students undertake projects on understanding the procedures and design of the quarantine methods that are in place. Basic mathematical skills are necessary to gain a full understanding of some parts of the course.

AGE202 Mechanisation in Agricultural Practices SEM 2

Prerequisites: A pass in PHY101 or PHY102 or equivalent
Continuous Assessment: 60%; Final Examination: 40%

This unit is one of the core courses for the Bachelor of Agricultural Engineering programme. Mechanized agriculture is the process of using agricultural machinery to significantly increase farm worker productivity. This course is designed to provide the students with the necessary background on the effective mechanisation processes, thus contributing to increasing agricultural production in two major ways, such as the timeliness of operation and good work quality. Not only that, the course aims to guide and assist students in the areas of developing knowledge in the organisation, management principles, and adoption of various agricultural machinery/technology, and apply safety practices while using agricultural machinery. The other major objective is to allow students to learn about current and future trends in agricultural machinery design, adopting smart agricultural practices, and technological advances, thus reducing the gap between agricultural practices and technology, allowing

students to develop knowledge and skills in agricultural hydraulic equipment. Important aspects of mechanisation techniques used in Fiji and the Pacific, small and large–scale agriculture, case studies, benefits and challenges of mechanisation, safe practices in mechanisation, irrigation and planting techniques, Government policies and prospects in mechanisation techniques will also be covered.

AGE300 Industrial Attachment SEM 1

Prerequisites: A pass in either AGE201 or AGE202
Continuous Assessment: N/A

This course is designed to assist students in gaining hands-on industrial knowledge and skills in agricultural engineering. Students can select any approved agricultural or related organisation to fulfill the requirements of this course. The organisation needs to be approved by the department prior to the attachment. The attachment duration is at least 5 weeks.

AGE301 Agricultural Technology SEM 1

Prerequisites: A pass in either AGE201 or AGE202
Continuous Assessment: 50%; Final Examination: 50%

Global agriculture is faced with challenges of diversifying the agri-food system and addressing productivity and sustainability issues. The last decade has reported major advances and innovations in agricultural technology that have led to increased farm productivity. This unit focuses on novel techniques and the implementation of technologies to optimise farming processes and food production. The key concepts of this course will be integrated with case studies to enhance the ability of students to apply this knowledge in problem-solving. This course will also enable students to understand major agricultural issues in Fiji and the South Pacific region.

Banking, Insurance and Finance

BIF401 Strategic Cost and Financial Management SEM 1 or 2

Prerequisite: PGDBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

Businesses worldwide are confronting new challenges, and to survive, they need to be strategic and innovative. This course examines how managers can

make decisions to achieve strategic financial objectives by managing costs and finances using strategic cost and financial management tools. Strategic management focuses on achieving better performance and competitive advantage, thereby ensuring an entity's long-term survival. This course examines how financial strategy can be applied to cost and financial management to achieve an organisation's goals and objectives. This organisation enables learners to understand the potential value added by implementing the best financial strategy, while fully demonstrating the role of a financial strategy crafted within an overall corporate strategy.

BIF402 Management of Financial Institutions, Instruments and Markets SEM 1 or 2

Prerequisite: PGDBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

The course is designed to provide students with knowledge and key concepts in financial institutions and banking management, with a focus on asset-liability and risk management. Topics covered include Financial Institutions, Central banks, Bank Management and Risk Management. The course aims to provide students with an understanding of the types and functions of financial institutions, the financial markets in which those institutions operate, and the financial instruments traded in those markets. Secondly, the course focuses on the theory and practice of bank management.

BIF403 Advanced Research Approaches and Tools SEM 1 or 2

Prerequisite: PGDBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

The course aims to develop the learners' research mindset from the literature review to the research findings. It provides hands-on experience with various advanced statistical tools, such as AMOS, Smart-PLS, Jamovi, SPSS, Stata, and RStudio, to solve complex business problems currently beleaguered by society and business organisations. The organisation used qualitative, quantitative, and mixed methods, along with various approaches to these methods, to be delivered to students.

BIF404 Risk Management SEM 1 or 2

Prerequisite: PGDBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

Risk Management is an integral part of any organisation. Professionals and various stakeholders signed up for this organisation to enhance their knowledge of different types of risks and strategies to mitigate them. Key topics covered in this course include risk, risk management strategies, corporate governance and reporting, internal control, and internal audit. The course aims to enhance students' knowledge and critical thinking skills in understanding the types of risks and using risk mitigation techniques from an applied perspective. Students will gain exposure through real-life examples and critical thinking case scenarios.

BIF405 Cyber Security for Corporations SEM 1 or 2

Prerequisite: MCOMBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

This course is designed to equip professionals in the banking, insurance, microfinance, manufacturing, and fintech sectors with advanced knowledge and skills to tackle the evolving landscape of cyber threats. Students will delve into cutting-edge strategies and technologies tailored to securing financial systems, protecting sensitive data, ensuring regulatory compliance, managing risk, responding to and recovering from incidents, blockchain security, and advanced cryptography. This course is ideal for cybersecurity professionals, IT managers, compliance officers, and executives in financial institutions and manufacturing sectors to enhance their competency in safeguarding sensitive financial data. Upon completion, students will be well-positioned to lead cybersecurity initiatives, implement best practices, and safeguard their organisations against threats in an ever-evolving digital landscape.

BIF406 Insurance Theory and Practice SEM 1 or 2

Prerequisite: MCOMBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

This core course aims to develop an understanding of the roles of insurance and risk management in the financial planning process and in reducing the financial

impact of catastrophic events. The course equips students to understand what insurance is and how businesses can use it as a risk-mitigation tool in their financial planning and business decision-making. Key topics covered in this course include an overview of insurance in Fiji, Insurance principles and regulations, life, health, and general insurance companies, and different types of insurance products, including insurance claim settlements. This course will contribute immensely to the banking, insurance, manufacturing and service sectors.

BIF407 Commercial and Digital Banking SEM 1 or 2

Prerequisite: MCOMBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

This core course aims to understand how commercial and digital banking operate in Fiji's financial system and internationally. The primary function of a commercial bank is risk management. Banks must adopt a risk management approach to maximise shareholder value while complying with central bank guidelines and regulations. Furthermore, the banking industry worldwide is undergoing a significant shift toward a digital economy, and Fiji is no exception. With the rapid advancement of technology and a shift in customer demand toward safer, alternative banking, banks need to meet these customer requirements to remain competitive, such as internet banking, ATMs, EFTPOS, credit and debit cards, and mobile money transfers. There are significant benefits and risks associated with digital banking. This course will examine the role of commercial banks in Fiji's financial system and how digital banking serves as a payment gateway for customers, enhancing banking services and contributing to financial and digital inclusivity.

BIF408 Financial Forensic and Fraud SEM 1 or 2

Prerequisite: MCOMBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

The demand for accounting and auditing professionals equipped with forensic accounting skills is growing due to the significant levels of management and employee fraud, embezzlement, and other financial wrongdoing in today's society. The ability to commit fraud will continue to grow as technological developments accelerate. As such, the need for forensic accountants with technological adaptability will grow. Fraudulent and corrupt practices push

organisations into organisational losses and damaging legal repercussions. Increasingly, organisations are taking measures to prevent fraud and mitigate its consequences with the assistance of forensic accountants. This course introduces students and professionals to fraud detection and deterrence, providing a solid foundation in core concepts and methods for both public- and private-sector environments. This course provides comprehensive coverage of asset misappropriation, corruption, fraud, and other topics a practising forensic accountant encounters in daily practice. Students will gain a comprehensive understanding of the core concepts and techniques of forensic accounting for fraud detection and deterrence.

Furthermore, students will learn to apply accounting, auditing, and investigative skills to detect and deter fraud, embezzlement, and other financial irregularities. Regarding graduate attributes, the key focus will be on developing critical thinking, unstructured problem-solving, investigative flexibility, analytical proficiency, deductive analysis, and oral and written communication. As fraudsters take advantage of technology, fraud becomes more sophisticated. A focus on real-world practicality is employed with current examples and engaging case studies to reinforce comprehension, while in-depth discussions clarify technical concepts in an easily relatable style.

BIF409	**Advanced Cost and Management Control Systems**	**SEM 1 or 2**

Prerequisite: MCOMBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

The course describes the techniques of nourishing and implementing management control systems to enhance the executive's competency in attaining business sustainability. It extensively covers the complete management control process, comprising responsibility accounting, reporting, and divisional performance evaluation. Activity Costing has been described as a modern tool for calculating product cost based on resources consumed in the product's activities, providing the actual cost of products by eliminating the over- and under-costing resulting from the conventional cost accounting system. The manager can handle the day-to-day operations of the business by managing working capital through inventory, receivables, and cash management. The manager can apply costing techniques to support pricing decisions, such as optimising product pricing, evaluating choices, and preparing quotations for export orders. Managers at multinational companies learn to

manufacture components in tax havens, thereby passing on the cost advantages to customers.

BIF410 Security Analysis and Portfolio Management SEM 1 or 2

Prerequisite: MCOMBIF Entry
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

The course is designed to portray the process of analysing decisions to invest in different securities or financial assets. Investments can be divided into two branches: security analysis and portfolio management. It begins by examining financial markets and the concepts of risk/return; then, modern portfolio theory will be examined, including market efficiency and behavioural Finance. The nature of investor objectives, risk tolerance, asset allocation decisions, and performance evaluation issues will be explored. The second half of this course delves into security analysis, which concerns the selection and timing of financial and real securities. The course will involve analysing and selecting different instruments/ securities. Issues concerning macroeconomics, industry and sector analysis, alternative valuation methods (qualitative and quantitative), and the timing of buy/sell decisions are to be explored.

BIF411 Research Manuscript SEM 1 or 2

Prerequisite: MCOMBIF Entry plus Pass in BIF403
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

Students must research a topic of interest in the banking, insurance, and finance domain and develop a publishable, standard research paper of 5,000 to 7,000 words. An exit seminar is also part of the research paper.

BIF500FT/BIF500PT Minor Thesis SEM 1 or 2

Prerequisite: MCOMBIF Entry plus Pass in BIF403
Continuous Assessment: Minimum of 40% to 60% and the difference is the final examination or 100% Coursework

Students undertake in-depth research leading to a 15,000 - 20,000-word thesis in banking, insurance and finance as a component of the Master of Commerce in Banking, Insurance and Finance.

Biology

BIOF11 Foundation Biology I SEM 1

Prerequisite: Pass in Fiji Year 12 Examination or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course introduces the foundational principles and core concepts of biology. Key topics include biomolecules and cellular chemistry, cell structure and function, metabolism, genetics, evolution, and biological classification. Students explore how structural organization and functional processes operate at cellular, organismal, and population levels. Designed to support students pursuing further studies in biology, medicine, or related fields, the course integrates laboratory investigations and analytical exercises to foster scientific inquiry. Through hands-on experimentation and observation, students gain practical experience in exploring the nature of living systems and developing essential skills in biological research.

BIOF12 Foundation Biology II SEM 2

Prerequisite: Pass in Fiji Year 12 Examination or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course introduces the fundamental physiological processes of plants and animals. Through a combination of lectures, laboratory exercises, tutorials, and assignments, students will explore the basic anatomy and physiological functions of various living organisms, including humans. Emphasis is placed on the relationship between structure and function across biological systems. The course also aims to develop core scientific skills and provides a strong foundation for students pursuing further studies in medicine or advanced degrees in biology.

BIO111 Animal Biology SEM 2

Prerequisite: A pass in Year 13 Biology or Foundation Biology, or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course provides an understanding of the central role of evolution in generating diversity and the various adaptations that enable animals to inhabit so many ecological niches. The main focus of the course is on mechanisms of evolution and the evolutionary relationships of major animal phyla and protozoans, general features, morphology, and physiology. This course will also

include the study of new evolved features of animals that pre-adapt the clade possessing them for new ecological opportunities. The laboratory work will entail a comprehensive study of prepared and live animal and protozoan specimens.

BIO112 Plant Biology SEM 1

Prerequisite: A pass in Year 13 Biology or Foundation Biology, or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course introduces students to the remarkable diversity of plants, with emphasis on their ecological importance and significance to human society. Core topics include plant life cycles, adaptive features, evolutionary relationships, and physiological processes across major plant groups. The course highlights the evolutionary innovations that facilitated the transition of plants to land, as well as plant interactions with animals, particularly humans. Laboratory sessions provide a systematic exploration of plant anatomy and structural adaptations, equipping students with practical skills in identifying key botanical features and understanding plant form and function.

BIO211 Biodiversity and Conservation SEM 1

Prerequisite: A pass in BIO111 or BIO112 or TSM102 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course deals with the current challenges facing biological diversity. Animals and plants face extinction through habitat loss, overharvesting, pollution, overpopulation of humans, and the threat of global climate change. Wildlife and biodiversity are vital for human survival. In this course, students will learn how to contribute to the management and research of threatened species and biological communities. Students will explore local as well as global conservation issues.

BIO212 Genetics SEM 2

Prerequisite: A pass in BIO111 or BIO112 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course provides a comprehensive introduction to classical Mendelian genetics, molecular genetics, and biotechnology. Students will develop an understanding of the genetic mechanisms underlying inheritance at both the cellular and molecular levels. The course examines how principles of Mendelian genetics and advances in molecular biology are applied to the study

of inherited human disorders. In addition, students will explore the fundamentals of recombinant DNA technology and biotechnology, and their growing contributions to agriculture, environmental management, and society.

BIO213 Ecology SEM 2

Prerequisite: A pass in year BIO111 or BIO112 or equivalent
Continuous Assessment: 60%; Final Examination: 40%

This course unifies current advances in ecology with established theory to offer a comprehensive survey of ecosystem patterns and processes.This includes the study of living organisms and their interactions with each other and the effects of physical and chemical characteristics of the environment on biota. This course also traces the flow of water, nutrients, and energy from their abiotic origins to their cycles through microbes, plants, and animals. The course will introduce students to the science of sustainability, making it relevant to real-life situations. Students will also learn basic issues and techniques in ecological restoration.

BIO214 Microbiology SEM 1

Prerequisite: A pass in BIO111 or BIO112 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course covers principles of microbiology with an emphasis on microorganisms and human diseases. Topics include an overview of microbiology and aspects of environmental, medical, and industrial microbiology, identification and control of pathogens, disease transmission, host resistance, immunity, food canning, fermentation, and pharmaceuticals. Upon completion, students will be able to demonstrate knowledge of microorganisms and the disease process, as well as aseptic and sterile techniques.

BIO215 Integrated Pest Management SEM 1

Prerequisite: A pass in BIO111 or BIO112 or equivalent
Continuous Assessment: 60%; Final Examination: 40%

This course explores an interdisciplinary approach to the relevant aspects of agricultural production related to the interactions between natural processes, human activities, and the environment. These changes have been stimulated by the broad-based concern for a quality environment, by the hazard of intensified pest damage to our food and fiber production systems, by the inadequacies and

spiralling costs of conventional crop protection programmes, the toxicological hazards of unwise pesticide usage, and by the negative interactions of independent and often narrowly based crop protection practices. This course provides comprehensive knowledge of the functions of various sustainable farming practices and will explore a mosaic of case studies to understand the myriad approaches used for sustainable agriculture.

BIO301 Research Topics in Biology SEM 2

Prerequisite: A pass in BIO211 or BIO213 or equivalent
Continuous Assessment: 100%

This course introduces students to key research methodologies in the biological sciences, with a strong focus on designing, conducting, and communicating independent research. Students will investigate contemporary topics across biological disciplines, such as ecology, physiology, genetics, microbiology, conservation, and climate change, and select a research question that aligns with their interests. Working under an instructor's guidance, students will develop a research proposal, apply appropriate experimental or field-based methods, analyze data using quantitative and/or qualitative techniques, and interpret their results within a scientific context. The course culminates in a written research report and a formal presentation of findings, providing students with essential skills for future scientific or professional research careers.

BIO312 Physiology SEM 1

Prerequisite: A pass in BIO212 or BIO214 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course provides students with a comprehensive understanding of the mechanisms, integration, and evolutionary basis of physiological and biochemical systems in both plants and animals. It examines how these systems function and adapt to support life in diverse environmental conditions. Particular emphasis is placed on human physiology, focusing on the regulation and coordination of organ systems that work together to maintain homeostasis. Through lectures and laboratory investigations, students gain insight into comparative physiology and the interconnected processes that sustain living organisms.

BIO313 Marine Biology SEM 2

Prerequisite: A pass in BIO211 or BIO213 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course focuses on marine organisms and the ecological interactions that shape life in marine environments. Content spans multiple levels of biological organization, from molecular and genetic processes to populations, communities, and ecosystems. Students examine the evolutionary and physiological mechanisms that influence marine biodiversity, alongside the taxonomy and distribution of major marine flora and fauna. The course also addresses contemporary environmental challenges, including climate change and its consequences on ocean health, coastal ecosystems, and human livelihoods. Field trips to local coastal areas provide hands-on opportunities to observe and analyze marine ecosystems in-situ, applying concepts learned in class to real-world settings.

BIO315 Aquaculture and Mariculture SEM 2

Prerequisite: A pass in BIO212 and BIO213 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

The course is designed to enable students to apply the technical, economic, and social knowledge of freshwater aquaculture and coastal mariculture principles to develop and resolve issues relating to aquaculture and mariculture.

The course requires students to be able to make effective decisions to develop, use, and sustain aquaculture and mariculture systems to meet human socioeconomic and food security needs. This course will present students with different types of aquaculture and mariculture techniques and how they can be effectively used and managed. Issues relating to hatchery, rearing, harvesting, and the economics of aquaculture are examined. The course also examines specific aquaculture techniques for some important commercial aquaculture and mariculture species in Fiji.

***BIO600FT / BIO600PT Major Thesis in Biology SEM 1 or 2**

Prerequisite: Postgraduate Diploma in Biology or equivalent

Students undertake a major research project leading to a thesis of 30,000 to 40,000 words in Biology as a requirement for the Master of Science in Biology by thesis only. The University Regulations on Master's by Thesis will be followed with the exception of those specified under the School of Science and

Technology section.

BIS100	The World of Ideas and Thought in All Contexts	SEM 1

Prerequisite: Admission Requirements
Continuous Assessment: 60%; Final Assessment: 40%

This course considers the World of Ideas and Thought from the perspectiveof western and non-western philosophies including social, political and scientific thought, religious ideas, economic thought, educational principles, revolutions, colonialism and post-colonialism/imperialism, conflict and conflict resolution and praxis. This course will be co-taught by all the Professors of the University. Each week's lecture will reflect the specific contribution of each discipline of knowledge to the world of ideas and thought.

BIS200	The World of Literature	SEM 1

Prerequisite: Successful completion of Year 1 BIS
Continuous Assessment: 60%; Final Assessment: 40%

The World of Literature encompasses the works of world literature rangingfrom folk literature to post-colonialism. The course is aimed to promote an appreciation for the works selected for study and the human values that unite these works. Pacific literature and literature from Fiji are included in this to understand and welcome our place in the World of Literature. The course pays attention to interdisciplinary and encourages learners to identify strategies for critical study of the selected texts. It will develop new skills and capacities, adapting to digital media in order for us to stay connected through listening, speaking, reading, writing, thinking and sharing, in a world of fast connections by tracing the connections between the range of literary periods, genres and works.

BIS202	The World's Physical Resources	SEM 1

Prerequisite: Successful completion of Year 1 BIS
Continuous Assessment: 60%; Final Assessment: 40%

Physical resources form an indispensable requirement for the maintenance and sustainability of life as we know it today. In a highly globalized world, these resources are sourced from diverse nations and regions of the world. Their supply depends crucially on the existence of a global trade system in which the vast majority of the world's nations participate.

The resources that the global economy relies on consist of both materials and energy, and are sourced from our extra-terrestrial, terrestrial and sub- terrestrial environments. The successful acquisition of these resources and their supply to their final destinations depends on complex geopolitical machinery which involves global agreements and diverse transportation mechanisms.

This multi-disciplinary course is a first introduction to the study of the sources, processes and mechanisms by which the world's physical resources are produced, acquired and disseminated to the nations of the world today. It examines the nature and availability of the resources needed to sustain the global economy and uses the device of case studies to analyse the processes and mechanisms by which they are produced and distributed to their destinations. It considers some of the issues and the politics that determine and influence these processes and attempts to gauge the future of the global trade in our physical resources.

Chemistry

CHEF11 Foundation Chemistry I SEM 1

Prerequisite: Pass in Fiji Year 12 Examination or equivalent

Continuous Assessment: 50%; Final Examination: 50%

This course builds upon the chemistry studied at Year 12 level and aims to equip and prepare for studies at degree level in chemistry. The course focuses on understanding the uncertainty principles and balancing chemical equations and determining the limiting reactants and percentage yield. Emphasis is placed on solutions, quantum theory, chemical bonds, polarity orbitals, molecular geometry, and intermolecular forces.

CHEF12 Foundation Chemistry II SEM 2

Prerequisite: Pass in Fiji Year 12 Examination or equivalent

Continuous Assessment: 50%; Final Examination: 50%

The course provides an understanding of the concepts of physical, inorganic, and organic chemistry. The main focus of the designed course is on energy changes in chemical reactions, Hess's law and bond energies, chemical equilibrium, solubility and solubility product, acidic and basic solutions with conjugate salts, buffers, and titration curves.

This course will also include introductory concepts of organic chemistry and its reactions. Designed laboratory work will enhance the student's practical skills.

CHE111 Principles of Inorganic and Physical Chemistry SEM 2

Prerequisite: A pass in Year 13 Chemistry, Foundation, or equivalent.
Continuous Assessment: 50%; Final Examination: 50%

This course introduces the principles of inorganic and physical chemistry. Topics covered in this course are analytical chemistry, structure and chemical bonding, thermodynamics, electrochemistry, and kinetics. The laboratory work will provide an opportunity to learn skills in the use of various techniques to obtain results with an acceptable degree of precision and accuracy. Analytical chemistry forms a major part of the laboratory work in this course.

CHE112 Principles of Organic Chemistry SEM 2

Prerequisite: A pass in Year 13 Chemistry, Foundation, or equivalent.
Continuous Assessment: 50%; Final Examination: 50%

This course will introduce some fundamental concepts of organic chemistry. The course looks at the types of reactions that are essential to the understanding of the chemistry of organic compounds and the relationship between the structure of an organic compound and its reactivity. The fundamental reactions of the major functional groups comprise the majority of the course. The laboratory work illustrates the principles taught in the lectures and provides an opportunity for the development and assimilation of important experimental skills in organic chemistry.

CHE211 Physical and Inorganic Chemistry SEM 1

Prerequisite: A pass in CHE111
Continuous Assessment: 50%; Final Examination: 50%

Building on CHE111, this course provides students with the necessary background for studying the application of physical-chemical principles to industries and the environment. The focus is on understanding how physical measurements are used to elucidate the chemical structure, reaction mechanism, and reaction rates. The course will also provide adequate knowledge with factual, experimental, and theoretical backgrounds concerning modern inorganic chemistry. Lectures will systematically cover all important sections of inorganic chemistry, main group chemistry, transition metal chemistry, and inorganic reaction mechanisms. The laboratory work will illustrate the principles taught in lectures and provide opportunities for the students to develop experimental skills.

CHE212 Organic and Analytical Chemistry SEM 1

Prerequisite: A pass in CHE112
Continuous Assessment: 50%; Final Examination: 50%

This course builds upon the understanding of the chemical behaviour of selected groups of organic compounds. This course is designed to provide up-to-date knowledge and skills needed in research involving environmental applications. It also emphasises the fundamental aspects of analytical method development, sample treatment, selection of appropriate analytical techniques, use of standards, data manipulation, data handling, and statistical aspects of data management. Specific techniques will be introduced for research. This programme is designed to meet the rapidly expanding demand for graduate chemists with a comprehensive understanding of applications that include environmental, clinical analysis, pharmaceutical, agrochemical, and food industries.

CHE311 Qualitative and Quantitative Techniques SEM 1

Prerequisite: A pass in CHE211 or CHE212 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course is designed to introduce students to the principles of quantitative and qualitative analysis using a number of different analytical techniques. The course concentrates on giving a sound foundation to the theory and application of modern analytical techniques, explaining how these are applied to chemical analysis. It is designed around instrumental applications for both atomic and molecular analysis. Introductory principles of quantitative and qualitative analysis include spectroscopic techniques, chromatographic techniques, thermal techniques, and electro-analytical techniques. The application of these techniques is examined using examples in practical exercises, which will be relevant in problem-solving and analytical chemistry.

CHE312 Aquatic Chemistry SEM 2

Prerequisite: A pass in CHE211 or CHE212 equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course provides comprehensive coverage of chemistry in natural waters. Chemical equilibrium and kinetic principles will be introduced for the acid-base reactions, complex formation, precipitation/dissolution, and redox reactions in dilute aqueous solutions.

Quantitative calculations will be taught using the marine and freshwater environment as a source of food, medicine, transportation, and other recreational purposes. The course will provide students with a fundamental understanding of major marine and freshwater biogeochemical cycles and their interaction with physical and biological components of the system. The laboratory component will equip the students with the skills necessary for chemical investigations in the marine and freshwater environments.

CHE313 Environmental and Applied Chemistry SEM 2

Prerequisite: A pass in CHE211 or CHE212 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course is designed to give students an understanding of the functioning of environmental and applied chemistry. This course provides a study in advanced environmental chemistry with concepts related to the naturally occurring and pollution-related processes in air, water, and soil. In applied chemistry, students will learn important chemical processes used in industry, industrial gases, fertilizers, and polymers. Applied chemistry will examine the current economic and environmental consequences of expanding industrial activity, including ozone depletion, acid rain, global warming, and endocrine-disrupting chemicals. Emphasis will be placed on emerging chemical technologies based on green chemistry principles and applied to real-world applications.

CHE314 Biochemistry SEM 1

Prerequisite: A pass in CHE212 or CHE211
Continuous Assessment: 50%; Final Examination: 50%

Biochemistry is the study of the chemical processes and compounds within living organisms. This course is structured around the approach of nucleic acids, amino acids, lipids, and carbohydrates, which are discussed in detail, and how they create the biomolecules necessary for life. Metabolism is the set of chemical processes that produce energy. It utilizes carbohydrates as its main energy source, depends on proteins as its main catalysts for reactions to occur, utilizes nucleotides to make proteins, and uses lipids for multiple purposes, including signaling and energy storage. The course also looks at the commonly used techniques in biochemistry research.

Computer Science

CSAF11 Computer Foundations I SEM 1

Prerequisite: Pass in Fiji Year 12 Examination or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course aims to provide students with an introduction to the world of information technology. It describes the computer system and its peripheral devices, such as communication devices, data connectivity and the Internet, software, hardware, the system unit, input and output, secondary storage, communications and connectivity and the Internet and the web. This course also provides users with hands-on experience on using the computer for problem-solving.

CSAF12 Foundation Programming SEM 2

Prerequisite: A pass in CSAF11
Continuous Assessment: 50%; Final Examination: 50%

This course is designed to give beginners the necessary programming skills for further studies. Topics covered include Application software, system software, software development lifecycle (SDLC) process, creation of small custom programmes using Java, compiling and running Java programmes, understanding logics such as if, if-else, else-if statements and its uses, learning the use of conditional operators, understanding the iteration process in programming and creating simple web pages using HTML.

Counselling

COU101 Theories in Mentoring & Counselling

Prerequisites: Nil
Continuous Assessment: 100%

This course introduces participants to a variety of theories in mentoring and counselling. It enables students to understand that no one counselling approach is better than the rest. That is because counselling approaches are based upon theories about human function and change as opposed to hard evidence. Determining whether one counselling approach works better than another is difficult, because there are so many variables to consider in the counselling process. Even when applying the same theoretical model, there can be major differences in the counselling outcome due to differences in the clients' histories

and situations, differences in the counsellors' communication styles, and even differences in client and counsellor mood on the day of the comparison. The responsibility starts with becoming familiar with the models that have shown to be most beneficial in actual practice. The word mentor has evolved to mean trusted advisor, friend, teacher and wise person. Human development relies on various forms of mentoring where one person invests time, energy and personal know-how in assisting the growth and ability of another person. The main qualities include: being perceptive, a motivator, have the ability to advise and instruct without interfering, and finally being able to listen, question and provide feedback to the mentees. This course introduces various theories so that students are well versed with the theoretical perspectives and have a better understanding of counselling and mentoring.

COU102 Counselling Therapy and Micro-skills

Prerequisites: Nil
Continuous Assessment: 100%

This course introduces counselling therapy and micro-skills to participants. Counselling micro-skills are specific skills a counsellor can use to enhance their communication with clients. These skills enable a counsellor to effectively build a working alliance and engage clients in discussion that is both helpful and meaningful. In this course students will briefly consider the core communication skills of counselling: those fundamental skills that alone or together can help a client to access their deepest thoughts or clarify their future dreams.

The skills we will examine here are attending skills, basic questioning skills, confrontation, focusing, reflection of meaning and influencing skills. Counselling micro-skills commonly used with adults are also useful when counselling young people, but there are some important differences in the way in which they are selected and used when working with young people. Many counsellors who work with adults typically make extensive use of those particular counselling micro-skills which fit with their primary theoretical frame of reference. This is sensible, even for counsellors who claim to be eclectic, because it enables them to bring some consistency and structure into the counselling process.

COU103 Conflict Resolution and Mediation

Prerequisites: Nil
Continuous Assessment: 100%

This course introduces participants to the technicalities of conflict resolution and mediation. The counsellors play the role of mediators. Mediation is the involvement of an impartial third party to support and help those involved in a conflict to find a resolution. The key difference between negotiation and mediation is that in negotiation, the parties involved work out their own agreement. In mediation, they have the support of the third party, the mediator, to help them come to an agreement. Mediation, whether formal or informal, can often help solve conflicts that have gone beyond the negotiation stage. Conflict happens. It is inevitable. It is going to happen whenever you have people with different expectations. This makes conflict management critical, whether avoiding arguments, disputes, lasting conflict or ultimately, litigation. Conflict can be avoided if steps are taken early in a discussion to diffuse anger and facilitate communication, and it can be resolved by applying a series of thoughtfully applied steps. This course enables participants to learn the mediation steps in addressing conflicts faced by students in schools.

COU104 Responding to Cultural Diversity

Prerequisites: Nil
Continuous Assessment: 100%

This course introduces participants to the importance of understanding cultural diversity in the provision of effective counselling services. Cultural diversity includes beliefs, values, mores, religious background, sexuality, socioeconomic status.

Counsellors should be able to investigate how the client's particular actions relates to the clients' belief systems. It needs to be understood how the client's culture helped to develop them into the person they are today. We live in a diverse society, and in order to counsel ethically and effectively, it is important that we are mindful of how diversity and difference impact on our clients, our profession, our own lives and the therapeutic relationships we form with clients. This understanding helps us to navigate and work with the challenges and the benefits which inevitably exist within a diverse society. Multicultural counselling characterizes the counselling practice that offers effective interventions to culturally diverse clients. Race, ethnicity, and culture influence a client's identity and life circumstances. Other factors, such as gender and gender identity, sexual orientation, age, socioeconomic status, religion, and

ability may also play into the context of a given client's mental health, and relational or personal issues. A culturally competent counselor considers all aspects of a client's worldview when selecting treatment approaches. The counselor also remains aware of his or her own personal biases, beliefs, and attitudes while providing services.

COU201 Student Safety and Support System

Prerequisites: Nil
Continuous Assessment: 100%

This course introduces participants to the importance of establishing student safety and support system in schools. Participants learn to offer individual counselling to help students resolve personal or interpersonal problems. They may also offer small group counselling to help students enhance listening and social skills, learn to empathize with others, and find social support through healthy peer relationships. For students who are otherwise unable to access mental health services, school counsellors provide support at no cost. School counselors also provide support to school staff by assisting with classroom management techniques and the development of programmes to improve mental health or school safety. When necessary, counsellors may also intervene in a disrupted learning environment. The counsellor provides a confidential, safe, non-judgmental environment where a therapeutic relationship can be formed to facilitate emotional healing, empowerment towards positive change, development of coping strategies, and awareness of developmental issues. Confidentiality means that what a child talks about and shares in session is private between the counsellor and the child. This statement applies equally to interview notes, test data, and any other documents used to assist in the counselling process. Notes are to be kept as part of the counsellor's record, but not part of the records kept in the office of the school.

COU202 Home Environment and Society

Prerequisites: Nil
Continuous Assessment: 100%

This course introduces participants to the impact of home environment and society on students' behaviour in schools. Lots of factors contribute to poor mental health. Genetics, personal history, diet, lifestyle all play a part. However, when trying to parse the causes of our mental health struggles, many fail to consider one of the biggest factors of all: the environment in which we live our day to day lives. The environment we live in forms part of the wider context of

our lives, which as any good counsellor knows is vital to think about when treating any mental health issues. Likewise, social factors are issues in the immediate family or the society that have an impact upon mental health.

This course introduces participants to a number of social and environmental issues like stigma, discord, abuse and poverty. Abuse encompasses anything from domestic violence to bullying within the community to catcalling. Experiencing it regularly within one's environment can be very bad. Poverty attacks mental health from a great many angles. It can restrict access to the kind of nutritious diet which benefits mental health. Environmental factors which affect your mental health may well be bound up in other factors. Similarly, mental health conditions like hoarding can result in environmental problems. Often, environmental and other factors end up complimenting one another in a vicious cycle. Participants in this course learn about different environment and societal factors that impact student learning and are prepared to provide appropriate counselling and guidance to them.

COU203 Crisis Management and Intervention

Prerequisites: Nil
Continuous Assessment: 100%

This course introduces participants to the fundamentals of crisis management and intervention. This course addresses the stress and hardship students and the people of Fiji and abroad have gone through during to COVID-19 and the subsequent lockdowns. This course introduces participants to crisis counselling involving assessment, planning, and treatment, but the scope is generally much more specific. While psychotherapy focuses on a broad range of information and client history, crisis assessment and treatment focusses on the client's immediate situation including factors such as safety and immediate needs.
While there are a number of different treatment models, there are a number of common elements consistent with the various theories of crisis counselling. Crisis counselling involves assessing the client's current situation. This involves listening to the client, asking questions and determining the individual needs to cope effectively with the crisis. Crisis intervention requires that the person experiencing crisis receive timely and skillful support to help cope with his/her situation before future physical or emotional deterioration occurs. For this reason, counselors must possess a basic knowledge of crisis theory and intervention and must be able to recognize and assess for symptoms of trauma.

COU204 Ethics and Counselling Skills in Professional Practice

Prerequisites: Nil
Continuous Assessment: 100%

This course introduces participants to ethics and counselling skills in professional practice. It explores the building blocks that counsellors need to have in place in order to practice professionally. Being ethically mindful and willing to be accountable for the ethical basis of practice are essential requirements of counselling. This unit develops a understanding of the ethical, legal and regulatory dimensions of professional counselling practice. Participants will examine the ethical foundations of the profession, and gain an awareness of the critical issues and dilemmas faced by counsellors. Participants will learn how to resolve ethical dilemmas which are not always addressed by professional codes of conduct. Themes in this unit include implementing ethical principles and codes of practice, moral and legal responsibilities, personal, social and professional values, diversity, sensitive issues and practice, duty of care; confidentiality and privacy, referrals, dual relationships and managing boundaries; and professional relationships. Developing and maintaining a secure framework for professional practice is a core part of any counselling and psychotherapy training, as all therapists need to understand the key values, ethics and laws that underpin the profession today.

Data Science

DSC401 Data Science in Practice SEM 1

Prerequisites: Degree in Information Technology, Mathematics, Statistics or a related course
Continuous Assessment: 70%; Final Examination: 30%

Applied data science skills are in growing demand across industries, where practical, hands-on data manipulation and modelling are essential for driving data-informed decisions. This course introduces students to the core workflows and tools used in applied data science, with a strong emphasis on real-world problem-solving and industry applications. Students will gain experience using leading software environments, focusing on practical data handling, cleaning, transformation, visualisation, and basic modelling.

The course is structured to provide an applied, project-based learning environment where students complete industry-inspired tasks and explore the full data science workflow: import, tidy, transform, visualise, model, and

communicate. Special attention is given to the use of reproducible, scalable, and ethical practices when working with data. Classes combine lectures, tutorials, and practical labs, with an emphasis on interactive, hands-on sessions and applied case studies. Labs offer students the opportunity to consolidate their learning by applying techniques to real-world datasets using tools and methods that are immediately transferable to professional settings.

DSC402 Statistical Methods and Machine Learning for Data Scientists SEM 2

Prerequisites: A Pass in DSC401 or an equivalent course in Data Science
Continuous Assessment: 70%; Final Examination: 30%

This course covers essential statistical concepts foundational to data science and machine learning. Students will learn descriptive statistics, Gaussian distributions, and methods for hypothesis testing, including significance tests and analysis of variance (ANOVA). It also delves into statistical inference techniques such as regression analysis, correlation, and linear discriminant analysis. Bayesian thinking is introduced through concepts like conditional probabilities, priors, posteriors, and likelihoods. Additionally, the course explores both linear and non-linear fitting methods, incorporating polynomials, splines, and kernel functions, all within the context of real-world data science applications. Students will apply these techniques using statistical packages, gaining hands-on experience in data analysis and interpretation.

DSC403 Data Exploration and Storytelling SEM 1

Prerequisites: A Pass in DSC402
Continuous Assessment: 70%; Final Examination: 30%

This unit introduces students to the fundamental statistical and visualization techniques essential for the exploratory analysis of data in data science. Emphasizing the role of data visualization, the course explores its importance in understanding data patterns and trends, as well as its limitations. Students will learn how to visualize qualitative, quantitative, temporal, and spatial data effectively, and understand the principles behind creating insightful and compelling data visualizations.

Through hands-on experience with data visualization tools, students will develop the skills to transform raw data into visual narratives, utilizing interactive and static visualizations. The course also covers advanced topics like dimensionality reduction, clustering, time series, and geospatial visualization,

ensuring students grasp how to present complex datasets in clear, impactful ways. Practical case studies will further illustrate how effective visualizations aid in data-driven decision-making.

DSC404 Applied Predictive Analytics and Modelling SEM 2

Prerequisites: A Pass in DSC402 and DSC403
Continuous Assessment: 100%

This course serves as the capstone for the postgraduate Data Science programme. Students will integrate knowledge and skills gained from the previous courses to design, develop, and evaluate predictive models that solve real-world problems. Through hands-on labs, case studies, and applied project work, students will engage in all phases of the data science workflow—from data preparation and modelling to interpretation and presentation of results. Emphasis is placed on practical application using tools, and the course is assessed entirely through coursework, with no final examination.

DSC405 Big Data Management and Analytics SEM 2

Prerequisites: A Pass in DSC402
Continuous Assessment: 70%; Final Examination: 30%

This unit introduces students to the essential tools, platforms, and strategies for managing and analyzing large-scale datasets in data science. Emphasizing practical, industry-driven skills, the course explores scalable data storage, distributed processing, cloud-based solutions, and real-time analytics, while also addressing the challenges and limitations of working with big data. Through hands-on experience with platforms like Google Cloud, AWS, Apache Spark, and Apache Kafka, students will develop the ability to build, automate, and analyze big data pipelines efficiently. The course also covers key topics such as machine learning on big data, cloud cost management, and data governance. Practical case studies and project-based learning will ensure students can apply big data analytics to real-world decision-making scenarios.

Economics

ECOF11 Foundation Economics I SEM 1

Prerequisites: Pass in Year 12 Examination or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course introduces the concept of microeconomics. It focuses on how to

deal with the problem of scarcity and allocation of resources through the market system. This course covers in-depth the operation of different types of existing market systems and the role that the Government plays in allocating resources to compensate for market failures. Emphasis is placed on small economies especially that of Fiji, with specific illustrations drawn from these economies throughout the course.

ECOF12 Foundation Economics II SEM 2

Prerequisites: Pass in Year 12 Examination or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course introduces the concept of macroeconomics. It will enable students to understand the basic economic concepts, principles and simple analytical techniques and apply them to current economic issues. In addition, the course aims to develop an awareness of the inter-relationships between economic and political events. The focus is especially on small island economies, and specific illustrations from these economies will be used throughout the course.

ECO101 Macroeconomics I SEM 2

Prerequisites: Pass in Year 13 Examination
Continuous Assessment: 40%; Final Examination: 60%

This course focuses on the study of the functioning of the national and global economy as a whole. The main thrust of the course is to analyse aggregate demand, aggregate supply, growth, inflation, unemployment, and stabilisation politics emphasising issues of small island economics.

ECO102 Microeconomics I SEM 1

Prerequisites: Pass in Year 13 Examination
Continuous Assessment: 40%; Final Examination: 60%

The purpose of this course is to develop models to explain the behaviour of specific economic units. The main focus is the theory of consumption, production, distribution and government. Topics include demand, supply, household behaviour and consumer choice, production and costs, market structures, market failure and externalities.

ECO103 Economic Statistics SEM 1

Prerequisites: Pass in Year 13 Examination or equivalent

Continuous Assessment: 40%; Final Examination: 60%

This course covers descriptive statistics: collecting and organising data, frequency distribution, graphic representation, measures of central endency, measures of variation, measures of position (percentiles, deciles, quartiles), probability and probability distributions, normal and binomial distributions, sampling distributions, hypothesis testing, confidence intervals and goodness of fit, contingency tables; simple correlation and regression.

ECO200 Contemporary Pacific SEM 1 and 2

Prerequisite: MGT100 or its equivalent as recognized by the Senate/Academic Committee on the recommendation by the Economics Department and SOBE.
Continuous Assessment: 50% ; Final Examination: 50%

This course provides a broad overview of Pacific history and heritage from the perspective of how it has shaped the economic history and the governance in the Pacific. The course covers the settlement of Pacific, indigenous societal organisation and governance, traditions and customs, European contact and conversion to Christianity, colonisation of the Pacific, colonial system of institutions and governance, labour migration, systems of land tenure, nuclear tests in the Pacific and decolonisation and traces the different experiences of the islanders with self-governance. It further examines the contemporary issues in development in the Pacific and analyses the opportunities available both within the region and outside for its economic development and sustainability.

ECO201 Macroeconomics II SEM 2

Prerequisite: ECO101
Continuous Assessment: 40%; Final Examination: 60%

This course builds on Macroeconomics I. Topics include national income accounting, aggregate demand and supply model, IS-LM model of a closed and open economy, fiscal and monetary policies in a closed and open economy.

ECO202 Microeconomics II SEM 1

Prerequisite: ECO102

Continuous Assessment: 40%; Final Examination: 60%

This course offers a rigorous treatment of the neoclassical microeconomic theory of production and distribution. Key topics covered are pricing and output of the firm and industry, market structures, distribution, general equilibrium and welfare economics. Alternative theories of distribution are also presented.

ECO203 Basic Econometrics SEM 2

Prerequisite: ECO102 or ECO101

Continuous Assessment: 40%; Final Examination: 60%

This course is aimed at introducing students to basic econometric methods relating to simple and multiple linear regression models.

Topics include the problems of estimation and inference, dummy variable regression, multi- colinearity, heteroscedasticity, autocorrelation, and model satisfaction. Nonlinear regression models and qualitative response regression models are also covered. The emphasis in the course is on enabling students to perform linear regression and to do the relevant diagnostic tests to ensure the robustness of estimated models as opposed to rigorous mathematical derivations.

ECO207 Tourism Economics SEM 1

Prerequisite: ECO102

Continuous Assessment: 50%; Final Examination: 50%

This course examines how economic concepts and analytical techniques can be applied to understand the travel and tourism industry. The course is divided into four modules. The first module examines the nature and content of tourism economics, reviews the relevant economic theory, and the main characteristics of the tourism product. The second module of the course applies economic concepts to tourism and covers the economics of tourism demand and supply and the equilibrium in tourism markets. The third module deals with the economics of tourism sectors including airline economics, hotel economics, restaurant economics, the natural environment and sustainable tourism development, including ecotourism and corporate social responsibility. The final module examines the socio-economic impact of the industry on host economies and the synthesis of government policies and regulations affecting the tourism industry.

ECO301 Monetary Economics SEM 1

Prerequisite: ECO201
Continuous Assessment: 50%; Final Examination: 50%

This course aims to consolidate and extend the material covered in ECO201, Macroeconomics II, and to highlight the role of financial institutions and instruments, both domestic and international, in achieving full employment, price stability and economic growth in developing countries in general and in Fiji in particular.

ECO302 Public Finance SEM 2

Prerequisite: ECO202
Continuous Assessment: 50%; Final Examination: 50%

The main objective of the course is to provide the theoretical and empirical base for the understanding of key issues of public expenditure and revenue policies that affect individual behaviour and how the government itself sets policies. The course is designed to cover three main parts: government and its role, government expenditure, and taxation.

ECO303 Applied Econometrics SEM 1

Prerequisites: ECO201 and ECO203
Continuous Assessment: 50%; Final Examination: 50%

This course is aimed largely at introducing students to structural equation modelling and time series modelling. Topics include autoregressive and distributed lag models, simultaneous equation models, ARI-MA models and co integration analysis.

ECO304 Economic Growth and Development SEM 2

Prerequisites: ECO201 and ECO203
Continuous Assessment: 50%; Final Examination: 50%

The course aims to provide a highly focused examination of leading issues in economic growth and development. Topics include characteristics and problems of developing countries, theories and models of growth, development strategies and policies, and issues of development of the Pacific Island Countries.

ECO305 Agricultural Economics SEM 2

Prerequisites: ECO202 and ECO203; "For BAE students the prerequisites are MTH113 AND AGE201"
Continuous Assessment: 50%; Final Examination: 50%

This course deals with the impact of social and economic change on peasant farming. Topics include contributions of the agricultural sector to economic development, peasant economics and political economy, the neoclassical theory of farm production, farm size and factor productivity, the theory of optimising peasants, peasants and the environment, agriculture, agriculture and international trade, and agricultural marketing.

ECO306 International Economics SEM 1

Prerequisites: ECO202 and ECO203
Continuous Assessment: 50%; Final Examination: 50%

The main objective of the course is to provide the theoretical, empirical and policy base for the understanding of key issues in international economics, with a strong emphasis on international trade. Key topics include the theory of international trade, trade policy, the trading structure of the Pacific Island countries, and the World Trade Organisation in facilitating international trade.

ECO307 Resource and Environmental Economics SEM 1

Prerequisite: Entry into this course is by approval of the Dean
Continuous Assessment: 50%; Final Examination: 50%

This course examines how economic analyses can be applied to understand and solve problems associated with natural resource and environmental goods exploitation. The concept of economic efficiency and market failure in relation to the allocation of environmental goods is discussed at length. The course places emphasis on valuing the environment, environmental decision-making criteria, ozone depletion, climate change and issues of sustainable development relating to economic sectors of fisheries, forestry, agriculture, energy, bio-diversity and habitat preservation.

ECO308 Cost-Benefit Analysis and Public Sector Project Planning SEM 1

Prerequisite: ECO202
Continuous Assessment: 50%; Final Examination: 50%

In this course, students will be given a theoretical, technical and practical exposure to the subject area.

The course begins with a brief introduction to Project identification and Project Planning. Basic project appraisal techniques used in both FA and CBA will be introduced with Excel in-built facilities A significant coverage of appraisal of public sector projects at feasibility level and impact assessment level will be discussed in detail with some case studies.

ECO401 Macroeconomic Analysis SEM 1 or 2

Prerequisite: Bachelor's Degree in Economics
Assessment may consist of **40%–60% coursework**, with the balance allocated to the final examination. **Alternatively**, with prior approval from the HOD (Economics), the course may be assessed through **100% coursework**.

This course aims to extend the material covered in undergraduate macroeconomics courses. The topics include growth models and growth policies, theoretical and empirical works on consumption, investment, demand for money, exports, imports, and wage-price equations.

ECO402 Microeconomic Analysis SEM 1 or 2

Prerequisite: Bachelor's Degree in Economics
Assessment may consist of **40%–60% coursework**, with the balance allocated to the final examination. **Alternatively**, with prior approval from the HOD (Economics), the course may be assessed through **100% coursework**.

This course examines current issues in microeconomics including the mathematics of optimisation, consumer theory and choice under uncertainty, production theory, the behaviour of firms in different market situations, and the limits of the market as an allocative mechanism.

ECO403 Advanced Econometrics SEM 1 or 2

Prerequisite: Bachelor's Degree in Economics
Assessment may consist of **40%–60% coursework**, with the balance allocated to the final examination. **Alternatively**, with prior approval from the HOD (Economics), the course may be assessed through **100% coursework**.

This course covers advanced topics in econometrics including simultaneous structural equation modelling together with advanced co-integration and time series modelling.

ECO404 Development Economics SEM 1 or 2

Prerequisite: Entry into this course is by approval of the Dean

Assessment may consist of **40%–60% coursework**, with the balance allocated to the final examination. **Alternatively**, with prior approval from the HOD (Economics), the course may be assessed through **100% coursework**.

This course develops further certain themes introduced in the undergraduate course ECO304 Economic Growth and Development. The topics will normally include the following areas: foreign aid, the potential of planning, international trade, human resources development, deregulation and privatisation, the economies of technology, resource and environmental economics, and policy assessment.

ECO405 Special Topic I SEM 1 or 2

Prerequisite: Entry into this course is by approval of the Dean

Assessment may consist of **40%–60%** coursework, with the balance allocated to the final examination. **Alternatively**, with prior approval from the HOD (Economics), the course may be assessed through **100% coursework**.

This is a course in a Special topic, which shall be offered if resources are available or if there is a student demand for it. The title of this course will not be tagged for any particular subject. Any subject of interest can be offered under this title.

ECO406 Special Topic II SEM 1 or 2

Prerequisite: Entry into this course is by approval of the Dean

Assessment may consist of **40%–60% coursework**, with the balance allocated to the final examination. **Alternatively**, with prior approval from the HOD (Economics), the course may be assessed through **100% coursework**.

This is a course in a Special topic, which shall be offered if resources are available or if there is a student demand for it. The title of this course will not be tagged for any particular subject. Any subject of interest can be offered under this title.

ECO407 Research Paper SEM 1 or 2

Prerequisite: Bachelor's Degree in Economics
Continuous Assessment: 100% Coursework

This course is designed to enable postgraduate students to undertake a supervised research project in Economics, under the guidance of the Course Supervisor. This course requires students to undertake research and complete a full research paper that should be of publishable quality in a peer-reviewed journal. It is envisaged that students doing a Master's degree by coursework must be exposed to doing research. This paper fulfils the need to prepare students for further research either in employment or for further academic studies. The course requires students to meet their assigned supervisors regularly on a weekly basis to ensure the timely completion of the research paper.

ECO408 Advanced International Trade SEM 1 or 2

Prerequisite: Bachelor's Degree in Economics

Assessment may consist of **40%–60% coursework**, with the balance allocated to the final examination. **Alternatively**, with prior approval from the HOD (Economics), the course may be assessed through **100% coursework**.

The study of the theory of international trade generates an understanding of many key issues that shape our domestic and international environment. The goal of the course is to provide students with a set of tools to enable them to examine issues in international trade with a deeper understanding than that provided by the undergraduate courses. Key issues in International Trade Theory and International Trade Policy will be examined. The theory of international trade explores the motives for and implications of patterns of trade between countries by introducing successively more general models of trade, where the generality is provided by increasing the number of factors used in production, by increasing the mobility of factors of production across sectors of the economy, by introducing more general technologies applied to production, and by examining different types of market structure. The international trade policy provides a framework for analysing the economic effects of trade policies on consumers and producers in domestic and foreign countries.

ECO409/REM403 Energy Economics SEM 1 or 2

Prerequisite: Bachelor's Degree in Economics. Prerequisite for REM 403 is given under the course descriptions of the Renewable Energy Management program.

Continuous Assessment: 60%; Final Examination: 40%

The course examines the role of energy in the economy, economic methods of assessing and modelling energy, the economics of various sources of energy, electricity markets, and other key topics in energy economics. Fossil fuels, renewable, and nuclear energy sources will each be studied, as will energy efficiency, security, and sustainability. The course will examine key challenges and opportunities in the energy sector in the South Pacific.

ECO410 Advanced Research Methodology SEM 1 or 2

Prerequisite: Bachelor's Degree in Economics

Assessment: 100% coursework.

Advanced research methods describe the ways in which researchers conduct formal scholarly research, investigate a research problem or seek to prove a hypothesis. The advanced research process steps are introduced. The core modules of this course provide a good grounding in the research process, literature review, quantitative and qualitative methods. The key issues in sampling techniques, research designs and techniques of analysis, data collection modes; non-response and dealing with missing data and ethical issues in survey design are dealt with in detail.

ECO500/ ECO500PT Minor Thesis SEM 1 or 2

Prerequisite: Postgraduate Diploma in Economics or equivalent

Assessment: 100% coursework.

Students undertake an in-depth research leading to a thesis of 15,000 words in Economics as a component of the Master of Commerce in Economics.

ECO600/ ECO600PT Major Thesis SEM 1 or 2

Prerequisite: Postgraduate Diploma in Economics or equivalent.

Assessment: 100% coursework.

Students undertake a major research leading to a thesis of 30,000 to 40,000

words in Economics as a requirement for the Master's of Commerce in Economics by thesis only.

ECO700/ ECO700PT **PhD in Economics** **SEM 1 or 2**

Prerequisite: Master of Commerce in Economics or equivalent
Assessment: 100% coursework.

Students wishing to pursue this programme should consult the Head of Department for admission requirements and regulations. The programme is offered on a full time and part-time basis. Students undertake rigorous research in an area of Economics leading to a thesis of 80,000-100,000 words. Students need to have a good level of research experience in order to undertake this programme.

Education

EDU120 **Child Growth and Development** **SEM 1**

Prerequisite: Year 13 pass with English 50% and Maths 50%
Continuous Assessment: 60%; Final Exam: 40%

Explore the acquisition of knowledge and understanding of child growth and development during the early and middle years of schooling. Examine major theories and approaches to child growth and development. Understand how cultural factors contribute to the teaching and learning process.

EDU121 **Social Science Education I** **TBA**

Prerequisite: Nil

Discover the key social science issues relating to the teaching and learning process within the primary curriculum. Learn and demonstrate the way individuals interact with each other and with the environment. Construct family trees and ascertain the different roles of the family members.

EDU122 **Primary Science Education I** **TBA**

Prerequisite: Nil

Discover appropriate science knowledge and teaching strategies to teach science in years 1 to 6 in an interesting and challenging way. Pre-service primary teachers will engage in activity-based learning and problem-solving

activities along with other forms of pedagogy throughout the course.

EDU123 Primary Mathematics Education I TBA

Prerequisite: Nil

Learn and appreciate an understanding of the selected content from the mathematics prescriptions for years 1 to 8 in Fiji schools. Determine a range of appropriate teaching strategies to deliver the mathematics curriculum in a meaningful and challenging manner to pupils.

EDU124 Primary Language Study I TBA

Prerequisite: Nil

Appreciate the role of socio-cultural and developmental view in language learning. Examine the literacy practices essential for young children to develop as effective composers and 'comprehenders' of texts. Comprehend the process of composing genres to develop teaching strategies to support the language learning processes.

EDU125 Teaching and Learning in Primary Schools SEM 2

Prerequisite: EDU120 and LLC101
Continuous Assessment: 60%; Final Exam: 40%

Explore the concepts of teaching and learning in primary schools. Reflect upon teachers' role to understand the theoretical underpinning of the teaching and learning process. Apply and contextualise reflective teaching practice in simulated and real teaching situations.

EDU126 Studies in Physical Education and Health TBA

Prerequisite: Nil

Acquire knowledge, skills and characteristics essential for Physical Education practitioners. Understand, appreciate and value the principles of basic psychomotor and health studies perspectives. Devise meaningful and enjoyable ways of participating in physical education activities and promoting healthy living.

EDU127 Professional Practice I TBA

Prerequisite: Nil

Observe school and classroom dynamics in order to understand the teachers' professional life. Develop skills of managing single class groups and of planning, teaching and evaluating learning outcomes from single lessons. Comply with the ethical code of conduct of the teaching profession.

EDU129 Primary Science and Social Science Education I SEM 2

Prerequisite: EDU120
Continuous Assessment: 60%; Final Exam: 40%

This course will provide the students with the opportunity to develop a deep understanding in both pedagogy, content, and contemporary issues in the teaching of Social Science and Science at the Primary level. This course will also equip students to be reflective in their practices and prepare students to face the challenges of life.

EDU130 Primary Literacy and Numeracy Education I SEM 2

Prerequisite: EDU120
Continuous Assessment: 60%; Final Exam: 40%

This course identifies novel research-based recommendations toward the modernisation of both content and methods of elementary mathematics and language teaching and learning and relates these innovations to good teaching practices already in use. The course includes the language of number sets, number systems, the means for improving student performance through problem-solving, and the development of growth mindsets.

EDU131 Vernacular Language Study 1 SEM 2

Prerequisite: EDU120
Continuous Assessment: 60%; Final Exam: 40%

This is a foundation course of study preparing students to be speakers and teachers of vernacular language, whether in is Vosa VakaViti, Hindi, Urdu, Tamil, etc. Language related literacy practices will be studied. In this course the relationship between culture and literacy levels as speakers of their vernacular by introducing them to attitudes, knowledge, skills and processes that will promote effective language development and communication in spoken, written and visual modes, across different language contexts. Context and language will be explored in the context of different vernaculars.

EDU220	**Educational Psychology and the Teaching Learning Process**	**TBA**

Prerequisite: EDU120
Continuous Assessment: 60%; Final examination: 40%

Study the theories of human learning and the relationship of learning principles to the learning and teaching process. Critically analyse cognitive, behaviourist and social learning theories. Formulate and evaluate arguments related to students' physical, psychological, emotional and social growth.

EDU221	**Teacher Ethics and Virtues Education**	**TBA**

Prerequisite: EDU121
Continuous Assessment: 60%; Final examination: 40%

Interpret major ethical theories and implement them in the school system. Understand and develop basic counselling skills for behaviour management in classrooms. Develop an ability to make coherent sense of complex links between various aspects of governance processes, practices, principles and ethics.

EDU222	**Diversity and Differentiated Learning: Educating Students with Diverse Abilities**	**TBA**

Prerequisite: none
Continuous Assessment: 60%; Final examination: 40%

This is an exclusive course developed by the University of Fiji taking into consideration the diverse needs of our children and the challenging times ahead. Differentiated instruction is a way of teaching that recognises variations in learning styles among children. Because not every child learns the same way, the theory of differentiated instruction provides multiple avenues for understanding the material. Classrooms are diverse environments; differentiated learning theory suggests that for children with mixed abilities to learn, the teacher must adjust both the curriculum and presentation of the curriculum to match that diversity.

EDU223	**School Curriculum Planning and Delivery in Primary Schools**	**TBA**

Prerequisite: EDU125
Continuous Assessment: 60%; Final examination: 40%

Examine the complexities of the teaching profession in regard to the planning

and designing of lessons. Develop an awareness and understanding of the processes of curriculum planning, development and implementation. Analyse and evaluate ways of identifying curriculum gaps to mediate the constraints of reality.

EDU224 iTaukei Language and Conversational Hindi TBA

Prerequisite: none
Continuous Assessment:60%; Final examination: 40%

Demonstrate basic conversational skills in vernacular languages. Examine a variety of vernacular language contexts of the two major language groups in Fiji. Analyse the elements of language and establish the appropriate relationship among linguistic components.

EDU225 Music and Arts Curriculum TBA

Prerequisite: none
Continuous Assessment: 60%; Final examination: 40%

Examine the role of music and arts in the local cultures. Appreciate the contribution of music and arts in a child's development. Develop an appropriate approach to a music and arts curriculum to ensure a stimulating and conducive learning environment.

EDU226 Curriculum Studies in Physical Education TBA

Prerequisite: none
Continuous Assessment: 60%; Final examination: 40%

Examine the importance of physical education in growth and development. Acquire and demonstrate the understanding of the concepts, processes and skills underpinning physical education and health to ensure a healthy lifestyle and promoting healthy living.

EDU227 Professional Experience II TBA

Prerequisite: EDU127
Continuous Assessment: 60%; Final examination: 40%

Recognise the role of a professional classroom practitioner. Demonstrate an awareness of normal curricular and co-curricular responsibilities. Develop skills of planning, teaching and evaluating learning outcomes in multiple class groups.

EDU230 Pedagogy and Practice in Primary Education TBA

Prerequisite: EDU125
Continuous Assessment: 60%; Final examination: 40%

This course will enable students to gain an outlook on best practices and concrete ways to use various pedagogies to empower and support education. Through hands-on approach and learning-by-doing methodology participants will develop concrete skills that they will be able to use in the classroom.

EDU231 Vernacular Language Study II TBA

Prerequisite: EDU131
Continuous Assessment: 60%; Final examination: 40%

Vernacular Studies II focuses on teaching the first language or vernacular at the upper primary level. Writing and reading processes in their first language will be examined and analysed. Genres analysis, various forms of creative writing processes such as literature and other idiomatic expressions will be studied in detail.

EDU232 Reflective Practicum I TBA

Prerequisite: EDU125 and EDU223
Continuous Assessment: 100%

Professional Experience is the practical implementation of the information and strategies that students have learned during class time. In and outside of school classrooms the student teachers practice what they have learned and are supervised by lecturers, cooperating teachers, and school principals.

EDU310 Addressing Curriculum Issues for the 21st Century Classrooms SEM 2

Prerequisite: A Bachelor's Degree
Continuous Assessment: 60%; Final Examination: 40%

Contextualise and critically analyse issues relating to 21st-century educational challenges. Evaluate the effect of globalization and its impact on learning. Express an understanding of challenges currently confronting schools and aspire to become lifelong learners, astute to the phenomena of change.

EDU311	Contemporary Issues in Teaching and Learning in Pacific Island Countries	SEM 2

Prerequisite: A Bachelor's Degree
Continuous assessment: 60%; Final examination: 40%

Appreciate how current educational theory is shaped by contemporary social change. Relate the contemporary issues such as current social, political, technological and economic issues and the day to day practices of teachers. Express ideas and opinions about educational issues and their effects on teaching and learning.

EDU312	Educational Psychology	SEM 1

Prerequisite: A Bachelor's Degree
Continuous assessment: 60%; Final examination 40%

Demonstrate a broad and integrated knowledge and understanding of the importance of Human Psychology. Undertake critical analysis and evaluation of the different learning theories, namely cognitivism, behaviourism and constructivism. Identify a selection of principle strategies that could be implemented in the classroom to address issues with emotionally and socially disturbed children.

EDU313	Monitoring Assessment and Evaluation	SEM 1

Prerequisite: A Bachelor's Degree
Continuous Assessment: 60%; Exam: 40%

Comprehend the nature and purpose of different forms of assessments. Apply these understandings to the subject areas and school contexts. Create authentic assessment procedures and processes based on discernment and awareness of Ministry of Education and school requirements.

EDU314	Teaching as Action Research	SEM 2

Prerequisite: A Bachelor's Degree
Continuous assessment: 100%

Students will design, implement and report on a school-based project on an identified area of research interest. The main purpose is to assist them in extending their understanding of their situation as emerging teachers and thus resolving problems that may confront them.

EDU315 Planning for Teaching and Learning SEM 1

Prerequisite: A Bachelor's Degree
Continuous assessment: 60%; Final examination: 40%

Identify the relevance of curriculum orientation in the local context. Formulate interpretations of the nature of the subject matter for a particular discipline. Apply knowledge of curriculum statements associated with a subject specialism.

EDU316 Professional Experience I SEM 1

Prerequisite: At least 3 Education Units
Continuous assessment 100%

The eight weeks practicum will develop good communication skills and a better understanding of the school culture. Create and manage required resources, materials and equipment. Relate to various educational contexts and decision-making processes in the school.

EDU317 Professional Experience II SEM 2

Prerequisite: EDU316
Continuous assessment: 100%

This second school placement will provide effective and positive learning experiences for your students at the end of the eight weeks. Employ a variety of teaching and learning methods in delivering their lessons. Show respect and understanding of student backgrounds and the professional community within a school.

EDU320 Monitoring Assessing and Evaluating Student Learning in Primary Schools TBA

Prerequisite: EDU125
Continuous Assessment: 60%; Final examination: 40%

Identify the nature and purposes of assessment for and of learning. Define and discuss the application and implications of various classroom assessment and evaluation procedures. Critique and appraise conventional methods of educational assessments.

EDU321	**PEMAC – Healthy Living and Family Life Education**	**TBA**

Prerequisite: EDU126 and EDU226
Continuous Assessment: 100%

Develop an understanding of the importance of physical fitness, health and well-being and the factors that contribute to total health. Express artworks that communicate ideas through which students explore, solve problems and use ideas, experiences and observations. Demonstrate their artistic (aesthetic) understanding to appreciate and evaluate arts.

EDU322	**Primary Numeracy and Literacy Education**	**TBA**

Prerequisite: EDU123 and EDU124
Continuous Assessment: 60%; Final examination: 40%

Undertake critical analysis, evaluation of the impact of language on society. Apply knowledge on the underpinnings of language in society. Examine the relationship of first language acquisition to second language learning. Appraise various literacy programmes by selecting the most appropriate approaches for their classrooms.

EDU323	**Primary Science and Social Science Education**	**TBA**

Prerequisite: EDU122 and EDU121
Continuous Assessment: 60%; Final examination: 40%

Appraise the framework of knowledge and skills in the teaching of primary Science. Synthesise perspectives on addressing misconceptions or preconceived ideas in science learning. Demonstrate understanding of social justice and socio-economic issues through dramatisation and other non-conventional means.

EDU324	**Educational Leadership Innovation and Technology**	**TBA**

Prerequisite: Entry into this course is by approval of the Dean
Continuous Assessment: 100%

Examine the chronic issues in the study of technology and its impact on educational leadership that has perplexed educational establishments. Advocate learning and further research in educational leadership and teaching. Appraise the roles and responsibilities on the use of innovative instructional technology in the educational institutions, and ultimately enhance student achievement in the present-day phenomenon.

EDU325 School Administration Planning and Reporting TBA

Prerequisite: Entry into this course is by approval of the Dean
Continuous Assessment: 60%; Final examination: 40%

Prepare teachers and future leaders as equal partners with the Ministry of Education in making Fiji a knowledge-based society. This course acknowledges the goals of the Ministry of Education in filling in the gaps and strengthening the affiliation between them, the staff members, the parents and the school communities. School Administration is a mammoth task and knowledge and guidance is needed to facilitate the work of the school heads.

EDU326 Teacher as a Researcher: Fostering Inquiry Based Learning TBA

Prerequisite: Entry into this course is by approval of the Dean
Continuous Assessment: 100%

Demonstrate an understanding of inquiry-based learning and the applications of research paradigms in education. Examine the different sampling methods used in data collection for surveys. Identify and analyse ethical issues present in a research study. Develop basic skills in qualitative, quantitative and mixed-method data analysis and reporting.

EDU327 Professional Internship and Reflective Teaching TBA

Prerequisite: EDU227
Continuous Assessment: 100%

Show evidence of professional internship and reflective teaching in school through various sources. Make diversity, fairness and respect more visible through the demonstration of a variety of related school activities. Demonstrate evidence of meaningful collaboration with colleagues in addressing school-wide issues.

EDU329 Primary Science and Social Science Education II TBA

Prerequisite: EDU129
Continuous Assessment: 60%; Final Examination: 40%

This course will provide the teachers with the opportunity to develop a deep understanding in both pedagogy, content, and contemporary issues in the teaching of Social Science and Science at Primary level. This course will also equip teachers to be reflective in their practices and prepare students to face the

challenges of life.

EDU330 Primary Numeracy and Literacy Education II TBA

Prerequisite: EDU130
Continuous Assessment: 60%; Final Examination: 40%

This course seeks to improve participants' language, literacy and/or numeracy, with the expectation that such improvements will enable them to participate more effectively in Fiji primary schools. The course sets ambitious targets and describes the actions that teachers need to take to improve the teaching and learning of literacy and numeracy.

EDU331 Reflective Practicum II TBA

Prerequisite: EDU232
Continuous Assessment: 100%

The course is designed for practising teachers where they are able to demonstrate advanced teaching learning skills and teacher professionalism. The issues include leading professional development workshops for staff, working with parents and other stakeholders including the Ministry of Education, responding to broader societal issues that impact on the school community and the learning-teaching process.

EDU332 Fijian History Culture and Heritage TBA

Prerequisite:100 and 200 level Education courses
Continuous Assessment: 60%; Final Examination: 40%

The unit enables pre-service teachers to synthesise perspectives about Fijian history culture and heritage and how these can enhance modern education practices. An additional aim is to enable teachers to value and appreciate the rich and dynamic culture and heritage of Fiji. This knowledge and understanding contribute to graduates' cultural competence and promotes culturally inclusive teaching practices based on sensitive and informed relationships.

EDU401 Educational Leadership for the 21st Century SEM 1

Prerequisite: Relevant Bachelor's degree with a GPA of 3.0 and above.
Continuous Assessment: 100%;

Understand the importance of leadership in education and look at the crucial role of leadership in school improvement equity and access, and the introduction of new technologies to the teaching-learning milieu. The course also addresses the importance of ethical and moral leadership in education and looks at traditional leadership in Pacific societies.

EDU402 Organisational Management SEM 2

Prerequisite: Relevant Bachelor's degree with a GPA of 3.0 and above.
Continuous Assessment: 100%

Addresses management within schools and districts linking organisational strategies to the larger community context and beyond. As leaders, you will be able to view organisational components of schools and systems as an integral part of the culture of learning requiring collaboration and context-awareness to enable effective implementation and delivery of the school programme. The school leaders will be able to skillfully interpret shared values and goals in implementing the school plan and vision in a structurally sound manner.

EDU404 Leadership in Teaching, Learning and Assessment SEM 1

Prerequisite: Relevant Bachelor's degree with a GPA of 3.0 and above.
Continuous Assessment: 100%

Integrate contemporary ideas and literature in undertaking a critical exploration of the relationships between learning, curriculum and assessment. It gives an opportunity to analyse current policies and practices at the personal, local and national levels. The course provides the tools and resources to evaluate and develop views of learning, knowledge and pedagogy and apply them to the development of their practice.

EDU405 Contemporary Issues in Education in Fiji SEM 2

Prerequisite: Relevant Bachelor's degree with a GPA of 3.0 and above.
Continuous Assessment: 100%

The course examines current issues affecting education in Fiji and Oceania. It also looks at current issues and trends in educational practices through the perspectives of history, philosophy, sociology, psychology and anthropology, and the politics of education. The focus is on theoretical and practical issues of diversity in classroom settings, especially related to culture, race, gender, ethnicity, language and socio-economic levels.

EDU406 Educational Innovation and Change SEM 1

Prerequisite: Successful completion of Postgraduate Diploma in Educational Leadership with a GPA of 3.0 and above.
Continuous Assessment: 100%

Explores the strategies for dissemination, adoption, implementation, and integration of changes for teachers, administrators, and leaders of professional organisations. Concentrates on theoretical models and their applications, change agencies, and modification of organisational climate and structure. The course will also examine the barriers to innovation in educational settings and addresses the issue of leading and managing change.

EDU407 Independent Study I SEM 1 and 2

Prerequisite: Successful completion of Postgraduate Diploma in Educational Leadership with a GPA of 3.0 and above plus EDU406 and EDU418, or successful completion of Postgraduate Diploma in Education with a GPA of 3.0 and above, plus EDU413 and EDU414
Continuous Assessment: 100%

Development of an in-depth research project which will lead to a report of approximately 6000 – 8000 words. This project is a required part of the Master of Educational Leadership and Master of Teaching programme. Research projects selected should be worthy of substantial inquiry, one that warrants investigation due to its centrality to the field of study or to issues of practice.

EDU408 Independent Study II SEM 1 and 2

Prerequisite: EDU407
Continuous Assessment: 100%

Develop a second in-depth research project which will lead to a report of approximately 6000 – 8000 words. This project is a required part of the Master of Educational Leadership and Master of Teaching programme. Research projects selected should be worthy of substantial inquiry, one that warrants investigation due to its centrality to the field of study or to issues of practice.

EDU409 Framing Experience, Professional Self- Evaluation and Planning SEM 1

Prerequisite: Relevant Bachelor's degree with a GPA of 3.0 and above.
Continuous Assessment: 100%

Self-reflection is the process of examining the impact of personal values, beliefs, styles of communication and experiences. This process develops a deeper understanding of one's culture, personal and cultural biases, experiences and beliefs as these often influence future action and learning. Self-reflection is a process that can be used to maximise personal satisfaction and strengthen commitment.

EDU411 Understanding the Social Context for School Addressing Diversity in School and Classrooms **SEM 2**

Prerequisite: Relevant Bachelor's degree with a GPA of 3.0 and above.
Continuous Assessment: 100%

Critically examine the broader social context for schools and academic learning at multiple levels. Examine the policies, practices, and procedures that influence teaching, learning, and the curriculum. Develop a meaningful understanding from the interactions and relationships between teachers, students, parents, bureaucracies and the wider community; prevailing ideologies; and core societal values that influence the process, conditions and social context of schooling for particular populations of students.

EDU412 Application of Theories of Teaching, Learning and Assessment to Classroom Practice **SEM 1**

Prerequisite: Relevant Bachelor's degree with a GPA of 3.0 and above.
Continuous Assessment: 100%

Explore strategies and approaches that lead to learner centred classrooms. While looking at the teaching, consider mandated curriculum reforms and evaluation processes as well as holistic methods of measuring student learning. Extend pedagogical knowledge by including understanding and applying learning theories, developing subject matter expertise, and implementing general and discipline-specific instructional strategies and practices.

EDU413 Internship A: Teaching and Learning Portfolio **SEM 1**

Prerequisite: Successful completion of Postgraduate Diploma in Education with a GPA of 3.0 and above
Continuous Assessment: 100%

Develop an understanding of the conceptual framework of the inner core focuses of teaching and learning in the classroom and encompass these four areas of the teachers' work, namely knowledge, skills, dispositions and inquiry.

EDU414 Internship B: Leadership Portfolio SEM 2

Prerequisite: Successful completion of Postgraduate Diploma in Education with a GPA of 3.0 and above
Continuous Assessment: 100%

Develop a broader understanding of school-based issues and programmes in which you are working. Demonstrate advanced leadership skills and teacher professionalism. Demonstrate competency in the outer core of the conceptual framework including creativity and scholarship, authentic leadership, diversity, fairness and respect including engaged learning and civic participation.

EDU418 Research Methods for Education SEM 2

Prerequisite: Relevant bachelor's degree with a GPA of 3.0 and above, or successful completion of Postgraduate Diploma in Educational Leadership with a GPA of 3.0 and above plus EDU406
Continuous Assessment: 100%

Addresses the intricate knowledge to understand and conduct educational inquiry and research. The broad intentions of this course will enable students to demonstrate evidence of having gained knowledge of the nature and methods of conducting educational research; issues associated with undertaking educational research in a range of educational settings.

EDU600 Minor Thesis SEM 1 and 2

Prerequisite: Successful completion of Postgraduate Diploma in Educational Leadership with a GPA of 3.0 and above plus EDU406 and EDU418, or Postgraduate Diploma in Education with a GPA of 3.0 and above plus EDU413, and EDU414

The Minor Thesis will result in the development of an in-depth action research project and will lead to a report of around 25,000 to 30,000 words, undertaken after the student completes six courses of the degree. The minor thesis is the final hurdle in completing a degree of master. The minor thesis is expected to make a new and creative contribution to the field of study and demonstrate the student's expertise in education.

EDU700 PhD in Education

Prerequisite: Masters in Education by Thesis
External Examination: 100%

In this course, the student engages in a substantial project of original research under academic supervision. The student is expected to demonstrate superior skills in research methodologies and critical thinking as required by any PhD study.

See Regulations on PhD.

EDU780 Professional Workplace Culture and Learning SEM 1

Prerequisite: Masters in Education
Continuous Assessment: 100%

This course enables students to examine theories of workplace cultures in terms of factors that inhibit or support learning. Students learn about the organizational influences of settings on people, the dynamic role of meaningful communication and planning, and reflection in action as key workplace goals. Through scholarship and reflective practice, students will analyze significant workplace issues and how research can contribute towards enhancing professional workplace culture and learning.

EDU781 Advanced Research Methods in Education SEM 2

Prerequisite: EDU780
Continuous Assessment: 100%

The course will provide an overview of the important concepts of research design, data collection, statistical and interpretative analysis, and final report presentation. The focus of this course is to provide students with in-depth knowledge of different research methods with an overview of different analytical procedures in statistics and with skills in statistical processing that will enable them to analyse current research issues.

EDU782 Paradigms and Professional Research SEM 1

Prerequisite: EDU780 and EDU781
Continuous Assessment: 100%

In this course, candidates will critically analyse a number of published workplace-based research studies and explore the role of how research can drive educational change. They will go on to explore a range of conceptual frameworks and research methodologies to situate their own research project within a particular research paradigm.

EDU783	**Applying Research Methods in Education/ Research Proposal**	**SEM 2**

Prerequisite: EDU780, EDU781, and EDU782
Continuous Assessment: 100%

The course aims at enhancing the students' capacity to plan independent research and to communicate this in a research proposal and orally to the academic community.

EDU784	**Portfolio or Dissertation or Journal Articles at Doctoral Level**	**SEM 1 and 2**

Prerequisite: EDU780, EDU781, EDU782, and EDU783
Continuous Assessment: 100%

This course allows candidates to reflect the preparation of an individual to understand and create scholarship through intellectual endeavour and use of research skills. The candidates demonstrate the ability to build theory, test ideas, and/or discover new knowledge.

Environmental Science

ESC100	**Introduction to Environmental Science**	**SEM 2**

Prerequisite: A pass in Year 13 Chemistry/Biology/Physics/Geography, Foundation, or equivalent.
Continuous Assessment: 50%; Final Examination: 50%

This course will provide an overview of the essentials of environmental science by exploring the multiple ways in which the environment impacts our lives. The course aims to stimulate students' interest in the field of environmental science by enabling them to construct an understanding of the relationship between humans and their environment. The students will learn about the major environmental issues that affect the well-being of all organisms by treating the environment and society as an intricately interrelated system. The interdisciplinary nature of the course will provide students with an opportunity to explore these environmental issues in a balanced and holistic manner.

The course will empower students with the skills required to research and explore ways in which the major environmental issues can be mitigated so that the environment can be conserved as humans strive to meet development goals in this ever-changing world.

ESC101 Energy and Sustainable Development TBA

Prerequisite: A pass in Year 13 Chemistry/Biology/Physics/Geography, Foundation, or equivalent.
Continuous Assessment: 50%; Final Examination: 50%

With the global consumption of energy increasing exponentially, the impacts of its use are becoming apparent on our environment. The course will introduce the energy scenario of the world and explore the impacts of the transition towards the recent diversification of energy production. Fiji's energy sector will be studied in detail. This course further aims to provide students with material that helps them understand the environmental impacts of energy production and consumption by tracing the life cycle of energy use. Impacts on all different components, such as the land, cryosphere, biosphere, hydrosphere, and the atmosphere, will be explored.

The infrastructure associated with generating energy can cause irreversible damage to our environment. A major component of the course will be to explore sustainable strategies that could be used to keep the impacts within manageable bounds. Concepts such as energy efficiency, energy conservation, and renewable energy will be explored in the concept of increasing the sustainability of energy use.

ESC102 Environmental Pollution and Remediation TBA

Prerequisite: A pass in Year 13 Chemistry/Biology/Physics/Geography, Foundation, or equivalent.
Continuous Assessment: 50%; Final Examination: 50%

The course will explore sources of environmental pollution and strategies for the remediation process. Environmental toxicology monitoring using water analysis and remediation techniques will be explored in-depth. The remediation process, including local and international standards for fixed pollutants currently in practice, will be studied, and students will also learn the key historical events in reflection of major breakouts into the environmental issues worldwide. Students will learn a combination of analytical procedures and software modelling techniques in overcoming the basic and major pollution types in the environment. Specific scenarios from literature and the best remediation technique applications for each case scenario will also be studied.

ESC103 Introduction to Scientific Research SEM 1 or 2

Prerequisite: A pass in any Science subject/course at Year 13 or equivalent.
Continuous Assessment: 60%; Final Examination: 40%

This is an introductory course for scientific research methods, which involves collecting, analysing, interpreting, and reporting qualitative and quantitative research. Students will get an opportunity to understand and advance their understanding of research through critical exploration. A step-by-step approach will be used where the students will be able to gain an overview of how to carry out the literature review, design scientific research, including methodology, data management, and analysis, as well as write reports and present their findings. Students will be able to use this knowledge to become better scientists/researchers in the workplace.

ESC201 Climate Change and Society SEM 2

Prerequisite: A pass in any two Year 1 Science courses
Continuous Assessment: 50%; Final Examination: 50%

This course aims to provide students with the necessary knowledge about both the science of climate change and the vulnerability of the Pacific Islanders to the impacts of climate change. The course will include an introductory examination of the international political and economic structures of the current mitigation strategies and measures, together with the major treaties involved in attempts to curb the threats of climate change. The course will also examine the adaptation and mitigation strategies that aim to reduce the risks that climate change poses and increase the resilience of the Pacific Islanders to withstand these impacts. This course looks at adaptation strategies and frameworks from global, regional, national, and community level perspectives.

ESC202 Agroecology SEM 2

Prerequisite: A pass in BIO111 or BIO112 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course explores an interdisciplinary approach to the relevant aspects of agricultural production related to the interactions between natural processes, human activities, and the environment. It provides comprehensive knowledge on the functions of various agroecosystems at the field, national landscape, and global scale. It also incorporates environmental factors and complexities affecting crops and livestock and describes the significance of using an ecosystem framework for determining whether a particular agricultural practice,

input, or management decision contributes or detracts from sustainability.

ESC203 Geographic Information Systems SEM 1

Prerequisite: A pass in any two Year 1 Science courses

Continuous Assessment: 60%; Final Examination: 40%

The purpose of this course is to introduce students to Geographic Information Systems (GIS), with particular emphasis on spatial data structures, data entry and editing, digital cartography, spatial queries, and introductory spatial analysis.

The course is made up of the following components: lectures, labs, and tutorials. In the lectures, the conceptual elements of the above topics will be discussed, which are covered through interactive lectures, group discussions, and readings. The labs are designed in such a way that students will gain hands-on experience in data input, data management, data analysis, and result presentation in a geographical information system software, such as Arc GIS/ QGIS software, and handling of hardware such as GPS.

ESC205 Coastal Conservation and Management TBA

Prerequisite: A pass in any two of the Year 1 Environmental Science courses, or MGT101 and ESC100 or equivalent.

Continuous Assessment: 50%; Final Examination: 50%

This course will focus on the issues and threats presently faced by the coastal ecosystems of the Pacific Island Countries (PICs) from anthropogenic and climatic influences. Management and conservation principles will be explored, and the appropriate measures will be determined for the challenges of coastal communities of the PICs. Traditional, historical, and contemporary approaches to coastal conservation and management will be explored, including the setup and effectiveness of marine protected areas. A minor research project is also part of the course, where the students will apply their knowledge and skills in the practical setting and context of the local coastal communities and come up with possible management and conservation plans. The ethical and practical implications surrounding the conservation and management issues will also be studied.

ESC300 Natural Resource Management SEM 1 or 2

Prerequisite: A pass in any two Year 2 Science courses
Continuous Assessment: 100%

This course equips students with the knowledge and skills needed to address environmental challenges and support sustainable natural resource management. By integrating economic, social, and environmental perspectives, students will develop ecosystem-based management strategies and engage in inclusive decision-making aligned with the Sustainable Development Goals. The course examines various types of natural resources and explores approaches for their sustainable use and stewardship. Students will analyze the complex interactions between society, the economy, and the environment, and how these dynamics influence resource availability and sustainability. Additionally, the course covers environmental ethics and the legal and policy frameworks governing natural resources, with particular focus on the context of Fiji.

ESC303 Environmental Impact Assessment SEM 1

Prerequisite: A pass in any two Environmental Science courses with one course at Year 2 level or any two Year 2 Science courses
Continuous Assessment: 60%; Final Examination: 40%

Environmental Impact Assessment (EIA) is an important tool for public and private development and planning decisions towards creating a sustainable society. In this course, students will learn EIA theories, methods, and regulations. Students will explore processes and techniques for incorporating environmental considerations in planning and evaluating proposals for future undertakings that may have significant social and ecological effects. The course provides an overview of the methodologies for designing and conducting environmental impact studies/assessments, with particular reference to the context of Fiji. Special emphasis will also be placed on "Strategic Environmental Assessment" as a new area of EIA study.

ESC304 Public Health and Environment SEM 1

Prerequisite: A pass in any three of the Year 2 Environmental Science courses, Foundation, or equivalent.
Continuous Assessment: 50%; Final Examination: 50%

This course introduces students to foundational concepts in public health

administration, with an emphasis on the environmental determinants of health. Key topics include the interconnected roles of food systems, living biota, agriculture, and human activities, as well as the implications of geographic and social change. Students will develop skills in assessing environmental conditions and identifying physical and biological factors that influence public health outcomes. The course also examines the impacts of climate change on health and well-being, particularly in vulnerable communities. Through case studies and collaborative discussions, students will explore innovative and sustainable strategies for addressing environmental health challenges.

ESC305 Environmental Economics TBA

Prerequisite: A pass in any three of the Year 2 Environmental Science courses, Foundation, or equivalent.
Continuous Assessment: 50%; Final Examination: 50%

This course presents environmental concerns from an economic perspective. In particular, the course aims to provide an in-depth understanding of how environmental problems can be tackled using economic tools and theories. In addition, the course shows how economic theory can be used to provide answers to current environmental concerns such as global warming, pollution, ozone depletion, and climate policy at the regional and global levels. The students will also learn how the misallocation of resources can lead to environmental problems and market operations. The course is designed for students from non-economics backgrounds who are interested in studying environmental economics. It prepares students for a career in natural resource management and the analysis of environmental policies and regulations.

ESC600PT Major Thesis in Environmental Science SEM 1 or 2

Prerequisite: GPA of at least 3 in a degree in Environmental Science, Earth Sciences, Physics, Chemistry, or a closely-related Engineering field and/or a Postgraduate Diploma in Environmental Science or Energy and Environment or a Postgraduate qualification in a relevant field.

This masters program is flexible enough to fit the interests and needs of a wide variety of students and is designed for students planning to gain research capability in environmental sciences. Students wishing to pursue this programme should consult the Head of Department for admission requirements and regulations. The programme is offered on a full-time and part-time basis. Students will undertake rigorous research in an area of environmental sciences, leading to a thesis of 30,000-40,000 words. Students need to have a good level of research experience to undertake this programme.

ESC700FT/ ESC700PT **PhD in Environmental Science** **SEM 1 or 2**

Prerequisite: GPA of at least 3 in a degree in Environmental Science, Earth Sciences, Physics, Chemistry, or a closely-related Engineering field; and MSc in Environmental Science or MScREM or MSc in a relevant field.

This degree program is flexible enough to fit the interests and needs of a wide variety of students and is designed for students planning to build on to the body of knowledge in the field of environmental sciences. Students wishing to pursue this programme should consult the Head of Department for admission requirements and regulations. The programme is offered on a full-time and part-time basis. Students undertake rigorous research in an area of environmental sciences, leading to a thesis of 40,000-80,000 words. Students need to have a high level of research experience in order to undertake this programme.

Earth and Planetary Sciences

EPS200 **Solar System and Life** **SEM 1**

Prerequisite: A pass in PHY101
Continuous Assessment: 50%; Final Examination: 50%

This course provides a background of the solar system and the universe and further examines how life has shaped Earth's physical environments, both in the contemporary Earth and over the long course of Earth's history. Topics covered include astronomy and the foundational physics of astronomy, stars, galaxies, cosmology, the solar systems, origin and diversification of life, and its impact on the Earth environment to the mindset and methods of the scientists who interpret it, and what those methods tell us about future interactions between life and the environment, both on Earth and in the Solar System.

EPS201 **Historical Geology** **SEM 2**

Prerequisite: A pass in PHY101 and CHE112
Continuous Assessment: 50%; Final Examination: 50%

This course provides part of the minimum core of Earth and Planetary Sciences required for progression to later-year Earth and Planetary Science courses and should be taken by all students intending to study Earth and Planetary Sciences. The course performs a general survey of the Earth's history as revealed through the principles of stratigraphy and the processes of physical geology. Further emphasis is given on formations and geologic development of the Australia and Oceania region.

EPS202 Earth Materials SEM 2

Prerequisite: A pass in PHY101 and CHE112
Continuous Assessment: 50%; Final Examination: 50%

This course provides part of the minimum core of Earth and Planetary Sciences required for progression to later semester/year Earth and Planetary Science courses and should be taken by all students intending to study Earth and Planetary Sciences. The course performs a general survey of the physical Earth. It will examine the minerals and rocks of the solid Earth, the processes that generate Earth's landforms, natural hazards associated with geologic processes, geologic time, and surface processes (e.g., glaciers, streams, groundwater).

EPS300 Mineralogy SEM 1

Prerequisite: A pass in EPS202
Continuous Assessment: 50%; Final Examination: 50%

The course covers basic mineralogy for earth and planetary sciences. Topics include the principles of morphologic crystallography, crystal chemistry, core and mantle minerals, native elements, minerals in ocean crust, minerals in igneous, sedimentary, and metamorphic rocks, mineral growth, and geochronology. Essential chemistry skills are necessary to gain a full understanding of some parts of the course.

EPS301 Astrophysics SEM 1

Prerequisite: A pass in EPS200
Continuous Assessment: 50%; Final Examination: 50%

This course provides the physical and conceptual understanding of the diverse system that represents our universe. It will examine Space and Time, Quantum Physics, wave and energy, nuclear reaction, binary stars, gas physics, and tools for astronomy. Topics include special and general relativity, models of the atom, degeneracy and white dwarfs, supernova and neutron stars, quantum mechanics, electromagnetic radiation, nuclear reactions, hydrostatic equilibrium, and statistical mechanics.

EPS302 Groundwater and Aquifers SEM 1

Prerequisite: A pass in EPS200 and EPS201
Continuous Assessment: 50%; Final Examination: 50%

The course covers the basic geologic parameters associated with the hydrologic

cycle. Problems in the accumulation, distribution, and movement of groundwater will be analyzed. Topics include the hydrological cycle, hydraulic head and conductivity, flow equations, aquifer test methods, groundwater flow models, solute transport, dispersion models, tracers and tracer tests, and geochemistry of natural water systems.

EPS303 Solar System Geophysics SEM 2

Prerequisite: A pass in EPS200
Continuous Assessment: 50%; Final Examination: 50%

This course examines the geologic and geochemical processes at work in the solar system from the perspectives supplied by space-age exploration of the planets and other solar system bodies. Topics include the Inner and outer Solar System, planetary motion, surface processes, planetary interiors, comparative tectonics, comparative volcanism, atmospheres, Jovian planets, ice giants, minor bodies, meteorites, and exoplanets.

EPS304 Geohazards SEM 2

Prerequisite: A pass in EPS201
Continuous Assessment: 50%; Final Examination: 50%

Earthquakes, volcanic eruptions, and tsunamis frequently remind us of the dangers associated with living on a constantly changing planet. How do people prepare for these rare but dramatic events? This course examines the science behind earthquakes, volcanoes, and tsunamis, how it guides monitoring, forecasting, prevention, and response, and the cultural and ethical aspects of these events.

EPS305 Remote Sensing and Field Methods SEM 2

Prerequisite: A pass in EPS200 and EPS201
Continuous Assessment: 50%; Final Examination: 50%

The course introduces the use of satellite and airborne imagery for earth and planetary science applications such as land mapping, site evaluation, and monitoring degradation and change. Topics include the interaction of electromagnetic radiation, spectral characteristics of earth surface materials, the nature of imagery collected by a variety of current earth-observation sensors, the use of this imagery for detecting, mapping and monitoring environmental features, collection of field data to interpret imagery and the integration of remote sensing and geographic information systems (GIS). The latter half

explores geophysical methods, which include resistivity, gravity, geomagnetism, reflection, and refraction seismic.

EPS400 Physical Volcanology SEM 1 or 2

Prerequisite: GPA of at least 3 in a degree in Physics, Chemistry, Geography, Environmental Science, Earth Sciences, or an Engineering-related field; mature status
Continuous Assessment: 100%

The primary purpose of this course is to introduce students to the principles of physical volcanology by examining the physics and chemistry of magmas, inspecting the forces/mechanisms that drive eruptions and determine their behavior, assessing dispersal and emplacement mechanisms of eruption products, and evaluating the environmental and atmospheric effects of volcanic events. Topics include Introduction to physical processes, Intrusive processes, Extrusive processes, Pyroclastic Processes, and Volcano-Climate Interactions.

EPS401 Seismology SEM 1 or 2

Prerequisite: GPA of at least 3 in a degree in Physics, Chemistry, Geography, Environmental Science, Earth Sciences, or an Engineering-related field; mature status
Continuous Assessment: 100%

This course introduces graduate students to earthquakes as well as seismic wave generation and propagation. It will examine stress and strain, the seismic wave equation, methods for calculating wave propagation through layered and heterogeneous media, imaging of shallow structure using seismic reflection, converted-wave, and tomographic imaging of global structure. The final third of the course will focus on describing seismic sources – earthquakes, tremor, slip – understanding rate-and-state friction and ways of characterizing seismic hazard.

EPS402 Geology of Terrestrial Planets SEM 1 or 2

Prerequisite: GPA of at least 3 in a degree in Physics, Chemistry, Geography, Environmental Science, Earth Sciences, or an Engineering-related field; mature status
Continuous Assessment: 100%

This course examines the geological features of Mercury, Venus, Mars, and the Moon with an emphasis on results from recent NASA planetary missions. The

course is organized to follow geological processes or observations throughout the inner solar system, and the topics covered include interior structure, impact cratering, tectonic and volcanic history, surface conditions and climate change, and habitability.

EPS403 Marine Geophysics SEM 1 or 2

Prerequisite: GPA of at least 3 in a degree in Physics, Chemistry, Geography, Environmental Science, Earth Sciences, or an Engineering-related field; mature status
Continuous Assessment: 100%

This course introduces modern geophysics. Topics include Plate tectonics, earthquakes and faulting, isostasy and gravity, heat and mantle dynamics, ocean ridges and transform faults, hydrothermal vents, trenches and oceanic islands, subduction zones, accretionary and erosion wedges, sedimentary basins and continental rifts, and exploration of the oceans using geophysical methods.

EPS404 Watershed and Wetland Hydrology SEM 1 or 2

Prerequisite: GPA of at least 3 in a degree in Physics, Chemistry, Geography, Environmental Science, Earth Sciences, or an Engineering-related field; mature status
Continuous Assessment: 100%

This course covers hydrological processes in watersheds and wetlands. Topics include: watershed hydrological cycle, surface-groundwater interactions, hydrological controls on nutrient and biogeochemical fluxes in watersheds, and evaluating the effects of land use and climate change on hydrological processes.

EPS405 Igneous and Metamorphic Petrology SEM 1 or 2

Prerequisite: GPA of at least 3 in a degree in Physics, Chemistry, Geography, Environmental Science, Earth Sciences, or an Engineering-related field; mature status
Continuous Assessment: 100%

This course examines the petrology of igneous and metamorphic rocks. Topics include the generation of igneous and metamorphic rocks in various plate tectonic settings, introduction to thermodynamics, phase diagrams, thermobarometry, textures, and the occurrence of igneous and metamorphic rocks.

EPS406 Carbonate Petrology SEM 1 or 2

Prerequisite: GPA of at least 3 in a degree in Physics, Chemistry, Geography, Environmental Science, Earth Sciences, or Engineering related field; mature status
Continuous Assessment: 100%

This course examines ion chemistry, mineralogy, petrology, depositional settings, diagenesis, and elemental & isotope geochemistry that are associated with carbonate rock records. The course focuses on the interpretation of various signals stored in the carbonate rocks in the context of the global carbon cycle, ocean chemistry, climate, and plate tectonics in the past.

EPS410 Minor Research Thesis SEM 1 or 2

Prerequisite: A successful completion of 6 MSc EPS courses
Continuous Assessment: Minor Thesis

Students undertake in-depth research leading to a thesis of 15,000 to 20,000 words in an area of interest.

EPS700FT/ EPS700PT Doctor of Philosophy in Earth and Planetary Sciences Sem 1 or 2

Prerequisite: A Master's degree in a relevant field

This degree program is flexible enough to fit the interests and needs of a wide variety of students and is designed for students planning to gain the capability of research in Earth and Planetary Sciences. Students wishing to pursue this programme should consult the Head of Department for admission requirements and regulations. The programme is offered on a full-time and part-time basis. Students undertake rigorous research in an area of Earth and Planetary Sciences, leading to a thesis of 40,000-80,000 words. Students need to have a high level of research experience in order to undertake this programme.

Geography

GEOF11 Foundation Geography I SEM 1

Prerequisite: Pass in Year 12 Examination or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course builds on the Year 13 Curriculum focusing on the physical and human geography of the Pacific Islands. This course provides an introduction

to the global perspectives on, and basic concepts and fundamental questions of geography. It focuses on the ways through which all places on Earth are interconnected, and how the human uses of Earth's surface vary over space. This course also examines the ways in which the people of the Pacific islands have utilised their resources and the impact of such usage on the environment.

GEOF12 Foundation Geography II SEM 2

Prerequisite: Pass in Year 12 Examination or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course builds on the Year 13 Curriculum focusing on the physical and human geography of the Fiji Islands and the Pacific Islands. This course also examines the ways in which the environment can be made sustainable and analyses the inter relationships between people and the natural environment. There is an emphasis on interactions among climate, landforms, soils and vegetation that also examines human interaction with the environment. The course further explores ways to safeguard the environment.

GEO201 Geology and Mining SEM 1

Prerequisite: A pass in Year 13 examination, or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course covers knowledge of geology on a foundation of its overarching principles. It starts by considering how the Earth was formed and how it is structured. The course examines plate tectonics as the grand unifying theory of geology, followed by an overview of metamorphism in relation to tectonic regimes. The history of mining will be explored with an introduction to the anatomy of a mine and its operations. The final component of this course explores a wide range of environmental issues about mining.

Hindi Language and Indian Culture

HICF11 Foundation Hindi I SEM 1

Prerequisite: Pass in Year 12 Hindi or equivalent
Continuous Assessment: 50%; Final Examination: 50%

Extend communication skills in Hindi, as well as enhance knowledge, understand and appreciate Hinduism. Undertake a theme approach, and link the learning to central themes, for better integration of the four language skills. Develop communication, writing, and reading skills in Hindi. Practice in

answering comprehension passages.

HICF12 Foundation Hindi II SEM 2

Prerequisite: Pass in Year 12 Hindi or equivalent
Continuous Assessment: 50%; Final Examination: 50%

Undertake further studies in the language at degree level. Undertake a theme approach, and link the learning to central themes, for better integration of the four language skills. Read and understand the characteristics of a novel. Understand and master the rules of grammar and apply them to passages given in class. Develop letter writing skills.

HIC111 Spoken Hindi for Beginners SEM 1 and 2

Prerequisite: pass in Year 13
Continuous Assessment: 100%

Listen and practice basic structures for everyday conversational skills. Read and write activities; emphasise developing conversational fluency at a basic level. Achieve a level of Hindi Language proficiency. Develop communication, writing and reading skills. Familiarise with Indian culture: food, family importance, dressing, festivals.

HIC101 Speaking and Listening to Hindi SEM 1

Prerequisite: Pass in Year 13 Hindi or equivalent
Continuous Assessment: 60%; Final Examination: 40%

Learn the necessary knowledge and skills which enables the Fiji-Hindi speaker and speakers with limited mastery over Standard Hindi to achieve a good grasp and understanding of Standard spoken and written Hindi. Be able to use correct forms of grammar and sentence structure while writing in Hindi. Recognise, differentiate and vocalise the various standard Hindi sounds; understand the sound, form and structure of the standard Hindi; and apply it to writing.

HIC102 Reading and Writing Hindi SEM 2

Prerequisite: Pass in Year 13 Hindi or equivalent
Continuous Assessment: 60%; Final Exam: 40%

Learn the necessary knowledge and skills, apply the knowledge of Hindi Language sound, form and structure to compose and state the words, phrases and sentences. Learn the various forms of writing and develop the skills of note

making, summarising, presenting information, ideas and opinions in a variety of ways. Develop communication, reading and writing skills. Apply grammar rules in sentence construction, summaries and case studies to master the language.

HIC211 Structure of Hindi I: Basic Grammar and Syntax SEM 1

Prerequisite: HIC101 or HIC102
Continuous Assessment: 60%; Final Exam: 40%

Learn and appreciate reading and writing Standard Hindi. Focus on Hindi grammar in-depth and include the study of joining and subtracting of letters, words and syntax. Learn the figures of speech in Hindi language and its importance in Hindi poetry. Master sentence correction and sentence structure in given work. Analyse sentences in terms of parts of speech.

HIC212 Study and Critique of Hindi Cinema SEM 1

Prerequisite: HIC101 or HIC102
Continuous Assessment: 60%; Final Exam: 40%

Discover how the Hindi language and Indian culture are represented through Hindi films produced over a 50-year span. Study a variety of genres such as historical films, religious films, art films, and films dealing with social issues as well as study the history of Indian cinema and apply it for writing critical appreciation.

HIC221 Cultural Values in Literature I: Oral Literature SEM 2

Prerequisite: HIC101 or HIC102
Continuous Assessment: 60%; Final Exam: 40%

Develop the knowledge of Indian culture and traditions through Indian poetry, songs, folk songs, dances and religious customs. Trace the origins and history of Indian literature and dance. Be able to read Hindi poetry and develop the ability to sing Hindi songs with the understanding of their deeper meaning. Learn and compare the folklore and traditions of Fiji and India's religious and cultural chants which will help to understand Sanskrit language and moral values.

HIC222	Poetry and Drama in Hindi	SEM 2

Prerequisite: HIC101 or HIC102
Continuous Assessment: 60%; Final Exam: 40%

Studies about the ancient, medieval, modern and local Indo-Fijian poets and poetry. Explore the various kinds of poems as well as the elements of traditional Indian poetry such as ras(essence), chand (metric) and alankaar (figures of speech). Learn the features and characteristics of plays and drama, study a play and be able to write a good poem. Note: this the course is not available to double major students.

HIC311	Varieties of Hindi: Language in Cultural and Situational Contexts	SEM 1

Prerequisite: Any 200-level course
Continuous Assessment: 60%; Final Exam: 40%

Analyse the grammatical and structural elements of the varieties of Hindi. Research various social and religious observances and use this knowledge in different varieties of language in various situational contexts. Identify and understand how language can be used in different ways and to know, appreciate the beauty and to present Indian culture, sacraments and festivals. Students will study the books and materials based on their culture to present it in its oral and written forms.

HIC312	Translation Hindi/English/iTaukei	SEM 1

Prerequisite: Any 200-level course
Continuous Assessment: 60%; Final Exam: 40%

Dwell on the importance of translation, the need for translation and the tools for translation. Study the different types of translation – literal translation, faithful translation, free translation and trans-creations. Learn the different types of construction of sentence structures in Hindi, English and iTaukei. Also, study the different cultural backgrounds and history of the three languages.

HIC321	Cultural Values in Literature II: The Epics, The Ramayana and The Mahabharata	SEM 1

Prerequisite: Any 200-level course
Continuous Assessment: 60%; Final Exam: 40%

Generate and collate the knowledge of Indian culture through the study of India's famous epics – the Ramayan and the Mahabharat. Learn, interpret and read Chaupais and the Mantras from the Valmiki Ramayan and the Tulsidas Ramayan. Study and understand the story of Vyas's epic Mahabharat and its relevance to modern society. Study the Bhagavad Gita for learning and appreciation.

HIC322 Fiji Hindi Language and Literature SEM 2

Prerequisite: any 200-level course
Continuous Assessment: 60%; Final Exam: 40%
Note: This course is not available to double major students

Study the History and Origin of language and literature in Fiji. Compare the Standard Hindi to Fiji Hindi language. Study various local writers/ authors of novels, short stories and poetry written in Fiji Hindi language where the origins of Fiji Hindi and literature in Fiji Hindi through the writings of Indo Fijian writers are introduced.

HIC323 Study of Fiction: Short Stories and Novel SEM 2

Prerequisite: Any 200-level course
Continuous Assessment: 60%; Final Exam: 40%

Develop an understanding and appreciation of Hindi fiction, especially through the short story and novel genres. Familiarise with various critical approaches to these genres. Study a range of fiction by different authors, based on social, historical, political and religious themes.

HIC401 Modern Hindi Fiction (Study of Novels and Short Stories) SEM 1 and 2

Prerequisite: Recognised Bachelor's degree in Hindi Studies
Continuous Assessment: 100%

Study the modern Hindi writers and their works of fiction. Study in-depth the history and development of Hindi prose in the modern era. Emphasise the major themes adopted by the writers of this era. Through a study of various novels and short stories, further the knowledge of the major themes of modern Hindi literature. Critically analyse, evaluate and appreciate the two forms of the literary text.

HIC402 History of Hindi Literature: Ancient/Medieval/Modern **SEM 1 and 2**

Prerequisite: Recognised Bachelor's degree in Hindi Studies
Continuous Assessment: 70%; Final Exam: 30%

Study the origination and development of the Hindi language and literature in different eras. Study in-depth the four stages into which Hindi literature is divided: Adikal (the early period), Bhaktikal (the devotional period), Ritikal (the scholastic period) and Adhunikkal (the modern period). Emphasise the works of famous poets and writers in the different periods. Analyse and appreciate the major themes adopted by the writers of different eras and understand the development of Hindi literature from the ancient medieval modern period.

HIC403 Medieval and Modern Poetry **SEM 1 and 2**

Prerequisite: Recognised Bachelor's degree in Hindi Studies
Continuous Assessment: 100%

Study medieval and modern poetry and identify the peculiarities of each period and understand the literary thoughts and styles of the course. Furthermore, learn Ras (essence), Chand (metric) and Alankaar (figure of speech) and make use of them in creative writing. Understand the power and possibilities of words so that they can be used more effectively.

HIC404 Hindi Drama and Stage Craft **SEM 1 and 2**

Prerequisite: Recognised Bachelor's degree in Hindi Studies
Continuous Assessment: 100%

Read and evaluate the dramas described and use this knowledge when dealing with other dramatic works in Hindi. Furthermore, develop creative thinking and scenic construction, costumes and properties, make-up- prosthetics, sound effects, background music and lighting. Write a drama script and plan a drama to be enacted.

HIC405 Indian Culture **SEM 1 and 2**

Prerequisite: Postgraduate Diploma in Hindi
Continuous Assessment: 100%

This course provides the opportunity for students to read and evaluate the dramas described, and to use this knowledge when dealing with other works of drama in Hindi. Furthermore, the course fosters and develops creative thinking

and scenic construction, with a focus on costumes and properties, makeup prosthetics, sound effects, background music and lighting. Participants are expected to write a drama script and plan the drama to be acted/performed.

HIC406 Women's Writing SEM 1 and 2

Prerequisite: Postgraduate Diploma in Hindi
Continuous Assessment: 100%

This is a specialised unit in gender studies that brings in the various modalities of women authors. Earlier in the Vedic times, women were given much respect and honour in Indian society. They were equally given opportunities similar to that which men had to develop socially, intellectually and morally. They were completely free to choose their own path in life and to select a life partner. They received a complete education before marriage as well as military training for their own safety.

However, women's status in Indian society deteriorated in the middle ages because of various practices negatively affecting women. Women writers have been excluded from the literary canon and women have been misrepresented in the works of male writers. This course examines a wide selection of poetry, short stories and novels written by women. A course in women's writing draws attention to the works of talented women writers, challenging the misrepresentation of women, and allowing women's perspectives to be heard. In order to give students a broad appreciation of women's writing, the course will include a selection of poems, short stories and novels for ancient, medieval and modern times. To enable an insightful reading of these texts, the course will aim at giving students a basic understanding of feminist theory. The texts and authors are selected on a consultative basis with students in addition to the core materials determined by the coordinator.

HIC600 Minor Thesis SEM 2

Prerequisite: HIC405 and HIC406
Continuous Assessment: 100%

This course requires conducting independent research under supervision. The Minor Thesis of 15,000 to 20,000 words is worth 60 credit points.

The Minor Thesis is an original research, undertaken with academicsupervision, embodied in a written paper on that research and its results. HIC600 enables students to commence research on a selected topic based on Hindi literature and Indian culture; subject to the coordinator's approval. It provides the opportunity to enhance the knowledge and skills in a specific field of Hindi literature and

Indian culture and to investigate new sources, gather and organise relevant data, sustain an interpretative discussion, and present the argument in a logical and coherent form. These processes also grow experience in discovery, critical analysis, problem-solving and interpretation.

Students are encouraged to pursue subjects of interest: a genre of writing, a specific literary theme, the work of a particular writer, or a project related to Hindi literature and Indian culture. As a component of the Master of Arts (Hindi), this thesis can only be undertaken after the completion of six courses, the first four courses comprising the requirements for the Postgraduate Diploma in Hindi Literature

History

HISF11	**Foundation History I**	**SEM 1**

Prerequisite: Pass in Year 12 Examination or equivalent

Continuous Assessment: 50%; Final Examination: 50%

This course introduces basic concepts, issues and challenges in the study of history with a special emphasis on Pacific history. It emphasises the Pacific Islands from pre-contact societies to the contact era, leading up to colonialism. It introduces the importance of oral traditions in Pacific societies, which was later challenged by scientific traditions.

HISF12	**Foundation History II**	**SEM 2**

Prerequisite: Pass in Year 12 Examination or equivalent

Continuous Assessment: 50%; Final Examination: 50%

This course introduces basic concepts, issues and challenges in the study of history with a special emphasis on Pacific history. It emphasises changes in the Pacific Islands from a barren state to its inhabitancies, from pre-contact societies to the contact era, leading up to colonialism and concluding with the capitalist society breaking into the Pacific culture.

International Relations and Diplomacy (INRD)

Note: The School of Law amended this programme in 2018. The following list of INRD courses includes these amendments. Full implementation of these amendments started in Semester 2, 2019. Some students will be subject to a Transition Plan with a specific structure and should contact the School of Law

for more information.

Additionally, as of Semester 1, 2019, the University is not accepting new applications for the Minor Thesis unit ("INR500") until further notice.

INRD400 Theories of International Relations SEM 1 and 2

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

This is a compulsory course for the INRD programme except for the Postgraduate Certificate in Peacekeeping. It covers the main theories of international politics regarding the conduct by States in their relations with other States, and with international organisations and other players in the international system. The essential question which the course will examine is: why do States behave the way they do in relation to other States and international organisations, and what are the critical factors or core interests that directly bear on this? The course intends to familiarise and equip students with the necessary knowledge and techniques to undertake higher-level postgraduate research in the broad field of international politics and inter-State relations.

INRD401 Research Methods and Design SEM 1 and 2

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

This course is compulsory for all INRD qualifications except for the Postgraduate Certificate in Peacekeeping. It introduces students to the philosophical underpinnings and the different approaches and methods of the research process. Students will also learn how to design, plan and conduct a research proposal, and to write and present results.

INRD402 International Cooperation and Organisation TBA

Prerequisites: INRD400 and INRD401

Assessment: 100% Continuous Assessment

This course examines the development by sovereign States in the international system of inter-governmental organisations, both global and regional, to enable institutionalised cooperation in the promotion of international peace, development and cooperation. This includes the United Nations and its various agencies and related bodies. It also covers the main regional inter-governmental organisations in the South Pacific and their roles and functions.

INRD403 The Politics of International Justice TBA

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

This course provides a background to the political processes and institutions involved in pursuing justice in the international arena. The primary themes are the inherent liberalism in the contemporary politics of the international justice system, and the tensions it creates between the rights of States and those of individuals. In examining these issues, three elements of the international justice system are used to organise the core materials of the course – law-making, law enforcement and adjudication.

INRD404 Special Readings Unit TBA

Prerequisites: INRD400 and INRD401. Students may only take INRD404 or INRD412, but not both unless permitted by the Dean of the School of Law.
Assessment: 100% Continuous Assessment

This course involves supervised reading on a topic selected by the student in consultation with the supervisor approved by the Coordinator. It is intended to accommodate remote enrolments where the candidate is unable to attend a lecture-based course due to work or similar commitments that may inhibit progress to a postgraduate award. Students must contact the Coordinator prior to enrolling in this course.

INRD405 Conflict and Peace in the Pacific TBA

Prerequisites: INRD400 and INRD401
Assessment: 100% Continuous Assessment

The course examines conflicts and peace-building in the Pacific. It begins with a survey of the origins of contemporary conflicts in the Pacific Islands and then introduces students to the wider international context of conflict- prevention, peacekeeping and peace-building. In particular, in the context of increased humanitarian crises occurring within States from the 1990s, it examines changes in the international definition of sovereignty and the emergence of a new international concept, "the Responsibility to Protect" human security, which was endorsed by the UN World Summit in 2005. Students will examine what happened in East Timor/Timor-Leste, Solomon Islands, and Bougainville in Papua New Guinea as case study illustrations.

INRD406 Multilateral Diplomacy TBA

Prerequisites: INRD400 and INRD401
Assessment: 100% Continuous Assessment

This course aims to develop an understanding of the purposes and processes of multilateral conferences, both globally and regionally. It helps students develop the knowledge and skills needed by delegates to such conferences. Students will learn about the informal processes and formal procedures of international conferences, from lobbying to points of order.

INRD407 Global Business Management TBA

Prerequisites: INRD400 and INRD401
Assessment: 100% Continuous Assessment

This course covers the role and issues of management in the global environment. It provides students with contemporary knowledge and management skills that will enable them to operate effectively in complex global business environments. Students develop an in-depth appreciation of global economic, political, legal and cultural-environmental factors that affect the operation of multinational businesses. The main focus of the course is a global business management strategy.

INRD408 The Politics of International Trade TBA

Prerequisites: INRD400 and INRD401
Assessment: 100% Continuous Assessment

This course examines international trade from a "law and development" perspective covering the institutional politics of international trade. The course explores how international trade law influences economic regionalism and trade in the Pacific. It also examines aspects of real politics in international and regional trade negotiations.

INRD409 Negotiating Peace and Security Internationally TBA

Prerequisites: INRD400 and INRD401
Assessment: 100% Continuous Assessment

This course addresses the phenomenon of contemporary multilateralism in terms of its increasing role in securing peace and security. Students will examine the contributions of multilateral institutions and international organisations towards achieving and maintaining world and regional order with particular emphasis on the implications for the Pacific.

INRD410 The Geopolitics of the South Pacific TBA

Prerequisites: INRD400 and INRD401
Assessment: 100% Continuous Assessment

This course provides a survey of geopolitics and how it can be used as an analytical tool to understand the place of Pacific Island affairs in a global context. The focus is on the contemporary application of geopolitics to the day-to-day conduct of Pacific Island Affairs in the evolving Asia-Pacific Century.

It examines, from a geopolitical perspective, contemporary issues in the relationships of Pacific Island countries both between and among themselves and with metropolitan and major powers from outside the region. The three questions that will be explored are: how successful have the Pacific Island countries been in institutionalising their regional cooperation; what are the interests of outside powers in the region; and how are Pacific Island countries responding to these interests?

INRD411 Development Studies, Aid and International Change TBA

Prerequisites: INRD400 and INRD401
Assessment: 100% Continuous Assessment

This course examines concepts related to states, nations, power, conflict, legitimacy and ownership. It deals with the dynamic nature of international development politics, and its role in the context of international change. The course will focus on the contested post-colonial character of development interventions and the political challenges facing societies that are looking to develop.

INRD412 Special Research Project TBA

Prerequisites: INRD400 and INRD401. Students may only take INRD404 or INRD412, but not both unless permitted by the Dean of the School of Law.
Assessment: 100% Continuous Assessment

Students conduct a research project on a topic chosen in consultation with the supervisor approved by the Coordinator. It facilitates remote enrolments where the candidate is unable to attend a lecture-based course due to work or similar commitments that may inhibit progress to a postgraduate award. Students must contact the Coordinator prior to enrolling in this course.

INRD413 Contemporary Strategic Issues in Asia Pacific TBA

Prerequisites: INRD400 and INRD401

Assessment: 100% Continuous Assessment

In this course, students will study contemporary strategic issues which lie at the centre of international security concerns in the Asia Pacific region. These include the international security threat posed by China's militarisation of the South China Sea and North Korea's development of nuclear weapons and missile delivery systems. The strategic significance of the declaration by the United States and its allies, Australia and Japan, to maintain the Indo-Pacific maritime zone and international air space, beyond national jurisdiction, as free and open, will also be examined.

INRD414 The United Nations: System and Operations TBA

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

This course examines the development of the United Nations as the global agency responsible for world peace, security and international economic and social development. The role of its various organs and institutions will be explained. Most importantly, students will study the UN Charter and in particular, Chapters VI, VII and VIII, in relation to the role of the UN in the peaceful resolution of international disputes and in international peacekeeping and peace enforcement operations. Students will also consider the Doctrine of Responsibility to Protect the human security of civilians in a failed State, and the role of regional intergovernmental organisations in the restoration and maintenance of peace and security.

INRD415 US Foreign Policy: Foundations and Practice TBA

Prerequisites: INRD400 and INRD401

Assessment: 100% Continuous Assessment

Students study the development of American foreign policy and the political institutions that provide the domestic context for US foreign policy. A recurrent theme is whether the US is a declining power and how it functions in an increasingly pluralistic world. The course examines the bases of US policy-making from the perspective of the American brand democracy with a special emphasis on the separation of powers doctrine.

INRD416 Diplomacy Practice and Procedure TBA

Prerequisites: Postgraduate Diploma in International Relations or equivalent with specific requirements (see Admission Requirements for the Master of International Relations and Diplomacy level).
Assessment: 100% Continuous Assessment

This is a compulsory course for students in the Master of International Relations and Diplomacy level. INRD students in the Postgraduate Diploma or Postgraduate Certificate levels are not allowed to enrol. This course focuses on diplomacy practice and procedure at the regional and international levels. Students will examine how diplomacy is used as a state instrument for achieving, promoting and protecting a wide range of national interests as embodied in its foreign policy. This course also covers international treaties.

INRD417 Treaty Negotiations and Drafting TBA

Prerequisites: INRD400 and INRD401
Assessment: 100% Continuous Assessment

This course involves practical negotiations, dispute resolution and treaty-drafting. In addition to teaching students advocacy and treaty-drafting skills, the course also helps them understand treaties related to Fiji, including instruments, optional protocols and Fiji's obligations in the United Nations system.

INRD418 Public International Law TBA

Prerequisites: Postgraduate Diploma in International Relations or equivalent with specific requirements (see Admission Requirements for the Master of International Relations and Diplomacy level).
Assessment: 100% Continuous Assessment

This is a compulsory course for students in the Master of International Relations and Diplomacy level. INRD students in the Postgraduate Diploma or Postgraduate Certificate levels are not allowed to enrol. This course is geared towards students who do not have a background in law but require in-depth knowledge of public international law. It examines the evolution of international law, sources and subjects of international law, state jurisdiction, international organisations and tribunals, judicial settlement of international disputes, the law of the sea, international human rights and humanitarian law, and the use or threat of force by States. Students will study the concept of Statehood and how the relationships between States are regulated through international law. The course will also cover the peaceful resolution of disputes

between States, including the roles of international organisations and tribunals as arbiters. The law of the sea convention will be used as an example of an all-encompassing international agreement where some provisions have been consistently applied through State practice, thus crystallising into customary international law.

INRD419 International Law of the Sea TBA

Prerequisites: INRD400 and INRD401
Assessment: 100% Continuous Assessment

This course focuses on the 1982 United Nations Law of the Sea Convention (LOSC). It will look at the history of the law of the sea, the development of customary international law in the areas of marine spaces and the associated rights and obligations of States within those zones, the utilisation and conservation of marine resources, the protection of the marine environment, marine scientific research, military uses of the sea, settlement of disputes between States parties and the challenges that have arisen since the entry into force of the LOSC in 1994.

From a regional perspective, the course will also cover other regional and sub-regional agreements on the conservation of marine resources, deep seabed mining, enforcement of conservation and environmental laws and shipping.

Doctor of Philosophy in International Relations and Diplomacy(PhDINRD)

INRD700FT/ INRD700PT PhD in International Relations and Diplomacy TBA

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

Students are expected to conduct advanced and original research leading to the completion of a thesis (80,000-100,000 words including notes and bibliography). They must be self-motivated and demonstrate excellent research and writing skills.

Information Technology

ITC100 Information Technology for the Workplace SEM 1 and 2

Prerequisite: None
Continuous Assessment: 50%; Final Examination: 50%

This course provides a gentle introduction to the usage of modern information and communications technology in the workplace. Through specific examples, taken from real-world problems, the course shows that Information and Communications Technology (ICT) can enable service-oriented aspects in different domains. These include the basics of how computer and network systems work, a contextualisation of the provision and receiving of ICT-enabled services, an understanding of aspects of computer security and computer administration, the use of Web 2.0 technology and multimedia, the application of mobile computing and communications technology, and a comparison of open source and proprietary IT solutions.

ITC104 Database Systems SEM 2

Prerequisite: None
Continuous Assessment: 50%; Final Examination: 50%

This course introduces a practical approach to the development and design of database systems. The emphasis is placed on relational database management systems, their development and implementation in a modern organisational environment. The use of modern query languages for relational databases is discussed and experienced. Conceptual, logical and physical database design issues are also covered. Other topics include client-server database computing and database administration issues.

ITC106 Programming Concepts and Constructs SEM 2

Prerequisites: None
Continuous Assessment: 50%; Final Examination: 50%

The course provides a contextual approach to the art and science of software construction, introducing sufficient theory and practice of computer programming to enable further studies in computing. It stresses fundamental issues in the design and construction of programs in general. Topics covered include algorithm design; problem-solving within an application framework; classes/objects; object interaction; modular program construction including the principles of problem-oriented data abstraction; encapsulation and information hiding; inheritance and polymorphism; file input and output; reusable

component libraries; program testing, with emphasis on the production of simple, reliable and maintainable software.

ITC115 Introduction to Software Engineering SEM 1

Prerequisite: None
Continuous Assessment: 50%; Final Examination: 50%

This course introduces students to the foundations of programming and testing. Software quality and how it can be achieved is an underpinning theme. Frameworks are presented for problem-solving in terms of fundamental data structures and algorithms. Data structures include arrays and structures. Techniques include functions, recursion and use of libraries. Analysis of algorithms, including measures of complexity, will be introduced. Implementations of the basic algorithms in a programming language will be explored. The course covers those parts of the software engineering process which are applicable to an introductory course.

ITC160 Introduction To Cybersecurity SEM 1

Prerequisite: none
Continuous Assessment: 50%; Final Examination: 50%

This course provides an introductory study of cybersecurity terminology, principles, and technologies. Fundamental topics covered include cyber threats and vulnerabilities, information security frameworks, network infrastructure security, wireless network security, cryptography, defense-in-depth security strategy, information security policy, and security management. The goal is to develop a foundation for further study in cybersecurity.

ITC208 System Project and Quality Management SEM 2

Prerequisite: Pass in Any 100-level IT Course
Continuous Assessment: 50%; Final Examination: 50%

This course examines the methods and issues in the management of informatics projects. It is based on standards for project management and quality assurance. Topics include techniques of project coping and success criteria, quality assessment and management, work breakdown analysis and monitoring, task estimating and scheduling; resource, risk and cost management and project closure and review, and interpersonal and group facilitation skills to focus IT and business teams on problem-solving techniques. Technology that supports project and quality management is an integral part of the course. The social and ethical environment of systems and their development are also discussed.

ITC213 System Analysis and Modelling SEM 1

Prerequisite: Pass in Any 100-level IT Course
Continuous Assessment: 50%; Final Examination: 50%

This course applies the theory of information systems analysis and modelling to the specification of IT-supported business processes. It describes and demonstrates the tools and techniques used to formally describe what an information system is to do, and the methods used by information systems analysis to construct these descriptions. The process of domain modelling is considered from vague systems conceptualisation using soft systems techniques through a process of refinement and verification to a 'Unified Modelling Language'-based specification. It examines the role of analysis and modelling in various systems development life cycles.

ITC215 Data Structures and Algorithms SEM 1

Prerequisite: Pass in ITC106
Continuous Assessment: 50%; Final Examination: 50%

This course provides an in-depth study of the software construction process. Topics covered include modular programming constructs including encapsulation, information hiding, inheritance and polymorphism; the specification, modularisation and verification of abstract data types (ADTs); data structures including arrays, vectors, stacks, queues, lists, trees, sets, maps, hash tables and heaps; and algorithms including sort, search and recursion. For ADTs in general, the course deals with operations, representation and algorithms, space and time efficiency, and appropriateness for different applications.

ITC216 Software Design and Programming SEM 2

Prerequisite: Pass in ITC215
Continuous Assessment: 50%; Final Examination: 50%

This course is based on object-oriented analysis and design practice to engineering large software systems. It covers a range of areas including software paradigms, processes and development methodologies, software life cycles, requirements engineering, practical object-oriented analysis and design, software systems design, object design, design patterns, mapping models to code, persistence design, software testing: verification and validation. All implementation and testing will be carried out using the .NET platform and C#.

ITC221 Computer Application in Art and Design SEM 1

Prerequisite: Pass in ITC100
Continuous Assessment: 50%; Final Examination: 50%

Graphic design is about the visual communication of ideas. The course provides exhaustive hands-on practical and covers in practical detail the skills and technology necessary for an effective design for print and Web Media. This project-based course features a highly visual introduction to the essential tools and functions of each application from the perspective of the working designer. The course further gives students the opportunity to put what they learn to work by tackling design projects from concept to completion with assignments drawn from the everyday world of professional graphic designers.

ITC245 Artificial Intelligence Techniques SEM 2

Prerequisite: Pass in ITC106
Continuous Assessment: 50%; Final Examination: 50%

In this course, we will look at different definitions of intelligence and at the concept of intelligent agents, concentrating on the issue of how to get information about the world and how to make use of it. We will consider techniques for machine learning and probabilistic reasoning. Almost every human ability results from learning from experience: we will look at how these learning processes can be modelled computationally. Topics covered include: Search and Optimisation Algorithms (including Genetic Algorithms), Probabilistic Reasoning Methods (including Bayesian Methods) and MachineLearning Algorithms (with a focus on neural networks).

ITC262 Professional Practice in IT SEM 2

Prerequisite: Pass in Any 100-level IT Course
Continuous Assessment: 50%; Final Examination: 50%

This course provides a practical and theoretical introduction to what it means to be an IT professional today. Students will encounter a range of issues relevant to professional practice in the workplace, as well as an understanding of the wider responsibilities that professionals are called upon to uphold in society. Topics addressed include organisational and professional communication; mindfulness; teamwork; the nature of the IT professions; the role of professional associations; problem-solving and information use; cross-cultural awareness; personal and professional ethics and codes of practice.

ITC263 Security and Support in IT SEM 1

Prerequisite: Pass in Any 100-level IT Course
Continuous Assessment: 50%; Final Examination: 50%

This course examines the principles and practices of IT systems support and security management. It provides students with a sound knowledge of computer systems, server and desktop computers, IT operational system structures, and IT security structures. It also provides students with the skills of daily operation, support and management of these systems.

ITC265 Human and Organisational Security SEM 1

Prerequisite: Pass in ITC160
Continuous Assessment: 50%; Final Examination: 50%

This course provides a general introduction to the concepts, theories, principles, and practice of digital forensics. Topics include data acquisition and validation, forensic methodologies, file systems examination, graphics file investigation, network and email investigation, legal issues, professionalism and ethics, and also the current development in the field. This unit is self-contained. Therefore, it also covers the required basics of IT systems and forensic sciences. In addition, through the teaching, the unit promotes and strengthens important generic skills, such as communication, analysis and inquiry, problem solving, independent and group working, and professionalism and social responsibility.

ITC266 System and Network Administration SEM 2

Prerequisite: Pass in ITC263
Continuous Assessment: 50%; Final Examination: 50%

This course covers systems administration in depth. While there are numerous brands of systems in use today, the fundamental architecture remains constant. As such, the practical elements of this course will be based on operating systems. Hence some working knowledge in OS will be helpful. This course will introduce you to the skills, methodologies and activities required to administer a computer system that consists of various hardware, software and users within an organisational infrastructure. In particular, students will be introduced to user, device and file system administration, computer and network security, system monitoring, administrative support tools and network administration.

ITC307 IT Project SEM 2

Prerequisite: Completion of Any 300-level IT Courses
Continuous Assessment: 100%

This course brings to a conclusion a major systems development project. Students are expected to demonstrate a capacity to work in the computing field at a professional level. Students will study the social, legal and ethical environment of systems and their development.

ITC312 Mobile Application Development SEM 2

Prerequisite: Pass in ITC106 or Pass in ITC216
Continuous Assessment: 50%; Final Examination: 50%

Mobile applications are considered one of the most important enterprise application decisions for businesses today. Marketing, IT and business managers are looking for expertise in leveraging mobile to grow sales and increase their customer base. This course provides an introduction to the mobile application landscape and available platforms. Participants learn about creating apps that are valuable for customers, making apps available and how to keep the content current and engaging. They also determine which development platform to use, and the importance of managing mobile devices and security.

ITC314 Web Design and Programming SEM 1

Prerequisite: Pass in ITC106 or Pass in ITC115
Continuous Assessment: 50%; Final Examination: 50%

This course provides the principles and skills of web application development. It arms students with current web programming technology and the skills for developing web-oriented applications.

ITC333 Distributed Systems Technology SEM 1

Prerequisite: Pass in ITC100, ITC213 and Pass in MTH201
Continuous Assessment: 50%; Final Examination: 50%

This course builds on previous courses in System Software. It starts with an introduction to different communication technologies and structures of computer networks, including LAN, WAN and the Internet. Description of layers of software added to an operating system to support networking, including the TCP/IP protocol suite, is discussed in detail. Techniques for client-server programming in different platforms are also examined while

popular distributed technologies are investigated.

ITC334 Cloud Computing SEM 2

Prerequisite: Pass in Any 100-level IT Course
Continuous Assessment: 50%; Final Examination: 50%

This course is for anyone who may have recently heard the term "cloud computing" for the first time and needs to know what it is and how it helps them. The goals of the course range from just wanting to be able to cut through the hype, to evaluating cloud-based solutions against the time, energy, and expense required to leverage them. Students will also learn some of the nuts and bolts of cloud computing and how companies can use cloud computing tools. We are in the development stage of cloud computing and this development is rapidly progressing.

ITC355 Business Intelligence SEM 2

Prerequisite: Pass in ITC104
Continuous Assessment: 50%; Final Examination: 50%

This course examines how decision making in organisations can be supported by information systems such as decision support systems (DSS) and business intelligence (BI) systems that draw their data and information from internal sources (warehouses, databases, performance monitoring, exceptions alerts, executive information systems etc.) and external sources (information services, environment scanning etc.). The tools, techniques and models for intelligence analysis and visualisation are examined with emphasis on new and emerging technologies such as data mining and intelligent agents. Students are also introduced to a range of research methods suitable for information systems professionals.

ITC357 Practical Data Science SEM 1

Prerequisite: Pass in ITC106
Continuous Assessment: 50%; Final Examination: 50%

Data Science skills are in increasing demand in both industry and academia. Being able to effectively and safely manipulate and model data will be a key strategic advantage for future employment. The course introduces the fundamental concepts of data science to students through practical use of the industry-standard software environment R. You will learn how to program in R, how to effectively manage and manipulate data in R, and be exposed to the

"round trip" of data science (Import, Tidy, Transform, Visualise, Model, and Communicate).

This course operates under a fairly traditional model – lectures and labs will be used to present and discuss material relevant to the paper. Within these sessions, there will be opportunities for discussion, and where appropriate, classes may draw on more interactive techniques to support the content, or refer to external online content for context. Labs in particular will be helpful to solidify and internalise materials covered in the lectures.

ITC363 Penetration Testing SEM 1

Prerequisite: Pass in ITC265
Continuous Assessment: 50%; Final Examination: 50%

This course teaches students the underlying principles and many of the techniques associated with the cybersecurity practice known as penetration testing or ethical hacking. Students will learn about the entire penetration testing process including planning, reconnaissance, scanning, exploitation, post-exploitation, and result reporting. The course will provide the fundamental information associated with each of the methods employed and insecurities identified. In all cases, remedial techniques will be explored. Students will develop an excellent understanding of current cybersecurity issues and ways that user, administrator, and programmer errors can lead to exploitable insecurities. Students will be introduced to professional penetration testing by teaching offensive tactics along with the appropriate methodologies and responsibilities it takes to ethically attack systems. The majority of time will be spent in hands-on labs performing reconnaissance, discovering vulnerabilities, developing exploits, and carefully penetrating targets. Students will be able to explain the business risk of such vulnerabilities and identify how they can be avoided.

ITC364 Digital Forensics SEM 2

Prerequisite: Pass in ITC106
Continuous Assessment: 50%; Final Examination: 50%

This unit provides a general introduction to the concepts, theories, principles, and practice of digital forensics. Topics include data acquisition and validation, forensic methodologies, file systems examination, graphics file investigation, network and email investigation, legal issues, professionalism and ethics, and

also the current development in the field. This unit is self-contained. Therefore, it also covers the required basics of IT systems and forensic sciences. In addition, through the teaching, the unit promotes and strengthens important generic skills, such as communication, analysis and inquiry, problem solving, independent and group working, and professionalism and social responsibility.

ITC391 Special Topic in ICT SEM 2

Prerequisite: Pass in ITC100
Continuous Assessment: 50%; Final Examination: 50%

Specialist courses on topical issues in information technology to be delivered by visiting lecturers or staff members nominated by the Head of Department.

ITC401 IT Project Management SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course examines the principles, methods, and issues associated with project management and how they apply a wide range of domains. Topics include techniques for determining project scope and evaluating success criteria, quality assessment and management, work break-down analysis, task estimation and scheduling; resource management, risk and cost management and project closure and review. Interpersonal and group facilitation skills to focus teams on identifying and solving the right problem are addressed. Contextual influences such as political, economic, social and technical tensions are considered when designing and implementing projects.

ITC402 Web Application Design and Implementation SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

Web application has become an integral part of Organisational strategies. Therefore, one needs to have a disciplined approach to web application development. Web application development involves the use of strong development processes and tools. This course attempts to cover both aspects of web application development. The course describes the process of web application development including the analysis and design process for web applications. It also covers aspects relating to the testing of web applications. In addition, it covers the use of a scripting language and XML. The practical aspect of the course involves the development of a web application.

ITC403 Network Security SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course focuses on the managerial aspects of network security. Topics covered include symmetric encryption, public-key cryptography, key distribution, user authentication, security (transport level, wireless network, email, IP), attacking software, defences and network security management. Coverage on the foundational and technical components of network security is included to reinforce key concepts.

ITC404 Advances in Software Engineering SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

The objective of the course is to introduce students to the theory, techniques and applications of software measurement and metrics. Software measurement is essential in software engineering because it allows quality assessment and improvement of the processes and products. By measuring various characteristics of software and development processes, information can be obtained in order to understand, control and improve our software and development processes.

ITC405 Enterprise Database and Knowledge Base Systems SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course examines enterprise software in general and shows students how enterprise software can improve the functions of a company, how it can streamline operations, and how functional areas of any software solution relate to each other. The second part of the course delves into knowledge-based systems and specifically, knowledge management. The course introduces knowledge management as an emerging area of information technology and the reasoning, benefits and implementation issues are explored.

ITC406 Mobile Networking and Applications SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

Mobile communications is a core body of knowledge in computing science studies. In today`s world, mobile communications are seen as a driver of change in scientific and business activity. This course provides an adequate knowledge of mobile communications and investigates and evaluates the applications of mobile communications. In this class participants also study the principles behind the most current developments in mobile communications.

ITC410 Supervised Project SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 100%

Students will develop a research project in a related computing science/ information technology research field. Students are expected to develop the necessary software and deliver a full research paper by the end of this course. Topics should include, but not be limited to: - wireless networks and mobile computing, network security, artificial intelligence, software engineering, programming languages, compilers, graphics, computer games, computer forensics, health and environmental informatics, bioinformatics, data mining, human-computer interaction and databases.

ITC415 Advanced Database and Data Warehousing SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

In this course students study the basic issues involved in planning, designing, building, populating, and maintaining a data warehouse. Tasks include business modelling, entity relationship diagramming using STAR techniques, dimensional and physical modelling, and warehouse meta data management.

ITC416 Advanced Business Intelligence Systems SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course examines how decision making in organisations can be supported by information systems such as decision support systems (DSS) and business intelligence (BI) systems that draw their data and information from internal sources (warehouses, databases, performance monitoring, exceptions alerts, executive information systems etc.) and external sources (information services, environment scanning etc.). The tools, techniques and models for intelligence analysis and visualisation are examined with emphasis on new and emerging technologies such as data mining and intelligent agents. The course also

introduces students to a range of research methods suitable for information systems professionals.

ITC431 Client Server Computing SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

The course introduces the power, advantages and complex issues of client-server computing. The evolution of the computing environment, standards and open systems, client and server platform specialisation, client-server communication in local and wide area networks and major communication protocols are used as a foundation; such major issues as distribution of presentation, applications, data and databases, software distribution concepts and security.

ITC441 Artificial Intelligence SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course focuses on the presentation of artificial intelligence as a coherent body of ideas and methods to acquaint the students with the basic programs in the field and their underlying theory. Students explore this through problem-solving paradigms, logic and theorem proving, language and image understanding, search and control methods and learning.

ITC451 Knowledge Management SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course examines the characteristics and applications of systems that support knowledge management at personal, group and corporate levels. It considers the electronic representation of knowledge, the components of systems that embody or support knowledge processing, the use and value of such systems (including systems for transaction and information management, decision support, management exploration, intelligence gathering, and computer supported cooperative work). The business and system issues associated with the analysis, design, construction, deployment, management and evaluation of knowledge management systems are addressed.

ITC461 Information Security SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent

Continuous Assessment: 50%; Final Examination: 50%

This course examines the vulnerabilities of computer-based information systems and methods of breach prevention, detection, and recovery. A risk management approach is used to develop an understanding of the policies, practices and technologies needed to provide for an appropriate level of security. The various security needs, from managerial to technical, are examined in the context of system design and security evaluation. The course also presents a practical implementation of security requirements.

ITC491 Research Methodology I SEM 1 and 2

Prerequisite: Bachelor's degree in IT or equivalent
Continuous Assessment: 100%

The objective of this course is to introduce research methods. It is designed to lay the foundations of empirical research in computing sciences and Information Technology. Students become acquainted with a variety of approaches to research design and are helped to develop their own research projects and to evaluate the products of empirical research. It also introduces various techniques in statistical analysis. Topics discussed include planning, foundations, and experimental methods, exploratory and descriptive methods, analysing and interpreting data, and writing the research report.

ITC500 Thesis SEM 1 and 2

Prerequisite: Postgraduate Diploma in IT

Students are expected to produce a research thesis on a topic/subject related to Computer Science/Information Technology after doing a significant amount of research under close supervision. Students are expected to develop the necessary theory and algorithms to solve their specific research problems. The students would individually produce quality research publishable papers by the end of the course drawing upon discussions and practice on scientific research paper writing. Topics should include, but not be limited to wireless networks and mobile computing, network security, artificial intelligence, software engineering, programming languages, compilers, graphics, computer games, computer forensics, health and environmental informatics, bioinformatics, human-computer interaction and databases.

ITC700	Doctor of Philosophy in Information Technology	SEM 1 and 2

Prerequisite: Masters in IT

The Department of Computer Science and Mathematics offer a program: - Degree of Doctor of Philosophy in Information Technology. Candidates interested in enrolling for the PhD degree in Information Technology should consult with the Head of the Department of Computer Science and Mathematics and familiarize themselves with the Admission Regulations and Program Regulations for the PhD degree. The PhD program is offered both on fulltime and part time basis.

iTaukei Studies

ITKF11	Foundation iTaukei Language I	SEM 1

Prerequisite: Year 12 iTaukei Language

Continuous Assessment: 50%; Final Examination: 50%

ITKF11 is based on Year 12 of the iTaukei Prescription. The course is designed to extend students' communication skills in iTaukei language, as well as enhance their knowledge, understanding and appreciation of the iTaukei culture. A theme approach is taken in the course so that students' activities will be linked to a central theme for better integration of the four language skills.

ITKF12	Foundation iTaukei Language II	SEM 2

Prerequisite: Year 12 iTaukei Language

Continuous Assessment: 50%; Final Examination: 50%

ITKF11 is based on Year 12 of the iTaukei Prescription. The course is designed to extend students' communication skills in iTaukei language, as well as enhance their knowledge, understanding and appreciation of the iTaukei culture. A theme approach is taken in the course so that students' activities will be linked to a central theme for better integration of the four language skills.

ITK101	Listening and Speaking iTaukei Language	SEM 1

Prerequisite: Year 13 or matured work experience

Continuous Assessment: 50%; Final Examination: 50%

This course offers a comparative study of English and iTaukei sound systems -

consonants, vowels, diphthong, stress, rhythm, intonations, pitch and juncture, sound combinations to form words, manner of articulation and point of articulation.

The emphasis is on learning to recognise, differentiate and vocalise iTaukei sounds; identifying the problems encountered when iTaukei students use the English language, and understanding the sound, form and structure of the iTaukei language. They are to apply these to conversational iTaukei language, speeches and ceremonial presentations.

ITK102 Reading and Writing iTaukei Language SEM 2

Prerequisite: Year 13 or matured work experience

Continuous Assessment: 50%; Final examination: 50%

This course revolves around the study of the iTaukei registers conversation, language of religion, legal language, language of instruction, newspaper reporting, weather and climatic features and their relationship to annual cultivation practices and the land, and oral and written sport commentaries. The emphasis is on understanding the main features of written communication: purpose, structure and audience. The course aims at broadening and advancing understanding of the effects of the language of the registers on the lives of students and people in the communities.

ITK111 Spoken iTaukei Language for Beginners SEM 1 and 2

Prerequisite: Year 13 or matured work experience

Continuous Assessment: 100%

This is a compulsory course for all non-iTaukei language speaking students taking any degree at the University of Fiji. Students listen to live spoken language or pre-recorded conversations and practice basic structures to gain everyday conversational skills. Some reading and writing activities will occur, but the main emphasis is on developing conversational fluency at a basic level.

ITK201 Language in Cultural Context SEM 1

Prerequisite: ITK101 or ITK102

Continuous Assessment: 50%; Final examination: 50%

Students in this course get the opportunity to demonstrate basic conversational skills in vernacular languages. The course examines a variety of vernacular

language contexts of the two major language groups in Fiji. It analyses the elements of language and establishes an understanding of the appropriate relationships among linguistic components.

ITK202	iTaukei Ceremonies, Protocol and Oral Traditions	SEM 2

Prerequisite: ITK101 or ITK102
Continuous Assessment: 50%; Final examination: 50%

This course studies the four categories of ceremonies: welcoming, farewelling, celebrating and bereavement; and the study of protocol in full ceremony: luvanitawake, cavuikelekele, qaloqalovi, vakamamaca, sevusevu, yaqona vakaturanga, waseniyaqona, vosavakaturaga, ulivinivosa, ivakatale, veivakamarautaki, vakasosoniwaqa, oral traditions and songs (chants).

ITK203	Reading and Writing iTaukei Language II	SEM 2

Prerequisite: ITK101 or ITK102
Continuous Assessment: 50%; Final Examination: 50%

There is very little published iTaukei literature; therefore, the course is designed to develop creative writing skills by encouraging students to write iTaukei short stories, drama and poems, including life writing. Students also learn to prepare and present speeches for small and large audiences. Students are expected to write a short story, a play and three poems as part of the continuous assessment.

ITK204	Expressive and Performing Arts in iTaukei Culture	SEM 1

Prerequisite: ITK101 or ITK102
Continuous Assessment: 100%

This course emphasises the iTaukei culture as an integrated pattern of behaviour culminating in a significant lifestyle that is a combination of thoughts, communications, beliefs, values, knowledge, customs and creativity to enable the survival of its people in all aspects of life.

It values and encourages the sustainability of significant traditional arts, dramas, songs and dances, ceremonial presentations and invites innovative and creative knowledge, skills and values in contemporary forms. The main objective of this course is to have a deeper understanding of the culture and lifestyles that the iTaukei people treasure as theirs, and to consider, discuss and take actions to maintain and sustain their true identity.

ITK205 iTaukei History and Movement SEM 2

Prerequisite: Year 1 iTaukei Courses ITK101 or ITK102
Continuous Assessment: 50%; Final examination: 50%

This study on iTaukei history and movement gives an insight into the forces that have shaped the world of iTaukei people. The course involves the migration history and movement in the past and its link to the present. It aims to establish a significant mark in research studies about the iTaukei culture, theme, time, periods and experiences in the past and their transition into this new era. Oral historical links and movements are included in this study as most of history are passed down from elders. The transmission from pre-colonial, colonial and post-colonial eras which is also included in this study is as significant as archaeological findings about tangible and intangible cultural heritage and artefacts. This course will allow the students to give more value to their historical links, identity and cultural heritage. It will inspire them to engage more in community research and help them to understand how to cope and live in a multicultural society such as Fiji as most things change over time.

ITK300 Research Project: Independent Project SEM 2, Flexi

Prerequisite: To complete both 100-level ITK courses and at least 1 200-level course or satisfy mature entry requirements
Continuous Assessment: 100%

This course involves the practice of socio-cultural and anthropological research through enhanced understanding of research methods, fieldwork, literature reviews, data analysis, and interpretation and reporting of results. Individuals will design independent work on selected topics of their choice, such as cultural gestures and postures, migrations, politics, indigenous education, and health and food habits. Students can also choose from values and beliefs, verbal and non-verbal interactions, use of vernacular as medium of interactions, and research in indigenous knowledge.

ITK301 Creating Literature in iTaukei Language SEM 1

Prerequisite: To complete 2 100-level courses and 1 200-level course or satisfy mature entry requirements
Continuous Assessment: 100%

This course includes understanding literature, composing and comprehending non-fiction works, writing poems, writing fiction, and producing literary materials. The final grade will be based on the continuous assessment of the

individual assignments submitted in the final portfolio of work at the end of the academic term.

ITK302 Vanua: Land and the People SEM 1

Prerequisite: Complete 100-level courses and ITK202 or satisfy mature entry requirements
Continuous Assessment: 100%

This course will align theory of the Vanua, Land and People with a significant practical component. It establishes a close connection and interaction of the Vanua, oceans and seas, biodiversity, yaubula and the people of Fiji. The people of Fiji and the Pacific Islanders embrace Vanua in its totality very closely to their hearts, their associations and their interactions with the Vanua. This course will investigate the arrival of the iTaukei people, as well as other Pacific Islanders and ethnic groups. The course will be a practical course where the sailing vessels, for example the Drua, will be studied in depth through canoe building and traditional navigation techniques to consider how people arrived in Fiji and became interconnected to beliefs, values, identity and cultural practices and how the people have embraced their vanua. Students will take part in building and sailing of a Drua, as well as examine land tenure, village by-laws, and pre-colonial, colonial and post-colonial Fijian changes and challenges.

ITK303 Teaching and Learning iTaukei Language SEM 2

Prerequisite: Year 13 iTaukei Courses
Continuous Assessment: 50%; Final Examination: 50%

ITK 303 is a component of the Degree in Teaching iTaukei Language & Culture and Management programme. The course is for students who aim to teach iTaukei Language and Culture in schools and for practicing teachers who are teaching iTaukei in schools today. The general goal of this course is to prepare students as Teachers of iTaukei language by focusing on being literate in the iTaukei language by being able to compose (think, speak, write and shape), comprehend (listen, read, view and reflect) and communicate effectively within a wide range of contexts, in particular in the teaching and learning of the iTaukei language in the classroom.

The relationships between cultural and social contexts and language use is explored through a study of textual features of spoken, written and visual texts that are found in the iTaukei culture, and through the practice of listening, speaking, reading and writing skills in various language registers.

ITK304 Teaching and Learning iTaukei Literature SEM 2

Prerequisite: Year 13 iTaukei Courses
Continuous Assessment: 50%; Final Examination: 50%

Designed especially for future teachers of iTaukei at the secondary level in Fiji, this course introduces students to the field of literary study, with the emphasis on developing familiarity with the genres of oral tradition, poetry, fiction and drama. There are three general goals in this course. First, students will develop proficiency in their vernacular. Second, they will explore widely the meaning and significance of literary studies and iTaukei literature in general. Third, students will learn how to teach iTaukei literature in vernacular in the secondary schools' classrooms.

ITK305 Promoting Cultural Teaching and Learning SEM 2

Prerequisite: ITK 303 and ITK 304
Continuous Assessment: 50%; Final Examination: 50%

The course is for practicing teachers who teach iTaukei in schools today. A study of increasing importance of cultural education aimed at the emergence of knowledge, skills and values-based society. Emphasis is placed on curriculum planning, evaluation, assessment and decision making integrated with the teaching learning process. Emphasis is also on the importance of sustaining cultural ideologies, knowledge, skills, values, wisdom and practices that meet the needs of Fiji now and the future.

ITK306 Translation Theory and Practice SEM 2

Prerequisite: 2 100-level courses and 2 200-level courses or satisfy mature entry requirements
Continuous Assessment: 50%; Final Examination: 50%

ITK306 is a component of the Diploma in teaching iTaukei Studies programme. The course is for students who aim to teach iTaukei Language and Culture in schools and practicing teachers who are teaching iTaukei in schools today.

The course covers the theory, principles and practice of translation. Students learn the skills required to be able to successfully transfer the meaning of a text within a source language to a clear natural and faithful equivalent in a target language with particular emphasis on the iTaukei language. Also, students will acquire skills to help them recognise problems involved in transferring information between iTaukei and English language.

Apart from assisting teachers of the iTaukei language, this course also assists iTaukei writers, students of literature and those involved in the production of texts in iTaukei language or those engaged in translation. The course is taught in both English and iTaukei.

ITK307 Methodologies of Teaching and Reading SEM 1

Prerequisite: 2 100-level courses and 2 200-level courses or satisfy matureentry requirements
Continuous Assessment: 50%; Final Examination: 50%

ITK307 is a component of the Diploma in teaching iTaukei Studies programme. The course is for students who aim to teach iTaukei Studies in schools and for practicing teachers who are teaching iTaukei in schools today. The general goal of this course is to prepare students as teachers of iTaukei language by focusing on their being knowledgeable and skillful in communication through reading and comprehending (reading, understanding, viewing and reflecting) in a wide range of contexts, in particular in the teaching and learning of iTaukei language in the classroom. Reading theories and the reading process are explored through a study of how texts work and how they are constructed or written to carry meaning depending on their purpose.

ITK308 Methodologies of Teaching Writing SEM 1

Prerequisite: Available for teachers currently teaching iTaukei or are aspiring to teach iTaukei.
Continuous Assessment: 50%; Final Examination: 50%

The course examines different types of writing and the process of writing various discourses. The course is a fundamental and relevant one for any teacher. The underlying belief of the course is that the iTaukei language teachers can be more effective if they have a good understanding of the writing process. The course develops the necessary skills required in writing prompts, planning and mapping of thoughts and ideas, recording of ideas in different formats, analysing the written piece and assessing it to gauge its purpose and content.

ITK309 Creating Information Texts in Vosavaka Viti SEM 1

Prerequisite: 2 100-level courses and 2 200-level courses or satisfy matureentry requirements.
Continuous Assessment: 100%

ITK309 is a component of the Degree Programme in teaching iTaukei Studies programme. The course develops students' creative writing skills. It helps students sharpen their writing skills and their work towards completion of publishable materials, Students concentrate on a particular area of creative writing they find most interesting. Guidance in writing is provided through the different stages of the writing process to afford students experience in writing idioms and generating themes that will culminate in major fiction or non-fiction short stories, songs, poems and other similar works. Students may specialize in any creative writing form and must produce a literary piece of work at the end of the course.

ITK310	**Participatory Planning for Integrated Local Community Development**	**SEM 1**

Prerequisite: Year 1 & 2 iTaukei courses
Continuous Assessment: 100%

This course will cover a range of participatory planning tools for integrated local community development. Participatory planning is a new planning paradigm that emphasizes involving the entire community in the strategic and management processes as part of community development. Integrated community development, by definition, involves and respects the whole community. Attention to environmental impacts is essential, especially in rural communities that are so closely tied to the land. The course will combine community economics (yaubula resource management); problem analysis; objective tree; program planning and grants writing for community projects. It is targeted to build community capacities in identifying and addressing the specific community projects by indigenous communities alone.

Journalism and Media Studies

JMS101	**Introduction to Journalism Practice**	**SEM 1**

Prerequisites: Nil
Continuous Assessment: 100%

This course is designed to introduce you to the basic skills a journalist requires to work in news, feature writing and sub-editing. The class will follow the progression of a story from initial idea to printed page. This will include learning how to write successfully for newspapers and magazines.
From research and interviewing to writing and editing, you will see how the stories are put together.

JMS102 Journalism in Fiji SEM 1

Prerequisites: Nil
Continuous Assessment: 100%

This course seeks to understand the role that the contemporary news media play in social, cultural and political life of Fiji. It provides you with an introduction to how distinctly Fijian styles of journalism have developed historically, their current shape and where they may be going. This will involve a focus not only on the press, but also broadcast, digital and social media.

JMS103 Media Studies: Key Thinkers and Approaches SEM 2

Prerequisites: Nil
Continuous Assessment: 100%

This course introduces you to many of the key figures, theories and approaches within media studies, providing a critical and intellectual foundation for further study in this vibrant academic field. Each week of the course presents an important debate, scholarly perspective or school of thought within the discipline: from medium theory, to notions of the public sphere, to questions of digital media.

JMS104 Web Design and Development: Making the Web Work SEM 2

Prerequisites: Nil
Continuous Assessment: 100%

This course offers a thorough introduction to the development, history and future of multimedia technology. You will be introduced to the technical skills needed in the manipulation of text and images and to the theory concerning the psychology of communication, to notions of representation and the impact of design.

JMS201 Documentary SEM 1

Prerequisites: Nil
Continuous Assessment: 100%

This course focuses on the emergence and impact of documentary in Fiji, as well as covering a range of examples of international documentary films made within different cultural contexts and from different countries. You will engage with contemporary theories of documentary and non-fiction film, as well as

viewing and engaging with a lot of film, video and online material that you have not seen before.

JMS202 Journalism and Politics SEM 1

Prerequisites: JMS102
Continuous Assessment: 100%

This course critically examines contemporary trends in the political dimensions of Fijian mainstream and alternative news media, from print and radio to television and online. Topics addressed include: the media's role in democracy; relations between journalists and official sources; agenda-setting; policy-making; public opinion; the future of investigative journalism, and political scandal.

JMS203 Journalism: Interview Skills and Feature Writing SEM 1

Prerequisites: JMS101
Continuous Assessment: 100%

This course further develops on skills first presented in JMS101. Principles of good interviewing will be introduced, and you will develop a suite of practical interview techniques. Different forms of feature article will be discussed, and you will develop an understanding of how to construct research portfolios for use in feature articles, and develop more complex writing skills.

JMS204 Media Law and Regulation SEM 1

Prerequisites: Nil
Continuous Assessment: 100%

This course examines the legal and administrative regulation of mass media publication and newsgathering. The course considers a number of themes that underpin the rest of the syllabus: the role(s) of the media in society; the main social, technological and regulatory influences that shape media ownership, journalism practise, and rights jurisprudence. The course considers recent and future developments in media policy.

JMS205 Media, Technology and Culture SEM 2

Prerequisites: JMS104
Continuous Assessment: 100%

This course takes a thematic look at media understood as technologies. The course explores both the histories of media technologies as well as more recent developments in digital media. The focus in so doing will be to explore the various ways in which academic and popular debates have centred on the ambiguous relationships between media technologies and their social, economic, political and cultural conditions.

JMS206 The Versatile Journalist SEM 2

Prerequisites: JMS101
Continuous Assessment: 100%

This course builds on JMS101, first by initiating you into the key production skills such as sub-editing and layout and design that will help you deliver a stronger and more attractive article 'package'. 21st century journalists need to think pictures, headlines, stand firsts, infographics, video as well as text; and know how these elements combine on the page to sell and retell the story across different media and through the day.

JMS207 Web Design and Development: Effective Website Development SEM 2

Prerequisites: JMS104
Continuous Assessment: 100%

The course builds on JMS104 aiming to give you practical skills in electronic communication, critical skills to analyse and assess appropriate media. You will be competent in the process of designing and planning a more complex multimedia site. You will have an awareness of the psychological use of colour, screen and interface design, and be able to evaluate the appropriateness of different design tools.

JMS301 Advanced Skills in Digital and Networked Media SEM 1

Prerequisites**:** JMS205
Continuous Assessment: 100%

This course develops your skills and knowledge across the publication formats

and interactive environments crucial for journalists and media practitioners today. Covering everything from the distinctive writing styles of online journalism to the challenges of producing coherent multimedia content, the focus of the course is on using digital media strategically rather than gratuitously.

JMS302 Principles of Digital Video and Editing SEM 1

Prerequisites**:** JMS203
Continuous Assessment: 100%

This course aims to provide you with a solid working knowledge of the techniques of digital video production and web-based writing. Following the production process from idea to completion the course will explore ethics, voices, the development of media technologies and practices, audience and content, and practical strategies for working within the media industry, getting films made and reaching an audience.

JMS303 Principles of Layout and Design SEM 1

Prerequisites: JMS207
Continuous Assessment: 100%

This course aims to give you a working knowledge of the practices involved in visual design within newspapers and magazines. Through an introduction of the core principles of layout and design, typography and images, you will be equipped with the skills to use industry standard print media software proficiently such as Adobe InDesign and produce creative and professional materials.

JMS304 Professional and Strategic Communications SEM 2

Prerequisites: JMS203
Continuous Assessment: 100%

This course draws on the breadth of activity and theories that underpin the field of Public Relations to explore the dynamic interplay – and potential conflicts – between internal and external, marketing and public affairs, brand and corporate citizen communications. It will query the alleged impact of new or social media and question how much it has changed communications.

JMS305 Web Design and Development – Dynamic Web Communications **SEM 2**

Prerequisites: JMS207
Continuous Assessment: 100%

This course builds on JMS104 and JMS207. It aims to develop practical and critical skills at a greater level of complexity through the planning and development of a documented website. You will be competent in communicating to a defined audience using a variety of media on a simple website. You will develop the critical skills to analyse authoring tools, and appropriate modes of communication.

JMS306 Independent Studies in Journalism & Media Studies **SEM 2**

Prerequisites: Any 300-level JMS course
Continuous Assessment: 100%

This course involves a journalistic project which provides you with an opportunity to explore a subject of your own choosing in depth.

JMS307 Internship **SEM 2**

Prerequisites: Any 300-level JMS course
Continuous Assessment: 100%

This course involves a seven-week full-time attachment with a media/public relations/marketing/communications organisation.

LAW

LAW100 Sociology of Law **SEM 1**

Prerequisites: See Admission Requirements
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course analyses the relationship between law and society and the development of legal systems within a historical framework. It examines the concept of 'social contract' in historical and contemporary contexts and its relationship to legal systems in western, colonial and post-colonial states including law-making and constitutional theory. The course also encourages

debates on law and society. This course must be understood in relation to LAW101 and LAW102. This course has a practical component including visits to entities relevant to the course.

LAW101 Introduction to Law SEM 1

Prerequisites: See Admission Requirements
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course examines the beginning of law in all societies and the use of law for social cohesion, order, and revolutionary change. Students will study the historical connection between the development of common law in England and the current laws of Fiji. It explores the functions of law-making institutions, the process of law reform, the role of precedents, and approaches to statutory interpretation. Students will develop legal skills and understand the importance of legal research and writing. This course must be understood in relation to LAW100 and LAW102. This course has a practical component including visits to entities relevant to the course.

LAW102 Legal Methods and Research SEM 1

Prerequisites: See Admission Requirements
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This methodology course provides students with the knowledge and analytical skills, including practical/hands-on writing skills, to conduct legal research. Students are expected to become highly competent in legal writing, speaking, and debating ideas and concepts. They will develop legal study skills, for example, mind-mapping and conceptualising legal ideas. Students must analyse judicial decisions, understand legal arguments and reasoning, undertake a wide variety of research tasks, and learn how to use the School of Law Referencing Guide. The 'Bema' (oratory platform) methodology helps students with public speaking, and mooting and debates allow them to develop advocacy skills. This course must be understood in relation to LAW100 and LAW101. This course has a practical component including visits to entities relevant to the course.

LAW103 Introduction to Criminal Law SEM 2

Prerequisites: LAW100, LAW101, and LAW102
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course introduces students to criminal law in all its facets. It examines the philosophy behind criminal law including the dilemma of law and morality and law and justice. It will provide students with a fundamental understanding of the principles of the criminal justice system including the concept of jury trials and the way this has been interpreted in Fiji. Students will study topics such as onus and standard of proof, actus reus and mens rea. Although the course will focus on the Crimes Act, students will also learn about the British criminal legal system to understand the roots of western criminal law. The course will briefly analyse compare criminal law from other jurisdictions (for example, the USA). This is a combined theory and practical course. It places criminal law within the perspective of society's need to penalise offensive behaviour and considers the practical implications of criminality through a study of case law, practice and procedure, and court visits. This course has a practical component including visits to entities relevant to the course.

LAW104 Law of Torts I SEM 2

Prerequisites: LAW100, LAW101, and LAW102
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This is a fundamental course that analyses the principles of the law of Torts and their development over time. It examines how a legal system operates to compensate for financial, physical and psychological harm resulting from a person's wrongdoing. Students will learn about trespass actions, negligence (duty of care, breach of duty, and foreseeability), nervous shock, breach of privacy, and other important aspects of Torts. This course has a practical component including visits to entities relevant to the course.

LAW201 Law of Torts II SEM 1

Prerequisites: LAW100, LAW101, LAW102, and LAW104
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course builds on the foundation provided by Law of Torts I and must be studied in sequence. At the conclusion of Torts II, students should be able to understand and apply the core principles of the main tort areas, including negligence and trespass, and identify relevant legal issues, arguments, counter-arguments and likely outcomes of an action. Students should be able to apply case law and legislation to a given set of facts, provide authorities in support of legal propositions and critically evaluate the outcome and reasoning of cases studied in class. This course has a practical component including visits to entities relevant to the course.

LAW203 Law of Contract I SEM 1

Prerequisites: LAW100, LAW101, and LAW102
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course examines the concept of 'promise' in early contract law and the evolution of the law of contracts. It will focus on mercantilism, contractual elements, formation and formalities, equitable estoppel, privity of contracts, express and implied terms, the role and definition of different types of consideration as well as the role of promises in legally binding contracts. This is a basic contracts law course that provides the foundation for LAW204. This course has a practical component including visits to entities relevant to the course.

LAW204 Law of Contract II SEM 2

Prerequisites: LAW100, LAW101, LAW102, and LAW203
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course builds upon the principles and skills acquired in LAW203 with particular emphasis on breach of contract and its consequences. It includes the effects of contracts on common law development and remedies for breach of contract. New rules, especially estoppels, and the impact of the Fijian Competition and Consumer Commission Act 2010 make it clear that the modern commercial contractual relationship is multi-faceted, and the study of contract law currently provides more variety than the traditional rules of commercial contractual activity. This course has a practical component including visits to entities relevant to the course.

LAW205 Constitutional Law SEM 2

Prerequisites: LAW100, LAW101, and LAW102
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course introduces students to the basic elements of constitutional law in Fiji from the 1800s to the 21st century. It compares the different roles of the legislature, executive and the judiciary in Fiji's Constitutions from the Cakobau Constitutions to the present. Students study the three arms of the State (the executive, parliament, and the judiciary) and the separation of powers doctrine. They will also understand the difference between liberal and illiberal democracy and forms of governance in other jurisdictions. The course surveys how constitutional change occurs including through revolutionary transformations in places such as Pakistan, Grenada, Ceylon, Rhodesia and Fiji.

This course has a practical component including visits to entities relevant to the course. For instance, it will include a visit to the Fijian Parliament and/or the Courts and will include elections observations in relevant years.

LAW206 Administrative Law SEM 2

Prerequisites: LAW100, LAW101, LAW102, LAW104, and LAW203
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course examines the (mostly) judge-made common law framework for controlling and monitoring decision-making by the government, statutory bodies and public officers. The focus is on the legal restraints placed on government officials and government accountability. Particular attention is paid to the role of the courts, tribunals, and other protective mechanisms to review discretionary decision-making by public officials. Students will learn about opportunities available to the public to question government power and the possible abuse of power. This course has a practical component including visits to entities relevant to the course.

LAW207 Criminal Law and Procedure SEM 1

Prerequisites: LAW100, LAW101, LAW102, and LAW103
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous

assessment component and 30/60 marks in the final exam.

This course builds on the principles and skills explored in LAW103 by developing a deeper and more practical understanding and application of the Crimes Act, the Criminal Procedure Code and the Penal Code. It is a practical course with a solid theoretical foundation. This course has a practical component including visits to entities relevant to the course. Students will have an opportunity to observe and report on criminal trials.

LAW208 Property Law I SEM 1

Prerequisites: LAW100, LAW101, and LAW102
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course provides an understanding of general principles of property law in history and in Fiji. In particular, the course considers the concept of property transfers and its significance to society, as well as the nature and range of interests and rights related to property.

Students also examine how the law regulates, controls and protects the acquisition, use and alienation of property. Students will learn about personal property, including intellectual property and real property, within the context of the laws and customs of Fiji. The Torrens System is discussed in relation to its adaptation and operation in Fiji against the background of customary and leasehold property rights. This course has a practical component including visits to entities relevant to the course.

LAW209 Property Law II SEM 2

Prerequisites: LAW100, LAW101, LAW102, LAW203, and LAW208
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course examines in detail the introduced (western) land law in Fiji. In particular, students will analyse the historical and jurisprudential basis of freehold estates, perpetual estates, fixed-term estates, inheritable estates, commoners' allotments, leasehold estates, the registration system for such estates, and the physical planning legislation that regulates the use of such land in Fiji. This course has a practical component including visits to entities relevant to the course. A visit to the Titles Office will be arranged annually so that

students can observe the processes related to property transactions and conveyance.

LAW300 Law Project Elective

Prerequisites: All Year 1 and Year 2 Law courses, and a B+ average.
Assessment: 100% Continuous Assessment

This course is designed for students to conduct research on their area of interest under close supervision. It prepares students for postgraduate study and also equips them with practical legal research skills and dissertation writing experience. This course is only available to students who have a B+ average.

LAW301 Intellectual Property Law Elective

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

The course provides an overview of the legal protection of information and knowledge for authors or inventors so that exploitation of ideas, information and knowledge of others can be prevented.

The course examines the law on copyright, designs, confidential information, patents, trademarks and passing off, among other elements. The course also reviews traditional knowledge and designs in terms of the gaps in the current laws in Fiji to protect such knowledge and establishes the mechanisms by which they can be protected. This course has a practical component including visits to entities relevant to the course.

LAW302 Employment Law SEM 1

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course examines employment law in Fiji within the framework of international law established by the International Labour Organisation. Students are introduced to the practical and theoretical perspectives on legal rules, principles and institutions that regulate work variously defined, including housework, childcare and work in the informal sectors such as housekeeping, child labour and subsistence work. The Employment Relations Act (ERA) will

be closely studied including the principles of summary dismissal, grievance procedures and the extent of protection of workers in Fiji, particularly through unions, the government, mediation services, the Employment Relations Tribunal and the Employment Court. This course has a practical component including visits to entities relevant to the course. Students will observe employment hearings and are expected to engage in a mock employment tribunal trial.

LAW303 Corporations, Insolvency and Liquidation Law SEM 1

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course will examine Fiji's corporate law including those related to insolvency and liquidation. The course covers incorporations and the concept of separate legal personality, corporate constitutions, and membership of corporations. It also addresses issues related to dealings with third parties, the duties and liabilities of directors and officers, and shareholders' rights. Students will analyse the tangible and intangible corporate property. This course has a practical component including visits to entities relevant to the course. The class will visit a corporation so that students can learn about the corporate world in person.

LAW304 Customary Law Elective

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course is intended to give students a reasonable level of understanding of the role and application of customary law in the context of both domestic State law and international law. The course will also highlight areas in State law where much research and reform are needed for the protection of the customary rights of indigenous peoples. The scope of subject coverage of the course is wide. The intention is to give students a comprehensive understanding of the present status of legal custom in a country's jurisprudence and legal system. Students will note the parallel linkages of this course with other areas of law such as Dispute Resolution and ADR, Family Law, Human Rights and Intellectual Property from the perspective of indigenous community customary

law. Students will study relevant case judgments in all the above areas enabling them to fully understand the legal principles and precedents which the superior courts have established in individual cases in Fiji and other common law jurisdictions. This course has a practical component including visits to entities relevant to the course.

LAW305 Public International and Human Rights Law Elective

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course introduces students to the main principles and substantive elements in the international legal system for human rights, particularly on the nature, sources and subjects of international human rights law, the powers and duties of a state, and the responsibilities of regional and international human rights organisations. Students will examine how public international law relating to human rights applies in Fiji including Fiji's international obligations to the United Nations. This course will include lectures from international human rights experts.

LAW306 Competition and Consumer Law SEM 2

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

The course considers (successful and unsuccessful) efforts made by traders to restrict competition at the expense of rivals, consumers, and society as a whole. The relevant law is found in the Fijian Competition and Consumer Act 2010 as amplified by decisions of the Commerce Commission and the Courts. The course examines the economic effects and legality of anti-competitive practices such as price-fixing, resale price maintenance, exclusive dealing and monopoly. The course also considers the work of the Consumer Council in protecting consumers and will invite the Council to provide practical information to students. This course has a practical component including visits to entities relevant to the course.

LAW307 Jurisprudence SEM 1

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course examines the theories and history of the development of law in western legal systems, the colonial introduction of English law to its possessions and its post-colonial response, and new developments in jurisprudence, for example, feminist and post-colonial law. The course addresses the distinctions between the theories of law such as Natural Law, Positivist Law, Marxist Theory of Law, Economic Theory of Law and Post-modern Legal Theory and focuses on critical legal studies in the 20th and 21st centuries. Students are expected to take a position on one of the theories and debate with other students. This course has a practical component including visits to entities relevant to the course.

LAW309 Family Law SEM 1

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course equips students with theoretical and contextual material to enable them to think critically about family law issues. It helps students understand the law in relation to marriage and partnerships, same-sex marriage, nullity and dissolution of marriage, violence and abuse in families, and parenting after separation and relationship breakdown. Students use a Family Court Mediation strategy during a practical exercise organised in partnership with the Family Court Registry. This course has a practical component including visits to entities relevant to the course.

LAW310 Revenue and Taxation Law SEM 1

Prerequisites: All Year 1 and Year 2 Law courses, LAW303, and LAW318
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course introduces students to the main principles of Fiji's taxation regime and the history of taxation law. In order to understand the critical function of

taxation, the tax system is studied in its historical, legal, economic, social and political contexts. Students will study issues related to the FIRCA regime and international taxation arrangements with Fiji. This course has a practical component including visits to entities relevant to the course.

LAW311 Law of Evidence SEM 1

Prerequisite: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

The law of evidence is key to the study and practice of law as a whole. The course examines rules and principles which govern the presentation and proof of facts and information in civil and criminal court proceedings. It considers in detail the forms and types of evidence, the onus and standard of proof, rules of proof, corroboration, admissibility, discretion and the effect of non-compliance with rules of evidence. Further, the course will train individuals to deal with witnesses and hearsay evidence and prepare oral and written submissions within the pre-trial and trial process. This course has a practical component including visits to entities relevant to the course.

LAW312 Legal Ethics, Governance and Public Accountability SEM 1

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course provides an introduction to the duty of professional and public officials to be ethical, accountable and transparent. The course includes analytical exercises such as an examination of the various theories of ethics, the concept of professional responsibility, and the reasons why lawyers and public officials have a higher duty and burden to practise ethical and professional behaviour. Students will analyse the work of FICAC and the ILSC. This course has a practical component including visits to entities relevant to the course.

LAW313 Environmental Law Elective

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course explores the local and international institutional arrangements that underpin the practice of environmental and planning law. It examines the provisions of the Environment Management Act in relation to land use, water use, biodiversity, air and marine pollution, and national and cultural heritage. Students also study international climate change issues and policies including COP 23 and its effects on international relations. This course has a practical component including visits to entities relevant to the course.

LAW314 International Trade Law Elective

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course introduces students to historical and modern principles of international trade law. The primary goal is to familiarise students with the main pillars in international law and its impact on domestic law and policy. This course covers key agreements and principles of international trade law and the jurisdiction, policies and processes of the World Trade Organisation, the IMF and the World Bank. This course has a practical component including visits to entities relevant to the course.

LAW315 Civil Procedure SEM 2

Prerequisites: All Year 1, Year 2, and Year 3 compulsory Law courses

Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

Students will study the jurisdiction of the courts in Fiji and how proceedings progress through the courts (Magistrates Court, High Court, Court of Appeal, Supreme Court, courts such as the Small Claims Tribunal, and other tribunals and quasi-courts) including judgments and their enforcement.

The course helps students understand the rules of pleadings,service of process

on the defendants, default judgments, how to set aside default judgments, the system of discovery, trial process and various ways to enforce judgments. The following are also examined: the adversarial system and alternative inquisitorial system. This course has a practical component including visits to entities relevant to the course.

LAW316 Principles of Equity, Trust and Succession Law SEM 1

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course provides students with an understanding of the law of equity with special emphasis on fiduciary obligations, trusts, equitable assignment of property, and equitable remedies. It examines the history and relevance of equity in modern times, the nature of fiduciary obligations and breaches of obligations, defence and remedies for breaches of obligations, the nature of trusts, the creation of express trusts, the termination of trusts, and the rights of beneficiaries. Equitable proprietary and personal remedies also form a core part of the course. This course has a practical component including visits to entities relevant to the course.

LAW318 Commercial Law SEM 2

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course provides an understanding of the laws related to commercial transactions in Fiji including early mercantile and other relevant laws. Students will interpret and apply the laws relating to commercial transactions. The course examines in detail negotiable instruments, the sale of goods, agency relationships, insurance and reinsurance, and commercial securities and intellectual property. Expert commercial lawyers are invited to discuss their work in the commercial world including the prospects and pitfalls of working as a lawyer in the corporate sphere. Certain court decisions related to Fiji's new Companies Act are also covered in this course. This course has a practical component including visits to entities relevant to the course.

LAW319 Corporate Securities Law Elective

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

Corporate Securities Law is designed to give students a deep understanding of corporate finance and to provide a practical perspective on corporate finance and financial markets. The course also considers the disclosure system and securities market regulation, including registration, exemptions and remedies under the Capital Market Development Act. Shares, bonds, bitcoins, gold bullion and different forms of security are also considered in the course. Students analyse the crash of various financial markets and examine important issues including whether and how they can be prevented, and whether Fiji can avoid international market problems by taking particular precautionary actions. This course has a practical component including visits to entities relevant to the course.

LAW320 Banking and Finance Law Elective

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course examines the law and practice concerning the provision of finance and banking facilities. The focus is on the principles of banking and finance throughout history and the raising of debt finance including secured transactions, subordinated and unsecured lending, bank finance, capital market borrowings, syndicated loan financing, charges and fees associated with banking. The course will teach students practical skills including how to read financial market information at a glance. This course has a practical component including visits to entities relevant to the course.

LAW321 Law and Economics Elective

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course explores the basic principles of economic reasoning and efficiency

in relation to the law. It also examines how law and economics shed light on a variety of otherwise puzzling aspects of property, contract, tort and constitutional law including due process and equal protection clauses.

This course has a practical component including visits to entities relevant to the course.

LAW322 Dispute Resolution and Alternative Dispute Resolution **SEM 2**

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

In traditional legal studies, the adversarial approach is often assumed to be the best means of resolving disputes. This narrow perspective has shaped the views of lawyers about the nature and pattern of disputes, as well as the preferred method of dispute resolution. The course considers alternative and appropriate dispute resolution mechanisms which emphasise the 'win-win' situation and sustainable outcomes in resolving disputes in all areas of legal practice including family, tax and commercial law. Students will benefit from listening to practitioners and judges who prefer alternative or appropriate methods of dispute or conflict resolution. This course has a practical component including visits to entities relevant to the course.

LAW323 Medical Law and Ethics **Elective**

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course recognises that the medical and legal professions are intertwined in relation to services provided to the public. It deals with the relationship between the law and those in healthcare professions.

The course requires active participation in discussing legal and medical ethics including the right to life, abortion, euthanasia, suicide, professional negligence, professional privilege and its limits, evidence in court, and mental health. Professionals will be invited to make presentations on important issues for the medical and legal professions in Fiji. This course has a practical component including visits to entities relevant to the course.

LAW324 Legal Drafting SEM 2

Prerequisites: All Year 1, Year 2 and Year 3 compulsory Law courses

Assessment: 100% Continuous Assessment. This course does not have a final examination. This course also requires 100% attendance unless the absence is for a good reason, to be decided pursuant to the policy.

Legal drafting is about the preparation of legal documents in all aspects of the law. Lawyers are required to master this skill for legal practice whether they are government lawyers or private practitioners in civil or criminal law. The course gives students an appreciation of issues involved in administering legal documents and provides hands-on experience in drafting submissions, interpreting legislation and regulations, and drafting commercial agreements and written communication including emails written in the course of legal duty.

LAW325 Corruption Law Elective

Prerequisites: All Year 1 and Year 2 Law courses

Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course examines anti-corruption laws in Fiji and the national integrity systems framework. It considers a number of key areas of regulation and institutions established internationally and nationally for combating corruption, for example, Transparency International and FICAC. It also considers the socio/legal context of anti-corruption laws and the importance of engaging the wider society, such as civil society, in policy discussions about corruption. Students analyse case law in relation to defence strategies when a client is charged with corruption including the burden of proof, evidence and legal strategy. This course has a practical component including visits to entities relevant to the course.

LAW326 Law of the Sea Elective

Prerequisites: All Year 1 and Year 2 Law courses

Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course focuses on law and policy for marine spaces and marine resources. It covers aspects of international and domestic laws regarding claims related to marine zones and territorial waters as well as the application and examples of dispute settlement mechanisms. This course has a practical component

including visits to entities relevant to the course.

LAW327 Media and Entertainment Law Elective

Prerequisites: All Year 1 and Year 2 Law courses

Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam

This course introduces students to the many aspects of media and entertainment law that impact individuals and entities on a domestic and international level.

The course will highlight aspects of statutory provisions and restrictions, constitutional law and respective limitations, intellectual property law, tort law, contact law, possible liabilities at criminal law which encompass the diverse platforms of media and entertainment. These discussions are especially relevant given the limitless spectrum of accessibility and utilization in our current and rapidly evolving "technology and media-age". The initial focus in beginning topics will be on the individual and media regulations and then there will be a wider focus on other entities in regard to media laws as well.

LAW328 Advocacy Skills and Negotiation SEM 2

Prerequisites: All Year 1 and Year 2 Law courses, and LAW311

Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course focuses on principles of advocacy and negotiation in law. The course covers all aspects of advocacy and builds students' skills for trials as well as mediation and negotiations, and mitigation pleas. It teaches students the methods of developing a theory of the case and trains them to conduct evidence in chief, cross-examination and re-examination in both civil and criminal trials. The course also covers conduct and etiquette with respect to other counsel and in court. Some aspects of appeals submissions are also taught. Students are expected to fully understand the practical application of the rules of evidence and trial procedure. This course has a practical component including visits to entities relevant to the course. For instance, it will include visits to courts and Parliament to observe the styles and strategies of experienced advocates. In addition, the course will also look at the negotiation processes involved in a range of legal areas, for example, family law, contract law and international treaty law.

LAW329 Migration Law Elective

Prerequisites: All Year 1 and Year 2 Law courses
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course introduces students to immigration policy and laws in Fiji as well as in Australia, New Zealand, Canada, and the USA. Emphasis is placed on understanding the popular visa categories. The course provides an overview of visa classes and subclasses, and the methods of obtaining visas including identification, interpretation and application. This course also examines aspects of refugee laws in countries where refugees have settled or hope to settle, the prejudice they may encounter, national support mechanisms and resettlement conditions. This course has a practical component including visits to entities relevant to the course.

LAW330 Military Law Elective

Prerequisites: All Year 1 and Year 2 Law courses and a B+ average (for the Law prerequisites).
Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course reviews the military structure, hierarchy and ranks as well as existing laws within the Forces and their relationship with national laws. The course covers Regulations, Standing Orders, Administrative Instructions and Routine Orders. It examines the Powers of Officer Commanding, Commanding Officers and Appropriate Superior Authorities. It also covers Awards and Punishment in the Armed Services, Formulation of Charge Reports, Arrest and Custody, Regimental and Board of Inquiry, Orderly Room Procedures, Summary and Abstract of Evidence, and Court Martial Procedures and Practices. This course has a practical component including visits to entities relevant to the course.

Note: Enrolment is subject to the approval of the potential supervisor(s) and the Dean, who will consider interested students with a B+ average or above in Year 1 and Year 2 Law courses.

LAW331 Aviation Law Elective

Prerequisites: All Year 1 and Year 2 Law courses

Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This course aims to develop a basic understanding of aviation law from thecivil aviation perspective. It also aims to develop basic legal knowledge andskills needed to participate in the aviation industry. The course addresses the role and function of the State's civil aviation authority as the regulatorof the industry, and the processes and procedures of the International Civil Aviation Organisation (ICAO), the specialised UN agency that oversees global civil aviation. This course has a practical component including visits to entities relevant to the course.

LAW332 Law and Religion Elective

Prerequisites: All Year 1 and Year 2 Law courses

Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This unit will focus on the key treaties and international institutions relevant to religion and assess the approach they have taken in determining the appropriate international and national role that religion should play. This course will focus on how the European Court of Human Rights and other international courts have interpreted and applied international Instruments on Human Rights. A key focus of this unit will also be on the approach the Fijian legislature, executive and judicature have taken in incorporating the Convention into our domestic law and thus resolving a variety of issues involving religion. Particular topics will include the approach of international law to religion, the role of the Fijian Constitution in protecting religious freedom, the separation of State and Church, anti-discrimination laws, blasphemy, anti-conversion laws and other rights issues in relation to freedom of religion, conscience and belief. The unit will be taught in an interactive style where students will be able to discuss with their colleagues some of the key moral and political issues that are raised in addressing the appropriate relationship that should exist between the law and religion. This course has a practical component including visits to entities relevant to the course.

LAW333 Legislative Drafting Elective

Prerequisites: All Year 1 and Year 2 Law courses

Assessment: 40% Continuous Assessment; 60% Final Exam. To pass the course, a student must obtain a minimum of 20/40 marks on the continuous assessment component and 30/60 marks in the final exam.

This is a foundation course which provides a solid grounding in developing competence in the basic essentials of legislative drafting. The course is concerned with developing skills, techniques and know-how of the fundamentals of legislative drafting which are basic to the actual practice of drafting. The course focuses on acquiring the practical skills and sound methodologies for performing the most common and important drafting tasks; knowledge about drafting approaches and techniques and develops the necessary skills to put those into effect; enables the student to learn what to do, when to do it, and how to do it and why it is best done in that way. The course is structured as a series of building blocks that introduce the students systematically to analytical methods, composition skills and drafting approaches and techniques. Students will learn the Rules and principles of interpretation of statutes and the role of statutes in maintaining the Rule of Law and associated principles of constitutional and administrative law.

Graduate Diploma in Legal Practice (GDLP)

LAWD01 Professional Conduct and Ethical Responsibility

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

The learning activities in this module focus on the rules of professional conduct which govern the relations between the client and the solicitor, and in general, the legal profession. As an integral part of the GDLP, the participant is afforded an opportunity to explore and understand key ethical requirements as they apply to the principles and conduct of the solicitor and barrister, and where these may impact him/her as a practitioner.

LAWD02 Graduate and Lawyering Skills

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

This module emphasises hands-on exercises where the participant will learn to identify and analyse the client's objectives and different means of achieving

those objectives. At the same time, the participant must consider financial, commercial, and personal priorities and constraints, as well as the costs, benefits and risks involved in transactions or courses of action.

LAWD03 Trust Accounting and Office Management

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

The general aim of this module is to prepare legal practitioners to use and manage the Trust Accounting System properly. The specific objectives of this module focus upon equipping the participant with knowledge and skills to: Understand financial statements; manage a legal practice financially; apply the requirements and procedures in trust accounting; distinguish between Office accounts and Trust accounts; understand the purpose of a solicitor's trust account; differentiate between various elements in a client's trust account; prepare a client's bill of costs; prepare documents to transfer money from the trust account to the office account to pay for work done or other purposes; understand the purpose of independent annual audits; understand the importance and key types of records that must be kept/retained, and understand the consequences of having improper or no records.

LAWD04 Conveyancing Skills and Practice

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

This module deals with transactions involved in buying, selling, transferring and leasing land. Participants gain hands-on experience in drafting all necessary documents for these transactions, handling clients' funds, managing client files, and dealing with appropriate registration authorities.

LAWD05 Family Law and Practice

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

The general aim of this module is to provide information on family law from when a marriage breaks down, through dispute resolution procedures and mediation, and to divorce proceedings. The specific objectives centre on giving participants the opportunity to: Apply more complex areas of family law and related legislation such as child maintenance and real-life problems of clients; develop the ability to create, maintain and attend to all substantive and procedural aspects associated with family law matters; develop skills in

assessing the needs of the client; communicate to clients the nature of their legal options and the implications of each option; achieve client-acceptable outcomes from family law representation, and familiarise themselves with the relevant Family Court forms.

LAWD06 Probate and Administration of Estates

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

In this module, the participants receive hands-on experience dealing with laws related to wills, probates, inheritance and property management including negotiations during disputes over assets in a deceased's estate. Participants will have the opportunity to learn how to: Take instructions from clients; draft wills and other testamentary documents; draw up documents for obtaining different types of grants in estates; apply for probate and letters of administration; and wind up and account to the beneficiaries regarding estate matters.

LAWD07 Commercial Law and Practice

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

This module introduces participants to the practical application of business law such as the formation of different business media (sole traders, partnerships and companies), and drafting and interpreting partnership agreements and articles of association.

LAWD08 Criminal Litigation and Practice

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

This module provides an introduction to the criminal litigation process. It focuses on what the Judge expects from a criminal advocate and the criminal prosecutor. It also highlights and stresses the rights of persons detained and arrested and police procedures. Participants are expected to demonstrate systematic knowledge and appreciation of the nature of criminal litigation and to identify and analyse critical steps in the litigation process by gaining experience in some or all stages of litigation.

LAWD09 Civil Litigation and Practice

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

This module introduces participants to the civil litigation process. It focuses on preparing and filing suits, the court rules on preparing papers and documents, the answer, and various defence pleadings. Participants will become familiar with preparing pre-trial and trial paperwork and documents.

LAWD10 Practical Placement in a Recognised Organisation

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

The final GDLP module offers participants the opportunity to gain hands-on experience in legal practice through a 4week placement/attachment in a recognised law firm or legal-oriented organisation. Participants will enter into a Memorandum of Understanding (MOU) detailing the responsibilities and activities to be undertaken while on attachment/placement.

Master of Laws (LLM)

LAW400 Advanced Political Legal Theory TBA

Prerequisites: See Admission Requirements

Assessment:100% Continuous Assessment

This course explores a number of important theoretical issues concerning law. They include the nature and function of law in modern societies, the nature of citizens' obligations under the law, the nature of legal reasoning and interpretation of legal texts, the relationship between law, power, justice, representation and democracy, and the capacity of the law to provide for gender, cultural and other forms of difference. The course critically examines contemporary schools of thought about law and legal issues.

LAW401 Legal Methodology and Research TBA

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

Students become familiar with advanced legal research, available research tools, research techniques, and library work including in e-format. The course will help students draft submissions and papers, develop strategies for using

legal research to solve problems and select and use various legal sources. It involves a systematic review of all the main tools used to find legislation, case law and commentary online.
Students will learn how to find and use local and international legal materials. The course includes a survey of the different methodologies used in legal study.

LAW402 Advanced Intellectual Property Law TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

Intellectual property (IP) is becoming one of the most dynamic areas of the law in the South Pacific region as well as internationally. Over the past fifteen years, IP has become a field of major economic and social importance. At the same time, it has responded to a range of issues, for example, the challenges posed by the digitisation of copyright materials, the impact of biotechnological development, protection and promotion of tradition, cultural properties, its intersection with competition law and the increased concern over the social costs of extending the scope of intellectual property rights. Students will study legislation and common law, and examine issues related to infringement.

LAW403 Advanced Dispute Resolution TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

In diverse societies, disputes and conflicts are a natural part of everyday interactions. Alternative or Appropriate Dispute Resolution is not a new concept. It is consistent with traditional methods of dispute resolution in Fiji and the Pacific. Alternative dispute resolution mechanisms predate the formalised system of legal recourse to the courts which is more common today. This course examines the difference between adversarial and alternative/appropriate dispute resolution mechanisms and how to move to the alternative route for conflict resolution.

LAW404 Insolvency and Liquidation Law and Practice TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

Students develop specialised knowledge of the law concerning insolvency including alternatives to liquidation. The course will cover two major areas: the law of personal bankruptcy and the law of corporate insolvency. Bankruptcy

forms the conceptual foundation for other modes of formal insolvency including liquidation or rehabilitation, or individual or corporate.

LAW405 Advanced Consumer and Competition Law TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

This course examines the consumer-driven economy. Students will examine how global consumer organisations and partner consumer groups in Fiji and other countries established sovereign and independent bodies and advanced laws to enhance and protect consumer interests and rights. This course highlights basic and effective consumer and competition laws and analyses the roles of relevant institutions and legislation that protect consumers.

LAW406 International Commercial Law TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

In recent years, the Fijian Government has passed a suite of changes to assist in the continued modernisation of the Fijian economy. Examples include the UN Convention on the Use of Electronic Communications in International Contracts and changes to the Electronic Transactions Act and Financial Transactions Act. These changes aim to bring Fiji in line with international best practice guidelines with the intent of promoting ease of transactions and transparency. At the same time, these new obligations bring many challenges for the commercial world. The course provides an understanding of the legal framework governing international business transactions. The parties are not completely free to regulate their relationship or to ensure that the transaction is governed by a set of rules fully agreeable to them. This course explains how the legal framework restricts the parties' freedom to contract in an international context. It provides the tools to understand limitations when drafting an international contract, as well as to evaluate whether a claim based on an international contract is likely to be enforceable. Students are expected to actively participate in the course since part of the course will be dedicated to case studies.

LAW407 International and Comparative Labour Law TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

This course examines labour law in Fiji and the region as well as international labour law. It focuses on the adoption of international labour law, its regulation and its influence in the world. The course will cover mechanisms that regulate the employment sectors internationally and the movement of labour from the initial commercial and plantation economies including slavery and indentured labour. It will also consider issues that cause unemployment across the global capitalist framework. Students will examine a selection of topics on international and comparative labour law. An understanding of the Employment Relations Act of Fiji and the International Labour Organisation's institutions and remedies for Fiji in the recent past is essential for this course.

LAW408 International Environmental Law TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

The environment knows no boundaries, while national legal systems do. It is therefore of the utmost importance to develop international law approaches in order to deal with transboundary and global environmental problems. While environmental law originally focused on local problems like smoke and noise, today we are confronted with transboundary and global environmental problems like the continuing loss of biodiversity, long-distance air pollution, and the threat of climate change. The conservation of important nature, the sound condition of air, water and soil, and the environmental safety of products and economic activities are core concerns. Law serves as an important instrument to improve and protect the environment. The course International Environmental Law (IEL) discusses the role of international law – and the emerging body of global environmental law - in order to protect the environment. It takes a fundamental approach which means that we will examine environmental law from the perspective of principles, environmental rights, and the choice and design of regulatory instruments.

LAW409 International Investment Law TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

This course examines the core principles of international investment law, their

genesis, current formulation, and regional and international application. New models of investment will be surveyed and assessed for the Pacific. Students will learn through lectures, class presentations, contractual negotiation exercises and simulated arbitration.

LAW410 International Law: Pacific Puzzles TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

Students will study rules, doctrines and institutions of international law including NGOs, the United Nations, ILO and other organisations. They will critically analyse relevant international law, examine complex issues, and understand the political importance of international law with an emphasis on its application in Fiji and the Pacific where relevant and where it relates to Fiji.

LAW411 Comparative Constitutional Law TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

This course is designed to focus students' attention on the design and structure of pre-modern, modern and post-modern constitutions and the analytical framework for juristic comparison of their component features, structures and principles. It will focus on the history of Fiji's constitutional experiments and experience as well as the 2013 Constitution. Students will analyse the jurisprudential inquiry: what unites us with and divides us from other constitutional democracies? The course will also explore concepts related to liberal and illiberal democracies.

LAW413 Research Proposal Development TBA

Prerequisites: LAW400 and LAW401

Assessment: 100% Continuous Assessment

This is a compulsory unit for the LLM by Coursework and Thesis mode. The students will work with their supervisor(s) to develop a research topic, plan, and schedule for the semester. The students should produce a research proposal for their Major Thesis in Law. There are no formal lectures or classes. The student is expected to have excellent research and writing skills, and an ability to work independently.

LAW600	Major Thesis	TBA

Prerequisites: LAW400, LAW401, and LAW413

Assessment: 100% Continuous Assessment

This is a compulsory unit for the LLM by Coursework and Thesis mode. The students will work with their supervisor(s) to develop a research plan and schedule for the semester. The students should produce a Major Thesis in Law consisting of 40,000-60,000 words (including notes and bibliography). The students are expected to have excellent research and writing skills, and an ability to work independently.

Doctor of Philosophy in Law (PhDLAW)

LAW700/ LAW700PT	PhD in Law	TBA

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

Students are expected to conduct advanced and original research leading to the completion of a Thesis (80,000-100,000 words including notes and bibliography). They must be self-motivated and demonstrate excellent research and writing skills.

Postgraduate Diploma in Public Law (PGDPLAW)

LAWP400	The Constitution, Human Rights Law and Legal Research	SEM 2

Prerequisites: See Admission Requirements

Assessment: 100% Continuous Assessment

The purpose of this course is to give the students a good understanding of Fiji's Constitution and its provisions relating to:

- The Rule of Law in Fiji, with the Constitution as the supreme law of the country
- Fiji's unitary and centralist system of justice, with the Constitution, Acts of Parliament, enabling regulations by the Executive Government, and principles of the common law, as sources of law
- Fiji's system of representative democracy through a proportional system of popular elections for a unicameral Parliament
- A system of parliamentary government based on the majoritarian principle

- The structure of Government and the role of each branch
- The doctrine of separation of powers in a parliamentary system of government
- The constitutional conventions of the responsibility and accountability of the Executive Government to Parliament as the representative body of the people
- The protection of the fundamental rights of the individual person under the Constitution
- The right of every community in Fiji to maintain its culture, customs, traditions and language
- The unity of the State founded upon the common and equal citizenry of every Fijian.

This course also includes a Legal Research Section designed to introduce students to better identify sources, tools, and strategies.

LAWP401 Administrative Law SEM 2

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

This course is intended for senior executives and human resources managersin public bodies and agencies of the State. Individuals from the private sector are also welcome although, as stipulated under section 16(2) of the 2013 Constitution, public administrative law does not apply to registered companies. In LAWP401, participants will be taught the fundamental principles of public administrative law. These include the following:

- When making decisions, public administrators must act within the boundaries of the power given to them by the enabling legislation
- They must understand that unless otherwise expressly stated inthe legislation, the power conferred upon them by Parliament is discretionary in character
- That in exercising their discretionary power when making decisions, they must be guided by the norms and standards of administrative justice that are set out under section 16 of Fiji's 2013 Constitution, as interpreted by the courts
- That decisions by public administrators are subject to merit appealby the adversely affected person/persons as provided for in the empowering statute, and may also be subject to judicial review bythe courts under the supervisory jurisdiction expressly conferred upon them under section 16–(1)(c) of the 2013 Constitution

- That in the event the High Court grants an application for leave tojudicially review an administrative action, the Court's oversight jurisdiction is not to review the merit of the decision, but only to determine whether the decision-maker had acted according to law; in other words, the common law principles of legality, rationality/reasonableness, and natural justice and procedural fairness.

Students will learn about specific case examples where the courts have exercised their discretionary power of judicial review of actions by public bodies and agencies of the State on the grounds of illegality, irrationality/ unreasonableness and procedural impropriety.

LAWP402 Employment Law SEM 1

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

This course is intended for senior executives and human resources managers in public bodies and agencies of the State and in the private sector. In LAWP402, participants will be taught the fundamental principles of employment law as set out in the Bill of Rights of Fiji's 2013 Constitution, the Employment Relations Promulgation 2007 [ERP], the Safety at Work Act 1996, and principles of the common law established by the superior courts in case judgments in employment-related disputes.

LAWP403 Dispute Resolution and Alternative Dispute Resolution SEM 1

Prerequisites: See Admission Requirements
Assessment: 100% Continuous Assessment

The purpose of this course is to give the students a good practical understanding of the structures, processes and underlying principles of dispute resolution in Fiji's civil justice system. This hybrid or integrated system includes the following:

- The traditional formal legal rights-based system of adjudication through the courts
- The less formal quasi-judicial administrative tribunals such as the Employment Relations Tribunal, the Small Claims Tribunal and the iTaukei Lands Commission, and arbitration tribunals under the Arbitration Act (Cap 38) and Trade Disputes Act (Cap 97)
- The incorporation of ADR mechanisms into legislation such as, for

example, the Family Law Act 2003, the iTaukei Lands Act

- The statutory involvement of public bodies such as the Commerce Commission, the Reserve Bank of Fiji and the Consumer Council of Fiji in using ADR mechanisms to facilitate the speedy and amicable resolution of disputes in their respective functional areas of public responsibility, and
- The application, where appropriate, of private and informal collective interest-based voluntary ADR mechanisms through direct negotiations, mediation, conciliation, and community-based customary processes of reconciliation and restoration of broken social relationships.

The course will be taught in seminar-style to encourage active student participation in presentations and discussions on the various methods of dispute resolution.

Language, Literature and Communication

LLCF11 English and Study Skills I SEM 1

Prerequisite: Pass in Year 12 Examination
Continuous Assessment: 50%; Final Examination: 50%

Demonstrate language, communication and study skills that will assist in effectively studying in English at the tertiary level. Adopt a theme approach to develop learning across subject areas and organise learning in specific areas of listening, reading, note-taking, test preparation, library skills and critical thinking. Improve knowledge and thinking strategies to succeed in any learning environment.

LLCF12 English and Study Skills II SEM 2

Prerequisite: Pass in Year 12 Examination
Continuous Assessment: 50%; Final Examination: 50%

Employ a theme approach to develop an interest in reading textbooks and journal articles. Construct writing in a variety of academic styles, develop listening and speaking abilities and illustrate note-taking, summarising, referencing and other generic skills. Develop active and efficient participation skills in the learning process; accomplish specific skills and strategies needed to acquire academic goals with greater success.

LLC101 English for Academic Purposes SEM 1 and 2

Prerequisite: Pass in Year 13 English or equivalent
Continuous Assessment: 60%; Final Examination: 40%

Develop reading, writing, listening and speaking skills useful in every discipline. Demonstrate comprehension by employing reading strategies and summarising; illustrate academic vocabulary and synthesise and paraphrase reading materials to practice acceptable academic writing. Practice group interaction skills and apply to written and oral communication. Demonstrate critical thinking and develop overall academic skills.

LLC111 Introduction to Linguistics SEM 2

Prerequisite: Pass in Year 13 English
Continuous Assessment: 60%; Final Examination: 40%

Discover the key principles essential for the study of the five sub-sections of language: phonology, morphology, semantics, syntax and pragmatics.
Examine the sociolinguistic, physiological and psychological aspects of language and the relationship between language, society, ethnicity, nationality, culture and gender.
Acquire skills in observing and recording practical evidence-based research of the theoretical aspects of linguistic study.

LLC121 Introduction to Literary Genres SEM 1

Prerequisite: Pass in Year 13 English or equivalent
Continuous Assessment: 60%; Final Examination: 40%

Become familiarised with the study of the basic genres in literature and the many varieties within these genres. Develop literary appreciation by engaging in close examination of the important constituents of the various genres. Acquire metalanguage required for literature essays and study literature texts to enhance analysis and appreciation.

LLC122 Writing Fiji in the South Pacific SEM 1

Prerequisite: Pass in Year 13 English or equivalent
Continuous Assessment: 60%; Final Examination: 40%

Build on the literary knowledge of Year 13 and/or Foundation courses. Integrate a range of genres: stories, novels, poetry, travel, autobiography and historical documents to get an idea of how Fiji has figured in the imagination of colonists and post-colonial writing, both by insiders and outsiders.

LLC211 The Structure of Language SEM 1

Prerequisite: LLC111
Continuous Assessment: 60%; Final Examination: 40%

Learn about articulatory phonetics, phonology, morphology and syntax. Study traditional grammar and analyse the structure of sentences and languages—including the four major types of grammatical paradigms: traditional grammar, structural grammar, transformational generative grammar and systemic functional grammar. Identify individual constituents, functional analysis in terms of forms and functions and the construction of tree diagrams.

LLC212 Systematic Functional Grammar SEM 2

Prerequisite: LLC111
Continuous Assessment: 60%; Final Examination: 40%

Explore the basics of functional grammar by analysing the lexico-grammar and identifying the distinctive structural features of texts belonging to different genres and registers. Acquire the knowledge and tools to identify and teach the distinctive features of other types of texts.

LLC213 English as a Second Language: Curriculum and Materials Writing SEM 2

Prerequisite: LLC111
Continuous Assessment: 60%; Final Examination: 40%

Examine the curriculum process with illustrations drawn from a variety of subjects. Inspect three levels of ESL curricula in Fiji – early primary, junior secondary and senior secondary. Familiarise with all aspects of language (including literature) curricula, especially at the secondary level. Adapt curriculum content, as well as the writing of one's own materials to address areas of difficulty not adequately addressed by the prescribed resources. Compare different types of materials to become familiar with diverse writers' approaches in the task of preparing student learning resources in ESL.

LLC221 Short Fiction and Literary Appreciation SEM 1

Prerequisite: LLC121 or LLC122
Continuous Assessment: 60%; Final Examination: 40%

Display an understanding and appreciation of the genres of short stories and novellas. Differentiate the elements of novella and novel and become familiar

with various critical approaches to these genres. Assimilate and interpret a range of short stories, including masterpieces from the nineteenth and early twentieth century, modern short stories, and short stories from post-colonial societies.

LLC222 Introduction to Women's Writing SEM 2

Prerequisite: LLC121 or LLC122 Writing Fiji in the South Pacific/
LLC121 Introduction to Literary Genres
Continuous Assessment: 60%; Final Examination: 40%

Examine a selection of short stories and novels written by women. Evaluate and provide a critique on the privileging of male experience and the misrepresentation of reality in the fiction of some male writers. Examine how women's writing differs from that of men, the themes women writers typically focus on and ways in which women counter false representations of the female gender in male writing. Employ feminist literary theory, in particular, to enable an insightful analysis of women's writing.

LLC301 Research Project in Language/Literature SEM 1

Prerequisite: Any 200-level course
Continuous Assessments: 100 %

Develop an in-depth research project leading to a report of about 5000 words. Select a topic for research in consultation with the supervisors. Conduct an insightful analysis of works. Discuss postcolonial theory, Diasporic theory, and feminist theory in general and feminist literary theory in particular, wherever applicable. Complete a Research Project in Literature/Language. Develop an individual study and research under the supervisor's guidance.

LLC311 Second Language Learning: Theory and Practice SEM 1

Prerequisite: LLC212 or LLC211
Continuous Assessment: 50%; Final Examination: 50%

Engage with theories about the process of language learning in general, with an emphasis on the learning of English as a second language in Fiji. Present language teachers with an opportunity to be more effective and sensitive to the needs of second language speakers with profound comprehension of language learning. Acquire fundamental knowledge for language teaching in Fiji with English as a Second Language being the key focus while the course is pertinent for any language teacher, be it ESL/ EFL, or vernacular.

LLC312 Second Language Teaching Methodology SEM 2

Prerequisite: LLC211 or LLC212
Continuous Assessment: 60%; Final Examination: 40%

Examine the similarities and differences between the major methods which have dominated the field of second language teaching. Become aware of the theories underlying the methods with which an effective language teacher needs to be familiar and how these methods have been applied in the teaching of English as a second language in particular.

LLC321 Poetry and Creative Writing SEM 1

Prerequisite: LLC221 or LLC222
Continuous Assessments: 60%; Final Examination: 40%

Demonstrate awareness of poetry in one's own language and culture; poetic forms and expression found in rites and rituals, ceremonies and festivals, songs and music.

Translate a few poems and songs from one's mother tongue into English and attempt to construct original poems. Select poems in English – beginning from the Romantic period to Postcolonial poetry and apply literary theories in the discussion of the poets' works. Write a final major essay on the oeuvre of a single poet of own choice.

LLC322 An Introduction to Postcolonial Writing: Theory and Text SEM 2

Prerequisite: LLC221 or LLC222
Continuous Assessments: 60%; Final Examination: 40%

Become familiarised with literature in English, written in many parts of the world, generally referred to as the Commonwealth. Study texts in essays, short stories, fiction and autobiographies. Select poems to explore the major concerns and themes in postcolonial writings; Fiji's colonial experience, in relation to the South Pacific, but not confined to the Pacific. Become aware of keywords of postcolonial theory and postcolonial feminist theory. Explore the creative role of the English language in the creation of literary texts in the Commonwealth. Select suitable texts from several Commonwealth countries. Develop critical skills in evaluating works of literature in selected genres.

LLC323 Drama and Literary Appreciation SEM 2

Prerequisite: LLC221 or LLC222
Continuous Assessments: 60%; Final Examination: 40%

Focus on creating a greater depth of understanding, with advanced analytical and interpretive skills of both the works of Pacific dramatists against the backdrop of acclaimed international playwrights. Become equipped with theoretical terms such as modernism, postmodernism, and postcolonialism in the context of seventeenth, eighteenth, nineteenth and twentieth-century Western drama. Develop an awareness of how the texts might be dramatised. Explore drama as an art form. Learn first-hand knowledge and understanding of all issues relating to real life. Select suitable texts from several countries to read widely. Develop critical skills in evaluating works of literature in this genre.

LLC401 Modern Fiction: Film and Text SEM 1 and 2

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100%

Discuss the ideas of modernity and modernism in the arts, especially literary writing. Analyse modern literary works that are both popular and critical successes and explore the thematic and rhetorical features. Discuss themes, styles, milieu and place in literary history. Focus on the stylistic, structural and thematic developments in each writer's work. Read texts, reviews and conventional and experimental narrative forms guided by narrative theory. Study authors: O'Conner, Kafka, V.S. Naipaul, James Joyce, Adiga, Achebe, Rhys, and Carver. Select films to study to show the nexus between the two creative art forms.

LLC402 Poetry and Criticism SEM 1 and 2

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100%

Recognise a number of significant poets in English: British, Australian and postcolonial. The study selected poems, especially by William Wordsworth, Samuel Taylor Coleridge, John Keats, Alfred Lord Tennyson, T S Eliot, W B Yeats, Seamus Heaney and Australian and Asia-Pacific poets. Apply literary theories in discussing the poets' works. Write and translate a few poems during the workshops. Discuss through seminars the importance of poetry; reading a

poem; teaching poetry in the classroom and writing a poem. Explore the idea of literary criticism. The study selected essays by William Wordsworth, T. S. Eliot, and Derek Walcott.

LLC411 Language Awareness and Language Issues SEM 1 and 2

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100% Independent course

Study of the main areas of linguistics, namely phonology, morphology, semantics, syntax and pragmatics. Examine the application of linguistics to second language teaching, especially the issues of language change and language variety and their implications for second language teaching. Explore the critical issues of vernacular education and bilingualism/multilingualism in the Fijian context. Identify the significance of language maintenance and the need for language revival in a pluralistic setting.

LLC412 The Second Language Learning Process SEM 1 and 2

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100% Independent course

Engage with theories about the process of language learning in general, with an emphasis on the learning of English as a second language in Fiji. Become competent and sensitive to the needs of second language speakers with profound comprehension of language learning. Attain essential knowledge for language teaching in Fiji with English as a Second Language being the key focus, as the course is applicable for any language teacher, be it ESL/EFL, or vernacular.

LLC413 Second Language Teaching Methodology SEM 1 and 2

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100%, Independent course

Examine the similarities and differences between the major methods which have dominated the field of Second Language Teaching. The fundamental underlying belief is that an effective language teacher needs to be familiar with all the major methods which have been and/or are being used in the field.

Acquire theories underlying the methods and ways the methods have been applied in the teaching of English as a second language in particular and its pertinence to language teachers generally.

LLC414 Applications of TESL Methodology: Materials Design and Evaluation **SEM 1 and 2**

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100%, Independent course

Review the major Second Language Teaching methods, especially those which have had an impact on the content and methods of the English curricula at all levels in Fiji's schools. Examine and critically assess curriculum planning and implementation, based on a principled and thorough approach. Identify and evaluate the theoretical foundation of texts used in Fiji's primary and secondary English curricula. Prepare and deliver curriculum materials, to enhance their own resources for subsequent teaching and learning in Fiji classrooms.

LLC415 Language, Society and Education **SEM 1 and 2**

Prerequisite: Bachelor's degree in English; Literature major or minor
Continuous Assessment: 100%, Independent course

Explore the relationship between language and society. Examine myriad sociolinguistic factors that create regional, situational and social varieties of language, further analysing and describing the grammatical features that create these varieties. Investigate the relationship between language and culture, the causes of societal and national multilingualism, language loss and maintenance, and restricted codes. Inspect the implications of language loss, language change and language maintenance for language teaching. Explore the critical issues of vernacular education in bilingual and multilingual settings.

LLC416 Teaching the Four Skills in English as a Second Language **SEM 1 and 2**

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100%
Independent course

Focus on the teaching and learning of the four fundamental life-long skills in acquiring a language: listening, speaking, reading and writing. Build on LLC413 and LLC414, concentrating on the holistic and integrated approach to the teaching of the four skills. Examine past and current ways in which listening and speaking skills have been and are being taught. Emphasise ways to advance reading in the ESL/EFL classroom. In particular, it stresses concurrent reading and writing activities as strategies and ways of improving ESL/EFL and the

learners writing skills.

LLC417	Research Topic in Teaching English as a Second Language	SEM 1 and 2

Prerequisite: EDU418
Continuous Assessment: 100%

Provide familiarity, awareness and skills allied to research inquiry through a profound focus on critical analysis of language strategies of inquisition. With a dearth of research in the South Pacific generally and in Fiji in particular into all language education, redress this lack of research as well as provide the participants with an invaluable opportunity for professional growth and development. Explore extensive studies in TESL geared towards the expansion of an advanced understanding of research approaches through diverse styles of research designs.

LLC421	Postcolonial Fiction: Theory and Discourse	SEM 1 and 2

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100%

Develop some idea of the various literary theories and their relevance and significance to the study, teaching and writing of literature, particularly fiction. Become aware of literary theory, but principally emphasise colonial-postcolonial perspectives. Explore the creative role the English language has played in the creation of literary texts in the Commonwealth. Explore a variety of themes to interpret, interrogate and study them with resonance to the milieu of colonial-post colonial writing.

LLC422	Research Project: Study of a Single Author	SEM 1 and 2

Prerequisite: Bachelor's degree in English.
Continuous Assessment: 100% Independent course

Undertake a critical study of a single author whose work has been studied in one of the other PG courses prescribed. The choice of the Research Topic on the Author will be decided by the student in full consultation with the supervisor. This course is an introduction to research in the oeuvre of a single author on a significant aspect of the writer's work.

LLC423 Women's Writing: Theory and Text SEM 1 and 2

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100%

Draw attention to the works of talented women writers: challenge the misrepresentation of women and recommend women's perspectives to be heard; appreciate women's writing. Include a selection of essays, short stories and novels – both nineteenth-century and modern – by western and post-colonial writers. Appreciate feminist theory in relation to postcolonial theory. Study the critical approach used in these texts: eclectic, biological, psychological, historical and feminist approaches. Develop an insightful reading of these texts. Aim at giving a basic understanding of feminist literature, including postcolonial feminist theory and feminist literary theories.

LLC424 Creative Writing: Life-Writing and Short Fiction SEM 1 and 2

Prerequisite: Bachelor's degree in English
Continuous Assessment: 100%

Prepare for life writing, a popular genre in postcolonial fiction. Read and study the autobiographical writings of several writers. Learn to write one's own life story and explore the significance of the art and act of writing and shaping the lives and identity of the author in one's society through words and imagination. Select works and attempt to write at least one short story during the semester. Study, for example, some of the most acclaimed autobiographies of the 20th century by writers from India.

LLC425 Independent Study I (Poetry) SEM 2

Prerequisite: Bachelor's degree in English.
Continuous Assessment: 100%

Undertake an in-depth research project on the subject of poetry, producing an essay of between 7,500 and 10,000. Research a chosen topic, subject to the coordinator's approval, develop specialist knowledge and skills in literary interpretation within the field of poetry and acquire a deeper level of knowledge and expertise on specific poets or poetic works. Undertaken after a student completes major coursework units, the two projects (LLC425 and LLC426) are the final hurdles (and alternatives to the Minor Thesis) in completing the Master of Arts in Literature by coursework.

LLC426 Independent Study II (Literary Contexts) SEM 2

Prerequisite: Bachelor's degree in English.
Continuous Assessment: 100%

Undertake an in-depth research project on the subject of literary contexts, producing an essay of between 7,500 and 10,000. Research a chosen topic, subject to the coordinator's approval, develop specialist knowledge and skills in literary interpretation within a specified literary context or movement and acquire a deeper level of knowledge and expertise in literary studies. Undertaken after a student completes major coursework units, the two projects (LLC425 and LLC426) are the final hurdles (and alternatives to the Minor Thesis) in completing the Master of Arts in Literature by coursework.

LLC600 Minor Thesis SEM 1 and 2
LLC600PT

Prerequisite: Postgraduate Diploma in English Literature
Continuous Assessment: 100%

Undertake an in-depth research project leading to a thesis of 15,000 to 20,000 words in English. Make a new and creative contribution to a field of study and demonstrate your expertise as a scholar of literature. Acquire advanced knowledge in the field of literary studies. A component of the Master of Arts (Literature), this subject can only be undertaken after the completion of six courses of the degree - the first four courses forming the Postgraduate Diploma in Literature, the remaining two being the coursework components to the MA (Lit).

LLC700 PhD in English SEM 1 and 2
LLC700PT

Prerequisite: Master of Arts in Literature

Engage in a substantial project of original research under academic supervision. Develop superior skills in research, methodologies, and critical thinking as required by the discipline of literary studies. Become an expert in critical perspectives in English literature and a chosen topic. Acquire high-level skills in the communication of research, findings and critical arguments through the production of a thesis demonstrating meticulous and rigorous research and reasoning.

Management

MGT100	Introduction to Business Research	SEM 2

Prerequisite: Degree level entry
Continuous Assessment: 50%; Final Examination: 50%

In order to make appropriate and effective business decisions, students need to have an understanding of the research process. In this course, students will learn theoretical conceptualizations that chart the connections among the various factors operating in any given situation that are integral to business research and the basic principles of research design, literature review, sampling, data collection, data analysis and research proposal writing. In this course, students will also be introduced to a range of relevant quantitative and qualitative business research techniques, including the applications of various analytical tools.

MGT101	Fundamentals of Management	SEM 1

Prerequisite: Degree level entry
Continuous Assessment: 50%; Final Examination: 50%

This course is open to all students opting to take up management studies either as an elective or a major. There are no prerequisites and the course is designed as an introductory unit focusing on the general principles and applications of management in real situations with a focus on the Asia- Pacific region.

MGT105	Organisational Behaviour	SEM 2

Prerequisite: Degree level entry
Continuous Assessment: 50%; Final Examination: 50%

This course looks at the microstructure of organisations to ascertain the relationship between employees and the firm. An examination is made of the roles played by employees with regards to personal and professional goals and the impact of these goals in relation to achieving overall organisational goals within a given time frame. There is no prerequisite for this course.

MGT108	Supply Chain Management	SEM 1

Prerequisite: Degree level entry
Continuous Assessment: 50%; Final Examination: 50%

This course will introduce students to the various aspects of Supply Chain Management (SCM). As a discipline, SCM involves decision making in the following areas: Inventory Management, Economic Order Quantity, forecasting, e-commerce, e-commerce, digital marketing, Work Analysis. Students will learn to examine the effectiveness of operating systems in both the manufacturing and service sector and will be given case studies to identify problem-solving strategies for situations arising especially in a small business environment.

MGT109 Business Plan (Project) SEM 2

Prerequisite: Degree level entry
Continuous Assessment: TBA

Students are required to prepare a business plan.

MGT203 Operations and Supply Chain Management SEM 2

Prerequisites: MGT101 and MGT105
Continuous Assessment: 50%; Final Examination: 50%

This course introduces students to the various aspects of Operations and Supply Chain Management. As a discipline, this concept involves decision making in the following areas: workforce, process, capacity, quality and reliability, inventory management and the interlinking of the suppliers-manufacturers-customers for balancing the inputs with the distribution of the inputs. Students learn to examine the effectiveness of operating systems in both, the manufacturing and service sectors, and use case studies to identify problem-solving strategies for situations arising from the operations environment.

MGT204 Management of Industrial Relations SEM 1

Prerequisite: MGT101
Continuous Assessment: 50%; Final Examination: 50%

The course aims to provide the knowledge and skills required to solve industrial relations issues within private and public sector organisational settings, including, NGOs, and regional and international organisations. The course also focuses on employer-employee relationships within the context of expectations, goals setting and achievement, strategies and structures, and dispute settlements. This course is recommended for students intending to pursue a career in Human Resource Management.

MGT205 Creativity, Innovation and Commercialisation SEM 1

Prerequisites: MGT101 and MGT105
Continuous Assessment: 50%; Final Examination: 50%

This course explores the skills, attitudes and knowledge needed to create and manage new ventures based on creative and innovative ideas. It emphasises creative ideas and added value to produce outputs. Emphasis is also on innovations that increase the competitive advantage. World-wide product innovations will be used as case studies to understand the process of business models to commercialise incremental as well as disruptive innovations. Discussions on these concepts would focus on comparative advantages to the corporate sector as well as the small business sector.

MGT206 Marketing Principles and Strategies SEM 2

Prerequisite: MGT101
Continuous Assessment: 50%; Final Examination: 50%

This course aims to provide the relevant skills and knowledge for marketing a product or service in the private sector. It teaches students the fundamental principles of marketing, including cultivating in students a creative and innovative spirit. Students are encouraged to forge new product development and appropriate marketing strategies.

The course also emphasises the promotion of new products within the tourism industry, with appropriate research conducted on one of the major industry sectors.

MGT301 Digital Marketing SEM 2

Prerequisite: MGT206 or upon approval of HOD
Continuous Assessment: 50%; Final Examination: 50%

The marketing landscape has changed with the rise of social media, apps and new technology development. This provides a new set of opportunities and challenges for marketers. This course introduces students to digital marketing. Students learn how to apply marketing theories using digital and social media tools. Students will gain an understanding of how digital and social media can be utilised to interact with the market. Students will also create a digital marketing campaign to apply their knowledge from this course.

MGT302 Human Resource Management SEM 1

Prerequisite: MGT204 or Entry into this course requires approval from HOD/Director/Dean
Continuous Assessment: 50%; Final Examination: 50%

This course introduces the functional area of human resource management. It focuses on employer-employee relations within the context of policymaking and techniques. The course covers the role of the human resource function, employee planning and forecasting, recruitment and employee selection, employee development and employer-employee relations, human resources information systems and performance management. Students are exposed to international human resource management systems and the challenges and issues relating to such systems.

MGT303 International Marketing SEM 2

Prerequisites: MGT206 and any 200-level Management course
Continuous Assessment: 50%; Final Examination: 50%

This course introduces the multiple dimensions of international marketing with regard to environments and strategies employed by multi-national corporations (MNCs). General topics include the changing character of the world economy, the globalisation of markets, regional regulatory agencies, the international financial system, the variable impacts of politics and culture, and trade agreements. Special emphasis is placed on trade sanctions employed by the World Trade Organisation (WTO), and the impact of the regional trade agreements such as PICTA and PACER and their impacts on Fiji. It also looks at the COTONOU Agreement and its policies with regard to Small Island Developing States (SIDS).

MGT309 Strategic Management SEM 1

Prerequisites: MGT101 and any two 200-level Management Courses /Single Major Accounting students – pre-requisite is waived.
Continuous Assessment: 50%; Final Examination: 50%

This course is designed to introduce students to the concept of business planning and the creation and implementation of policy. It takes into account the various stages of writing a business plan: the mission, objectives, conducting a SWOT analysis while taking into account the environmental factors within and outside of the firm, as well as implementation and evaluation of strategies. This course is designed for senior management positions, as corporate planning is one of the

key responsibilities of managers holding such positions.

MGT310 Project Management SEM 2

Prerequisites: Any two 200-level Management courses

Continuous Assessment: 50%; Final Examination: 50%

This course presents the fundamental concepts and best practice tools and techniques of project management, covering many aspects such as project selection, planning, scheduling, implementation, commissioning and final review. Discussions on each stage focus on the relevant requisite resources, such as manpower, machines, materials, money and intellectual capacity towards time-cost trade-off and resources scheduling.

MGT401 Public Sector Management SEM 1 or 2

Prerequisite: BCom with Management as a major or equivalent

Continuous Assessment: 50%; Final Examination: 50%

The course is designed to help public service managers acquire a greater insight into functional and general disciplines such as managing people, finance and information. It covers areas such as fundamental principles and practice of management in public service settings, the political environments, skills required to enable managers in the public sector to manage their people, managing finance, managing information, marketing and public relations management and quality service/ assurance management.

MGT402 Advanced Marketing SEM 1 or 2

Prerequisite: BCom with Management as a major or equivalent

Continuous Assessment: 50%; Final Examination: 50%

This course covers both theoretical and practical areas, such as marketing concepts and systems, retail and wholesale systems and strategies, product development, packaging and presentation, e-marketing, e-commerce, marketing organisations, international marketing, market analysis, and performance analysis/evaluation and reporting.

MGT403 Entrepreneurship SEM 1 or 2

Prerequisite: BCom with Management as a major or equivalent

Continuous Assessment: 50%; Final Examination: 50%

The course helps students to identify and recognise the importance of process and product innovations, intra-premiership and intellectual property protection

at the workplace. The contents of the course cover the scope and nature of entrepreneurship, intellectual property and commercialisation of innovation, legal and ethical concerns, launching and operations of a venture, venture capital, development and exit from the business and corporate entrepreneurship and intrapreneurship.

MGT404 Change Management SEM 1

Prerequisite: BCom with Management as a major or equivalent
Continuous Assessment: 50%; Final Examination: 50%

The programme is designed to help students understand the planned as well as unplanned change processes that take place at the workplace. Students will be provided with a theoretical understanding of change processes, challenges faced by managers in implementing changes, resistance and challenges to changes, conflict and conflict resolutions, negotiations and employee relationship management and the management of changes imposed by the global trends. The contents also cover challenges of change, organisational change, change strategies, managing planned and unplanned change, communication and conflict management, negotiations, change leadership and workplace diversity management.

MGT405 Advanced Research Methods SEM 1 or 2

Prerequisite: BCom with Management as a major or equivalent
Continuous Assessment: 100% Coursework

This postgraduate unit on Advanced Research Methods is designed for postgraduate students, training in research methods sensitises them to the choices that are available in terms of research methods and data analysis that can be employed when investigating and disseminating new business knowledge. Apart from providing insights into the research process, training in business research methods provides awareness of what constitutes good and poor research. A research proposal developed by students and presentation forms the main components of this course.

MGT406 Special Topic in Management SEM 1 or 2

Prerequisite: BCom with Management as a major or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course covers some topics of current interest to or demands from students who wish to continue towards their Master of Commerce degree.

MGT407 Research Methodology SEM 1 or 2

Prerequisite: BCom with Management as a major, or equivalent
Continuous Assessment: 50%; Final Examination: 50%

Research is an ongoing process and is conducted according to specific guidelines. Research results in generating new ideas and knowledge. This course is designed to serve as a guide to management students for conducting research studies. Thus, it covers the processes of social research focusing on building and strengthening the knowledge base and research skills required, such as the various methodological constructs and research analyses and techniques.

MGT408 Innovation Management SEM 1 or 2

Prerequisite: Bachelor's Degree in Management or Equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course is designed to equip students to understand the theories and practices of innovation management. The course focuses on providing relevant skills needed to manage innovation. It uses evidence of different approaches using real-life examples and experiences of international organisations. This course provides students with the opportunity to learn new tools and new ways of thinking to address complex problems and opportunities.

MGT409 Research Paper in Management SEM 1 or 2

Prerequisite: MGT407 or MGT405 or UUU407 or ACC407 or equivalent
Continuous Assessment: 100%

This course is designed to enable postgraduate students to undertake a research project in a specialised area of management, under the supervision of the Course Supervisor. This course requires students to formulate ideas, undertake research and complete a full research paper that should be of publishable quality. The course will prepare students for more research-based courses such as Minor Thesis and Major Thesis in Management and PhD in Management. The course requires students to meet their assigned supervisor regularly on a weekly basis to ensure timely completion of the research paper.

MGT410 Advanced Project Management SEM 1 or 2

Prerequisite: BCom with Management as a major or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course provides management graduates with a solid understanding of

concepts, tools and techniques of project management covering many aspects, such as project selection, planning, scheduling, implementation, commissioning and final review. The application of project management tools in large projects will be discussed with the aid of case studies and virtual projects.

MGT500/ MGT500PT **Minor Thesis** **SEM 1 or 2**

Prerequisite: Post Graduate Diploma in Management or Equivalent

Students undertake an in-depth research leading to a thesis of 15,000 to 20,000 words in Management as a component of the Master of Commerce in Management degree.

MGT600/ MGT600PT **Major Thesis** **SEM 1 or 2**

Prerequisite: Postgraduate Diploma in Management or equivalent

Students undertake a major research leading to a thesis of 30,000 to 40,000 words in Management as a requirement for the Master of Commerce in Management by thesis only.

MGT700/ MGT700PT **PhD in Management** **SEM 1 or 2**

Prerequisite: Master of Commerce in Management or equivalent

The Department of Management offers the degree of Doctor of Philosophy in Management. Students wishing to pursue this programme should consult the Head of Department for admission requirements and regulations. The programme is offered on either a full time or a part-time basis. Students undertake rigorous research in an area of management leading to a thesis of 80,000-100,000 words. Students need to have a good level of research experience in order to undertake this programme.

Master of Business Administration (MBA) Courses

MBA401 **Pacific Business Environment** **TRIM 2**

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme
Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course reflects on the key issues related to the Pacific business environment towards its sustained growth and development. It focuses on the strength of its natural beauty to attract tourists, available natural resources, and the free economy for foreign investors. It critically examines the impact of Pacific culture, political, social, and ethical dynamics, and support of respective local governments towards the business growth process.

MBA402 Organisational Dynamics TRIM 3

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme
Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course helps students to think and analyse events and issues occurring in and pertaining to the internal dynamics of organisations, including human behaviour as well as management perspectives, and to understand and effectively manage these events, especially in the context of the Pacific region. It also focuses on the micro, macro and global dimensions of organisations which facilitate the management of individuals, groups, and larger organisational systems.

MBA403 Managerial Economics TRIM 3

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme
Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course is designed to introduce the methodology of microeconomics and the tools used by economists in problem-solving. Starting with an exposition of the theory of decision making by households and firms, the participants will be afforded opportunities to comprehend the working of the markets, the determination of prices and outputs, and the techniques and tools of decision making that the players in the market can adapt to ensure rational and effective decision making.

MBA404 Accounting for Managers TRIM 1

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme
Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course examines the role of accounting as an information system, both from the point of view of external users such as the shareholders, the investors, and internal organisational managers with various levels of responsibility. First, it focuses on understanding and interpretation financial statements and their underlying principles and concepts. Then it delves into cost and management accounting to facilitate the managers in their decisions and actions towards improving the productivity of the business organisations.

MBA405 Decision Analysis TRIM 1

Prerequisite: Entry into this course requires the approval of the Director of the MBA Programme
Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course demonstrates the use and application of basic mathematics and statistics to a wide range of real-world problems in managerial decision making in modern business organisations. The course includes tabular and graphical analysis, numerical measures, probability, sampling and distribution, interval estimates, and linear regression analysis.

MBA406 Human Resource Management TRIM 1

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme
Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course advocates the asset management approach for an organisation's human resources. It first discusses the relationship of human resource strategies with the overall corporate strategy. Then, it delineates all relevant aspects of human resources management in a dynamic business environment. Students are exposed to critical analyses of current issues encroaching on the theory and practice of human resources management in global, regional and local contexts.

MBA407 Operations Management TRIM 2

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme
Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course aims at analysing the various fundamental areas of the

transformation process in operations, from input resources to outputs of quality goods and services. It strives to apply the development strategies in management science to facilitate the art of decision making to optimise the effectiveness of the man-machine systems in any business organisation geared towards productivity improvement.

MBA408 Marketing Management TRIM 2

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course provides students with an understanding of the key concepts of marketing. It also delves into the role of marketing in business organisations. The course is presented within a marketing planning framework delineating marketing theories and concepts with a primary focus on the development and implementation of effective marketing strategies relevant to the local as well as the global marketplace.

MBA409 Financial Management TRIM 3

Prerequisite: MBA404

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course is designed to introduce corporate finance theories and their applications so that solutions to key financial management decisions can be identified. Practising managers and administrators from different functional and strategic business fields would acquire the knowledge to broaden and deepen their conceptual and analytical skills to better manage the finance functions in the present day competitive business environment.

MBA410 Management Information System TRIM 2

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course examines the information needs of business managers at various levels of the organisation and in various functional and strategic areas of management. It delineates the methodologies and approaches for the most

effective use and application of information and related/ associated technology to support the managers in their decision-making processes.

MBA411 Legal Environment of Business TRIM 3

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course focuses on providing managers with the tools to analyse the legal and regulatory environment in which the business operates so they are better able to manage and mitigate issues that affect everyday business decisions. It starts with an overview of various legal concepts and principles. Then it indulges in in-depth discussions on the various legal provisions under the various statutes and Acts in the local context and the impacts they may/have on business strategies, as well as how businesses deal with such challenges, especially those involving government agencies.

MBA412 Strategic Management TRIM 3

Prerequisite: Prerequisite: Entry into this course requires the approval of the Director of MBA Programme

Minimum of 40% to a maximum of 60% in coursework, and the difference is the final examination component

This course helps business managers to create valuable options that add value to all stakeholders' interests in a dynamic and ever-changing business world. It integrates the inputs from various related subjects, such as individual and organisational behaviour, operations, marketing, accounting, finance, and information technology within a strategic management framework.

On completion of the course, students should be able to understand the key parameters in the development of an organisation's strategic management, analyse the effectiveness/ deficiencies of those parameters, suggest appropriate strategic behaviour for the organisation, and demonstrate an understanding of how strategic changes can occur within an organisation to facilitate its sustained growth and development.

MBA413 Guided Work Studies TRIM 1/2/3

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme and Completion of a Postgraduate Research Methods course
Continuous Assessment: TBA; Final Examination: TBA

Work studies at the workplace provide insights to the organisation to make necessary changes and modify processes in order to become more efficient and effective. This course enables students to acquire practical skills and competencies to engage in systematic work studies while upgrading their knowledge base on tools, techniques and analytical skills.

MBA422 Employment and Industrial Relations TRIM 1/2/3

Prerequisite: MBA406

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course aims to develop an understanding of the interaction patterns among labour, management and the government, and build and/or strengthen awareness of certain important and critical employment and industrial relations issues in the global and local contexts. Thorough examinations and discussions evolve around the Employment Relations Promulgation (ERP), the dispute handling/resolution system in place, compensations, occupational health and safety, productivity, and collective bargaining.

MBA424 Accounting for Human Resource Managers TRIM 1

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course deals with methods and strategies employed to account for decisions and actions in the realm of human resource management. Besides the general accounting concepts and practices, it focuses on the cost-benefits of recruitment, training and development, job allocation, job rotation, job enrichment, remuneration and reward, retaining, and retiring schemes. It also examines whether the human resource of an organisation is appreciating or depreciating.

MBA425 Human Resource Information System TRIM 2

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course begins with a focus on the information needs of managing human resources as an asset. It then introduces and fosters discussions on the various tools, components, and appropriate system requirements for a localised human resources information system that facilitates weighing the cost-benefits of various decisions and actions relevant to functional and strategic human resources management. Students gain confidence in and a better understanding of assessing the benefits of a strategic human resources management information system and the strategies/precautions that can be taken against possible lapses.

MBA435 Event and Festival Management TRIM 1/2/3

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course focuses on planning, designing, implementing and evaluating events ranging from social gatherings, such as weddings, to major conferences, festivals and mega-events. It emphases budgeting, marketing, working with the media, sponsorship and fundraising and other strategic managerial functions for an effective event and festival management activities.

MBA437 Tourism Economics TRIM 1

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course is designed to use microeconomic principles to comprehend the working of the tourism market, the determination of prices and outputs, and the techniques of decision making that the players in the market can adapt to ensure rational decision making. It demonstrates the uses and applications of economic theory in all relevant areas of decision-making and actions towards the development, management, utilisation, and maintenance of all tourism and

hospitality services.

MBA441 Tourism Marketing TRIM 2

Prerequisite: Entry into this course requires the approval of the Director of MBA Programme

Minimum of 40% to a maximum of 60% in course work, and the difference is the final examination component

This course introduces the marketing of the tourism and hospitality sector in the South Pacific. It helps to identify target markets and estimate demands, packaging, branding, pricing, promoting, advertising and distribution. In addition to the local and regional context, it deals with the scope and patterns of international tourism demands, its dimensions and trends, and analysis of tourist behaviour and experiences. The course also focuses on socio-cultural and environmental impacts and techniques for mitigating the negative results of tourism development.

DBA001 Proposal Stage SEM 1 or 2

Prerequisite: Master of Business Administration or equivalent / Entry subject to approval from Dean and Programme Director and Completion of a Postgraduate Research Methods course

The School of Business and Economics offers the degree of Doctor of Business Administration. Students wishing to pursue this programme should consult the Dean for admission requirements and regulations. The programme is offered on either a full time or a part time basis. Students are required to develop a doctoral level thesis proposal and present it to the PG Committee for approval before embarking on the thesis stage. Students need to pass this stage before going to the thesis stage.

DBA002 Thesis Stage SEM 1 or 2

Prerequisite: Pass in DBA001 – Proposal Stage

Students undertake rigorous research in an area of business administration leading to a thesis of 80,000 -100,000 words. Students need to have a good level of research experience in order to undertake this programme.

MATHEMATICS

MTHF11 Foundation Mathematics I SEM 1

Prerequisite: Pass in Year 12 Mathematics or equivalent

Continuous Assessment: 60%; Final Examination: 40%

This course is an introductory course in Foundation Mathematics and develops a comprehensive knowledge and understanding of key topics in mathematics. It covers fundamental mathematical concepts useful to students in a wide range of discipline areas. This course includes topics in algebra and calculus and their applications including sets real numbers, integers; linear algebra including matrices, linear functions, linear equations; functions, equations and inequalities; limits and continuity; and differential calculus. This course equips students with a solid foundation of mathematical tools to develop and strengthen their problem-solvingabilities.

MTHF12 Foundation Mathematics II SEM 2

Prerequisite: Pass in Year 12 Mathematics or equivalent

Continuous Assessment: 60%; Final Examination: 40%

This course is an introductory course in Foundation Mathematics and builds on the skills learnt in MTHF11. It builds the mathematical skills and understanding of quantitative literacy, statistics and integral calculus. This course also focuses on the integration techniques, first and second-order differential equations, and applications of integral calculus. In addition, this course is a study of fundamental statistical topics including normal and binomial distribution, measures of central tendency and variation, confidence interval, hypothesis testing. Students gain practice by analysing data from a variety of areas and developing problem-solving skills, as well as gaining an understanding of the role of statistics in their daily life.

MTH101 Mathematics for Commerce SEM 1

Prerequisite: Pass in Year 13 Mathematics or equivalent

Continuous Assessment: 60%; Final Examination: 40%

This is a service course designed to provide commerce students with a working knowledge of commonly used mathematical methods. It covers relevant topics in algebra, such as linear equations, applications of functions (break-even points), a system of linear equations, matrices, linear inequalities; probability and statistics, concepts of calculus; graphs and functions, the concept of limits

and derivatives, interpretations of derivatives and their applications, indefinite and definite integrals, methods of integration, and applications of integration.

MTH111 Calculus I and Linear Algebra SEM 1

Prerequisites: Pass in MTHF11 and MTHF12 or Year 13 Mathematics
Continuous Assessment: 60%; Final Examination: 40%

This course deals with key concepts in calculus and linear algebra. It examines functions, limits and continuity, derivatives, logarithmic, exponential and trigonometric functions, analysis of functions, applications of the derivative and integration, a system of linear equations, Gauss Jordan elimination; matrices and matrix algebra; matrix inversion and determinants, eigenvalues and eigenvectors and its application.

MTH113 Introduction to Statistics SEM 2

Prerequisite: Pass in Year 13 Mathematics or equivalent
Continuous Assessment: 60%; Final Examination: 40%

This is an introductory course on statistics and no previous knowledge of statistics is required, but the use of formulae and the ability to perform basic algebraic manipulations will be necessary. The focus of this course is on concepts, reasoning, interpretation and thinking, and students will develop the understanding that they will need to make informed decisions using data and to communicate the results effectively. The course covers two main branches of statistics: descriptive statistics and inferential statistics. Descriptive statistics includes collecting data and summarizing and interpreting data through numerical and graphical techniques. Inferential statistics includes selecting and applying the correct statistical technique in order to make estimates or test claims about a population based on a sample.

MTH114 Calculus II and Differential Equations SEM 2

Prerequisite: Pass in MTH111
Continuous Assessment: 60%; Final Examination: 40%

This course covers (1) calculus: applications of the definite integral, techniques of integration, first-order differential equations and its applications. (2) Differential Equations: first-order ordinary differential equations, method of separating variables, exact and linear ODEs, mathematical modelling. (3) Second-order ODEs, homogeneous differential equations, differential operators. (4) Non-homogeneous differential equations, higher-order ODEs, linear and non-linear systems of ODEs.

MTH201 Discrete Mathematics SEM 2

Prerequisite: Pass in Year 13 Mathematics or equivalent
Continuous Assessment: 60%; Final Examination: 40%

This is an introductory course on discrete mathematics and is compulsory for students majoring in Information Technology. This course is also recommended for students majoring in mathematics with an emphasis on logical and critical thinking. It emphasises mathematical definitions and proofs as well as applicable methods. The course covers widely applicable mathematical tools for computer science, including topics from logic and mathematical reasoning, set theory, cardinality, relations, algorithms and complexity, combinatorics, number theory, probability and graph theory. It includes practice in reasoning formally and proving theorems.

MTH211 Advanced Calculus SEM 1

Prerequisites: Pass in MTH111 and MTH114
Continuous Assessment: 60%; Final Examination: 40%

The course focuses on the development of skills in the areas of sequences and series; power series and taylor series, convergence tests, polar coordinates and area, conic sections planes in 3-space, calculus of vector-valued functions, functions of several variables, applications to arc lengths, multiple integrations (surface and volume), and extreme values (maximum and minimum) of functions subject to some constraints, vector fields, line integrals, Green's theorem, surface integrals, divergence theorem, Strokes' theorem.

MTH214 Linear Algebra SEM 2

Prerequisite: Pass in MTH111
Continuous Assessment: 60%; Final Examination: 40%

The course deals with elementary linear algebra: vector spaces, subspaces, spanning sets and linear independence; basis, dimension and rank of a matrix; inner product spaces; kernel, range and matrices for linear transformation, transition matrices and similarity; eigenvalues and eigenvectors, diagonalisation, symmetric matrices and orthogonal diagonalisation.

MTH312 Numerical Analysis and Optimisation SEM 1

Prerequisite: Pass in MTH211
Continuous Assessment: 60%; Final Examination: 40%

This course provides a brief introduction to numerical analysis and exposes

students to some of the statistical and mathematical models used in operational research. Numerical analysis involves the study, development and analysis of algorithms for obtaining numerical solutions to various mathematical solutions. Operations research as a tool for scientific decision making is widely used in defence establishments, modern industries and multinational corporations. Software package MATLAB will be introduced in the course.

MTH314 Real and Complex Analysis SEM 2

Prerequisites: Pass in MTH211
Continuous Assessment: 60%; Final Examination: 40%

The course has two parts: a mathematically rigorous introduction to calculus and the analysis of real-valued functions of one variable. The emphasis is on the proofs and theory in the real number system, sequence of real numbers, limit and continuity of functions, metric space and Riemann Integral. The concepts of analyticity, Cauchy-Riemann relations and harmonic functions, the skill of contour integration Taylor and Laurent series, classification of singularities and to evaluate complicated real integrals via residue calculus.

MTH315 Abstract Algebra SEM 1

Prerequisites: Pass in MTH214
Continuous Assessment: 60%; Final Examination: 40%

This course provides a detailed study of some of the fundamental structures of abstract algebra: groups, rings and fields, which are core to much of mathematics and have applications in physics and other sciences. The emphasis is on the logical development of the subject and the study of fundamental examples. Precise thinking, writing, and the ability to abstract are essential.

Medicine (Bachelor of Medicine and Bachelor of Surgery)

Note: All MBBS courses are year-long courses unless otherwise stated.

ANAT101 Human Anatomy

Prerequisite: Pass Year 13 Sciences/Foundation Sciences or equivalent
Continuous Assessment: 60%; Final Examination: 40%

This course imparts a basic understanding of the human body. This is taught by a balanced approach to Embryology, Histology, systemic and regional anatomy. Structures will be studied utilising the eleven recognised systems of the body.

Students will be introduced to an understanding of the normal disposition, interrelationships and functions of applied anatomy. The course helps students understand the principles of embryology and stages in the development of organs and systems from conception to birth. Instructions include a combination of traditional and modern methods, along with didactic lectures, case studies, problem-based sessions and field trips.

PHYS102 Human Physiology

Prerequisite: Pass Year 13 Sciences/Foundation Sciences or equivalent Continuous Assessment: 60%; Final Examination:40%

Physiology is the study of the body's functional mechanisms and their underlying regulation. The Human Physiology course is divided into ten components and includes neural and hormonal homeostatic control mechanisms, body fluids and compartments, membranes and transport, acid-base balance, muscle, cardiovascular, pulmonary, penal, gastrointestinal, and endocrine systems.

Experiments are performed in the laboratory to illustrate functional characteristics of cells, membranes, and organ systems discussed in the lecture and to provide direct experience with lab techniques and practice in clinical applications of physiology.

BIOC103 Medical Biochemistry

Prerequisite: Pass Year 13 Sciences/Foundation Sciences or equivalent Continuous Assessment: 60%; Final Examination: 40%

Biochemistry is the study of chemical processes within and relating to living organisms. By controlling information flow through biochemical signalling and the flow of chemical energy through metabolism, biochemical processes give rise to the complexity of life. Thus, the aim of this course is to provide students with a background to normal metabolism as well as exposure to changes that occur in selected pathological states.

MECT104 Medical Ethics, Culture and Terminology

Prerequisite: Pass Year 13 Sciences/Foundation Sciences or equivalent Continuous Assessment: 100% Coursework

Medical Ethics, Culture and Terminology is a broad course, which prepares the students explicitly for the medical profession. It encapsulates medical ethics, medical terminology, and provides introductory knowledge on academic writing, iTaukei and Hindi languages, thus preparing the medical graduate to

perform better at communicating with people with different languages.

PATH201 Human Pathology

Prerequisite: MBBS year 1
Continuous Assessment: 60%; Final Examination: 40%

Pathology is the precise study, recognition and diagnosis of a disease. An understanding of this subject is vital for the study of clinical medicine and current medical practice. The broad goal of this course is to provide a comprehensive knowledge of the mechanisms and causes of diseases in order to critically compare and evaluate the natural history and clinical manifestations of the diseases. Pathology addresses four components of a disease: cause or aetiology, mechanisms of development or pathogenesis, structural alterations of cells ormorphologic changes and the consequences or clinical manifestations.

MICR202 Human Microbiology

Prerequisite: MBBS year 1
Continuous Assessment: 60%; Final Examination: 40%

The human microbiology course is designed to provide the students with insights into the fundamentals of microbiology and immunology, with emphasis on their relationship to human biology and diseases. Importance is placed on emerging and re-emerging diseases with the integration of lectures, active learning activities, case studies, laboratory work, visual aids, self-study, group discussions and clinical correlations. This focus helps students to learn the concepts and techniques essential to diagnose, treat and prevent infectious diseases.

PHRM203 Human Pharmacology

Prerequisite: MBBS year 1
Continuous Assessment: 60%; Final Examination: 40%

Pharmacology is the science of drugs used to treat various diseases. It is the study of drug action on biological systems and involves examining molecular mechanisms by which drugs cause biological effects. In this course students learn the different classes of drugs, how they are used therapeutically, and their pharmacokinetics and pharmacodynamics properties. It aims to provide students with necessary information on drugs to enable further development of detailed knowledge in pharmacotherapy of individual diseases, which is the domain of clinical disciplines. The study of pharmacology provides the

scientific basis and principles for a variety of clinical applications in medicine as well as tools in scientific research.

BAPS204 Basic Professional Skills

Prerequisite: MBBS year 1
Continuous Assessment: 60%; Final Examination 40%

This course comprises five areas: communication skills, health and society, research in health, problem-solving and medical professionalism. The goal of this course is to facilitate basic professional skills and competencies necessary for effective health care, as well as, to enhance personal and social development, fostering intellectual skills and humanistic values in medical professionals. It enhances effective communication, along with scientific and creative thinking paired with a humanistic approach. It creates and lays concrete foundations for evolving competent and compassionate professional physicians.

IMED301 Internal Medicine

Prerequisite: MBBS year 2
Continuous Assessment: 60%; Final Examination: 40%

This course is offered to undergraduate medical students as a core requirement in the Department of Clinical Science. It links the adaptation of basic sciences with clinical sciences. It is designed to prepare students to be competent clinicians with humanitarian values. It also provides students with an understanding of the essential principles of clinical anatomy, physiology and mechanism of disease, assessment techniques and introduction to physical examinations. Students will conduct laboratory tests and learn how to interpret and make decisions about diseases and management planning.

SURG302 General Surgery

Prerequisite: MBBS year 2
Continuous Assessment: 60%; Final Examination: 40%

This course teaches or equips medical students with basic surgical skills. These skills include: preparation of the surgeon for surgery, safe administration of appropriate local anaesthetic agents, acquisition of basic surgical skills in instrument and tissue handling, understanding the formation and healing of surgical wounds, accurate incision of superficial tissues with suitable instruments, close superficial tissues accurately, tie secure knots, safe use surgical diathermy, achieve haemostasis of superficial vessels, suitable methods of retraction, knowledge of when to use a drain and which to choose, handling

tissues gently with appropriate instruments.

OBGY303 Obstetrics and Gynaecology

Prerequisite: MBBS year 2
Continuous Assessment: 60%; Final Examination: 40%

This course provides an intensive introductory understanding of Obstetrics and Gynaecology before the students are exposed to a hospital setting or the field. The contents are geared to develop and/or enhance the required knowledge and skills to help them acclimatise to the real-patient exposure and setting. The students will study human developmental biology along with genetic diseases. They will develop a basic understanding of monitoring women presenting with obstetric and gynaecological issues.

PAED304 Paediatrics

Prerequisite: MBBS year 2
Continuous Assessment: 60%; Final Examination: 40%

This course on general paediatrics covers areas such as the causes of childhood morbidity and mortality, mortality rates and their social underpinnings, growth and developmental milestones, behavioural derangements, indices of child health, and interventions to prevent childhood illnesses. Other nutrition and malnutrition topics in paediatric respiratory medicine are also covered, as well as some topics in the disciplines of paediatric cardiology and infectious diseases. Finally, the course closes with students being trained in the computerised IMCI guidelines developed for the Fiji workplace.

CMED305 Community Health and Family Medicine

Pre-requisite: MBBS year 2
Continuous Assessment: 60%; Final Examination: 40%

The course provides a synopsis of the disciplines in Community and Family Medicine. It introduces students to the concepts of health and diseases, basic principles of epidemiology, biostatistics, demography, behavioural science and nutrition. Heavy emphasis is placed on priority health issues concordant with the sustainable development goals and the burden of the problem as well as an introductory overview of the varied levels of prevention mechanisms essential in primary care practice.

CLSK306 Clinical Skills

Prerequisite: MBBS year 2
Continuous Assessment: 60%; Final Examination: 40%

This course serves as an introduction to Clinical Science and its applications to the doctor-patient relationship. It facilitates students' learning of clinical examination in a highly interactive format using lectures, demonstrations and presentations. The overall objective of the Clinical Skills course is to ensure that the students understand the process of taking histories, conducting physical examinations on patients and organising their findings into a written or oral presentation. Students are expected to develop sufficient interpersonal and clinical skills in this course in order to integrate rapidly and smoothly into the hospital setting when they start their clinical internships/practicals.

IMED401 Internal Medicine

Prerequisite: MBBS year 3
Continuous Assessment: 60%; Final Examination: 40%

This course provides a hospital-based 5 weeks rotation experience in general medicine that allows students to be trained in a professional medical environment to: obtain optimal learning experience and develop the knowledge and necessary clinical and communication skills, master history taking and physical examination, including mental status, diagnosis and generating treatment plans for common maladies.

SURG402 General Surgery

Prerequisite: MBBS year 3
Continuous Assessment: 60%; Final Examination: 40%

The students rotate in General Surgery and Orthopaedics. The focused learning is on the clinical aspect of General Surgery and Orthopaedics. At the end of their rotations, students should be able to perform/demonstrate history taking and examination skills in the hospital and primary care setting.

Students should be able to formulate clinical problems and diagnose the patient to come up with a list of learning issues that represent the key knowledge needed to understand the patient's condition. Students also take part in patients' clinical assessments and examinations. Students also develop skills to be independent learners. During this time, students may arrange to revisit CR practise history taking on patients or observing interns and nurses performing routine patient care activities.

OBGY403 Obstetrics and Gynaecology

Prerequisite: MBBS year 3
Continuous Assessment: 60%; Final Examination: 40%

This course is taken in the Department of Obstetrics and Gynaecology. In this course, the students are exposed for the first time to the hospital environment where they have hands-on experience in the department's activities. The students are expected to attend handovers and discuss the cases on a daily basis with their mentors. The students are required to observe senior registrars and tutors carrying out routine procedures after which they are given a chance to provide their own methods/plans in patient management. At the end of this rotation, the students should be able to formulate a problem list, carry out basic obstetrics and gynaecological procedures and be adept in history taking.

PAED404 Paediatrics

Prerequisite: MBBS year 3
Continuous Assessment: 60%; Final Examination: 40%

The course will cover topics in paediatric gastroenterology as well as in the topics in the disciplines of paediatric nephrology, neurology, genetics, immunology and allergies and clinical paediatrics. The course also takes them through Clinical Practice which is an attachment in the Community Health Centers such as IMCI clinic and Pediatric Out-patient Department; learning from the case materials presented to each of these areas.

CMED405 Community Health and Family Medicine

Prerequisite: MBBS year 3
Continuous Assessment: 60%; Final Examination:40%

The value of preventive care is made known through direct observation and supervised participation as students are engaged in the key areas within the health centre–Maternal and Child Health, IMCI, Nutrition, Environmental Health and the Hub Centre. This course also promotes involvement in outreach, environmental, health screening programmes, and zone and school visits where students apply different levels and methods of preventive care within the local communities. Students also gain awareness and understanding of the increasing trends of non- communicable diseases coupled with the burden of communicable diseases within the region and around the globe.

PSYC406 Psychiatry

Prerequisite: MBBS year 3
Continuous Assessment: 60%; Final Examination: 40%

This course aims to teach 4th-year medical students the ways to approach, access and manage psychiatric symptoms relevant to their future medical practice. The course also provides them with the generic knowledge, skills and attitude necessary to practice basic psychiatry in the community. Common cases and scenarios are reported and presented in class through several modalities of teaching, such as lectures, return demo, focus group discussions and workshops. Good medical practice in psychiatry is outlined and guidelines are given to participants. The curriculum is outcome-based and aims to teach them the practical application of principles of psychiatry and is learner-centered to demonstrate the ethical and humane attitude of doctors to their patients.

IMED501 Internal Medicine

Prerequisite: MBBS year 4
Continuous Assessment: 60%; Final Examination: 40%

This is an integrated curriculum, which is designed to equip students with fundamental knowledge and understanding of Medicine. Furthermore, it aims at sharpening their skills to practice. This programme places considerable emphasis on developing expertise in a whole range of practical areas, including clinical, communication, observation, team work and management.

SURG502 General Surgery

Prerequisite: MBBS Year 4
Continuous Assessment: 60%; Final Examination: 40%

In Year 5, students rotate in General Surgery and Orthopaedics. Their focused learning is on advance clinical general surgery and orthopaedics. Theme-based teaching continues with a teaching slot built into the activities, e.g. specific clinical or communication skills, pathologic and basic science continued medical education in researching the evidence basis for specific treatment and or management options and seminars on ethical, epidemiological or psychosocial issues. Independent learning times are to be a continuing process.

OBGY503 Obstetrics and Gynaecology

Prerequisite: MBBS year 4
Continuous Assessment: 60%; Final Examination: 40%

This course is designed for Year 5 students for whom obstetrics and gynaecology is a compulsory component. Students will deepen and advance their knowledge in female diseases. They will be taught through lectures and daily hands-on patient care. Students are assessed during the course through both written and oral examinations and overall class participation.

PAED504 Paediatrics

Prerequisite: MBBS year 4
Continuous Assessment: 60%; Final Examination: 40%

The course covers topics in neonatology, endocrinology, haematology, oncology, and rheumatology. The course also includes the WHO hospital care for children treatment guidelines. The course also takes students through clinical practice in major paediatric and neonatal wards, neonatal clinics, IMCI and the children's outpatient department; they also learn to and make presentations on each of these areas.

CMED505 Community Health and Family Medicine

Prerequisite: MBBS year 4
Continuous Assessment: 60%; Final Examination: 40%

The course is offered in MBBS Year 5, students gain first-hand experience in the evaluation and management of common medical problems of varied age groups in an ambulatory setting. Students also gain familiarity with occupational health and alternative medicine practices and geriatric care while incorporating training in preventive and evidence-based medicine.

ALSB506 Allied Subject

Prerequisite: MBBS year 4
Continuous Assessment: 60%; Final Examination: 40%

The Department of Clinical Sciences conducts this 5-week course. The students rotate in six departments, namely Otorhinolaryngology (ENT), Ophthalmology, Rehabilitation Medicine, Radiology, Anaesthesia and Emergency Medicine. Each rotation is one week and introduces basic concepts on different subjects. At the end of the rotation period, students are expected to have a better

understanding of pathophysiology of diseases for eyes and ears. Radiology rotation equips the student with a better understanding of anatomy and enables them to effectively visualise and diagnose using imaging techniques. The experience helps them to appreciate the role of physiotherapy in medicine and be more adept at handling emergencies and trauma. The students should be able to incorporate their clinical knowledge into allied subjects to diagnose, prognose, refer and manage patients more effectively.

FMED507 Forensic Medicine

Prerequisite: MBBS year 4
Continuous Assessment: 60%; Final Examination: 40%

The purpose of this course is to determine the cause of death by examining a corpse. The autopsy is generally performed by a medical examiner, usually during the investigation of criminal and civil law cases in some jurisdictions. Students learn to determine identity as coroners and medical examiners are frequently asked to confirm the identity of a corpse. It also encompasses medical cases of assault, physical abuse, and rape and DNA analysis. It allows the medical students to be updated on the legalities of the country and provides an insight into the legal system from a medical perspective.

IMED601 Internal Medicine

Prerequisite: MBBS year 5
Continuous Assessment: 60%; Final Examination: 40%

This is a 4 week, pre-internship course in the Department of Internal Medicine in which the students work as trainee interns. The students are rostered by their respective teams in the Internal Medicine department to be on call on weekends and to perform 24-hour on-call duty in their respective wards. These students have hands-on experience in history taking, physical examination, assessment and management, and perform procedures in the wards under the guidance/supervision of a consultant or the registrar of the medical department. The students are also exposed to handling emergencies and able to provide/perform resuscitation to patients in emergency cases.

SURG602 General Surgery

Prerequisite: MBBS year 5
Continuous Assessment: 60%; Final Examination: 40%

This is a 4-week course in the Department of General Surgery and Orthopaedics conducted by the Department of Clinical Sciences. The trainee interns in

General Surgery rotates in the four major sections of the unit (Surgical Wards, Surgical Outpatients, Major Operating and Minor Operating Theatres). The students function as trainee-interns under direct supervision of the consultants, registrars and attending staff. Their responsibilities include assisting with the surgical rounds, evaluation of pre-and post-operative cases, attending triage inaccident and emergency patients, performing minor surgical procedures and assisting in major surgeries. Students are expected to present admitted cases during doctors' rounds and attend departmental conferences. The students should master history taking, physical examination and basic surgical procedures, and should maintain a logbook.

OBGY603 Obstetrics and Gynaecology

Prerequisite: MBBS year 5
Continuous Assessment: 60%; Final Examination: 40%

This is a 4-week clinical rotation in the department of Obstetrics and Gynaecology designed for year 6 MBBS students. This rotation is a pre-internship or trainee intern rotation where the emphasis is placed on developing clinical skills appropriate for practice in Obstetrics and Gynaecology, communication with patients and professionalism. These are to be accomplished through lectures, group discussions, bedside teaching and assessment of clinical acumen in the hospital setting. Students are assessed on their clinical capability, written examinations and Objective Structured Clinical Examinations (OSCE).

PAED604 Paediatrics

Prerequisite: MBBS year 5
Continuous Assessment: 60%; Final Examination: 40%

The 4 weeks course involves attachment as a trainee intern in the discipline of paediatrics, and covers all areas of paediatrics at outpatient clinics, emergency, paediatric ward, paediatric intensive care, neonatal ward and neonatal intensive care unit. The course includes students' participation in interactive lectures, departmental educational conferences, hospital conferences, clinical practice at ward rounds, clinics, and on-call duty, consultations and self-directed study.

CMED605 Community Health and Family Medicine

Prerequisite: MBBS year 5
Continuous Assessment: 60% Final Examination: 40%

The course is offered by the Department of Community and Family Medicine

for 6th students and community diagnosis is a core component. Students in their final year assume a more independent role as a family physician in real-life situations. The course also engages students' knowledge and understanding of the varied public health programmes, services, planning, resource mobilisation, health policies, legislations and international health.

Bachelor of Medical Health Science

BMHS100 Introduction to Health Care TRIM 1

Prerequisite: See Admission Requirement

Health Care delivery systems, advancements in medical care and education requirements for health care opportunities.
This introductory course provides an overview of the health professions and the healthcare delivery system. Students will be introduced to the use of computers in healthcare, including diagnostic and monitoring capabilities.

It will also focus on access to health care and pitfalls, capacity and collaboration with the government and other healthcare agencies.

BMHS101 Professionalism TRIM 1

Prerequisite: See Admission Requirement

Qualities and expectations of the practitioner. Understanding of empathy, compassion and commitment in health care. Patient privacy and confidentiality and upholding the values of accountability, respect and integrity. Emphasis on soft skills in the profession.

BMHS102 The Patient TRIM 1

Prerequisite: See Admission Requirement

Understanding the patient, communication and basics of history taking. This will focus on bedside manners and components of patient history and physical. It will then concentrate on communication skills and navigating patient issues.

BMHS103 Legal Principles TRIM 1

Prerequisite: See Admission Requirement

Patient rights, confidentiality and patient privacy. International Legal principles and the Hypocritic Oath- human rights focus in medicine and healthcare. The Universal Declaration of Human Rights and the work of 'Doctors without

Borders' – 'Medicins sans Frontieres'. Deathbed Confessions/ wills- health professionals' duties. Refugee Camp and Internally Displaced People's Camps and health professionals. Link with security forces and gender issues.

BMHS104 Medical Terminology TRIM 2

Prerequisite: Successful completion of Trimester 1 BMHS courses

Basic Medical Terminology, definitions and applications. Medical Instruments and their application.

BMHS105 Introduction to Basic Anatomy TRIM 2

Prerequisite: Successful completion of Trimester 1 BMHS courses

Basic anatomy of generalized body units and functions. Introduction to integrated anatomy and physiology of all organ systems.
This course will enable the student to develop an understanding of the principles in structure and function of the human body systems. The student will study basic chemistry, cells, tissues, and the following body systems: skeletal, muscular, nervous, and endocrine.

BMHS106 Vital Signs TRIM 2

Prerequisite: Successful completion of Trimester 1 BMHS courses

Basics of homeostasis and patient assessment. Normal vs Abnormal. Relationship to patient assessment. History taking and diagnosis.

The vital signs – heart rate, blood pressure, body temperature, respiration rate, and pain – communicate important information about the physiological status of the human body. The physiology of underlying the vital signs will be covered in order to develop a systematic, integrated understanding of how the body functions. We discuss normal ranges, normal variants, and the mechanisms that underlie changes in the objective measurement of vital signs.

BMHS107 First Aid and Health Assessment TRIM 2

Prerequisite: Successful completion of Trimester 1 BMHS courses

CPR and patient assessment. Urgent response. Paramedical basics. Emergency room: how it works. First responders.

BMHS200 Public Health TRIM 3

Prerequisite: Successful completion of Trimester 1 & Trimester 2 BMHS courses

Definitions: Public health Principles and Concepts. Social determinants of health and emerging issues. Basic tenets, applications and integration of public health with medicine. Public health practice in Fiji. Understanding the impact of social and behavioral determinants of health, such as income, environment, and access to health care. Basic public health concepts and processes that can be applied within multiple health-related disciplines and in graduate study.

BMHS201 Research Methods TRIM 3

Prerequisite: Successful completion of Trimester 1 & Trimester 2 BMHS courses

Qualitative, Quantitative methods and basic biomedical statistics. Collecting and analysing data. Experiments vs Surveys. Ethical research-humans and animals. Laboratory safety and training.

BMHS202 Infectious Disease Epidemiology TRIM 3

Prerequisite: Successful completion of Trimester 1 & Trimester 2 BMHS courses

General principles of infectious disease epidemiology. Disease transmission and prevention. Minimizing the impact of pathogens on health. Pathogen transmission and disease. Pandemics such as Covid-19. Vaccines and their use. New viral strains and how to understand their effects.

BMHS203 Health System & Structure in Fiji TRIM 3

Prerequisite: Successful completion of Trimester 1 & Trimester 2 BMHS courses

Outline of the health care system and structure in Fiji. Integration with Public Health, Nursing and other Practitioners. Comparison with Pacific Islands and other nations. The post-modern hospital.

BMHS204 Tropical Diseases TRIM 1

Prerequisite: Successful completion of Year 1 BMHS

Common tropical diseases in Fiji & The South Pacific Islands, prevention and care. This course aims to equip candidates with an insight into the realities and

challenges of the prevention and control of tropical diseases, and the promotion of health in developing countries.

BMHS205 Basic Human Physiology, Homeostasis TRIM 1

Prerequisite: Successful completion of Year 1 BMHS

Metabolism, digestion, neuronal regulation, renal, cardiac and vascular physiology. Concepts underlying the functions of cells and organs and homeostasis. Basic mechanisms underlying human life processes and their relationship to pathogenesis. This will cover the normal physiology of the human body. It includes topics on metabolism, digestion, osmoregulation, excretion, respiration, circulation, muscles, neurophysiology, sense organs, immunology, endocrinology and reproduction. Emphasis in the course will be on the normal structure and function of the human body and the approach will be to develop an understanding of the integrative nature of physiological systems.

BMHS206 Telemedicine & Virtual Consulting TRIM 1

Prerequisite: Successful completion of Year 1 BMHS

Basics of virtual consulting & Techniques already in use due to Covid-19.
What is telemedicine's future in the Age of the Pandemic?

BMHS207 Digital Medicine TRIM 1

Prerequisite: Successful completion of Year 1 BMHS

Empowering individuals to self-care following virtual consultation and provision of healthcare guidelines. Linking to other practitioners. Increasing accessibility to medical care within Fiji and the Pacific Islands. Digital dissection.

BMHS300 Introduction to Biochemistry TRIM 2

Prerequisite: Successful completion of Year 1 BMHS

Basic biochemical processes in relation to normal body functioning. Introduction to the structure of macromolecules and biochemical approach to cellular function. Enzyme kinetics and metabolic pathways.

- describe the organisation of a eukaryotic and prokaryotic cell.
- explain the synthesis of proteins, lipids, nucleic acids, and carbohydrates and their role in metabolic pathways.

- describe the function of vitamins and cofactors, and provide examples of each group.
- use graphical techniques to analyze and describe simple, unimolecular enzyme activities.
- explain the chemical differences between DNA and RNA.
- describe nucleic acid structures, replication, transcription and translation.
- explain the major differences and similarities between the synthesis of DNA and that of RNA.
- describe how eukaryotic protein synthesis is controlled.

BMHS301 Human Physiology TRIM 2

Prerequisite: Successful completion of Year 1 BMHS

Homeostasis and functioning and roles of the cardiac, renal, gastrointestinal, CNS, hepatic and CNS systems.This course will enable the student to develop an understanding of the principles in structure and function of the human body systems. The student will study basic chemistry, cells, tissues, and the following body systems: skeletal, muscular, nervous, and endocrine.

BMHS302 Introduction to Microbiology & Infectious Disease TRIM 2

Prerequisite: Successful completion of Year 1 BMHS

Introduction to microbiology, pathogens and identification. Specific microbes, infectious disease and clinical presentation. Recurrence of infections and the COVID-19 pandemic. This course covers the principles of microbiology and the impact these organisms have on man and the environment. Topics include the various groups of microorganisms, their structure, physiology, genetics, microbial pathogenicity, infectious diseases, immunology, and selected practical applications. Upon completion, students should be able to demonstrate knowledge and skills including microscopy, aseptic technique, staining, culture methods, and identification of microorganisms.

BMHS303 Introduction to Public Health TRIM 2

Prerequisite: Successful completion of Year 1 BMHS

Public health components, principles of epidemiology, risk factors and public health surveillance. Community health improvement initiatives.

BMHS304 Basic Pathophysiology TRIM 3

Prerequisite: Successful completion of Year 1 BMHS

Functional changes causing disease and associated symptoms. Introduction to mechanisms of disease and clinical presentation.

This course provides students with a basic understanding of pathophysiology. The study of the functional changes of systems in the human body that occur due to a disease or syndrome. This course is based on illness and disease within a systems framework across the lifespan. This course covers the basic terminology of the disease process, disease etiology, physical signs and symptoms of disease state, and an entry-level understanding of diagnostic methods and treatment modalities.

BMHS305 Introduction to Pharmacology & Therapeutics TRIM 3

Prerequisite: Successful completion of Year 1 BMHS

Basic concepts of Pharmacology and Pharmacotherapy. Pharmacological principles and integration with physiology and pathophysiology.

This course covers the basic principles of pharmacology-Pharmacokinetics and Pharmacodynamics and its importance and relationship to therapeutic strategies. It integrates physiology and pathophysiology associated with the individual organs systems, patient presentation, clinical manifestations and approach to treatment.

BMHS306 Molecular Genetics TRIM 3

Prerequisite: Successful completion of Year 1 BMHS

Introduction to Genetics and its role in disease prediction. Molecular mechanisms of development.

- An introduction to the basic concepts of human heredity and cytogenetics including Mendelian, molecular, and population genetics. It covers the basics of DNA biology, including transcription and gene expression.
- Exploration of molecular and chromosomal genetics including Mendelian genetics, quantitative genetics and gene mapping.
- Mutation and repair, the genetics of cancer, mitochondrial genetics, population genetics and genetic basis of complex traits.

BMHS307 Dental Hygiene Introductory Component TRIM 3

Prerequisite: Successful completion of Year 1 BMHS

Theory and Practice Course in Dental Hygiene. Dental equipment, sanitation issues and the procedures performed by dental hygienists. Data collection and infection control are also covered. Oral Physiology and Anatomy Course. Teeth and supporting structures, including roots and primary and permanent teeth. Nomenclature, annotation, calcification and exfoliation patterns.

Bachelor of Nursing Post Registration (In-Service)

BNUR311 Advanced Nursing Theories, Ethics and Perspectives

Prerequisite: Diploma in General Nursing
Continuous Assessment: 100%

This course discusses the development of nursing theories and links specific nursing theories to research and to practical applications in the student's clinical experience. The second module focuses on ethical concepts within nursing. Principles and theories of ethics are explored and students are encouraged to deconstruct medical-legal and ethical dilemmas that are encountered in practice. This course helps develop effective reading and academic writing skills. Presentation skills are fostered. Critical thinking and reflective thinking skills are introduced. The course also introduces opportunities for students to learn and understand their roles as nurses, and the laws that govern their practice. It also allows the nurses to learn and understand advanced spiritual care and the cultural diversity of the clients/patients.

BNUR312 Evidence-Based Nursing Practices (Research)

Prerequisite: Diploma in General Nursing
Continuous Assessment: 100%

This course is designed to develop foundations for evidence-based practice (EBP). Globally, EBP has become a major preoccupation of researchers and practitioners in health care, especially those that involve interventions in their practice. The main debate revolves around the type of evidence needed in health care practice. Students are provided with concrete or real examples which give them practice/experience in using research to generate evidence. The course combines EBP, research and quality nursing care.

BNUR313 Teaching and Learning Health Promotions

Prerequisite: Diploma in General Nursing
Continuous Assessment: 100%

This course is designed to discuss and impart knowledge on teaching and learning health promotion principles, strategies and concepts in public health practice. The different health promotion policies and models are connected to the teaching and linking of community programmes and projects. Intervention strategies are also taught with basic teaching methods as well as the challenges, issues and impacts of health promotion activities at all levels.

BNUR314 Health Services Provision (Health Systems and Unit Management)

Prerequisite: Diploma in General Nursing
Continuous Assessment: 100%

This course is designed to introduce health as a foundational concept. Students are challenged to engage critically with the concept and explore how this notion changes over time, culture and context. The course also discusses health systems, health services and unit management for practicing nurses. It provides an overview of the current healthcare systems and health workforce, and the policy context within which all professional practice is located. It also provides an overview of 5 fields of health service provision that have attracted national policy and planning interests: indigenous health, rural health, aged care, mental health and rehabilitation. These are examined as fields of specialist health care. Students also learn to apply quality management principles and risk management strategies.

BNUR315 Palliative and Chronic Care Nursing

Prerequisite: Diploma in General Nursing
Continuous Assessment: 100%

This course will provide students with an in-depth understanding of what is palliative and chronic nursing care focusing on how this care is given in the current healthcare system and an introduction to how this care is given in practice with an emphasis on cancer and the rationale for care. Students will also be given an introduction to compassionate interpersonal communication skills that are needed in caring for people who are in need of palliative care and for people who are dying. Students will learn through lectures by their nursing faculty as well as lectures and interactions with an oncologist. The

students will learn to assess the need of a dying patient and apply the knowledge to help plan the transition of patients into a palliative care setting.

BNUR316 Integrated Nursing Practice

Prerequisite: Diploma in General Nursing
Continuous Assessment: 100%

This subject is designed to provide students with comprehensive skills for assessing patients with complex health needs. The subject is relevant to registered nurses caring for patients in clinical practice settings. Physical assessment plays key role in nursing practice, allowing nurses to accurately detect pathology. Accurate assessment data allows nurses to make decisions about how they will intervene to promote, maintain, or restore health. This subject will also introduce the registered nurse to advance physiological nursing knowledge and advanced physical nursing assessment. Content includes physiological and biological concepts with informed specialist nursing practice and this will be applied to patients with complex health needs. The subjects are relevant to nurses caring for patients in specialist clinical practice settings.

Bachelor of Nursing Sciences (Honours)

BNAP101 Anatomy and Physiology SEM 2

Prerequisite: Pass Year 13 Sciences / Foundation Sciences or Equivalent
Continuous Assessment: 60%; Final Examination: 40%

The Human Anatomy and Physiology is, for Nursing students a combined core course covering the fifteen (15) weeks of second semester. The Human Anatomy course introduces the students to the structure and organisation of the human body via the eleven recognised systems to understand its basic functions. The latter is covered by the Human Physiology course to study the body's functional mechanisms and their underlying regulations. While the subject of Human Anatomy will cover the gross anatomy, histology and an introduction to embryology, the Human Physiology Course is divided into ten components including neural and hormonal homeostatic control mechanisms, body fluids and compartments, membranes and transport, acid-base balance, muscle, cardiovascular, pulmonary, renal, gastrointestinal, and endocrine systems. Throughout the course, reference textbooks will be used and all diagrams will derive from them with respective references. The anatomy laboratory will be used for practicals (with videotapes played where necessary); and in Physiology, experiments will be performed in the physiology laboratory to

illustrate functional characteristics of cells, membranes and organ systems discussed in the lecture and to provide direct experience with lab techniques and practice clinical applications of physiology. Students are free to ask questions at the end of a subtopic before a break or at the end of a session time. A solid understanding or knowledge of Anatomy and Physiology will enable the nursing students to handle and provide sound care in a traditional and scientific way during their professional duty.

BNMI102 Human Microbiology SEM 2

Prerequisite: Bachelors of Nursing 1st Semester Clearance
Continuous Assessment: 60%; Final Examination: 40%

The Nursing Medical Microbiology course is designed to provide the students with insight into the fundamentals of microbiology and immunology with emphasis on their relationship to human biology and disease focusing on hospital settings in Fiji. Microbiology is an integral part of many different scientific studies, such as immunology, genetics, molecular biology, biochemistry, medicine, agriculture, ecology, industrial processes and many more. Microorganisms (in the context of this course) are minute living things that are individually too small to be seen with the naked eye. The term includes bacteria, microscopic fungi (yeasts and moulds), protozoans, microscopic algae, prions and viruses. Microorganisms can be associated with many diseases, infections and inconveniences such as pimples, and spoiled food. However, the majority of microorganisms make vital contributions to the world's inhabitants. They maintain the balance of chemicals and living organisms in the global environment. However, emphasis is placed on emerging and re-emerging diseases. Integration of lectures, active learning activities, case studies, laboratory work, visual aids, self-study, group discussions and clinical correlations help students learn the concepts and techniques essential to diagnose, treat and prevent infectious diseases in the South Pacific.

BNPH103 Pharmacology SEM 2

Prerequisite: As per University entry requirement
Continuous Assessment: 60%; Final Examination: 40%

Pharmacology is the science of drugs used to treat various diseases. It is the study of drug action on biological systems and involves examining molecular mechanisms by which drugs cause biological effects. Students will learn the different classes of drugs, how they are used therapeutically, their Pharmacokinetics and Pharmacodynamics. Teaching Pharmacology is aimed to

provide nursing students with necessary information on drugs to enable further development of detailed knowledge in pharmacotherapy of individual diseases.

BNBI04 Medical biochemistry for Nursing SEM 2

Prerequisite: Met the entry requirement for admission to BNSC
Continuous Assessment: 60%; Final Examination: 40%

This semester-long course is mandatory for Year 1 nursing students. The course is designed to introduce nursing students to biochemistry via reviewing general and organic chemistry, covering the basic concepts of structures and functions of macromolecules, discussing basic information of enzymes including their mechanisms of action and regulation, the critical cofactor for enzyme function, and their use in the clinic, describing major metabolic pathways, related basic laboratory tests and brief interpretations, and presenting main concepts of molecular biology and its technologies.

BNSC200 Fundamentals of Nursing Skills SEM 1

Prerequisites: Successful completion of year 1 courses.
Continuous Assessment: 60%; Final Examination: 40%

This course aims to discuss the foundations of nursing upon which a critical and reflective approach to self-care and nursing practice development for the choice of a nursing career is supported. The course further develops the students thinking around the information and nursing concepts underpinning nursing skills and practice within each unit. This unit will explore the broader ideas around caring for self and others working within the health care settings to maximise the likelihood of effective workplace cultures and the best outcomes for clients. Furthermore, the unit will discuss the organising framework of the clinical units using a scientific knowledge base, nursing knowledge base, nursing process to provide a fitting end to the evolutionary cycle of fundamentals of nursing practices beginning with modern and historical context.

BNSC201 Paediatric Nursing Knowledge and Practice SEM 1

Prerequisites: Successful completion of year 1 courses.
Continuous Assessment: 60%; Final Examination: 40%

This course focuses on the nursing practices and care of infants, toddlers and preschoolers within the community and in hospitals. The students will study the trends of preventable diseases that affect susceptible children and their effect on

health. Opportunities to visit selected health care settings where nursing services are provided for the care of the well and the sick children, observations and demonstrations of basic nursing procedures will be undertaken for learning purposes. Study modules on the care of infants from the World Health Organisation will be utilised for the teaching on selected nursing practices for infant and Paediatric care.

BNSC202 Medical-Surgical Nursing Introduction SEM 1

Prerequisites: Successful completion of year 1 courses.

Continuous Assessment: 60%; Final Examination: 40%

This unit aims to describe the nursing assessment and nursing management of the medical-surgical problems both within acute settings and within community settings. The course further describes the whole aspects of health care including assessment, management of acute and chronic conditions and the various nursing roles and responsibilities with the role of the multidisciplinary health care team. Furthermore, the various body systems are grouped to reflect their interrelated functions and further highlight the assessment of the body systems. A link on anatomy and physiology, focusing on their information will promote an understanding of nursing care, health history and non-invasive physical assessment skills. This will assist in expanding knowledge-based clinical decision-making skills. The common diagnostic studies, expected results and related nursing responsibilities are to provide easily accessible information. Lastly, the management of disease will be highlighted where it focuses on the pathophysiology, clinical manifestations and diagnostic study results.

BNSC203 Pathology SEM 1

Prerequisites: Successful completion of year 1 courses.

Continuous Assessment: 60%; Final Examination: 40%

Pathology is the precise study, recognition and diagnosis of disease. The understanding of this subject is imperative for the study of clinical medicine and current medical practice. The broad goal of this course for undergraduates is to provide a comprehensive knowledge on mechanisms and causes of disease in order to critically compare and evaluate the natural history and clinical manifestations of the disease. Pathology addresses four components of disease: cause or etiology, mechanisms of development or pathogenesis, structural alterations of cells or morphologic changes and the consequences or clinical

manifestations. In this subject students will learn about general pathology in which they will be introduced to surgical pathology; in which gross and microscopic changes in organ systems in correlation to the clinical findings and clinical pathology; and in which biochemical, structural and functional changes in cells, tissues and organs, which cause or are caused by diseases, will be compared to the clinical findings.

BNSC204 Clinical Governance and Risk Management SEM 2

Prerequisites: Successful completion of year 1 courses.

Continuous Assessment: 60%; Final Examination: 40%

This course is designed to discuss the concepts and frameworks on clinical governance and the systems in operation within health organisations and other departments, and the maintenance and monitoring system for clinical auditing. The course will provide the knowledge and skills geared towards the prominent role of nurse leaders on the provision and maintenance of quality patient care. The course will highlight the activities and the role of committees and individual members of the workforce to maintain and improve patient care and the role of policies and guidelines for the system. The Clinical Governance course covers an area that embraces quality assurance and risk management, education and training, research and development and clinical audit and the integration of these concepts for quality of care. There is a clinical component that focuses on providing opportunities for students to diagnose and develop clinical risk management plans which will be conducted in clinical settings.

BNSC205 Primary Health Care and Health Promotion SEM 2

Prerequisites: Successful completion of year 1 courses.

Continuous Assessment: 60%; Final Examination: 40%

This course introduces the integrated approach concept on the principles of primary health care in relation to the crucial role of individual, family and community empowerment towards self-reliance for health and health promotion. Health promotion models for behaviour change will be taught and the role of the community health nurse in disease prevention and promotion of health. The roles of the government, non–government agencies and other relevant agencies will be studied to highlight the contributions needed to achieve the goal for health for all. Case studies of selective communities and the success stories will be researched to provide insights into the effective methods and strategies for the full commitment of individuals/families and

communities.

BNSC206 Non-Communicable and Communicable Diseases SEM 2

Prerequisites: Successful completion of year 1 courses.
Continuous Assessment: 60%; Final Examination: 40%

The trends, and increasing incidences of morbidity and mortality of communicable and non-communicable diseases, highlight the need for nurses to educate clients about ways of prevention and control of communicable diseases. The course will offer to provide students with new research and evidence-based knowledge of new emergence of communicable diseases and the increasing incidences of both communicable and non-communicable diseases caused by the effect of globalisation. This course will assist students to search for and identify existing and current prevention control and treatment of diseases and governmental strategies in the region and in other countries. Foremost are the nurses' roles and responsibilities in the care of individuals and society.

BNSC207 Obstetrics and Gynaecology Nursing Introduction SEM 2

Prerequisites: Successful completion of year 1 courses.
Continuous Assessment: 50%; Final Examination: 50%

This course focuses on the trends and practices of obstetric and maternal health nursing and provides the student with insights into the history and beginning of obstetric nursing. The effect of limited knowledge and poor, unhygienic practices will be highlighted through exploration and study of published research findings. The role of evidence-based practice through research and advanced technology will provide the students with knowledge and understanding of rationale for the current practices adopted by the Obstetric Department. This course will also provide the opportunity for students to acquire basic obstetric nursing skills and the rationale for specific procedures in the maternal and obstetric department.

BNSC300 Advanced Nursing Knowledge and Practice SEM 1

Prerequisites: Successful completion of year 1 and 2 courses.
Continuous Assessment: 40%; Final Examination: 60%

This course describes the relationship between client health care, caring through the life span, critical thinking in nursing practice, professional standards in nursing practice, the psychosocial basis of nursing practice, scientific basis of

nursing practice and the knowledge and skill for advanced nursing. The course further highlights addressing and fulfilling basic human needs and people with special needs, specifically in the critical/intensive care unit and the critical role of intensive care nursing.

This course will have practical examination.

BNSC301	**Advanced Paediatric Knowledge and Nursing Practice**	**SEM 1**

Prerequisites: Successful completion of year 1 and 2 courses.
Continuous Assessment: 60%; Final Examination: 40%

This course aims to describe the health of the toddler's growth and development and psychological health needs throughout the life span. The course provides opportunities for hands-on acquiring of skills for assessing and managing childhood illness. The course assists towards understanding the nursing strategies for nursing intervention on child health for the prevention of preventable childhood diseases and health promotion of the toddlers. It also aims to educate parents and guardians regarding toddlers' nutrition, immunisation, psychological needs, counselling and parental education. It further explores the specialised nursing care for toddlers with special needs and recognises the legal responsibilities of a nurse.

BNSC302	**Advanced Critical Care Nursing**	**SEM 1**

Prerequisites: Successful completion of year 1 and 2 courses.

Continuous Assessment: 60%; Final Examination: 40%

The course describes the pathophysiology of disease, clinical manifestation and interpretation of diagnostic study results as well as multidisciplinary care and nursing management. The course will further highlight patient and family education, ambulatory, community/ home care, gerontology, nutrition, emergency medicine and risk management. Also, nursing procedures, human body systems, specialised nursing and general assessment of the medical and surgical conditions will be included.

BNSC303	**Advanced Obstetrics and Gynaecology Nursing Knowledge and Practice**	**SEM 1**

Prerequisites: Successful completion of year 1 and 2 courses.

Continuous Assessment: 40%; Final Examination/Practical: 60%

The course describes in detail the aspects and special characteristics of maternal and child health which specifically relate to pregnancy. This includes studying the processes and progress of normal labour and delivery, nursing assessment and management of the mother and baby. It further highlights pregnancy complications inclusive of the stages of peuperium, care of the newborn, immunisation and pharmacology and risk management in obstetrics. The care of the newborn is studied to be able to recognise an ill baby, identify respiratory problems, trauma during birth, haemorrhage, convulsions, congenital abnormalities, jaundice and infection.

BNSC304 Mental Health Nursing SEM 2

Prerequisites: Successful completion of year 1 and 2 courses.

Continuous Assessment: 60%; Final Examination: 40%

This course is designed to expose the student to the study of Mental Health Nursing and the role and responsibilities of health professionals in the promotion of good mental health. The provision of opportunities to explore contributing factors to poor mental health in relation to prevention and health promotion is a major component of learning. The psychological make-up of a person as well as basic psychiatric conditions are studied to some degree, with the treatment and management of patients suffering from psychiatric conditions. The role and responsibilities of the Mental Health Nurse and community based psychiatric nurses are also taught in this unit.

BNSC305 Population Focused and Public Health Nursing SEM 2

Prerequisites: Successful completion of year 1 and 2 courses.

Continuous Assessment: 100%

The historical approach in the delivery of this course will provide a better understanding of public health nursing and the current challenges of public health nursing practice. This course will provide an insight into the role of population centred nursing and the major factors and contributions of political, social and economic challenges to the drive to promotion, prevention and maintenance of health in the population. Major aspects of the public health laws and policies towards the drive to maintain public health will be discussed in regard to the roles and responsibilities of the public and other health professionals in the provision of health care services to the community through the health system infrastructure of the government.

BNSC306 Leadership, Nursing Administration and Management **SEM 2**

Prerequisites: Successful completion of year 1 and 2 courses.

Continuous Assessment: 40%; Final Examination/Practical: 60%

This course is designed to introduce leadership and management concepts for nurses and the vital roles and responsibilities with challenges in the context of health care and nursing services. Further, the students are provided with management knowledge and skill on human resource management and other resources for the provision of quality care. The relationship of personal attributes and new knowledge on management and leadership roles and responsibilities provides the direction and insights for students to strive for excellence in their role as a service provider. The course provides approaches for acquiring skills and attributes for effective managers and leaders in all health care settings as well as understanding the legal framework with which they practice.

BNSC307 Advance Medical and Surgical Nursing Skills **SEM 2**

Prerequisites: Successful completion of year 1 and 2 courses.

Continuous Assessment: 60%; Final Examination: 40%

This course provides the specialised body of knowledge and skills for the clinical decision-making process and model for critical nursing care. Students will explore the goals of and processes of triaging acute and emergency cases, the role of vital communication styles using ISBAR and the Red Flag Signs for case management. Further, the course will provide opportunities to observe and experience acute and critical nursing practice in high dependency units, emergency and trauma units, intensive and coronary care units. The clinical component of the course will cover laboratory work for practice as well as selected clinical settings within the Ministry of Health in the Western Health Services, where students will have the opportunity to integrate theory into practice. The students will undergo preparation in the use of the Scope of Nursing Practice Documents as the main reference and legal and ethical framework model for decision making. A clinical logbook will be part of the students learning tools and will be assessed for grading purposes.

BNSC400 Health and Nursing Education **SEM 1**

Prerequisites: Successful completion of year 1, 2 and 3 courses.

Continuous Assessment: 60%; Final Examination: 40%

This course is designed to introduce health and nursing education as a discipline in the context of learning and teaching of a health professional. Students are provided with insights into the psychology of the learning and thinking process and explore how this concept contributes to effective teaching. The course also provides insights into the application of this concept in the various health care settings where teaching and learning is very much a component of the role of the health professional and the importance of teaching methodologies for planning purposes. Students will explore the components of clinical assessment tools and their applicability in the learning context both for health professionals and communities. Further, this course will explain the vital roles of the governing authority rules, policies and regulations for monitoring purposes.

BNSC401 Nursing Trends and Specialisation SEM 1

Prerequisites: Successful completion of year 1, 2 and 3 courses.
Continuous Assessment: 100%

This course is designed to introduce nursing specialisation as a foundational concept. Students are challenged to engage critically with the concept and to explore how nursing specialisation has changed over time with the standards of practice, effect of culture and different and diverse context. The course will also discuss the important role of evidence-based practice as the best option for decision making. It will provide an overview of the current health care systems and health workforce and the policy context within which all professional practice is located. It will also provide an overview of national policy and planning interest and the field of specialist health care. Also introduces students to policy as a significant context of health care and nursing practice.

BNSC402 Research Methodology SEM 1

Prerequisites: Successful completion of year 1, 2 and 3 courses.

Continuous Assessment: 60%; Final Examination: 40%

This course provides the ground theory of nursing research to assist students to value and appreciate reports, journals and research papers through the critiquing of published articles. The course will also provide opportunities to compare the research process with the nursing process.

The types of research and research methodologies as well as evidence-based research practice, detailed literature review and proposal will be studied to guide students in the development of nursing research projects.

BNSC403 Community Health Nursing Skills SEM 1

Prerequisites: Successful completion of year 1, 2 and 3 courses.

Continuous Assessment: 40%; Final Examination/Practical: 60%

This course provides the student a very unique insight into the existence of communities and their structural organisation for enhancing community development. There are resources within and outside the communities that are available for progressing health and healthy living standards. Further, students are exposed to conducting a general analysis through the use of standard tools to better understand the community in which they serve.

BNSC404 Research and Attachment SEM 2

Prerequisites: Successful completion of year 1, 2 and 3 courses.
Continuous Assessment: 100%

This course offers students the opportunity to develop their interest in their field of choice for nursing specialisation together with the integration of their research knowledge and skill. They will undertake the development of research tools and instruments for their research activities in their fields of nursing specialisation in which they will be attached.

They will be working closely with their supervisor in the University together with their field supervisor, who will guide them through all the processes and procedures to complete their research tools for data collection, analysis and formulation of reports for presentation.

Masters in Nursing

PMED701 Globalization and Nursing – Contemporary Theories and Standards SEM 1 and 2

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

Globalization and Nursing is a course that examines the impact of globalization on the nursing profession and the role of nurses in a rapidly changing global health environment. The course covers contemporary theories and standards related to global health, including cultural competence, transnational health policies, and international nursing practice. Students will analyse the challenges and opportunities presented by globalization, such as cross-border migration, pandemics, and the globalization of health services, and how these impact

nursing practice and patient care.

The course will also explore the ethical and legal implications of global nursing and examine the role of nursing organizations in promoting and shaping global health policy. By the end of the course, students should have a deeper understanding of the complex interplay between globalization and nursing, and the skills to navigate and shape the global health landscape.

PMED702 Nursing Ethics and the Law SEM 1 and 2

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course provides an in-depth exploration of the ethical and legal issues facing nurses in contemporary healthcare. Students will gain an understanding of the ethical principles that underlie nursing practice and how these principles are applied in real-world clinical situations. Topics covered in this course include the ethical responsibilities of nurses, ethical decision-making frameworks, the principles of autonomy, beneficence, justice and veracity, ethical dilemmas in healthcare, informed consent, patient privacy and confidentiality, and the role of the nurse in the legal system.

Additionally, students will examine relevant laws and regulations affecting nursing practice, including the laws governing healthcare delivery, patient rights, and nursing liability. This course will also discuss the nurse's role as a patient advocate and the ethical implications of this role. Students will engage in interactive case studies, group discussions, and other activities designed to foster critical thinking and ethical reasoning.

Upon completion of this course, students will have a solid understanding of the interplay between nursing ethics and the law and will be able to apply this knowledge to ethical decision-making in their professional practice. This course is essential for all nurses seeking to deepen their understanding of the ethical and legal issues in nursing and to enhance their ability to navigate complex ethical situations in the clinical setting.

PMED703 Advanced Nursing Leadership And Management SEM 1 and 2

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course is designed to provide advanced nursing students with the

knowledge and skills required to assume leadership and management roles within the healthcare industry. The course will cover key concepts in nursing administration, including health systems and healthcare policy, organizational behavior and management, financial management, and quality improvement. Students will also learn about effective communication and negotiation skills, as well as strategies for dealing with ethical and legal issues in healthcare.

PMED704	**Advanced Research Methodology in Nursing**	**SEM 1 and 2**

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course is designed to provide students with advanced knowledge and skills in nursing research methodologies. It covers a range of research approaches, including quantitative, qualitative, and mixed-methods, and equips students with the necessary tools to design, conduct, and evaluate nursing research studies.

PMED705	**Applied Research Project in Nursing**	**SEM 1 and 2**

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course is designed for Master's level nursing students who want to gain a deeper understanding of the research process and develop their research skills. Students will learn the principles of applied research, including how to formulate research questions, select appropriate research methods, and analyse data. The course will focus on the development of an applied research project that addresses a specific nursing problem or question. Students will apply the knowledge and skills they have learned to design, implement, and evaluate their own research project.

PMED706	**Nursing, Policy and the Health Systems Standards**	**SEM 1 and 2**

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This master's level course is designed to provide students with a comprehensive understanding of nursing policies and health systems. The course will examine the current healthcare landscape and the policies that influence the delivery of nursing care. Students will also explore the role of nursing in health systems

and the impact of policies on patient outcomes. The course will equip students with the knowledge and skills necessary to participate in the development, implementation, and evaluation of healthcare policies and systems.

PMED707 Environmental Health and Nursing Practice SEM 1 and 2

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course is designed to provide an advanced understanding of the impact of environmental factors on human health and the role of nursing in promoting health and preventing disease in populations. The course content includes a comprehensive overview of the current environmental health challenges, exposure assessment and risk management strategies, and the principles of nursing practice in addressing environmental health issues. Nurses need to be able to describe the changing climatic conditions, its causes and consequences to human health.
In this course, nurses will engage in debates that discuss the relationship of the scientific opinion of climate change and its effect, and describe the interrelationship of Climate change and traditional health practices. Students will realise the processes and relevance of community profiling for skills for meteorological science and traditional coping mechanisms and will relate to the procedures and steps of disease outbreak investigations following a natural disaster. The role of nurse leadership in conducting needs assessment of the community is a necessity in discussing issues relating to food security and health. Nurses will demonstrate their roles in calls for action to mitigate climate change effects on human, animals and environment health.

PMED708 Advanced Clinical Skills and Critical Care Nursing SEM 1 and 2

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course is designed for registered nurses who work in critical care environments and wish to expand their knowledge and skills in caring for critically ill patients. The course will provide an in-depth exploration of advanced nursing concepts and practices, including critical thinking, assessment, pharmacology, and the use of technology in critical care. The course will also include hands-on training in the use of equipment and procedures commonly used in critical care.

PMED709 Clinical Governance and Risk Management in Nursing **SEM 1 and 2**

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

The Clinical Governance and Risk Management in Nursing course is designed to equip nursing professionals with the knowledge, skills, and practical experience required to effectively manage and govern healthcare organizations. The course covers key concepts in clinical governance, including the principles of patient safety, quality improvement, risk assessment and management, and the leadership and management skills needed to create and maintain a culture of safety.

Nurses who are interested in advancing their careers in the field of healthcare management and governance are encouraged to take this course. It provides a thorough understanding of the principles and best practices of clinical governance, risk management, and quality improvement, and covers key topics such as:

1. Patient safety and quality improvement strategies.
2. Clinical governance frameworks and models.
3. Risk assessment and management techniques.
4. Leadership and management skills for healthcare organizations.
5. Legal and ethical considerations in clinical governance.

PMED710 Advanced Mental Health Nursing **SEM 1 and 2**

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

The Advanced Mental Health Nursing course is designed for nurses who are interested in advancing their knowledge and skills in mental health nursing. The course covers a wide range of topics including mental health assessment, diagnostic classification, pharmacology, therapeutic interventions, and recovery-oriented care. The course also focuses on the roles of the advanced practice nurse in mental health care delivery and the integration of research into practice.

PMED711 Applied Health Promotion and Community Project Development **SEM 1 and 2**

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course aims to prepare nurses with the knowledge and skills necessary to develop, implement, and evaluate community-based projects. The focus will be on addressing public health issues and promoting health equity in local communities. Students will explore theories and models of community-based participatory research and project development, with a focus on the nursing role in community health promotion and disease prevention. Emphasis will be placed on cultural humility, ethical considerations, and interprofessional collaboration.

PMED712 Applied Epidemiology and Public Health Nursing **SEM 1 and 2**

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course focuses on the application of epidemiology principles to nursing practice. Students will gain a comprehensive understanding of the key concepts and methods used in epidemiology and learn how to apply these concepts to improve patient outcomes.

PMED713 Advanced Oncology Nursing **SEM 1 and 2**

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course orientates students to the advance nursing knowledge of oncology. Students are orientated to the role of research in determining best interventions to improve the quality of life for patients with cancer. The course also informs students of the latest and current developments in oncology nursing that describes best nursing practices for patients living with cancer.

PMED714 Advanced Maternal Child Health Nursing **SEM 1 and 2**

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course provides an in-depth exploration of the principles and practices of maternal-child health nursing. The course will focus on advanced concepts related to health promotion, disease prevention, and management of acute and chronic conditions in infants, children, and women during the childbearing years. Students will also learn how to evaluate and use evidence-based practices to provide comprehensive care for maternal-child health populations.

PMED715 Trends and Issues in Palliative Care Nursing SEM 1 and 2

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

Palliative nursing is an essential area of nursing that deals with the care of individuals with cancer and other chronic illnesses. This course provides nurses with advanced knowledge and skills needed to care for patients with complex healthcare needs.

PMED716 Health Reform and Health Financing SEM 1 and 2

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This Course is designed to introduce key concepts of health economics, demand and supply theories and its application to public health care services. The course aims to expose students to the relationship and importance of economics and health, health care costs and finance to Health Reform. The students will explore and analyse economic approaches of health care and medical markets, health financing principles and methods, costing, budgeting, forecasting and decision making. Upon completion of this course, students will have a deep understanding of the complex interplay between healthcare financing and reform, and the important role that nurses play in shaping and advocating for effective policies.

PMED717 Counselling in Health Care Service SEM 1 and 2

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This Course is designed to prepare students to the field of psychosocial counselling in the Health Care settings in which a wide variety of problems exist due to stress, anxiety, depression and substance abuse to name a few. The students are provided with knowledge and skills to be culturally appropriate in psychosocial counselling. Problem solving skills will be introduced to develop and further prepare students towards specialized approach. The students will be provided with opportunities to and case conferences to follow processes on counselling and further will be exposed in the clinical settings for observational purposes.

PMED800 Fieldwork & Thesis Write Up SEM 1 and 2

Prerequisite: Refer Admission requirements
Continuous Assessment: 100%

This course is designed to enable postgraduate students to undertake a supervised thesis research topic and objective in Nursing, under the guidance of the Course Supervisor. This course requires students to undertake research and complete a full research paper that should be of publishable quality in a peer-reviewed journal discussed with the programme coordinator, with Guidance from the University of Fiji postgraduate committee. The course requires students to meet their assigned supervisors regularly on a weekly basis to ensure the timely completion of the research paper.

Course outline for Fieldwork and Thesis Write Up:

1. Introduction to Thesis Fieldwork.
2. Literature Review.
3. Methodology.
4. Data Collection.
5. Data Analysis.
6. Results.
7. Conclusion and Implications.
8. Thesis Write-up.
9. Submission of Thesis for Examination.
10. Thesis Defense.
11. Submission and Publication.

Bachelor of Public Health & Primary Health Care

BPHC100 Public Health Principles and Concepts SEM 2

Prerequisite: Pass in ALL University-wide courses in the 1st semester
Continuous Assessment: 60%; Final Examination: 40%

This course introduces students to all important aspects of the discipline of public health. It critically explores the relationship between these practices and examines the main concepts. The students learn through examining how these concepts and health principles form an important route to the integral health of the individual and community. This course is a preparatory course, which will help the student to perform better in the medical/health field.

BPHC101 Teaching and Learning Health Promotion SEM 2

Prerequisite: Pass in ALL University-wide courses in the 1st semester
Continuous Assessment: 60%; Final Examination: 40%

This course is designed to discuss teaching and learning health promotion principles, strategies and concepts in public health practice. The different health promotion policies and models are part of the teaching and provide links to community programmes and projects. Intervention strategies will also be taught with basic teaching methods encompassing challenges, issues and the impact of health promotion activities at all levels.

BPHC102 Introduction to Community Mental Health SEM 2

Prerequisite: Pass in ALL University-wide courses in the 1st semester
Continuous Assessment: 60%; Final Examination: 40%

This course offers an introduction to community mental health concepts. It provides an understanding of how the mental health of a community can affect livelihood, productivity and the overall wellbeing of the people comprising as aid community. It gives a fundamental understanding of people's complex emotions and basic behaviours as an integral part in the planning and preparations of community health projects. The course will focus on habits, cultural behaviour and how it affects community health.

BPHC103 Epidemiology and Biostatistics in Practice SEM 2

Prerequisite: Pass in ALL University-wide courses in the 1st semester
Continuous Assessment: 60%; Final Examination: 40%

The aim of this course is to give students grounding in the basic concepts of epidemiology. Students will gain knowledge about: measuring and interpreting patterns of disease occurrence; routine sources of data, their strengths and limitations; study designs used in epidemiology and when to apply them; epidemiological models of causation; and will begin to critically appraise epidemiological literature with reference to issues of study design and interpretation of results. The course will also introduce classical statistical concepts and methods with emphasis on methods used in epidemiology and public health. It also introduces basic biostatistical principles, concepts, and procedures for the surveillance and investigation of health-related states or events. It will introduce concepts of collecting data and analysing disease incidence and prevalence to provide analyses leading to effective interventions and preventions. The course will entail the review of sources of information, associations between diseases and precipitating factors, and statistical

representations.

BPHC201 Public Health Law and Health Regulations SEM 1

Prerequisite: Passed all year 1 courses
Continuous Assessment: 60%; Final Examination: 40%

This course is about implementations and reviews of public health laws, health regulations in light of the Essential Public Health Functions within the framework of the national health functions. Students learn about the existing health legislature involving several aspects of public health and are able to test their effectiveness when the rule of law is applied. Interviews of persons in authority and in the field are conducted or other methods used to identify strengths and weaknesses and develop strategies to empower health workers to bring about the effectiveness of this authority endowment for unfailing protection of public health.

BPHC202 Health Information Systems SEM 1

Prerequisite: Passed all year 1 courses
Continuous Assessment: 60%; Final Examination: 40%

The course is designed to enhance the students' knowledge of the fundamentals underlying the design, implementation, control, evaluation, and strategic use of modern, computer–based information systems for health data processing, clinical practice automation, information reporting, and decision making. The emphasis is on managerial and strategic aspects of information systems and information technology. Other aspects include the handling of social and ethical issues inherent in the development and use of information technology and media concerns affecting confidentiality and the principle of doing no harm to affected individuals or authorities.

BPHC203 Indigenous Health Perspectives and Practices SEM 1

Prerequisite: Passed all year 1 courses
Continuous Assessment: 60%; Final Examination: 40%

This course provides a study of indigenous population health perspectives in relation to their culture and traditional methods of practices that are either better able to protect them or pose as threats to health and welfare. Study and research abound in these settings to explore the boundaries of traditional healing; use of traditional medicine and low-cost healthcare practices that are sound within the given environment, with resources from nature. Indigenous participation in

mainstream care can be an answer to the modern ill effects of chemical-based drugs. WHO supports this and there is room for funding options for interested countries for traditional practices. Often the health of these groups remains marginalised and needs solutions, which gives opportunities for long-term health research by students with learned abilities.

BPHC204	**Pacific, Global Health and Non-Communicable Diseases**	**SEM 1**

Prerequisite: Passed all year 1 courses
Continuous Assessment: 60%; Final Examination: 40%

This course will expose students to the relevance of International Health Regulations (IHR) with regards to emerging and re-emerging infectious diseases in relation to climate change and the impact of border controls. This will improve the understanding of public health practitioners in disease control measures and their application at national, regional and global levels.

BPHC205	**Disease Surveillance and Outbreak Investigations, Emerging and Re-emerging Diseases and Neglected Tropical Diseases**	**SEM 2**

Prerequisite: Passed all year 1 and year 2, Sem 1 courses
Continuous Assessment: 60%; Final examination: 40%

This course deals with the content of global population health and disease transmission in all age groups and categorisation of the world disease burden. Students are exposed to the concepts of disease causation, spread, surveillance methods, outbreaks or epidemics and the endemic or pandemic nature of some significant infections and parasitic diseases, or via biological, chemical or physical causes. Learning about newer emerging and re-emergent diseases that cause huge human and animal sufferings, while being informed about neglected diseases of the tropics that form a major portion of the disease burden. These groups are the most formidable health services challenges in all parts of the world and take much of our lives, efforts and costs to deal with.

BPHC206	**Disaster Management and Public Health Emergency Preparedness**	**SEM 2**

Prerequisite: Passed all year 1 and year 2, Sem 1 courses
Continuous Assessment: 60%; Final Examination: 40%

The course introduces the students to the practices of disaster medicine, its important arms and logistics of medical team response and involvement in the

protection, safety and interventions in all aspects of disaster management that is pre–disaster, during–disaster and in post–disaster situations. Public health emergency preparedness is a growing concern in all public health matters affecting the lives of the population at large as well as the health of the individual and that of vulnerable communities. Students learn about the vulnerability of persons and populations scattered in different susceptible corners, or affected by humanitarian crises and through geographic afflictions. Methods of survival, traditional resilience, and resourcing as well as medical and public health competencies are explored, giving the students opportunities to apply practical tools to address the problems.

BPHC207 Behavioural Health, Social and Health Literacy SEM 2

Prerequisite: Passed all year 1 and year 2, Sem 1 courses
Continuous Assessment: 60%; Final Examination: 40%

This course offers health literacy and social, behavioural understanding into the background of psychological cases such as child abuse, suicide, teen pregnancy, burnout, bullying, compliance issues, adoption or marital failures resulting from very complex human natures that result in stagnation of progress towards better health outcomes. Social and behavioural elements are examined in light of finding permanency in health-seeking recipients and providers. Practical learning and evaluation of the human psyche by the students allows exploration into success or reasons for failure in imparting health knowledge, attitude and practices.

BPHC208 Practical Health Services Management SEM 2

Prerequisite: Passed all year 1 and year 2, Sem1 courses
Continuous Assessment: 60%; Final Examination: 40%

This course is designed to help the students develop strong public health management leadership in light of the deteriorating health services ailments. The community dynamics and population health are in ever-changing state. To meet specific targets for public health no one solution is a fit, which gives rise to loss of control over emerging health problems on many levels
– social, mental, political, economic, natural or environmental. Students learn to employ mechanisms over out of control situations, understanding the complexities of human nature in the form of recognising health entry- points to deal effectively with gaining control in developing the trust of the whole community to follow your leadership. The course is very practical in its

application and builds a high level of personal commitment in health service management. These workers aim to lead at a high institutional level of recognition and have international prowess to find solutions to the ordinary person's suffering and are the right fit for the community they serve.

BPHC301 Health Systems Policy and Planning SEM 1

Prerequisite: Passed All year 1 and year 2 courses

Continuous Assessment: 60%; Final Examination: 40%

This course is designed to examine the various health system components; explore the different services and unit management. The student will better understand the health care environment in existing health systems. As providers of services, learning the health systems management and policy development skills are essential for health worker commitment to address pressing national and global health concerns; and providing self-development for effective leadership on health issues. Effective policy planning may arise out of bottom-up needs if supported and driven by the health providers at the primary healthcare level; thus assisting government formulation of socially sound policies for the wider public good. It will provide principles and theories to effectively change for the better existing policies of primary health.

BPHC302 Public Health Informatics, Health Planning, Monitoring and Evaluation SEM 1

Prerequisite: Passed All year 1 and year 2 courses

Continuous Assessment: 60%; Final Examination: 40%

This course provides an introduction to the usage of modern information and communications systems in health planning and management. The course will introduce Health Informatics basics including definitions, theory, technologies, workflow and expectations in the informatics field, tools, and professional organisations. The course also introduces students to the tools and techniques of data analysis and applications, data sources and public health indicators in real field practices. Students get exposed to carrying out monitoring and evaluations of services and health initiatives under the local programmers or funded and supported by aid partners. The course gives insights into the technical nature of these programmers and examination of projects in a methodological and professional manner.

BPHC303	Health Project Management	SEM 1

Prerequisite: Passed All year 1 and year 2 courses
Continuous Assessment: 60%; Final Examination: 40%

This course outlines elements of meaningful project planning and management within the frame of better socio-economic and medical developments related to the health of the public. Community resources mobilisation, project design, population health data research, and upscaling skills in problem-solving, effective communication and relationships, tasks and self–management are important professional values and learning points in the cycle of human and project management.

BPHC304	Health Economics and Health Financing in Practice	SEM 1

Prerequisite: Passed All year 1 and year 2 courses
Continuous Assessment: 60%; Final Examination: 40%

The course will develop an understanding of the public health practitioner's role in relation to the medical industry development, financing options and national challenges in the provision of effective health care and the evolving health economies. Providers of services need to be involved as an integral part of the system to allow for efficient health management; becoming responsive to the economical use of resources and researching ways to do their work differently, redefine financing options and improve practices through appropriate methods that need to be learned.

BPHC305	Occupational Health, Safety and Environmental Health Impact Assessment	SEM 2

Prerequisite: Passed all year 1, 2 courses and year 3, semester 1 courses
Continuous Assessment: 60%; Final Examination: 40%

This course examines the public health status and causes of diseases in different occupations and the concerns on health and welfare and loss of productivity in all settings where people are employed or fend for their survival. Occupational and environmental health are inseparable aspects of people's lives and changes affect their health and safety. The students learn the challenges of providing physical and mental health cover under extremes and difficult situations. Carrying out health impact assessments provides the learning experiences needed to equip the providers with adequate and sound information and skills necessary to protect the population from hazards, disease exposure and risks to personal health and safety.

BPHC306	Community-Based Participatory Research and Family Diagnosis	SEM 2

Prerequisite: Passed all year 1, 2 courses and year 3, semester 1 courses
Continuous Assessment: 60%; Final Examination: 40%

The course will enable public health practitioners to understand the concept of community and family diagnosis and its applicability in national health development in the context of wellness. This will allow practitioners to understand the values of good health upon the population and its implication on productivity and cost-effective health care in the reduction of NCDs, cancers and CDs as major causes of morbidity and mortality. Community research and public health interventions will be taught in the drive to meet patient, family and community demands for better and more efficient services.

BPHC307	Maternal Child Health and Strengthening Indicators in National Health	SEM 2

Prerequisite: Passed all year 1, 2 courses and year 3, semester 1 courses
Continuous Assessment: 60%; Final Examination: 40%

This course examines all aspects of health care for the mother and the child including an emphasis on nutrition, maternal and child mental health, childhood illness and concepts of disease transmission and infections; their relationship to the environmental health and health interventions. Different levels of service delivery in preventative care of mothers and children, appreciating the use of indicators of infant survival and avoiding the causes of maternal deaths are key to good practices. National delivery of health to this segment of the population aims to teach the providers the practical applications towards developing further expertise in a whole range of areas including clinical, communication, observation, teamwork and management of mother and child needs at various ages of motherhood and child development within a safe environment.

BPHC308	Climate Change Impacts, Food Security, Nutrition Health and Disease Control	SEM 2

Prerequisite: Passed all year 1, 2 courses and year 3, semester 1 courses
Continuous Assessment: 60%; Final Examination: 40%

The course covers climate change and its impact on human beings and all species on earth; the growing issues of threats from disasters and manmade catastrophes, and food chain and future food securities that are responsible aspects of development and ecological and population health. Students study

the relationships of industrial and environmental changes on infection patterns, vector-borne diseases and the growing insecurities of communities living in high-risk areas. Providers of service learn methods of mitigation, controls and community needs in these circumstances in order to become effective team players in national resilience efforts to cope with the enormous global climatic disasters and challenges; hence a re-examination of the providers' roles outside of their traditional work involvement.

Physics

PHYF11 Foundation Physics I SEM 1

Prerequisite: Pass in Fiji Year 12 Examination or equivalent

Continuous Assessment: 50%; Final Examination: 50%

This Foundation Physics course follows and builds on the secondary school Year 12 Physics course, and aims to prepare students for further study in Physics at tertiary or vocational levels. The course is divided into the following broad areas: Measurements, kinematics, dynamics, equilibrium, conservation of momentum, conservation of energy, gravitation, thermal physics, heat transfer, first law of thermodynamics, and second law of thermodynamics. Classes include both theory and practical laboratory sessions. This course aims to help students use the knowledge that they gained and the concepts they learnt to analyze and make sense of the principles that govern their physical environment. This knowledge is used to further their tertiary studies in Physics/Natural Science.

PHYF12 Foundation Physics II SEM 2

Prerequisite: Pass in Fiji Year 12 Examination or equivalent

Continuous Assessment: 50%; Final Examination: 50%

This course focuses on the physics of oscillations and waves, vibrating strings and the motion of charges under electric and magnetic fields, and the nature of light as seen classically through optics and from quantum mechanics. The aim of this course is to help students use the knowledge that they gained and the concepts that they learnt to make sense of the principles that govern their physical environment. It also aims to extend their command of the subject to a level where they can further their tertiary studies in physics, engineering and medical science areas. The course includes a practical physics element, which students learn in laboratory classes.

PHY101 Physics for Science and Engineering I SEM 1

Prerequisite: A pass in Year 13 Physics and Mathematics or equivalent.
Continuous Assessment: 50%; Final Examination: 50%

This course provides the basis of physics knowledge and skills required for progression to Year 2 physics and engineering courses and should be taken by all students intending to study physics or engineering. It introduces students to the classical aspects of wave phenomena and basic concepts in Newtonian mechanics, phases of matter, thermal physics, and wave motion. The course provides opportunities for students to discuss scientific ideas in small groups with practical to reinforce the theoretical understanding.

PHY102 Physics for Science and Engineering II SEM 2

Prerequisite: A pass in Year 13 Physics and Mathematics or equivalent.
Continuous Assessment: 50%; Final Examination: 50%

This course is designed primarily for students studying physics and/or engineering. This course consolidates concepts studied in PHY101. It is a core physics course required for progression to the Year 2 physics course and should be taken by all students intending to study physics or engineering as a major. It is also taken as a compulsory course for students enrolled in the Bachelor of Agricultural Engineering and Bachelor of Environmental Science programmes. The course provides an introduction to the classical aspects of wave phenomena and basic concepts in electromagnetism, light and optics, and modern physics.

PHY212 Atmospheric Physics SEM 1

Prerequisite: A pass in PHY101 or PHY102 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course covers many aspects of the atmosphere, including the physical properties and the heat transfer processes responsible for the heating and cooling of the Earth-atmosphere system. This enables students to understand the application of basic thermodynamics to the Earth-atmosphere system; the basic composition, structure, and dynamics of the atmosphere; the hydrologic cycle; mechanisms of water transport in the atmosphere and the ground; specific environmental problems such as noise pollution, ozone depletion, and global warming in the context of an overall understanding of the dynamics of the atmosphere. Basic mathematical skills are necessary for this course, while practical classes reinforce the understanding of these concepts.

PHY213 Quantum Physics SEM 2

Prerequisite: A pass in PHY101 and PHY102 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

The course investigates and describes the properties of atoms and nuclei in terms of the phenomenon of modern physics. Topics include relativity, particle properties of waves, wave properties of particles, atomic structure, quantum mechanics, and the quantum theory of the hydrogen atom, many-electron atoms, nuclear structure, and nuclear transformations. The focus is on the uncertainty principle, operators and eigenvalue equations, elementary angular momentum, spin, and elementary quantum mechanics. Essential mathematical skills are necessary to gain a full understanding of some parts of the course.

PHY214 Physics of the Environment SEM 1

Prerequisite: A pass in PHY101 or PHY102 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course aims to provide students with the necessary knowledge and skills for applying the laws of physics in order to provide a description of our natural environment. The course highlights the synthesis of mathematical relations that describe the physical nature of the environment. The lectures will concentrate on the energy balance at the Earth's surface, in particular, solar energy. The different forms of solar energy, together with the processes of heat transfer, momentum transfer, and mass transfer mechanisms, are also examined. The course then proceeds to look at air and water pollution and transport equations for diffusion of pollutants. The laboratory work will illustrate the major principles that have been covered in the lecture and will provide the students with realistic applications of the concepts learned.

PHY301 Special topics in Engineering and Physics SEM 1

Prerequisite: A pass in PHY212 and PHY214 or equivalent
Continuous Assessment: 100%

This course enables students to learn, manage, and study special topics in Engineering and Physics. Students develop the skills of planning, record-keeping, analysis, and communication necessary for a successful project. The course also aims to familiarise students with the process of carrying out a literature review in the focused area of research, and also covers skills required to make effective written and oral presentations with respect to the selected special topics in this course.

PHY312 Renewable Energy Resources SEM 2

Prerequisite: A pass in PHY212 and PHY214 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course presents the physical and technical principles of utilizing renewable energy. The course discusses the main characteristics of the available renewable energy resources and application techniques. The study of the processes of electricity generation from solar radiation (photovoltaic and solar thermal power plant technologies). This will be preceded by topics of energy generation from hydro-power, wind, biomass, and biofuels. The harnessing of ocean, tidal, and wave energies is also examined with new emerging technologies. The importance of renewable energy resources to every nation's energy strategy and the role it plays in the environment, as well as its sustainability, are highlighted.

PHY313 Meteorological Physics SEM 1

Prerequisite: A pass in PHY212 and PHY214 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course aims to provide students with a comprehensive background in the science of meteorology. The lectures concentrate on the weather patterns in the tropics and weather forecasting using a variety of techniques. Particular attention is devoted to the analysis of weather charts and diagrams. Topics such as condensation, air pressure, air mass, fronts, and cyclones are covered to familiarise students with the elements of weather. The concepts of synoptic and micrometeorology are also covered. The laboratory work reinforces the major principles studied in class.

PHY314 Electricity and Electronics SEM 2

Prerequisite: A pass in PHY101 and PHY102
Continuous Assessment: 50%; Final Examination: 50%

This course aims to provide students with knowledge of electricity and electronics. The course involves the construction of circuits using active and passive devices such as inductors, diodes, NPN and PNP transistors, and the exploration of the operation of JFET, MOSFET, and BJT. Digital electronics are also discussed with a focus on digital number systems, binary number systems, and the BCD number system. Topics such as logic gates, arithmetic circuits, multiplexers, and demultiplexers are covered to familiarise students with the basic building blocks of arithmetic logic units. Lab sessions provide realistic applications of the concepts.

PHY315 Environmental Soil Physics SEM 1

Prerequisite: A pass in PHY212 or PHY214 or equivalent
Continuous Assessment: 50%; Final Examination: 50%

This course aims to provide students with knowledge of the physical properties and behaviour of soil in its natural state and under the influence of human activity.

The lectures concentrate on the fluxes and transformations of energy in the soil. Mechanisms such as terrestrial energy exchange, the cycles of water and transportable materials, and the growth of plants in the field are discussed. Proper management of the soil, improvement of soil structure, control of infiltration and evaporation, regulation of soil temperature, and prevention of erosion are also studied. Lab sessions are used to illustrate the major principles covered in the lectures. The processes that will be studied in this course can be applied to many aspects of environmental and agricultural sciences, particularly those related to natural and managed ecosystems. It is especially important currently because soil physics applies principles of physics to address problems of agriculture, ecology, and engineering.

PHY402 Advanced Environmental Physics SEM 1

Prerequisite: A first degree in Science and/or relevant field experience.
Continuous Assessment: 50%; Final Examination: 50%

The course covers environmental thermodynamics and transport phenomena and their applications to real atmospheric and environmental systems. A large part of this course looks at describing the time-dependent differential equations of these systems and their numerical solutions. The course covers the properties and dynamics of all major compartments of the environment, and in particular, the interactions in the climate system. The relevance of physics in understanding and improving energy technologies, as well as assessing their environmental impact, is emphasized.

***PHY600FT/ PHY600PT Major Thesis in Physics SEM 1 or 2**

Prerequisite: GPA of at least 3 in a Physics degree, or a closely-related field; Postgraduate Diploma in Physics or Energy and Environment, or in a relevant field.

This degree program is flexible enough to fit the interests and needs of a wide variety of students and is designed for students planning to gain the capability

of research in physics. Students wishing to pursue this programme should consult the Head of Department for admission requirements and regulations. The programme is offered on a full-time and part-time basis. Students undertake rigorous research in an area of physics, leading to a thesis of 30,000-40,000 words. Students need to have a good level of research experience in order to undertake this programme.

***PHY700FT/ PHY700PT Doctor of Philosophy in Physics SEM 1 or 2**

Prerequisite: GPA of at least 3 in a Physics degree, or a closely-related field, and a MSc in Physics, MScREM, or Masters in a relevant field.

This degree program is flexible enough to fit the interests and needs of a wide variety of students and is designed for students planning to add onto knowledge in Physics. Students wishing to pursue this programme should consult the Head of Department for admission requirements and regulations. The programme is offered on a full-time and part-time basis. Students undertake rigorous research in an area of Physics, leading to a thesis of 40,000-80,000 words. Students need to have a high level of research experience in order to undertake this programme.

Renewable Energy and Environment

RSE 400 Research Methods in Science and Engineering SEM 1

Prerequisite: A first degree in Science and/or relevant field experience
Continuous Assessment: 100%

The objective of this course is to enable students to understand and apply research methodology and skills at the postgraduate level in the fields of science and engineering. Students will be introduced to the techniques of literature review, methodology developments, and testing, as well as proposal writing. The course is designed to instill skills in planning, organising, conducting, and reporting the findings from scientific studies. Students will have a series of presentations ranging from presenting their understanding of leading papers from reputable journals in science and engineering fields, as well as presenting their own findings from their assigned research projects. The course is designed to provide students with the necessary skills for conducting research and writing work.

REE401 Utilisation of Renewable Energy Resources SEM 1

Prerequisite: A first degree in Science and/or relevant field experience
Continuous Assessment: 100%

This course presents the procedures involved in the optimal utilisation of renewable energy (RE) resources. It will enlighten the students about procedures required in the assessment, generation, and evaluation of renewable energy resources. The course also incorporates basic modelling and forecasting elements together with environmental impact assessment, energy efficiency, and climate change, which are imperative for sustainable and economical utilisation of RE resources.

REE402 Climate Change and Environment SEM 1 or 2

Prerequisite: A first degree in Science and/or relevant field experience
Continuous Assessment: 100%

The course covers the rudiments of the changing climate, such as Earth's energy balance, the general circulation of the atmosphere, causes of climate change and variability, greenhouse effect, and climate modelling. Analyzing the physics of the main radiative forces responsible for climate change, such as the variations of solar radiation input or volcanic eruptions, and the main anthropogenic force are studied. The course also briefly covers other climate variables, such as precipitation, understanding of past climate, and the tools that are applied to understand and predict future climate change.

REE403 Environment and Energy Policy SEM 1 or 2

Prerequisite: A first degree in Science and/or relevant field experience
Continuous Assessment: 100%

This comparative public policy course focuses on two major and interrelated themes: environment and energy. The course focuses on several key topics, such as local and global institutions and policymaking, the depletion of natural resources and the increasingly aggressive search for their replacement, local and global policies on climate change, challenges associated with fossil fuels, particularly coal, the production of electricity, and the promise, demise, and resuscitation of nuclear power, sustainable and renewable energy policies, donor agencies and their influence on policymaking, and the acute environmental problems and future challenges for local and global policymakers.

Renewable Energy Management

REM400	Renewable Energy Technology I	SEM 1 or 2

Pre-requisites: GPA of at least 3 in a degree in Physics, Chemistry, Environmental Science, Earth Sciences, or an Engineering-related field; or completion of a relevant postgraduate course; mature status
Continuous Assessment: 100%

This course explains the theories of biological processes, biomass materials and logistics, and conversion technologies for bioenergy products, such as biogas, ethanol, butanol, biodiesel, and synthetic gases. The course discusses anaerobic digestion of waste materials for biogas and hydrogen production, bioethanol and biobutanol production from starch and cellulose, and biodiesel production from plant oils. It addresses thermal processes, including gasification and pyrolysis of agricultural residues and woody biomass. The course also covers pretreatment technologies, enzymatic reactions, fermentation, and microbiological metabolisms and pathways. It explores the engineering principles of biomass gasification and pyrolysis and potential end products.

REM401	Renewable Energy Technology II	SEM 1 or 2

Pre-requisites: GPA of at least 3 in a degree in Physics, Chemistry, Environmental Science, Earth Sciences, or an Engineering-related field; or completion of a relevant postgraduate course; mature status.
Continuous Assessment: 100%

This course presents the principles of producing renewable energy. It discusses the main characteristics of the two major renewable energy technologies – Solar and wind. The study of the processes of electricity generation from solar radiation (photovoltaic and solar thermal power plant technologies) is covered. This will be preceded by topics of energy generation from wind. The course also presents the importance of renewable energy resources to Fiji and the PICs energy strategy, and its role in the environment and its sustainability. The case studies and the research projects reinforce the understanding of major principles that have been covered in the lectures and provide the students with realistic applications of the concepts studied.

REM402	Renewable Energy and Sustainable Development	SEM 1 or 2

Pre-requisites: GPA of at least 3 in a degree in Physics, Chemistry, Environmental Science, Earth Sciences, or an Engineering-related field; or completion of a relevant postgraduate course; mature status
Continuous Assessment: 100%

This course explores the key issues between energy resources, the environment, and sustainable development. Renewable energy technologies greatly prevail over the risks of conventional energy technologies; however, like every other technological conception, it has to be managed sustainably for future generations. This course highlights the challenges of assessing, designing, introducing, and maintaining small-scale sustainable energy technologies in developing countries. Renewable energy is viewed in the context of the ethical framework of sustainable development, which includes environmental effects, biodiversity impacts, policy, and legislation. It also looks at aspects of capitalizing on the renewable energy options available to future generations. Sustainable development criteria are an integral part of energy policy, and as such, the course also incorporates an understanding of environmental laws. Climate change and global warming have further amplified the need to address energy provisions on a sustainable basis. All these issues are viewed in a holistic, rather than a purely technical way, and a mosaic of aspects is investigated in relation to renewable energy and sustainable development.

REM403	Energy Economics and Management	SEM 1 or 2

Pre-requisites: GPA of at least 3 in a degree in Physics, Chemistry, Environmental Science, Earth Sciences, or an Engineering-related field; or completion of a relevant postgraduate course; mature status
Continuous Assessment: 100%

The general goals of this course are to provide education that will help the students to analyze problems with various practices of energy production and to evaluate the feasibility of possible solutions to these problems. The course focuses on resource conservation, climate protection, and cost savings, and whether users have permanent access to the energy they need. This course also bridges the theory-practice gap between scientific and technological foundations of energy and the real-world applications. Students are expected to understand energy finance and economics to help them function successfully in the energy industry. This course also introduces students to principles and tools necessary to conduct sound decision-making and analysis.

REM404 Renewable Energy Technology III SEM 1 or 2

Pre-requisites: A pass in REM400 and REM401 or completion of a relevant postgraduate course, mature status.
Continuous Assessment: 100%

This course advances knowledge of RE technologies, namely, geothermal, hydroelectricity, tidal energy, ocean thermal energy conversion (OTEC), hydrogen fuel cells and emerging technologies. Fiji and other PICs have the potential in these sectors of RE, however, more research needs to be done to look for potential sites and viable technologies. The understanding of the working principles of these technologies and the applications allows the student to apply knowledge gained in solving the energy problems in Fiji and the PICs using these untapped resources. This course also develops an understanding of electricity generation from these technologies. Hence, this course allows students to undertake research projects in these technologies to identify potential sites for geothermal, mini/micro hydro as well as tidal and OTEC for electricity generation. Studying hybrid systems and researching other applications of hydrogen fuel cells are also covered.

REM405 Sustainable and Environmental Chemistry SEM 1 or 2

Pre-requisites: A pass in REM402 or equivalent or completion of a relevant postgraduate course, mature status.
Continuous Assessment: 100%

Sustainable and environmental chemistry is the design of chemical products and processes that reduce or eliminate the use and generation of hazardous substances. It breaks away from the traditional method but considers alternative routes, obviating the need to produce waste. This course embodies the concept of "benign by design" and involves tailoring or modifying chemical processes to minimize or eliminate hazardous waste from being produced during a chemical's generation, use, and eventual degradation. The interrelatedness of environmental problems on local, regional, and global scales is explored, with emphasis on major issues such as climate change and energy use. The end-of-life recycling and second-life of solar PV and Batteries are also studied in detail.

REM406 Energy Modelling and Forecasting SEM 1 or 2

Prerequisite: A pass in REM400 and or completion of a relevant postgraduate course, mature status.
Continuous Assessment: 100%

Statistical forecasting is a critical component of every modern business,

including those in the energy sector. Deciding whether to build another power generation plant by considering the traditional power and renewable energy sources in the short term or long term requires forecasting future demands. This course provides a comprehensive introduction to forecasting methods and presents information on each method to help students use them sensibly. This course also allows students to learn the key aspects of the supply and demand for energy using statistical forecasting methods such as ARIMA and Machine learning methods such as Artificial Neural Networks (ANNs).

REM407	**Research Thesis/Industrial Attachment**	**SEM 1 or 2**

Prerequisite: A successful completion of 6 MScREM courses

Continuous Assessment: Thesis

Students undertake in-depth research leading to a minor thesis of 15,000 to 20,000 words in an area of interest. Alternatively, the student can undertake an industrial attachment with the submission of a detailed report.

REM408	**Energy Access Solutions and Mini Grid Design**	**SEM 1 or 2**

Pre-requisites: GPA of at least 3 in a degree in Physics, Chemistry, Environmental Science, Earth Sciences, or an Engineering-related field; or completion of a relevant postgraduate course; mature status

Continuous Assessment: 100%

The course will introduce the different distributed generation options (including individual DRE, like standalone solar home systems and microgrids) as well as drivers and barriers to their implementation. Students will be introduced to the latest developments in the DRE sector, in terms of technology solutions, energy demand and socioeconomic community dynamics, business models, financial, policy, and risk options, as well as environmental considerations. Students will also be able to apply holistic, high-level, practical skills to plan and complete a technical design for a mini-grid to support sustainable energy access for off-grid communities. At the end of this unit, the student will complete a section of a mini-grid project development plan for a given context. This will allow students to gain some experience with the latest tools and data used for decision-making in the sector and open options for career paths or entrepreneurship opportunities in the energy access sector.

Tourism Studies Courses

TSM101 Introduction to Tourism Management SEM 1

Prerequisite: Degree level Entry
Continuous Assessment: 50%; Final Examination: 50%

This course is compulsory for all single major management students and can be taken by students as an elective. The course content focuses on coverage of regional and international issues in tourism management; introduces the economic significance of tourism operators and the role of technology in the tourism industry. This course is mandatory for students intending to work as managers within Fiji's tourism industry at the termination of their studies. This unit is designed to assist students undertaking the single major in Management to be better positioned in the tourism industry. The prescribed TSM101 (previously known as MGT102) and TSM102 (previously known as MGT106) are tailor-made for students with a preference for tourism, but who may opt to work elsewhere and join the tourism industry at any stage. Hence, the four prescribed 100-level management courses can enable students to be immediately absorbed into the labour market, given that they provide professional skills training in tourism research, economic impact, socio-cultural and environmental development, and the shift towards sound environmental practices with regards to ecotourism initiatives. Students participate in specified field trips and establish contacts with local ecotourism operators; and conduct research for selected companies and firms with the intention of using the report/findings to join the organisation.

TSM102 Ecotourism SEM 2

Prerequisite: Degree level entry
Continuous Assessment: 60%; Final Examination: 40%

This course provides stakeholders and interested students with a balanced and comprehensive exposure to the growing knowledge of ecotourism. It provides the skills necessary to critically evaluate and effectively manage the tourism sector. It focuses on the best practice for planning and strategic management of ecotourism ventures, through integrated discussions on the role of local and indigenous communities. It includes field surveys and research recognition of 'hard and soft' varieties of tourism. The course contents cover the criteria and contexts of ecotourism, the emerging markets, ecotourism environments, the ecological impacts, economic and social impacts, ecotourism as a business, the external environments, the organisations and policies, selected environments

and activities and ecotourism world survey. Students are exposed to contemporary issues through case studies, field surveys and research and expatriates' testimonies in the field of ecotourism from both, private and public sectors which prepare participants to make better decisions and choices for a sustainable future for the tourism industry.

TSM201 Festival and Special Event Management SEM 1

Prerequisites: TSM101 and TSM102
Continuous Assessment: 50%; Final Examination: 50%

This course will focus on challenges faced by modern managers and the impact of these changes on volatile industries such as the global tourism industry. A special emphasis will be made on industry practices within the Asia-Pacific region with regard to the organising and managing of festivals and special events. The course focuses on the nature and characteristics of events, their positive and negative impacts on the social-cultural, economic and political environments and the natural environment. This course is mandatory for students intending to work as potential managers within Fiji's tourism industry at the termination of their studies.

TSM301 Tourism Marketing SEM 2

Prerequisite: TSM201
Continuous Assessment: 50%; Final Examination: 50%

This course provides a contemporary approach to formulating, implementing and monitoring marketing strategies. The course presents major decisions that marketers have to make in tourism ventures focusing on areas such as Market Research and Marketing Planning and specific guidelines for each. The main aim of this course is to demonstrate how marketing principles apply in the tourism industry in Australia, New Zealand and the Asia-Pacific.

School of Business and Economics Courses

SBE200 Student Internship Programme SEM 1 or 2

Prerequisite: Entry into this course requires the approval of School Dean and relevant department head.
Continuous Assessment: 100% Coursework – No Final Examination (Submission of a Log Book)

This course can be taken as an elective for an alternative 200-level course in the

Bachelor of Commerce programme. The student internship programme course aims to provide students with some practical work experience through industrial attachments for a period minimum of 8 weeks.

The main aim is to create work-ready graduates. This course is compulsory for some programmes such as Tourism Studies.

UNIVERSITY WIDE PROGRAMME

UUU100 Social Research Methods SEM 1 and 2

Prerequisite: None

Continuous Assessment: 60%; Final Examination: 40%

This course familiarises students, at the beginning of their undergraduate studies, with some of the theoretical issues as well as some of the most basic practical aspects and skills required in the research process. This refers to the preparations for research, collection and organisation of data as well as the analysis, interpretation and reporting of the results. Throughout this course, ethical issues related to the entire research process are considered. This course places equal emphasis on quantitative and qualitative research and students can tailor the generic skills of using both the approaches according to their disciplines.

UUU200 Contemporary Fiji SEM 1 and 2

Prerequisite: UUU100 or ESC103
Continuous Assessment: 60%; Final Examination: 40%

This 200- level course has been developed as part of the University of Fiji's project to enhance students' critical understanding of contemporary Fiji issues in their national, regional and international contexts. The course seeks to sharpen students' learning capacities and skills for applying appropriate social science concepts in their evaluations of Fiji's developmental problems and prospects within the global economy. Topics covered in this course include: Fiji's socioeconomic development: problems and prospects; population and migration; state institutions and dual governance; the shaping of Fiji's modern political landscape (colonial legacy, race relations, electoral system, constitutional rule); the foundations of contemporary culture; the role of non-government organisations and civil society; Fiji's regional trade networks; the environment and sustainable development; and Fiji in the 21st century.

UUU300 Governance and Ethics SEM 1 and 2

Prerequisite: UUU200 or ECO200
Continuous Assessment: 60%; Final Examination: 40%

This course introduces students to current global and regional debates on good governance. It critically explores the relationships between these debates and actual practices; examines the main concepts of ethics; and, relates these to the challenges of governance. The first half of the course examines the theoretical frameworks and concepts of good governance; discourses on good governance; and, initiatives for good governance practices at the global, regional and local levels. It sums up with a closer look at the adverse impacts of bad governance. The second half of the course scrutinises basic concepts in ethics in relation to governance interactions with a special emphasis on ethics management and dealing with ethical dilemmas in the public and private sectors. It can be argued that all governance decisions are accompanied by ethical choices, and sometimes by ethical dilemmas. Accordingly, this component looks at the concept of ethics, ethics in relation to morality, ethics in relation to development, human rights, leadership, public and private sector governance, and ethics in relation to professionalism and justice.

UUU401 Development Theory and Practice SEM 1

Prerequisite: Minimum requirement of a B average in undergraduate social science courses and/or approval of the Vice-Chancellor.
Continuous Assessment: 100% Coursework

This course is primarily for participants intending to pursue a career in development management but who may have little or no prior academic grounding in development studies. Employing a multi-disciplinary approach, the course seeks to acquaint students with important conceptual approaches, theories and discourses in development studies. The course also critically examines development processes and practices in their local to global contexts. Relevant case studies are drawn from the Asia- Pacific region with a particular emphasis on Fiji and/or the Pacific.

UUU402 Theory and Practice in Public Policy SEM 2

Prerequisite: Minimum requirement of a B average in undergraduate social science courses and/or approval of the Vice-Chancellor.
Continuous Assessment: 100% Coursework.

This course explores global trends and local contexts of policy processes in the

public domain. Topics covered in the course include: theories of policymaking; the policy cycle; the political economy of public policy; policy coordination and approaches to public sector reform. The course seeks to refine students' understanding of the important issues in policy formulation and implementation. It also examines the functions of key departments of the State in the context of departmentalism, and the power of organised interests and resource allocation in the policy process of developing countries.

UUU403 Governance, Politics and Development SEM 2

Prerequisites: Minimum requirement of a B average in undergraduate social science courses and/or approval of the Vice-Chancellor.
Continuous Assessment: 100% Coursework

This advanced course in Governance seeks to acquaint students with important conceptual approaches, theories, methods, topics, case studies, and discourses in governance and politics. The course primarily seeks to enhance students' skills in critical reading and analysis. Course content begins with a broad overview of methodological issues in the study of governance and politics. Various analytical frameworks for researching the nexus of governance and politics will be vigorously debated in the seminars. The course concludes with an examination of contemporary processes of regime change and consolidation. Relevant case studies will be drawn from the Asia-Pacific region with a particular emphasis on Fiji and/or the Pacific.

UUU405 Special Topics in Governance and Public Policy SEM 2

Prerequisites: Minimum requirement of a B average in UUU407.

Continuous Assessment: 100% Coursework

The content of the course will be decided according to the student's special research interest in the field of Third World or Pacific governanceand public policy.

UUU406 Special Topics in Development Management and Growth SEM 2

Prerequisites: Minimum requirement of a B average in UUU405

Continuous Assessment: 100% Coursework

Development management involves the application of sound and sustainable modes of intervention to facilitate robust economic growth and human development. This course examines alternative strategies for development intervention and organising public action for change. It seeks to develop and

enhance students' ability to think outside the box in terms of developing their own ideas for enhancing proactive community participation in governance. Topics covered include social and political pressure groups; participation and democratisation; development advocacy; and the promotion and protection of human rights. The course has a special Asia-Pacific focus.

UUU407 Advanced Research Methods SEM 1

Prerequisites: Minimum GPA of 2.5 for Bachelor's Degree
Continuous Assessment: 100% Coursework

This course, which is taught by a team of senior academics, introduces postgraduate students to key aspects of postgraduate research, including research philosophy, methods, design, and ethics. Students are introduced to a range of research tools and are equipped to plan and organise their research, as well as to communicate their findings in a thesis. The core goals of this course are to promote the development of a supportive research environment and to prepare postgraduate students to undertake independent research for their Master's thesis.

UUU600 Minor Thesis SEM 1 and 2

Students are required to develop an in-depth research and write a minor thesis (including notes and bibliography) not exceeding 20,000 words. This is undertaken after completing the six compulsory postgraduate courses.

ACADEMIC REGULATIONS AND PROCEDURES

Purpose

The academic regulations and procedures provide a framework of rules related to learning and teaching. They help ensure that students receive consistent and equitable assistance, and that programmes are sustainable and meet academic standards

Scope

These Regulations implement a coherent and accessible quality management system that covers all phases of the learner cycle, such as recruitment, admission, progression and support, recording and reporting outcomes, certification, grievances, and refunds.

Principles of Regulations and Procedures

The University of Fiji is responsible for sustaining the academic standards of its awards, ensuring the quality of its programmes, and providing equitable and consistent treatment of students. The treatment of students must be on the basis of capacity, potential and academic performance, and students should not be disadvantaged on any basis related to academic study. The University is expected to provide suitable learning, teaching, and assessment functions.

Structure

The Regulations relating to Academic principles and practices are derived from the powers of the Senate, as bestowed upon it by the University of Fiji Act 2011. The Senate approves and administers such powers which are subject to review. It may update, review or amend regulations including those related to a distinct award, to academic, administrative or support services, including those provided partially or wholly on the University's behalf.

Students also accept that they are bound by these Regulations when they enrol into a programme. The School/Centre have the responsibility to put in place arrangements for the development and support of students.

The Regulations apply to all awards and courses of study of the University, including undergraduate, postgraduate, professional, short course, continuing professional development and research degrees.

These Regulations reflect national and international higher education expectations and standards, and legislation, and constitute our policy on quality assurance as required by the Fiji Higher Education Commission and the European Standards and Guidelines.

The amendment, review or otherwise of the Regulations will be done annually, upon approval of the Senate, to consider legislative and regulatory change, national or international requirements, and any other developments in the higher education sector.

The University of Fiji Credit Point System

Learning, teaching and assessment activities of the University of Fiji are based on a credit point system. Students accumulate credit points as they progress through a programme, and advancement depends on meeting academic requirements. To qualify for an award, students must successfully complete the required amount of credit points.

ADMISSION, REGISTRATION, WITHDRAWAL AND AUDITING REGULATIONS

1. Admission Criteria

1.1. The general admission requirements for programmes are as follows:

To be admitted to The University of Fiji, an individual must:

1.1.1. Pass a Senate recognized Year 13 or equivalent examination outlined in Clause 1.2; or

1.1.2. Complete a diploma or a degree at a recognized tertiary institution; or

1.1.3. Meet the criteria outlined in Clause 1.4 for Admission with Standing; or

1.1.4. Meet the criteria outlined in Clause 1.5 for Mature Student Admission; or

1.1.5. Meet the criteria outlined in Clause 1.6 for Foundation Student Admission (for admission to the Foundation Studies Programme only)

1.2. **Year 13 Examination or Equivalent**

Individuals seeking admission under Clause 1.1.1 must:

1.2.1. Achieve an aggregate of at least 200 marks out of 400, and a minimum of 50% in each of the four subjects including English on the Year 13 Examination; or

1.2.2. Complete the requirements for The University of Fiji Certificate in Foundation Studies or an equivalent programme from another institution; or

1.2.3. Complete studies at the Year 13 level deemed equivalent by Senate or its delegate to Clause 1.2.1

1.2.4. For MBBS, BNUR, BPHC, BTEACH, BSC, BA-GDT, BSC-GDT, BCOM-GDT, BAE and LLB entry requirements, please refer to the respective schools' entry requirements.

1.3. **Failure to meet The University of Fiji requirements for Fiji Year 13 Examination or Equivalent**

1.3.1. Students who attain a score of 199 and less in four subjects will be admitted to Unclassified Studies and will be required to

register for and pass 1-3 Foundation courses to become eligible for Degree studies. The classifications are provided below:

1.3.1.1. Students who score between 190–199 must register for and pass at least one Foundation course and cannot enrol in more than three Degree courses.

1.3.1.2. Students who score between 180–189 must register for and pass at least two Foundation courses and cannot enrol in more than two Degree courses.

1.3.1.3. Students who score between 170–179 must register for and pass at least three Foundation courses and cannot enrol in more than one Degree course.

1.3.1.4. Students who score 169 or below must register for the full Foundation Studies Programme.

1.3.2. In addition, any individual who scores below 40% in English in the Year 13 Examination, will also be required to pass LLCF11 and LLCF12.

1.4. **Criteria for Admission with Standing**

1.4.1. Individuals seeking admission under Clause 1.1.3 normally must complete a tertiary qualification for which The University of Fiji credit transfers is applicable.

1.5. **Mature Student Admission**

1.5.1. Individuals who do not meet the requirements in Clauses1.2.1, 1.2.2, 1.2.3, 1.2.4 and 1.3 may be admitted as a mature student to a specific programme if:

1.5.1.1. They are over 21 years of age; and

1.5.1.2. The Dean/Director or representative determines that they will likely complete the programme successfully based on their academic background and work experience; and

1.5.1.3. They pass any course or courses that may be required by Senate or Dean/Director on a case-by-case basis for admission to a specific programme.

1.6. **Foundation Student Admission**

1.6.1. To be admitted as a Foundation student, an individual must pass the Year 12 Examination or equivalent as outlined in Clause 1.7

1.7. **Year 12 Examination or Equivalent**

An individual seeking admission under Clause 1.6.1 must:

1.7.1. Achieve an aggregate of at least 200 marks out of 400, and a minimum of 50% in each of the four subjects including English; or

1.7.2. Complete studies at the Year 12 level deemed equivalent by Senate or its delegate.

2. **Admission Procedures**

2.1. **Applications**

Individuals seeking admission to a programme or course must:

2.1.1. Apply for admission on the Application for Admission Form; and

2.1.2. Provide the following documents:

2.1.2.1. A certified copy of educational qualifications and transcripts; and

2.1.2.2. A certified copy of a birth certificate; and

2.1.2.3. A certified copy of a TIN Registration letter or FNPF and FRCA Joint card; and/or

2.1.2.4. A certified copy of a marriage certificate if the surname is different than the surname on the birth certificate;

2.1.2.5. Two certified passport-size photographs; and/or

2.1.2.6. Other documents that may be required by the University.

2.1.3. All applications must be received at the University by the dates advertised by the University.

3. **Admission**

3.1. In any year, the University may decline to enrol any individuals in any programme or course due to insufficient academic progress in this University or any other tertiary institution.

3.2. Any individual who is admitted agrees to comply with the University's regulations and rules.

3.3. An individual can be admitted to only one programme at any University unless approved by the Senate.

4. **Cancellation of Admission**

4.1. The Senate may, at any time, withdraw or cancel any admission, enrolment, or re-enrolment, if it is satisfied that any component of an application was untrue or misleading.

4.2. In the event that the admission is declined or cancelled subject to clause 4.1 the student may re-apply after one (1) semester, students in the MBBS programme can re-apply after one year.

5. **Enrolment and Registration**

5.1. All students must enrol at the required times in accordance with registration and enrolment procedures approved by the University.

5.2. Registration and enrolment shall take place at the beginning of each semester/ trimester/flexi-mode/year-long MBBS (hereinafter referred to as Academic Term), at dates determined by the University.

5.3. Students who do not complete their enrolment and registration on the day specified by the Registrar shall pay a late enrolment fee (see schedule of fees).

5.4. Late enrolment is normally permitted until a week after the first Friday of the Academic Term. A fee of $50.00 shall be incurred by students who enrol late.

5.5. Students must notify the Student Academic Service immediately of any subsequent change(s) in the information given at enrolment regarding their name, address, choice of courses and any other personal details.

5.6. Students will not be permitted to attend lectures, classes or laboratories, or to use any University facilities including the library until they have been properly enrolled.

5.7. The applicant's signature on a Registration Form indicates a declaration that the information is complete and accurate, and a promise that they will abide by the regulations and rules of the University.

6. **Restriction on Enrolment**

6.1. Students who fail a course on three occasions will not be permitted to re-enrol in that course unless approved by the Chair of the Senate.

6.2. Students who are suspended under the Unsatisfactory Progress Regulations cannot enrol in the Academic Term in which they are serving their suspension.

6.3. Students who are on academic probation shall be permitted to take no more than 50% of a full-time load.

7. **Addition of Course(s) (Add Course)**

7.1. Students wishing to add a course(s) after registration must apply to the Student Academic Services on the prescribed form. A student normally cannot add course(s) after the second Friday of the Academic Term.

8. **Change of Programme**

8.1. Students who wish to change their programme must apply to the Student Academic Services on the prescribed form.

8.2. Students on the Scholarships/Loans Scheme must obtain written approval from their sponsor(s) to change their programme.

8.3. Students normally cannot change their programme after the second Friday of the Academic Term.

9. **Withdrawal from Course(s)**

9.1. Students who wish to withdraw from course(s) for which they do not wish to be assessed must complete the prescribed form by the second Friday of the Academic Term, in which case the fees for those course(s) shall be refunded in full. Each week of delay after this shall incur a penalty of 25% of the fee. No fee shall be refunded after the fifth Friday of the Academic Term.

9.2. The final date of withdrawal is the first Friday after the mid-term break.

9.3. Students who have withdrawn from the course(s) shall have their names removed from the course lists. Students who do not formally withdraw from a course(s) but ceased attending classes or doing exams shall be recorded as having failed the course.

10. **Cancellation of Registration**

10.1. The University shall cancel the registration of students who failed to pay their tuition fees in full or failed to make alternative arrangements with the University's Finance Department on the date determined by the Vice-Chancellor or his or her delegate. Students whose registrations have been cancelled in accordance with this clause shall not, without the written authority of the Vice-Chancellor or its delegate, enter the campus, use any University facilities, or attend classes from the date of registration cancellation.

10.2. Students may have their registration revalidated on the payment of full fees or making alternative arrangements with the University's Finance Department.

10.3. Students whose registrations have been cancelled in accordance with this section shall not be allowed to return to the University or to enrol for any courses until they pay the tuition in full.

11. **Withdrawal from the University**

11.1. Students who wish to withdraw from the University must apply for withdrawal on the prescribed form to receive a refund for tuition fee deposits, if any. However, the registration fee is not refundable.

12. **Leave of Absence**

12.1. Students who wish to take leave from their programme must apply for leave on the prescribed form to Student Academic Services.

12.2. Students can apply to take leave from their programme for up to one year. The University may consider a leave of absence for up to two years only.

13. **Resuming Studies**

13.1. Students who withdraw from studies without completing their programme may request to resume studies. Such students must submit their requests in writing to Student Academic Services.

13.2. Students who withdrew or took leave under Clauses 11 and 12, can apply by completing the necessary form if they wish to resume

studies. Their application will be treated as a new application, and they may be required to provide additional information.

13.3. Resuming students may be readmitted to a programme but must follow the most current programme structure. Credits for any course previously completed and deemed relevant to the new structure may be transferred.

14. **Auditing of Courses**

14.1. The University may permit a limited number of individuals to audit its courses depending on resources.

14.2. Auditing is limited to attending lectures and such students cannot receive tutorial assistance, take tests, or have assignments marked and graded, or use library facilities.

14.3. Individuals who have been accepted to audit a course may, however, apply to become external borrowers under the normal library regulations.

14.4. Individuals seeking permission to audit a course shall apply in writing to the Registrar stating their qualifications and the reason(s) for their request. They may be invited to attend an interview before permission is granted. Each application shall be considered by the appropriate School.

14.5. A decision to accept an applicant to audit a course shall only be made after the end of the first week of the Academic Term.

14.6. Students whose applications are approved shall, on payment of the fees, be issued with a letter authorizing them to attend lectures for the course(s), which must be produced on demand.

14.7. A certificate of attendance may be issued at the end of the course.

14.8. The auditing fee is 50% of the normal fee of a course.

15. **Unclassified Studies**

15.1. Students may apply to the University to take courses under unclassified Studies that do not lead to the award of a certificate, diploma or degree.

15.2. Students enroling for Unclassified Studies must meet normal admission requirements and prerequisites, except where it is provided as a bridging programme for admission from Year 13 and mature entry or approved by the Dean/Centre Director or Delegate.

15.3. An individual who is not eligible under Clauses 15.1 and 15.2 may be granted permission by the Senate to enrol as a student for Unclassified Studies based on academic history and relevant work experience.

15.4. Students for Unclassified Studies shall pay fees as if they were proceeding to the relevant degree, diploma or certificate.

15.5. The normal regulations for assessing and crediting courses shall apply.

15.6. A student who has passed a course under Unclassified Studies may, at a later date, have this course cross credited towards a postgraduate programme, degree, diploma, or certificate.

PROGRAMME REGULATIONS

The University awards Certificates, Diplomas, Bachelor's Degrees, Graduate Diplomas, Postgraduate Certificates, Postgraduate Diplomas, Master's and Doctoral Degrees.

The UniFiji programme regulations for all academic qualifications are tied to the levels and credit point requirements of the Fiji Qualifications Framework (FQF). Foundation Certificates are pegged at Level 4, and Diplomas are set at Level 6 of the FQF. Bachelor's Degrees, and Graduate Diplomas are pegged at Level 7, and Postgraduate Diplomas are Level 8. Master's Degrees are set at Level 8 and Level 9. Doctoral Degrees are set at Level 10.

A. QUALIFICATION AND ADMISSION REQUIREMENTS

1. Credit Point System

1.1 Once credit point is the equivalent of 10-15 student-learning hours.

1.2 Each course offered at the Foundation level is worth 15 credit points.

1.3 Each course offered at the undergraduate level is worth 15 credit points.

1.4 Each course offered at the postgraduate level is worth 30 credit points or multiples thereof.

1.5 Some courses may be exceptions to the credit point values of clauses 1.3 and 1.4 above to account for programmes that may have a different structure.

1.6 Each course offered in the MBA programme is worth 20 credit points.

1.7 For the purposes of assessing fees for a full-time student, an Academic Year is defined as 120 credit points.

1.8 Except for those in MBBS, all 100-level courses are Level 5, 200-level courses are Level 6, and 300-level courses are Level 7 of the FQF.

1.9 For the MBBS programme, Year 1-2 courses are Level 5, Year 3-4 are Level 6, and Year 5-6 courses are Level 7 of the FQF.

1.10 To be eligible for the award of a Foundation Certificate (Level 4), a student must complete 120 credit points.

1.11 To be eligible for the award of a Diploma (Level 6), a student must complete 240 credit points.

1.12 To be eligible for the award of a Bachelor's Degree (Level 7), a student must complete 360 credit points for a three-year degree, 480 credit points for a four-year degree and 720 credit points for a six-year degree.

1.13 To be eligible for the award of a Graduate Certificate (Level 7), a student must complete 60 credit points.

1.14 To be eligible for the award of a Graduate Diploma (Level 7), a student must complete 120 credits points.

1.15 To be eligible for the award of a Postgraduate Certificate (Level 8), a student must complete 60 credits point.

1.16 To be eligible for the award of a Postgraduate Diploma (Level 8), a student must complete 120 credit points.

1.17 To be eligible for the award of a Master's Degree (Level 9), a student must complete 240 credit points.

1.18 To be eligible for a Doctoral Degree (Level 10), a student must complete a 360 credit points.

2. Programme Monitoring and Review

2.1 All programmes offered by the University shall be monitored internally through appropriate processes established by the School/Centre Board of Studies.

2.1.1 The internal programme review report shall be presented to the Senate for consideration by the respective School Dean, Centre Director or Delegate.

2.2 All Programmes offered by the University shall be reviewed one year after the graduation of the first cohort.

2.3 For programmes which are externally accredited, reviews shall also be conducted as per accreditation requirements.

2.3.1 All external reviewer(s) shall be appointed by the Vice Chancellor in consultation with the respective School Dean or Centre Director.

2.3.2 The report of the external assessor(s) shall be presented to the Senate by School Dean, Centre Director or Delegate with the School/Centre's comments.

2.3.2.1 On the basis of the review report and the comments by the School/Centre, the Senate may:

2.3.2.1.1 Request further examination of the report(s);

2.3.2.1.2 Maintain or withdraw the validation of a programme; and/or

2.3.2.1.3 Take all actions necessary to upgrade the quality standing and sustainability of the programme.

B. QUALIFICATION REQUIREMENTS

1. Certificate Programmes

1.1 The University offers Certificates in a number of disciplines. Candidates are admitted according to the Admission Regulations and follow a programme in one or more of the Schools for at least 2 Semesters of full-time study. However, candidates who are granted credits or exemptions under the Cross- Credit Regulations may complete their programme in a shorter time period.

1.2 A Certificate programme must consist of at least 120 Credit Points. Students may substitute a 100-level course with a 200-level course if permitted by the Dean of the School and Registrar.

1.3 The normal full-time course load for a Certificate is 60 Credit Points in the first Academic Term and 60 Credit Points in the second Academic Term. Students may be permitted to take greater loads if permitted by the Dean of the School.

1.4 Individuals must satisfy any prerequisites or any requirements made by Senate before enroling in a course. However, Senate may, upon the recommendation of the Dean of the School and Registrar, waive requirements related to prerequisites in individual cases. Pre-requisites may include:

1.4.1 A pass grade (excluding R) in a specified or unspecified course at a lower level, or

1.4.2 Completion of a specific course at the same level.

1.5 LLC101 is compulsory for Certificate programme.

2. Diploma Programmes

2.1 The University offers Diplomas in various disciplines. Candidates are admitted to the University according to the Admission Regulations and follow a programme of study in one or more of the Schools/Centre for at least three (3) academic terms. However, candidates who have been granted credits or exemptions under the Cross-Credit Regulations may complete their programme in a shorter time period.

2.2 A Diploma programme must consist of at least 120 Credit Points, with at least 60 Credit Points at the 100-level and at least 60 Credit Points at the 200-level. Students may substitute a 200-level course with a 300-level course, and a 100-level course with a 200-level course if permitted by the Dean of the School or Centre Director and Registrar.

2.3 Individuals must satisfy any prerequisites or any requirements made by Senate before enroling in a course. However, Senate may, upon the recommendation of the Dean of the School or Centre Director and Registrar, waive requirements related to pre-requisites in individual cases. Pre-requisites may include:

2.3.1 A pass grade (excluding R) in a specified or unspecified course at a lower level, or

2.3.2 Completion of a specific course at the same level.

3. Bachelor's Degree Programmes

General programme regulations for Bachelor's degree (other than LLB and MBBS)

3.1 The University offers the Bachelor's degree in several disciplines. Candidates are admitted according to the Admission Regulations and follow a programme of full-time or part-time study in one or more of the Schools/Centre of the University. A full-time Bachelor's degree is normally for at least 6 Semesters. Candidates who are granted credits or exemptions under the Cross-Credit Regulations may complete their programme in a shorter time period.

3.2 A Bachelor's degree programme must consist of at least 360 Credit Points, with 120 Credit Points at the 100-level, 120 Credit Points at the 200-level, and 120 Credit Points at the 300-level. Students may substitute a 200-level course with a 300-level course, and a 100-level

course with a 200-level course if permitted by the Dean of the School or Centre Director and Registrar.

3.3 The Bachelor's degree shall be structured so that it consists of either a single major (with a minor) or a double major.

3.4 For a single major (with a minor), the following requirements must be met:

3.4.1 A minimum of 150 Credit Points and a maximum of 180 Credit Points in the discipline of the single major. Of the minimum (150 Credit Points), at least 30 Credit Points must be at the100-level, at least 60 Credit Points must be at the 200-level, and at least 60 Credit Points must be at the 300-level. Electives for the balance of Credit Points should include Compulsory Courses.

3.4.2 The minor shall be in a discipline other than the major discipline and must consist of 90 Credit Points (a service course may be part of the minor). Of these, at least 30 Credit Points must be at the 100-level, at least 30 Credit Points must be at the 200-level, and at least 30 Credit Points must be at the 300-level.

3.5 For a double major, the following requirements must be met:

3.5.1 A minimum of 120 Credit Points and a maximum of 165 Credit Points in each of the two disciplines. Of the 120 Credit Points required, at least 30 Credit Points must be at the 100-level, at least 45 Credit Points must be at the 200-level, and at least 45 Credit Points must be at the 300-level. And

3.5.2 The balance of the Credit Points shall be from other courses to meet the required 360 Credit Points including Compulsory Courses.

3.6 The normal course load for a Bachelor's Degree is 60 Credit Points in a semester for courses at the 100, 200 and 300-levels. A student will be allowed to take a greater load if:

3.6.1 The student's GPA is at least 3.0 for the Academic Term immediately before the Academic Term with the requested greater load; or

3.6.2 The greater load would allow the student to graduate in the final year.

3.7 Individuals must satisfy any prerequisites or any requirements made by Senate before enroling in a course. However, Senate may, upon the recommendation of the Dean of the School or Centre Director and Registrar, waive requirements related to pre-requisites in individual cases. Pre-requisites may include:

3.7.1 A pass grade (excluding R) in a specified or unspecified course at a lower level, and/or

3.7.2 Completion of a specific course at the same level.

3.8 **Bachelor of Laws (LLB)**

3.8.1 To enter the LLB programme, applicants must:

3.8.1.1 In the Fiji Year 13 Examination obtain an aggregate of at least 250 marks out of 400 including a minimum of 65% in English; or

3.8.1.2 Pass the Certificate in Fundamentals of Law; or

3.8.1.3 Be eligible for Mature Student Admission as per clause 3.9.2.

3.8.2 Mature Student Admission: Individuals may be admitted as mature students if;

3.8.2.1 They are over 21 years old; and

3.8.2.2 The Dean or its delegate determines that they will likely complete the LLB programme successfully based on their academic background and work experience; and

3.8.2.3 They pass any course(s) or examination(s) that may be required by Senate or its delegate on a case-by-case basis.

3.9 Bachelor of Medicine and Bachelor of Surgery (MBBS)

3.9.1 The following specific regulations apply for the MBBS. To be considered for admission into the MBBS Programme persons must have:

3.9.1.1 Passed the Fiji Year 13 Examination or its equivalent (at least 320 marks in 4 subjects with English, Biology, Mathematics compulsory and either/or

Chemistry, Physics, Computer Sciences) with minimum of 60% in English; or

3.9.1.2 Passed a foundation science programme from a recognized tertiary institution with a minimum of 8 subjects (2 English, 2 Biology, 2 Mathematics and either/or 2 Chemistry, 2 Physics). Aggregate of GPA >3.5 without any fail grades or undeclared results and a minimum of B+ in English; or

3.9.1.3 At least a relevant Bachelor's degree or other Science/Medical degree with at least a year completed and without any pending results. Must have an aggregate GPA of 3.5 and above and not have failed or repeated any courses; or

3.9.1.4 Admission with Mature Entry. Students age limit>21 <40 at the time of enrolment, should have relevant work experience in Health sector desirable (minimum 3 years). Must have completed a relevant Bachelor's degree in Science/Health Science/Public Health (relevance will be decided by the Board of Studies of UPSM&HS). Must apply with approval letter from Ministry of Health.

3.9.1.5 Transfer students will only be accepted in Year 1 if the student fulfills any one of the above criteria. Confirmation of seat is subject to availability and at the discretion of the Dean.

3.9.1.6 International candidates will be decided on case by case basis. All international candidates must attach a recent (with 3 months) Medical Report with the application. All international candidates must provide evidence of English proficiency.

4. POSTGRADUATE CERTIFICATE PROGRAMMES

4.1 The University of Fiji offers Postgraduate Certificates in a range of disciplines. Postgraduate Certificates should normally be in the same or related discipline as the first degree. In most instances, these can lead to Master's Degree programmes, and subsequently to a Doctor of Philosophy (PhD) Degree.

4.2 Postgraduate Certificate shall consist of a minimum of 60 credit points.

4.3 Full details and admission requirements for Postgraduate Certificates is provided for under the relevant School.

5. POSTGRADUATE DIPLOMA PROGRAMMES

To obtain a Postgraduate Diploma, candidates shall be admitted to the University in accordance with the Admission Regulations, and follow a programme of study provided for **under the relevant School.**

5.1 The general admission requirements for the Postgraduate Diploma are:

5.1.1 A bachelor's degree with a minimum GPA of 3.0 in the relevant discipline; or

5.1.2 A tertiary qualification deemed by Senate or its delegate to be equivalent to the criteria in Clause 5.1.1; or

5.1.3 A professional qualification deemed by Senate or its delegate to be equivalent to the criteria in Clause 5.1.1; or

5.1.4 In exceptional cases, demonstrated experience or achievement as per the programme requirements as deemed by Senate or its delegate to be sufficient; or

5.1.5 Eligibility under the Mature Student Admission criteria.

5.1.6 Additionally, Senate or its delegate may require applicants to demonstrate their suitability for admission by completing additional work and/or sitting for examinations if deemed necessary. A 400- level course taken as a qualifying course for the Postgraduate Diploma may be credited towards the Postgraduate programme.

5.1.7 Some programmes have additional or exceptional admission or programme requirements, which have been listed with the programmes under their respective Schools.

5.2 The Postgraduate Diploma is an entry qualification for the Master's degree.

5.2.1 Each Postgraduate Diploma must have a recognized and consistent structure (core and the optional courses are clearly defined), and must be approved by Senate.

5.2.2 The maximum period of candidature normally for the Postgraduate Diploma is one year of full-time study or two years of part-time study.

5.2.3 A Postgraduate Diploma programme must consist of a minimum of four 400-level courses.

5.3 A Postgraduate Diploma shall consist of a minimum of 120 credit points.

5.3.1 Students will not be allowed, during their candidature for the Postgraduate Diploma, to suspend their studies for more than 6 months unless approved by the Office of the Registrar.

5.3.2 Students are required to seek approval from the Office of the Registrar for resumption of studies.

5.3.3 A student who has obtained a minimum GPA of 3.0 after completing at least 4 courses for the Postgraduate Diploma programme may apply for admission to the Master's degree programme. The Master of International Relations and Diplomacy (MAIRD) is an exception to this general regulation. Please see the School of Law section for MAIRD admission requirements.

5.3.4 A student admitted into a Postgraduate Diploma programme cannot enrol concurrently in the Master's degree programme.

5.3.5 Notwithstanding the general programme regulations, some Postgraduate Diploma programmes have other specific requirements and regulations (see respective Schools for details).

6. GRADUATE DIPLOMA IN LEGAL PRACTICE (GDLP)

6.1 Graduate Diploma in Legal Practice (GDLP) programme prepares students for the practice of law in Fiji. This 6 months practical programme consists of 10 modules of full-time study.

6.2 Candidates must:

6.2.1 Demonstrate competency in all aspects of the programme.

6.2.2 Attend all modules of the programme.

6.2.3 Complete all assignments on time. Students will be penalised for late assignments.

6.2.4 Follow all general/academic rules and regulations of the University.

7. MASTER'S DEGREE PROGRAMMES

To obtain a Master's Degree, candidates shall be admitted to the University in accordance with the Admission Regulations, and follow a programme of study provided for under the relevant School.

7.1 A Masters Programme shall consist of a minimum of 240 credit points.

7.2 Masters degrees are constituted in one discipline or coherent field of study. They may be undertaken by coursework or research or by a combination of both.

7.3 A candidate for a Master's Degree shall normally follow a minimum prescribed programme of eight taught courses (240 credit points) or four taught courses (120 credit points), and either:

7.3.1 Supervised research leading to the preparation of a 120 credit points major thesis, embodying the results of research, or

7.3.2 Supervised research leading to the preparation of a 60 credit points minor thesis embodying the results of research, and two further courses (60 credit points), or

7.3.3 Supervised research entirely (240 credit points) leading to the preparation and presentation of a full thesis embodying the results of research.

7.4 A Master's Degree is normally pursued after a relevant Postgraduate Diploma except for the below programmes:

7.4.1 Master of Laws (LLM);

7.4.2 Master in Business Administration (MBA);

7.4.3 Master of Science in Renewable Energy Management (MScREM); and

7.4.4 Where a candidate chooses to enrol directly in the Master's programme after obtaining, or qualifying to receive, a relevant postgraduate diploma.

Refer to the School's sections in this handbook for the specific requirements for each of the Master's Degree programme; LLM, MBA and MScREM.

8. MASTER'S DEGREE BY THESIS/COURSEWORK

8.1 To be admitted into a Master's by Thesis programme (240 credit points), individuals must obtain:

8.1.1 A Bachelor's degree with a minimum GPA of 3.5 in a relevant major and do not need a Postgraduate Diploma. The candidate may be required to complete postgraduate courses as specified on admission to the Master's programme; or

8.1.2 A relevant Postgraduate Diploma with at least 120 credit points and a minimum GPA of 3.0; or

8.1.3 A qualification from another (internationally recognised) tertiary institution deemed by the relevant Postgraduate Committee to be equivalent to a University of Fiji Bachelor's degree (equivalent to the requirements set out in clauses 8.1.1 and 8.1.2); or

8.1.4 A professional diploma or degree deemed by the relevant Postgraduate Committee to be equivalent to the requirements set out in clauses 8.1.1 to 8.1.3 above.

8.1.5 The Master of Laws (LLM) is an exception to the general admission regulations. Please see JDPSoL section for admission requirements.

8.2 The Postgraduate Committee may require applicants to demonstrate their suitability for admission as students for the Master's Degree. This may be by completing work and/or sitting for examinations as it may determine.

8.3 Students proceeding to the Master's Degree by Thesis shall enrol provisionally in the programme for a semester to prepare their thesis proposal and meet other requirements of the programme. Students will also be required to present their proposal at a seminar. The final proposal will be submitted to the Postgraduate Committee for approval and candidature confirmation. At the end of this period, the relevant Postgraduate Committee shall decide based on the student's work

whether enrolment should be confirmed, cancelled, or be granted a maximum extension of three months for resubmission.

8.4 If the student's candidature is confirmed, the date of registration shall be taken from the date of provisional enrolment.

8.5 **Academic Supervisors:**

8.5.1 The relevant Postgraduate Committee shall appoint a supervisor or supervisors for every student enroled in a Master's by Thesis programme.

8.5.2 The supervisor who is also a staff member of the University shall be referred to as the Principal Supervisor.

8.5.3 University staff shall not normally supervise more than 3 full-time students at the Master's level.

8.5.4 The supervisor must have publications in the relevant field.

8.6 **Responsibilities of Master's Students**

8.6.1 After enrolment, Master's by Thesis (240 credit points) students are required to:

8.6.1.1 Register every Academic Term until the thesis has been submitted for examination;

8.6.1.2 Be enroled for a period of at least two years of full-time study and four years of part-time study; and

8.6.1.3 Submit a thesis, with research results, that satisfies any requirements for oral, written, practical or other work that may be required by Senate or its delegate.

8.6.1.4 Students enroled for a thesis shall submit a progress report to the relevant Postgraduate Committee at the end of every 6 months. The supervisor and student must agree to a brief plan for the remaining work and include this information in the progress report.

8.7 **Candidature**

8.7.1 Tenure of the Master's degree shall be from the date of registration and shall not include any period during which, with the prior approval of the Senate or the Chair of the Postgraduate Committee, students have been allowed to suspend their studies. Students may be allowed during their

candidature for the Master's degree to suspend their studies for up to six months if their application shows sufficient cause. This application is submitted to the Chair of the Postgraduate Committee through their supervisor. Any appeal should be pursued through the Student Grievance Policy.

8.7.2 A student who has been granted suspended candidature and does not resume in the following Academic Term will be considered to have withdrawn from the programme and as such will be awarded a NC grade.

8.7.3 The normal period of candidature for the Master's degree shall be two years full-time study and four years part-time study.

8.7.4 The minimum period of candidature for the Master's degree shall be one year full-time study and two years part-time study.

8.7.5 The maximum period of candidature for the degree of Master shall be three years of full-time study and six years of part-time study

8.7.6 A Master's Degree by thesis (including notes and bibliography) shall be a minimum of 40,000 and a maximum of 60,000 words in length.

8.7.7 A Major thesis (including notes and bibliography) shall be a minimum of 20,000 and a maximum of 30,000 words in length.

8.7.8 A Minor thesis (including notes and bibliography) shall not exceed 20,000 words in length.

8.8 **Submission of Thesis for Examination**

8.8.1 Students who fulfilled the conditions under these regulations may apply via the supervisor to the Chair of the Postgraduate Committee to have the thesis examined.

8.8.2 Before students submit a thesis to the Postgraduate Committee, the Principal Supervisor must:

8.8.2.1 Be satisfied that the students completed their programme of advanced study; and

8.8.2.2 Be satisfied that all the relevant conditions under the Clause 5.2 for Masters have been fulfilled, and

8.8.2.3 A certificate to this effect from the Principal supervisor shall accompany the thesis when it is submitted.

8.8.3 For the purpose of MScREM, the Postgraduate Committee shall appoint one examiner, who shall be either internal or external to the University.

8.8.4 Where there is disagreement over this certification between the Principal Supervisor and the student, the Postgraduate Committee shall make appropriate recommendations to the Vice-Chancellor or Senate.

8.8.5 The thesis may not contain any material that the student has previously submitted for a higher degree of any university.

8.8.6 Student must submit two copies of the thesis at the Master's level, except MScREM where one copy is required, in a format prescribed by Senate to the Post Graduate Committee for examination.

8.8.7 The thesis may be soft cover or ring-bound for the purpose of the examination.

8.9 **Examination of Master's Thesis**

8.9.1 For the examination of the Master's thesis, the Postgraduate Committee shall appoint two examiners (one internal examiner and one external examiner)

8.9.2 For the purpose of MScREM, the Postgraduate Committee shall appoint one examiner, who shall be either internal or external to the University.

8.9.3 Individuals involved in the thesis supervision cannot be examiners.

8.9.4 The thesis examiners cannot be members of the Postgraduate Committee except for minor thesis.

8.9.5 If the University lacks the required expertise to examine Master's theses the relevant Postgraduate Committee shall appoint two external examiners depending on the programme.

Refer to Clauses 9.16 to 9.22 on the Criteria for Potential Examiners, Reports by Examiners of Thesis, Decisions on Recommendations of

Examiners, Appeals, Deadline Extension, Conditions for Award of the Degree, Thesis Printing, Binding and Lodgment Regulations related to Masters by thesis including major and minor thesis.

9. DOCTOR OF PHILOSOPHY (PhD) PROGRAMMES

9.1 A Doctor of Philosophy (PhD) Programme shall consist of a minimum of 360 credit points.

9.2 **Admission Requirements**

9.2.1 Individuals awarded a Master's Degree by Thesis by a Senate-recognized University can apply for a Doctor of Philosophy Degree and, if the application is approved, they will be registered for the programme.

9.2.2 An applicant with a Master's Degree by Coursework must complete a Research Methods course as the prerequisite for admission to a Doctor of Philosophy programme.

9.3 A person can be admitted to a Doctor of Philosophy programme at the start of any Academic Semester.

9.4 Application for registration should be made to the Postgraduate Committee by the relevant Dean of School through the prescribed form including a statement of research intent that has been endorsed by potential supervisor(s).

9.5 The Postgraduate Committee shall appoint at least two supervisors for every doctoral student. One shall be a staff member of the University and shall be referred to as the Principal Supervisor while the other will be Co-Supervisor.

9.5.1 Both supervisors must meet the requirements of international best practices in terms of supervision of Doctoral and Master's theses.

9.5.2 University academic staff shall not normally supervise more than the equivalent of 2 full-time research students at the PhD level.

9.5.3 Both supervisors must have recent publications in the relevant field.

9.6 Doctor of Philosophy students shall register provisionally for two semesters on a full-time mode or three semesters on a part-time mode.

During this period, students must develop a research proposal in the format prescribed by the School and include a critical review of the literature, a clear statement of the research questions, the research approaches and general methods. The research proposal will include a fully justified budget and indicate all the required resources including personal development and training requirements.

9.7 At the end of the provisional enrolment period, the candidate shall do a Seminar on the research proposal. The Postgraduate Committee shall, on the advice of the Principal Supervisor, appoint a Review Committee to review the Seminar.

9.8 The final candidature shall be confirmed by the Postgraduate Committee upon the results of the review provided by the Review Committee. The review should demonstrate, among other things:

9.8.1 strong analytical, problem-solving and critical thinking abilities;

9.8.2 the required breadth and in-depth knowledge of the discipline;

9.8.3 required academic background for the specific doctoral research to follow;

9.8.4 potential ability to conduct independent and original research; and

9.8.5 ability to communicate knowledge of the discipline.

9.9 In the case of an unsatisfactory review, an additional period of up to six months of provisional enrolment may be recommended by the Postgraduate Committee. If the research proposal is still deemed unsatisfactory after the second attempt, then the student's candidature shall be automatically terminated.

9.10 If the student's enrolment is confirmed, the date of registration shall be the date of provisional enrolment.

9.11 **Transfer of Registration from Master's Degree to PhD Degree:**

9.11.1 The Vice-Chancellor may approve applications to transfer the registration from a Master's degree to a PhD degree after a minimum period of one year of full-time work on the Master's thesis provided that the student submits the following to the Postgraduate Committee:

9.11.1.1 12-month progress report highlighting the main achievements of the first year of work with a thorough justification of how the original Master's thesis proposal will be upgraded to the PhD level;

9.11.1.2 A PhD proposal highlighting how the results obtained in the first year of work lead to the conclusion that the project should be upgraded to a PhD; and

9.11.1.3 A confirmation seminar (equivalent to the mid-term review) of the relevant Postgraduate Committee highlighting the achievements of the first year of research and a thorough justification of the reasons why the project should be upgraded to the PhD level. This exercise aims to demonstrate that the candidates have full command of their subject, the decision to upgrade to a PhD is their own initiative, and they are fully aware of the implications of this decision.

9.11.2 The Regulations for PhD students shall apply from the date the transfer was approved.

9.12 **Responsibilities of PhD Students**

9.12.1 After enrolment, PhD students are required to:

9.12.1.1 Register for each Academic Term until the final submission of the thesis has been submitted for examination;

9.12.1.2 Pursue courses of advanced study or research at the University to the satisfaction of Senate or its delegate, and the Principal Supervisor;

9.12.1.3 Be enroled for the period of candidature;

9.12.1.4 Submit a thesis, with research results, and satisfy any requirement for oral, written, practical or other work that may be required by Senate or the relevant Postgraduate Committee.

9.12.2 Students enroled for their thesis shall submit progress reports every 6 months to the relevant Postgraduate Committee. The supervisor and student must agree on a

brief plan for the remaining work and include this information in the progress report.

9.12.3 The Vice-Chancellor may permit a student to pursue studies at another institution for a period as may be determined necessary:

9.12.3.1 Laboratory work may be carried out in an approved institution outside the University for a period or periods as may be determined by Senate or the Postgraduate Committee; and/or

9.12.3.2 Field work may be carried out at places and for a period or periods as may be determined by Senate or the Postgraduate Committee.

9.12.4 The student must obtain prior approval from the Postgraduate Committee for field work and laboratory work which are performed outside of the University.

9.13 Candidature

9.13.1 Tenure of candidature for a Doctor of Philosophy degree shall be from the date of registration and shall not include any period during which, with the prior approval of Senate or its delegate, students have been allowed to suspend their studies.

9.13.2 All research degree students at The University of Fiji are admitted on a provisional basis and must satisfactorily complete the candidature confirmation process at an early stage of candidature which is provided for under admission requirements.

9.13.3 Students may be allowed during their candidature for a Doctor of Philosophy degree to suspend their studies for up to 12 months in total (two semesters, which need not be consecutive) if their application shows sufficient cause. This application is submitted to the University's Research Committee through their supervisor. Any appeal should be pursued through the Student Grievance Policy. A student suspending his or her studies without prior approval will be considered to have withdrawn from the programme.

9.13.4 A candidate who, having suspended candidature with approval as provided for in Clause 9.13.3 above, does not

resume in the following Academic Term will be considered to have withdrawn from the programme, and candidature will lapse automatically.

9.13.5 The normal period of candidature for a Doctor of Philosophy degree is three years of full-time study and six years of part-time study.

9.13.6 The maximum period of candidature for Doctor of Philosophy degree is five years of full-time study and seven years of part-time study.

9.13.7 In exceptional cases, a thesis may be submitted before the normal period so long as the credit point requirements have been met and with the approval of the Vice-Chancellor and/or Senate on the recommendation of the Postgraduate Committee.

9.13.8 If a candidate has not submitted the thesis after having been enroled and paid fees for the equivalent of three years of full-time study or six years of part-time study, the candidature may continue for another period of two years, without incurring additional tuition fees. During this additional time period, the student must submit the thesis and pay the thesis examination fee.

9.14 **Submission of Thesis for Examination**

9.14.1 Students who fulfilled the conditions under these regulations may apply via the supervisor to the Chair of the Postgraduate Committee to have the thesis examined.

9.14.2 Student must submit three copies of the thesis at the PhD level to the School in a format prescribed by Senate.

9.14.3 The thesis may be soft cover or ring-bound for the purpose of the examination.

9.14.4 Before students submit a thesis to the Postgraduate Committee, the Principal Supervisor must:

9.14.4.1 Be satisfied that the students completed their programme of advanced study; and

9.14.4.2 Be satisfied that all the relevant conditions under clause 9.13 for PhD have been fulfilled, and

9.14.4.3 A certificate to this effect from the Principal supervisor shall accompany the thesis when it is submitted.

9.14.5 Where there is disagreement over this certification between the Principal Supervisor and the student, the Postgraduate Committee shall make appropriate recommendations to the Vice-Chancellor or Senate.

9.14.6 A PhD thesis shall represent a substantial and original contribution to knowledge and may consist of either published or unpublished material or a combination of both. The thesis should contain evidence of originality, independent critical ability and matter suitable for publication.

9.14.7 The thesis may not contain any material that the student has previously submitted for a higher degree of any university.

9.14.8 A PhD thesis (including notes and bibliography) shall be a minimum of 80,000 and a maximum of 100,000 words in length.

9.15 **Examination of PhD Thesis**

9.15.1 For the examination of a PhD thesis, the Postgraduate Committee shall appoint three examiners (one internal examiner and two external examiners).

9.15.2 Individuals involved in the thesis supervision cannot be examiners.

9.15.3 The thesis examiners cannot be members of the Postgraduate Committee.

9.15.4 If the University lacks the required expertise to examine PhD theses the relevant Postgraduate Committee shall appoint three external examiners.

9.16 Criteria for potential Examiners

9.16.1 **Availability**

9.16.1.1 Examiners are given a maximum of two months from the date of receipt of the thesis to assess it and return their reports.

9.16.1.2 Examiners are given maximum of one month from the date of receipt of minor thesis or industrial attachment report to assess it and return their reports.

9.16.1.3 Secretary of the Postgraduate Committee must write to the first three preferred examiners and obtain their acceptance before lodging their names with the Postgraduate Committee for final appointment.

9.16.1.4 It is not necessary to write to the reserve examiner, but the Secretary of the Postgraduate Committee should secure a confirmation from the preferred examiners that they are able to examine the thesis within the two-month timeframe.

9.16.1.5 Examiners need to know the estimated time of submission. It is important not to underestimate or overestimate an expected submission date as examiners often organise their schedules in anticipation of receiving a thesis at a particular time.

9.16.2 **Expertise**

9.16.2.1 Examiners must hold an equivalent or higher degree than the qualification level of the thesis, and they must be recognised experts in their field. They must be able to testify that the thesis:

9.16.2.1.1 For the PhD, is a substantial and original contribution to knowledge in its field.

9.16.2.1.2 For the Master's degree, is a substantial work generally based on independent research.

9.16.2.2 The Secretary to the Postgraduate Committee must list examiners' qualifications and indicate whether they are still active in their field by providing either a brief curriculum vitae or a list of key and/or recent publications.

9.16.3 **Independence**

9.16.3.1 The Secretary to the Postgraduate Committee must provide a statement which confirms that there are no conflicts of interest between and among examiners, the student, or supervisors.

9.16.4 **Relevance**

9.16.4.1 The list of examiners must be accompanied by a statement (at least a paragraph) which outlines the relevance of each nominee to the particular field.

9.16.4.2 It is usual to recommend two examiners who have expertise specific to the area and one more general examiner who may be able to provide an overview.

9.16.4.3 The name of any nominated reserve must also be submitted along with details of his or her relevance.

9.16.5 **Confidentiality**

9.16.5.1 Examiners need an indication whether the thesis contains confidential information. If the thesis contains confidential information, the Secretary to the Postgraduate Committee should secure an undertaking from examiners that they will keep the contents of the thesis confidential and advise the Postgraduate Committee accordingly.

9.17 **Reports by Examiners of Thesis**

9.17.1 The relevant Postgraduate Committee shall submit a copy of the thesis and a copy of the Report Form to each examiner.

9.17.2 The examiners may require the student to undergo such oral, written or practical examinations as they may specify to the Postgraduate Committee.

9.17.3 The examiners shall not consult with each other before presenting their reports.

9.17.4 Each examiner shall submit a full written report to the Postgraduate Committee on the form provided and shall specify whether:

9.17.4.1 The degree should be awarded to the student; or

9.17.4.2 The degree should not be awarded to the student; or

9.17.4.3 The thesis needs minor revisions and corrections, and these changes need to be approved by the internal examiner; or

9.17.4.4 The thesis needs substantial revisions and corrections, and should be re-examined by all examiners.

9.17.5 The recommendations of the Postgraduate Committee together with the reports of the examiners shall be submitted to the Senate.

9.18 **Decisions on Recommendations of Examiners**

9.18.1 After considering the recommendations of the Postgraduate Committee the University shall decide whether:

9.18.1.1 to award the degree; or

9.18.1.2 to not award the degree; or

9.18.1.3 to permit the student to submit within twelve months of the Senate's decision, either:

9.18.1.3.1 A thesis with minor amendments; or

9.18.1.3.2 A thesis with major amendments. (In each case, details of those amendments must be specified to the student.); or

9.18.1.3.3 To take other appropriate decisions as determined by the Recommendations of Examiners and the Postgraduate Committee.

9.18.2 If examiners do not substantially agree, the Vice-Chancellor and/or Senate may appoint an external arbitrator. The report

of the external arbitrator shall be forwarded to the Vice-Chancellor and/or Senate for consideration.

9.18.3 A student shall not be permitted to re-submit a thesis more than once unless there are exceptional circumstances, if expressly approved by the Vice-Chancellor and/or Senate. If approved, the Vice-Chancellor and/or Senate may only give the student one more chance to revise and resubmit the thesis for examination within a specified period.

9.19 **Appeals**

9.19.1 Appeals regarding decisions under this policy can only be made on procedural grounds and will be considered by the Postgraduate Committee.

9.20 **Deadline Extension**

9.20.1 The students can apply to the Postgraduate Committee for an extension for their dissertation. Once approved, they shall re-enrol and pay the fees.

9.20.2 Once a thesis has been submitted for examination, and all requirements have been completed, including coursework, the student is required to register and not pay any tuition fees while waiting for the outcome of the examination, or while making any corrections to the thesis as required by the examiners before the final copy is submitted.

9.21 **Condition for Award of the Degree**

9.21.1 Students satisfying the requirements for award of the degree as prescribed in this policy will not be awarded the degree until they deposit copies of the thesis with the University Library as specified in the Regulations on the Presentation of Thesis.

9.21.2 To satisfy this requirement, the University Librarian must provide a confirmation in writing to the Vice-Chancellor that the required copies of the thesis have been received by the Library. In addition, the Student Academic Services must provide a confirmation in writing to the Vice-Chancellor that all regulations have been satisfied including those covering the payment of fees.

9.22 Thesis Printing, Binding and Lodgment Regulations

9.22.1 These regulations are complementary to, and shall be read in conjunction with, the programme regulations for individual postgraduate degrees and the Guidelines on the Format and Style for the Presentation of Theses at The University of Fiji.

9.22.2 Every thesis shall be presented in print and electronic form as required by the University, using the approved referencing style.

9.22.3 For the award of the degree, the student shall provide to the Postgraduate Committee copies of the thesis, corrected and/or modified according to directions of the University, as follows:

9.22.3.1 2 hard-bound copies; and

9.22.3.2 an electronic copy in CD or DVD format and/or soft copy (PDF Format)

9.22.4 The Postgraduate Committee shall distribute the copies as follows:

9.22.4.1 1 copy with the University Library at Saweni Campus; and

9.22.4.2 1 copy with the appropriate Faculty of the University

9.22.5 The hard-bound copies of the Thesis must:

9.22.5.1 be signed on the Declaration of Authenticity page by the student; and 9.22.5.2. contain a statement of the student's restrictions, if any, regarding accessibility.

9.22.6 The copyright and other rights for the Thesis shall remain with the author.

ASSESSMENT REGULATIONS

1. Coursework and Final Examination

1.1 Allocation of Marks between **Coursework** and **Final Examination**

1.1.1 The grade shall be based on performance in coursework and examination, or coursework only without any final examination or vice-versa, for a course approved by Senate to be assessed in that manner.

1.1.2 The final examination and the work assessed during the academic term shall each constitute not less than 40% and not more than 60% of the final grade, unless otherwise specified in the programme requirements.

1.1.3 The Assessment criteria for the five schools and CIS are normally based on the following:

1.1.3.1 SOST - For the courses with an examination component, a student must achieve a minimum of 40% in coursework and 40% on the final examination in order to pass the course. The student must attain a total of 50% (coursework and final examination) in order to pass the entire course.

1.1.3.2 SOL: For all law courses with a final examination component including pre-degree and undergraduate courses, a student must achieve a minimum of 50% of the marks assigned to continuous assessment and a minimum of 50% of the marks assigned to the final examination to pass the course. Failure to meet the minimum for one or both components will result in failure of the entire course. If a student fails to achieve the minimum for one component but achieves a minimum of 40% of the total marks, the student will receive a fail grade of D even if the student obtained more than 49% of the total marks. For all pre-degree and 100-300 level undergraduate law courses, except for LAW300 (Law Project) and LAW324 (Legal Drafting), continuous assessment constitutes 40% of the total marks and the final examination constitutes 60% of the total marks. For LAW300 and LAW324, continuous assessment constitutes 100% of the total marks. The minimum

total pass mark for all courses is 50%, subject to any additional minimums required for courses with a final examination component.

1.1.3.3 CIS - A student must obtain a minimum of 50% to pass the course for 100 % full assessment courses. A student must pass the exam to pass the course for examinable courses. A minimum of 50% is needed to pass the course.

1.1.3.4 SOBE –. In courses with a final examination component, a student must achieve a minimum of 40% in the final examination to qualify for a pass.

1.1.3.5 UPSM & HS– In courses with an examination component, a student must achieve a minimum of 50% in coursework and 50% on the final examination in order to pass the entire course. Failure to achieve the minimum requirement for coursework will result in failure in the entire course.

1.1.3.6 SOHA – In a course with 60% coursework and 40% examination, a student must achieve a minimum of 24 out of 60% in coursework and 16 out of 40% on the final examination. The student must attain 50% total in order to pass the entire course. In a course with 50% coursework and 50% examination, a student must achieve a minimum of 20 out of 50% in coursework and 20 out of 50% on the final examination. The student must attain 50% total in order to pass the entire course. Failure to achieve the minimum requirement for coursework and the examination will result in failure in the entire course.

1.1.3.7 These assessment regulations may be amended and/or varied by the Senate during the Academic Term.

1.2 Deadline for the Submission of Student Coursework

1.2.1 For marking, students must submit course requirements that are considered part of continuous assessment process by the deadlines prescribed by the Course Coordinator. Students cannot submit these course requirements after the last day

of lectures for that Academic Term, but may, in exceptional cases, be granted the extension by the Head of Department/Dean/Centre Director.

1.2.2 This deadline also applies to courses that are assessed entirely by coursework.

1.3 **Minimum Requirement for Courses**

1.3.1 Students may be required to meet a specified minimum standard of performance and participation for continuous assessment and/or the final examination. This must be communicated to each student at the beginning of the course in the course outline.

1.3.2 A student who fails to attain the specified minimum standard of performance and participation mentioned in Clause 1.1.3 will be given a DNQ grade, notwithstanding the fact that that student may have total marks for the continuous assessment and final examination which are equal to or greater than the pass mark.

1.3.3 A student who fails to attain the specified minimum standard of performance and participation mentioned in the Course Outline shall not be considered for a Restricted Pass.

1.3.4 Students are required to complete at least 80% of the practical requirements (including laboratory work) of a course to successfully complete the course.

1.3.5 **Attendance in Tutorial and Participation**

1.3.5.1 To pass any course where tutorials are required, students must attend at least 85% of the tutorials to be eligible to pass the course.

1.3.5.2 Students with valid extenuating circumstances for noncompliance must receive written approval from the Dean/Director for exemption from this regulation or for additional work in lieu of.

1.3.5.3 This regulation applies to all modes of teaching and learning.

1.3.5.4 Attendance via skype or other distance mode tutorials and discussions are encouraged and monitored separately.

1.4 **Release of Coursework Marks**

1.4.1 Total coursework marks shall be released to students at least one week before final examination.

1.4.2 Courses with 100% coursework, at least 70% of the coursework mark shall be released to the student.

2 **Organisation of Examinations**

2.1 The examinations conducted by the University shall comprise such written, oral and practical examinations as the examiners, with the approval of Senate, may determine. All examination papers shall be moderated.

2.2 The examinations shall be held at the places and times specified in the examination timetables published by the Office of the Registrar, provided that no examinations shall be held on public holidays and on Saturdays.

2.3 Examinations are to be conducted by the University in the presence of duly appointed invigilators and/or the University staff.

2.4 The examination scripts shall be marked by the examiners.

2.5 The final grade will consist of the exam mark and continuous coursework mark and shall be submitted to the Registrar, after the required approval of the Board of Studies (BOS) and the Senate.

3 **Moderation of Examination Papers**

3.1 The examination paper will undergo the moderation process.

3.2 The Deans/Directors or their delegates will moderate the papers and processes to ensure that the questions are fair, set at an appropriate level and test the specific required learning outcomes of the course.

3.3 During this process, course coordinators are expected to produce the exam papers; course outline; detailed solutions for the questions; and detailed marking scheme.

4 Examination of Differently-abled Students

4.1 Students with a visual impairment and/or a very poor eyesight:

4.1.1 Shall sit their examinations in rooms separate from other students, and

4.1.2 Shall be allowed an additional 30 minutes of writing time for each one-hour examination time, and

4.1.3 May provide assistance to complete parts of answer sheets that they cannot complete unassisted, such as multiple-choice questions.

4.2 For a student with any other type of physical impairment that may adversely affect his/her performance under ordinary examination conditions, examination procedures shall be determined by the Registrar, delegate, or nominee.

5 Examination Procedure

5.1 Candidates shall display their valid University identification cards (which should have their photographs) on their examination desks so supervisors can verify their identities when collecting attendance slips.

5.2 The final examinations shall consist of written, oral and practical examinations as approved by the Senate.

5.3 Candidates shall answer questions in the presence of a supervisor, who is appointed or approved by the Senate according to detailed instructions as may be furnished by the Senate.

5.4 No candidates shall communicate with an examiner regarding an examination except through the Chief Examination Supervisor.

5.5 Unless permitted by the Registrar, candidates may only be examined in a subject or part of a subject at the scheduled time in the timetable.

5.6 Candidates cannot enter an examination room later than one (1) hour after the beginning of the examination. They cannot leave the examination room until one (1) hour has elapsed from the beginning of the examination nor can they leave during the last 15 minutes of the examination.

5.7 Candidates are allowed to read their examination papers for a period of up to ten minutes before the examination commences but may not begin to write their answers until the Supervisor In-Charge announces that they may do so.

5.8 Candidates cannot bring any written or printed matter into the examination room except as authorised by the examiner, or where such written or printed material has been authorised for use in an approved open book examination.

5.9 An open book examination is an end-of-course examination where candidates are allowed, on the recommendation of the School/Centre and with prior approval of the Senate, to bring and use specified textbooks or other course materials in the examination room. Examples include unmarked Statutes or High Court Rules for JDPSoL. Senate approval shall normally be obtained before a course which is partly assessed by an open book examination, is taught.

5.10 While in an examination venue, candidates shall NOT possess any written or printed material, any electronic or computing device capable of storing materials, or any device, including cell phones, that is capable of transmitting, storing or receiving messages, unless authorised by the examiners.

5.11 A candidate who violates Clause 5.10 shall have such materials or devices confiscated by the Supervisor In-Charge for the duration of the examination, and be subject to other sanctions according to the Rules under Conduct in Examination Room.

5.12 Candidates cannot communicate with another student in the examination room.

5.13 No candidate shall be re-admitted to an examination room after they have left unless they have been under approved supervision during the full period of their absence.

5.14 Candidates cannot continue writing after the supervisor has announced the expiration time. No additional time will be allowed, under any circumstances, for a candidate to review his script, or make any amendment or addition to his script.

5.15 The scripts of candidates shall be retained by the Schools/Centre with the respective course coordinators for a

period of 12 months from the last date on which the examinations were held.

5.16 Students shall obey all written examination instructions issued prior to or during an examination and shall immediately obey all verbal instructions of the examination Supervisor In-Charge.

5.17 Students cannot communicate with any other person (apart from an examination supervisor) in the examination room and cannot copy or attempt to copy another student's answers. A student who wishes to communicate with an examination supervisor shall raise their hand and shall communicate as quietly as possible.

5.18 Students cannot smoke or consume food or drink (other than water from a non-spill container) in the examination room.

5.19 After an examination, students cannot communicate with an examiner regarding an examination except through the Registrar, delegate, or nominee.

5.20 If an examination Supervisor In-Charge or other competent authority has reasonable grounds to believe a student has violated any of the Assessment Regulations or examination rules, disobeyed a lawful examination instruction, or has been suspected of other dishonest practice or misconduct regarding an examination, that student shall:

5.20.1 be denied admission or re-admission to the examination room; and/or

5.20.2 have any illicit material and/or devices confiscated by the exam supervisor for the duration of the examination; and

5.20.3 have their partially-completed script confiscated; and/or

5.20.4 be required, to accompany the examination Supervisor In-Charge to the office of the Registrar, delegate, or nominee; and

5.20.5 be reported to the Vice-Chancellor, delegate, or nominee.

5.21 If an examination supervisor or competent authority has taken any of the actions in Clause 5.20, the alleged offender shall be dealt with by the Disputes and Adjudicating Committee.

6 Application for Aegrotat Pass, Compassionate Pass, or Special and Supplementary Examination

6.1 Students who are prevented from sitting the final examination through no fault of their own, or believe that their performance in the final examination will be or was seriously impaired, may seek advice from their respective Schools before applying to the Registrar for consideration of an Aegrotat Pass, Compassionate Pass, or a special examination.

6.2 The application shall be made on the prescribed form, as soon as possible, and normally before the examination or no less than one week after the examination period. The application shall be supported by evidence required by University regulations.

6.3 Application for Aegrotat Pass

6.3.1 Students who will be or were prevented by illness or injury from presenting themselves at the final examination, or who believe their performance in the examination will be or was seriously impaired by illness or injury, may apply for an Aegrotat Pass.

6.3.2 An Aegrotat Pass shall be given with the approval of the School Board of Studies under the following conditions:

6.3.2.1 That the student furnishes the Registrar with a medical certificate from a registered medical practitioner, along with the completed application for Aegrotat Pass form stating:

6.3.2.1.1 The nature of the illness or injury in sufficient detail and in a form suitable for submission in cases of doubt, to another medical referee;

6.3.2.1.2 The date that the medical practitioner examined the student; and

6.3.2.1.3 That in the medical practitioner's opinion the student was unable through illness or injury to sit the examination and/or that the student's performance in the examination was likely seriously impaired by illness or injury, and that the student was not responsible for the illness or injury;

6.3.2.2 That the student has achieved at least 65% in coursework; and

6.3.2.3 That the quality of any work that the student had completed in the affected examination, plus work in examinations not affected by illness or injury, be taken into account; and

6.3.2.4 The Senate may approve cases where a student's coursework mark is lower than a grade of B (as required in Clause 6.3.2.2) if recommended by the School Board of Studies.

6.3.2.5 In considering applications under this regulation, it is permissible to consider the effect of any illness or injury on the student's performance during the Academic Term.

6.4 **Application for Compassionate Pass**

6.4.1 Students who will be or were prevented from sitting the final examination due to exceptional circumstances beyond their control and other than their own illness or injury, or who believe that their performance in the examination will be or was seriously impaired by the same circumstances may apply for a Compassionate Pass.

6.4.2 A Compassionate Pass shall be given with the approval of the School Board of Studies or the Chair of the Senate under the same conditions (with the necessary changes) provided in Clause 6.3.2.2.

6.4.3 In considering applications for a Compassionate Pass, it is permissible to consider the effect of any exceptional circumstances beyond the student's control on the student's performance during the Academic Term.

6.4.4 The Senate may approve cases where a student's coursework mark is lower than a grade of B (as required in Clause 6.3.2.2) If recommended by the School Board of Studies.

6.5 **Special Examination**

6.5.1 Approval may be granted by the School Board of Studies for a student to sit a special examination in the following cases:

6.5.1.1 If the student applies to sit a special examination rather than be considered for an Aegrotat or a Compassionate Pass, subject to compliance with the same conditions (with necessary changes) as those in Clause 6.3.2.2; or

6.5.1.2 If the School Board of Studies, on the recommendation of the coordinator or lecturer of the course, may recommend the students to sit such an examination notwithstanding the fact that the students may be eligible for the award of an Aegrotat Pass or Compassionate Pass.

6.5.1.3 If a special examination is approved for a student, the coordinator or lecturer of the course shall provide a new examination paper and ensure that the questions and problems are different from but comparable to those used in the scheduled final examination.

6.5.1.4 If a student sits a special examination under the provisions of Clauses 6.3.1 or 6.4.1, that student shall not be subsequently considered for an Aegrotat or Compassionate Pass in that course during that Academic Term.

6.5.1.5 For a special examination, the student shall pay an examination fee before the examination is arranged.

6.5.1.6 The final assessment and grade of students sitting a special examination is based on both coursework and examination.

6.5.1.7 If a student is permitted to sit a special examination, the School Board of Studies in consultation with the Student Academic Services shall decide the time and place of the examination.

6.6 **Supplementary Examination**

6.6.1 A supplementary examination may be conducted for students who have failed to attain a pass grade in the final examinationdue to:

6.6.1.1 A failing grade on the final exam paper but a passing grade in coursework.

6.6.1.2 Failure to appear for exams for which valid documentation is provided.

6.6.2 A supplementary examination will require prior approval from the Board of Studies.

6.6.3 There is a maximum limit of 3 supplementary exams per student for the entire duration of the programme.

6.6.4 Any student requesting a fourth supplementary examination will require permission from the Registrar who shall consult with the Dean. Any further attempts will require Senate endorsement.

6.6.5 For a supplementary examination, the student shall pay an examination fee before the examination is arranged.

6.6.6 Students who pass the supplementary examination would be given a “C” grade.

7 Confirmation of Grades

7.1 Grading System

7.1.1 The following grading system will be used by all faculties, in awarding final grades for academic performance.

Letter Grade	**Grade Points (Intervals)**		**Description**
A+	4.5	(85-100)	Pass with High Distinction
A	4.0	(80-84)	Pass with Distinction
B+	3.5	(75-79)	Pass with High Credit
B	3.0	(65-74)	Pass with Credit
C+	2.5	(60-64)	High Pass
C	2.0	(50-59)	Pass
D	1.0	(40-49)	Work below the standard required for a pass.
E	0	(0-39)	Very weak performance or failure to complete the prescribed work
EX	0		Indicates that the student did not sit the final examination in that course
XX	0		Indicates that the student has neither submitted coursework nor sat the final examination in the course
DNQ	1.0		***Did Not Qualify when*** student received over 50 percent of total marks but did not meet other specified conditions for a pass
R	1.5		***Restricted Pass*** is awarded under certain prescribed conditions for a course in which a student has not passed
DP	0		Dishonest Practice Invalidated for dishonest practice.
AEG	Not applicable		***Aegrotat Pass*** is awarded to a student who has been prevented by illness or injury

		from sitting for final examination or whose performance in final examination has been seriously impaired by the student's illness or injury
COMP	Not applicable	***Compassionate Pass*** is awarded to a student who has been prevented from sitting for final examination or whose performance in final examination has been seriously impaired because of exceptional circumstance beyond the student's control other than his or her illness
PASS	Not applicable	Competent
FAIL	Not applicable	Not Competent
S	Not applicable	Satisfactory
U	Not applicable	Unsatisfactory
I	Not applicable	Incomplete Results
IP	Not applicable	In Progress
NC	Not applicable	Not Completed
T	Not applicable	**Cross Credit** is awarded for a pass obtained for another qualification at this University or from elsewhere
RPL	Not applicable	**Recognition of Prior Learning** is awarded for recognition of a person's abilities, skills and knowledge acquired through study, work experience and/or life experience prior to attempting to join a related programme/course at the University

7.1.2 Students shall be awarded an Aegrotat or Compassionate Pass if they satisfy the conditions prescribed in these Regulations.

7.1.3 Students may be awarded a Restricted Pass if they satisfy the conditions under Clause 9. See restrictions for SoL and UPSM&HS in Clause 9.6.

7.1.4 Students who are granted an extension past the last day of lectures to complete work required for the final assessment of their course shall be awarded the provisional grade of I (Incomplete) for an undergraduate or postgraduate course assessed by coursework, of IP (In progress) for a Supervised Research Project, Thesis for a Master's degree, or a Thesis for a PhD degree. At the end of the extension, the Faculty Assessment Board shall determine a final grade.

7.1.5 Students who have not submitted their Master's or PhD Thesis or Supervised Research Project by the end of the maximum period of candidature prescribed in the regulations shall be awarded the grade of NC (Not completed).

7.2 Double Marking of Borderline Cases

7.2.1 The following procedures, which shall be completed before the School Board of Studies, shall be followed in the case of students who have failed a course by not more than 2% (borderline cases):

7.2.1.1 The initial marker of the course may review all borderline cases.

7.2.1.2 If, as a result of the review by the initial marker, the student's grade has not changed to a pass grade, the Dean/Director may appoint another lecturer (appointed reviewer) from within the same school or department to review the case.

7.2.1.3 If, as a result of the review by the appointed reviewer, the student's grade has changed, the appointed reviewer may confer with the initial marker before the Dean/Director approves the change in the marks.

7.2.1.4 If the Dean/Director is the initial marker, the next most senior person in the school or department may approve the final mark.

7.3 **Assessment Meetings**

7.3.1 There shall be an Assessment Meeting for each School/Centre convened by the Board of Studies. The Assessment Meeting shall consider the following:

7.3.1.1 Final results for approval (coursework, cut-off points, distribution of grades, etc.) and the award of appropriate grades, including the reconsideration of course grades;

7.3.1.2 The award of Aegrotat and Compassionate Passes according to Clauses 6.3 and 6.4 (relating to cases where the coursework of a student is at least a 'B' grade) for approval;

7.3.1.3 Applications for Special Examinations according to Clause 6.5 for approval;

7.3.1.4 Make recommendations about the award of Restricted Passes in accordance with Clause 9;

7.3.1.5 Make recommendations about the award of Aegrotat and Compassionate Passes, and for special examinations in accordance with Clauses 6.3, 6.4, and 6.5 (relating to cases where students' coursework grades are below a 'B' grade) to the School Board of Studies.

7.4 **Responsibilities of the Chair of the Senate**

7.4.1 The Chair of the Senate shall:

7.4.1.1 Consider recommendations from the School Board of Studies Meeting for the award of Aegrotat and Compassionate Passes, and for Special Examinations. in accordance with Clauses 6.3, 6.4, and 6.5 (relating to cases where students' coursework grades are below a 'B' grade); and

7.4.1.2 Consider recommendations from the School Board of Studies Meeting for the award of Restricted Passes in accordance with Clause 9.

8 **Notification of Students' Results**

8.1 Official notification of the grades approved by the Chair of Senate shall be released to students by the Office of the Registrar within five (5) working days after the Senate

endorsement. Student would have access to all examination result online.

9 Restricted Pass for a Completing Student

9.1 Restricted Pass: A restricted pass may be awarded, on the recommendation of an examiner or by the School Board of Studies, to potentially graduating students who have passed, in their final year, all but one of the prescribed courses.

9.2 Where it is recommended, a restricted pass:

9.2.1 Shall be awarded to a student only if the total marks for that course are five (5) marks or less than the pass mark, and

9.2.2 Shall not normally be awarded in retrospect.

9.2.3 A student who fails to attain the specific minimum standard of performance and participation mentioned in the course outline shall not be considered for a Restricted Pass. Students with DNQ grades may be considered for a Restricted Pass.

9.3 A restricted pass awarded in any course shall not normally permit a student to enrol in any course for which that course is a prerequisite.

9.4 A restricted pass awarded in any course shall not normally permit a student to be awarded a cross-credit for that course.

9.5 A candidate granted a restricted pass may re-enrol in the same course in an attempt to obtain a higher grade. In this case, the latter grade supersedes the restricted pass previously awarded, and the candidate will be eligible for a restricted pass in another course in the future.

9.6 UPSM & HS and JDPSOL do not award restricted passes.

10 Reconsideration of Course Grades

10.1 Students may have their grade for any course reconsidered by academic staff other than the original marker, or where this is not practicable, by the Dean/Director.

10.2 Applications for reconsideration of course grades shall be sent by the student on the prescribed form to the Office of the Registrar, delegate, or nominee within four weeks of the date

of official release of the particular course results for on-campus courses.

10.3 Applications for reconsideration of course grades shall be accompanied by the prescribed fee of $60.00 per course. Fifty percent (50%) of the fee for reconsideration of a course grade shall be refunded if, as a result of the reconsideration, the grade for the course is raised.

10.4 Reconsideration of a course grade shall include:

10.4.1 A careful check that the total examination mark, has been accurately transcribed within the weightings (% coursework vs. % final examination) previously established by the examiner;

10.4.2 A careful check that each examination question and part question was read by the marker and given an appropriate mark;

10.4.3 A careful remarking of each examination/assessment question and part question;

10.4.4 A careful check that the coursework mark has been accurately transcribed within the weightings previously established by the examiner; and

10.4.5 A careful computation of the marks awarded for all coursework.

10.4.6 Final Examination Script Viewing: Student will need to apply to the Registrar through a prescribed form and payment of a prescribed fee of $50 per course made within 3 weeks of the official release of the course results to view their Final Examination Script. At the Script viewing session only the applicants will be present with their student ID cards. No writing materials and mobile phones shall be allowed into the viewing venue. If a student finds any error in the addition of marks or any answers not marked, then they would be entitled to raise them with the professional staff in-charge of the viewing, who in turn will raise such concerns with the respective Head of Department to facilitate a change in mark/grade. Students will not be entitled to challenge the rationale for exam marks

and it will not be an opportunity for them to compare their papers with those of others.

11 Completion of Programme and Graduation

11.1 Students who wish to be considered for an upcoming graduation ceremony must fill in the Completion of Programme form and submit it to Student Academic Services by the University's deadline.

11.2 Completion of Programme forms will be assessed by the Deans/Director or its delegates against the programme requirements listed in the relevant Handbook and Calendar.

11.3 For credit transfers awarded from an outside institution, students must provide this information together with their Completion of Programme form to Student Academic Services for consideration in consultation with the respective Deans/Director.

11.4 If a student is exempted from a course requirement including a substitution by another course, this substitution/exemption must be approved by the Head of Department or Dean/Director and Registrar. The Student Academic Services should be provided the approval when the student enrols for that substituted course. This must be done during the course of their study.

11.5 Students will be informed of the status of their application via written (or email) communication from Student Academic Services.

11.6 Prior to receiving approval to graduate, students must ensure that all fees and penal liabilities (financial, disciplinary, etc.) are cleared.

11.7 Graduands will receive their certificate/testamur and one free copy of their official transcript at their approved graduation ceremony. Those who graduate in absentia can collect their certificates and transcripts within a week following the graduation ceremony.

11.8 Otherwise the certificates will be mailed to them.

11.9 The original certificate/testamur will only be awarded once. In cases where a student has lost or damaged the original certificate/testamur after it has been presented the graduands, the

student may request a re-print at a prescribed cost on the submission of relevant document.

12 Cross-Credit Regulations

12.1 The following criteria shall govern the award of cross-credits:

12.1.1 If examinations passed or credits gained elsewhere or at the University for another programme, substantially correspond with or are equivalent to, courses in a programme for which the candidate is enroled at the University, specified cross-credits may be awarded.

12.1.2 If examinations passed or credits gained elsewhere or for another programme at the University do not correspond with but are relevant to courses in a programme for which a candidate is registered at the University, a limited number of unspecified cross-credits may be awarded depending on the structure of the programme.

12.1.3 Consideration shall be given to the contents of the courses for which students are applying for cross-credits and relevance of their intervening experience.

12.2 The award of specified or unspecified cross-credits shall be made by:

12.2.1 The Registrar, in consultation with appropriate departments, up to the limit as specified by Clause12.4 below.

12.2.2 Senate in exceptional cases where it is deemed necessary to exceed the limit as specified by Clause 12.4 below.

12.2.3 Normally only up to 50% of the courses in the new programme may be derived from cross-credits, ***except where internal programmes have been approved by the Senate to stair-case from a lower to a higher programme*.**

12.3 **Short courses will not be cross credited.**

12.4 The Registrar in consultation with the relevant departments may consider application that require cross-credit more than once.

12.5 Students applying for cross-credits of courses taken outside the University shall provide all necessary information related to the course that may be required for processing their applications.

12.6 Students may appeal against the outcome of their applications provided that an appeal shall be lodged in writing, addressed to the Registrar, together with the receipt for payment of $40 per appeal. The appeal shall be received by the Registrar no later than four weeks after the result of the application has been sent to the applicant. The appeal shall be considered by the Chair of Senate, whose decision shall be final.

12.7 Notwithstanding the provisions for cross-crediting courses to the specific programme, Senate shall review from time to time the standards and levels of cross-creditable courses in any programme.

12.8 For all programmes in the School of Law, candidates must submit the respective course outline(s) or equivalent document(s) from the other recognised university or institution with their cross-credit request. Cross-credits will be allowed on a case-by-case basis depending on the contents and duration of each course and must be approved by the Dean. For the LLB, cross credits cannot exceed 50% of the total number of courses required in The University of Fiji's LLB programme.

12.9 Information on cross credits is correct at the time of publication, and any changes to course codes or descriptions will be subject to a case-by-case analysis.

13 Recognition of Prior Learning (RPL*)*

13.1 **Recognition of Prior Learning (RPL*)*** refers to the recognition of a person's abilities, skills and knowledge acquired through study, work experience and/or life experience prior to attempting to join a related programme/course at the University, and that recognition can be processed for credit points at the University.

13.2 The credit might reduce the length of time required to complete one's qualification. To undertake RPL, one is required to provide sufficient evidence of their skills and knowledge aligned to the courses for which they wish to seek RPL such as a written reference from employer or community leader, workplace training courses certificates/letters etc. The skills and knowledge will be assessed against University qualifications.

13.3 Evaluation of prior learning involves mapping of learning outcomes from prior formal or non-formal learning to the relevant course. The award of RPL credit shall adhere to the following:

13.3.1 RPL shall not be awarded for more than 50% of a given programme of study;

13.3.2 RPL shall not be awarded for a course of a postgraduate programme

13.3.3 RPL shall be for a whole course and not be awarded for part of a course.

13.3.4 RPL credit shall only be given for courses that may be credited towards the programme;

13.3.5 The evidence provided for RPL must be current, typically the evidence must demonstrate that the learning/skills were gained no more than **10** years before the application;

13.3.6 All applications for RPL shall be evaluated by the Board of Studies.

14 Unsatisfactory Progress Regulations

14.1 Satisfactory Progress is defined as the achievement of a Cumulative Grade Point Average (CGPA) of 2.0 or better in attempted courses since admission to the University, or since re-admission to the University following first suspension, or subsequent suspension.

14.2 Cumulative Grade Point Average (CGPA): The CGPA is the sum of the grade point of all attempted courses divided by the number of attempted courses.

14.3 Semester Grade Point Average (SGPA). The SGPA is the sum of the grade point of all attempted courses in a semester divided by the number of attempted courses in that Academic Term.

14.4 Programme Grade Point Average ('Name' GPA). The programme GPA is the sum of all grade points achieved in a particular programme divided by the number of attempted courses in that programme.

14.5 In the event that a student repeats a course for whatever reason, only the higher grade point shall be included in the calculation of the CGPA when analyzing the student's progress in the programme.

14.6 Notwithstanding Clause 14.5 above, grade points in the repeated courses (regardless of whether they may be above, equal to or below the previous achievement) shall be included in the calculation of the SGPA.

14.7 Review of Students Making Unsatisfactory Progress: Students shall be initially assessed for satisfactory or unsatisfactory progress after they have attempted at least **six** courses. Subsequently, students shall be assessed on the basis of their CGPA at the end of each Academic Term.

14.8 Students who fail to maintain satisfactory progress (as defined in Clause 14.1) but have a CGPA of at least 1.5 but below 2.0, will be put on probation for one Academic Term.

14.9 Students who fail to maintain satisfactory progress (as defined in Clause 14.1) and have a CGPA of less than 1.5, will be suspended for one Academic Term.

14.10 Students who on their first probation:

14.10.1 Attain a CGPA of 2.0 or better will cease to be on probation,

14.10.2 Fail to attain a SGPA of 2.0 or better will be suspended for one Academic Term,

14.10.3 Attain a SGPA of 2.0 or better, but have not attained a CGPA of 2.0 or better, will remain on probation for another Academic Term.

14.11 Students who on their second probationary academic term fail to attain both an Academic Term GPA and a cumulative GPA of 2.0, will be suspended for one Academic Term.

14.12 Students who do not maintain satisfactory progress (as defined in Clause 14.11 after their first suspension will be suspended for two Academic Terms.

14.13 Students who, after their re-admission following their second suspension, fail to make satisfactory progress (as defined in Clause 14.11) will be excluded from the University indefinitely.

14.14 **Appeals**: Students who are excluded from the University under the Unsatisfactory Progress Regulations may appeal in writing to the Registrar.

14.15 Appeals should be lodged within fourteen (14) days of the date of the letter from the University notifying the student about the decision. After 14 days, the Vice-Chancellor may, if in his/ her opinion there are exceptional circumstances, direct that the appeal be considered.

14.16 Students who wish to appeal are entitled to make a submission in writing only. This submission must clearly state the reasons why they should not be excluded from the University and include appropriate supporting documentation.

14.17 The Senate shall consider appeals and may confirm the suspension or exclusion, or waive it and allow the students to continue with their studies under such conditions as the Committee may consider necessary.

14.18 The decision of the Senate shall be final.

14.19 Restriction on Enrolment during Suspension or Expulsion: Students who are suspended or excluded from the University under the Unsatisfactory Progress Regulations shall not, during the period of their suspension or exclusion, be permitted to enrol in credit courses.

14.20 **Re-admission**: Students who have been suspended under these regulations and who wish to apply for re-admission to the University shall do so in writing to the Registrar at least four weeks before the beginning of a semester.

15 Relief of Hardship Regulations

15.1 The Vice-Chancellor may make such provision as he/she thinks fit for the relief of hardship in any case where it is shown to his/her satisfaction:

15.1.1 That any alteration or amendment of a University statute or regulation involving a change in a programme or examination requirements has caused hardship to a student, or

15.1.2 That due to a misinterpretation of a University statute or regulation relating to any programme or examination requirements by an authorised member of the University staff, a student's course is not in accordance with the relevant regulations, and the student would experience hardship if compelled to comply with the full requirements of the regulations, or

15.1.3 That due to a demonstrated error of the University (such as loss of an examination script or assignment, the receipt of which had been recorded by an employee or agent of the University), a student experienced hardship because the

marks did not accurately reflect his or her total academic performance.

15.2 Students may appeal against any decision of the Vice-Chancellor to the Senate, which may make such provision as it thinks fit.

MEDALS AND PRIZES AWARD

1. Medals and Prizes Award Criteria.

The criteria for the Medal and Prizes awards are as follows:

1.1 **School/Centre Gold Medal Award**

1.1.1 Awarded to the most outstanding graduate who has attained cumulative Grade Point Average (GPA) of 4.0 or more in the Bachelor's programme or Diploma in Counselling which the student has completed.

1.1.2 The award would be presented by the Chancellor.

1.2 **Discipline Gold Medal Awards**

1.2.1 Awarded to the most outstanding graduate with a cumulative GPA of 4.0 or more in the courses the student has completed in the discipline without any external cross-credit, as a major or one the majors.

1.2.2 Where there are two or more outstanding graduates in a discipline or programme, each shall be awarded.

1.2.3 The award would be presented by the Chancellor.

1.3 **Postgraduate Gold Medal Award**

1.3.1 For the Postgraduate awards (coursework), the GPA should be 4.0 or more in the programme which the student has completed.

1.3.2 The postgraduate award shall be given to students who have completed postgraduate diploma (120 credit points)

1.3.3 The award would be presented by the Chancellor.

1.4 **Masters Gold Medal Award**

1.4.1 For the Master awards (coursework), the GPA should be 4.0 or more in the programme which the student has completed.

1.4.2 Awarded to students who have completed Masters programme (120 credit points) excluding postgraduate diploma.

1.4.3 For Masters awards (thesis), the School to submit a recommendation to the Medal and Prizes Award Committee with the examiner’s report and other supporting documents.

1.4.4 The award would be presented by the Chancellor.

1.5 **Doctoral Thesis Excellence**

1.5.1 To be eligible for the award a student will normally have received recommendations from three external examiners that the degree should be awarded a pass without amendments to the thesis, or

1.5.2 On the recommendation of the Postgraduate Committee, students passed with minor amendments will be considered if they have high-quality publications or patents during their PhD tenure.

1.5.3 For this award, the Postgraduate Committee will be consulted.

1.6 **Vice-Chancellor's Award**

1.6.1 This Award is given to the most outstanding graduate in a Bachelor's programme, who has accumulated a GPA of 4.0 or more and who has significantly enhanced the student experience through exceptional dedication, creativity, leadership, and service to the University and at large. **Deans and Centre Directors will be required to provide an account of the dedication, creativity, leadership, and service of the University.

1.6.2 The award would be presented by the Chancellor.

1.7 Cross-credited courses from other Universities or Institutes will not be eligible for School/Centre, Postgraduate, Masters and Vice-Chancellors Medals and Prizes Awards.

1.8 All Schools/Centre and Vice-Chancellor's Medal and Prizes Awards would be presented towards the end of the graduation ceremony.

2. Awarding of Gold Medal Process

The process of awarding Medal and Prizes are as follows:

2.1 Nominations from Schools/Centre are checked against the list generated by the IT Department.

2.2 Student Academic Services to convene a meeting with the Medal and Prizes Award Committee.

3. The Medal and Prizes Award Committee determines the medal award winners names to Student Academic Services for inclusion in the graduation booklet.

4. The Vice Chancellor's award is awarded twice a year.

UNIVERSITY TUITION FEE WAIVER POLICY

1 Procedure

1.1 Students may be granted waiver by the Registrar on the following grounds but are not limited to:

1.1.1 The student provides written notice to the University that he or she is withdrawing from the programme or course(s) through the prescribed form;

1.1.2 Terminal illness (required to submit Medical Report);

1.1.3 Recent bereavement (required to submit birth certification stating relation, death certificate or where necessary a statutory declaration);

1.1.4 Natural disaster (having a direct impact on the student or their source of funding and/or support);

1.1.5 An international student who has been refused of study permit;

1.1.6 The University provides written notice to the student advising that the student has been dismissed from the programme.

2 Important considerations

2.1 Tuition fee waiver applications will only be considered:

2.1.1 For the current academic term that the student is enroled in.

2.1.2 Before the examination, the period begins for the current academic term.

2.1.3 Students cannot apply solely on the grounds of financial hardship or from the unwillingness to access a tuition fee loan.

2.1.4 The notice of withdrawal is deemed to be effective from the date it is delivered.

2.1.5 The tuition waiver policy only applies to tuition fees.

2.1.6 The student needs to complete the withdrawal form and submit it with the relevant documentary evidence to the Office of the Registrar for consideration.

3 Supporting Documents

3.1 Along with the withdrawal form, students must provide supporting documents/evidence of their circumstances as required by each of the grounds above.

3.2 The Registrar in consultation with Executive Director Finance will make the final decision on tuition fee waiver applications.

REGULATIONS GOVERNING

REGULATIONS FOR STUDENT CONDUCT AND DISCIPLINE

1. Introduction

The entire community at the University of Fiji is committed to demonstrating high standards of personal and professional conduct. These standards are outlined in these regulations. These Regulations for Student Conduct and Discipline are a guide to students, staff, visitors and other persons on the campus of the behavioral and ethical standards that should be upheld by everyone in their engagement with the University.

A number of provisions in General Code of Conduct of this document apply to all members of the University Community, visitors and other persons while on the University Campus.

These Regulations commenced on 14 November 2009.

2. Interpretations

In these Regulations, unless the contrary intention appears:

2.1 Academic Misconduct includes cheating, or assisting to cheat whether in an examination or non-examination context, plagiarism and any other conduct by which a student:

2.1.1 seeks to gain, for themselves or for any other person, any academic advantage or advancement to which they or that other person is not entitled; or

2.1.2 improperly disadvantages any other student.

2.2 "Act" includes omission

2.3 "Assisting to cheat" means assisting a student with an examination or other written or practical work with the intention that the student will thereby obtain an unfair advantage.

2.4 "cheating" means seeking to obtain an unfair advantage in an examination or in other written or practical work required to be submitted or completed by a student for assessment.

2.5 "disciplinary offence" means a breach of any provision of the Charter, Statutes, Ordinances and Regulations of the University, and any other conduct which tends to bring discredit to the University, its staff and its students.

2.6 “competent authority of the University” includes senior officers of the University: Vice- Chancellor, Registrar, Deans of Schools/Heads of Sections, University Librarian, and shall include all bodies and committees of the University that have express or implied authority with respect to the occupancy and use of University property or facilities.

2.7 “general misconduct” means misconduct of a type specified in Clause 7.2.

2.8 “member of the University” means an enroled student or a member of staff of the University, and includes an honorary/visiting/adjunct academic.

2.9 “professional misconduct” is inappropriate behavior by a student of the University while undertaking a component of their programme of study internally or externally (e.g. clinical/professional placement); it constitutes a breach of professional conduct within that field of study.

2.10 “Regulations” also cover policies, procedures and guidelines. They include areas such as academic conduct and discipline, finance, health and safety, data protection, computing, intellectual property, harassment, programme requirements. (List is not exhaustive.)

2.11 “student” includes:

2.11.1 a person who was a student at the time of any alleged misconduct;

2.11.2 a student of another university or higher education institution who is granted reciprocal rights of access to the University of Fiji’s premises or Library or Information Technology facilities.

2.11.3 A person who is an enroled student in any year is, for the purposes of these Regulations, an enroled student until the end of the enrolment period for the first semester of the next year.

2.12 “university premises” includes:

2.12.1 the premises of the University at Saweni and Suva; and

2.12.2 any other premises owned or occupied by the University; and

2.12.3 the location of clinical or professional placements that form part of a course offered by the university;

2.12.4 the location of camps, field placements, workshops and any other study activities controlled or supervised by the University; and

2.12.5 any other place in the temporary possession, whether actual or constructive, of the University.

2.13 "vicinity" of the Campus refers to properties owned or occupied by the University's sponsors namely, the Arya Pratinidhi Sabha of Fiji.

3. Delegation by the Council

3.1 Senate

3.1.1 The Senate shall exercise a general supervision over the discipline of students of the University, and may make regulations for the discipline of students both within and outside campus subject to the terms of these Regulations and any other Regulations made by the Council.

3.2 Vice-Chancellor

3.2.1 The Vice-Chancellor (or the person performing the duties of the Vice-Chancellor, in the absence of the Vice-Chancellor) may, if he or she believes upon reasonable grounds that a student has committed a disciplinary offence within or outside the campus of the University, suspend any student from any programme or course of study or from the use of any facilities, teaching materials or services; exclude or authorise the exclusion of any student from any part of the University or premises used by it provided that the Vice-Chancellor shall report any such suspension or exclusion to the Senate as soon as possible.

3.3 Registrar

3.3.1 The Registrar may, with regard to any student of the University, exercise all or any of the powers of the Vice-Chancellor under this regulation on delegation from the Vice Chancellor except those which the Vice-Chancellor has especially directed shall not be exercisable by the Registrar, provided that the Registrar shall report any action taken by him/her under this clause to the Senate as soon as practicable.

3.4 Dean of School

3.4.1 A Dean of School may, if he/she believes on reasonable grounds that a student has committed a disciplinary offence in

relation to the School or students or staff of the School, exclude the student from attendance at any class or lecture in the School for a period not exceeding one week: provided that the Dean of School shall report to the Registrar such exclusion as soon as possible to be dealt with in accordance with the procedure laid down in the Discipline Regulations.

3.5 **The University Librarian**

3.5.1 The University Librarian, if he or she believes on reasonable grounds that a student has committed a disciplinary offence in relation to the Library or persons using the Library, may exclude the student from the Library for a period not exceeding one week: provided that the University Librarian shall report to the Registrar such exclusion as soon as practicable to be dealt with in accordance with the procedure laid down in the Discipline Regulations.

3.6 **Teaching Staff**

3.6.1 A member of the teaching staff of the University may, if he/she believes on reasonable grounds that a student has committed a disciplinary offence in relation to a class, exclude that student for a period of one day from that class: provided that the staff member shall report such exclusion to the Dean of School and the Registrar as soon as practicable to be dealt with in accordance with the procedure laid down in the Discipline Regulations.

3.7 **Disputes and Adjudicating Committee**

3.7.1 The Disputes and Adjudicating Committee shall exercise disciplinary control over the conduct of students in accordance with Regulations made by the Senate or Council provided that the Committee shall report its decisions to the Senate as soon as practicable.

3.8 **Disputes and Adjudicating Appeals Committee**

3.8.1 There shall be a Disputes and Adjudicating Appeals Committee for the University which shall have authority to hear such appeals, and shall be so composed, and follow such procedures as the Council shall by regulation prescribe: provided that the Discipline Appeals Committee shall report its decision to the Senate and Council as soon as practicable.

4. **Exercise of Powers**

4.1 The powers conferred by this Regulation to discipline students shall be exercised so far as practicable to ensure that any student who is believed to have committed a disciplinary offence shall be allowed a reasonable opportunity to make representation before a decision is made to take disciplinary action against him/her.

4.2 The power conferred by each clause of this Regulation may be exercised against a student notwithstanding that power conferred by another clause has been or is likely to be taken into account when determining whether disciplinary action should be taken against the same student, and if so, what penalty should be imposed.

5. **Time Limits**

5.1 Any time limit set out in this Regulation shall be complied with if reasonably practicable. However, despite anything else in this regulation, no action is invalidated simply because a time limit is exceeded.

6. **General Remarks**

6.1 Charter, Statutes, Ordinances and Regulations Students of the University are required to know, and are obliged to observe, the Charter, Statutes, Ordinances, and Regulations of the University *(without limiting the generality of the foregoing) the Academic and Assessment Regulations, the Library Regulations, Laboratory Regulations, Computer and Software Use Regulations and any other Regulations relating to Student Discipline*. These regulations should be made available to the Disputes and Adjudicating Committee.

7. **MISCONDUCT**

7.1 A student who breaches any of the provisions of the Charter, Statutes, Ordinances and Regulations or brings discredit to the University, its staff and its students commits misconduct.

7.2 **GENERAL MISCONDUCT**

An act of general misconduct by a student is an offence under this Regulation.

7.2.1 No student shall disrupt any teaching, study or research or administration of the University either wilfully or by engaging in conduct which would cause disruption or impede the orderly conduct of normal activities of the University.

7.2.2 No student shall:

7.2.2.1 bring alcoholic beverages or kava into the University premises or in the vicinity of the Campus.

7.2.2.2 have possession of alcoholic beverages or kava on the University premises or in the vicinity of the Campus.

7.2.2.3 consume any alcoholic beverages or kava on the University premises or in the vicinity of the Campus.

7.2.3 No student shall be in the company of another person or persons who he or she knows or has reason to believe:

7.2.3.1 is bringing alcoholic beverages or kava into the University premises or in the vicinity of the Campus; or

7.2.3.2 has in their immediate possession alcoholic beverages or kava while on the University premises or in the vicinity of the Campus; or

7.2.3.3 is consuming any alcoholic beverages or kava on the University premises or in the vicinity of the Campus.

7.2.4 No student shall smoke anywhere on the University premises or in the vicinity of the Campus:

7.2.5 No student shall deal in, possess, or use drugs or such other substances prohibited by the laws of the land.

7.2.6 No student shall keep or be in possession of any firearm or any inflammable or injurious substance or any other substance or article, possession of which is prohibited by the laws of the land.

7.2.7 No student shall misuse, misappropriate, damage or deface, steal or wrongfully convert to the student's own use any property of the University, or without proper permission, remove or attempt to remove property belonging to the University or to a member of or visitor to the University.

7.2.8 No student shall tamper with or make unauthorised use of any installation designed to protect persons and property against fire or other hazards, nor with any water or electrical fittings or appliances or those of other services.

7.2.9 No student shall threaten, intimidate, harass, attack, or threaten to attack, abuse, injure or attempt to injure any person.

7.2.10 All students shall show due respect to others irrespective of their ethnicity, national origin, religion, gender, disability, age, economic status or sexual orientation.

7.2.11 No student shall obstruct or attempt to obstruct or interfere with the functions, duties or lawful activities of any student, staff member of the University or any visitor to the University.

7.2.12 No student shall lie to, or misrepresent information, in writing or orally, to any University official.

7.2.13 No student shall fail to comply with proper directives of a University official, including refusing to identify oneself or producing a valid ID card on demand.

7.2.14 No student shall aid, abet, assist or conspire with any person in or in relation to the commission of any breach of these regulations.

7.2.15 No student shall deposit or abandon litter, bottles or other containers in any areas other than a rubbish receptacle and/or spit or urinate in a public place.

7.2.16 No student shall make unreasonable or excessive noise at the University premises or in the vicinity of Campus.

[Unreasonable or excessive noise may be defined as that noise which is controllable or avoidable and which, when not adequately controlled or reasonably avoided, interferes unnecessarily with the freedom of other persons to study, teach or conduct their normal functions and activities. Complaints of unreasonable or excessive noise may be based on loudness or persistence or both.]

7.2.17 No student couple in a relationship of mutual attraction behave in a manner on the Campus which is offensive and disrespectful and which causes discomfort and embarrassment to others, or which brings disrepute to the University.

7.2.18 Every student shall conduct himself/herself in a manner which is supportive of the common good and general well-being of the University and its community. All students shall observe restrictions with respect to access and other restrictions as may be made from time to time by a competent authority, and shall

also observe publicised conventions and regulations relating to such areas as:

7.2.18.1 Hygiene; safety; vehicular traffic; the use of sporting and recreational facilities; trespass; the privacy of individuals on campus and the use of computing facilities.

7.2.19 No student shall engage in gambling practices or play card games on the University premises.

7.2.20 It shall be an offence if a student knows or has reasonable grounds to believe that a breach of these regulations has occurred and fails, within a reasonable time, but no later than 48 hours from the time they came to know or had reasonable grounds to believe, to report the matter to the Registrar or the Vice-Chancellor of the University.

7.2.21 No student shall fail to co-operate with the University's disciplinary processes.

7.2.22 No student shall fail to comply with any penalty imposed under the Disciplinary Procedures.

7.2.23 No student shall publicly view, display or share objectionable material anywhere either electronically or physically connected to The University of Fiji or physically at any location on any campus. If any student is found viewing, sharing or displaying pornographic material whether electronically or physically connected to The University of Fiji, disciplinary action will be taken on the student and the student will have to attend compulsory counselling sessions.

8. ACADEMIC MISCONDUCT

8.1 What is Academic Misconduct?

8.1.1 Academic misconduct occurs when a student uses dishonest practices (such as cheating or plagiarism) in carrying out academic work (coursework, assignments, or examinations). Minor academic offences are dealt with by the School. Serious cases are referred by the School to the Student Disputes and Adjudicating Committee which reports to Senate.

8.1.2 All written work submitted for a course, except for acknowledged quotations, must be expressed in the student's own words, with proper referencing of borrowed ideas. Students must not submit coursework that has been completed dishonestly using any of the dishonest practices described below.

8.1.3 Where a member of academic staff has reasonable grounds to believe that a student is guilty of academic dishonesty in coursework, assignments, research theses, or examinations, the penalties detailed in Clause 8.2.4 below may be imposed.

8.1.3.1 Academic Dishonesty includes plagiarism, collusion, and cheating when preparing coursework, assignments, or research theses, or sitting an examination.

8.1.4 **Plagiarism**

8.1.4.1 Plagiarism means copying another person's creative work and using it as one's own without explicitly giving credit to the original creator. Work copied without acknowledgement from a book, from another student's work, from the internet, or any other source is plagiarism. Plagiarism includes the following:

8.1.4.1.1 Copying published or unpublished work of another writer without acknowledging the source using acceptable reference citation methods. Thus, to 'cut and paste' from internet sources or 'lift' sentences, ideas and sections from textual sources qualifies as plagiarism.

8.1.4.1.2 Paraphrasing content and ideas without proper acknowledgement of the source.

8.1.4.1.3 The use of images, diagrams, photographs, and material from blogs and social networks, without acknowledgement.

8.1.4.1.4 Copying part or all of another student's assignment. In this situation, 'student

assignment' refers to a piece of academic work submitted for assessment purposes for any course in any year and at any educational institution.

8.1.5 **Collusion**

8.1.5.1 Collusion means working with someone else to deceive or mislead to gain an unfair academic advantage. It includes:

8.1.5.1.1 Submission of a paper that has been written by an author other than the author credited for that piece of writing. This includes the use of paid services of a student, or any other person that has been solicited for that purpose.

8.1.5.2 Facilitating or enabling another student to plagiarise in any way.

8.1.6 **Cheating**

8.1.6.1 Cheating involves acting in any way that directly contradicts the explicit rules and guiding principles of that form of assessment. It applies to any form of examination including short tests, quizzes, and final examinations.

8.1.6.2 Cheating includes (inter alia):

8.1.6.2.1 Doing anything to gain an unfair or illicit academic advantage in an examination;

8.1.6.2.2 Possessing, referring to or having access to any material, including the internet 'crib 'notes or a device (including cell phones) containing information directly or indirectly related to the subject matter other than what is explicitly approved for examination purposes;

8.1.6.2.3 Using a cell phone (or any other electronic device) to communicate with any other student or person inside or outside the examination venue;

8.1.6.2.4 Copying from another student in a test or examination;

8.1.6.2.5 Enabling another student to cheat in a test or examination;

8.1.6.2.6 Soliciting a person to sit a test or final examination in place of the student enroled;

8.1.6.2.7 Sitting a test or final examination in the place of another student;

8.1.6.2.8 Manipulating scores in tests, examinations, or any other form of assessment; or

8.1.6.2.9 Enabling another student in any or a combination of any of the above.

8.2 Procedures for Dealing with Academic Misconduct

8.2.1 Plagiarism or Collusion

8.2.1.1 When a marker finds a student has plagiarised or colluded, the relevant piece of academic work MUST be brought to the attention of the course coordinator concerned.

8.2.1.2 The course coordinator will try to locate the plagiarised sources. If satisfied that the student has plagiarised, the course coordinator will collect the evidence of the breach for record purposes and submit the evidence at the earliest opportunity to the relevant Dean. It will include a copy of the academic work and a list of sources, page numbers, and/or copies of the plagiarised sources.

8.2.1.3 The student will be notified by the Dean and issued with an official letter stating the allegations and giving them an opportunity to present their case.

8.2.1.4 If the Dean is satisfied that the student engaged in such conduct, the Dean may implement a penalty according to the provisions of Clause 8.2.4 (below).

8.2.2 **Mandatory use of Turnitin – plagiarism detection software**

8.2.2.1 Students are required to submit all written work through Turnitin via Moodle online to check their work for originality and to ensure that appropriate referencing and citations are used. Turnitin currently accepts the following file types for upload:

8.2.2.1.1 Microsoft Word™ (DOC and DOCX),

8.2.2.1.2 Corel WordPerfect®,

8.2.2.1.3 HTML,

8.2.2.1.4 Adobe PostScript®,

8.2.2.1.5 Plain text (TXT), Rich Text Format (RTF),

8.2.2.1.6 Portable Document Format (PDF), and

8.2.2.1.7 Microsoft PowerPoint (PPT, PPTX, and PPS).

8.2.2.2 Students are actively encouraged to use Turnitin to check drafts of their written work to improve their writing and guard against unintentional plagiarism. Submitting other students' work is strictly not allowed.

8.2.2.3 All Turnitin reports will be reviewed. A score of 20% or more on Turnitin will trigger a discussion between the course coordinator and student with consequences if plagiarism is proven. In some cases work with a score of 20% or less can still contain significantly plagiarised content, e.g., 10-15% from one source, to which penalties will apply if proven.

8.2.3 **Cheating**

8.2.3.1 Every effort must be made to ensure that an acceptable test, examination, and assessment environment is provided for such tasks. This includes an uncrowded adequate seating arrangement and test supervision.

8.2.3.2 A student who is found in breach of the rules and regulations of the assessment task assigned shall be answerable initially to the coordinator of the course.

8.2.3.3 In the case of cheating in examinations, the supervisor of the examination shall at the point of discovery or suspicion:

8.2.3.3.1 Have the illicit material and/or devices confiscated for the duration of the examination; and

8.2.3.3.2 Have the partially-completed script confiscated and be given a fresh answer booklet; and/or

8.2.3.3.3 Require the student to move to a different desk; and require the student, at the end of the examination, to accompany the supervisor to the Coordinator of the course; and

8.2.3.3.4 Be reported to the Dean, Registrar, and Vice-Chancellor, their delegate, or nominee once the Coordinator of the course has undertaken an investigation of the suspicious conduct by the student.

8.2.3.4 A proven case of cheating will be penalised according to the schedule in Clause 8.2.4 below.

8.2.4 **Penalties for Academic Misconduct**

8.2.4.1 Any case of academic misconduct will be reported in writing by the course coordinator to the Dean.

8.2.4.2 The penalties imposed for proven cases of misconduct vary. Based on the seriousness of the case, the penalties include, but are not limited to:

8.2.4.2.1 A written reprimand of the student from the Dean.

8.2.4.2.2 A requirement that the student complete additional work, or repeat work, for the course.

8.2.4.2.3 Deprivation of credit for a course or for a component of assessment related to the academic misconduct, by the relevant Dean.

8.2.4.2.4 Cancellation of any previously-credited pass in a course associated with the offence, by the relevant Dean.

8.2.4.3 Significant and repeat offences will be referred to the University's Disputes and Adjudicating Committee, which can:

8.2.4.3.1 Impose a fine not exceeding $500FJD; and/or

8.2.4.3.2 Prohibit the student from using any of the University's library and computing network facilities for a period not exceeding twenty-eight days; and/or

8.2.4.3.3 Recommend to the Vice-Chancellor that a student's enrolment be suspended for any period and on terms considered necessary by the Committee; and/or

8.2.4.3.4 Recommend to the Vice-Chancellor that the student's enrolment be terminated, i.e. expulsion from the University.

9. Student Grievance Procedures

Students with grievance have the following channels of redress:

9.1 Grievances against Students

9.1.1 Any grievance against a fellow student should be reported to your School Dean as soon as the grievance becomes one that cannot be resolved through student collegiality.

9.1.2 Upon receipt of a report, the Dean shall, upon an audience with the parties, determine whether the matter can be resolved through mediation or counselling the parties, in which case the office shall facilitate counselling promptly.

9.1.3 If the Dean determines that the matter cannot be resolved through counseling, it shall direct the grievance to the **Students' Dispute and Adjudicating Committee.**

9.1.4 If the student remains unsatisfied with the decision of the Students' Dispute and Adjudicating Committee, the

student may lodge an appeal to the **Students' Dispute and Adjudicating Appeals Committee.**

9.2 **Grievances against Academic staff**

9.2.1 Any programme related grievance including grievances on alleged unfairness in assessment should be raised immediately with the Head of the Department.

9.2.2 If the student feels uncomfortable in raising the matter with the Head of the Department directly, the student may seek the company of the Student Association representative in raising this grievance.

9.2.3 If discussing the matter with the Head of Department does not resolve the grievance, the student must take the matter up with the College Dean, who shall ensure that the aggrieved student is given a fair opportunity to present his/her case, and that a fair decision is made.

9.2.4 If the student remains unsatisfied with the decision of the Dean, the student may appeal to the Office of the Vice-Chancellor who may refer the matter to the **Students' Dispute and Adjudicating Committee** for its consideration.

9.2.5 If the student remains unsatisfied with the decision of the Students' Dispute and Adjudicating Committee, the student may lodge an appeal to the **Students' Dispute and Adjudicating Appeals Committee which shall be final.**

9.2.6 In exceptional circumstances, and on the matter of urgency in decision-making, the student may appeal to the Office of the Vice-Chancellor, for his/her urgent consideration.

9.3 **Grievances against Professional/ Professional related staff**

9.3.1 Any grievance against a staff other than the academic staff should be raised immediately with the respective Supervisor.

9.3.2 If discussing the matter with the staff member's Supervisor does not resolve the grievance, the matter shall be referred to the Director or Head of the Section responsible for the staff member, who shall ensure that the aggrieved student

is given a fair opportunity to present his/her case, and that a fair decision is made.

9.3.3 If the student remains unsatisfied with the decision of the Director or Head of Section, the student may appeal to the Office of the Vice Chancellor who may refer the matter to the **Students' Dispute and Adjudicating Committee** for its consideration.

9.3.4 If the student remains unsatisfied with the decision of the **Students' Dispute and Adjudicating Committee**, the student may lodge an appeal to the **Students' Dispute and Adjudicating Appeals Committee.**

9.3.5 In exceptional circumstances, and on the matter of urgency in decision-making, a student may appeal against the decision of the Director or Section Head to the Vice Chancellor, for his/her urgent consideration.

9.4 **All Other Grievances regarding Service**

9.4.1 Grievances other than those relating to students and staff of the university shall be raised with the relevant Section Heads, such as the Deans, Directors, University Librarian and Registrar.

9.4.2 If the student feels uncomfortable in raising the matter with the Section Head directly, the student may seek the company of the Student Association representative.

9.4.3 The following are the Section Heads that deal with various matters:

9.4.3.1 All matters concerning fees, fines, charges, properties, assets, facilities, grants, procurement, security, accommodation of facilities in various districts, and commercial entities: Executive Director Finance, Planning and Development.

9.4.3.2 All matters concerning ITS: Manager IT Services.

9.4.3.3 All matters concerning Library: University Librarian.

9.4.3.4 All matters concerning academic management: the respective Dean.

9.4.3.5 All matters concerning student life at the University and all grievances not listed above: Registrar.

9.5 A student shall be deemed to have committed a serious disciplinary offence if he/she does not follow the grievance procedure as stated in this policy.

9.6 Any airing of a student's grievance by the student or by his/her representative, or by someone the student has prompted to do so, in any audience outside the University prior to the grievance being reported to or addressed through the channels provided in this policy, would comprise a case of gross misconduct.

10. PROVISIONS RELATING TO THE STUDENTS' ASSOCIATION

The Regulations in this section apply to the Students' Association.

10.1 Subject to such limitations as are imposed by its Constitution, a Students' Association may discipline any student for disorderly conduct or any other breach of discipline, including the breach of any rule of the Association or for failure to comply with any direction given by the Association, and may impose such penalties as are authorised by its Constitution.

10.2 Any disorderly conduct or breach of discipline and the punishment thereof shall be reported to the Chair of the Disputes and Adjudicating Committee, through the Registrar.

10.3 Any student disciplined by the Students' Association may appeal to the Discipline Committee against the action of the Association. Such appeal shall be lodged with the Registrar within seven days of the date of the decision of the Association. The provisions of Clause 11.8 relating to appeals shall, with any necessary modification, apply to any appeal lodged under this regulation. The decision of the Discipline Committee shall be communicated by the Registrar to the appellant and to the Association. Any penalty imposed by the Association shall be in abeyance from the time of the receipt of the appeal until the decision of the Disputes and Adjudicating Committee has been so communicated.

10.4 Nothing in these regulations shall be construed as abrogating any of the disciplinary powers of the Senate.

10.5 Breach of any University Regulations by the Association shall render the President and/or the Executive of the Association liable to disciplinary action on behalf of the Association.

11. DISCIPLINARY PROCEDURES

On enrolment students signed a declaration which included the following statement:

"I promise that I will obey the Statutes, Regulations and Rules of the University. I have received a copy of the University Regulations for Student Conduct and Discipline and I acknowledge it as my responsibility to know and observe the provisions thereof.

11.1 Disputes and Adjudicating Committee

11.1.1 There shall be a Disputes and Adjudicating Committee of the Senate. The Committee shall consist of the following members:

11.1.1.1 a member of staff appointed by the Vice-Chancellor to be the Chair.

11.1.1.2 three members who are members of staff of the University (2 of whom shall normally be academic staff) appointed by the Vice Chancellor from a panel containing at least 6 names submitted to and approved by the Senate.

11.1.1.3 the President of the Students' Association or his/her nominee who shall be a member of the Executive of that Association.

11.1.1.4 a member of the Students' Association nominated by the Students' Association Executive Committee.

11.1.2 Three members of the Disputes and Adjudicating Committee shall form a quorum. If the Chair is unable to be present at a meeting or, being present, has exercised his right not to be Chair, the Committee shall elect a Chair from among its members who shall not be a student member.

11.1.3 A decision of the majority of members present at a meeting shall be the decision of the Committee. In the event of an equality of votes, the Chair shall have a casting vote. A member of the Office of the Registrar would be the Secretary of Disputes and Adjudicating Committee.

11.2 **Convening of Meetings**

11.2.1 The Chair of the Disputes and Adjudicating Committee shall, at his/her own discretion, or at the discretion of the Senate, or upon the written request of two members of the Committee, or upon request of the Registrar convene or cause to be convened a meeting of the Committee.

11.3 **Powers of the Disputes and Adjudicating Committee**

11.3.1 The Disputes and Adjudicating Committee shall have full disciplinary powers over the conduct of all students:

11.3.1.1 within the precincts of the respective Campus (which term wherever used in these regulations shall include all premises, grounds or buildings owned, in the possession of or controlled by the University).

11.3.1.2 at all ceremonies and meetings, wherever held, conducted under the auspices of the University Council, the Senate, or the Students' Association, and

11.3.1.3 in any cases where the Senate or the Committee considers that the interests of the University or students are affected.

11.3.2 The Disputes and Adjudicating Committee may be required to report to the Senate on any matter affecting the discipline of students of the University, including the making of any relevant Ordinance/Regulation by the Council or the making of any Regulation by the Senate or any other body or persons.

11.3.3 On receipt of a complaint of misconduct against any student or students and pending the hearing of such complaint by the Disputes and Adjudicating Committee, the Chair may, if he/she considers that the best interests of the University require it,

11.3.4 order the immediate suspension of such student or students from any programme or course of study, or from the use of any University facilities, materials or services, and

11.3.5 authorise the immediate exclusion of any such student or students from any part of the University or premises in use by it,

11.3.6 provided that if any such suspension or exclusion is imposed, or if both are imposed, during the teaching or examination period of a semester, the Committee shall begin its hearing of the complaint not later than one week from the date of such suspension or exclusion.

11.3.7 The student or students concerned shall be notified in writing by the Registrar of the effective date of such suspension and/or exclusion and of the date on which the Committee will hear the complaint.

11.4 **Disciplinary Powers of the Vice-Chancellor**

The Vice-Chancellor shall, subject to these regulations, exercise a general control over the discipline of students of the University.

11.5 **Reporting Misconduct**

11.5.1 A person may report a possible misconduct by a student to the Registrar. The report shall be made in writing, with relevant details.

11.5.2 Where the complaint is of the nature of a serious criminal offence, the matter shall be normally reported to the police immediately, and shall not be dealt with by the Disputes and Adjudicating Committee until such time as the police and the courts have dealt with it.

11.5.3 Subject to Regulations 11.5.2, the Registrar shall refer any complaint which he or she considers to be of sufficient gravity to the Disputes and Adjudicating Committee. The student or students shall be charged with misconduct and with a breach of any Statute, Ordinance or Regulation of the University.

11.5.4 The Registrar shall take reasonable steps to inform a student of a complaint laid against him or her and of the

time and place fixed for the meeting of the Committee to hear the complaint, allowing the student a reasonable period of time to prepare his or her defense.

The student shall also be furnished with copies of any written statement which is also made available to members of the committee.

11.5.5 The student may elect to submit a written statement to the Committee prior to its meeting.

11.6 **Procedures of the Disputes and Adjudicating Committee**

The Disputes and Adjudicating Committee shall enquire into the complaint to determine whether or not the student is guilty of misconduct as alleged against him or her in accordance with the following procedures.

11.6.1 The student shall appear before the Committee at its meeting. The student may be represented by a member of the University community if he or she wishes, at the meeting of the Committee.

11.6.2 If a student, having been given reasonable notice of a complaint laid against him or her and of the time and place fixed for the meeting of the Committee to hear the complaint, fails to attend at that time and place, the Committee may proceed with the hearing in his or her absence.

11.6.3 The student shall, when he or she appears before the Committee, be charged with the complaint, be asked whether he or she understands the charge(s), and be asked whether he or she admits or denies each charge made against him or her.

11.6.4 If the student admits the charge(s), the Committee shall take into account any mitigating factors and deal with the complaint as provided by Regulation 11.7.

11.6.5 If the student denies any charge,

11.6.5.1 he or she shall be informed of the evidence against him or her and asked to explain;

11.6.5.2 he or she shall be allowed time to cross-examine any witness or to correct or contradict any relevant statement prejudicial to him or her.

11.6.6 The Committee shall then proceed, in the absence of the student, to consider all the evidence, to decide whether or not the student is guilty of any or all charges laid against him or her and, if found guilty, to impose penalties under Regulation 12.1.

11.7 **Disciplinary Powers of the Committee**

11.7.1 The Disputes and Adjudicating Committee shall have the power to dismiss the complaint;

11.7.2 to remit the complaint, if appropriate, to the Students' Association for determination; or

11.7.3 to find the complaint or parts of the complaint proved and the student guilty of misconduct.

11.7.4 If the Committee finds a student guilty of misconduct, it may, depending on the circumstances of the case and any other information available to it:

11.7.5 issue a caution, that is, no immediate penalty is imposed. However, if the student is found guilty of misconduct on a subsequent occasion within a specified period, then the student will be dealt with for both offences.

11.7.6 require a formal apology and/or reconciliation;

11.7.7 issue a written reprimand;

11.7.8 impose a monetary fine;

11.7.9 impose a period of Campus or community service;

11.7.10 refer the student for counseling.

11.7.11 order payment of costs of replacement or repair to property lost, damaged or destroyed as a consequence of the misconduct;

11.7.12 exclude the student, for such period as it sees fit.

11.7.13 expel the student from the University.

11.7.14 impose such combination of these penalties as the Committee may consider appropriate.

Before imposing any penalty the Committee may consult the Dean and the Head of Department in which the student is enroled or other persons who it considers could provide useful information.

In imposing penalties, the Committee shall take cognisance of Part Six of these Regulations.

11.7.15 Except where a complaint is dismissed, every decision of the Committee shall be reported to the Senate.

11.8 **Appeals**

11.8.1 A student who has any penalty imposed on him/her under Regulation 11.7 shall be informed as soon as possible, in writing, of the Committee's decision, and shall also be informed that he or she has the right of appeal to the Disputes and Adjudicating Appeals Committee.

11.8.2 Any such appeal shall be made in writing and shall be lodged with the Registrar within fourteen days of posting or delivery of the notice of the decision of the Committee. The Vice-Chancellor may, if in his or her opinion there are exceptional circumstances, direct that an appeal shall be accepted even though lodged after the expiry of the required period.

11.8.3 An appeal against the imposition of the penalty shall not operate to suspend the enforcement of that penalty unless the Vice-Chancellor so directs, provided that the hearing of the appeal is made no later than one calendar month after such appeal has been lodged with the Registrar.

11.8.4 The Disputes and Adjudicating Appeals Committee shall be chaired by the Chair of Council or his nominee who shall be a lay member of Council. It shall include in its membership the Vice-Chancellor or his nominee and two members of the Disputes and Adjudicating Committee. No person who sat on the Discipline Committee in the enquiry into the complaint may sit on the Disputes and Adjudicating Appeals Committee hearing an appeal against that decision.

11.8.5 The student may elect to appear before the Disputes and Adjudicating Appeals Committee and may also be represented by a member of the University community.

11.8.6 An appeal is not a rehearing. No further evidence shall be admitted except in exceptional circumstances.

11.8.7 The Disputes and Adjudicating Appeals Committee may allow the appeal or dismiss it. If the appeal is dismissed, the Discipline Appeals Committee may confirm any penalty imposed by the Discipline Committee or may vary any such penalty. But if the Discipline Appeals Committee varies any penalty it may not impose any other penalty not provided for in Regulation 12.1. If the appeal is allowed, the Discipline Appeals Committee may, in appropriate cases, remit the matter to the Discipline Committee for rehearing.

11.8.8 The decision of the Disputes and Adjudicating Appeals Committee on the appeal shall be final, and shall be reported to the Senate and the Council as soon as practicable

11.9 **Summary Adjudication of Complaints**

11.9.1 Notwithstanding anything to the contrary in these regulations, and provided that the Disputes and Adjudicating Committee has not already started hearing the case, a student shall have the right to have his or her case dealt with summarily by the Chair of the Disputes and Adjudicating Committee, who may exercise all the powers of the Committee as specified in Regulation 11.7 as appropriate. In any such case the Chair shall have the discretion either to hear the case summarily or to refer the matter for hearing by the Disputes and Adjudicating Committee.

11.9.2 The decision of the Chair shall be taken to be the decision of the Disputes and Adjudicating Committee, and a student shall have the right of appeal under Regulation 11.8.

12. PENALTIES WHICH MAY BE IMPOSED BY THE DISPUTES AND ADJUDICATING COMMITTEE

All penalties referred to below are guidelines only, and may be varied by the Disputes and Adjudicating Committee depending on the circumstances of specific cases before it. Mindful of these guidelines, the Committee may rule separately on any misconduct not specifically referred to in these regulations; and should refer students for appropriate counselling where it feels this is relevant. Although the guidelines provide for exclusion from studies especially for a third offence against a particular regulation, the Committee may also impose this penalty on a student who has appeared before it on three or more occasions, though for breaches of different regulations.

12.1 General Misconduct

Regulation Breached	First Offence	Second Offence	Third Offence
7.2.1	$50	$100	Exclusion from the University for one or more Semesters
7.2.2	$50	$100	Exclusion from the University for one Semester
7.2.3	$40	$80	Exclusion from the University for one Semester
7.2.4	an on the spot fine of $50 - $75	$100 - $150	Exclusion from the University for one Semester
7.2.5	Exclusion from the University for no less than two semesters – or Exclusion from the University for no less than two semesters – Report to Police		
7.2.6			
7.2.7	$50 + cost of repair / replacement	$100 + cost of repair / replacement	Exclusion from the University for one or more Semesters + cost of repair/replacement
7.2.8	$150 + costs of	Exclusion	

	repairs or service charges	from the University for one or more semesters + costs of repairs or service charges	
7.2.9	Normally between $50- $120. Exclusion from the University for one or more semesters in serious cases	Exclusion from the University for one to four semesters	
7.2.10	$50	$100	Exclusion from the University for one Semester
7.2.11	$40	$80	Exclusion from the University for one Semester
7.2.12	$50	$100	Exclusion from the University for one Semester
7.2.13	$50	$100	Exclusion from the University for one Semester
7.2.14	$50	$100	Exclusion from the University for one Semester
7.2.15	$50	$100	Exclusion from the University for one Semester
7.2.16	$50; may be up to $100 for an aggravated offence	$100	Exclusion from the University for one Semester
7.2.17	$50	$100	Exclusion from the

			University for one Semester
7.2.18	$50	$100	Exclusion from the University for one Semester
7.2.19	$50	$100	Exclusion from the University for one Semester
7.2.20	$40	$80	Exclusion from the University for one Semester
7.2.21	$50	$100	Exclusion from the University for one Semester
7.2.22	$50	$100	Exclusion from the University for one Semester
7.2.23	$50	$100	Exclusion from the University for one Semester

13. IMPLEMENTATION AND ENFORCEMENT OF PENALTIES

13.1 Fines

13.1.1 Any fine or monetary penalty imposed on any student under these regulations must be paid within fourteen days of the imposition of the fine.

13.1.2 An extension of time for payment may be granted by the Vice-Chancellor at his/her discretion, in which case the payment must be paid within the time limited by the extension.

13.1.3 Students who fail to pay in full any fine or other monetary penalty within the prescribed period shall either be excluded from the University or not be permitted to sit for end-of-semester examinations and/or have results withheld, until the payment is made in full.

13.2 **Maintenance of Records**

13.2.1 The Registrar's Office, must keep a record of all findings of misconduct and the penalties imposed under this Regulation. These records will form part of the University's disciplinary records and part of the student's personal record.

13.2.2 The following documentation will be maintained on the student's file:

13.2.2.1 a copy of the allegation notice sent to the student.

13.2.2.2 a copy of the student's response (if any).

13.2.2.3 a copy of the finding and decision conveyed to the student.

13.2.2.4 a copy of any student appeal;

13.2.2.5 a copy of the decision sent to the student on any appeal.

13.2.3 At any future proceedings under these Regulations, in respect of any future alleged breach of conduct, the documentation on the findings, reprimand, penalty placed in the student's personal record, must be brought to the attention of the appropriate authority or the Discipline Appeals Committee, as the case may be.

REGULATIONS GOVERNING COPYRIGHT

The University of Fiji has a legal obligation to ensure that all University staff are copyright compliant. All staff must ensure that they are copyright compliant when using third-party copy-right material. As most course materials are prepared in Fiji, these Guidelines are based on the Fiji Copyright Act 1999.

1.1 What is Copying?

1.1.1 Copying means reproducing or recording a work in any material form and includes storing (literary, dramatic, musical, or artistic works) in any medium by any means. It does not include communicating the work or making it available online electronically or an on an intranet.

1.1.2 When copying from a copyrighted work it is important to make an accurate copy of the original. It should not be adapted or reformatted as this will infringe the rights of the author or the rights of the publisher in the typography of the work.

1.1.3 Copyright material can be freely used to set and answer questions for examination purposes and can be communicated online to candidates.

1.2 Copyright Compliance Procedures:

1.2.1 Staff should provide a full bibliographic list of all collections of readings that are copied and provided for students at the beginning of the course book or reader in which they are contained. This should include the title of the work, the author and publisher, the country and year in which it was published, the ISBN (where possible), the pages copied, and the number of pages in the work. While material copied for "criticism or review" does not need to be included in the bibliographic list of readings, it must be acknowledged in the course materials.

1.2.2 A notice should be provided indicating that the copy was made under the provisions of the Fiji Copyright Act 1999 or under license from rights holders or their agents. The notice must also state that the material may not be copied further without appropriate authority.

1.2.3 If the copyright owner has indicated that the material can be freely copied for non-commercial or educational purposes, this should be indicated on the bibliography list provided in

the course pack or reader. Similarly, if a specific authority has been obtained to copy beyond the provisions of the Copyright Act, then this should be indicated:

1.2.3.1 CC– Creative Commons;

1.2.3.2 CL - Copied under license;

1.2.3.3 OA – Open Access;

1.2.3.4 PD – Public Domain.

1.2.4 Any copying or use of copyright works beyond these procedures must be cleared through the University of Fiji Copyright authority.

THE HONORARY DEGREE OF DOCTOR OF THE UNIVERSITY

1. Council may award an Honorary degree of Doctor of the University.

2. Normally, the Honorary Degrees Committee shall only recommend a person who has an exceptional record of achievement as a candidate for an Honorary degree.

3. There are six separate criteria under which nominations can be considered. Nominations can be made citing one or more of the following as appropriate:
   3.1. Academic and scholarly distinction
   3.2. Services to the arts and sciences
   3.3. Work in areas of special educational concern to the University
   3.4. Exceptional contributions to the educational or cultural well-being of public services
   3.5. Services to the University

4. The nominees for the award of the Honorary Doctor are normally expected to have gained national, regional and/or international standing and their work will normally have had a national international impact that has been widely recognised as such by others working in the field.

5. The candidate should have a distinguished list of publications and long-standing service to education and the wider community. The Committee may recommend to the Council a possible candidate for an Honorary Degree whose distinction and achievements, manifest outstanding personal qualities that the Senate may wish to recognise and whose acceptance of an Honorary degree would bring acclaim to the University.

6. Occasionally, candidates for Honorary degrees may be selected to reflect a theme that, in Council's opinion, is important to the University.

LIBRARY

1. Library Information and Regulations

The University of Fiji Libraries provide customer-focused, quality, innovative services and information resources to support the teaching, learning and research needs of the University community at its two Campuses, Saweni and Samabula. Libraries are now furnished with new library technologies to serve its users with the latest information resources on Medical Sciences, Information Technology, Law, Business, Economics, Accounting, Language and Literature, and other areas. Users enjoy researching with unlimited full access to thousands of e-Journals from ProQuest Central, HINARI, HeinOnline Law database, Research4Life, UpToDate medical database and other electronic online resources. These resources along with Open Acess (OA) content to both e-books and e-journals are accessible by any library user from any network.

2. Collection

The libraries maintain a wide-ranging collection of print resources on all areas of study and research, as well as on general readings. They maintain a strong reference collection and have also developed some valuable special collections. Notable special collections are the Pacific Collection, Hindi Collection, and iTaukei Collection, Prem Misir Collection, Subramani Collection, Wadan Narsey Collection and Rabindranath Tagore Collection. The Leisure Reading Collection has novels both fiction and non-fiction in the different genres; biographies and diaries, thriller, science, adventure, action, mystery, suspense, inspirational, romance, crime and comedy.

3. Library Databases

A database is a collection of information in electronic format that is organised in a manner that allows a user to easily retrieve information about its individual entries. Databases are usually collections of journal magazines, articles, dissertations, reviews, abstracts etc. The UniFiji Library accesses more than 45,000 online journals through various databases.

- ProQuest Central. The Library subscribes to ProQuest Central, the largest multidisciplinary database with over 14,443 e-journal articles and 243,618 ebook titles in full-text and over 1,250

International Newspapers and others.

- UpToDate Medical Evidence Database: This is an evidence-based, physician-authored clinical decision support resource. More than 6,500 world-renowned physician authors, editors, and peer reviewers use a rigorous editorial process to synthesise the most recent medical information into trusted, evidence-based recommendations that are proven to improve patient care and quality.

- HeinOnline: HeinOnline is a premier online legal database containing more than 165 million pages and 200,000 titles of historical and government documents in a fully searchable, image-based format. HeinOnline bridges an important research gap by providing comprehensive coverage from inception of more than 2,600 law- related periodicals.

- Lexis/Nexis: A global information and analytics company that provides legal, risk and business information. It helps governments and courts by making laws accessible as well as strengthening legal infrastructures. It provides 'loose-leaf' services for the Laws of Fiji.

- Research4Life (HINARI) is an initiative supported by WHO, UNEP, WIPO, ILO, Cornell and Yale Universities, the International Association of Scientific, Technical and Medical Publishers and up to 175 international publishers. The University library also participates in this program and gets access to thousands of online information resources. Through this platform, the library has access to a collection of more than 48,469 online journal articles from 9301 journals and 37,722 eBooks on various subjects from different publishers including Elsevier (ScienceDirect),Wiley, Cambridge, Oxford, Springer, Taylor and Francis, Nature etc.We are able to access Web of Science, Scopus etc through this database.

4. Computer Facilities

The libraries are equipped with computer facilities to support students' access to the internet and the growing number of web-based educational resources.

5. Admission and Registration

Admission to the Library shall be conditional upon compliance with the regulations and rules of the Library and such directions may be given from time to time by the University Librarian. The Library may be used by members of the University Council, registered students, University staff, and other classes of persons such as External Borrowers as determined by the University Librarian. Staff and students leaving the University are required to obtain clearance from the Library.

6. Borrowing Conditions

a. Borrowers shall observe the conditions of borrowing as determined by the Library, which may be amended from time to time by the University Librarian.
b. No book or other item held by the Library may be borrowed without the loan of it been having officially recorded by the Library staff.
c. The University Librarian may recall items on loan, which must be returned within the time stated. Neglect of a Recall Notice shall be treated as a disciplinary matter. It may be reported to the University Discipline Committee, and/or may involve loss of Library privileges, and/or may incur a fine.
d. The borrowing of certain classes of books or other items held by the Library and of individual books may be restricted or prohibited. Such books or other items held by the Library shall be clearly marked bythe Library to indicate the restrictions that have been placed upon them.
e. Borrowers shall be held responsible for books or other items held by the Library while in their charge and may be required to pay the cost of replacement, including a non-refundable administrative cost for items damaged or lost. If items are returned after being declared lost, an overdue fine is levied and any replacement payment will normally be refunded within 30 days of the declaration.
f. No item(s) belonging to the Library shall be privately lent by any borrower. Borrowers in whose names those items have been issued shall be held responsible for their safe-keeping.
g. At the end of each borrowing period, of the date stamped in the book for this purpose, borrowers shall return all books issued to them or make formal application at the Library for renewal of the loans. The Library shall be under no obligation to notify borrowers when books or other items held by the Library are overdue. Failure to return or renew an overdue book or other items shall be treated as a disciplinary matter and

shall involve the imposition of a fine.

h. After accumulating a maximum amount in fines, borrowing privileges shall be withdrawn until the whole fine is paid. Library clearance for examination results or withdrawal from courses shall not be given until all Library items are returned and charges paid.

i. Items on loan may be reserved by a reader and on return to the Library will be held for seven days after which if not claimed will be returned to the collection by Library staff.

7. Other Conditions of Library Use

a. Silence shall be observed in the Library. Any person who fails to observe the rules on noise control in the Library will be fined on the first two occasions by the authority of the University Librarian. Borrowing privilege shall automatically cease on the imposition of the fine. This privilege will be restored upon payment of the fine. On the third occasion, a thirty-day debarred period from the Library will be imposed.

b. Smoking, e-vaping, consuming food and drinks, using matches, using mobile phones and personal stereos are not permitted. Laptops are permitted in the Library. Laptops are strictly for the purposes of study; playingmusic, games or movies on laptops is not permitted.

c. Mobile phones must be switched off before entering the Library. Penalties apply to any contravention.

d. Bags, briefcases, outdoor clothes, parcels and umbrellas, rainwear and equipment shall be left in designated areas.

e. The Library shall reserve the right to remove personal belongings of readers that are left in the Library and shall not be held responsible in the case of loss of such belongings. Valuables such as money,jewellery, etc. must not be left unattended. The University of Fiji does not accept responsibility for the loss of any such item.

f. The charge for the replacement of a lost or damaged (i.e. marked, defaced or mutilated) book or other items held by the Library shall consist of the current value of a new copy, as well as the fine due for last return and a non-refundable administrative charge. If the replacement value cannot be determined, there is a standard fee charged for a Social Science and Humanities title and another for a Science title.

g. Persons leaving the Library shall allow books, papers and other possessions to be examined by the staff at the exit control point.

h. Books or other items taken from the shelves for consultation in the Library must not be re-shelved by readers, but must be left either on the tables or in the special places reserved for them to be re-shelved by the Library staff.

8. Inter-Library Loans

Readers for whom books or other items have been borrowed from other libraries shall comply with the loan conditions imposed by the lending libraries.

9. Opening Hours

Hours of opening shall be approved by the University Librarian and may be amended at his/her discretion. Notices of opening hours shall be prominently displayed in the Library.

10. Registration of Readers

The presentation by a reader of a valid borrower identity card shall be sufficient proof of her/his entitlement to borrow from the Library.

11. Borrowing Periods

a. Materials held by the Library shall be available for loan for periods and conditions as displayed at the issue desk. The University Librarian may recall items on loan at any time and such books or other items held by the Library shall be returned within one week from the date of the recall notice subject to the provision that they need not be returned until they have been on loan for one week.

b. The category and number of items issued per category is specified below:

i. Students: Three (3) books from the General collection for up to seven (7) days, one (1) book from the Reserve collection overnight.

ii. Academic Staff: Seven (7) books from the General collection for up to 3 months; one (1) book from the Reserve Collection for up to seven (7) days.

iii. Non-Academic Staff: Three (3) books from the General collection for up to fourteen (14) days; one (1) book from the Reserve collection overnight.

iv. External Borrowers: One (1) book from the General collection for up to seven (7) days.

12. Renewal

An item on loan may be renewed on the condition that the material is not reserved by any other user.

13. Recall

An item on loan can be recalled by the library staff at any time.

14. Reservation

A book on loan may be reserved by users at any time. It is the user's responsibility to check for the availability of the resources at the issue desk.

15. Issue and Return of Books

a. Readers shall borrow items held by the Library upon presenting a valid borrower's identity card.
b. Each item borrowed shall be stamped at the issue desk with the due date. This stamp constitutes the official notification to the reader of the date by which the item(s) must be returned.
c. Books will be issued with a return date and this is the official notification to the borrower for the date on which the books should be returned.
d. When an item is returned it must be handed in at the appropriate point in the Library.
e. The Library shall not be responsible for items which are returned without formal cancellation of their issue, whether the items are returned directly to the shelves or left anywhere else in the Library.
f. The loan and return of Library materials shall cease at the issue desk at the time specified by the Library. All readers must vacate the Library 15 minutes before closing time.

16. Library Fines

For Library fines, refer to 'Other Fees and Charges'

INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) POLICY

Introduction

This policy applies to all clients/users of ICT resources and ICT equipment owned, leased, or rented by the University of Fiji. It also applies to any person connecting personal equipment to the University network from anylocation. This includes, but is not limited to:

- All students;
- Academic, visiting academic and non-academic staff;
- Guests of University staff; and
- External individuals or organisations.

ICT equipment includes, but is not limited to:

- Wireless access cards, network interfaces and dialup modems;
- Desktop, notebook, mobile devices and personal digital equipment;
- Peripheral devices such as printers, scanners;
- Servers; and
- Networking equipment and communications networks used to link these components together and to the Internet.

As a condition of using the University of Fiji's ICT resources, the client/ user agrees to comply with all copyright and other intellectual property laws and agreements. The client/user also agrees not to violate any civil orcriminal laws in using the system.

Furthermore, client/user agrees to indemnify and protect the University (and its representatives) from any claim, damage or cost-related to their use of the University's ICT resources. Use of ICT facilities is at all times subject to the conditions and constraints relating to their use in terms of University security, privacy, copyright, confidentiality policies, standards,and guidelines.

Unauthorised Use

i. The client/user agrees not to share passwords that are provided for access to University services.
ii. The client/user agrees not to use a computer account that does not belong to them.
iii. The client/user agrees to refrain from any activity that intentionally interferes with a computer's operating system or its logging and security systems, or that may cause such effects.
iv. The client/user shall be sensitive to the public nature of computer

systems and refrain from transmitting, posting, or otherwise displaying material that is threatening, obscene, discriminating, harassing or defamatory.

v. The client/user agrees not to make copies of, or distribute, softwarethe University owns or uses under license, unless permission to copy has been specifically granted by the owner of the software orthe owner of the license. If the client/user is in doubt as to whether they have permission to copy software, assume the negative.

vi. The client/user agrees not to create, alter or delete any electronic information contained in any system associated with University ICT resources that is not part of their own work.

vii. The client/user shall not use University of Fiji's ICT resources asa means of obtaining unauthorised access to any other computing systems.

viii. The client/user agrees not to intentionally access, download, store,or distribute material of a pornographic nature other than withthe approval from an authorised University Officer for research related purposes.

ix. The client/user agrees not to perform any monitoring, scanning or "sniffing" of the University ICT network unless authorised by the Manager Information Technology Services

Unauthorised Personal Use

Unauthorised use of Information Communication Technology includes,but is not limited to:

i. Infringing the copyright or other intellectual property right of the University or third parties.

ii. Scanning and/or printing resources protected by copyright.

iii. Disrupting communication and information devices through such means as mass emailing or transmitting files which place an unnecessary burden on the University resources.

iv. Disrupting or interfering with the use of Information Communication Technology.

v. Effecting security breaches of network communication. Security breaches include, but are not limited to, accessing data of which the client/user is not an intended recipient, and logging in to a server or account that the client is not authorised to access.

vi. Executing any form of unauthorised network monitoring.

vii. Circumventing user authentication or security of any host, network, or account.

viii. Without authority, destroying, altering, dismantling, disfiguring, preventing rightful access to, or otherwise interfering with, the integrity of Information Communication Technology.

ix. Accessing offensive internet sites.

x. Storing of non-academic related material in the network drive share allocated.

b) Users shall not use the internet or email access to:

i. Download, distribute, store or display pornographic and other offensive graphics, images or statements, or other material obtained from offensive internet sites.

ii. Download, distribute, store or display material that could cause offence to others (for example, offensive material based on sex, gender, ethnicity or religious and political beliefs).

iii. Download and store illegal music, videos and software

iv. Download large amounts of material for personal use.

v. Download information for external organisations or the general public, without authorisation.

vi. Distribute chain letters.

vii. Distribute defamatory, obscene, offensive or harassing messages.

viii. Distribute confidential information without authority.

ix. Distribute private or personal information about other people without authorisation.

x. Distribute messages anonymously, using a false identity or using another person's user or email details.

Malware (Virus and Spyware)

i. Scan any removable media (USB flash drives, External hard-disksetc.) prior to using them or copying any program files contained on removable media to the University computers.

ii. Electronic mail messages and Internet file transfers may contain files that could potentially carry malware. Scan these files prior tousing them on the computer.

iii. If the user's computer is infected or it is suspected that the computer may be infected by malware, contact the IT Services helpdesk immediately so that measures can be taken to remove the malware and identify any other affected computers and storagemedia.

Violations

i. Any suspected violations should be reported to the IT Services office immediately.

ii. Violation of this policy may result in fines and suspension of user's ICT services and may also lead to disciplinary actions by the University.

Using Internet Dongle and Pocket Wifi – Creating

Back-doors

i. Connecting an Internet Dongle or a Pocket Wifi to user's computer while user is connected to the University computer network is prohibited.
ii. The client/user must seek assistance from IT Services to make sure they are disconnected from the University computer network to avoid creating a back-door to the University Network.

Intellectual Property

i. Any software or system produced or developed while being employed by the University renders that product or software or programme with all source code an intellectual property of the University of Fiji.
ii. All use and distribution will be copyrighted by the University.

Passwords

i. Any password for any given system while being employed by the University renders that password an intellectual property of the University of Fiji.
ii. The University has the legal right to demand retrieval of that password when required from the staff member.

Vandalism and Theft

Vandalism and theft of computer gadgets such as keyboards, mouses, etc, are prohibited and will lead to disciplinary actions by the University.

COUNSELLING SERVICES

1. UniFiji offers a free and confidential counselling service to all its students and staff. The counselling service provides non-judgmental counselling assistance to enable students and staff to address issues that may have prevented them from fully participating in their academic performances or work.

2. The service aims to assist students and staff in fulfilling their academic, personal and social goals through group programs for common issues and individual counselling.

3. The counselling centre is located in Saweni and Samabula Campuses.

4. Any personal issues of concern or any troubling matters can be raised with the counsellor. Every issue will be kept strictly confidential and the counsellor will not release any information either verbally or in writing without prior consent of the individual.

UNIFIJI STUDENT LOAN/SCHOLARSHIP SCHEME - TBA

This is an internal loan scheme largely financed through contributions from individuals, families and businesses on a private basis. It has a humble beginning and remains so, although it has the potential to grow as people's interest in educating the poor increases. To ensure the success of the scheme, the Founder – Arya Pratinidhi Sabha of Fiji, amongst others - has contributed $413,840.

The loan scheme operates on a borrow-to-study and work-to-pay philosophy. No interest is charged to the borrower; however, a binding undertaking is required from an acceptable guarantor. Although the scheme has financial limitations, it continues to assist many students annually, through the continued support and generosity of the people.

Students can apply for financial assistance from the UniFiji Loan Scheme at the beginning of Academic Term 1 every year. This loan scheme currently assists students enrolled at the undergraduate level at UniFiji. Application forms and other information are available during enrolment. Selection is based on the applicant's household income, household membership, social stability and academic performance. Full or partial financial assistance towards the payment of tuition fees may be granted on an Academic Term basis.

The loan scheme is advertised to the students who are on board through all student accounts and applications are received and processed by the Council's Scholarship and Loans Committee. We cannot specify/advertise the quantum of funds available at any one time. This is because the loans scheme is funded by individual and or corporate contributors some are one-off. Funds also depend on how much has been reimbursed by earlier borrowers.

Successful applicants need to meet a specified hardship index that is stated in the criteria form SL1/12/8 itself. Depending on the volume of funds available, an applicant receives either a partial or full award. An MBBS applicant receives only 50% of the total annual fee.

The Scholarship to students is privately sponsored by businesses annually. The most prominent is the Lalita Jeraj Trust, which services specific areas of studies.

THE UNIVERSITY OF FIJI FEES STRUCTURE 2026

COURSE LEVEL	SUBJECT AREA	2026 Fees Structure	
		Fiji Citizens & Citizens of Pacific Islands Forum Countries (Except Australia & New Zealand) - 2026	Citizens of Other Countries - 2026
UNDERGRADUATE COURSES			
100 LEVEL COURSE	Accounting	517.00	1034.00
	Information Technology / Business Informatics	517.00	1034.00
	Economics	517.00	1034.00
	Education	462.00	924.00
	iTaukei Studies	462.00	924.00
	Hindi Studies	462.00	924.00
	Language, Literature & Communication	462.00	924.00
	Law	517.00	1034.00
	Management	517.00	1034.00
	Mathematics	517.00	1034.00
	Science	517.00	1034.00
	University-Wide Courses	462.00	924.00
	Journalism	462.00	924.00
	Agricultural	517.00	1034.00
200 LEVEL	Accounting	792.00	1584.00

COURSE	Information Technology / Business Informatics	704.00	1408.00
	Economics	704.00	1408.00
	Education	605.00	1210.00
	iTaukei Studies	605.00	1210.00
	Hindi Studies	605.00	1210.00
	Language, Literature & Communication	605.00	1210.00
	Law	825.00	1650.00
	Management	704.00	1408.00
	Mathematics	605.00	1210.00
	Science	704.00	1408.00
	University-Wide Courses	605.00	1210.00
	Journalism	605.00	1210.00
	Agricultural	704.00	1408.00
300 LEVEL COURSE	Accounting	880.00	1760.00
	Information Technology / Business Informatics	792.00	1584.00
	Economics	792.00	1584.00
	Education	726.00	1452.00
	iTaukei Studies	726.00	1452.00
	Hindi Studies	726.00	1452.00
	Language, Literature & Communication	726.00	1452.00
	Law	924.00	1848.00
	Management	792.00	1584.00
	Mathematics	792.00	1584.00
	Science	792.00	1584.00
	University-Wide Courses	726.00	1452.00
	Journalism	726.00	1452.00
	Agricultural	792.00	1584.00
PRE-DEGREE COURSES (FOUNDATION)			
	Accounting	330.00	660.00
	English	330.00	660.00
	Science	330.00	660.00
	Computer	330.00	660.00
	Economics	330.00	660.00

	iTaukei	330.00	660.00
	Geography	330.00	660.00
	Hindi	330.00	660.00
	History	330.00	660.00
	Information Technology	330.00	660.00
	Mathematics	330.00	660.00
	Physics	330.00	660.00
	Chemistry	330.00	660.00
	Biology	330.00	660.00
	Law	330.00	660.00
POSTGRADUATE COURSES			
	Postgraduate Certificate in International Relations	1320.00	2640.00
	Post Graduate Diploma in International Relations	1320.00	2640.00
	Post Graduate Diploma in Professional Accounting	1320.00	2640.00
	Post Graduate Diploma in Economics	1320.00	2640.00
	Post Graduate Diploma in Management	1320.00	2640.00
	Post Graduate Diploma in Information Technology	1320.00	2640.00
	Post Graduate Diploma in Maths	1320.00	2640.00
	Post Graduate Diploma in Education	1320.00	2640.00
	Post Graduate Diploma in Education Leadership	1320.00	2640.00
	Postgraduate Diploma in Volcanology	1320.00	2640.00
	Postgraduate Diploma in Environmental Sciences	1320.00	2640.00
	Master of Commerce in Accounting	1320.00	2640.00
	Master of Commerce in Economics	1320.00	2640.00
	Master of Science in Information Technology	1320.00	2640.00

	Master of Educational Leadership	1320.00	2640.00
	Master of Science in Mathematics	1320.00	2640.00
	Master of Science in Earth and Planetary Sciences	1320.00	2640.00
	Masters in Nursing	1650.00	3300.00
	Master of Business Administration	1650.00	3300.00
	Master of Laws (Coursework)	1320.00	2640.00
	Master of Laws (Thesis Part Time)	1375.00	2750.00
	Master of Laws (Thesis Full Time)	2420.00	4840.00
	Doctor of Education (Thesis)	2420.00	4840.00
	Doctor of Education (Course Work)	2420.00	4840.00
	Doctor of Philosophy in Accounting	2420.00	4840.00
	Doctor of Philosophy in Economics	2420.00	4840.00
	Doctor of Philosophy in English Literature	2420.00	4840.00
	Doctor of Philosophy in Environmental Sciences	2420.00	4840.00
	Doctor of Philosophy in Information Technology	2420.00	4840.00
	Doctor of Philosophy in International Relations and Diplomacy	2420.00	4840.00
	Doctor of Philosophy in Law	2420.00	4840.00
	Doctor of Philosophy in Management	2420.00	4840.00
	Doctor of Philosophy in Mathematics	2420.00	4840.00
	Doctor of Philosophy in Physics	2420.00	4840.00

	Doctor of Business Administration (Part-Time)	6050.00	12100.00
	Doctor of Philosophy in Earth and Planetary Sciences	2420.00	4840.00
	Graduate Diploma in Legal Practice	10450.00	20900.00
	Directed Research Project (DRP601) (full-time per year)	1210.00	2420.00
	Directed Research Project (DRP601PT) (part-time per year)	605.00	1210.00
	Doctorate in Business Administration (DBA)	1815.00	3630.00
MEDICAL PROGRAMME			
Year 1	MBBS	17380.00	34760.00
Year 2	MBBS	17380.00	34760.00
Year 3	MBBS	17380.00	34760.00
Year 4	MBBS	17930.00	35860.00
Year 5	MBBS	17930.00	35860.00
Year 6	MBBS	18480.00	36960.00
Bachelor of Public Health and Primary Health Care			
100 Level	BPH&PHC	550.00	1100.00
200 Level	BPH&PHC	792.00	1584.00
300 Level	BPH&PHC	880.00	1760.00
Bachelor of Nursing Science Honours			
100 Level	BNSC	1350.00	2700.00
200 Level	BNSC	1350.00	2700.00
300 Level	BNSC	1350.00	2700.00
400 Level	BNSC	1350.00	2700.00
	BNSC404	5400.00	10800.00
Bachelor of Medical Health Science Programme (BMHS)			
100 Level	BMHS	1485.00	2970.00
200 Level	BMHS	1485.00	2970.00
300 Level	BMHS	1485.00	2970.00

Bachelor of Nursing Post Registration (In-Services)			
300 Level	BNUR	1350.00	2700.00
Bachelor of Inter-disciplinary Studies (BIS)			
100 Level	BIS	462.00	924.00
200 Level	BIS	605.00	1210.00
Diploma in Counselling			
100 Level	COU	462.00	924.00
200 Level	COU	605.00	1210.00
OTHER FEES & CHARGES			
General Service Fees	For those taking 3 or more Courses per Semester	65.00	130.00
	For those taking less than 3 Courses per Semester	45.00	90.00
	MBA students per Trimester	45.00	60.00
Student Association Fees	Charged per Semester/Trimester. Full-time Students	20.00	20.00
	Charged per semester/Trimester. Part-Time Students	10.00	10.00
Enrollment Penalties	Late Registration	50.00	50.00
	Revalidation of Enrolment Fee	50.00	50.00
Course Withdrawal	Penalty of 25% of course fee per week if withdrawal after second Friday of Semester.		
	No refund for withdrawal after the end of the 5th week of the Semester		
Student Academic Services Fees	Official Academic Transcript-Second and subsequent Copies	15.00	15.00
	Replacement of Academic Certificate	65.00	65.00
	Notification of Examination Results-Second and subsequent Copies	5.00	5.00

	Reconsideration of course grade- Refundable 50%	60.00	60.00
	Special/ Supplementary Examination per course	50.00	50.00
	Appeal for Cross Credit	40.00	40.00
	Confirmation Letter, etc	10.00	10.00
	Course Auditing Fee is 50% of normal tuition fee for all categories		
	Course Descriptor per programme	50.00	50.00
	Programme Verification	50.00	50.00
Library Penalties	***Overdue Items***		
	Students First day/ Item	1.00	1.00
	Students per day/ Item thereafter	0.50	0.50
	Staff First day/Item	2.00	2.00
	Staff Per day/Item thereafter	1.00	1.00
	Lost Items		
	$20 Administration Charges plus cost of book		
	Noise Penalties		
	First Offence	20.00	20.00
	Second Offence	30.00	30.00
	Mobile Phones which rings in Library	20.00	20.00
Computer Lab Penalties	***Disobeying Lab Rules***		
	First Offence	10.00	10.00
	Second Offence	20.00	20.00
	Third Offence	30.00	30.00
	Password Resetting	0.50	0.50
Finance & Facilities	Locker Hire	5.00	5.00
	Per year $10 is refundable		
	Replacement ID card	20.00	20.00
	Receipts-Second and subsequent Copies	5.00	5.00

	Dishonored Cheque - As per bank charges		
	University Calendar	20.00	20.00
	Printing/ Photocopying		
	Black & White Per Page	0.15	0.15
	Colour Per page	1.30	1.30
	Scan	1.00	1.00

2026 Gown Prices				
Qualification		**Hire Price**	**Charges**	**Refund**
Diploma	**Gown**	122	43	79
Under Graduate	**Hood**	29	10	19
Post Graduate	**Trencher**	106	37	69
Masters				
	Full Set	257	90	167
		Hire Price	**Charges**	**Refund**
PHD	**Gown**	280	98	182
	Hood	131	46	85
	Trencher	192	67	125
	Full Set	603	211	392

The University of Fiji

(An Entity of Arya Pratinidhi Sabha of Fiji)

QAA GLOBAL
Institution accredited
The University of Fiji
Valid: 03/2023 – 03/2028

The University of Fiji
Private Mail Bag
Lautoka, Fiji Islands

Saweni Campus
Ph: (679) 6640600
Fax: (679) 6604700
Mobile: (679) 9999100 / 5276

Samabula Campus
P.O Box 4245
Ph: (679) 3373614
Mobile: 9999111

Ba Campus
Ph: (679) 6670600

Email: info@unifiji.ac.fj
Web: www.unifiji.ac.fj

Registered with the Fiji Higher Education Commission as a University under the Higher Education Act 2008.
Registration Certificate Number (RGN0020/11)

Future Ready