



**The University of Fiji**  
(An Entity of Arya Pratinidhi Sabha of Fiji)

**FORM:OREG003**

*Registered with the Fiji Higher Education Commission as a University under the Higher Education Act 2008.  
Registration Certificate Number (RGN0020/11)*

## REQUEST FOR RESUMPTION OF STUDIES FORM

Semester: \_\_\_\_\_ Year: \_\_\_\_\_ Student ID number:

### PERSONAL DETAILS

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

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Postal Address:


Telephone:

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Fax:

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Email:

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Programme: \_\_\_\_\_ Major 1: \_\_\_\_\_ Major 2 : \_\_\_\_\_ Minor: \_\_\_\_\_

Are you sponsored? Yes No

If yes, the name of your sponsor ..... (Please bring your sponsorship letter to Registration)

### REQUEST DETAILS

I would like to request (please tick appropriate box below):

<b>Re-admission</b>	(suspended from studies in a previous semester for academic reasons)
<b>Resumption</b>	(discontinued studies for other reasons)
<b>New programme</b>	(graduated from a programme and would like to enroll in a new programme)
<b>Deferment of study</b>	(offered a place in a previous semester)

The semester in which I was offered a place or last studies: Semester \_\_\_\_\_ Year \_\_\_\_\_

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICIAL USE ONLY

#### Checklist

1. Re-admission (Letter from the department supporting student's re-admission into the programme of study)
2. Resumption/New Programme (Counselling Transcript attached)
3. Deferment of Studies (Offer letter and admission form attached)

#### Decision

Approved Not Approved Reason: \_\_\_\_\_

HOD/DEAN: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Academic Services: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Records updated: (YES/NO) \_\_\_\_\_

Letter emailed or hand delivered: (YES/NO) \_\_\_\_\_