



The University of Fiji

(An Entity of Arya Pratinidhi Sabha of Fiji)

UMANAND PRASAD SCHOOL OF MEDICINE & HEALTH SCIENCES



STUDENT ORIENTATION PACKAGE 2022

upsmhasadmin@unifiji.ac.fj



The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

**UMANAND PRASAD
SCHOOL OF MEDICINE
& HEALTH SCIENCES**



MESSAGE FROM THE DEAN

Greetings and Welcome to the University of Fiji and the Umanand Prasad School of Medicine (UPSM).

It is with honor and great pleasure that I along with all of our enthusiastic, energized Faculty, Students and Staff welcome you the grand exciting adventure of higher University Education where you can explore, experience and learn about the vast uncountable wonders of our Academic Cosmos. We are all here as your guides to an ever expanding experience of new ideas and countless wonderful ways of looking at the complex world in which we live. You will join a vibrant campus of exciting Staff and Students as together we venture into the amazing world around us, generating questions, formulating solutions, making observations and seeing the future using spectacular technology that links us to every part of our Grand Planet Earth and even light years beyond the Keiper Belt, Oort Cloud and our own Sun Generated Heliopause. We look forward to sharing your questions and expanding your penetrating interest in learning, exploring, examining and ultimately experiencing every facet of our expanding Academic World. Join our excitement, grow, ask questions and help generate solutions which generate even more questions and more solutions and welcome to our Craft as we zoom into the future.

Dr. Fred Merchant

MD, Dean, UPSM, FACS, BS Pharm,
PG, Surg Oncology, Surg Trauma and Pharmacology,





The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

**UMANAND PRASAD
SCHOOL OF MEDICINE
& HEALTH SCIENCES**



SCHOOL ADMINISTRATION



Professor Frederick J. Merchant

Dean UPSM & HS

General Surgery

Room D001

Email: fredm@unifiji.ac.fj

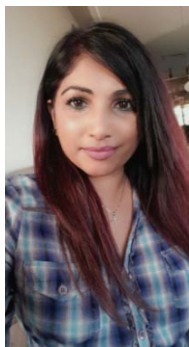


Ms Sharon N. Biribo

Administrator

Room D007

Email: sharonn@unifiji.ac.fj



Ms Susan S. Mani

Administrative Assistant

Room D002

Email: susanm@unifiji.ac.fj



Mr. Muni P. Nandan

Medical Lab Technician

Room D009

Email: munin@unifiji.ac.fj





The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

**UMANAND PRASAD
SCHOOL OF MEDICINE
& HEALTH SCIENCES**



CLINICAL SCIENCE DEPARTMENT



Dr. Robert Bancod
HOD / Associate Professor
General Surgery
Room D005
Email: robertb@unifiji.ac.fj



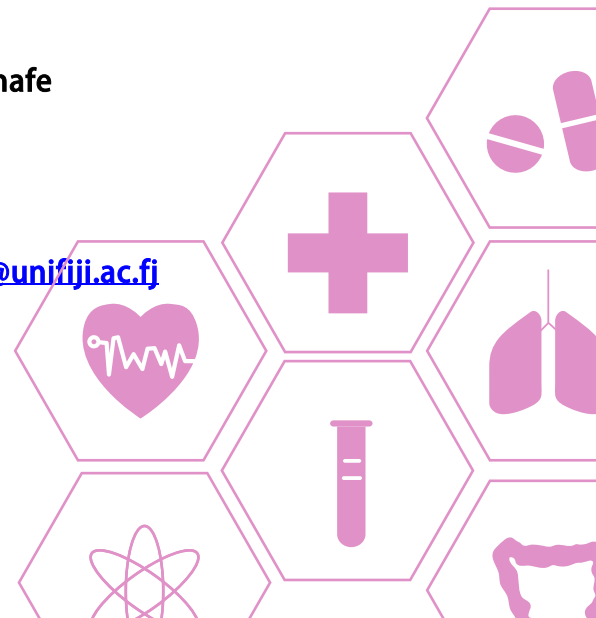
Dr. Alumeci Taoi
Associate Professor
Obstetrics & Gynaecology
Room D013
Email: alumecit@unifiji.ac.fj



Dr. Rosario Palo
Associate Professor
Internal Medicine
Room D005
Email: rosariop@unifiji.ac.fj



Dr. Dennis Buenafe
Senior Lecturer
Paediatrics
Room D106
Email: dennisb@unifiji.ac.fj





The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

**UMANAND PRASAD
SCHOOL OF MEDICINE
& HEALTH SCIENCES**



COMMUNITY HEALTH & FAMILY MEDICINE/ PUBLIC HEALTH CARE DEPARTMENT



Dr. Samuela Korovou

HOD / Senior Lecturer

Community Med/Public Health

Room D015

Email: samuelak@unifiji.ac.fj



Dr. Maria Cabio

Senior Lecturer

Community Med/Public Health

Room D105

Email: mariac@unifiji.ac.fj



Ms. Mercy Gogoi

Lecturer

Public Health

Room D008

Email: mercyg@unifiji.ac.fj



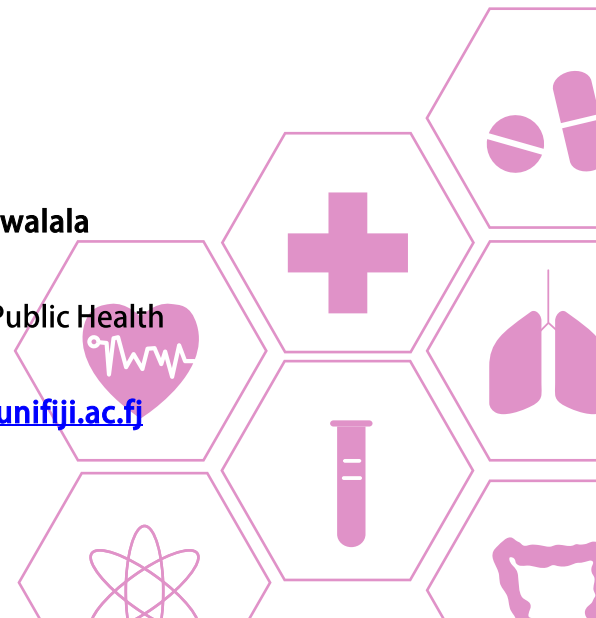
Dr. Sakiusa Mainawalala

Lecturer

Community Med/Public Health

Room D015

Email: sakiusam@unifiji.ac.fj





The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

**UMANAND PRASAD
SCHOOL OF MEDICINE
& HEALTH SCIENCES**



BASIC SCIENCE DEPARTMENT



Dr. Ricardo Gregorio C. Corpuz III
HOD /Senior Lecturer
Human Pathology
Room D012
Email: ricardoc@unifiji.ac.fj



Dr. Abhijit Gogoi
Associate Professor
Human Physiology
Room D013
Email: abhijitg@unifiji.ac.fj



Dr. Aboubacar Kaka
Senior Lecturer
Human Anatomy
Room D010
Email: aboubacark@unifiji.ac.fj



Dr. Neelam Zaidi
Senior Lecturer
Medical Biochemistry
Room D016
Email: neelamz@unifiji.ac.fj



Ms. Sheemal Sharma
Lecturer
Medical Pharmacology
Room D003
Email: sheemals@unifiji.ac.fj





The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

**UMANAND PRASAD
SCHOOL OF MEDICINE
& HEALTH SCIENCES**



NURSING DEPARTMENT



Ms. Merelita Diucamirimiri
Coordinator /Senior Lecturer
Room F002
Email: merelita@unifiji.ac.fj



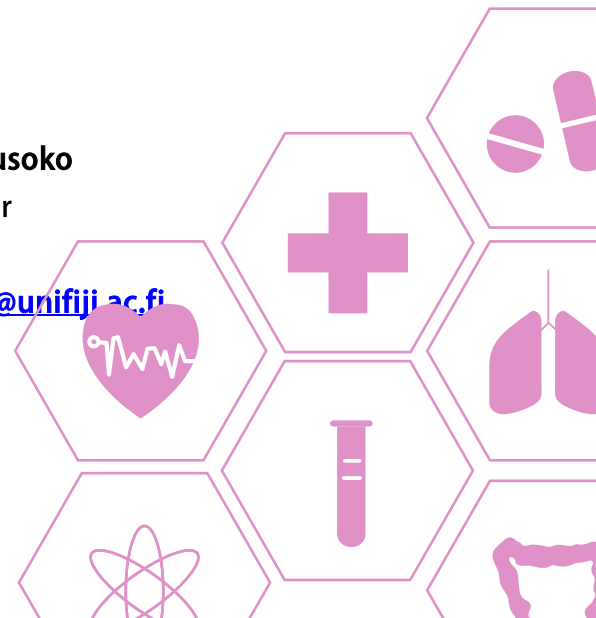
Ms. Sereana Lalabalavu
Lecturer
Room F003
Email: sereanal@unifiji.ac.fj



Ms. Tarome Paulo
Lecturer
Room F003
Email: taromep@unifiji.ac.fj



Ms. Arishma Dausoko
Assistant Lecturer
Room F003
Email: arishmad@unifiji.ac.fj





UMANAND PRASAD SCHOOL OF MEDICINE & HEALTH SCIENCES



MEDICAL PROGRAMME

		Local/Regional
Year 1	MBBS	\$12,150.00
Year 2	MBBS	\$12,150.00
Year 3	MBBS	\$12,150.00
Year 4	MBBS	\$12,600.00
Year 5	MBBS	\$12,600.00
Year 6	MBBS	\$12,825.00

Bachelor of Public Health and Primary Health Care

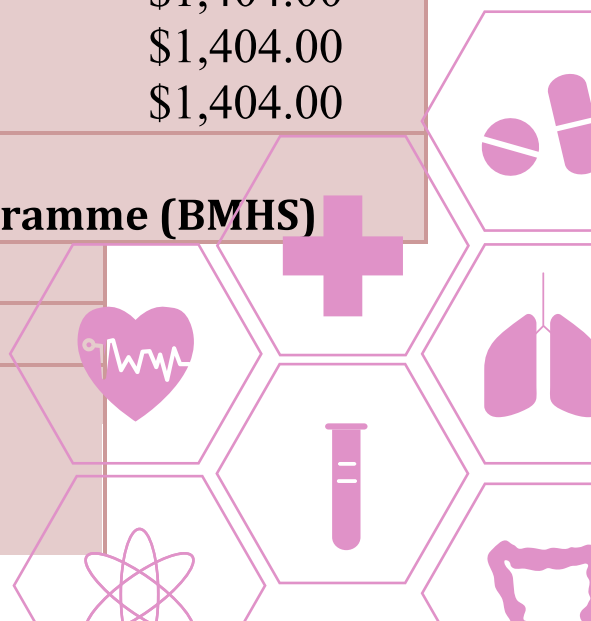
100 Level	BPH&PHC	\$405.00	\$810.00
200 Level	BPH&PHC	\$585.00	\$1,170.00
300 Level	BPH&PHC	\$630.00	\$1,260.00

Bachelor of Nursing Science Honours

100 Level	BNSc	\$702.00	\$1,404.00
200 Level	BNSc	\$702.00	\$1,404.00
300 Level	BNSc	\$702.00	\$1,404.00
400 Level	BNSc	\$702.00	\$1,404.00

Bachelor of Medical Health Science Programme (BMHS)

100 Level	BMHS	\$600.30
200 Level	BMHS	\$600.30
300 Level	BMHS	\$600.30





The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

**UMANAND PRASAD
SCHOOL OF MEDICINE
& HEALTH SCIENCES**



STUDENT ACADEMIC SERVICES & EXAMINATION

Important Links (copy & paste link to your browser)

Undergraduate Application Form - <https://www.unifiji.ac.fj/apply/>

ADD & Withdrawal Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/REQUEST-TO-WITHDRAW-ADD-COURSE-SAS7-1.pdf>

Resumption of Study Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/REQUEST-FOR-RESUMPTION-OF-STUDIES-SAS12-1.pdf>

Change of Programme Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/REQUEST-FOR-CHANGE-OF-PROGRAMME-SAS8-1.pdf>

Cross Credit Application Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-CROSS-CREDIT-SAS11-1.pdf>

Student Request Form <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/STUDENT-REQUEST-FORM-SAS-10.pdf>

Examination (Assessment)

Compassionate & Aegrotat Pass/Special Exam Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-COMPASSIONATE-AEGROTAT-PASS-SPECIAL-EXAM-SAS5.pdf>

Reconsideration of Course Grade Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-RECONSIDERATION-OF-COURSE-GRADE-SAS9.pdf>

Restricted Pass Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-RESTRICTED-PASS-SAS15.pdf>

Supplementary Examination Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-SUPPLEMENTARY-EXAM-SAS-13.pdf>

Examination Clash Form

Request to view final examination script

Completion of Programme

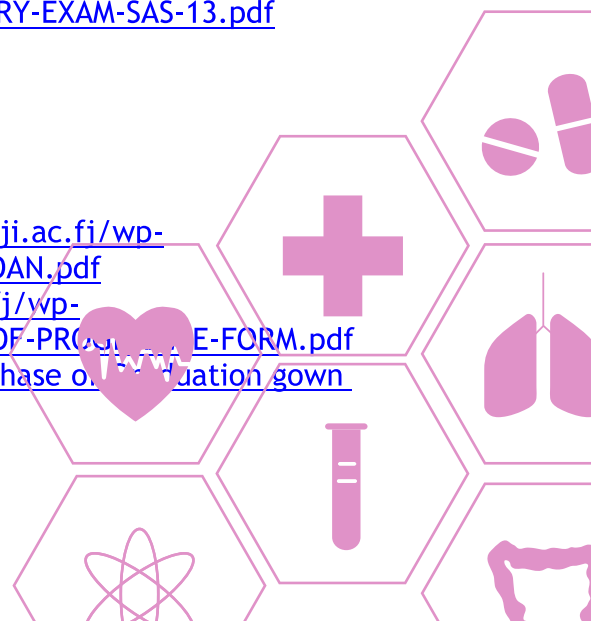
University Scholarship and Loan Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-UNIVERSITY-LOAN.pdf>

Completion of Programme Form - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-COMPLETION-OF-PROGRAMME-E-FORM.pdf>

Hire of Purchase of Gown Form - [Application for Hire/Purchase of Examination gown](#)

Programme Structure Undergraduate Study

<https://www.unifiji.ac.fj/undergraduate-study/>





IMPORTANT DATES

Important Dates

1. Lectures Commence Saweni & Samabula Campus: Monday 21 March 2022

Penalty Dates

	Penalty Dates
Friday 1 April 2022	last date of enrolment without a late enrolment fee last date for withdrawal without any penalty
Friday 8 April 2022	Withdrawal with 25% penalty
Friday 15 April 2022	Withdrawal with 50% penalty
Friday 22 April 2022	Withdrawal with 75% penalty
Friday 29 April 2022	Withdrawal with full fees charged

2. University Regulations for Student Conduct and Discipline (Appendix II)

A copy of the **University Regulations for Student Conduct and Discipline** is posted on the Moodle and I acknowledge it as my responsibility to know and observe the provisions thereof"

3. Student Grievance Procedures (Appendix III)

Sign and return a copy to Student Academic Service.

Frequently Asked Questions - Student Support Services

<https://www.unifiji.ac.fj/wp-content/uploads/2021/08/Uni-Fiji-FAQ-2.pdf>

Contact US

<https://www.unifiji.ac.fj/contact-us/>

ACADEMIC AND EVENTS CALENDAR 2022

Date	Day	January
1	Saturday	New Year's Day
31	Monday	MBA and Year 2 BMHS Trimester 1 Enrolment Begins
		February
5	Saturday	MBA and Year 2 BMHS Trimester 1 Enrolment Ends

UMANAND PRASAD SCHOOL OF MEDICINE & HEALTH SCIENCES



IMPORTANT DATES

6	Sunday	
7	Monday	MBA and Year 2 BMHS Trimester 1 Begins
24	Thursday	Students Orientation
25	Friday	Students Orientation
		March
10	Thursday	Students Orientation
11	Friday	Students Orientation
12	Saturday	Semester 1 Counselling and Enrolment Ends
		Semester 1 Begins
21	Monday	BMHS Trimester 1 Begins
		April
15	Friday	Good Friday
16	Saturday	Easter Saturday
17	Sunday	
18	Monday	Easter Monday
25	Monday	MBA and Year 2 BMHS Trimester 1 Study Break Begins
29	Friday	MBA and Year 2 BMHS Trimester Study Break Ends
		May
2	Monday	MBA and Year 2 BMHS Trimester 1 Final Examination Begins
6	Friday	MBA and Year 2 BMHS Trimester 1 Final Examination Ends
9	Monday	Mid Semester Break Begins
13	Friday	Mid Semester Break Ends
16	Monday	Semester 1 Resumes
23	Monday	MBA and Year 2 BMHS Trimester 2 Enrolment Begins
27	Friday	MBA and Year 2 BMHS Trimester 2 Enrolment Ends
30	Monday	MBA and Year 2 BMHS Trimester 2 Begins
		June
10	Friday	BMHS Trimester 1 Ends
13	Monday	BMHS Trimester 2 Begins
		July
4	Monday	Semester 1 Study Break Begins
8	Friday	Semester 1 Study Break Begins
11	Monday	Semester 1 Final Examination Begins
22	Friday	Semester 1 Final Examination Ends
25	Monday	Semester 1 Break Begins
		August
1	Monday	Semester 2 Counselling and Enrolment Begins
5	Friday	Semester 1 Break Ends
8	Monday	Semester 2 Begins
15	Monday	MBA and Year 2 BMHS Trimester 2 Study Break Begins

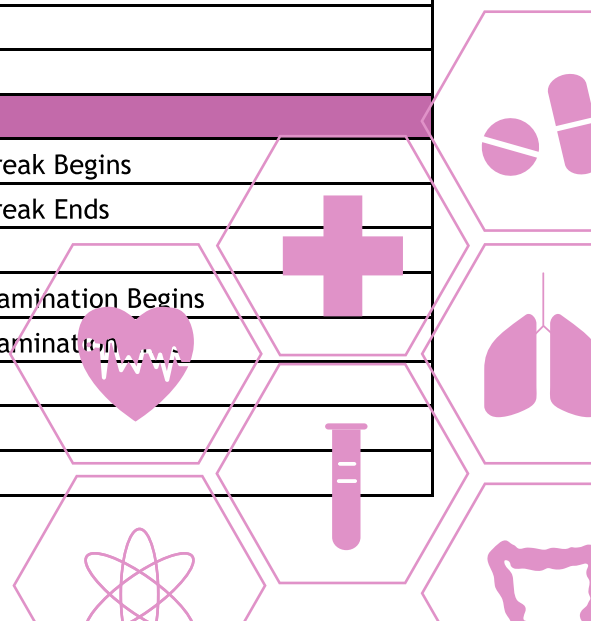


UMANAND PRASAD SCHOOL OF MEDICINE & HEALTH SCIENCES



IMPORTANT DATES

19	Friday	MBA and Year 2 BMHS Trimester 2 Study Break Ends
22	Monday	MBA and Year 2 BMHS Trimester 2 Final Examination Begins
27	Saturday	MBA and Year 2 BMHS Trimester 2 Final Examination Ends
		September
12	Monday	MBA and Year 2 BMHS Trimester 3 Enrolment Begins
12	Monday	BMHS Trimester 2 Ends
16	Friday	MBA and Year 2 BMHS Trimester 3 Enrolment Ends
19	Monday	MBA and Year 2 BMHS Trimester 3 Begins
19	Monday	BMHS Trimester 3 Begins
26	Monday	Mid Semester Break Begins
30	Friday	Mid Semester Break Ends
		October
3	Monday	Semester 2 Resumes
7	Friday	Prophet Mohammed's Birthday
10	Monday	Fiji Day
24	Monday	Diwali
31	Monday	MBBS Year 6 Final Examination Begins
		November
11	Friday	MBBS Year 6 Final Examination Ends
21	Monday	Semester 2 Study Break Begins
25	Friday	Semester 2 Study Break Ends
28	Monday	Semester 2 Final Examination Begins
		December
5	Monday	MBA and Year 2 BMHS Trimester 3 Study Break Begins
		MBA and Year 2 BMHS Trimester 3 Study Break Ends
9	Friday	Semester 2 Final Examination Ends
12	Monday	MBA and Year 2 BMHS Trimester 3 Final Examination Begins
15	Thursday	MBA and Year 2 BMHS Trimester 3 Final Examination Ends
16	Friday	BMHS Trimester 3 Ends
26	Monday	Christmas Day
27	Tuesday	Boxing Day





The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

UMANAND PRASAD SCHOOL OF MEDICINE & HEALTH SCIENCES



STUDENT SUPPORT



IT SUPPORT

Send an email to itservices@unifiji.ac.fj
for any online learning matter.
Ext: 172

COUNCELLOR

Book a session with
Counselor Mr. Jone Veisamasama
on jonee@unifiji.ac.fj



LIBRARY

For more info <https://www.unifiji.ac.fj/library/>
Email: libraryteam@unifiji.ac.fj
Ext: 161

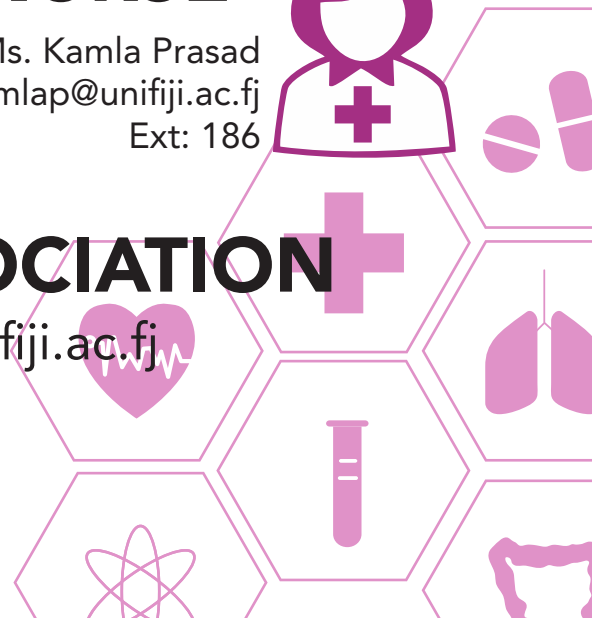
NURSE

Ms. Kamla Prasad
Email: kamlap@unifiji.ac.fj
Ext: 186



STUDENT ASSOCIATION

Email: ufsa@student.unifiji.ac.fj
Ext: 170





The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

**UMANAND PRASAD
SCHOOL OF MEDICINE
& HEALTH SCIENCES**



CONTACT US

EMAIL US

upsmhasadmin@unifiji.ac.fj

Saweni Campus

General enquiries Ph: +679 664 0600A

Fax: +679 664 070

email: info@unifiji.ac.fj

Samabula Campus

Physical Address 1 Kula Street Samabula Suva,

Fiji Ph: +679 337 3614

Fax: +679 337 1084

Mobile: +679 999 9111 / Short code: 5276

Chat with us Live on the website

<https://www.unifiji.ac.fj/contact-us/>

FOLLOW US ON FACEBOOK

**UMANAND PRASAD SCHOOL OF MEDICINE
AND HEALTH SCIENCE**





The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

**UMANAND PRASAD
SCHOOL OF MEDICINE
& HEALTH SCIENCES**



PAYMENT

Fees can be paid via Direct Bank Deposit
and m-paisa



The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

Option 1 Bank Transfer/ Direct Deposit

Bank Account Name: **THE UNIVERSITY OF FIJI**
Bank Account Number: **9800966104**
Bank Address: **1 THOMPSON STREET, SUVA**
Bank Name: **WESTPAC BANKING CORPORATION**
BSB OR IBAN/ SWIFT/ROUTING No WPAFJFX

Option 2 M-paisa

Make m-Paisa payment to Business Name
THE UNIVERSITY OF FIJI
Business Number **21672**

**PLEASE ENSURE THAT WHEN MAKING PAYMENT NOTE DOWN
THE STUDENT ID NUMBER IN THE NARRATION OR REFERENCE PART**