



The University of Fiji
(An Entity of Arya Pratinidhi Sabha of Fiji)

School of Science and Technology

Student Orientation

2022

Mr. Prashneel Gounder



**IT Graduate
2014 UniFiji Gold Medalist
Business Systems and Process
Analyst at Fiji Airways**

Stay Connected with Us!



Welcome Message From Dean and HOD's

- ▶ Please click on the link below to view Dean and Head of Department's Message:

<https://www.youtube.com/watch?v=j6V1IQeYnjU>

SOST Staff Information:

- ▶ Please click on the link below to view SOST Staff information:

<https://www.youtube.com/watch?v=zPen8aGCuKM&t=38s>

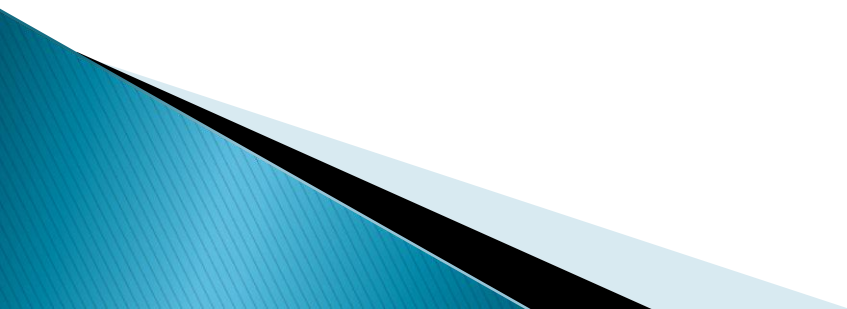
Department Overview

- ▶ Please click on the link below to view the overview of the Science Department:

<https://www.youtube.com/watch?v=qBugHuXz-3A>

- ▶ Please click on the link below to view the overview of the Computer Science and Mathematics Department:

<https://www.youtube.com/watch?v=mViin1z0rSY>





The University of Fiji

School of Science and Technology

Undergraduate Programme Offerings 2022

The School of Science and Technology (SoST) consists of Department of Science and Department of Computer Science and Mathematics.

The following the Undergraduate Programmes are offered by SoST in 2022 from both Suva and Saweni campuses.

- Bachelor of Environmental Sciences
- Bachelor of Science in Biology and Chemistry
- Bachelor of Science in Biology and Information Technology (IT)
- Bachelor of Science in Chemistry and Physics
- Bachelor of Science in Physics and Mathematics
- Bachelor of Science in Physics and Information Technology (IT)
- Bachelor of Science in Mathematics and Information Technology (IT)
- Bachelor of Information Technology (BIT)
- Bachelor of Science (Single Major in Information Technology)
- Bachelor of Agricultural Engineering
- Diploma in Information Technology (DITC)

Entry Requirements:

- Passed Fiji Year 13 Examinations with an aggregate of at least 200 marks into 4 subjects with a Minimum of 50% in English.
- Completed requirements for a UniFiji Certificate in Foundation Studies; or a Equivalent.

For more information feel free to contact:

Mr Jone Vukinagauna
Head of CSM Department
Email: jonev@unifiji.ac.fj

Dr Ramendra Prasad
Head of Science Dept.
Email: ramendrap@unifiji.ac.fj

Ms Ashwin Prasad, Admin Assistant - SOST
Email: ashwinp@unifiji.ac.fj
Mob: 8305401

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WWW.UNIFIJI.AC.FJ/SOST



The University of Fiji

School of Science and Technology

Postgraduate Programme Offerings 2022

The School of Science and Technology (SoST) consists of Department of Science and Department of Computer Science and Mathematics.

The following the Postgraduate Programmes are offered by SoST in 2022 from both Suva and Saweni campuses.

- Postgraduate Diploma in Energy and Environment (PGDEEN)
- Postgraduate Diploma in Information Technology (PGDITC)
- Postgraduate Diploma in Mathematics
- Master of Science in Renewable Energy Management (MScREM)
- Master of Science in Information Technology (MScITC)
- Master of Science in Mathematics by Coursework and Minor Thesis
- Master of Information Technology (MInfTech)
- MSc in Environmental Science (Research)
- MSc in Physics (Research)
- Masters in Information Technology (Research)
- Master of Science in Mathematics (Research)
- PhD in Environmental Science
- PhD in Information Technology
- PhD in Mathematics
- PhD in Physics

Entry Requirements:

- i) a relevant Bachelors Degree with a Grade Point Average (GPA) of at least 3.0 or;
- ii) a tertiary qualification deemed by Senate or its delegate to be equivalent to the criteria in clause(i).

For more information feel free to contact:

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Head of CSM Department
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Head of Science Dept.
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Ms Ashwin Prasad, Admin Assistant - SOST
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Important Learning Tips

- ▶ Click below for learning Mathematics online:

https://youtu.be/0GvhbCE0u_s

- ▶ Click Below to know how to use google Applications:

<https://www.youtube.com/watch?v=Ru11OXkpZzg>



Student Online Guide



<http://web.unifiji.ac.fj:81/reg/Login>

For Guidance click on [https://www.unifiji.ac.fj/wp-content/uploads/2021/07/Student-User-Manual Online-Registration.pdf](https://www.unifiji.ac.fj/wp-content/uploads/2021/07/Student-User-Manual%20Online-Registration.pdf)



<https://elearning.unifiji.ac.fj/moodle/login/index.php>

Top Hat and Beyond Lab Guide

All teaching and learning resources will be shared with students using tophat. Your class attendance and participation are compulsory as it makes up 15% of your coursework.

We will be using **Top Hat Pro** (www.tophat.com) for class participation. You will be able to submit answers to in-class questions using Apple or Android smartphones and tablets, laptops, or through text message.

You can visit the Top Hat Overview (<https://success.tophat.com/s/article/Student-Getting-Started-with-Top-Hat>) within the Top Hat Success Center which outlines how you will register for a Top Hat account, as well as providing a brief overview to get you up and running on the system.

Should you require assistance with Top Hat Pro at any time please contact their Support Team directly by way of email (support@tophat.com), the in app support button. *Specific user information may be required by their technical support team when troubleshooting issues.*

Please Click Below to view Top Hat and Beyond Lab Demonstration

<https://www.youtube.com/watch?v=XBM4npvIE7Q>



Student Support Services

Library



For more info: <https://www.unifiji.ac.fj/library/>

Email: libraryteam@unifiji.ac.fj

Ext: 161

IT Services: email to itservices@unifiji.ac.fj
for any online learning matter

Counselor



Counselor Mr. Jone Veisamasama on
Email: jonee@unifiji.ac.fj

Nurse



Ms. Kamla Prasad
Email: kamlap@unifiji.ac.fj
Room: B005

Student Association:

Email: UFSA@student.unifiji.ac.fj

Student Academic Services

Important Link

- ▶ **Undergraduate Application Form** - <https://www.unifiji.ac.fj/apply/>
- ▶ **Add& Withdrawal Form** - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/REQUEST-TO-WITHDRAW-ADD-COURSE-SAS7-1.pdf>
- ▶ **Resumption of Study Form** - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/REQUEST-FOR-RESUMPTION-OF-STUDIES-SAS12-1.pdf>
- ▶ **Change of Programme Form** <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/REQUEST-FOR-CHANGE-OF-PROGRAMME-SAS8-1.pdf>
- ▶ **Cross Credit Application Form** - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-CROSS-CREDIT-SAS11-1.pdf>
- ▶ **Student Request Form** <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/STUDENT-REQUEST-FORM-SAS-10.pdf>
- ▶ **University Scholarship and Loan Form** - <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-UNIVERSITY-LOAN.pdf>
- ▶ **Hire of Purchase of Gown Form** - [Application for Hire/Purchase of Graduation gown](#)

Examination (Assessment)

- ▶ **Compassionate & Aegrotat Pass/Special Exam Form -**
<https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-COMPASSIONATE-AEGROTAT-PASS-SPECIAL-EXAM-SAS5.pdf>
- ▶ **Reconsideration of Course Grade Form -**
<https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-RECONSIDERATION-OF-COURSE-GRADE-SAS9.pdf>
- ▶ **Restricted Pass Form -** <https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-RESTRICTED-PASS-SAS15.pdf>
- ▶ **Supplementary Examination Form -**
<https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-SUPPLEMENTARY-EXAM-SAS-13.pdf>
- ▶ **Completion of Programme Form -**
<https://www.unifiji.ac.fj/wp-content/uploads/2021/08/APPLICATION-FOR-COMPLETION-OF-PROGRAMME-FORM.pdf>

Important Dates

Lectures Commence Saweni & Samabula Campus:
Monday 21 March 2022

Penalty Dates:

Friday 1 April 2022	last date of enrolment without a late enrolment fee last date for withdrawal without any penalty
Friday 8 April 2022	Withdrawal with 25% penalty
Friday 15 April 2022	Withdrawal with 50% penalty
Friday 22 April 2022	Withdrawal with 75% penalty
Friday 29 April 2022	Withdrawal with full fees charged

Academic Events and Calender

Date	Day	January
1	Saturday	New Year's Day
31	Monday	MBA and Year 2 BMHS Trimester 1 Enrolment Begins
February		
5	Saturday	MBA and Year 2 BMHS Trimester 1 Enrolment Ends
6	Sunday	
7	Monday	MBA and Year 2 BMHS Trimester 1 Begins
24	Thursday	Students Orientation
25	Friday	Students Orientation
March		
10	Thursday	Students Orientation
11	Friday	Students Orientation
12	Saturday	Semester 1 Counselling and Enrolment Ends
		Semester 1 Begins
21	Monday	BMHS Trimester 1 Begins
April		
15	Friday	Good Friday
16	Saturday	Easter Saturday
17	Sunday	
18	Monday	Easter Monday
25	Monday	MBA and Year 2 BMHS Trimester 1 Study Break Begins
29	Friday	MBA and Year 2 BMHS Trimester Study Break Ends
May		
2	Monday	MBA and Year 2 BMHS Trimester 1 Final Examination Begins
6	Friday	MBA and Year 2 BMHS Trimester 1 Final Examination Ends
9	Monday	Mid Semester Break Begins
13	Friday	Mid Semester Break Ends
16	Monday	Semester 1 Resumes
23	Monday	MBA and Year 2 BMHS Trimester 2 Enrolment Begins
27	Friday	MBA and Year 2 BMHS Trimester 2 Enrolment Ends
30	Monday	MBA and Year 2 BMHS Trimester 2 Begins

June		
10	Friday	BMHS Trimester 1 Ends
13	Monday	BMHS Trimester 2 Begins
July		
4	Monday	Semester 1 Study Break Begins
8	Friday	Semester 1 Study Break Begins
11	Monday	Semester 1 Final Examination Begins
22	Friday	Semester 1 Final Examination Ends
25	Monday	Semester 1 Break Begins
August		
1	Monday	Semester 2 Counselling and Enrolment Begins
5	Friday	Semester 1 Break Ends
8	Monday	Semester 2 Begins
15	Monday	MBA and Year 2 BMHS Trimester 2 Study Break Begins
19	Friday	MBA and Year 2 BMHS Trimester 2 Study Break Ends
22	Monday	MBA and Year 2 BMHS Trimester 2 Final Examination Begins
27	Saturday	MBA and Year 2 BMHS Trimester 2 Final Examination Ends
September		
12	Monday	MBA and Year 2 BMHS Trimester 3 Enrolment Begins
12	Monday	BMHS Trimester 2 Ends
16	Friday	MBA and Year 2 BMHS Trimester 3 Enrolment Ends
19	Monday	MBA and Year 2 BMHS Trimester 3 Begins
19	Monday	BMHS Trimester 3 Begins
26	Monday	Mid Semester Break Begins
30	Friday	Mid Semester Break Ends

October		
3	Monday	Semester 2 Resumes
7	Friday	Prophet Mohammed's Birthday
10	Monday	Fiji Day
24	Monday	Diwali
31	Monday	MBBS Year 6 Final Examination Begins
November		
11	Friday	Semester 2 Study Break Begins
21	Monday	Semester 2 Study Break Begins
25	Friday	Semester 2 Study Break Ends
28	Monday	Semester 2 Final Examination Begins
December		
5	Monday	MBA and Year 2 BMHS Trimester 3 Study Break Begins
		MBA and Year 2 BMHS Trimester 3 Study Break Ends
9	Friday	Semester 2 Final Examination Ends
12	Monday	MBA and Year 2 BMHS Trimester 3 Final Examination Begins
15	Thursday	MBA and Year 2 BMHS Trimester 3 Final Examination Ends
16	Friday	BMHS Trimester 3 Ends
26	Monday	Christmas Day
27	Tuesday	Boxing Day

SOST Fee's Structure 2022

	<u>Fiji Citizens & Citizens of Pacific Islands Forum Countries (Except Australia & New Zealand)</u>	<u>Citizens of Other Countries</u>
Pre Degree Courses (Foundation) Per Unit	162 FJD	324FJD
Under Graduate Courses 100 Level		
Information Technology / Business Informatics	351FJD	702FJD
Mathematics	270FJD	540FJD
Science	342FJD	684FJD
Agricultural	342FJD	684FJD
Under Graduate Courses 200 Level		
Information Technology / Business Informatics	468FJD	936FJD
Mathematics	405FJD	810FJD
Science	522FJD	1,044FJD
Agricultural	522FJD	1,044FJD
Under Graduate Courses 200 Level		
Information Technology / Business Informatics	495FJD	990FJD
Mathematics	567FJD	1,134FJD
Science	576FJD	1,152FJD
Agricultural	576FJD	
Post Graduate Units		
Any Post Graduate Unit	702FJD	1,404FJD
Full Time Thesis (1900FJD Per Semester)	3,420FJD	6,840FJD
Part Time Thesis (950FJD Per Semester)	1710FJ	3,420FJD

Registration Fees Details

2022 Registration Fees	
3 or more courses	Amount(\$)
General Service Fee	50.00
Student Association Fee	20.00
Total	70.00
2 or less courses	
General Service Fee	30.00
Student Association Fee	10.00
Total	40.00

Payment Method

OPTION 1: BANK TRANSFER/DIRECT DEPOSIT

Bank Account Name: The University of Fiji

Bank Account Number: 9800966104

Bank Address: 1 Thompson Street, Suva

Bank Name: Westpac Banking Corporation

BSB or IBAN/SWIFT/Routing No WPACFJFX

OPTION 2: MPAISA

Make MPaisa payment to Business Name: The University of Fiji

Business Number: 21672

(Please ensure that when making payment note down the student ID number in the narration or reference part)

CONTACT DETAILS

The University of Fiji
Private Mail Bag
Lautoka,
Fiji Island

Saweni Campus:
Telephone: (679) 664 0600
Mobile: (679) 999 9100

Samabula Campus:
Telephone: (679) 337 3614
Mobile: (679) 999 9111

Website: <https://www.unifiji.ac.fj/sost/>



Thank You

See You Soon !