

# ANNUAL REPORT

The University of Fiji  
Report of Operations 2018

[www.unifiji.ac.fj](http://www.unifiji.ac.fj)



**The University of Fiji**  
The People's University





# The University of Fiji

The People's University

## REPORT OBJECTIVES

The Annual Report provides information for Government, students, staff and the local and international Communities. The Report summarises The University of Fiji's achievements in 2018 and outlines our financial position as at 31 December 2018. It reviews activity against our strategic objectives and highlights key milestones reached and immediate priorities for 2019.

Our Annual Report is also available on our website at: [www.unifiji.ac.fj](http://www.unifiji.ac.fj)

## COVER PHOTO

The University of Fiji Saweni campus main building.



# ANNUAL REPORT

The University of Fiji  
Report of Operations 2018

[www.unifiji.ac.fj](http://www.unifiji.ac.fj)





# MESSAGE FROM THE COUNCIL

Greetings from the Council.

The 2017 & 2018 Annual Report provides The University of Fiji's undertakings for the year 2018. The 2018 year was a challenging year for the University in terms of growth and priority projects. The University has had to strategise and prioritise in many of its decisions. The Government of Fiji's contribution has increased to \$4.12 million for the 2018/2019 period. This is a major part of the University revenue and we are most grateful to the Government for their support over the years and look forward to their continued support in the future.

The University has achieved significant academic milestones since its inception fourteen years ago. 3000 graduates have been conferred with qualifications at Certificate, Diploma, Bachelor, Post Graduate Diploma, Master's level programmes. The University graduated its 1st PhD in December 2018 graduation, from the School of Business and Economics. This clearly demonstrates that the University of Fiji can undertake and deliver doctoral level thesis to completion within a three-year period.

One of the major developments was the new lecture theatre at Samabula Campus. This has reduced the pressure for teaching space at Samabula campus. There are plans for a similar lecture theatre complex together with offices, computer laboratories and science laboratories to be constructed at the Saweni campus. This facility is necessary with the increased enrolment forecasted at the Saweni campus over the next few years.

Universities do not operate in isolation. We ensure that our courses and programmes are current, of high quality, academic rigour and meet the national standards set by the regularity body (Fiji Higher Education Commission). We also endeavor to meet the relevant needs of the community, and ensure our programmes are accessible and financially affordable to all.

The University of Fiji continues to provide high quality education at affordable cost founded on values such as integrity, honesty, fairness and knowledge promotion. It has been the philosophy of the Founders of the University not to deny education to those who meet the entry requirements and are lacking the financial means.

The University of Fiji is committed to providing more than education to our students. It offers 21st Century education which will prepare our students for the future and beyond. The University is determined to provide a supportive engaging atmosphere for students with opportunities where possible to hone their skills, build character and resilience and to be global citizens and leaders who can make a positive impact to the local and global communities. Our students and graduates will strive to do their best and we at the University are committed to prepare our students and graduates so that they are Work Ready, Global Ready and Future Ready, as our tagline goes.

# OVERVIEW

	Page
<b><i>Council's Message</i></b>	<b>1</b>
<b><i>Council Members</i></b>	<b>3</b>
<b><i>Student Enrolment</i></b>	<b>4</b>
<b><i>Graduation Data</i></b>	<b>4</b>
<b><i>Staffing</i></b>	
<b><i>Government Grant Acquittals and Scholarships</i></b>	<b>4</b>
<b><i>Schools &amp; Centres</i></b>	
<b><i>School of Humanities and Arts</i></b>	<b>5</b>
<b><i>School of Science and Technology</i></b>	<b>10</b>
<b><i>School of Business and Economics</i></b>	<b>18</b>
<b><i>School of Law</i></b>	<b>23</b>
<b><i>Umanand Prasad School of Medicine</i></b>	<b>26</b>
<b><i>Marketing and Publicity</i></b>	<b>29</b>
<b><i>IT Services</i></b>	<b>31</b>
<b><i>Library</i></b>	<b>32</b>
<b><i>Research and Publications</i></b>	<b>33</b>
<b><i>Master Plan and Physical Facilities</i></b>	<b>34</b>
<b><i>Financial Report</i></b>	<b>35</b>

# COUNCIL MEMBERS

## Ex-Officio Members - Section 13(1) of UniFiji Act 2011

Pro-Chancellor and Chair of Council - Section 13(1)(a)  
Mr. Anil Tikaram

Vice-Chancellor - Section 13(1)(b) of the Act  
Professor Prem Misir

## Appointed Members - Section 13(2) of UniFiji Act 2011

Appointed by the Arya Pratinidhi Sabha of Fiji (seven members) - Section 13(2)(a) of the Act :  
Pt. Bhuwan Dutt  
Mr. Balwant Singh  
Mr. Arun Padarath  
Mr. Parnesh Sharma  
Mr. Jagdish Chand  
Mr. Chandra Sen  
Mr. Ravindra Varman

## Appointed by the stakeholders involved in the provision of post primary education in Fiji (six members or any such number of persons deemed necessary - Section 13(2) (b) of the Act:

Mr. Uday Raju, Dakshina India Andhra Sangam  
Mr. Agni Deo Singh, Fiji Teachers Union  
Mr. Dewan Chand Maharaj, Shree Sanatan Dharam Pratinidhi Sabha of Fiji  
Mr. Netani Druavesi, Fijian Teachers Association  
Mr. Dalabar Singh, Sikh Association of Fiji  
Mr. Manhar Narsey, Gujarat Education Society of Fiji  
Mr. Ratu Meli Tora – Ba Provincial Council

Permanent Secretary for Education or his or her Representative - Section 13 (2)(c) of the Act.

Professor appointed by the Senate - Section 2(d) of the Act 26/2011  
Prof. Shaista Shameem

1 Registered Student Appointed by the Executive of Students Association in accordance with relevant regulation - Section 2(e) of the Act  
Mr. Anushek Kumar

Elected non-professorial member of the academic staff elected by the non-professorial staff – Section 13(3) of the Act 26/2011:  
Ms. Manpreet Kaur

## Co-opted Members - Section 13(4) of the Act

Ms. Sandhiya Gounder  
Dr. Rajnesh Sant  
Mr. Govind Singh  
Mrs. Savitri Chauhan

# THE UNIVERSITY OF FIJI BY NUMBERS

## HEAD COUNT BY SCHOOL

Centre for International and Regional Affairs (CIRA)  
Centre for iTaukei Studies (CIS)  
FOUNDATION STUDIES PROGRAMME (FND)  
SCHOOL OF BUSINESS AND ECONOMICS (SOBE)  
SCHOOL OF HUMANITIES AND ARTS (SOHA)  
JUSTICE DEVENDRA PATHIK SCHOOL OF LAW (JDPSOL)  
SCHOOL OF SCIENCE AND TECHNOLOGY (SOST)  
UNCLASSIFIED (UNSP)  
UMANAND PRASAD SCHOOL OF MEDICINE & HEALTH SCIENCES (UPSM)

## HEAD COUNT TOTAL

## HEAD COUNT BY NATIONALITY

Others	2
Australia	3
Bangladesh	1
Belize	1
China	1
Croatia	1
Federated States of	
Micronesia	6
Fijian	2771
Finland	1
Ghana	1
Guinea	3
Honduras	1
India	1
Macedonia (Former	
Yugoslav Republic of)	
Nepal	1
New Zealand	2
Singapore	1
Solomon Islands	94
Sri Lanka	1
Tonga	1
Vanuatu	30

Grand Total 2925

## GRADUATES BY LEVEL OF PROGRAMME

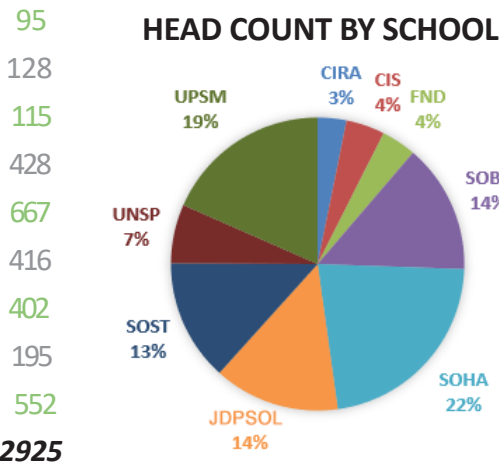
PRE-DEGREE	151
BACHELOR	272
POSTGRADUATE	171
DOCTORATE DEGREE	1
MASTERS	67
Total	662

## HEAD COUNT BY PROGRAMME LEVEL

Pre - Degree	421
Bachelor	1907
Postgraduate	363
Masters	217
Postgraduate Doctoral Degree	11
Unclassified Studies	170
Total Headcount	2925

## GOVERNMENT GRANT ACQUITTALS & SCHOLARSHIP

INCOME – 2017							
Funding Agency	Fees	Donations	Gov Grant	Other Income	APS Funding	Bank Loans	TOTALS (\$)
Amount	\$13,083,985.00	\$11,800.00	\$3,800,324.00	\$237,691.00	\$1,250,00.00	\$500,00.00	\$18,883,800.00



## HEAD COUNT BY GENDER

Female	1849
Male	1076
Head Count	2925

## HEAD COUNT BY NEW CONTINUING STUDENTS

New Students	972
Continuing Student	1953
Grand Total	2925



# YEAR IN REVIEW

## SCHOOL OF HUMANITIES AND ARTS

School of Humanities & Arts (SoHA) has established itself as an important School of the University of Fiji with a commendable national and international profile. It offers program in Education, Language, Literature & Communication and Hindi Culture to attract students from Year 1 to PhD and EdD levels. This year at the University Graduation we had a number of students graduating in English and Education with Post Graduate Diplomas and degrees apart from undergraduate qualifications. School of Humanities & Arts consists of the Department of Language, Literature & Communications and the Department of Education.

### Department of Education

The Department is nationally recognized as the provider of cutting edge programmes not offered at other international Universities in the world. The Department offers a Bachelor of Teaching Degree for Primary teachers and a Graduate Diploma in Teaching Degree for Secondary School teachers. Programmes within the Department of Education prepare graduates for professional careers in teaching, research, and professional practice. Master's studies are offered in Educational Leadership and in Teaching. The Doctor of Education degree for established professional educators provides teachers with advanced skills and internationally recognized qualifications in education. We are driven by a desire to ensure that education helps everyone reach their full potential and contributes to building a knowledge based inclusive society.

### Diploma in Teaching iTaukei Language, Literature and Culture (Secondary)

The Department of Education developed four new courses to offer for Diploma in Teaching iTaukei Language, Literature and Culture (Secondary). This was facilitated to meet the teaching requirements for the programme and to ensure that it met the standards of the FTRA and ensure the employment of our graduates in the Fiji schools. The courses included the following:

- EDU128 Educational Psychology For Teaching And Learning;
- EDU 228 Curriculum Planning For Teaching And Learning Vosa Vakaviti;
- EDU229 Assessing and Evaluating Student Learning in Secondary Schools; and
- EDU328 Practicum Internship (16 weeks).

### Graduate Diploma in Teaching Student Orientation

The Department of Education organised Student Orientation Programme for the GDT students to address issues such expectations of dress code, attendance to classes, plagiarism, revised grading system and student support system.



# YEAR IN REVIEW

## SCHOOL OF HUMANITIES AND ARTS

### Department of Language, Literature and Communication

The Language, Literature and Communication Department staff were committed to providing excellent courses in a warm, friendly and professional environment, as well as caring for every aspect of students' stay. The Department will achieve desired improvement by the dedication and innovation of LLC staff. The University of Fiji aspires to be globally trusted, innovative and professional provider of English Language courses.

The Language, Literature and Communication Department at The University of Fiji exists to serve the language needs of students who are in a transitional period as they are about to embark on a learning experience where the medium of instruction is English. The Staff is committed to creating and maintaining an organized and trusting environment where teaching and learning are exciting and students are assisted as they develop their language skills. All aspects of the teaching activities are student centred and designed to accommodate individual differences and learning styles in order for all to experience success and to empower and inspire our students to communicate with confidence.

The mission of LLC is to provide high quality English language services to help students complete their academic studies successfully and compete in the domestic and global job market upon graduation. The portfolio of the LLC includes English language courses and co-curricular services and activities, which include opportunities and guidance for independent English language study as well as informal English language practice.

### UniFiji Creative Circle Programme: 28/09/19 Creativity in Nature- an Art

Tremendous effort put in by students to make this programme a great success. There were students' displays on Art work: students' demonstrations on painting, weaving and Paper folding.

Enchanted scores of people in attendance marveled various forms of creativity and this is a testimony of the success of the program. This indisputably provided a meaningful display of creativity to our students at Saweni Campus.



*The theme of this year's annual Creative Circle programme was Creativity in Nature – A Gift. It complemented beautifully the slogan of the club which is Creativity Creates Culture, Culture Shapes Values, Values Determine the Future.*

UniFiji Creative Circle is an umbrella which presents our talented, multi-skilled and exceptional gifted students and colleagues to showcase their myriad skills and interests. Besides the academic excellence of our students, the Creative Circle



gives allowance for such moments where individuals make contact with the creative spirit, that elusive muse of something exceptionally dazzling to present that flash of inspiration as the masterpiece and allowing our creative imaginations to roam free.



# YEAR IN REVIEW

## SCHOOL OF HUMANITIES AND ARTS

Department of Language, Literature and Communication

### LLC Marks Language Week

Languages Week provides an important opportunity to highlight the linguistic diversity of the wider Fijian community in which we live. The week-long display of artwork, posters and charts is driven by the Department of Language, Literature and Communication (LLC), seizing the opportunity to recognize the fundamental role of diverse languages that we grow up in. The department is also appreciative to the Vice-Chancellor, Professor Prem Misir, for allowing LLC to conduct a week-long language display.

HOD LLC, Ms. Kamala Naiker shared her thoughts: 'No matter what stage of life you are at, language skills are imperative in our globally connected world'. Ms. Manpreet Kaur, Lecturer in Linguistics also shared similar sentiments saying that 'being a polyglot is a huge benefit and opens up a wealth of opportunities, as well as delivering social and economic benefits to the diverse communities that we come from'.

Team SOHA from Saweni Campus was elated to be part of the week-long display. Ms. Sanjaleen Prasad impressed upon the significance of one's mother tongue in shaping one's identity.

Professor Subramani adds: 'Language is a great gift given to us human beings. We in Fiji haven't used this gift to the fullest, especially students who are offered the privilege to study in schools and universities. This is a sad story of our life. Everywhere we hear the comment those students who come out of learning institutions are weak not only in their spoken abilities but their writing is also terrible. To some extent this is true. There are many reasons for this: poor language teachers, students' rejection of books and reading, their fascination with modern gadgets, lack of excitement about ideas and great thought'.

The School is equally proud and humbled by the efforts, time and creativity displayed by the students in the undergraduate programme studying Hindi and English Language respectively. A similar display is organized in Suva Campus by LLC staff, Mr. Saleh Kumar. Saleh is working closely with LLC Team here in Saweni Campus to consolidate language offerings at both the campuses. Professor Subramani and Professor Baba's presence and contributions are acknowledged.



# YEAR IN REVIEW

## SCHOOL OF HUMANITIES AND ARTS

Department of Language, Literature and Communication

### Language Day 2018

**Our Language, Our Assets; and Linguistic Diversity and Multilingualism: Keystones to Sustainability and Peace.**

In light with creativity, The UniFiji Language Department rejoiced its inventive Language Day Program on the theme Our Language, Our Assets; and Linguistic Diversity and Multilingualism: Keystones to Sustainability and Peace on 30th April, 2018 at The University of Fiji. Language is like "a forest, with trees, branches and leaves. These are the patterns, phrases and words of the language" (Inspirational Quotes, 2016). The programme celebrated the importance of the three languages English, Hindi and iTaukei at the University's Saweni and Suva Campuses.

### Vetting of Year 9 English Syllabus and Text Book

The Department of Language, Literature and Communication of The University of Fiji played a fundamental role in vetting Year 9 English Syllabus and Text Books. Kamala Naicker, Manpreet Kaur and Saleh Kumar were part of the 2 Day workgroup meeting for English facilitators at Natabua High School on 30-31 May, 2018. This appointment further sees LLC academics contribution in the writing of the English curriculum..



SOHA staff with the Registrar during Language Day Awareness Week  
Language Day display – Team SOHA at Saweni Campus



# YEAR IN REVIEW

## SCHOOL OF HUMANITIES AND ARTS

### Opening J.S. Kanwal Library through Kanwal Collection

Veteran writer, Late Jogindar Singh Kanwal's writings were celebrated at Khalsa College in Ba on 17 August, 2018 with the initiative of Khalsa College School Committee naming the College Library after the prolific writer and educator – paying tribute to the legendary writer who also served as a Principal of the College for nearly three decades. Speaking at the Commemoration Ceremony, the Minister for Local Government, Urban Development, Housing and Environment, Honorable Parveen Bala praised Late Kanwal for his enormous contributions to Fiji's Literature.

### Hindi Section Report

Hindi Section successfully celebrated 'Girmit Diwas' and 'Hindi Day' at the University of Fiji, Saweni campus. Hindi Teachers Association of Fiji and High Commission of India provided their continuous support.

Hindi section received cash and a cheque from the following authorities-

- High Commission of India \$ 500.00
- Hindi Teachers Association of Fiji, National body \$550.00
- Total sum of 1050.00 dollars will be used for promoting Hindi as per the planned activities in 2019.

Hindi lecturers took active part in Social and community activities, such as:

- Gurukul Centenary Celebration- Marking Hindi Essays, Oratory Judge
- Conducted Hindi lessons during the Vaidik Shivir at Pt. Vishnu Deo Memorial college.
- Attended meetings and worked with Hindi Parishad of Fiji for the promotion of Hindi language.
- Worked with Indian High Commission for the promotion of Hindi language at Unifiji.



# YEAR IN REVIEW

## SCHOOL OF SCIENCE AND TECHNOLOGY

### Science Department

The two new programme in Biology, approved by the Board of Studies, PPDC and also considered by the Senate are as follows;

- BIO215 – Integrated Pest Management.
- BIO315 – Aquaculture and Mariculture.

### International Forum on Marine Spatial Planning in China

The International Forum on Marine Spatial Planning for Countries along the "Maritime Silk Road" and Island Countries was held from June 8 to 9 in Zhoushan, Zhejiang Province, China. The forum was attended by Dr. A. Ajay Singh and Ms. Priyatma Singh of the Department of Science. The forum was sponsored by China Oceanic Development Foundation (CODF), with the guidance from State Oceanic Administration, China and Zhejiang Provincial People's Government.

The Forum is held to implement the SDG 14 of UN 2030 Agenda for Sustainable Development as well as the outcomes of the United Nations Ocean Conference, by enhancing the capacity of MSP formulation and implementation through experience sharing on integrated ocean management and ecosystem-based management approach,

so as to achieve sustainable development of oceans and seas. Themed with "Marine Spatial Planning for Sustainable Development", the Forum contained three sessions including ecosystem-based approach and practice of MSP, MSP and blue economy, as well as MSP rules, regulations and capacity building.

During the Forum, other activities were planned such as the exhibition of China's MSP achievements and field survey in Zhejiang Province. The sustainable development of ocean and coastal zones is the shared vision of all coastal and island countries. Many countries shared similar concerns in global ocean governance, and the sustainable use of the ocean and marine resources with us.





# YEAR IN REVIEW

## SCHOOL OF SCIENCE AND TECHNOLOGY

### International Forum on Marine Spatial Planning in China



China is among the countries with early experience in MSP. The Forum was hosted by China Oceanic Development Foundation (CODF), with guidance from SOA, which provided a platform for countries to exchange and share the experience and best practice of MSP. In this way, all participants acquired more knowledge and methods related to MSP so as to promote their implementation and help achieve the goal of "Sustainable management and protection of marine and coastal ecosystems" in the UN 2030 Agenda.

### IMCC5 Conference presentation

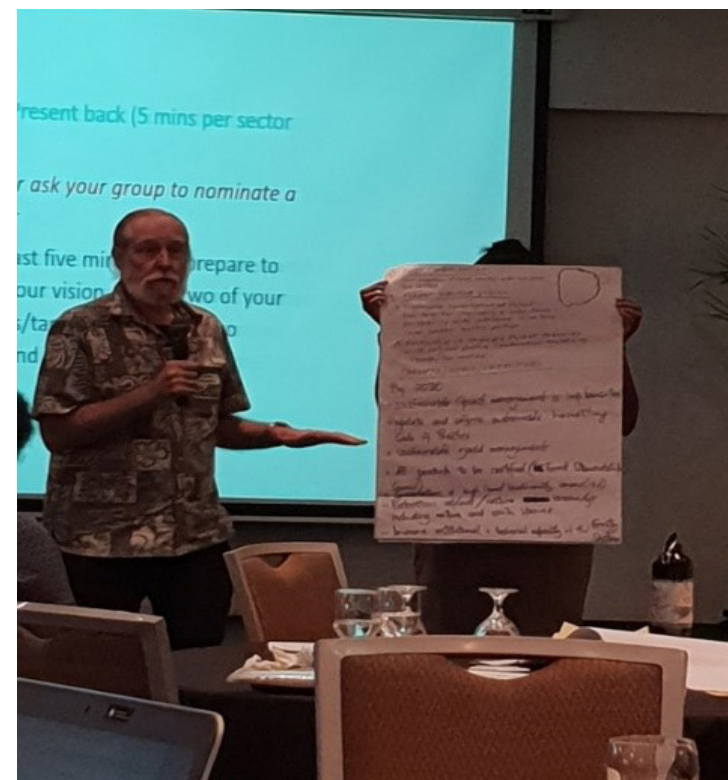
Dr. A. Ajay Singh participated as an oral presenter at the '5th International Marine Conservation Congress (IMCC5)' for the paper 'Developing High Resolution Baseline Coast Resource Maps Using World View 2 Imagery for a Coastal Village in Fiji'. The event was organized by the Society for Conservation Biology, Marine Section. The meeting was held at the Waterfront Hotel from 24th-29th June 2018 in the city of Kuching, Borneo, Malaysia.

The Society for Conservation Biology's International Marine Conservation Congress (IMCC5) brought together conservation professionals and students to develop new and powerful tools to further marine conservation science and policy. The meeting brought together more than 700 marine conservation professionals and students and the congress is among the most important international event for anyone involved in marine conservation. The Society for Conservation Biology's International Marine Conservation Congress is one of the largest conferences that deal with Marine Science and Conservation.

### National Stakeholder Workshop on the Fiji Low Emission Development Strategy (LEDS)

The University of Fiji was invited to the National Stakeholder Workshop on the Fiji Low Emission Development Strategy (LEDS) held on 23 May 2018 – Holiday Inn, Suva, Fiji. The workshop was organized by the Global Green Growth Institute (GGGI) and facilitated by Climate Change Division at the Ministry of Economy, Fiji. The Climate Change Division (CCD) invited membership on the Fiji LEDS Steering Committee, which now includes 14 Government Ministries and Agencies and will lead this activity for Fiji, after the presidency in COP 23.

# YEAR IN REVIEW



The workshop included various stakeholders from across the nation who came under the same umbrella to understand, tackle and improvise current ways into producing a very aggressive yet practical manner to lowering carbon diemissions in Fiji 2050. This is part of GGGI's global commitment to align into achieving global warning temperatures to 1.5°C or well below 2.0°C above preindustrial levels.



# YEAR IN REVIEW

## SCHOOL OF SCIENCE AND TECHNOLOGY

### Follow-up Workshop on the Fiji Low Emission Development Strategy (LEDS)

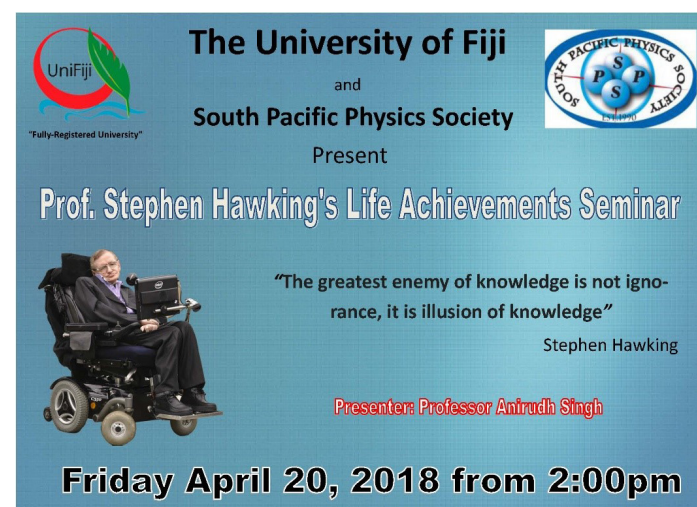
28th of June from 9am to 12pm at the Training Room One (1), Government Training Centre, Nasese.

The follow up LEDS workshop was organized on the 28th of June at the Government Training Centre, Nasese. The focus group was the energy sector and it forecasted from the modeling done to look at the 2050 targets on low emission. Dr. Atul Raturi led the project team from the University of the South Pacific (USP).



### Stephen Hawking Seminar

The School of Science and Technology (SoST) together with the South Pacific Physics Society (SPPS) is organizing a seminar on the renowned British Physicist Prof. Stephen Hawking, who passed away on March 14th this year. His contribution to Science and Humanity was immense. Professor Anirudh Singh of the Science department delivered an excellent seminar on April 20th, at 2:00 pm in B200 to celebrate Prof. Stephen Hawking's life achievement. This event captivated the interest and curiosity of all the attendees as they remained in the hall until the event concluded.



# YEAR IN REVIEW

## SCHOOL OF SCIENCE AND TECHNOLOGY

### Youth Speak Forum 2018

The Department of Science, in partnership with the Pacific Islands Development Forum (PIDF) and AIESEC, hosted the Fiji Youth Speak Forum at the Saweni Campus in Lautoka on May 11, 2018. This was the first AIESEC youth speak forum for the Pacific Island Countries. The forum focused on Sustainable Development Goals (SDGs) 13- Climate Action and SDG 14- Life below Water. The event chief guest was Ms. Meresieni Vuniwaqa, Minister for Women, Children and Poverty Alleviation.

The Department of Science is proud to partner with PIDF as UniFiji shares a close relationship with PIDF and supports its mandate on blue/green economy.

The training event was organised by the Oceanographic Institute of the University of Sao Paulo in collaboration with the Inter-American Institute for Global Change Research (IAI) and the Institute Of Advanced Studies at the University of Sao Paulo (IEA). Financial support was provided by Sao Paulo Research Foundation (FAPESP).



### IPCC Special Report Review.

Dr. A. Ajay Singh has been selected as an Expert Reviewer for the First Order Draft of the IPCC Special Report on the Ocean and Cryosphere in a Changing Climate (SROCC). The Expert Review of the SROCC First Order Draft (FOD) is an important part of the IPCC process and is integral to ensuring a balanced and comprehensive assessment of the relevant scientific, technical and socioeconomic literature. The IPCC seeks the participation of reviewers encompassing the range of scientific, technical and socio-economic views, expertise, and geographical representation.

### Ocean Interdisciplinary Research And Governance Training in São Paulo, Brazil

The University Of Sao Paulo hosted a training titled "São Paulo School Of Advanced Science On Ocean Interdisciplinary Research And Governance". This training was attended by Ms. Priyatma Singh from 13-26 August 2018 in Sao Paulo, Brazil.



# YEAR IN REVIEW

## SCHOOL OF SCIENCE AND TECHNOLOGY

### Pacific Advanced Ocean Acidification Monitoring Training, Manoa, Hawaii

Dr. A. Ajay Singh attended the Pacific Advanced Ocean Acidification Monitoring Training, held at the University of Hawai'i at Manoa from 13-17 August 2018, organized by the Ocean Foundation, GOA-ON, and the US National Oceanic and Atmospheric Administration (NOAA) Ocean Acidification Program, and sponsored by the US Department of State, the Swedish International Development Agency, and the University of Hawai'i School of Ocean and Earth Science and Technology (SOEST).

Dr. Christopher Sabine of the University of Hawai'i at Manoa and Drs. Rusty Brainard, Sophie Chu, and Hannah Barkley of NOAA were the lead trainers, supported by University of Hawai'i at Manoa students Noah Howins and Lucie Knor and Hawaii Pacific University student Kellie Teague. Staff support was provided by Alexis Valauri-Orton and Alexandra Puritz of the Ocean Foundation International OA Initiative and Meredith Kurz, Sea Grant Fellow at the NOAA Ocean Acidification Program and GOA-ON Secretariat member.

### National Consultation for the National Planned Relocation Guideline

The National Consultation for the National Planned Relocation Guideline (NPRG) was held at the Novotel Convention Centre, Lami on Friday 18th October 2018. This event was attended by Mr. Ramendra Prasad of the science department. It was organized by the Climate Change & International Cooperation Division, Ministry of Economy, Fiji in conjunction with Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ). The event was facilitated by Dr. Cosmin Corendea.

### Fiji Geospatial Information Council Meeting

The University of Fiji was invited as an observer to the 3rd Quarterly Meeting of the Fiji Geospatial Information Council on the 19th of October, 2018. This event was attended by Mr. Anish Maharaj of the Science Department.

The main item on the agenda was the Cabinet approval 158/2018 - National Geospatial Information Management Strategy. This strategy aims to provide a foundation for a national geospatial platform which integrates different datasets and further boosts accuracy and accessibility of geospatial information which in turn empowers not only the policy makers but also the ordinary Fijian in their everyday lives.

### Renewable Energy For The Sustainable Development Of Fiji Workshop

The "Renewable Energy for the Sustainable Development of Fiji Workshop" was held on Saturday September 29th, 2018 at The University of Fiji, Lautoka, Fiji. The event was organized by the University of Fiji's Department of Science, Saweni Campus in collaboration with the Western Branch of South Pacific Physics Society. It formed one of the two learning activities of the MREM course REM 402 for this year.

### Annual Drug Metabolism and Applied Pharmacokinetics Conference, USA.

Mr. Kushaal Raj given an opportunity to participate in an international conference titled the 'Annual Drug Metabolism and Applied Pharmacokinetics Conference' (September Land O' Lakes). I gave an oral presentation including a poster session. The title of his presentation was "In-vitro pH Responsive Drug Release Kinetics of Alkali Treated Carrageenan Cross-linked Genipin/Chitosan Matrices". The four day conference was organized by the Division of Pharmacy Professional Development, The University of Wisconsin, Madison School of Pharmacy, The United States of America from the 17th to 20th September 2018.

# YEAR IN REVIEW

## SCHOOL OF SCIENCE AND TECHNOLOGY

### Annual Drug Metabolism and Applied Pharmacokinetics Conference, USA.

The Land O'Lakes Conferences are recognized worldwide as one of the premier teaching conferences for pharmaceutical scientists. The September Land O'Lakes Conference on Drug Metabolism and Applied Pharmacokinetics is a four-day conference that brings leaders from multiple disciplines in the DMPK arena together to share new advances in drug delivery, action and metabolism. Relevant regulatory updates are provided every year to ensure that the attendees are aware of the latest changes in drug development regulations.

The objectives for this conference include:

1. To provide a better understanding of the role of absorption, distribution, metabolism, and elimination (ADME) in the pharmacokinetics and pharmacodynamics of new product candidates, including small molecular entities, biologicals, and biotechnology-derived molecules.
2. To gain insight into problems and issues encountered during the drug discovery and lead optimization processes and with the interface between drug discovery and development..
3. To discuss current regulatory issues affecting preclinical and clinical development, within the United States and globally.
4. To identify processes for improving the identification of successful drug candidates using ADME technologies, in-vitro/in-vivo relationships, and modeling and simulation.
5. To discuss current ADME experimental systems and their applicability in R&D activity.
6. To gain insight on the drug-development process from various perspectives, including industry, academia, and regulatory agencies.
7. To discuss new technologies and processes that help describe the ADME characteristics of potential therapeutic entities and mechanisms of biotransformation.

This conference deals with the pharmaceutical aspect of chemistry; which is of interest to my teaching and study area in chemistry. It also deals with the applied field of environmental and physical chemistry that I teach at the university. This conference will allow academic collaboration between the University of Wisconsin and the University of Fiji and will uplift the research profile of this University. The conference also allows for many of my students to pursue a further interest in drugs related development which is a growing field in chemistry as this opportunity will help me link to resources at the international platform. This collaboration was with Douglas Pharmaceuticals and perhaps this opportunity will help us get a bigger multi-sectorial project in the future.

Many experts across the globe attended the conference which appeared to be very popular. The participants for the event were mostly;

- Cohort of scientists across the globe from high ranked universities such as Harvard.
- Big Pharmaceutical companies such as Pfizer.
- Industries and Research institutes.

Kushaal's attendance at this conference was very significant. Not only did many researchers not know about Fiji, but the University as a whole. This generated important collaborative ideas and suggestions to improving research and tools in the Pacific. A lot of academics were interested to visit and work with the University and provide technical resources. It was indeed a privileged to meet discuss and learn from highly accredited academics and industrial experts. The field was very new to our research group so it was a good learning experience. My Bachelor of Science students will gain good benefit out of this (CHE 313) on the topic of Pharmaceuticals this year.



# YEAR IN REVIEW

## SCHOOL OF SCIENCE AND TECHNOLOGY

### Long-range Energy Alternatives Planning (LEAP) Training

The Long-range Energy Alternatives Planning (LEAP) Training was held at the IT Laboratory, Datec (Fiji) Limited, 73 Gordon Street, Suva, Fiji from the 13th – 17th August, 2018. The training on LEAP was an initiative by Global Green Growth Institute (GGGI) in partnership with the Fijian Government through the Ministry of Economy (MOE). The training intended to introduce the participants to using LEAP and show how it could be applied for energy and environmental analysis. Dhrishna Charan, an Assistant Lecture from the Department of Science represented the University of Fiji. Accommodation and travel arrangement were fully organized and sponsored by the GGGI. One of the major aims of the training was to introduce all the relevant stakeholders on how LEAP could be used to develop a Low Emissions Development Strategy (LEDS) 2015-2050 for Fiji.

The LEDS plan for Fiji is envisioned to be developed by 2020 which will contain mid-century long-term low greenhouse gas emissions development strategies to deeply decarbonize its economy by 2050.

The Fijian government with support from the Global Green Growth Institute (GGGI) has embarked on preparing the LEDS for Fiji under its commitment to the Paris Agreement. During the workshop, a LEAP expert from the Stockholm Environment Institute (SEI) delivered the training with focus on projecting and estimating emissions for deep de-carbonization pathways. The first three days of the training provided an introduction of LEAP modelling techniques including developing baseline and alternative scenarios for emissions as well as developing cost benefit analysis. The training was an introductory level hand on training on LEAP model with emphasis on exercises and using fictitious data. Specifically the main activities covered under the training include:

- Basic LEAP operations.
- Modeling household energy demand.
- Modeling electricity supply - capacity and dispatch.
- Developing a baseline scenario and navigating through LEAP's results.
- Including energy-sector emissions.
- Developing alternative scenarios and cost-benefit analysis.



Participants pose for a photo after the opening of the Symposium at the Sofitel Fiji Resort and Spa on Denarau, Nadi, on September 28, 2018. Photo: Nicolette Chambers

# YEAR IN REVIEW

## SCHOOL OF BUSINESS AND ECONOMICS

### Department of Accounting

#### Teaching and Learning

The department offered the following undergraduate and postgraduate courses in the year 2018: ACC101, ACC102, ACC103, ACC110, ACC201, ACC203, ACC208, ACC301, ACC302, ACC304, ACC404, ACC408, ACC500, and ACC700.

The department recruited a part-time lecturer, Mr. Fazrul Rahman (Director Corporate Service - Fiji Revenue & Customs Services) to deliver the teaching of course ACC408 (Advanced Taxation Law & Practice) in semester 2 2018. The postgraduate student numbers increased from four in semester 1 to ten in semester 2 2018.

The student numbers by courses were as follows:

Course Code	Student Numbers
ACC101	34
ACC102	39
ACC103	18
ACC110	37
ACC201	53
ACC203	49
ACC208	49
ACC301	31
ACC302	25
ACC304	31
ACC308	35
ACCF11	15
ACCF12	12
ACC404	4
ACC408	10
ACC500PT	1
ACC700PT	3

#### International Accreditations

Year 2018 was a momentous year for the department as it was able to obtain international accreditations for its programmes. Certified Practising Accountant (CPA) Australia accredited the Bachelor of Commerce programme.

Accounting for four years effective 16 July 2018 followed by Chartered Accountants Australia and New Zealand (Chartered Accountants ANZ) accreditation on 23 October 2018 for three years. A site visit by CPA Australia and Chartered Accountants ANZ consultants, Dr. Michael Fraser and Dr. David Gowland was made on 27 September 2018. These accreditations have elevated the level of quality assurance of the Bachelor of Commerce program in accounting to an international level.



CPA Australia and Chartered Accountants ANZ consultants (Dr. Michael Fraser and Dr. David Gowland) with the Acting Vice-Chancellor, Dean/SoBE and HOD/ACC during the site visit at the University of Fiji on 27/09/18

#### Staff Development

Prof. Ruvendra Nandan and Sandhiya Roy were given opportunity to attend CPA congress on 13 and 14 September 2018 held at Shangri-La Fijian Resort (Sigatoka, Fiji). The objective of the congress was to provide insight into the trends and developments in the business environment. The congress was attended approximately by 500 delegates (local and international). The speakers at the congress highlighted their philosophies to success sharing their achievements and strategies utilized in circumstances of setbacks in their respective fields. One of the speaker elaborated that a successful team at any organization is dependent on the relationship between each person and building a long-term relationship between the team members. The other significant area was technological evolution driving the daily activities and how imperative it is to adapt with technology to lead or survive in this competitive business environment.



# YEAR IN REVIEW

## SCHOOL OF BUSINESS AND ECONOMICS

### Department of Accounting

#### Community Service and Engagement

An industry expectation seminar was organized by the Head of Department (Accounting) on 21 September 2018. The purpose of this seminar was to elaborate on the expectations of a graduate in the corporate sector. Four employers participated in this seminar highlighting their expectations which were Douglas Pharmaceuticals Fiji Ltd, Jacks of Fiji, Fiji Airways and Tourism Fiji.



Industry Professionals (Mr. Amar Singh, Makereta Qalo, Vani Varsikete) with HOD/ACC and SoBE students at Industry Expectation Seminar on 21/09/18 at the University of Fiji



CPA Australia and Chartered Accountants ANZ consultants (Dr. Michael Fraser and Dr. David Gowland) with Prof. Ruvendra Nandan (Accounting)



Dean/SoBE (Dr. Ranasinghe Amaradasa) delivering his appreciation note at CPA Accreditation Celebration on 27 July 2018

# YEAR IN REVIEW

## SCHOOL OF BUSINESS AND ECONOMICS

### Department of Economics

The Department has introduced a working paper series, where department academics can publish research papers as a first step towards a journal publication.

After a lapse of some years, the Department has again offered Post Graduate programme in Economics and introduced a Master of Commerce degree in Economics by coursework. This programme is suitable for non-academics and those who need a broader working knowledge in economics. The Department has also appointed Professor CP Dulare as an Adjunct Professor, an appointment effective from January 2019.

The Department staff in collaboration with student volunteers actively participated in the Open Day Activities organised by the university for two days. The experience was overwhelming as a lot of student showed keen interest in the job opportunities available in the current market by pursuing a major in Economics. Apart from this, the department staff engaged in the rigorous marketing activities, e.g. school visits and road shows coordinated by the School of Business and Economics initiated by the university.

An Industrial attachment programme for the School of Business and Economics has been discussed at the Senate level. Hopefully the school will be able to send first batch of students on industrial attachment in 2019.

The department witnessed a rapid boost in enrolment numbers in comparison to the previous year at both, the undergraduate and postgraduate levels. Two new courses were introduced by our Senior Lecturer, Mr. Gyaneshwar Rao; ECO307 and ECO308. The rationale for introducing ECO307: Resource and Environmental Economics course was to enhance students' knowledge on analysing and developing solutions to not only market failure issues but also environmental issues.

The course ECO308: Tourism Economics was designed to facilitate the understanding of operational environment of the tourism industry. Both serve as multidisciplinary courses, ECO307 is relevant to students studying environmental and resource management subjects while ECO308 course is part of the programme for the Tourism major offered by The Department of Management. The Department has been collaborating with the MBA department, teaching Managerial Economics, a unit in the MBA programme and Department of Science, teaching Energy Economics.

An Orientation Programme was conducted by the representatives of each department from the School of Business and Economics at the commencement of the two semesters. The department had an active role to play as the speakers for the day representing the department were Dr. Amaradasa: the Head of Department and Mr. Amit Prakash in semester one and two respectively. They disseminated relevant information to the students and encouraged and motivated them to stay focused on their studies.

### Research/Workshop Activities

Amit Alvin Prakash 2018 "Management and Commercialization of Intellectual Property (IP) drawing experience from Fiji Islands" paper presented at the 15th WIPO-WTO Colloquium on 18th – 29th June, 2018 Geneva, Switzerland.



# YEAR IN REVIEW

## SCHOOL OF BUSINESS AND ECONOMICS

### Department of Management Research and Publications

The following research projects were conducted by the staff of the Department of Management.

#### Ongoing Projects:

“Perceptions of Vegetable Market Vendors towards Savings and FNPF” - Concluding Phase.

#### Publications & conference papers:

Ranasinghe M.W. Amaradasa (2018), “Dynamics of rural credit schemes in Fiji”, “Journal of Advances in Social Science Humanities”, ISSN 2395-6542. July 2018.

Ranasinghe M.W. Amaradasa (2018), “Innovative policy reforms for sustainable development: Empirical evidence from Fiji”, Economics, Vol 6, No2 2018, ISSA 2303-5005.

Ranasinghe M.W. Amaradasa and Tim Turpin, (2018) “Science and Technology on Periphery: Monitoring S&T for development across Pacific Island States”, Monograph, SIA Omni Scriptum Publishing, Paris.

Prasad N S, Kumar N N, (2018) Fair Grade Allocation to Unfair Students: An Application of the Shapley Value to Solve the Free-Rider Problem, E-Journal of Business Education & Scholarship of Teaching.

#### • Consultancy

On-going negotiations with Douglas Pharmaceuticals to conduct an in-house Operations Management workshop in Martintar, Nadi.

#### • Course Administration

Tourism Studies as a major to be introduced in Academic year 2020 provided that it is endorsed by the Programme Planning and Development Committee of the University and the Fiji Higher Education Commission.

The “Ecotourism” course developed in 2016 which was offered in a blended mode in Semester 2 of 2018 and will be part of the Tourism studies programme.

Mr. Avineel Kumar took full responsibility of coordinating 100 and 200 level Management courses at the UniFiji Samabula Campus in Semester 1 and Semester 2, 2018. The Management Courses offered were MGT101 - Fundamentals of Management, MGT105 – Organisational Behaviour, MGT204 – Management of Industrial Relations and MGT206 – Marketing Principles & Strategies. Due to growing number of students at the Suva Campus this year, an additional part-time staff will be requested for Suva Campus for academic year 2019.

A bridging Management course was offered by the Department of Management to students at the Saweni and Samabula campus who wished to enroll in the MBA programme. The Course was coordinated by Mr. Avineel Kumar and Dr. Ranasinghe Amaradasa.

An excursion trip was organized for Year 2 and Year 3 students from Accounting, Economics and Management Department. The excursion included trips to Combined Manufacturers, Punjas carton and bottle factory, and Tubemakers factory in Lautoka.

#### • Orientation and Open Day

Mr. Avineel Kumar from Department of Management along with the Accounting and Economics Department staff helped organize the SOBE School Orientation for new students enrolling in Semester 1, 2018.

The orientation provided students with key information about the University life, teaching and learning, courses, programmes, assessments. Students were also addressed by the HOD's and the Dean of the School of Business and Economics Dr. Amaradasa.

# YEAR IN REVIEW

## SCHOOL OF BUSINESS AND ECONOMICS

### Department of Management

The Department of Management actively participated in the University's Annual Open Day 2018. Mr. Avineel Kumar took the full responsibility of setting up and managing the Department of Management and the MBA booth. The Open Day provided a platform for dissemination of course information and address queries by students. Prizes were awarded to school students who answered quiz questions.

#### • Community Engagement

##### Dr. Navneel Prasad:

A Proposal was submitted to the Fiji Human Resource Institute (FHRI) based on 3 key areas:

1. For the FHRI to contribute to teaching syllabus at the university in courses related to Human Resources
2. For the FHRI to provide Institutional membership whereby Tertiary institutions can also be members of the FHRI.
3. Accreditation by FHRI – to accredit institutions that meet proposed requirements 1 & 2 above.

##### Dr. Ranasinghe Amaradasa:

1. Dr. R. Amaradasa served as a member to the Editorial Board of the International Letters of Social and Humanistic Sciences in Poland.

2. Dr. Amaradasa is a reviewer for the journals published by SciePress (Ltd) in Switzerland.

3. Member of the Scientific Board for the “6th International Symposium on Innovations, reforms and Modern Business, May 2018” to be held in Bosnia.

4. Member of the Asia-Pacific Academy for Psychosocial Factors at Work.

#### • Awards and Medals

Ms. Navneet Kaur Singh was awarded the Department of Management medal or being the most outstanding Management student in the April, 2018 UniFiji graduation.

- The Department of Management achieved yet another milestone.



Mr. Amar Singh became the first UniFiji student to graduate with a Doctor of Philosophy in Management in the December, 2018 graduation. Dr. Amar Singh currently works with Fiji Airways as Manager Network Planning.

Dr. Amar Singh at The University of Fiji, December 7 Graduation 2018.

### Master of Business Administration (MBA) Programme

A total of 251 students were enrolled in the MBA programme in 2018. In the meantime in 2018, total of 48 students graduated with Postgraduate Certificate, Postgraduate Diplomas and the MBA degree. Details are as per the table given below:

Programme	General Management	Human Resources Management	Tourism Management	Total
Postgraduate Certificate in Business Administration	13	5	3	21
Postgraduate Diploma in Business Administration	10	3	1	14
Master of Business Administration	8	5	0	13
Total	31	13	4	48

The MBA programme has gone through a restructuring process in line with the recommendations of the external review process. Changes to the MBA programme is gradually implemented with a view to achieve local and international accreditation.



# YEAR IN REVIEW

## SCHOOL OF LAW

### Background

The University of Fiji started its law programme in 2008 in a somewhat ad hoc manner but was able to forge ahead with its plans with the support of Fiji's legal community including the Judiciary.

In 2009 the then Honorary Dean, Justice Devendra Pathik and Associate Professor Shaista Shameem, with the assistance of overseas colleagues and the Fijian law firm of Neel Shivam and Associates as well as other law firms, developed a comprehensive LLB programme which was intended to provide a different perspective from the other law school existing at the time, namely the University of the South Pacific School of Law based in Vanuatu. Initially the Unifiji Law School was to be based in Suva due to the large numbers of working students from the courts and law firms. Eventually, Saweni Campus also began to offer the LLB programme.

The initiating philosophy of the School of Law was two-fold in nature

- (i) Face to Face mode of learning and
- (ii) Law in the Fijian context.

However due to limited resources a few of the courses, especially at Post-graduate level are now taught via VBC or Zoom to Saweni students.

In June 2010, the Board of Legal Education approved the Bachelor of Laws programme. The LLB programme attracted students from all over Fiji. The first cohort of LLB students graduated in April 2012. Soon afterwards the School began to offer the Graduate Diploma in Legal Practice (GDLP) programme for admission to the Bar. In 2014 the School also offered the Master of Laws (LLM) programme. Graduates of the School of Law have now established themselves well in a variety of employment sectors, namely Government, Statutory Authorities, Companies, Law Firms, International Organisations, Non-government Organisations and in Academia. They have earned a good reputation as practitioners in all areas of the law and many currently hold senior posts in the courts, government and international organisations.

In 2016, the former Centre for Diplomacy International and Regional Affairs also became part of the School of Law. Now called the International Relations and Diplomacy Programme (INRD) it offers four (4) post graduate qualifications (Certificate, Diploma, Masters and PhD) and permits the School of Law to facilitate interdisciplinary learning objectives. The Strategic Plan includes the benchmarks for INR also.

In future the School of Law will expand to include two research centres, the Institute of Human Rights Research and an Institute of Strategic and Defence Studies as well offer a Diploma in Public Law. From 2018 the School will made a contribution to the Foundation Studies Programme by introducing a 'Law for Beginners' Course to facilitate entry into the law programme.

### Teaching, Learning and Research

To be a world-renowned Law School in teaching, learning and research with an international and interdisciplinary focus in both law and international relations. In the year 2018 the school achieved the following:

- (i) The Sol's Teaching Standards Committee presented papers and provide in-house training for innovative teaching ideas for discussion and implementation.
- (ii) The School conducted remedial classes for students with C grade or less.
- (iii) Academic Staff were involved in Research engagements in LLM and INR courses – All staff have now completed their Masters in Law or in INRD.
- (iv) Facilitated partnerships with the Fiji Arts Club for production of the legal plays. "Antigone" was produced at the Playhouse, Suva.
- (v) Adjunct Professors in Law and International Relations were appointed. There were Adjunct Professors Jose Luis del Prado, and Malakai Koloamatagi.

# YEAR IN REVIEW

## SCHOOL OF LAW

**Provide students with relevant support and produce competent and innovative legal and international relations graduates.**

To provide SoL students with relevant support and produce competent and innovative legal and international relations the School has forged ahead with establishing itself as the leading law school in the Pacific. It has achieved a number of milestones, for example:

- (i) Full employment of law graduates pre and post Graduate Diploma in Legal Practice (GDLP).
- (ii) Strong Alumni presence for mentoring and support with a SoL Alumni being revived in 2019.
- (iii) Extra-curricular activities such as Mooting and debates. Students took part in an international moot competition in Christchurch which was an excellent experience.
- (iv) Pre-enrolment student interviews. The school ensures that all students now with 65% English marks and 250 in 4 subjects in year 13; plus, mature entry applications are carefully scrutinized for applicability.
- (v) Interns placed in law firms and statutory bodies, for example the law firms in Suva as well as Legal Aid, government departments, the Attorney General's Office, Foreign Affairs and United Nations Offices.
- (vi) Increasing number of students and graduates in INRD from government service, military and police. In 2018 the INRD programme registered 40 students over all three levels certificate, diploma and Masters. Two students registered for the PhD programme in INRD.

**Play a Major Role in improving Fiji's Legal System and Governance Mechanisms for International and Regional Relations**

Make a contribution to legal and political debates and discussions about the development and improvement of Fijian law and international relations. In the year 2018 the school conducted:

**Strengthen relationships with other Law Schools, Universities and the Community.**

To strengthen relationships with other law schools and the community and to put the University of Fiji on the map as a leading educational institution with full accreditation focused on the development of an Ivy League type Law School in the region. In the year 2018 the school conducted:

- (i) Increased number of enrolments for 2018 in Law and INRD.
- (ii) Created demand for interns and graduates by the industries
- (iii) Partnership with Office of the High Commissioner for Human Rights and Pacific Islands Development Forum.

**To strengthen delivery of lectures, presentations, conference papers by academic staff and for academic staff to attain higher degrees**

To strengthen delivery of lectures, presentations and conference papers by academic staff and to upskill all academic staff through providing and encouraging the attainment of post-graduate qualifications, namely LLM, MAIRD and PhDs.

- (i) Recruited three Senior Lecturers in SoL- Mr Kini Keteca, Mr Sakiusa Rabuka and Mr Ronald Singh.
- (iii) Staff undertaking INR programme; 2 graduated with post-graduate INRD; these were Ms Varsha Bano and Ms Sala Naivaluvou.
- (iv) One staff preparing to embark on a PhD; 5 other PhD applications in Law and INRD.
- (v) One Law staff submitted SJD thesis (Waikato University). – Professor Shaista Shameem.



# YEAR IN REVIEW

## SCHOOL OF LAW

**Strengthen administration of the School of Law and train staff for leadership roles**

To ensure that the School of Law has efficient, innovative, dedicated, competent and qualified administrative support staff at all levels and for the facilitation of academic leadership, comprehensive management and administration of the work of the School and for marketing.

(i) Training were conducted to allow academic staff to represent the SoL on University Committees - these were conducted by the Dean in separate instances for representation on Timetable Committee, Programme Committee, and Research Committee. In summary, the SoL has improved its services to its students overall since 2016.



# YEAR IN REVIEW

## UMANAND PRASAD SCHOOL OF MEDICINE

The academic year, 2018 ranks as one of the best years of the School. This year further revealed the embedded culture of staff and faculty going far above and beyond in their work. This group of committed professionals achieved significant accomplishments in an austere financial environment and demonstrated a focus on quality and exemplary teaching.

### Enrolment

The year 2018 started with receiving, sorting, ranking and assessing new applicants for the flagship programme, Bachelor of Medicine and Bachelor of Surgery at the Umanand Prasad School of Medicine and Health Sciences.

A total of 436 applications were received by the school by close of application date. Of this 160 candidates qualified for admission into year 1 of the MBBS programme. It had been decided that we will intake only 90 students at Saweni campus and 35 at Suva campus. After first round of interviews 45 candidates were selected to be offered letter of acceptance from the University. The second round of interviews offered placement for another 45 candidates. The final round of interviews selected 35 students and further 10 students were placed on waiting list. Ten students from the first round opted to take offers from other universities and medical school which created 10 vacant seats which were filled by the students on the waiting list. Three more candidates were admitted to Suva Campus bring the number to the highest ever in-take of year 1 students in MBBS at UniFiji to 128 (90 in Saweni and 38 in Suva).

### Registration

At the conclusion of the registration period UPSM&HS had the following figures:

Year	Saweni	Suva
1	90	38
2	77	29
3	76	-
4	70	-
5	37	-
6	56	-
<b>Total</b>	<b>406</b>	<b>67</b>

### Drop Outs

By the end of academic session the attrition rate was as follows;

Year 1 – 2 students.

Year 2 – 3 students.

### Staffing

The year started with the following staff:

1	<b>Elick Narayan</b>	<b>Dean/Senior Lecturer in Internal Medicine</b>
2	Robert Bancod	Associate professor Surgery/HoD clinical sciences
3	Samuela Korovou	Senior lecturer CMED/HoD CMED
4	Ricardo Corpuz	Senior lecturer Pathology/HoD Basic Sciences
5	Frederick Merchant	Professor surgery
6	Abhijit Gogoi	Associate Professor Physiology
7	Alumeci Tui Taoi	Associate Professor OBGY
8	Rosario Palo	Senior Lecturer IMED
9	Bijen P Ram	Senior Lecturer CMED
10	Maria V Cabio	Senior Lecturer Psychiatry
11	Dennis Buenafe	Lecturer pediatrics
12	Sakiusa Wainimalalala	Lectuer CMED
13	Sheemal Sharma	Lecturer – Pharmacology
14	Kalesi Rokobeta	Lecturer Nursing
15	Muni Nadan	Lab technician
16	Nakisha Bi	Administrative Assistant



# YEAR IN REVIEW

## UMANAND PRASAD SCHOOL OF MEDICINE

### Staffng

There was departure of the following staff:

1. **Mirella Chipongian** – lecturer OBGY
2. **Gyanendra Prasad** – lecturer Clinical skills

In March 2018 the following new staff joined the ranks:

1. **Katiella Aboubacar Kaka** – PHD Anatomy (Senior Lecturer)
2. **Virisila Semo** – MMed(OBGY) – Senior Lecturer
3. **Xiang Zhuxing** – Bachelor of Preventive Medicine/Master of Medical Biochemistry/Molecular biology – Lecturer Human Biochemistry
4. **Diva Kamlesh Singh** – Lecturer Microbiology
5. **Prashant Varma** – Associate professor pediatrics – left July 2018
6. **Sunaina** – lecturer pharmacology (Part-Time) – Suva
7. **Iloi Rabuka** – Nursing Co-ordinator
8. **Sereana Lalabalavu** – lecturer - Nursing
9. **Arishma Dausoko** – Assist lecturer - nursing

We have interviewed further candidates and have screened, interviewed and selected 2 candidates for microbiology, 1 for physiology, 1 for pharmacology. Awaiting their joining in early 2019.

### Teaching and Learning

The staff for year 1 and 2 courses travelled to Suva Campus on alternative weeks to give lectures and conduct labs for the students enrolled in Suva. These included:

1. Ricardo Corpuz – Pathology
2. Katiella Kaka – Anatomy
3. Xiang Zhuxing – Biochemistry
4. Abhijit Gogoi – Physiology
5. Diva Singh – Microbiology/BAPS

The number of hours taught by each lecturer at Suva campus was approximately equal to 30 CP.

ALL OTHER COURSES WERE TAUGHT AT SAWENI CAMPUS BY THE RESPECTIVE LECTURERS.

### Research

1. ZIKA PROJECT IN COLLABORATION WITH HAMBURG UNIVERSITY – visited by representative from Hamburg (**Ms Julianne**) – principal researcher is **Dr Abhijit Gogoi**.

All issues regarding this project has been cleared.

2. **Dr Robert Bancod** – invitation for paper presentation on Bezoar Appendix : A Case Study. Presented in Singapore.
3. Invitation for Maria Cabio, Rosario Palo and Ricardo Corpuz for poster presentation – declined.
4. In-house research by Dr Elick Narayan – ongoing.

### Research

**Year 1, 2 and 3** were taught in a classroom based program hence did not require any placements.

**Year 4** was placed at Nadi, Ba and Sigatoka Sub-divisional Hospital. The students who were based at Nadi and Ba were provided with free university transportations. The students in Sigatoka were provided free housing by the University and free transportation. These students started their hospital rotations in the first week of April and concluded in last week of October.

**Year 5** was based at Lautoka Hospital.

**Year 6** were based 16 weeks at Lautoka Hospital and 16 weeks at Nadi and Ba sub-divisional hospitals. These students were also provided free accommodation and transportation.

### Student Accommodation:

New house was rented for the year 4 MBBS students instead of the Shalini Gardens Resort complex. In Nadi an extra accommodation to facilitate the female students boarding was taken up at the 7 Naicker Street behind the Prince Charles Park. Ba and Nadi boys housing remained the same.

# YEAR IN REVIEW

## UMANAND PRASAD SCHOOL OF MEDICINE & HEALTH SCIENCES

### School And Community Outreach Programmes

Outreach programmes by the Community medicine department

- a. construction and up-grade of health facility at rural Nadi settlement – village dispensary upgrade – year 6 MBBS project.
- b. water tank project at rural nadi settlement for clean water access - year 6 MBBS project.
- c. distribution of mosquito nets, food rations etc in April 2018 to flood victims in Ba – student project partly funded by UniFiji through UPSM&HS budget.
- d. Pediatric Life Support and Basic Life Support training for medical students at Lautoka Hospital and at UPSM&HS building.
- e. Free medical Camps for Ba, Nadi and Sigatoka.
- f. regular free NCD screening for attachment area villages.
- g. student attachment with Sai Group from NZ.
- h. student attachment with Sai Group from Australia.

The Sathya Sai Medical Team funded the boarding and lodging of 20 students from UPSMHS in Labasa for one week. The students had the opportunity to work with the best doctors from Australia. This is an annual feature and the fare is paid for by the University annually

### Events

1. Sathya Sai Medical Conference – held at UPSM&HS building, year 3 classroom (August 2018).
2. Human Values and Ethics in medicine Seminar – held in UPSM&HS building (Organised by Prof Rajat).
3. PinkTober – Breast Cancer Awareness – chief Guest Minister for Health and Medical Services (Hon Rosy Akbar) – October 2018.
4. Mental Health Workshop – in collaboration with Ministry of Health November 2018.

### International collaboration/Recognitions/MoUS

1. Approval from CANMEDS for use of its framework of graduate attributes.
2. World Medical Directory listing Canada as one the countries accrediting MBBS from UNIFIJ.
3. MoU from Federated States of Micronesia – under development from UPSM&HS side.
4. MoU from MOHMS and Ministry of Social Welfare (under review).

### Monash University Attchments

Two students were selected. These two students spent 2 weeks at Monash University attached in various disciplines of medicine. The trip was fully funded by the Friends4Fiji group.

### Donations Of Books And Equipments

1. Medical and nursing textbooks were donated by Value city – 60 cartons of books which have been handed over to the library.
2. Medical Books, and training equipment donated by Friends4Fiji – all books have been sent to the library and all equipment has been catalogued and put in labs for students use.
3. Lab equipment upgraded – all microscopes are now functional and 2 new ECG machines are now in place for simulated training
4. Further purchase of equipment for labs and training was put on hold due to austerity measures.

UPSM&HS aims to continue to evolve with the changing face of health care, and from this, create opportunities for student growth and achievement.



# YEAR IN REVIEW

## MARKETING AND PUBLICITY

### Marketing Strategies

#### • *Newspaper Advertising*

Advertising in Fiji Times and Fiji Sun is an ongoing activity in marketing, however, we advertised lesser compared with past years. Commencing this year, have started to advertise more in community newspapers.

#### • *Radio and Television Advertising*

Radio advertisements were done to market the University to the audience before the commencement of Semester 2, 2018 (between June and July). Television marketing was also done to market the University to potential students. These adverts, including advert for the Open Day, were showcased during prime television between the month of June and July, just before the commencement of the Semester 2.

#### • *Marketing Workshop - A Way Forward*

The University of Fiji hosted a marketing workshop on April 6, 2018 with the intention to entail more faculty and staff engagement in the area of marketing. Through the coordination of Marketing and Public Relations Officer, Ms. Shirley Prasad, the workshop entailed sessions on central marketing, digital marketing, decentralized marketing and survey results that was taken during orientation and school files.

#### • *Open Day*

The University of Fiji had a successful Open Day, on June 25 and 26, 2018. The Open Day saw numerous Secondary Schools visiting the University to explore the programmes and facilities at both, Samabula and Saweni Campuses. This year's Open Day brought more schools compared to past years. Students came in huge numbers and all staff and current students played their role well to make this a successful Open Day.

#### • *Roadshows*

Marketing team inclusive of staffs and students had road shows at various locations in the West (Sigatoka, Nadi, Lautoka, Ba, Tavua and Rakiraki). Suva campus staff assisted in the road shows in Suva, Nausori and Nasinu areas.

#### • *Ministry of Education Careers Expo*

Staff from various Schools took part in the Careers Expo organized by the Ministry of Education, Heritage and Arts in numerous schools throughout the country. A team also went to Schools in the Northern Division to speak to students about the University programmes. Careers Expo allows the Marketing Team to speak to a large number of students from various schools at a central location and advise them of the University's uniqueness, facilities, programmes and how to apply to the University.

#### • *Student Recruitment Visitation*

Student recruitment visitation has commenced from September 5, 2018 in the Western Division. Central Division recruitment visitation will commence from September 17, 2018 while the Northern Division commences on September 24, 2018. Student recruitment visitation allows for the teams to directly talk to students and assist them in filling the application forms. As such, all Schools have been asked to advise students to bring certified copies of their birth certificates, two passport size photos, tin letter and a copy of Year 12 examination results so that the forms could be filled during the visitation.

#### • *Careers Teachers Workshop*

Careers Teachers Workshop is an annual event at the University. The Careers Teachers Workshop for the Western Division schools will be held at the Saweni Campus on September 15, The Central Division will be held at the Suva campus on September 22 and the Northern division will be held at the Northpole Hotel on September 29, 2018. The 2018 Theme for the workshop is: Careers Teachers: Careers Empowerment.

# YEAR IN REVIEW

## Social and Community Engagement

#### • *Participation in #MyFreedomDay*

The University of Fiji became the first University in the country to participate in the CNN initiated programme- #MyFreedom Day celebrated on March 14, 2018. The celebration coordinated by the Marketing and Public Relations Officer, Ms. Shirley Prasad, was an exciting one providing students and the University staff an opportunity to present their views to the international community via means of a video. It also gained UniFiji international recognition as the video was uploaded on the CNN website and Facebook page. The 3-minute video entailed the voices of students and staff each spoke about what freedom meant to them.

#### • *World Press Freedom Day Workshop*

The University of Fiji hosted a World Press Freedom Day Workshop for the public relations officers, students, journalists and media personnels on May 4, 2018. The workshop commemorated World Press Freedom Day and paid tribute to all journalists who lost their lives in the line of duty. The workshop featured a panel discussion with Fiji Sun journalists Mr. Charles Chambers and Mr. Waisea Nasokia, Department of Information West Bureau Chief Mr. Isaac Lal, Police spokesperson, Mr. Wame Bolatolu and Property Fiji Media Officer, Ms. Litia Vuladausiga.

#### • *Sponsored Sunny West Bowling Carnival*

The University sponsored the inaugural international bowling event Sunny West Bowling Carnival. The sponsorship was for \$1000. The sponsorship allowed marketing of the University over the course of the event. The Centre for iTaukei Studies (CIS) students performed the traditional yagona ceremony and dances during the opening ceremony. The event enabled them to showcase what they learn as part of their programme. Such events give them exposure and a chance to get recognition.

#### • *Community Engagement*

Community engagement is a critical part of the University and is one of the Strategic goals. It is an important means to advocate about the University as well as build a relationship of trust. As part of their curriculum, Umanand Prasad School of Medicine and Health Sciences went on community visits advocating on pressing medical issues such as mental health, dengue fever, and much more. This allowed for students to gain more exposure as well as helped their learning process. Another critical event was the blood drive which involved the nearby communities to donate blood. This was a major success and numerous came down to give the gift of life. Two IT lecturers were Chief Guests at TEST Week at Tavua College. By doing so, they were also able to talk to students directly about the University and about possible future career pathways.





# YEAR IN REVIEW

## IT SERVICES

The following major projects were successfully carried out during the year of 2018:

1. Upgrade of bandwidth of both Admin and Student internet links:

- a. Saweni Campus (Admin): 13Mbps
- b. Saweni Campus (Student): 13Mbps to 23 Mbps
- c. Samabula Campus: 8Mbps to 13 Mbps

2. Firewall upgrade from Fortigate 200B to Fortigate 200E:

- a. Saweni Campus – Student Firewall
- b. Saweni Campus – Admin Firewall
- c. Suva Campus – Main Firewall

3. Authenticated Wi-Fi access: UniFiji Free Wi-Fi access login through username & password

4. Upgrade of Saweni main hall sound system:

- a. 1 x Mixer
- b. 1 x Power Amp
- c. 4 x Big Speaker
- d. 4 x Speaker Stand
- e. 2 x Wireless Mics

The following long term projects were initiated in the year 2018 being continued through to the following years:

- 1. Student Computer Lab PC Tender advertised and submissions received.
- 2. Server Audit & MS Volume Licensing Tender advertised and submissions received.
- 3. DR Backup site + Backup software – submissions received.
- 4. CCTV Camera installation – submissions received.

# YEAR IN REVIEW

## LIBRARY

### Donations

In 2018 we received donations from the following people and organizations:

- 69 boxes of books from Value City
- 11 boxes of books from Indian Diaspora Group of Sydney, Australia
- 1 box from Justice Ajith Singh from Law School Suva.
- 2 boxes Constitution booklet from AG's Office, Suva
- 38 boxes from Library Aid International, Australia through Mrs. Pratika Goundar, Education Dept. University of Fiji.
- 14 boxes from Parnita Sharma of Sydney, Australia
- 100 books from Monash University, Australia through UPSM.

### Collection

Library collection continued to grow. In 2018 we added more than 2,000 new catalogue records to library's online catalogue database. The majority of these copies were donations from various individuals and organisations. During the year library purchased around 558 copies on various subject using the library budget. The library has a total of approximately 33,500 volumes of print books.

### Information Research Skill Training

Library organised sessions on Information Research Skill training for various groups of students on different days convenient to them. These sessions were to train students to find relevant information from the databases and use online resources effectively. Sessions were conducted for various groups of medical, nursing, education, LLC, and management students etc.

The library also provided support on referencing style. There were 5 presentations conducted on Harvard and APA referencing style for various group and more than 270 students attended the sessions.



## YEAR IN REVIEW

### RESEARCH AND PUBLICATION

The staff from the accounting department conducted the following research projects and publications for the academic year 2018:

#### ***Publications:***

Azam, M.R (2018). Theory Application: Why People Commit Fraud. International Journal of Management, Accounting & Economics, 5(1), 54-65  
Available on:  
<http://www.ijmae.com/index.php?mod=journalman&act=16&cur=1>

#### ***Conferences Proceedings:***

Nandan, R., Alam, M. (2018) Resource management, payment systems and management control in a private not-for-profit hospital: an empirical study, Fifth Biennial Global Accounting and Organisational Change Conference, Melbourne, Australia. Awarded Best Paper (Runner-Up).

#### ***Working Papers:***

An Exploration of Tax Payers Knowledge on Taxation in Fiji (Sandhiya Roy, Shivneil Raj and Mohd Riaz Azam).

Ethics of Reality from Social and Business Perspective: A Case Studies Approach (Shivneil Raj, Priteshni Chand and Sandhiya Roy).

Relationship between Academic Performance and Student Income (Shivneil Raj and Priteshni Chand).

Debt Forgiveness as Taxable Income: A Review of Fiji Income Tax Act 2015 (Shivneil Raj and Mohammed Riaz Azam).

Accounting and accountability in Religious Bodies (Joint Research with Professor Nandan and Accounting Team).

Nandan, R., Prasad, N., Lal, M., Rationale for Changes in Fiji Government's Financial year.

Nandan, R., Sahib, A., Khan, R., Long Term Financial Viability of Fiji Sugar Corporation.

## YEAR IN REVIEW

### MASTER PLAN AND PHYSICAL FACILITIES

#### Department of Language, Literature and Communication

The University in 2018 disbursed approximately \$2.4M to purchase and upgrade IT Services, furniture and fittings, and books; and since 2005, the University spent \$4.2M in repairs to the facilities and equipment. The Suva Campus development project is on-going and is estimated to cost approximately \$4.5m. The Project is anticipated to be fully completed by end of 2019.

Annual operating costs in 2018, inclusive of salaries and wages, travel and per diem, electricity, telephone, water & sewerage, FHEC, land lease, rent, insurance, advertising and marketing, printing, stationery, postage & photocopy, cleaning & sanitary, graduation, security, and general expenses, amount to \$15,421,677 and the operating revenues total \$17,134,013. The UoF has achieved much in amassing an appropriate number of enrolled students because its operating revenues (tuition fees, the Government subvention, and TLSB funds) fully cover the University's operational costs. And so the cash flow problems ensue when some operational revenues are utilized to pay bank loans earmarked for capital projects, and where the operational revenues should solely be applied for recurrent expenditures. Therefore, with no capital funding, capital costs are met from operating revenues, the genesis of the perpetual cash flow problems.



SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018

---

Contents

General information.....	2
Directors' report.....	3 - 4
Directors' declaration.....	5
Auditor's independence declaration.....	6
Independent auditor's report.....	7 - 8
Statement of comprehensive income.....	9
Statement of financial position.....	10
Statement of cash flows.....	11
Notes to and forming part of the financial statements.....	12 - 19



SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
GENERAL INFORMATION  
FOR THE YEAR ENDED 31 DECEMBER 2018

---

Directors

Kamlesh Arya  
Bhuwan Dutt

Kamal Singh  
Arun Padarath

Narendra Prasad  
Shanti Saroj (deceased March 2018)

Administration

Acting Vice-Chancellor  
Professor Narendra Reddy

Executive Director Finance  
Mr. Ravineet Sami

Acting Registrar  
Mr. Sanjai Singh

Bankers

Home Finance Limited, Suva, Fiji  
Westpac Banking Corporation, Suva, Fiji

Solicitors

M. C. Lawyers  
Krishna & Company

Auditors

Ernst & Young  
Lautoka  
Fiji

Registered office

The University of Fiji  
Private Mail Bag  
Saweni  
Lautoka



In accordance with a resolution of the Board of Directors, the Directors herewith submit the statement of financial position of Shiksha (Fiji) Limited T/A The University of Fiji ("the Company") as at 31 December 2018, the statement of comprehensive income and statement of cash flows for the year ended on that date and report as follows:

#### Directors

The names of the directors in office at the date of this report are:

- Mr. Kamlesh Arya
- Mr. Kamal Singh
- Mr. Arun Padarath
- Mr. Narendra Prasad
- Mr. Bhuwan Dutt
- Ms. Shanti Saroj (deceased March 2018)

#### Principal activities

The principal activities of the Company in the course of the financial year was to provide tertiary education for foundation, undergraduate, postgraduate and general education under the trading name of the University of Fiji.

#### Results

The operating surplus for the year was \$1,712,336 (2017: \$2,015,722). No income tax was recorded as the Company has been granted an exemption from income tax.

#### Dividends

The directors recommend that no dividend be paid for the year ended 31 December 2018 (2017: \$nil).

#### Reserves

The directors recommend that no transfer be made to reserves.

#### Bad and doubtful debts

Prior to the completion of the Company's financial statements, the directors took reasonable steps to ascertain that action had been taken in relation to the provision for doubtful debts. In the opinion of directors, adequate provision has been provided for doubtful debts.

As at the date of this report, the directors are not aware of any circumstances, which would render the amount written off for bad debts, or the provision for doubtful debts in the Company, inadequate to any substantial extent.

#### Non-current assets

Prior to the completion of the financial statements of the Company, the directors took reasonable steps to ascertain whether any non-current assets were unlikely to be realised in the ordinary course of business compared to their values as shown in the accounting records of the Company. Where necessary these assets have been written down or adequate provision has been made to bring the values of such assets to an amount that they might be expected to realise.

As at the date of this report, the directors are not aware of any circumstances, which would render the values attributed to non-current assets in the Company's financial statements misleading.

#### Basis of accounting

The directors believe the basis of the preparation of the financial statements is appropriate and that the Company will be able to continue in operation for at least twelve months from the date of this statement. Accordingly, the directors believe the classification and carrying amounts of assets and liabilities as stated in these financial statements to be appropriate.

#### Unusual transactions

Apart from these matters and other matters specifically referred to in the financial statements, in the opinion of the directors, the results of the operations of the Company during the financial year were not substantially affected by any item, transaction or event of a material unusual nature, nor has there arisen between the end of the financial year and the date of this report any item, transaction or event of a material unusual nature likely, in the opinion of the directors, to affect substantially the results of the operations of the Company in the current financial year, other than those reflected in the financial statements.



Events subsequent to balance date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

Other circumstances

As at the date of this report:

- (i) no charge on the assets of the Company has been given since the end of the financial year to secure the liabilities of any other person;
- (ii) no contingent liabilities have arisen since the end of the financial year for which the Company could become liable; and
- (iii) no contingent liabilities or other liabilities of the Company has become or is likely to become enforceable within the year of twelve months after the end of the financial year which, in the opinion of the directors, will or may substantially affect the ability of the Company to meet its obligations as and when they fall due.

As at the date of this report, the directors are not aware of any circumstances that have arisen, not otherwise dealt with in this report or the Company's financial statements, which would make adherence to the existing method of valuation of assets or liabilities of the Company misleading or inappropriate.

Directors' benefits

Since the end of the previous financial year, no director has received or become entitled to receive a benefit (other than those included in the aggregate amount of emoluments received or due and receivable by directors shown in the financial statements or received as the fixed salary of a full-time employee of the Company or of a related corporation) by reason of a contract made by the Company or by a related corporation with the director or with a firm of which he is a member, or with a company in which he has a substantial financial interest.

Auditor independence

The directors have obtained an independence declaration from the Company's auditor, Ernst & Young. A copy of the auditor's independence declaration is set out in the Auditor's Independence Declaration to the Directors of Shiksha (Fiji) Limited T/A The University of Fiji on page 6.

Signed on behalf of the Board of Directors in accordance with a resolution of the Directors this 12/4 2019.


  
\_\_\_\_\_  
Director



The Directors of Shiksha (Fiji) Limited T/A The University of Fiji ("the Company") have made a resolution that declared:

- (a) In the Directors' opinion, the financial statements and notes of the Company for the financial year ended 31 December 2018:
  - (i) give a true and fair view of the financial position of the Company as at 31 December 2018 and of the performance of the Company for the year ended 31 December 2018.
  - (ii) have been made out in accordance with the Companies Act 2015.
- (b) they have received declarations as required by section 395 of the Companies Act 2015.
- (c) at the date of this declaration, in the Directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

Signed on behalf of the Board of Directors in accordance with a resolution of the Directors.

  
\_\_\_\_\_  
Director

12/4 2019  
Suva, Fiji



1<sup>st</sup> Floor, 131 Vtogo Parade  
Lautoka, Fiji  
P O Box Lautoka, Fiji

Tel: +679 666 2433  
Fax: +679 666 7282  
ey.com

## Auditor's Independence Declaration to the Directors of Shiksha (Fiji) Limited T/A The University of Fiji

As lead auditor for the audit of Shiksha (Fiji) Limited T/A The University of Fiji for the financial year ended 31 December 2018, I declare to the best of my knowledge and belief, there have been:

- (a) no contraventions of the auditor independence requirements of the Companies Act 2015 in relation to the audit; and
- (b) no contraventions of any applicable code of professional conduct in relation to the audit.

This declaration is in respect of Shiksha (Fiji) Limited T/A The University of Fiji during the financial year.

  
Ernst & Young  
Chartered Accountants

  
Shaneel Nandan  
Partner  
Lautoka, Fiji  
12 April 2019



## Independent Auditor's Report

To the Members of Shiksha (Fiji) Limited T/A the University of Fiji

### Report on the Audit of the Financial Statements

#### Opinion

We have audited the financial statements of Shiksha (Fiji) Limited T/A the University of Fiji ("the Company"), which comprise the statement of financial position as at 31 December 2018, the statement of comprehensive income and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the Company as at 31 December 2018, and of its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards for Small and Medium-sized Entities (IFRS for SMEs).

#### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISA). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the International Ethics Standards Board for Accountant's Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Fiji and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of the Directors and management for the Financial Statements

The Directors and management are responsible for the preparation and fair presentation of the financial statements in accordance with IFRS for SMEs and the Companies Act 2015, and for such internal control as the Directors and management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors and management are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors and management either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

The Directors and management are responsible for overseeing the Company's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it exists. Misstatements can arise from fraud and error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

## Independent Auditor's Report (continued)

### Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with ISA, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures, are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Directors and management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the Directors and management with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

### Report on Other Legal and Regulatory Requirements

In our opinion, the financial statements have been prepared in accordance with the requirements of the Companies Act 2015 in all material respects, and;

- a) we have been given all information, explanations and assistance necessary for the conduct of the audit; and
- b) the Company has kept financial records sufficient to enable the financial statements to be prepared and audited.



Ernst & Young  
Ernst & Young  
Chartered Accountants



Shaneel Nandan  
Partner  
Lautoka, Fiji  
12 April 2019

A member firm of Ernst & Young Global Limited



SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31 DECEMBER 2018

	Notes	2018 \$	2017 \$
Income			
Tuition fees		13,083,985	7,698,837
Amortisation of deferred income		213	213
Donations		11,800	59,413
(Deficit) from bookshop	13	(10,050)	(46,899)
(Deficit) from canteen	14	(180,106)	(159,960)
Government grant		3,800,324	2,858,033
Other income		427,847	425,964
		<u>17,134,013</u>	<u>10,835,601</u>
Expenditure			
Advertising and marketing		298,859	147,183
Auditors' remuneration	3.1	23,681	17,168
Bad debts	3.1	854,292	-
Bank charges		38,434	34,053
Cleaning and sanitary		94,610	48,840
Council and other meeting cost		35,976	6,250
Depreciation and amortisation		809,232	711,959
Doubtful debts		371,277	120,911
Electricity		308,322	254,014
Fringe benefit tax		5,550	-
Fiji National Provident Fund - employer contributions		553,529	414,802
Fiji National University levy		4,560	6,903
Functions		45,916	38,879
General expenses	21	364,276	347,153
Graduation		44,928	37,880
Insurance		49,347	32,232
Interest	17	551,799	474,172
Legal fees		34,890	4,103
Learning, teaching and research		71,128	71,022
Photocopier rental		60,818	45,234
Rent and rates	19	293,074	48,718
Repairs and maintenance	18	441,059	619,337
Salaries and wages	16	8,368,250	4,285,615
Security		325,708	196,364
Stationery, printing and postage		185,053	178,259
Telephone, fax and internet		333,920	246,719
Traveling and accommodation	20	853,189	432,109
Total expenditure		<u>15,421,677</u>	<u>8,819,879</u>
Net surplus for the year		1,712,336	2,015,722
Balance at the beginning		<u>8,049,030</u>	<u>6,033,308</u>
Total accumulated funds		<u><u>9,761,366</u></u>	<u><u>8,049,030</u></u>

*The accompanying notes form an integral part of this statement of comprehensive.*

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 DECEMBER 2018

	Notes	2018 \$	2017 \$
Current assets			
Trade and other receivables	4	4,357,605	4,036,704
Inventories	5	325,001	299,995
Prepayments and other assets	6	99,603	124,022
Cash and cash equivalents	12(ii)	852,769	510,226
		<u>5,634,978</u>	<u>4,970,947</u>
Non current assets			
Trade and other receivables	4	42,468	112,275
Property, plant and equipment	7	17,593,978	15,958,423
		<u>17,636,446</u>	<u>16,070,698</u>
Total assets		<u>23,271,424</u>	<u>21,041,645</u>
Current liabilities			
Deferred income	2.2(j)	15,938	16,150
Trade and other payables	8	1,098,336	1,717,217
Employee benefits	9	623,305	417,479
Interest bearing borrowings	10	987,729	634,950
		<u>2,725,308</u>	<u>2,785,796</u>
Non current liabilities			
Trade and other payables	8	421,678	421,678
Interest bearing borrowings	10	10,363,072	9,785,142
		<u>10,784,750</u>	<u>10,206,820</u>
Total liabilities		<u>13,510,058</u>	<u>12,992,615</u>
Net assets		<u>9,761,366</u>	<u>8,049,030</u>
Accumulated funds			
Accumulated funds	11	9,761,366	8,049,030
Surplus in shareholders' equity		<u>9,761,366</u>	<u>8,049,030</u>

*The accompanying notes form an integral part of this statement of financial position.*



SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2018

	Notes	2018 \$	2017 \$
Cash flows from operating activities			
Student fees		12,486,033	6,283,855
Government grants and donation		4,240,184	2,917,446
Other income		(190,368)	219,105
Payments to suppliers and employees		(14,127,430)	(7,205,786)
Interest and other costs of finance paid		(551,799)	(474,172)
Net cash flows provided by operating activities	12(i)	<u>1,856,620</u>	<u>1,740,448</u>
Cash flows used in investing activities			
Acquisition of property, plant and equipment		<u>(1,200,832)</u>	<u>(3,805,519)</u>
Net cash flows (used in) investing activities		<u>(1,200,832)</u>	<u>(3,805,519)</u>
Cash flows from financing activities			
Proceed/(repayment) of related party advances		173,703	(280,835)
(Repayment)/proceeds from interest bearing borrowings		<u>(486,948)</u>	<u>2,158,211</u>
Net cash flows provided by financing activities		<u>(313,245)</u>	<u>1,877,375</u>
Net increase/(decrease) in cash held		342,543	(187,696)
Cash at bank at the beginning of the year		510,226	697,922
Cash at bank at the end of the financial year	12(ii)	<u><u>852,769</u></u>	<u><u>510,226</u></u>

*The accompanying notes form an integral part of this statement of cash flows.*

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018

---

1. Corporate information

Shiksha (Fiji) Limited trading as the University of Fiji ("the Company") is incorporated and domiciled in the Republic of the Fiji Islands. The financial statements of Shiksha (Fiji) Limited trading as the University of Fiji for the year ended 31 December 2018 were authorised for issue in accordance with a resolution of the Directors on 12/1 2019.

2.1 Basis of preparation

The financial statements of the Company have been prepared in accordance with International Financial Reporting Standards for Small and Medium-sized Entities (IFRS for SMEs) as issued by the International Accounting Standards Board (IASB).

The financial statements have been prepared under the convention of historical cost accounting and do not take into account changing money valued or current valuations of non-current assets unless stated otherwise. All amounts are stated in Fijian dollars.

2.2 Summary of significant accounting policies

a) Trade and other receivables

Trade receivables are recognized at original invoice amount (inclusive of VAT) less any provision for uncollectible debts. Bad debts are written off during the year in which they become known. A specific provision is raised for any doubtful debts. Aggressive debtors collection is not practiced as the Company plans to collect these by retaining graduation certificates unless full payment by the student or any other payment arrangement is made.

b) Cash and cash equivalents

Cash comprise cash at bank and short-term deposits with original maturities of one year or less. For the purpose of

c) Property, plant and equipment

Plant and equipment is stated at cost, net of accumulated depreciation and/or accumulated impairment losses, if any. Such cost includes the cost of replacing part of the plant and equipment and borrowing costs for long term construction projects if the recognition criteria are met. When significant parts of property, plant and equipment are required to be replaced in intervals, the Company recognises such parts as individual assets with specific useful lives and depreciation, respectively. Likewise, when a major inspection is performed, its cost is recognised in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognised in the statement of comprehensive income as incurred.

Depreciation is calculated on a straight-line basis over the estimated useful life of the asset as follows:

• Land and	Amortised over the lease
• Building	1.25%
• Apparatus and equipment	10% and 20%
• Computers	33.33%
• Furniture and fittings	10%
• Books	20%

An item of property, plant and equipment and any significant part initially recognised is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of comprehensive income when the asset is derecognised.

The assets' residual values, useful lives and methods of depreciation are reviewed at each financial year end, and adjusted prospectively, if appropriate.



2.2 Summary of significant accounting policies (continued)

d) Inventories

Inventories have been valued at the lower of cost or net realisable value after allowances for damaged and obsolete inventory. Cost is determined on an average cost basis.

e) Trade and other payables

Liabilities for trade creditors and other amounts are carried at cost (inclusive of VAT where applicable) which is the fair value of the consideration to be paid in the future for goods and services received whether or not billed to the entity. Amounts payable that have been translated to local currency using the rates of exchange ruling at the end of the financial year.

f) Value Added Tax (VAT)

The Company was VAT exempt and hence all revenue and expenses are VAT inclusive.

g) Revenue recognition information

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured.

Revenue is recognised in the financial statements for the major activities as follows:

i) Government contributions

The Company treats operating contributions received from Government as revenue when the entitlement for the revenue is established.

ii) Student tuition fees

The Company recognises all student tuition fees when due.

h) Foreign currencies

Foreign currency transactions are translated to Fiji dollars at rates of exchange ruling at the dates of the transactions. Amounts receivable and payable in foreign currencies are converted to Fiji currency at the rates of exchange ruling at the balance sheet date. All exchange gains or losses whether realised or unrealised are included in the statement of comprehensive income.

i) Income tax

From 2011, the Company is exempt from income tax in accordance with the provision of Section 17 of the Fiji Income Tax Act.

To write off deferred tax from prior years, tax effect accounting is adopted whereby the income tax expense is matched with the accounting profit after allowing for permanent differences. The future income tax benefit relating to tax losses and net cumulative timing differences in the Company is not brought to account as an asset unless the benefit is virtually certain of realisation.

Income tax on Company's net cumulative timing differences is set aside to the deferred tax account or future income tax benefit account at current rates.

j) Deferred income

Donations received in the form of property, plant and equipment is treated as deferred income which is recognised as income on a systematic basis over the useful life of the asset.

k) Comparatives

Where necessary, the comparative figures have been adjusted to conform with changes in presentation in the current year.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2018

3. Revenue and expenses	Notes	2018	2017
3.1 Operating expenses		\$	\$
Auditors' remuneration - audit		16,000	15,000
- non audit		7,681	2,168
Bad debts		854,292	-
Doubtful debts		371,277	120,911
Other operating costs		6,106,670	3,925,788
Total operating expenses		<u>6,501,628</u>	<u>4,178,047</u>
3.2 Finance costs		\$	\$
Interest on debt and borrowings		<u>551,799</u>	<u>356,217</u>
4. Trade and other receivables		\$	\$
Grant receivable		1,573,789	557,016
Fees in arrears		3,769,662	4,164,064
Less provision for doubtful debts		<u>(985,846)</u>	<u>(684,376)</u>
		<u>4,357,605</u>	<u>4,036,704</u>
Student loan receivables		408,596	408,596
Less provision for doubtful debts		<u>(366,128)</u>	<u>(296,321)</u>
		<u>42,468</u>	<u>112,275</u>
		<u>4,400,073</u>	<u>4,148,979</u>
Disclosed as:			
Current		4,357,605	4,036,704
Non-current		<u>42,468</u>	<u>112,275</u>
		<u>4,400,073</u>	<u>4,148,979</u>
As at 31 December 2018, trade receivables within initial value of \$785,135 (2017: \$120,911) were impaired and fully provided for.			
Student loan receivables shall be recovered by the Company as follows:			
(i) within three years following completion of undergraduate degree;			
(ii) within eighteen months following completion of diploma or one year following completion of certificate; and			
(iii) for any other programme of study, within the equivalent period of time as that normally required for the completion of that programme of study, after the completion of that programme of study.			
5. Inventories		\$	\$
Canteen		8,545	10,168
Bookshop		86,234	116,515
Gowns		230,222	173,312
Total inventories at the lower of cost and net realisable value		<u>325,001</u>	<u>299,995</u>
As at 31 December 2018, \$nil (2017: \$nil) was recognised as an expense for inventories write down.			
6. Prepayments and other assets		\$	\$
Deposits		71,778	50,478
Prepayments		23,705	73,544
VAT receivable		4,120	-
		<u>99,603</u>	<u>124,022</u>



SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2018

7. Property, plant and equipment

	Leasehold land	Buildings and work in progress	Apparatus, equipment and computers	Furniture and fittings	Books	Total
Cost	\$	\$	\$	\$	\$	\$
At 1 Jan 2017	320,114	11,708,902	4,919,776	802,053	1,410,869	19,161,714
Additions	1,268,460	1,452,556	578,358	438,602	67,543	3,805,519
At 31 December 2017	1,588,574	13,161,458	5,498,134	1,240,655	1,478,412	22,967,233
Additions	-	1,760,211	414,510	104,201	165,865	2,444,787
At 31 December 2018	1,588,574	14,921,669	5,912,644	1,344,856	1,644,277	25,412,020
Depreciation and impairment						
At 1 Jan 2017	27,504	640,205	3,988,970	496,349	1,143,823	6,296,851
Depreciation charge	3,099	114,857	358,454	107,596	127,953	711,959
At 31 December 2017	30,603	755,062	4,347,424	603,945	1,271,776	7,008,810
Depreciation charge	3,099	183,450	401,299	115,958	105,426	809,232
At 31 December 2018	33,702	938,512	4,748,723	719,903	1,377,202	7,818,042
<u>Net book value:</u>						
At 31 December 2018	1,554,872	13,983,157	1,163,921	624,953	267,075	17,593,978
At 31 December 2017	1,557,971	12,406,396	1,150,710	636,710	206,636	15,958,423

	2018	2017
8. Trade and other payables	\$	\$
Creditors and accruals (current)	1,098,336	1,717,217
Student loans payable (non-current)	421,678	421,678
9. Employee leave liability	\$	\$
Balance at 1 January	417,479	353,097
Arising during the year	691,818	643,746
Paid during the year	(485,992)	(579,364)
Balance at 31 December	623,305	417,479

A liability has been recognised for employee benefits associated with outstanding annual leave balances.

10. Interest bearing borrowings			\$	\$
<u>Current</u>	<i>Effective</i>	<i>Maturity</i>		
Grant Account				
Westpac Banking Corporation	4.0%	2026	111,733	314,446
Westpac Banking Corporation	5.5%	2018	109,942	-
Westpac Banking Corporation	5.5%	2024	63,892	60,151
Westpac Banking Corporation	4.0%	2023	515,770	39,799
Westpac Banking Corporation	5.5%	2021	-	43,149
Westpac Banking Corporation	4.5%	2032	186,392	177,405
			987,729	634,950
<u>Non Current</u>				
Westpac Banking Corporation	5.5%	2024	434,838	507,951
Westpac Banking Corporation	4.0%	2023	592,819	367,944
Westpac Banking Corporation	4.0%	2026	3,687,503	4,361,260
Westpac Banking Corporation	5.5%	2021	-	113,123
Westpac Banking Corporation	4.5%	2032	2,525,048	2,729,658
Arya Pratinidhi Sabha of Fiji	5.5%	On demand	3,122,864	1,705,206
			10,363,072	9,785,142

10. Interest bearing borrowings (continued)

(a) Details of securities of the interest-bearing loan from Westpac Banking Corporation:

The loan from Westpac Banking Corporation is guaranteed by the Trustees of the Arya Pratinidhi Sabha of Fiji as mortgagor on the following properties:

- Registered First Mortgage given by the Borrower over Crown Lease 130305 being Property located at Lot 1
- Registered First Mortgage given by the Borrower over Native Lease 11105 being Property located at Burekalou,
- Registered Second All Monies Mortgage given by the Borrower over Native Lease 35/209 being property located
- Registered First Mortgage given by the Borrower over Native Lease 21299 being Property located at Queens
- Registered Second All Monies Mortgage given by the Borrower over Native Lease 35/209 being property located
- Registered First Mortgage given by the Borrower over Housing Authority Lease 164935 being property located at
- Registered First Mortgage given by the Borrower over Certificate of Title 6207 being Property located at Lot 1, Yalalevu, Ba.
- Registered Second Mortgage given by the Borrower over Crown Lease 102489 being Property located at Lot 6,
- Registered First Mortgage given by the Borrower over Crown Lease 13116 being Property located at Lot 8, Maro,
- Registered First All Monies Mortgage given by the Borrower over Certificate of Title 25684 on DP 6413, situated

(b) Internal Loans

Internal loans are loans from the Arya Pratinidhi Sabha of Fiji at an interest rate of 5.5% that have been used to supplement the capital and operating requirements of the Company. These loans are not due for repayment in the near future and the Arya Pratinidhi Sabha of Fiji and its entities will continue to provide supplementary funding for ongoing financial requirements of the Company.

11. Accumulated funds

The Company operates under the "University of Fiji Decree 2011" to serve the post secondary educational needs of the communities of Fiji and any other global communities' that wish to receive tertiary education at the Company. The transfer of legal ownership from a Company by guarantee to an educational institute has not been effected at the date of the financial statements.

12. Notes to the statement of cash flows

(i) Reconciliation of surplus to net cash inflows from Operating Activities:

	2018	2017
	\$	\$
Operating surplus	1,712,336	2,015,722
Add non-cash items:		
Amortisation of deferred income	(212)	(213)
Depreciation	809,232	711,959
Provision for doubtful debts	371,277	120,911
Net cash provided by operating activities before change in assets and	2,892,633	2,848,379
Changes in operating assets and liabilities:		
(Increase) in grant receivable	(1,016,773)	(179,171)
Decrease/(increase) in trade and other receivables	394,402	(1,030,645)
Decrease/(increase) in prepayments and other assets	24,419	(90,986)
(Increase) in inventories	(25,006)	(85,448)
Increase in employee benefits	205,826	64,382
(Decrease)/Increase in trade and other payables	(618,881)	213,937
Net cash flows provided by operating activities	1,856,620	1,740,448

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2018

12. Notes to the statement of cash flows (continued)	2018	2017
(ii) Reconciliation of cash:	\$	\$
For the purpose of the statement of cash flows, cash comprises of cash at bank. Cash as at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:		
Grant account	1,019	872
Operating account	850,350	507,954
Cash on hand	1,400	1,400
Cash at bank	<u>852,769</u>	<u>510,226</u>
13. Bookshop trading account	\$	\$
Bookshop sales	<u>245,721</u>	<u>115,456</u>
Less: Cost of Sales		
Opening stock	116,515	77,161
Purchases	208,096	189,679
Wages	<u>17,394</u>	<u>12,030</u>
	342,005	278,870
Less: Closing stock	<u>(86,234)</u>	<u>(116,515)</u>
	255,771	162,355
(Deficit) transferred to statement of comprehensive income	<u>(10,050)</u>	<u>(46,899)</u>
14. Canteen trading account	\$	\$
Canteen sales	<u>293,357</u>	<u>294,020</u>
Less: Cost of sales		
Opening stock	10,168	8,792
Purchases	385,508	373,389
Rent	-	1,600
Wages	<u>86,332</u>	<u>80,367</u>
	482,008	464,148
Less: Closing stock	<u>(8,545)</u>	<u>(10,168)</u>
	473,463	453,980
(Deficit) transferred to statement of comprehensive income	<u>(180,106)</u>	<u>(159,960)</u>
15. Fees	\$	\$
Tuition fees	13,015,390	4,335,054
General fees	<u>268,154</u>	<u>262,235</u>
	<u>13,283,544</u>	<u>4,597,289</u>
16. Salaries and wages	\$	\$
Senior management	1,813,012	691,858
Administration and support staff	386,850	1,022,327
Per diems	278,699	208,103
Academic staff	<u>5,889,689</u>	<u>2,363,327</u>
	<u>8,368,250</u>	<u>4,285,615</u>
17. Interest	\$	\$
Interest on bank loans	369,384	356,217
Interest on internal loans	<u>182,415</u>	<u>117,955</u>
	<u>551,799</u>	<u>474,172</u>



SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018	2017
18. Repairs and maintenance	\$	\$
Building maintenance	214,038	303,273
Compound maintenance	5,651	4,940
Equipment maintenance	221,370	311,124
	<u>441,059</u>	<u>619,337</u>
19. Rent and rates	\$	\$
Land rental	22,773	26,356
Office rental - administration/finance	260,520	7,200
Water rates	9,781	15,162
	<u>293,074</u>	<u>48,718</u>
20. Travelling and accommodation	\$	\$
Local traveling and accommodation	764,580	305,856
Overseas travelling and accommodation	88,609	126,253
	<u>853,189</u>	<u>432,109</u>
21. General expense	\$	\$
Sub OHS	199,722	196,985
Medical	22,389	17,306
Hire charges	82,637	70,173
Staff development	59,528	62,689
	<u>364,276</u>	<u>347,153</u>

22. Related party disclosures

The Directors of Shiksha (Fiji) Limited during the financial year were:

- Mr. Kamlesh Arya
- Mr. Kamal Singh
- Mr. Arun Padarath
- Mr. Narendra Prasad
- Mr. Bhuwan Dutt
- Ms. Shanti Saroj (deceased March 2018)

Related party balances

Included in payables at year end is the following related party balances:

(a) Non-current

Internal loan from the Arya Pratinidhi Sabha of Fiji

\$	\$
<u>3,122,864</u>	<u>1,705,206</u>

During the year, Shiksha (Fiji) Limited traded with its related entities, the Arya Pratinidhi Sabha of Fiji and Pundit Vishnu Deo Memorial College. The amounts included in the determination of net surplus that resulted from transactions with related entity were as follows:

	\$	\$
<u>Arya Pratinidhi Sabha of Fiji</u>		
Interest on internal loan	<u>182,415</u>	<u>117,955</u>
<u>Pundit Vishnu Deo Memorial College</u>		
Rent expense	<u>-</u>	<u>8,800</u>

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2018

22. Related party disclosures (continued)

	2018	2017
<u>DAV Girls College</u>	\$	\$
Rent expense	-	18,000
<u>Key management compensation</u>	\$	\$
Salaries and wages	605,830	478,272

23. Principal business activities

The principal activities of the Company in the course of the financial year was to provide tertiary education for foundation, undergraduate, postgraduate and general education under the trading name of the University of Fiji.

24. Contingent liabilities

Contingent liabilities at balance date are as follows:-

	\$	\$
(i) Indemnity guarantee provided for immigration bond	215,248	11,894
(ii) Indemnity guarantee provided for staff bond	-	203,354
(iii) Pending claim for a litigation matter	-	143,203
	215,248	358,451

25. Capital commitments

Capital commitments for the financial year 2018 is \$nil (2017: \$3,500,000). This relates to the expansion of the Saweni Campus. This will be financed through a secured loan from Westpac Banking Corporation.

26. Subsequent events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

27. (a) Loan scheme

This scheme is operated by The University of Fiji's Loans Committee as per the approval of the Council and specific request of the donors. Scholarships are granted on application to students who are facing financial hardship but demonstrate academic excellence.

(b) Students loan funds

This fund is operated by The University of Fiji's Scholarships and Loans Committee as per the approval of the Council. The students loan fund is a pool of donor funds which are disbursed as loans to students who face financial hardships but have satisfactory academic performance. Recipients enter into an undertaking to repay.

28. Company Details

Company Incorporation

The Company was incorporated in Fiji under the Companies Act, 1983.

Registered office

Pt Vishnu Deo Memorial College

Saweni

Lautoka

Principal place of business

Saweni

29. Significant events during the years

The University from 2019/2020 will fully go on Government Funding moodle of Fiji Higher Education Commission (FHEC).