



The University of Fiji



ANNUAL REPORT 2017

Flexible Innovative Affordable Contemporary Futuristic

MESSAGE FROM THE OFFICE OF VICE-CHANCELLOR

The University of Fiji is working assiduously to make the vision and mission of the University a meaningful and ever-changing progressive reality. The Strategic Plan: ‘**The Global Path to Academic Excellence and Building a Knowledge-based Society 2017 to 2021**’ has eight (8) strategic themes -

1. Learning and Teaching.
2. Student Experience.
3. Research.
4. Environmental and Social Responsibilities.
5. Infrastructure and Systems.
6. Governance and Financial Sustainability.
7. Risk Management.
8. Accountability Framework.

These themes offer challenges and guidance to academics in their pursuit to catapult the University toward global academic excellence, while producing sustainable, skilled and professional University graduates.

UniFiji now has two full Campuses – Saweni and Samabula and both campuses now offer the MBBS programme. Addressing social welfare matters, the University’s initiation of free transport to students and staff travelling from Ba, Sigatoka, Rakiraki, and Nadi, is a powerful impetus, realizing the University’s gesture of goodwill to our community. Furthermore, staff and students now enjoy free Wi-Fi connection on both campuses. These upscale facilities add ambience and character to the University, in order to create a fulfilling student and staff experience.

As a result of the meeting held at the Commonwealth Secretariat and The Association of Commonwealth Universities (ACU) in September 2017, in London, United Kingdom, UniFiji will host the Commonwealth Youth Forum at the Saweni Campus on February 20, 2018, as part of the Commonwealth Education Ministers’ Conference in Fiji in February 19-21, 2018. The Commonwealth Youth Forum will focus on youth and student engagement. UniFiji demonstrates the praxis of students being the most important stakeholders on the campus. Regardless of socioeconomic statuses and provided the prospective students meet the entry requirements, our widening education accessibility policy makes affordable education available to all. As a developing nation, Fiji requires a sustainable skilled and professional work force and so, the University of Fiji is proud of its work-ready graduates, constantly occupying the full range at the world of work in Fiji and internationally.

The Office of the Vice-Chancellor takes this opportunity to thank the students, staff, Senior Policy Group, the Executive Advisory Board, the Senate, University Council, and the community at large, for their unstinting support to transform the University of Fiji into a global institution of higher education; to occupy the moral higher ground for building a knowledge-based society in Fiji.

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02 | COUNCIL MEMBERS

APPOINTED MEMBERS

Ex- Officio Members – Section 13(1) of UniFiji Decree 2011

Pro- Chancellor and Chair of Council – Section 13 (1) (a)

Mr. Anil Tikaram

Vice Chancellor – Section 13 () (b) of the Decree

Professor Prem Misir

Appointed Members – Section 13(2) of UniFiji Decree 2011

Appointed by the Arya Pratinidhi Sabha of Fiji (seven members) – Section 13(2) (a) of the Decree:

Pt. Bhuwan Dutt
Mr. Balwant Singh
Mr. Arun Padarath
Mr. Parnesh Sharma
Mr. Jagdish Chand
Mr. Chandar Sen
Mr. Ravindra Varman

Appointed by the Stakeholders involved in the provision of post primary education in Fiji (six members or any such number of persons deemed necessary- Section 13(2) (b) of the Decree:

Mr. Uday Raju - Andhra Sangam of Fiji
Mr. Agni Deo Singh - Fiji Teachers Union
Mr. Dewan Maharaj - Shree Sanatan Dharma Pratinidhi Sabha of Fiji
Mr. Netani Druavesi - Fijian Teachers Association
Mr. Dalabar Singh - Sikh Association of Fiji
Mr. Manhar Narsey - Gujarat Education Society in Fiji
Mr. Ratu Meli Natalatu Tora - Ba Provincial Council

Permanent Secretary for Education or his or her Representative – Section 13 (2) (c) of the Decree

Mr. Iowane Tiko

Professor appointed by the senate – Section 2(d) of the Decree 26/2011

Prof. Shawkat Ali

1 Registered Student appointed by the Executive of Students Association in accordance with relevant regulation – Section 2(e) of the Decree

Mr. Zainal Azaad

Elected non-professional member of the academic staff elected by the non-professorial staff – section 13(3) of the Decree 26/2011

Ms. Manpreet Kaur

Co-opted Members – Section 13(4) of the Decree

Ms. Sandhiya Goundar
Dr. Rajnesh Sant

Secretary: Registrar – Section 11(3) of the Decree

Pt. Kamlesh Arya

In Attendance

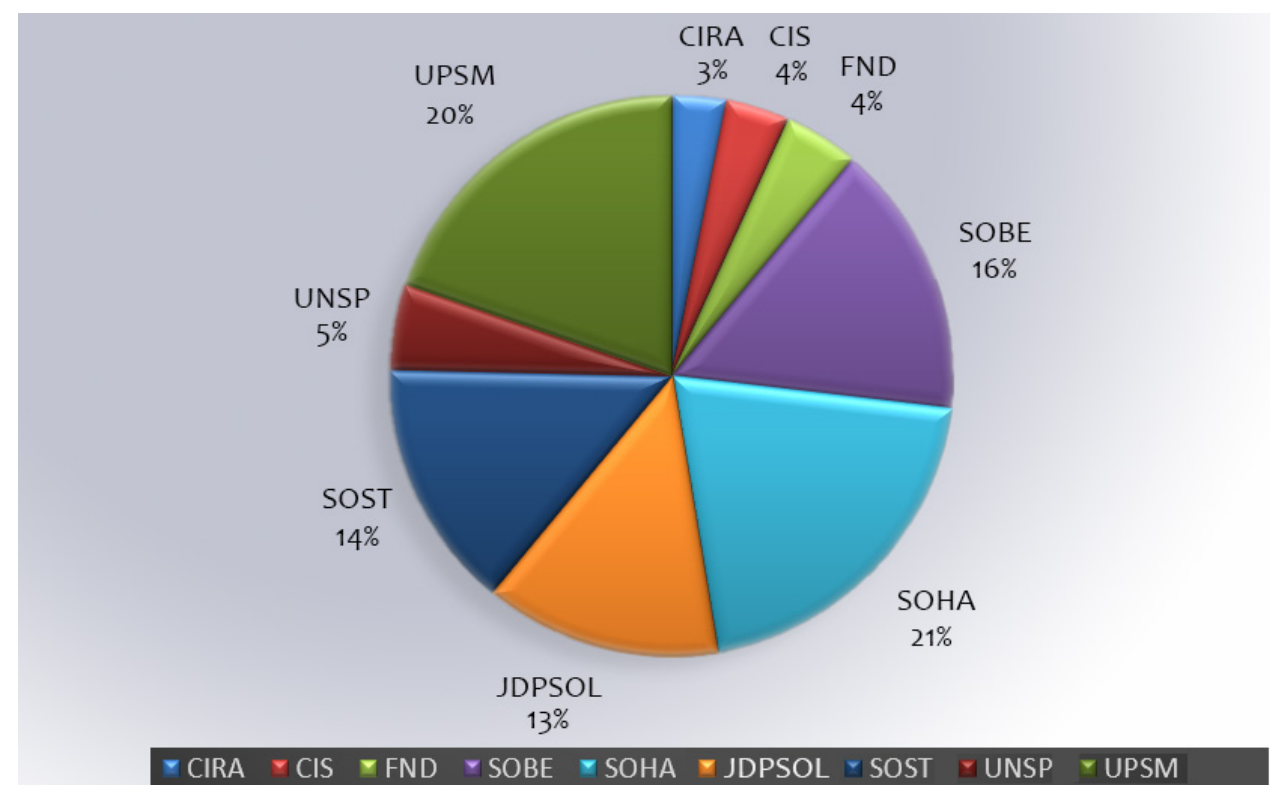
Mr. Ravineet Sami – Executive Director Finance

03 | STUDENT ENROLMENT

A total of 2682 students were enrolled in 2017 and the breakdown of the above is categorized into the following:

A) Student Head Count by School

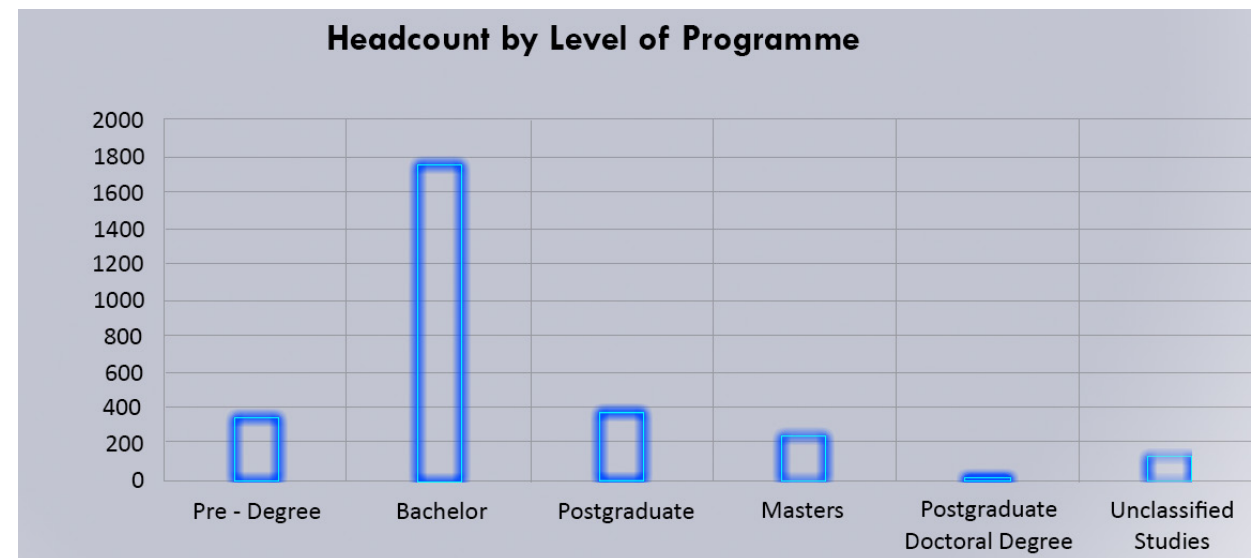
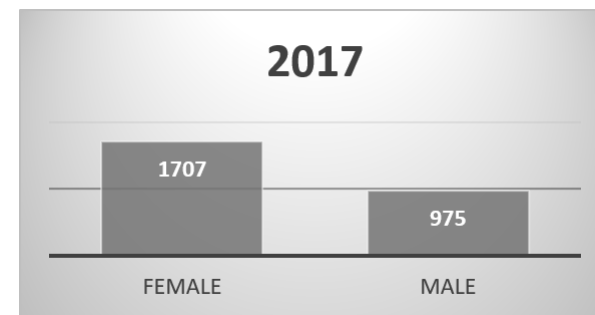
SCHOOL	YEAR
CENTRE FOR INTERNATIONAL AND REGIONAL AFFAIRS (CIRA)	85
CENTRE FOR ITAUKEI STUDIES (CIS)	100
FOUNDATION STUDIES PROGRAMME (FND)	119
SCHOOL OF BUSINESS AND ECONOMICS (SOBE)	435
SCHOOL OF HUMANITIES AND ARTS (SOHA)	566
JUSTICE DEVENDRA PATHIK SCHOOL OF LAW (JDPSOL)	373
SCHOOL OF SCIENCE AND TECHNOLOGY (SOST)	396
UNCLASSIFIED (UNSP)	136
UMANAND PRASAD SCHOOL OF MEDICINE (UPSM)	542
TOTAL HEADCOUNT	2682



B) Student Head Count by Programme level

Programme	Headcount
Pre - Degree	350
Bachelor	1756
Postgraduate	374
Masters	240
Postgraduate	11
Doctoral Degree	-
Unclassified Studies	136
Total Headcount	2682

C) Student Head Count by Gender



D) Student Head Count by Nationality

Nationality	Student Count	Nationality	Student Count
Others	3	Nepal	1
Australia	2	New Zealand	1
Croatia	1	Solomon Islands	81
Federated States of Micronesia	2	Sri Lanka	1
Fijian	2565	Tonga	1
Guinea	4	Vanuatu	17
Guyana	2	India	1
Grand Total			2682

E) Student Head Count by New/ Continuing Students

Status	2017
New Students	966
Continuing Students	1716
Grand Total	2682

04 | GRADUATION DATA

A) Graduates by Level of Programme

PROGRAMME	2017
Diploma	8
Bachelor	222
GDT	13
Postgraduate	199
Masters	73
Total	515

05 | GOVERNMENT GRANTS ACQUITTALS & SCHOLARSHIP

INCOME – 2017						
Funding Agency	Fees	Donations	Gov. Grant	Other Income	APS Funding	Bank Loans
Amount	\$11,591,917.00	\$59,413.00	\$2,855,033.00	\$219,105.00	-	\$2,500,00.00
						TOTALS (\$)
						\$17,228,468.00

06 | STAFFING

Position	Permanent Full Time	Part Time	Grand Total
Academic Dev. Coordinator	1		1
Accounts Payable Officer	1		1
Administrative Assistant	6		6
Administrative Assistant	3		3
Administrative Officer	1		1
Admissions Officer	1		1
Assistant Lecturer	10	1	11
Assistant Lecturer (Part-Time)		5	5
Assistant Registrar	1		1
Associate Professor	6		6
Bookshop Staff	1		1
Coordinator - Nursing	1		1
Data Entry & Analyst Assistant	1		1
Examination Officer	1		1
Executive Director Finance	1		1
Finance Assistant	3		3
Finance Officer	1		1
Handyman	2		2
HR Manager	1		1
ICT Assistant	1		1
Internal Auditor	1		1
IT User Assistant	2		2
Lecturer	27	2	29
Lecturer (Part-Time)	2	4	6
Librarian/Researcher		1	1
Library Assistant	4		4
Library Assistant (Part-Time)		1	1
Manager Finance & Facilities	1		1
Manager ITS	1		1
Marketing Officer	1		1
Media Relations Officer	1		1
Medical Laboratory Technician	1		1
Network Administrator	1		1
Nurse	1		1
Procurement Officer	1		6
Professor	6		1
Project Manager	1		3
Quality Assurance Officer	3		1
Registrar	1		1
Research and Technical Officer	1		1
Senior Administrator	1		1
Senior IT Support Assistant	14		14
Senior Lecturer	1		1
Senior Library Assistant	1		1
Staff Liaison	1		1
Strategic Projects Officer	1		1
Switchboard Operator			1
System Administrator	1		1
Teaching Assistant (Part-Time)		3	3
Tutor	1		1
University Librarian	1		1
Grand Total	122	17	139

07 | SCHOOLS & CENTRE

7.1 Foundation Studies Programme

Greetings and welcome to Foundation Studies in the Academic year 2017. A vivacious and vibrant pathway to undergraduate programme of study, Foundation Studies endeavors to respond to the ever-growing need to offer a path to tertiary education at The University of Fiji. With a dynamic teaching staff, Foundation Studies has become home to an interdisciplinary offering and coordinating study programmes at the Foundation level geared towards higher education in Sciences, IT/Mathematics, and Social Sciences and in the field of Commerce. All the courses in these programmes are offered through face-to-face learning mode at Saweni Campus and Foundation English Studies is offered in Suva Campus as well through the Distance and Flexible learning mode. After the successful completion of the Foundation year provides learners with an opportunity to enter the degree programme at the University of Fiji. The four strands on offer are:

- Foundation Science
- Foundation Mathematics/ Information Technology
- Foundation Social Science
- Foundation Commerce

7.1.1 Learning and Teaching

Teaching Staff for Foundation Studies Programme are based at the Saweni Campus and there were two Part-timers for Foundation Social Science who coordinated Foundation History and Geography and they are on contract basis. Foundation English was also offered in Suva Campus through face-to-face session for the first time with the availability of a Part-Time LLC Staff based in Suva. There was ample support provided to students and staff use MOODLE regularly for information regarding their respective courses.

- Students have been asked to access MOODLE regularly for information regarding their courses.
- A Foundation Studies Notice Board has been placed outside Ms. Manpreet Kaur's Office. All announcements and events will be posted on the board to create awareness amongst the students.
- Students have been informed about the significance of their behavior, attendance, course assessment and participation in classes.
- Lecturers have been asked to identify students enrolled in their course for the first time and provide them with additional support as required.
- All Foundation Teaching team should have consultation time stated in the Course outlines as well as stressed in the lectures so that students who need to see lecturers do make use of the consultation time. Co-Directors for Foundation studies also have consultation times to see and address to individual student needs, queries and guidance and Foundation Staff need to make this aware to the students as well.

7.1.2 Attendance and Monitoring

Students were informed about the mandatory attendance in lectures, tutorials and labs. This practice also aided teaching staff to categorize students who often miss classes and are at risk of failing their assessment. Lecturers were advised to forward their names of “At Risk” students to the Co-directors by Week 5 for further action.

7.1.3 At-risk Students

2017 Academic year placed emphasis on minimizing At-risk students (ARS) in various foundation studies courses. The Foundation Teaching Staff in both the semesters identified the ARS in their respective courses and forwarded the names to Foundation Administrative Assistant, Ms. Ashwin Prasad, to follow-up. This exercise was carried out every 3rd week and thereafter for the entire semester. An early detection of ARS ensured that students were identified, addressed and counseled to return to classes. Quality Assurance was always kept in the loop, and weekly attendance was also forwarded to HOD’s to keep a close tab on student’s attendance to lectures/tutorials. The Co-Directors have met with Quality Assurance Coordinator, Ms. Vaciseva Rabonu twice a semester in both the semesters [Week 4 and 9] to discuss strategies and put measures in place pertaining to addressing ARS.

7.1.4 Grievance

Students were asked to raise grievances with their lecturers first, as they are the first contact point and persons before approaching Co-Directors, who can then advise the students to seek University Counselor’s assistance and Quality Assurance Department.

Also, each student is advised to fill in the Student Profile soft copy placed by the Foundation facilitators on their MOODLE Shell that will be accessible to Quality Assurance Department for potential At-Risk Students, easy follow-up on students in cases of absenteeism, missing classes, non-submission of assignments, incomplete course work and matters pertaining to the completion of the course.

7.1.5 Learning and Teaching - use of Library materials

Mr. Jose Poulouse, The Chief Librarian, was extended an invitation by Foundation Studies Programme to address all Foundation students, thus, he kindly addressed all LLCF11 students in Semester 1, 2017 for two separate sessions during their lecture on the use of Library materials for writing of assignments, research purposes and the use of Online database from OPEC. This was done to introduce and expose foundation learners to utilize online materials either on campus or off campus. Mr. Poulouse addressed all Foundation Studies students in semester 2, 2017 as well.

7.1.6 Quality Assurance Department

The University has a well-established QA Department and all Foundation Teaching Staff were encouraged to comply with the deadlines for Course Outlines before the commencement of the semester, scheduled peer reviews were conducted, following of proper channel of communication, addressing potential At-risk Students and the need to keep a Student Profile for each student the facilitator teaches at Foundation Level.

7.1.7 Peer Review

All Foundation Teaching Staff were peer evaluated by the various departments to ensure quality in the teaching and learning process. Peer review exercise began in Week 5 of Semesters 1 and 2.

7.1.8 Suva Campus Offering

The Foundation Staff had been requested to consider the possibility of offering courses at Suva Campus. Since the Campus is up and running, it is advisable that we offer Foundation streams in Suva in order to expand our programmes at both the Campuses and assist the university in boosting the overall student numbers. A robust marketing plan was made in consultation with various schools.

7.1.9 Marketing and Registration

Once individual Schools commenced its planned marketing visitations, Foundation teaching staff also assisted and joined the marketing team, particularly aiming Year 12 students and Year 13 students who fall short of the Cutoff mark for university entrance. Marketing was an ongoing exercise, using word-of-mouth advertising tactic to boost our Foundation numbers. Unclassified students were also our catchment for undergraduate programmes after completing a course or two in Foundation.

7.1.10 Student Attrition

Staff was also asked to keep proper records of Student’s Profile for the courses they taught in Semester 1, 2017 and were reminded to note that student counselling requests should be routed through the Quality Assurance Department vis-a-vis the Coordinator Ms. Vaciseva Rabonu.

7.1.11 Course Outline - 2017

Foundation Lecturers were also reminded to fortify their Course Outlines to the most recent version circulated by QA Department. Course Outlines should be approved by the HOD, Dean and finally by QA Department before it can be given to students. All Course outlines are to be placed on MOODLE. Assessment section must include tentative dates of submission along with the marking criteria/rubric. Short Test dates are to be provided in the Course Outline along with the list of all the supplementary reading materials. All the reading materials must be updated to include recent publications.

7.1.12 Tutorial Sessions

2017 Academic year also saw a major emphasis placed on the utilization of tutorial sessions. It was imperative that all courses delivered at Foundation Level had a robust, structured and institutionalize our Tutorial System. The Coordinators kept a comprehensive report of tutorial sessions in terms of the following:

- Tutorial Activities given to students;
- Duration of each activity;
- Rubric given to students so that marking criteria is precisely spelt out;
- Tutorial activities must reflect the contents taught in lectures;
- Tutorials to be captured in the Course Outline; and
- Student satisfaction and entailment.

As a means to strengthen teaching, Foundation Staff provided brief notes on their teaching pedagogy in both the semesters. The Staff was also reminded to provide weekly feedback to students on their performance and closely monitor At-Risk students.



Ms. Priyatma and Ms. Manpreet Kaur at UniFiji Event– 2017



World Mangrove Planting – Rigieta Lord and Manpreet Kaur

Foundation Studies Programme had a successful 2017. With the assistance, guidance and team play by all Foundation teaching staff, 2017 was concluded on a high note. The support system within the University also aided in strengthening Foundation Streams. The Co-Directors were elated with the progress Foundation Studies programme has made over the years in their bid to provide nurture potential students in the undergraduate programmes after a successful completion of Foundation Studies Programme.

Co-Directors

Ms. Manpreet Kaur and Ms. Priyatma Singh

7.2 School of Humanities and Arts

School of Humanities & Arts (SoHA) has established itself as an important School of the University of Fiji with a commendable national and international profile. Its programs in Education, Language, and Literature & Communication continue to attract students from year 1 to PhD and EdD levels. This year at the University Graduation we had a number of students graduating in English and Education with post graduate diplomas and degrees apart from undergraduate qualifications. School of Humanities & Arts consists of the Department of Language, Literature & Communications and the Department of Education.

7.2.1 Department of Education

The Department is nationally recognized as the provider of cutting edge programmes not offered at other international Universities in the world. The Department offers a Bachelor of Teaching Degree for primary teachers and a Graduate Diploma in Teaching Degree for secondary school teachers. Programmes within the Department of Education prepare graduates for professional careers in teaching, research, and professional practice. Master's studies are offered in Educational Leadership and in Teaching. The Doctor of Education degree for established professional educators provides teachers with advanced skills and internationally recognized qualifications in education. We are driven by a desire to ensure that education helps everyone reach their full potential and contributes to building a knowledge based inclusive society.

7.2.1.1 Staffing

The Education department had the following staffing in 2017:

Name	Position	Campus
Professor Tupeni Baba	Professor <i>(New appointment)</i>	Saweni
Associate Professor Dr. Wahab Ali	Dean for SOHA	Saweni
Ms. Prathika Gounder	Head of Department	Saweni
Ms. Mohini Devi	Lecturer	Suva
Mr. Ruveni Tuimavana	Lecturer	Saweni
Ms. Atelini Bai	Lecturer	Saweni
Ms. Nanise Vakarau	Lecturer	Suva
Ms. Rigieta Lord	Assistant Lecturer <i>(Resigned in Semester 2 2017)</i>	Saweni

7.2.1.2 Programs Offered by the Department

- Doctor of Education
- Post Masters Certificate in Education
- Postgraduate Diploma in Educational Leadership
- Master of Educational Leadership
- Postgraduate Diploma in Education
- Master of Teaching
- Postgraduate Diploma in Teaching
- Bachelor of Teaching Primary(in-service)

7.2.1.3 Number of Students Graduated in 2017

Programme	April Graduation	December Graduation
Bachelor of Teaching Primary(In service)	18	5
Graduate Diploma in Teaching	8	8
Postgraduate Diploma in Education	-	-
Postgraduate Diploma in Educational Leadership	16	41
Master of Educational Leadership	5	5
Master of Teaching	2	3
Post Masters Certificate in Education	1	2

7.2.1.4 Associate Professor Charles Kivunja Donates his Books to UniFiji



Associate Professor Charles Kivunja of University of New England, Australia donates his book titled Teaching, Learning and Assessment: Steps towards creative practice to the University of Fiji Library. The book adds a new vision for curriculum and pedagogy. It will definitely assist the pre – service, beginning or practicing teachers develop a deep understanding of how teaching, learning and assessment are closely linked with curriculum and holistic education. Kivunja wrote the book with the belief that through quality teaching and the provision of effective learning environments, every child is able to achieve

their best at school. According to the Head of Education Department, Ms. Prathika Gounder, the book is very rich with practical teaching strategies and focuses on embedding digital technologies into as many aspects of teaching practice as possible. The department is very appreciative for the timely donation by Dr. Charles Kivunja as it will be used as reference text for teaching the Education courses.



Mrs. Prathika Gounder, Head of Education Department, handing over the books to University Librarian, Mr. Jose Palouse.

7.2.1.5 Fiji Teacher Registration Authority's Teacher Orientation Programme

Fiji Teacher Registration Authority (FTRA) Board held its orientation programme with the first-year teacher training students on 15th March at The University of Fiji. The main objective was to introduce the students to the expectations, procedures and process of FTRA right from the outset so that the students could start preparing accordingly for the noble profession. This orientation session enabled the incumbents to become more aware of their professional obligations and had a better understanding of the demands of the industry.



Mr. Pranil Deo, Manager Professional Standards for the FTRA, hoped that this venture will provide FTRA an opportunity to establish a platform for meaningful interaction and collaboration of institutions and industry in an attempt to produce a better cadre of teachers for the Fiji's Education. The session was attended by 80 students which was very encouraging for the Department of Education.

The Vice Chancellor, Professor Prem Misir, gave the opening remarks during the session emphasizing that the Societies and the school systems need to move away from the traditional focus on schooling and concentrate on learning. "The pursuit of a knowledge society requires a revolution in education that would remove all traditional barriers to teaching, accessibility, curriculum, and quality," he stated.



Vice Chancellor said that the focus should be put on learning because it helps in building a knowledge society through the development of new knowledge, and innovation. He concluded by saying that inter-disciplinarily, internationalization, and industry collaboration were significant in the modernization of education practices for building a knowledge society.

The two-hour programme covered topics such as functions of FTRA, the teaching profession, registration requirements, Professional Standards for teachers in Fiji and concluded with a question and answer session.

7.2.2 Department of Language, Literature and Communication

The Language, Literature and Communication Department staff was committed to providing excellent courses in a warm, friendly and professional environment, as well as caring for every aspect of students' stay. We will achieve desired improvement by the dedication and innovation of LLC staff. The University of Fiji aspires to be globally trusted, innovative and professional provider of English Language courses.

The Language, Literature and Communication Department at The University of Fiji exists to serve the language needs of students who are in a transitional period as they are about to embark on a learning experience where the medium of instruction is English. The Staff is committed to creating and maintaining an organized and trusting environment where teaching and learning are exciting and students are assisted as they develop their language skills. All aspects of the teaching activities are student centered and designed to accommodate individual differences and learning styles in order for all to experience success and to empower and inspire our students to communicate with confidence.

The mission of LLC is to provide high quality English language services to help students complete their academic studies successfully and compete in the domestic and global job market upon graduation. The portfolio of the LLC includes English language courses and co-curricular services and activities, which include opportunities and guidance for independent English language study as well as informal English language practice.

The principal LLC course is English for Academic Purposes (EAP) designed for students who need to meet the university English Language Attainment Requirement preparing them for academic study in a university which uses English as a medium of instruction. The course consists of focused English language instruction in academic literacy, helping them recognize and use the conventions and features of academic writing and to read critically.

In addition, LLC provides a large number of out-of-classroom support services and activities for all University students and has three main areas of focus - independent learning, speaking and writing. The independent learning provides students with the resources which include printed and on-line materials for English language learners and also offers workshops on specific English language skills to help students work independently on improving all aspects of their English. The speaking area offers presentation skills workshops and runs informal speaking activities and the writing section runs workshops on a variety of linguistic and rhetorical aspects of writing and also houses the Language Clinic which offers one-to-one peer advice on students' writing assignments.

7.2.2.1 Fiji Publications

- **Kaur, Manpreet and Kumar, Avitesh.** 2017. Non-communicable Diseases – A Grave Concern for Fiji. Southern Hemisphere Medical Journal. <http://www.pacificmedicals.org/>. Pp. 11-18.
- **Kaur, Manpreet and Prasad Sanjaleen.** 2017. Home, Migration and a New Identity – Some reflections. Fijian Studies –A Journal of Contemporary Fiji. Special Commemorative Issue: Gimit. Vol. 15 No. 1. Pp.145-158.
- **Kaur, Manpreet and Prasad, Sanjaleen.** 2017. IOSR Journal of Humanities and Social Science (IOSRJHSS) Volume 22, Issue 3, Ver. 1 (March. 2017) PP01-06 e-ISSN: 2279-0837, p-ISSN: 2279-0845. The Future Demands of Education in Fijian Classrooms. Pp. 54-58. [http://www.iosrjournals.org/iosr-jhss/pages/22\(3\)Version-1.html](http://www.iosrjournals.org/iosr-jhss/pages/22(3)Version-1.html)
- **Naiker, Kamala and Palaroan, Roasalie,** 2017 'The Roles and contributions of Indentured Women towards Country Wide Development in Fiji, Fijian Studies A Journal of Contemporary Fiji, (15) 2, 2017.
- **Naiker, Kamala.** 'Progress amid the East Indians in V. S. Naipaul's Selected Fictions' in Journal of Research in Business and Management, pp93-98 [Online: www.questjournals.org/] Volume 5 (2), 2017.
- **Naiker Kamala, W. Kumar, Muertigue, R. R.** (2017) 'Enrichment of Gender Consciousness at The University of Fiji, International Journal of Academic Research and Development, 2(5) 502-506.
- **Naiker, Kamala,** 'Development as captured by Indentured Indians in V. S. Naipaul's Selected Fictions' in International Journal of Advances in Social Sciences and Humanities, pp19-25, [Online: www.ijassh.com] Volume 5 (5), May, 2017.
- **Charan, D., Kaur, M. & Nadan P.** (2017) 'Customary Land and Climate Change Induced Relocation—A Case Study of Vunidogoloa Village, Vanua Levu, Fiji'. In Leal, W. and Lojewski, J. (Eds.) (2017) *Climate Change Adaptation in Pacific Countries*, Springer International Publishing, Germany. Pp. 19-33. http://link.springer.com/chapter/10.1007/978-3-319-50094-2_2

7.2.2.2 Review

Kaur, M and Prasad, S. (2017) 'A Review Essay: Quality Teachers and Teacher Education in Fiji Identities, Challenges & Priorities. Final Report 2011' Pacific Journal of Education.1(1). pp. 147-154.

7.2.2.3 Research Interests and Grants

- **2017-2018** Grant application for research Project titled: Material Evaluation and Analysis: Relevance and Appropriateness of Year 11-13 English Language Teaching Materials – Budget \$5,895. Manpreet Kaur, Satesh Kumar, Sanjaleen Prasad
- **2016-2017** Grant Application for an interdisciplinary Research Project titled: Parental Involvement for Literacy Achievement in Fiji Schools. Application bidfor \$5000: Research Collaboration: Manpreet Kaur and Ms. Sanjaleen Prasad of Department of Language, Literature and Communication of School of Humanities and Arts.
- **2016-2017** Grant Application for an interdisciplinary Research Project titled: Climate change implications in Fiji and the need to redevelop educational policies in Fiji Curriculum, Pedagogy and Assessment. Application bidfor \$8000: Research Collaboration with Ms. Atelini Bai –Department of Education, School of Humanities and Arts and Ms. Rigieta Lord –Department of Education, School of Humanities and Arts.
- A collaborative research project titled ‘Teaching Learning English across the Curriculum in Secondary Schools’ 2016/2017, UniFiji, Kamala Naiker, Sangaleen Prasad, Sandhiya Gounder.
- Current Research for PhD: Changing names, changing places: The transformation of female identity through translocation’ in Bharati Mukherjee’s novels’.
- Research on Common Errors in Writing’ and presented the paper at for The University of Fiji Staff during Vice Chancellor’s Lecture – 28th January, 2017.
- A collaborative Research; presented a paper on ‘Enrichment of Gender Consciousness at The University of Fiji’ for Knowledge Based Development Conference, May 5, 2017.
- A research paper ‘Writing Skills’ presented the paper for The University of Fiji Staff Orientation during Vice Chancellor’s Lecture – 16th February, 2017.
- Research ‘Weaknesses in Year 13 Students English Writing’, presented at the Invitation of Curriculum Development Framework, Ministry of Education, by Senior Education Officer of Curriculum Development Framework, addressed the Heads of Department, English, Western Secondary Schools, 2017.
- Concept Paper for short courses on ‘Hindi Language and Literature’ on Vice Chancellor’s Request forwarded to Indian High Commission, December, 2016 and January/February, 2017.
- Researched on the topic ‘Naipaul’s Women: A Study of the Treatment of Women in V.S. Naipaul’s Selected Fictions’ to supervise Mr. Usaia Gaunavou’s Master’s Thesis. He graduated with a Master’s Degree in English Literature, April 2017.
- ‘The Roles and contributions of Indentured Women towards Country Wide Development in Fiji’ presented at International Conference to Commemorate the Centennial of the Abolition of Indian Indenture-ship, 2017.
- Importance of English/Expository Writing/Literature Essay Writing, 9-11am, 2017 – presented at Lautoka Muslim College on 22nd February, 2017
- ‘Importance of English Language’ – Guest speaker, presented a paper at Lautoka Muslim College on International Language Week, 2017.
- Research on Year 13 students on Essay Writing Strategies, in particular Expository, Personal and Literary Essay presented at Sadhu Swami Kuppaswami College, Nadi 15th March, 2017.

7.2.2.4 Conferences

- **Knowledge-Based DEVELOPMENT- Paper Presented** - ‘Enrichment of Gender Consciousness at The University of Fiji’, The University of Fiji, 6th May, 2017.
- **International Conference to Commemorate the Centennial of the Abolition of Indian Indenture-ship. Collaborative Paper Presented** - ‘The Roles and contributions of Indian Indentured Women’ towards Countrywide Development in Fiji at the University of Fiji, 2017.

7.2.2.5 Creative Circle

A creative Circle programme was organized: **Creativity, an Art**, on 15th September 2017. Enchanted scores of people in attendance marveled various forms of creativity and this is a testimony of the success of the programme. This indisputably provided a meaningful display of creativity to our students at Saweni Campus. UniFiji Creative Circle is an umbrella which presents our talented, multi-skilled and exceptional gifted students and colleagues to showcase their myriad skills and interests. Besides the academic excellence of our students, the Creative Circle gives allowance for such moments where individuals contact the creative spirit, that elusive muse of something exceptionally dazzling to present that flash of inspiration as the masterpiece and allowing our creative imaginations to roam free.



7.2.2.6 The University of Fiji - Open Day

LLC Department –English/Hindi sections energetically organized the two days of Open Day. The booths saw many schools visiting and students had many questions to ask and were briefed accordingly. LLC Department displayed books and charts to motivate the students and teachers visiting the Booth. The staff answered and advised students on question asked.

7.2.2.7 Pacific Journal of Education – Meeting

The Pacific Journal of Education team met on the second issue of PJE. The Chairperson of the Board of Directors, Professor Tupeni Baba, the Editor, Dr. Ganesh Chand and the two Copy Editors, Ms. Manpreet Kaur and Ms. Sanjaleen Prasad, convened at The University of Fiji on 1st November, 2017 to discuss the next PJE issue due for publication this November. The Pacific Journal of Education will feature bibliographic sources on education in the Pacific.

7.2.2.8 Rakiraki Marketing Visitation -2017

The University of Fiji Staff comprising members from the two Schools namely: SOHA and SOBE undertook a marketing trip to Rakiraki District on the date stipulated. The marketing team was headed by the able and robust leadership, guidance and support of Associate Professor Wahab Ali. Three staff began canvassing and



and informing the wider Rakiraki community through the set-up of a UniFiji marketing booth at the heart of Rakiraki Town. The team resolutely affirms to have met the purpose of the visitation, have solicited the Rakiraki public at large to entrust in UniFiji for we are flexible, innovative, affordable, contemporary and futuristic.

7.2.2.9 Tavua/Rakiraki School Marketing Visitation -2017

The University of Fiji Staff comprising members from the three Schools namely: SOST, SOHA and SOBE undertook a marketing trip to four high schools in Tavua/Rakiraki District on the dates stipulated above. The marketing team was headed by the able and robust leadership, guidance and support of Mohammed Riaz, Lecturer in SOBE. Four staff began canvassing and informing the students in the four schools visited during the two-day trip. All the schools received the marketing team as per expectation and the students in particular were keen, zealous and engrossed in the deliberations the team shared. Mohammed Riaz, heading the visitation commenced with a comprehensive overview of the university, explicitly outlining the overall functioning, entry requirements, scholarship and loan avenues, market driven opportunities and unequivocally sharing life at a tertiary institution like The University of Fiji.



7.2.2.10 Guest Speaker – International Mother-tongue Day Celebration

Ba Sangam College marked International Mother-Tongue Day at the College on 21st February, 2017 from 2-4pm. Ms. Manpreet Kaur, a Lecturer in Linguistics and Co-Director Foundation Studies at The University of Fiji, Saweni Campus, was the Guest Speaker at the prestigious Language Function. The theme for this year's Mother-tongue Day was: **“Towards Sustainable Futures through Multilingual Education”**. Speaking at the function to some 300 plus students and teachers of the college, Ms. Manpreet Kaur deliberated the significance of mother-tongue today, knowing fully well the diversity that Fiji is blessed with.

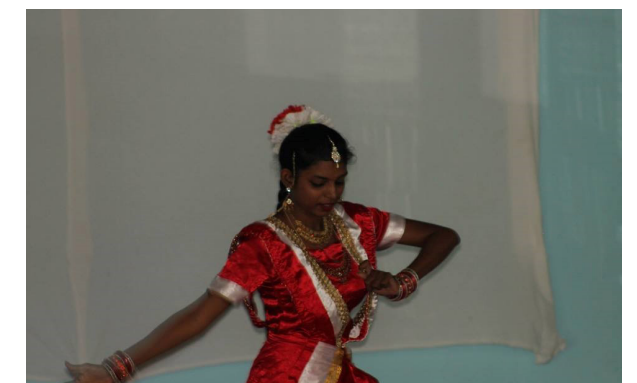
7.2.2.11 World Poetry day, 21st March, 2017, UniFiji

With students' contribution, World poetry Day was a great success. Winning students participated and collected of their prizes. The display was in The University of Fiji's Foyer.

7.2.2.12 Language Day 28th April 2017: Towards a Sustainable Future through Multilingual Education

In light with creativity, The UniFiji Language Department rejoiced its inventive Language Day Programme on the theme **‘Towards a Sustainable Future through Multilingual Education’** on 28th April, 2017 at The University of Fiji. Language is like “a forest, with trees, branches and leaves. These are the patterns, phrases and words of the language” (Inspirational Quotes, 2016). The programme celebrated the importance of the three languages: English, Hindi and iTaukei at the University's Saweni and Suva campuses. Invited Guest Speakers, Staff and Students graced the occasion.

The programme unfolded with a coherent and thoughtful deliberation by the Dean of School of Humanities and Arts, Associate Professor Wahab Ali who welcomed the three guest speakers to enlighten the audience on the importance of the three vernacular languages of Fiji. The first guest speaker, Mr. Khemendra Kamal Kumar, an academic of Fiji National University, spoke on ‘English: A Currency We Cannot Ignore’. Mr. Kumar elaborated that English is the most useful language in the world. Learning English is a way to getting access to a broader range of information, connections, and opportunities



7.2.2.13 Hindi Diwas

Hindi Diwas was observed on 16/9/17 students at The University of Fiji. Students and teachers of various schools participated. Hindi Section Staff of LLC Department had a programme in place and students took part in Oratory and Poetry competitions. Refreshment was served to all.

7.2.2.14 Holi Festival 10 March 2017

Together with Students Association, LLC Department actively organized the religious Hindu Festival. This was a day of huge success, celebrating the festival of colors.

7.2.2.15 Vishwa Hindu Parishad Salana Jalsa 2/i2/17

Hindi Parishad, Fiji (Western Branch), organized this function in association with the Hindi Section Staff at the University of Fiji Hall. This was an evening program.

7.2.2.16 Krishna Janmashtmi Celebration 25 August 2017

Celebration of Lord Krishna's birth was observed at the University for the first time. The chief Guest, Mrs. Suklesh Bali highlighted on the life of Lord Krishna.

7.2.2.17 First Ever Workshop on Professional Writing for Career and Business



This workshop was conducted by Ms. Manpreet Kaur and Ms. Sanjaleen Prasad on three consecutive Fridays for three weeks. A pleasing feedback motivated the lecturers to conduct further workshops in 2017.

7.3 School of Science and Technology

7.3.1 Staffing

The following staff were appointed this year; Mr. Ravneel Chand: Assistant Lecturer Biology, Mr. Lionel Joseph: Part-time TA for Science, Dr. Ajay Singh: Senior Lecturer Biology, Mr. Reemal Chandra: Part-time temporary Assistant Lecturer Geology.

The following posts are still vacant: Senior Lecturer in Chemistry, Senior Lecturer in Environmental Science, Lecturer in Information Technology, Assistant Lecturer in Information Technology.

7.3.2 New Program

This year marked the beginning of Masters in Renewable Energy Management which was an objective successfully achieved under the EPIC project. The Department of Science recruited Dr. Anirudh Singh as the Coordinator of REM programme. There were a total of 12 students enrolled in the programme.

7.3.3 Practical

The Department of Science procured laboratory chemicals, glassware's and consumables worth \$24,023 AUD. The Department is constantly upgrading its laboratory resources through procurement of lab equipment and chemicals. This is an important exercise to ensure sustainability of Science courses at UniFiji. We have upgraded the laboratory inventory with the addition of new equipment that serves as a basic necessity prior to the laboratory sessions. Our Physics laboratory has also been equipped with some new instruments and measuring devices that will enable our students to gain hands on experience and develop excellent practical skills. We are in the process of procuring more equipment, instrument and apparatus for our laboratory. However, the department has expressed an urgent need for a separate natural Science laboratory.

7.3.4 Lectures/Tutorials

Lectures and Tutorials are being conducted as normal; however, there is a need to upgrade resources such as white boards, chairs and desks in the classrooms. The student numbers have increased and classrooms are not equipped properly to cater for a large class size.

7.3.5 Research Publications

- **Singh, P., Raj, K., Charan, D., Singh, S.** 2017. Freshwater Quality and its Biotic Communities in Selected Sources in the Western Region of Fiji. *Fijian Studies: A Journal of Contemporary Fiji*, Vol 13, No. 2. <http://fijianstudies.net/2017-152/>
- **Singh, P., Raj, K., Charan, D., Chand, R., Joesph, Lionel.** 2018. At the Frontline of Climate Change: Adaptation, Limitations and Way Forward for the South Pacific Island States. In Leal Filho, W. (Ed) (2018) *Climate Change Impacts and Adaptation Strategies for Coastal Communities*. Springer, Switzerland. <https://link.springer.com/book/10.1007/978-3-319-70703-7#about>
- **Singh, A.A., Sakuramoto, K., Suzuki, N., Roshni, S., Nath, P., and Kalla, A.,** 2017. Environmental conditions are important influences on the recruitment of North Pacific albacore tuna, *Thunnus alalunga*. *Applied Ecology and Environmental Research*, 15(1), 299-319.
- **Charan, D., Kaur, M. and Singh, P.,** 2017. Customary Land and Climate Change Induced Relocation—A Case Study of Vunidogoloa Village, Vanua Levu, Fiji. In *Climate Change Adaptation in Pacific Countries* (pp. 19-33). Springer International Publishing
- **Singh, A.A., Sakuramoto, K., and Suzuki, N., Alok, K.,** 2017. Climate-Related Variability and Stock-Recruitment Relationship of the North Pacific Albacore tuna. *Polish Journal of Natural Sciences—Accepted*
- **Chand, R. R., Jokhan, A. D. & Gopalan, R. D.** 2017. A Mini-review of essential oils in the South Pacific and their insecticide properties, In Press in the *Advances in Horticultural Science* (Ranked A - Australian Research Council 2015).
- **Chand, R. R., Jokhan, A. D. & Nusair, S.** Comparing the Effectiveness of Student Performance: Face to Face Vs. Online, Submitted to *Asia-Pacific Journal of Teacher Education* (Ranked A+ - Australian Research Council 2015).
- **Gounder, M. P., Farik, M.,** “New Ways to Fight Malware”, *International Journal of Scientific and Technology Research (IJSTR)*, vol.6(6), pp.313-318, 2017.
- **Pandey, S., Farik, M.,** “Best Symmetric Key Encryption – A Review”, *International Journal of Scientific and Technology Research (IJSTR)*, vol.6(6), pp.310-312, 2017.
- **Shah, N., Farik, M.,** “Ransomware – Threats, Vulnerabilities and Recommendations”, *International Journal of Scientific and Technology Research (IJSTR)*, vol.6(6), pp.307-309, 2017.
- **Prasad, A., Farik, M.,** “Multimodal Authentication – Biometric, Password, and Steganography”, *International Journal of Scientific and Technology Research (IJSTR)*, vol.6(6), pp.279-282, 2017.
- **Patel, F., Farik, M.,** “A Novel Recommendation to AES Limitation”, *International Journal of Scientific and Technology Research (IJSTR)*, vol.6(7), 2017.
- **Nisha, S., Farik, M.,** “RSA Public Key Cryptography Algorithm – A Review”, *International Journal of Scientific and Technology Research (IJSTR)*, vol.6(7), 2017.
- **Sharma, N., Farik, M.,** “A Performance Test on Symmetric Encryption Algorithms – RC2 Vs Rijndael”, *International Journal of Scientific and Technology Research (IJSTR)*, vol.6(7), 2017.
- **Pillay, A. K., Farik, M.,** “Campus Area Network Wi-Fi- Security”, *International Journal of Scientific and Technology Research (IJSTR)*, vol.6(7), 2017.

7.3.6 Award for Best Paper

Awarded 3rd Prize for the best paper “At the Frontline of Climate Change: Adaptation, Limitations and Way Forward for the South Pacific Islands” at the World Symposium on Climate Change in Coastal Areas, 5th -7th July 2017, Tanoa Tusitala Hotel, Apia, Samoa.

7.3.7 Current Research

Walter Leal Filho, Johannes Lütz, Jack Dyer, Michael Ha’apio, Peni Hausia Havea, Susana Tauaa, Kushaal Raj, Priyatma Singh, Dinesh Surroopp, Franziska Wolf. **Identifying Some of the Opportunities Offered by Climate Change to Small Island States.**

Water Quality Assessment of Rural Drinking Water Supplies in the Western Viti Levu, Fiji: Chemical, Physical, Biotic and Microbial Analysis

Assessing chemical and microbiological properties of underground water in selected sites of Western Fiji to determine the effects of climate change

Nahar, J., Prasad, A., Sharma, N., Kumar, K. (2016). **“Fish Poisoning and its Impact on Human life: A DATA DEPENDENT RESEARCH.”** (Continuing Research)

Ali, S., Sharma, N, and Kumar, K. **Quantum Machine Learning Algorithms: Performance Analysis Towards to Propose New Algorithms.** (Continuing Research)

7.3.8 Community Engagement

7.3.8.1 Eco-Contest 2017

The Science Department held the Eco-contest Elimination Rounds on Wednesday 31st May. A total of 19 schools from around the Western Division participated in this round with only the Top 8 schools qualifying to the Pool rounds and Finals which was held at the University of Fiji, Saweni campus on Thursday 29th June, 2017.

Teams for the Pool Rounds included: Penang Sangam High School, Sangam S.K.M College (SSKMC), Pundit Vishnu Deo Memorial College, Tilak High School, Lautoka



Natabua High School came out victors of the 2017 Eco-contest while Votualevu College won 2nd place.

7.3.8.2 Retailers Talanoa - Consultation towards a Clean & Green Packaging Future

The Pacific Islands Development Forum (PIDF) and the International Union for the conservation of Nature (IUCN) in partnership with the Suva city council, Pacific Islands Private Sector Organization (PIPSO), the Ministry for Environment and The University of Fiji organized a plastic phase out Talanoa session at IUCN office Suva, 12th and 13th of July. The University of Fiji was represented by Ms. Priyatma Singh and Mr. Kushaal Raj of the Science Department who delivered a presentation and participated in consultations in order to reach an agreement on acceptable timelines and a preferred process for such a plastic bag phase out and move towards a pathway of more responsible clean.

7.3.8.3 Energy Cadets Workshop

Department of Science in collaboration with South Pacific Physics Society students organized and conducted a one-day Energy Cadets Workshop on the 5th of August. 40 participants attended the workshop including MREM students, secondary school students and teachers and energy stakeholders.



Participant of Energy Cadets Workshop

7.3.8.4 COP 23 Awareness Seminar Sessions

The United Nations Climate Change Conferences are annual conferences held by the United Nations Framework Convention on Climate Change (UNFCCC). In 2017 the conference was held in Bonn, Germany, on the 6–17 November with Fiji assuming Presidency of COP 23. To show our support, SOST initiated a series of awareness seminar sessions and hosted a variety of keynote speakers every month leading up to COP 23 in November.

A total of 9 seminar sessions were conducted from April to October. The presentations were delivered by local and international experts from academic & research institutes, government and non-government organizations. The topics for presentation included climate change adaptation & mitigation, climate policies, coastal hazards, gender and climate change, ocean sustainability and income diversification for enhanced livelihood.

We also organized events to increase awareness among high school students in the western division. The final COP 23 session which was the IPCC outreach event was conducted by Department of Science with support from Fiji Meteorological Service and the participation of Bureau members and authors of the Intergovernmental Panel on Climate Change (IPCC). The event not only looked at the question of oceans and climate change but also presented the most recent findings of the IPCC from the Fifth Assessment Report relevant to Fiji and the future activities of the Panel from 2017 to 2022. Topics included progress on the Special Report on Global Warming of 1.5°C and the Special Report on the Ocean and Cryosphere in a Changing Climate and the approved outlines for the Sixth Assessment Report. The Keynotes Speakers were:

1. Associate Director of the Foundation for Rural Integrated Enterprises & Development (FRIEND) FIJI – Dr. Jone Hawea “Climate Change Adaptation – FRIEND Approaches/Practices”;
2. Mr. Herve Damlamian, Senior Specialist, Oceanography at the South Pacific Community “Coastal Hazards in the Pacific”;
3. Ms. Arpana Pratap – Team Leader Member Capacity (PIDF) “Importance of Ocean in the Pacific: A Reflection on the UN Ocean Conference”;
4. Mr. Viliame Kasanawaqa – Team Leader Policy Research & Evaluation (PIDF) “The Lead-up to COP23”.

During the month of June, the University of Fiji delivered presentations on COP 23 and Climate Awareness at several selected schools. The first school visit was made on June 6th to Lautoka Muslim College followed by visits to Xavier College, Tilak High School, Kamil Muslim College, Lautoka Andhra Sangam College and Votualevu College.

5. DIVA Political Advisor Ms. Noelene Nabulivou and Management Collective Ms. Maria Nailevu from Diverse Voices for Action & Equality (DIVA) “The Gender Dimension of Climate Justice”.
6. Mr. Ravinesh Ram (James Cook University) “Effect of Climate Change on Fisheries”.
7. Ms. Matisse Walkden-Brown, Head of Pacific Net, Greenpeace Australia Pacific “Pacific Island Represent: Leaving a global legacy”.
8. Dr. Rusila Savou, Climate Change Officer, WWF- Pacific “Ecosystem based Adaptation to Climate Change”.



Associate Director of the Foundation for Rural Integrated Enterprises & Development (FRIEND) FIJI – Dr. Jone Hawea



DIVA Political Advisor, Ms. Noelene Nabulivou and Management Collective, Ms. Maria Nailevu from Diverse Voices for Action & Equality (DIVA).



School Visits for COP 23 Presentation: Lautoka Andhra College, Kamil Muslim College, Xavier College, Votualevu College and Lautoka Muslim College.



Mr. Herve Damlamian, Senior Specialist, Oceanography at the South Pacific Community.

7.3.8.5 Conference/ Seminar Presentation/ Training & Workshop

A. Pingtan (China) International Forum on Island Conservation and Development 2017

Ms. Priyatma Singh from Department of Science was invited by the organizing committee of Pingtan International Forum, China, to present on conservation and climatic issues affecting island development. The forum provided a platform for academics in Ocean/Biology/Climate Change fields from all over the world to discuss issues on island conservation and sustainable development. Themed “21st Century Islands: Blue Economy and Ecological Management”, the Forum was composed of three sub-topics, “Coastal Tourism Economy”, “Island Ecological Protection” and “Island Disaster Prevention and Mitigation”. Ms. Priyatma Singh presented a paper on Climate Change Induced Relocation and Ecosystem Based Adaptation and got the opportunity to meet with the research scientists from Island Research Centre, Pingtan and discuss possible future collaboration. The paper has been submitted to International Journal of Applied Oceanography and is under review.



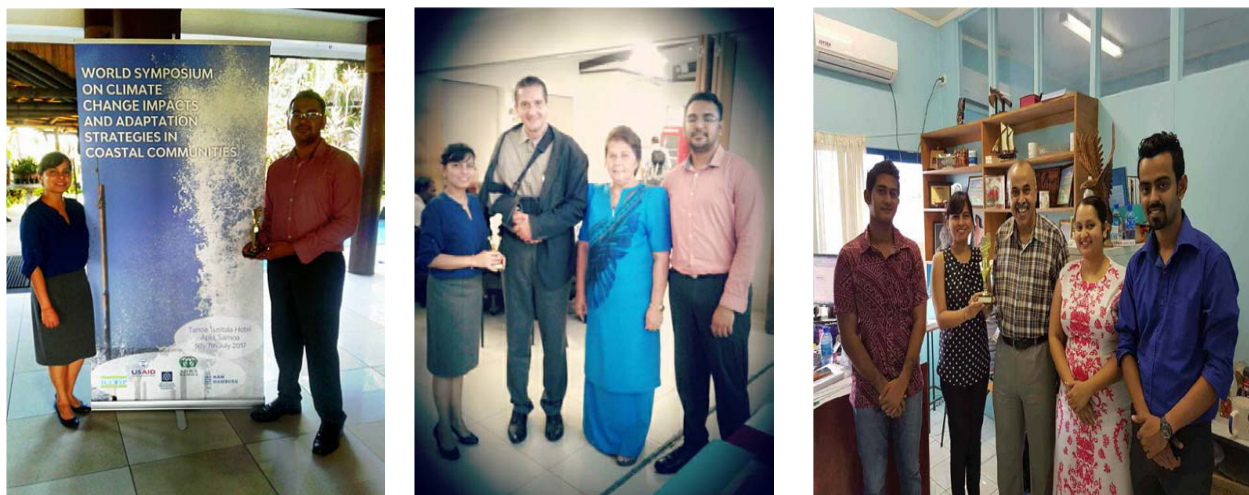
Ms. Priyatma with the team from Island Research Centre, China.

B. Australian Meteorological and Oceanographic Society (AMOS) and Meteorological Society of New Zealand (MSNZ) conference

Ms. Priyatma Singh - Presented on “Customary Land and Climate Change Induced Relocation – A Case Study of Vunidogoloa Village, Vanua Levu, Fiji” at Australian Meteorological and Oceanographic Society (AMOS) and Meteorological Society of New Zealand (MSNZ) conference held at Australian National University in conjunction with the Australian/New Zealand Climate Forum (ANZCF) from Tuesday 7 to Friday 10 February 2017.

C. World Symposium on Climate Change Impacts and Adaptation Strategies to Coastal Communities at Apia, Samoa on the 5th-7th July 2017

School of Science and Technology early career academics, Ms. Priyatma Singh and Mr. Kushaal Raj, presented a paper titled “At the Frontline of Climate Change: Adaptation, Limitations and Way Forward for the South Pacific Island States” during the World Symposium on Climate Change Impacts and Adaptation Strategies to Coastal Communities at Apia, Samoa on the 5th-7th July 2017. The paper was written together with Ms. Dhrishna Charan, Mr. Ravneel Raj and Mr. Lionel Joseph. The symposium was organized by The Research and Transfer Centre “Applications of Life Sciences” of the Hamburg University of Applied Sciences (Germany) and the International Climate Change Information Programme (ICCIP) in collaboration with the National University of Samoa and attracted approximately 100 academics and researchers from all over the world. Award the SOST team received was 3rd award for best paper and it was indeed an honour to be recognized by prominent international scholars such as Prof. Walter Leal who is the Head of the Research and Transfer Centre “Sustainable Development and Climate Change Management”, Germany.



D. Conference/ Seminar Presentation

Singh, P., Raj K., Charan D., Joseph L., Chand R. 2017. At the Frontline of Climate Change: Adaptation, Limitations and Way Forward for the South Pacific Island States. World Symposium on Climate Change in Coastal Areas, Samoa 5th-7th July 2017.

Raj, K and Singh, P. 2017. What is Plastics? Report for Talanoa on plastic bag phase-out. Pacific Island Development Forum Secretariat. Pages 104

Joseph, L., Singh, P. 2017. Seagrass Ecosystem Degradation: A threat to food security for Komave village, Viti Levu, Fiji. Knowledge Based Development Conference (KBD – CU 2017): The University of Fiji – 6th May, 2017.

Amaradasa, R and Singh, D. 2017. Some analysis of scientific publications in Pacific Island Countries. STAR- Science. Technology and Resources Network Conference, Tanoa International Hotel, Nadi 26th -29th July 2017.

E. International Conference on ‘Girmit’ (Indian Indentureship System) 22nd – 24th of March

Mr. Kushaal Raj presented a paper titled A Pilot Study of Freshwater quality and its biotic communities in selected sources in the West region of Fiji.

Ms. Priyatma Singh and Ms. Dhrishna Charan presented a paper titled Fijian Women’s Role in Disaster Risk Management and Climate Change Adaptation

F. Reviewer Recognition

Mr. Mohammed Farik received Certificate of Excellence in Reviewing from Current Journal of Applied Science and Technology, a double-blind peer-reviewed journal of 23 years, previously known as British Journal of Applied Science and Technology.

G. Second Physics Curriculum Workshop Meeting

The MoE-CAS-organized Second Physics Curriculum Workshop Meeting took place at Tilak High School library on 20 April 2017. The Ministry was represented by A-SEO physics, Ashneel Chand and Shaleshni Prasad. Participants consisted of 17, year 13 Physics teachers from the Western Division, as well as reps from FNU, Dr. Rajeev Lal and UniFiji Dr. Anirudh Singh. The objective of the workshop was to obtain feedback from the schools on the Year 13 Physics curriculum and textbook being developed by the Curriculum Advisory Services (CAS). The teachers were divided into groups that considered the 8 strands of the new syllabus in the morning session, and commented on the textbook in the afternoon. All copies of the syllabus and text were collected back by the CAS officials as there was a concern regarding premature proliferation of the contents amongst schools.

H. Seminar – Managing Renewable Energy

The first Seminar of the year 2017, under SOST banner was held on the 16th February at the UniFiji Hall. The seminar was conducted by the Visiting Associate professor Anirudh Singh on the topic Managing Renewable Energy. In this lecture, Associate professor Anirudh Singh outlined developments in the thinking, planning and implementing of renewable energy in Fiji over the past few decades.

I. GIS Training

Science staff received GIS Training from GIZ representatives from MACBIO on 4th August as part of professional Development.

J. Training in Ocean acidification

Dr. Ajay attended a practical training session on Ocean Acidification Course from 30th October to 3rd November. The training was hosted at USP and sponsored and supported by the United States Department of State, The Swedish International Development Agency, The X-PRIZE Foundation, and the Commonwealth Marine Economies (CME) Programme. This training was timely and relevant and benefitted the entire department as Dr. Ajay provided a capacity building training to all staff upon his return. He also applied for FHEC grants for research in the

K. Community Engagement Research Visit to Vunisavisavi Village, Vanua Levu

Increasingly unrelenting weather patterns and rising sea levels have obligated Fiji to become one of the first countries in the South Pacific to relocate communities due to climate change. The customary lands reflect the traditional and communal structure of the indigenous Fijians and parting from it as a consequence of forced relocation is a delicate and vulnerable issue that establishes some of the negative effects of population displacement. Relocation to a new land signifies separation from uniquely adapted traditions that took thousands of years to form. Three staff (Priyatma, Dhrishna and Kelera) from Department of Science made a research trip to Vunisavisavi Village in Savusavu to conduct a study on place attachment and cultural barriers to relocation in this small coastal settlement. The team also surveyed the surrounding environment to see the possibility of implementing Ecosystem Based Adaptation strategies.



L. World Water Day 2017

World Water this year highlighted the theme “Wastewater” and was commemorated at The University of Fiji through organized Oratory and Poster competitions for Western division secondary schools. A total of 16 schools participated in the competitions. Keynote speaker for the day was General Manager Customer Services at the Water Authority of Fiji (WAF), Mr. Sekove Uluinayau, who represented WAF on behalf of the CEO. The event was organized by Department of Science, School of Science and Technology.



Oratory Contest Winner (centre) Meresamoavi of Nawai Secondary School with members of the School of Science & Technology (SoST)



M. International Mangrove Day

Students from the University of Fiji worked alongside officers from the Ministry of Fisheries & Forestry (MFF) in a Mangrove Planting activity at Saweni Beach. The initiative was carried out to commemorate International Day for the Conservation of the Mangrove Ecosystem which is celebrated annually on the 26th of July. In his presentation to students at the University of Fiji's Saweni Campus, Forestry Officer Mr. Lekima Tiko stressed the importance of forests in mitigating climate change by removing carbon dioxide from the atmosphere. The conservation of Mangrove forests is crucial because this ecosystem not only removes carbon dioxide from the atmosphere but it also mitigates the effects of climate change such as sea level rise and extreme weather events serving as natural barriers against huge waves therefore preserving our coastlines. Students and MFF officers braved the western heat to plant a total of 1000 mangrove seedlings. The University of Fiji will be monitoring the survival rate and growth of these seedlings as part of its undergraduate Ecology laboratory practical's. The extent of mangrove growth will be measured using GIS points taken during the initial planting and monitored on a quarterly basis.

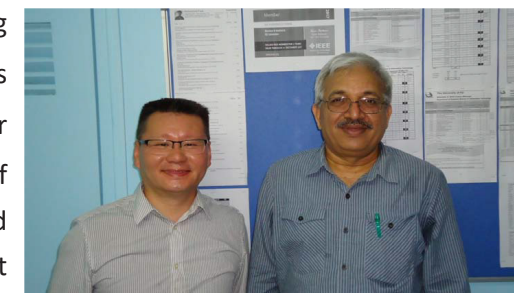


N. Science Staff engaged in research

After successfully attaining FHEC grant, the science academics embarked on a research project titled “A Pilot Study of Freshwater quality and its biotic communities in selected sources in the West region of Fiji”.

O. Internal Program Review

The review of the Biology program at the University of Fiji was undertaken on 20-21 June 2017 by Professor Anand P. Tyagi, Associate Dean, Faculty of Science (CEST), FNU, Fiji. The review of the Chemistry program at the University of Fiji was undertaken on 20-21 June 2017 by Associate Prof. Alison Ung from School of Mathematical and Physical Sciences, University of Technology Sydney, Australia. The department of Science acknowledges the constructive feedback provided and is working towards improving the program. CS&IT department & programs were reviewed by two external reviewers Prof. Abdul Sattar (Griffith University) and Professor Jing Sun (University of Auckland) from 1st - 3rd May. The Review report has been received. Suggestions for improvement will be considered in the current Sub-sub strategic plan for implementation.



Professor Jing Sun and Prof. Abdul Sattar

P. Strategic Plan, Sub and Sub Sub-Strategic Plan

The SPG agreed that the objectives of the strategic priorities should comply with the SMART or RUMBA criteria. Thus, the department of science created a sub-sub strategic plan that is aligned with the main strategic priorities. However, there is an enduring exercise to develop and consummate the assessment matrix, in order to administer an evaluation of the strategic plan.

Q. Science Contribution to USAID – UniFiji PACAM Project



Some of the science team members have been actively engaged in PACAM project activities and have supported and supervised the PACAM team to achieve their 12 milestones.

R. PIDF-UniFiji MoU Signing

The University of Fiji and Pacific Islands Development Forum (PIDF), signed a Memorandum of Understanding (MoU), on Saturday, May 13, 2017. The purpose of the MoU is to “document formally mutual interest of UniFiji and PIDF, for a period of three years following the endorsement of the MoU, collaborative studies, training and capacity building to address research opportunities for the mutual benefits of both parties and in exploring funds sources to realize these opportunities.” “The PIDF and UniFiji will cooperate with each other as appropriate on matters of common interest within the scope of the general objectives of their respective entities pertaining to collaboration in individual projects; lectures, symposia, international meetings, conferences, and workshops; interchange of researches and students; providing opportunities for UniFiji academic community and PIDF regional professionals and researchers to give lectures; explore prospects to collaborate in the future.”

S. Guest Speaker

Professor Jin Song Dong, The Director of Institute for Integrated and Intelligent Systems, Griffith University did a presentation on Pervasive Model Checking, on 19th June.

Prof. Jin Song Dong



7.4 School of Business and Economics

7.4.1 Department of Management

The following research projects were conducted by the Management Department staff.

7.4.1.1 Ongoing Projects:

“Perceptions of Vegetable Market Vendors towards Savings and FNPF” – Data Analysis Phase.

7.4.1.2 Publications & conference papers: Research & Publications

Knowledge Based Conference – Poster Presentation by Dr. Navneel Prasad and School of Business and Economics members, Mr Amit Prakash and Mr Nikeel Kumar.

7.4.1.3 Consultancy

Consultancy on “Data Analysis” for Ministry of Youth and Sports” was conducted between the months of April to July of 2017. The final National Sports Policy Report was submitted to the Ministry in July where the final presentation was also made.

7.4.1.4 Course Administration

- With collaboration of the School of Science and Technology and the University Wide Programme, a new undergraduate course “Statistics for Beginners” was developed.
- The Department in collaboration with Department of Accounting and Department of Economics, seek to develop a “internship programme” for 2nd Year Degree students to be implemented by Year 2018.
- The “Ecotourism” course developed in 2016 was offered in a blended mode in Semester 2 of 2017 and plans are to include the unit in the Single major programme. The Department of Management plans to offer tourism as a major by the Year 2019. The first steps being the development of Ecotourism course and the reintroduction of Introduction to Tourism course.

7.4.1.5 Open Day

The Department of Management participated in the University’s Annual Open Day 2017. The Open Day provided a platform for dissemination of course information and address queries by students.

7.4.1.6 Community Engagement



Left -Teachers and students from Japser Williams High School Lautoka, visiting the Department of Management booth during the Open Day 2017.



Top- Mr. Avineel Kumar and student volunteers at 2017 UniFiji Open Day.



Top- Lara Meliki, former Management student visiting the Department of Management booth during UniFiji Open Day.

7.4.2 Master of Business Administration (MBA) Programme

A total of 270 students enrolled in the MBA programme in 2017; Saweni - 208 students and Suva - 62 Students. A total of 78 students graduated with postgraduate certificates, postgraduate diplomas and MBA degree in the year.

	General Management	Human Resources Management	Tourism Management	Total
Postgraduate Certificate in Business Administration	25	7	3	35
Postgraduate Diploma in Business Administration	24	3	1	28
Master of Business Administration	13	2	0	15
Total	62	12	4	78

The MBA programme has gone through a restructuring process in line with the recommendations of the external review process. Changes to the MBA programme is gradually implemented with a view to achieve local and international accreditation.

7.4.3 Department of Accounting

7.4.3.1 Research Activities

The staff from the accounting department conducted the following research projects and publications (2016 - 2018):

- **Azam, M.R (2017).** Challenges to the Users of Financial Reports Constructed Using Multiple Measurement Bases: A Review of the IASB's Conceptual Framework for Financial Reporting. International Journal of Accounting & Financial Reporting, 7(2), 172-177.
- **Raj, S.and Chand, P. (2017).** Analysis of Fiji's Exports and Its Impact on Economic Growth, International Journal of Business and Social Research, 7 (4):1-14. Available on: <http://thejournalofbusiness.org/index.php/site/article/view/1031>
- **Sharma, U. P., Botes, V., Foo, D., Karan, R., &Nandan, R. (2017).** Climate change accounting: the challenge of uncertainty in Pacific Islands. International Journal of Critical Accounting, 9(5/6), 393-405.
- **Roy, S. (2016).** The Significance of Business Ethics as Competency Requirement in Fiji's Accountancy Profession, Australian Academy of Accounting and Finance ReviewJournal 2(3), pp.264-279.Available at: www.aafr.com.au/index.php/AAFR/article/view/28/28
- **Raj, S.and Roy, S. (2016).** Accounting Theory: An Ethical Perspective of Real-Life Scenarios, International Journal of Business and Social Research, 6 (10):47-55. Available on: <http://thejournalofbusiness.org/index.php/site/article/view/1006>

Conferences Presentations:

- **Nandan,R., Alam,M.(2018)** Resource management, payment systems and management controlina private not-for-profit hospital: anempirical study, Fifth Biennial Global Accounting and Organisational Change Conference, Melbourne,Australia. AwardedBestPaper(Runner- Up).
- **Nandan,R.,Sharma,U.,Sidhu,P.(2017)**Changes in costing system:anAustralianUniversity casestudy, Critical PerspectivesonAccountingConference,Quebec,Canada.
- **Roy, S. (2016)**The significance of business ethics as a competency requirement in Fiji’s accountancy profession, Sydney International Business Research Conference (19-21 March).
- Knowledge Based Development Conference of UniFiji (KBDCU) on 06 May 2017: “An exploration of taxpayers’ knowledge on taxation in Fiji”, Sandhiya Roy, Co-authors: Shivneil Raj & Mohd. Riaz Azam.

Research Papers Reviewed:

Sandhiya Roy - Analysis of Fiji’s Export and its impact on economic growth – International Journal of Business and Social Research.

Shivneil Kumar Raj - Institute for International economics

Economia Internazionale/International Economics “The Relationship between Foreign Direct Investments, Exports and Economic Growth in SIDS: Evidence from Saint Lucia”. Italian Journal.

Working Papers:

- An Exploration of Tax Payers Knowledge on Taxation in Fiji (Sandhiya Roy, Shivneil Raj and Mohd Riaz Azam).
- Relationship between Income and Academic Performance (Joint Research).
- Accounting and accountability in Religious Bodies (Joint Research with Professor Nandan and Accounting Team).
- Ethics of Reality from Business and Social Perspective (Shivneil Raj and Sandhiya Roy)
- Management control systems in a private not for profit hospital :A Victorian Case Study with M. Alam, Accounting and Finance.
- Changes in the costing system: an Australian university case study with P.Sidhuand U. Sharma, Qualitative Research in Accounting and Management.
- The role ofpublic accounts committee: ahistorical analysis.
- Management accounting practices in religious organizations.

7.4.4 Department of Economics***7.4.4.1 New Recruitment***

The department welcomed appointment of Mr. Gyaneshwar Rao as Senior Lecturer in Economics. Prior to joining the University of Fiji, Mr. Rao worked for the government services from 1970 and joined the University of the South Pacific in 1998. Mr. Rao has wealth of experience at tertiary level with delivering and designing courses, consultation and research.

7.4.4.2 Collaboration

The department collaborated with Department of Mathematics in offering MTH113 (Introduction to Statistics) coordinated by Mr. Rao. The essence of MTH113 was to assist commerce students in adding value to decision making. Furthermore, the department cooperated with department of science in administering REM403 (Renewable energy) course under Masters in Renewable Energy.

7.4.4.3 Publication

Raj, S. and Chand, P. (2017). ‘Analysis of Fiji’s Exports and Its Impact on Economic Growth’, International Journal of Business and Social Research, Vol 7 (4):1-14. Available at: <https://thejournalofbusiness.org/index.php/site/article/view/1031>

Kumar, A., Chand, P. And Prasad, A. (2017) ‘Challenges faced by Women in Fiji: Major emphasis on Education, Investment, Health and Social Attitudes’, International Journal of Humanities and Social Science Invention, Vol 6 (7):69-79. Available at: [http://www.ijhssi.org/papers/v6\(7\)/Version-2/N0607026979.pdf](http://www.ijhssi.org/papers/v6(7)/Version-2/N0607026979.pdf)

Prakash, A., 2017. “Diversifying Bond Market and Its Challenges in Fiji” International Conference on Studies in Law, Education, Business and Corporate Social Responsibilities 2017, p 1-3; ISBN 978-81-934174-1-6.

7.4.4.4 Conference

Mr. Amit Prakash from the department presented the paper ‘Diversifying Bond Market and Its Challenges in Fiji’ at the International Conference on Studies in Law, Education, Business and Corporate Social Responsibilities (LEBCSR) on 8 – 9th August 2017, Singapore. He also delivered a keynote address “Financial Literacy: The Dilemma of Known but Unknown” at the conference. Ms. Priteshni Chand and Mr. Amit Prakash presented a poster on the findings from the project funding by FHEC at the Knowledge Based Developed Conference Unifiji on 6th May 2017.

7.5 Justice Devendra Pathik School of Law (JDPSOL)

7.5.1 Teaching

- The JDP School of Law was able to employ specialist lawyers for each of its courses at the beginning of 2017. As a result, the students of the School were able to learn from experts in each of the public and private areas of the law. This provided robustness to the programme which was appreciated by stakeholders including the Judiciary and the Fiji Law Society.
- The number of students in the GDLP Programme increased in 2017 and included international students as well as the School's own LLB graduates. The School also offered the LLM programme more consistently than in years past.
- The inclusion of the International and Regional Relations Programme in the JDP School of Law introduced an interdisciplinary component to the School's post-graduate programme which makes the School, and thus the University of Fiji, more marketable.
- Becoming a Lawyer remedial course was taught for the first time to assist with retention and success rates in the first year of the LLB programme.
- The Bema was constructed as a teaching device and used to facilitate speech training for students, particularly in the Legal Methods course at Year 1.

7.5.2 Public lectures & Seminars (marketing and broader community education)

- The JDP SoL hosted and facilitated two Public Seminars on (i) Security in the Asia-Pacific Region and (ii) the Regional Assistance Mission to Solomon Islands (RAMSI). Public attendance at both seminars was excellent with the former Prime Minister Major General Sitiveni Rabuka attending and participating in the commentary on RAMSI. The seminars were live-streamed to an international audience.
- The University of Fiji Law Review was successfully launched by Sir Anand Satyanand former Governor General of New Zealand. This peer reviewed publication allows staff to publish their research.
- The JDP SoL Thespian Society produced the play "Antigone" directed by Mr. Matt Young. This is an annual initiative of the Becoming a Lawyer Programme which is a support course to assist with student retention and success rates at the School.
- The 2017 Sir Moti Tikaram Memorial Lecture was held on 29 September at the Grand Pacific Hotel, with the theme "Sir Moti Tikaram - Champion of Civil Society". Sir Anand Satyanand delivered the keynote address, which reflected the charitable work done by Sir Moti Tikaram and on the Charitable Trust Laws of Fiji but which need reform.
- The JDP SoL students took part in the annual moot competition organized by the Citizens Constitutional Forum, an NGO. Team UniFiji competed with USP and FNU mooters. UniFiji was awarded the best moot student trophy.
- During the year the School hosted eminent guest speakers such as Visiting Professor Justice Dr Ajit Swaran Singh and Professor George Edwards from Indiana University, School of Law, USA.
- The Mormon Church of Fiji facilitated the donation of books from the Law Library of Queensland.
- The successful launch of a book, 'Redeeming Moti' by Susan Merrell about the unfair trial of former Dean of the SoL, Julian Moti, took place at the Albert Park Pavilion. The event was attended by members of the Judiciary, Director and staff of the Fiji Higher Education Commission, parliamentarians, government officials, the media and NGOs.

7.5.3 International and Regional Relations (formerly CIRA)

- Adjunct Professor Richard Herr conducted a workshop on Elections, Voters and Media and Parliamentary Practice and Procedures for NGOs, public officials and the media.
- Dr Bill McArthur from Hamilton, New Zealand proposed review of the INR courses and provided some insights into the plan to restructure INR in four specific areas.
- Adjunct Professor Doug Brooks taught a series of INR courses throughout the year leading to an increased number of graduates in the INR Programme.
- During the summer break, two INR courses were taught jointly by Adjunct Professor Malakai Koloamatangi of Massey University, Mr. Jioji Kotobalavu and Professor Tupeni Baba. This multi-disciplinary approach was appreciated by students.

7.5.4 Graduate Diploma & Legal Practice (GDLP)

- Aside from local law graduates two international students from Belize were admitted to the Fiji Bar and have now returned to their country to work as police prosecutors.

7.5.5 Marketing

- During a marketing roadshow to the northern division, SoL staff Ms. Swasti Chand and Lecturer Napolioni Laho conducted interviews and registered approximately 30 interested applicants from Vanua Levu to study Bachelor of Laws.
- SoL students competed in the Inter-tertiary Games held in Suva (rugby and netball).
- SoL students from both campuses visited Parliament to learn of its functions, and about democracy and governance issues.
- Mr. Salvin Nand from the School of Law presented a paper on Intellectual Property Laws at Victoria University in Wellington.
- School of Law eminent visitors, Sir Anand Satyanand and Professor Wayne Rumbles, were hosted by the President of Fiji, H.E Major-General (retired) Jioji Konousi Konrote and First Lady Sarote Konrote at Borron House. Other prominent visitors to the School during the year were the Chief Justice, Mr. Anthony Gates, the ILSC Commissioner, Dr Thomas Hickie and other judges of the High Court of Fiji. The Deputy Chief Registrar, as well as the Chief Justice and members of the Fiji Law Society Council attended the Bema Official Unveiling by Commissioner Hickie in January.
- SoL staff with membership in the Fiji Law Society participated actively in the Annual Fiji Law Society Conference. SoL Student volunteers assisted the FLS with the arrangements during the conference at the Society's request.
- SoL staff were actively engaged and participated in most of the University Committees and contributed to redrafting the University's Calendar and Handbook.
- SoL drafted its Sub-strategic Plan to facilitate the overall Strategic Plan of the University.

7.5.6 External Review of the JDP School of Law

- Two external reviews and evaluation of the School of Law were undertaken by the Fiji Law Society and by Professor Wayne Rumbles, Dean of Law, Waikato University, New Zealand. Both reviews spoke highly of the new focus and direction of the School and its programmes and commended the staff for their dedication to the specialist areas taught within the Law School.

7.6 Umanand Prasad School of Medicine (UPSM)

7.6.1 Events

	Event	Location
January	Initiation of MBBS in Suva Campus	
March	Student crisis – MBBS students asked to leave Lautoka hospital citing reasons for overcrowding and compromise of patient confidentiality.	
March 31	Prostate Cancer Awareness Program	Main Ground
April	<ul style="list-style-type: none"> Students of year 4 moved to 3 centres – Sigatoka, Nadi and Ba Year 5 divided into 2 batches – batch 1 attached at Lautoka for 6 months Batch 2 divided into 3 groups and sent to Nadi and Ba and Sigatoka for 6 months attachment The 2 batches than rotated New Deanship 	
July	UPSM Internal Review - Divine Word University Team of medical experts visited UPSM for a week and thoroughly evaluated our MBBS curriculum and facilities for teaching. All documents were inspected and appropriate recommendations were made which have been implemented into the MBBS programme.	UPSM
August 12 - 17	Sai Medical Camp	Labasa
August 18	Sai Medical Conference	Hall
August 22	FNC Endorsement for BNUR	
October 20	Breast Cancer Awareness Programme	Hall
November	Received Zika Project Proposal – Hamburg University joint collaboration with UniFiji (UPSM) to study the climate change effects on Zika prevalence worth 120,000 FJD was initiated and a team of researchers started the project.	

7.6.2 New Student Enrolment

- Suva - 27
- Saweni- 77

The new medical intake was started for the first time at Suva Campus. A total of 27 students were initially taken for MBBS 1. The team from Ministry of Health consisting of members from MOH and consultants from CWMH visited the campus and inspected the facilities. They gave their suggestions on improvement of teaching facility and laboratories which have been complied with since then. New equipment had been ordered and the laboratories were upgraded.

7.6.3 Students Projects

Students of year 6 MBBS have done community projects which have effectively made a difference to the lives of many villagers. They have ensured safe drinking water and accessibility to health care by constructing the water storage and tank facilities and upgrading and equipping the dispensaries in villages around Nadi and Ba.

- Ba – Water Tanks
- Nadi – Dispensary

7.6.4 Student Exchange Program

Two Students visited Monash University.

7.7 University Wide Program

The University Wide courses have been designed to establish and maintain links with all the University's schools and campuses for the purpose of encouraging, promoting and coordinating interdisciplinary studies on a campus wide basis. It is the intent of the University to encourage the development and offering interdisciplinary courses such as Social research, Contemporary Fiji and Governance and Ethics.

7.7.1 Activities for the Semester

University Wide Programme as a section organized the following activities for the students for this semester:

Activity	Schedule	Participants
Quiz Bee	Week 5	UUU100, UUU200 and UUU300 students
UUU Sports and Fun day	Week 8	UUU100, UUU200 and UUU300 students
Symposium on Early Marriage and Teenage Pregnancy	Week 11	UUU100, UUU200 and UUU300 students

The year was completed on a high note with an increase in student numbers. Other than this, the program has fared reasonably well in terms of student outcomes and staffing.

08 | MARKETING AND PUBLICITY

The Marketing report gives an overview of the marketing strategies used in 2017, the twelfth year of the operations of the university. It also highlights the University's community outreach programme to enhance engagement and improve student intake. The final portion of the report shows the link of all the media coverage. The year 2017 saw the continuation of the decentralized and centralized marketing effort by academic and administrative staff.

8.1 Advertising

8.1.1 Newspaper Advertisement:

The Marketing team used both the national newspapers to do extensive advertising. Both, centralized and decentralized advertisements appeared in the newspapers on Fridays and Saturdays. As per the survey done during orientation, 20% of the students applied after viewing the newspaper advertisement. As compared to past years, the University had advertised less; however, the cost of advertisement increased.

8.1.2 Radio Advert:

Radio advertisement were used to inform interested individuals about the registration dates, road show and the programme in January to February and in June. Advertisements were in 3 languages; iTaukei, English and Hindi.

8.1.3 TV advertisement

A 30 second TV commercial was scripted, recorded and aired over Fiji TV and FBC Television. The advertisements featured all schools and centre and enrolment dates. These advertisements were showcased during prime television time during the month of December to January and in June, just before the commencement of the academic semesters.

8.2 Marketing

8.2.1 Road shows

Road shows were held in the western and central divisions in January and February. Student registrations were done on the spot. Academics, students and other staff of the university teamed together to attend to people at different locations. Over 150 students were registered collectively. This included new and continuing students.

8.2.2 Roadside Banners

Roadside banners were placed in Sigatoka, Nadi, Lautoka and Ba area from December to January. After a request, the town councils gave us an extra month at no extra charges. Banners were placed at different locations in Suva as well.

8.2.3 Free Talk time on Fiji One

The University of Fiji received free talk time on Fiji One television during Breakfast Time. Due to the University's healthy relationship with Fiji TV, the University was given a full iTaukei session to speak about the Centre for iTaukei Studies. Dr Litiana Kuridrani and Professor Tupeni Baba featured in 30 minutes show.

8.3 Digital and Social Media Advertising

8.3.1 Digital Screen

30 second digital advertisement for all schools and centres were displayed over the digital screens in the main City, Nabua and Nakasi.

8.3.2 Email and Social Media Enquiries

Email enquiries are forwarded to the relevant department and the department attends to all queries on social media.

8.3.3 SMS Blast

SMS blast was done to target the age group from 18 to 23 years. Over 300 calls were recorded and 10 conversations done.

8.3.4 Social Networking

All important dates and events were highlighted on the UniFiji Facebook page. New strategies were employed to ensure that the Facebook page would increase its members. These strategies included sharing a lot more pictures, news as well as articles on the Page. Important events were captured via live videos and shared on the page. This ensured that people had a chance to view these events from anywhere in the world.

8.4 Community Outreach

8.4.1 Careers Teachers Workshop

The University of Fiji hosted its annual Careers Teachers' Workshop themed "Empowering teachers to establish sound career paths for students", at the Saweni Campus on Saturday, July 15, 2017. Approximately 30 Careers Teachers from various secondary schools in the Ba/Tavua District participated in the Workshop. The second Careers Teachers' Workshop was held at the Suva Campus on Saturday, July 22, 2017. This proved to be good marketing strategies as the Marketing team was able to impart crucial information about the University which would be passed onto the students.



8.4.2 Careers Fair

The University of Fiji held a Careers Fair at the Saweni Campus on Friday, September 22, 2017. Careers Fair is an event where corporate representatives come to UniFiji and talk to the students as well as interview them. Successful candidates start their career as an attaché at banks, chartered accounting firms, and other corporate companies.

Tappoo, Jacks of Fiji, KPMG, Ernst & Young, Bhika Bhai, Dayal Quarries, and Tourism Fiji were some of the companies that were present during the Fair.

8.4.3 Careers Expo with Ministry of Education

UniFiji together with Ministry of Education and other Government departments took part in Careers Expo at different venues. The Careers expo was indeed a massive success as staff had the opportunity to meet directly with the students to market our courses.

8.4.4 UniFiji Open Day

The University of Fiji's Open Day is an important day in the University's calendar. The Open Day was anticipated by staff as well as prospective students of UniFiji. The University hosted its Open Day on July 7-8, 2017 with the theme "After High School, It Must Be UniFiji."

Twenty-three schools with over 3000 students attended the two-day Open Day at Suva and Saweni Campus. This year, the University enrolled students for Semester 2, 2017 as well as Semester 1, 2018 during the Open Day. People participating in the Open Day also got free Non-Communicable Diseases check-up by the staff and students of Umanand Prasad School of Medicine and Health Sciences (UPSM&HS).

8.4.5 Secondary School Recruitment Visits

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8.5 Corporate Dinners

The University of Fiji hosted its Academic-Industry Collaboration Dinner on Friday, August 18, 2017 at Tanoa Waterfront Hotel, Lautoka. The collaboration dinner signified the importance of the relationship between industries and academics. Any collaboration between the University and industries would strengthen the University's role to create work-ready graduates and enhances industry-based research. The dinner hosted numerous industries, Government and Non-Governmental representatives.



8.6 Newsletter

UniPulse from 2017 was published every month. With the increase in number of stories being covered in each newsletter, the University was able to broaden its reach in the public.



A new addition this year was that each newsletter included one story in the Hindi Language and one in the iTaukei language. The newsletter was also sent to all Council members, Ministries in Fiji as well as all Schools. The newsletters were also uploaded on the University website to increase readership.

8.7 Branding

8.7.1 Free Bus Signage

The University in partnership with Classic Buses operated free bus transport services, inclusive of the University signage for students and staff of the University. These buses transported students and staff from Nadi, Lautoka and Ba to and fro the University. The Bus signage is an innovative approach to marketing on wheels.



8.8 Internationalisation

8.8.1 International Students Visit

Curtin University- Internationalisation is an important aspect of the Strategic Plan and the University continue to strive to make a huge impact in the International Arena. As such, the University hosted 10 students from Curtin University, Australia. International study experiences assisted students from both visiting and hosting universities in building international networks, increased cross-cultural competency, and encouraged the students to



step outside of their comfort zones. This group was the second one to come to UniFiji. Monash University While two students of The University of Fiji's Umanand Prasad School of Medicine and Health Sciences (UPSM&HS) travelled to the Monash University, Melbourne as part of diversification of learning.

8.9 Public Relations

8.9.1 Media Relations

The Media were invited to provide news coverage for each event. From new staff and expatriates profiling, Open Day, Girmite celebration, Graduations, Workshops, etc. were all covered by media. Supplementary deals were well organized to have free publicity of the University from different aspects. Press releases were also uploaded on the University website to ensure that if the media did not carry the stories, the website still had them for local and international readers.



09 | IT SERVICES

The Following are the plan project that was accomplished by the IT Team in 2017 for Saweni and Suva Campus:

- Online Result Access for Students
- Free Wifi for students in the cafeteria, library area
- New Computers installed in the computer teaching job
- Upgrade Moodle from V2.6 to V3.4
- Upgrade Turnitin Plugin
- New website development
- Upgrade ESET Antivirus
- Installation of new lecterns in the lecture rooms
- Online Class list
- Link to Saweni to Suva using VBC internet line
- New sound system and projector in the lecturer theater
- Linking block C to the main server in Suva
- Setup of Backup server in Suva
- Internet Fiber link upgrade for Suva

Planned Project for 2018:

- Firewall upgrade for Suva and Saweni campus both Student & admin
- Whole Campus free Wifi connectivity.
- CCTV Camera installation
- PABX upgrade from NEC 8100 to NEC 9100
- General Lab PC Upgrade
- Audit & Review of current server hardware's
- DR backup site + Backup software solution.

10 | LIBRARY REPORT

10.1 User Services

The Library opened from 8am till 10pm on week days and 9am to 4pm on Saturdays at Saweni campus while Suva campus library hours were 8am to 8pm on weekdays and 9am to 3pm on Saturdays. From this year Suva Campus Library would be open on Sunday and on Public Holidays. The extended service recorded an increase in the usage of law resources by 2%.

In order to improve the quality of the user service, in-house training sessions were arranged for library staff on advanced cataloguing, law database research skill etc. Have handled over 6000 face-to-face enquiries in the year 2017. There were more than 9,000 OPAC searches recorded in 2017. The re-shelving operation handled almost 10,000 books in 2017 with most of the items re-shelved within the day it was returned by users. Suva Campus Library underwent some rearrangement in the collection to make it most efficient.

10.2 Collection

The Library collection continued to grow. This year the library has added more than 900 new catalogue records to library's online catalogue database. Under these records around 2,500 copies have been added. The majority of these copies are donations from various individuals and organizations. During the year, the library purchased around 150 copies on various subject using the library budget. The library has a total of 31,000 volumes of print books on 18,100 catalogue records created according to the Anglo American Cataloguing Rule 2.

10.3 Journals

The Library continued the subscription to a few online journals on accounting from Emerald Publishing.

10.4 Circulation and Inter-Library Loan

These were the services very highly used as in the previous years. Highly recommended textbooks are held in Closed Reserve and circulated for a short period of time as per the Short Loan policies, in order to meet the maximum demand. In 2017, there were about 400 Inter-Library Loans with USP Library. The support from USP is greatly appreciated for resources sharing.

Also this year's statistics showed that the medical and law books were the ones in the highest usage. In terms of demand, the medical books need more copies to meet the increasing demand from the medical students. Therefore, library is considering increasing the number of copies for medical collection.

10.5 Medical Collection at Suva campus Library

In order to meet the resource needs of the newly started MBBS program at Suva campus, library extended its collection with medical resources. The library was able to facilitate by acquiring more medical textbooks and reference books in addition to the donation we received.

10.6 Donations

2017 recorded the highest number of donations from various of organizations and individuals. This year Library received 45 cartons of medical related books from Ms. Pranita Sharma Australia, 130 cartons of books on various discipline from Fiji Higher Education Commission, 50 boxes of books from Indian High Commission, Suva. Professor Waden Narsey donated his collection of 800 books for the library and Prof. Subramani donated 1500 books which are highly valuable for Pacific studies. Mrs. Amarjit Kanwal donated 13 cartons of books on behalf of J. S. Kalwal. Justice Ajith Singh continued his support by donating 6 cartons of books on law.

10.7 Electronic Resources

The University Library continued the subscription to the following databases.

1. Proquest Central: It provided 13,495 scholarly journals on various subjects through the listed databases.

- ABI/INFORM Complete
- Banking Information Source
- Hoover's Company Profiles
- Pharmaceutical News Index
- ProQuest Asian Business & Reference
- ProQuest Biology Journals
- ProQuest Career and Technical Education
- ProQuest Computing
- ProQuest Criminal Justice
- ProQuest Education Journals
- ProQuest European Business
- ProQuest Family Health
- ProQuest Health Management
- ProQuest Nursing & Allied Health Source
- ProQuest Research Library

2. The LexisNexis: Library continued the access to LexisNexis law database except ALL England Law Reports as this is available through HINARI. Through LexisNexis library had access to the following online resources:

- LinxPlus
- New Zealand law Reports
- CaseBase Australia
- Australian Law reports
- Case Search

3. Research4life: Research4Life is a public-private partnership of the WHO, FAO, UNEP, WIPO, ILO, Cornell and Yale Universities, the International Association of Scientific, Technical & Medical Publishers and up to 175 international publishers. The University library also participate in this program in accessing resources. The Library renewed the subscription to Research4life initiative supported by WHO for developing countries. Through this initiative library gets access to various resources; HINARI (on medical and other topics) GOAL (on law), OARE (environmental studies) etc. Through this platform library accessed to a collection of more than 13,550 online journals and 45,800 eBooks on medicine and other subjects from various publishers including Elsevier, Wiley, Cambridge Oxford, Springer, Taylor & Francis, etc.

	Journals	eBooks
Elsevier (ScienceDirect)	3,186	34,394
Wiley Online Library	1,324	15,790
Oxford University Press	149	10,979
Cambridge (Medical Journals)	80	
Springer (Medical Journals)	689	
Taylor & Francis (Medical Journals)	1,005	
Lancet (Medical Journals)	7	

Other databases: Some other resources were also available through HINARI. The resources that students mostly made use were Web of Science, Scopus, CINAHL, Informit, All England Law Reports and Halsbury's Law of England etc.

10.8 EIFL Journals

The University Library also provided access to a number of online databases worth of \$85,000 through an agreement with EIFL consortium at free of charge. These databases on various disciplines were available on campus us. The most important of them were;

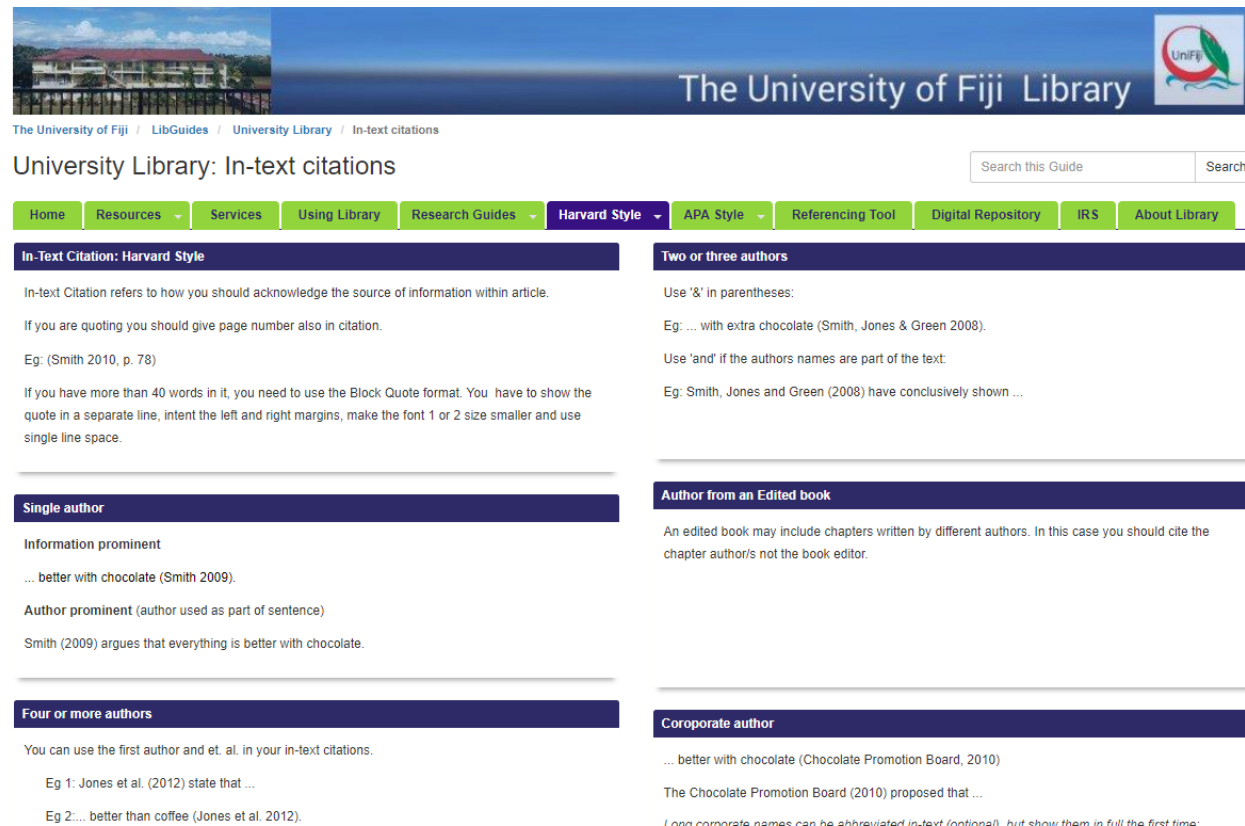
- New England Journal of Medicine
- Oxford Journals Collection
- Oxford Dictionary Online
- Oxford Reference Collection
- Nature Publication Journals
- OECD iLibrary
- IOP Journal
- IMF eLibrary.

10.9 Information Research Skill Training

Library organised sessions on Information Research Skill training for various groups of students on different days convenient to the them. These sessions were to train students find relevant information from the databases and use online resources effectively. Sessions were conducted for various group of medical students, nursing students, education students, LLC students, management students etc.

The library also provided support on referencing style. There were 5 presentations conducted on Harvard and APA referencing style for various group and more than 270 students attended the sessions.

LibGuide: In order to strengthen the support for students in formatting their academic works library, library introduced LibGuide. Online application provides detailed information on Harvard and APA Referencing Styles.



The screenshot displays the 'University Library: In-text citations' page from the UniFiji Library Online LibGuide. The page features a navigation bar with links to Home, Resources, Services, Using Library, Research Guides, Harvard Style (selected), APA Style, Referencing Tool, Digital Repository, IRS, and About Library. The main content area is divided into two columns. The left column, titled 'In-Text Citation: Harvard Style', explains that in-text citations acknowledge the source of information within an article and provides examples for single authors and four or more authors. The right column, titled 'Two or three authors', explains the use of ampersands and 'and' in citations and provides examples. Below this, the 'Author from an Edited book' section explains how to cite chapters in edited books. The 'Corporate author' section explains how to cite corporate entities. The page also includes a search bar and a footer with the text 'Screenshot from UniFiji Library Online LibGuide'.

Screenshot from UniFiji Library Online LibGuide

11 | VISITORS

VISITORS TO THE VICE CHANCELLORS OFFICE

DATE	NAME	ADDRESS
08 March 2017	Corrado Pampaloni	EU, Suva
08 March 2017	Mohammed Nazim Khan	EU, Suva
08 March 2017	Mano Guuta, NYC	Great University
27 April 2017	Frank Wood	NZ
03 May 2017	Jeng Sun	University of Auckland, NZ
03 May 2017	Abdul Sattar	Griffith University, Australia
03 May 2017	Litea Meo Sewabu	Massey University, NZ
12 May 2017	Nazir Kazmi	Commonwealth Secretariat, London, UK
12 May 2017	Kelera Talofa	Ministry of Education
12 May 2017	Paul West	Commonwealth Secretariat
26 May 2017	Dr. Nd Khomdaker	Ass. Professor, Dept. Of Statistics, University of Dinajpur, Bangladesh
12 May 2017	Md Hassan	Asst. Professor, Bangladesh
15 June 2017	Alison Yuen	University of Technology, Sydney
19 June 2017	Ko Barnett	Washington, DC
	Maus Priter	Washing, DC
	Johnathan Lynn	IPCC Secretariat
	Nathan Bindoff	University of Tasmania
	Helen Des Cambes	USP, Suva
02 November 2017	Anareta Apole	Ministry of Woman, Fiji
29 November 2017	WHO Yasin	POCHN Country Co-Ordinator

12 | MASTER PLAN AND PHYSICAL FACILITIES

The University in 2017 disbursed approximately \$3.8M to purchase and upgrade IT Services, furniture and fittings, and books; and since 2005, the University spent \$3.5M in repairs to the facilities and equipment. The Suva Campus development project is on-going and is estimated to cost approximately \$4.5m.

Furthermore, the university spent \$20,000 to construct a block to house the ATM by Westpac Banking Corporation at the Saweni Campus. The first phase of the Suva Campus Project was operational from Semester 1, 2017.

Annual operating costs in 2017, inclusive of salaries and wages, travel and per diem, electricity, telephone, water & sewerage, FHEC, land lease, rent, insurance, advertising and marketing, printing, stationery, postage & photocopy, cleaning & sanitary, graduation, security, and general expenses, amount to \$8,705,699 and the operating revenues total **\$10,721,421**. The UoF has achieved much in amassing an appropriate number of enrolled students because its operating revenues (tuition fees, the Government subvention, and TLSB funds) fully cover the University's operational costs. And so, the cash flow problems ensue when some operational revenues are utilized to pay bank loans earmarked for capital projects, and where the operational revenues should solely be applied for recurrent expenditures. Therefore, with no capital funding, capital costs are met from operating revenues, the genesis of the perpetual cash flow problems.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

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SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
GENERAL INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2017

Directors

Kamlesh Arya
Bhuwan Dutt

Kamal Singh
Arun Padarath

Narendra Prasad
Shanti Saroj (deceased March 2018)

Administration

Vice-Chancellor
Professor Prem Misir

Executive Director Finance
Ravineet Sami

Registrar

Ambassador Kamlesh Arya

Bankers

Home Finance Limited, Suva, Fiji
Westpac Banking Corporation, Suva, Fiji

Solicitors

M. C. Lawyers
Krishna & Company

Auditors

Ernst & Young
Lautoka
Fiji

Registered office

The University of Fiji
Private Mail Bag
Saweni
Lautoka

In accordance with a resolution of the Board of Directors, the Directors herewith submit the statement of financial position of Shiksha (Fiji) Limited T/A The University of Fiji ("the Company") as at 31 December 2017, the statement of comprehensive income and statement of cash flows for the year ended on that date and report as follows:

Directors

The names of the Directors in office at the date of this report are:

- Mr. Kamlesh Arya
- Mr. Kamal Singh
- Mr. Arun Padarath
- Mr. Narendra Prasad
- Mr. Bhuwan Dutt
- Ms. Shanti Saroj (deceased March 2018)

Principal activities

The principal activities of the Company in the course of the financial year was to provide tertiary education for foundation, undergraduate, postgraduate and general education under the trading name of the University of Fiji.

Results

The operating surplus for the year was \$2,015,722 (2016: \$1,561,281). No income tax was recorded as the Company has been granted an exemption from income tax.

Dividends

The Directors recommend that no dividend be paid for the year ended 31 December 2017 (2016: \$nil).

Reserves

The Directors recommend that no transfer be made to reserves.

Bad and doubtful debts

Prior to the completion of the Company's financial statements, the Directors took reasonable steps to ascertain that action had been taken in relation to the provision for doubtful debts. In the opinion of Directors, adequate provision has been provided for doubtful debts.

As at the date of this report, the Directors are not aware of any circumstances, which would render the amount written off for bad debts, or the provision for doubtful debts in the Company, inadequate to any substantial extent.

Non-current assets

Prior to the completion of the financial statements of the Company, the Directors took reasonable steps to ascertain whether any non-current assets were unlikely to be realised in the ordinary course of business compared to their values as shown in the accounting records of the Company. Where necessary these assets have been written down or adequate provision has been made to bring the values of such assets to an amount that they might be expected to realise.

As at the date of this report, the Directors are not aware of any circumstances, which would render the values attributed to non-current assets in the Company's financial statements misleading.

Basis of accounting

The Directors believe the basis of the preparation of the financial statements is appropriate and that the Company will be able to continue in operation for at least twelve months from the date of this statement. Accordingly, the Directors believe the classification and carrying amounts of assets and liabilities as stated in these financial statements to be appropriate.

Unusual transactions

Apart from these matters and other matters specifically referred to in the financial statements, in the opinion of the Directors, the results of the operations of the Company during the financial year were not substantially affected by any item, transaction or event of a material unusual nature, nor has there arisen between the end of the financial year and the date of this report any item, transaction or event of a material unusual nature likely, in the opinion of the Directors, to affect substantially the results of the operations of the Company in the current financial year, other than those reflected in the financial statements.

Events subsequent to balance date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

Other circumstances

As at the date of this report:

- (i) no charge on the assets of the Company has been given since the end of the financial year to secure the liabilities of any other person;
- (ii) no contingent liabilities have arisen since the end of the financial year for which the Company could become liable; and
- (iii) no contingent liabilities or other liabilities of the Company has become or is likely to become enforceable within the year of twelve months after the end of the financial year which, in the opinion of the Directors, will or may substantially affect the ability of the Company to meet its obligations as and when they fall due.

As at the date of this report, the Directors are not aware of any circumstances that have arisen, not otherwise dealt with in this report or the Company's financial statements, which would make adherence to the existing method of valuation of assets or liabilities of the Company misleading or inappropriate.

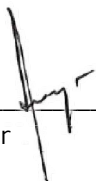
Directors' benefits

Since the end of the previous financial year, no Director has received or become entitled to receive a benefit (other than those included in the aggregate amount of emoluments received or due and receivable by Directors shown in the financial statements or received as the fixed salary of a full-time employee of the Company or of a related corporation) by reason of a contract made by the Company or by a related corporation with the Director or with a firm of which he is a member, or with a company in which he has a substantial financial interest.

Auditor independence

The Directors have obtained an independence declaration from the Company's auditor, Ernst & Young. A copy of the auditor's independence declaration is set out in the Auditor's Independence Declaration to the Directors of Shiksha (Fiji) Limited T/A The University of Fiji on page 5.

For and on behalf of the Board of Directors in accordance with a resolution of the Directors this 26th day of July 2018.




Director

The Directors of Shiksha (Fiji) Limited T/A The University of Fiji ("the Company") have made a resolution that declared:

- (a) In the Directors' opinion, the financial statements and notes of the Company for the financial year ended 31 December 2017:
 - (i) give a true and fair view of the financial position of the Company as at 31 December 2017 and of the performance of the Company for the year ended 31 December 2017.
 - (ii) have been made out in accordance with the Companies Act 2015.
- (b) they have received declarations as required by section 395 of the Companies Act 2015.
- (c) at the date of this declaration, in the Directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

For and on behalf of the Board of Directors in accordance with a resolution of the Directors.



Director


26th July 2018
Nadi, Fiji


Auditor's Independence Declaration to the Directors of Shiksha (Fiji) Limited T/A The University of Fiji

As lead auditor for the audit of Shiksha (Fiji) Limited T/A The University of Fiji for the financial year ended 31 December 2017, I declare to the best of my knowledge and belief, there have been:

- (a) no contraventions of the auditor independence requirements of the Companies Act 2015 in relation to the audit; and
- (b) no contraventions of any applicable code of professional conduct in relation to the audit.

This declaration is in respect of Shiksha (Fiji) Limited T/A The University of Fiji and the entities it controlled during the financial year.


Ernst & Young
Chartered Accountants


Shaneel Nandan
Partner
Lautoka, Fiji
26th July 2018

Independent Auditor's Report

To the Members of Shiksha (Fiji) Limited T/A the University of Fiji

Report on the Audit of the Financial Statements

Qualified Opinion

We have audited the financial statements of Shiksha (Fiji) Limited T/A the University of Fiji ("the Company"), which comprise the statement of financial position as at 31 December 2017, the statement of comprehensive income and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements give a true and fair view of the financial position of the Company as at 31 December 2017, and of its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards for Small and Medium-sized Entities (IFRS for SMEs).

Basis for Qualified Opinion

1. We draw attention to note 7 of the financial statements, which records leasehold land at a written down value of \$289,511 as an asset of the Company. The legal title of the leasehold is in the name of the Arya Pratinidhi Sabha of Fiji. Accordingly, property, plant and equipment should be decreased by \$289,511 and accumulated funds should be increased by \$289,511.
2. We draw attention to note 4 of the financial statements, which records fees in arrears and provision for doubtful debts amounting to \$4,164,064 and \$684,376, respectively. We were unable to obtain sufficient appropriate audit evidence regarding these amounts. In addition, we were unable to confirm or verify by alternative means of fees and UPSM revenue included in the statement of comprehensive income at a total amount of \$7,584,657 for the year end 31 December 2017. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.
3. We draw attention to note 9 of the financial statements, which records employee leave liabilities at a total value of \$417,479 (2016: \$353,097). We have been unable to obtain sufficient appropriate audit evidence to verify employee leave liability balances. Consequently, we were unable to determine whether any adjustments to this amount is necessary.
4. UPSM revenue and fees is a significant source of revenue for the Company. The Company has determined that it is impracticable to establish control over the collection of cash receipts. Accordingly, as the evidence available to us regarding receipts and banking of cash was limited, our audit procedures with respect to this were restricted to obtaining evidence regarding the amounts recorded in the financial records. Consequently, we were unable to determine whether the receipts obtained by the Company are complete and so whether any adjustment to the recorded amount is necessary.

We conducted our audit in accordance with International Standards on Auditing (ISA). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the International Ethics Standards Board for Accountant's Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Fiji and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Independent Auditor's Report (continued)

Responsibilities of the Directors and management for the Financial Statements

The Directors and management are responsible for the preparation and fair presentation of the financial statements in accordance with IFRS for SMEs and the Companies Act 2015, and for such internal control as the Directors and management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors and management are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors and management either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

The Directors and management are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it exists. Misstatements can arise from fraud and error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with ISA, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures, are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Directors and management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Independent Auditor's Report (continued)

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

We also provide the Directors and management with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

In our opinion, except for the possible effects of the matters described in the *Basis for Qualified Opinion* section of our report, the financial statements have been prepared in accordance with the requirements of the Companies Act 2015 in all material respects, and;

- a) we have been given all information, explanations and assistance necessary for the conduct of the audit; and
- b) the Company has kept financial records sufficient to enable the financial statements to be prepared and audited.



Ernst & Young
Ernst & Young
Chartered Accountants



Shaneel Nandan
Partner
Lautoka, Fiji
26th July 2018

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2017

	Notes	2017 \$	2016 \$
Income			
Amortisation of deferred income		213	213
Donations		59,413	16,170
Fees	15	4,597,289	3,414,572
Government grant		2,858,033	2,940,992
Umanand Prasad School of Medicine (UPSM) account	23	2,987,368	2,165,681
Other income	3.1	219,105	517,356
		<u>10,721,421</u>	<u>9,054,984</u>
Expenditure			
Advertising and marketing		147,183	209,005
Auditors' remuneration	3.2	17,168	17,168
Bad and doubtful debts	3.2	120,911	107,480
Bank charges		34,053	37,272
Cleaning and sanitary		48,840	66,469
Council and other meeting cost		6,250	5,500
Depreciation and amortisation		597,779	511,843
Electricity		254,014	777,542
FNPF - employer contributions		414,802	288,771
FNU levy		6,903	6,181
Functions		38,879	68,564
General expenses	21	347,153	335,947
Graduation		37,880	35,377
Insurance		32,232	6,269
Interest	17	474,172	401,137
Legal fees		4,103	3,233
Learning, teaching and research		71,022	146,106
Photocopier rental		45,234	78,772
Rent and rates	19	48,718	36,852
Repairs and maintenance	18	619,337	421,040
Salaries and wages	16	4,285,615	3,346,249
Security		196,364	125,776
Stationery, printing and postage		178,259	82,302
Telephone, fax and internet		246,719	262,954
Traveling and accommodation	20	432,109	115,894
Total expenditure		<u>8,705,699</u>	<u>7,493,703</u>
Net surplus for the year		2,015,722	1,561,281
Balance at the beginning		<u>6,033,308</u>	<u>4,472,027</u>
Total accumulated funds		<u><u>8,049,030</u></u>	<u><u>6,033,308</u></u>

The accompanying notes form an integral part of this statement of comprehensive.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2017

	Notes	2017	2016
		\$	\$
Current assets			
Trade and other receivables	4	4,036,704	2,832,308
Inventories	5	299,995	214,547
Prepayments and other assets	6	124,022	33,036
Cash	12(ii)	510,226	697,922
		<u>4,970,947</u>	<u>3,777,813</u>
Non current assets			
Trade and other receivables	4	112,275	227,766
Property, plant and equipment	7	15,958,423	12,864,863
		<u>16,070,698</u>	<u>13,092,629</u>
Total assets		<u>21,041,645</u>	<u>16,870,442</u>
Current liabilities			
Trade and other payables	8	1,717,217	1,503,280
Deferred income	2.2(j)	16,150	16,363
Employee benefits	9	417,479	353,097
Interest bearing borrowings	10	634,950	785,207
		<u>2,785,796</u>	<u>2,657,947</u>
Non current liabilities			
Interest bearing borrowings	10	9,785,142	7,757,509
Trade and other payables	8	421,678	421,678
		<u>10,206,820</u>	<u>8,179,187</u>
Total liabilities		<u>12,992,615</u>	<u>10,837,134</u>
Net assets		<u>8,049,030</u>	<u>6,033,308</u>
Accumulated funds			
Accumulated funds	11	8,049,030	6,033,308
Surplus in shareholders' equity		<u>8,049,030</u>	<u>6,033,308</u>

The accompanying notes form an integral part of this statement of financial position.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2017

	Notes	2017 \$	2016 \$
Cash flows from operating activities			
Student fees		3,296,487	2,018,574
Government grants and donation		2,917,446	2,957,162
Umanand Prasad School of Medicine (UPSM) account		2,987,368	2,165,681
Other income		219,105	517,357
Payments to suppliers and employees		(7,205,786)	(5,435,894)
Interest and other costs of finance paid		(474,172)	(401,137)
Net cash flows provided by operating activities	12(i)	<u>1,740,448</u>	<u>1,821,743</u>
Cash flows used in investing activities			
Acquisition of property, plant and equipment		(3,805,519)	(2,287,424)
Net cash flows (used in) investing activities		<u>(3,805,519)</u>	<u>(2,287,424)</u>
Cash flows from financing activities			
(Repayment) of related party advances		(280,835)	(383,909)
Net proceeds from interest bearing borrowings		2,158,211	1,387,966
Net cash flows provided by financing activities		<u>1,877,375</u>	<u>1,004,057</u>
Net (decrease)/increase in cash held		(187,696)	538,376
Cash at bank at the beginning of the year		697,922	159,546
Cash at bank at the end of the financial year	12(ii)	<u><u>510,226</u></u>	<u><u>697,922</u></u>

The accompanying notes form an integral part of this statement of cash flows.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

1. Corporate information

Shiksha (Fiji) Limited trading as the University of Fiji ("the Company") is incorporated and domiciled in the Republic of the Fiji Islands. The financial statements of Shiksha (Fiji) Limited trading as the University of Fiji for the year ended 31 December 2017 were authorised for issue in accordance with a resolution of the Directors on 26th July 2018.

2.1 Basis of preparation

The financial statements of the Company have been prepared in accordance with International Financial Reporting Standards for Small and Medium-sized Entities (IFRS for SMEs) as issued by the International Accounting Standards Board (IASB).

The financial statements have been prepared under the convention of historical cost accounting and do not take into account changing money valued or current valuations of non-current assets unless stated otherwise. All amounts are stated in Fijian dollars.

2.2 Summary of significant accounting policies

a) Trade and other receivables

Trade receivables are recognized at original invoice amount (inclusive of VAT) less any provision for uncollectible debts. Bad debts are written off during the year in which they become known. A specific provision is raised for any doubtful debts. Aggressive debtors collection is not practiced as the Company plans to collect these by retaining graduation certificates unless full payment by the student or any other payment arrangement is made.

b) Cash and cash equivalents

Cash comprise cash at bank and short-term deposits with original maturities of one year or less. For the purpose of statement of cash flows, cash and cash equivalents consist of cash and short-term deposits as defined above, net of outstanding bank overdrafts.

c) Property, plant and equipment

Plant and equipment is stated at cost, net of accumulated depreciation and/or accumulated impairment losses, if any. Such cost includes the cost of replacing part of the plant and equipment and borrowing costs for long term construction projects if the recognition criteria are met. When significant parts of property, plant and equipment are required to be replaced in intervals, the Company recognises such parts as individual assets with specific useful lives and depreciation, respectively. Likewise, when a major inspection is performed, its cost is recognised in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognised in the statement of comprehensive income as incurred.

Depreciation is calculated on a straight-line basis over the estimated useful life of the asset as follows:

• Land and	Amortised over the lease
• Building	1.25%
• Apparatus and equipment	10% and 20%
• Computers	33.33%
• Furniture and fittings	10%
• Books	20%

An item of property, plant and equipment and any significant part initially recognised is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of comprehensive income when the asset is derecognised.

The assets' residual values, useful lives and methods of depreciation are reviewed at each financial year end, and adjusted prospectively, if appropriate.

2.2 Summary of significant accounting policies (continued)

d) Inventories

Inventories have been valued at the lower of cost or net realisable value after allowances for damaged and obsolete inventory. Cost is determined on an average cost basis.

e) Trade and other payables

Liabilities for trade creditors and other amounts are carried at cost (inclusive of VAT where applicable) which is the fair value of the consideration to be paid in the future for goods and services received whether or not billed to the entity. Amounts payable that have been translated to local currency using the rates of exchange ruling at the end of the financial year.

f) Value Added Tax (VAT)

The entity was VAT exempt and hence all revenue and expenses are VAT inclusive.

g) Revenue recognition information

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the entity and the revenue can be reliably measured.

Revenue is recognised in the financial statements for the major activities as follows:

i) Government contributions

The Company treats operating contributions received from Government as revenue when the entitlement for the revenue is established.

ii) Student tuition fees

The company recognises all student tuition fees when due.

h) Foreign currencies

Foreign currency transactions are translated to Fiji dollars at rates of exchange ruling at the dates of the transactions. Amounts receivable and payable in foreign currencies are converted to Fiji currency at the rates of exchange ruling at the balance sheet date. All exchange gains or losses whether realised or unrealised are included in the statement of comprehensive income.

i) Income tax

From 2011, the Company is exempt from income tax in accordance with the provision of Section 17 of the Fiji Income Tax Act.

To write off deferred tax from prior years, tax effect accounting is adopted whereby the income tax expense is matched with the accounting profit after allowing for permanent differences. The future income tax benefit relating to tax losses and net cumulative timing differences in the Company is not brought to account as an asset unless the benefit is virtually certain of realisation.

Income tax on company's net cumulative timing differences is set aside to the deferred tax account or future income tax benefit account at current rates.

j) Deferred income

Donations received in the form of property, plant and equipment is treated as deferred income which is recognised as income on a systematic basis over the useful life of the asset.

k) Comparatives

Where necessary, the comparative figures have been adjusted to conform with changes in presentation in the current year.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

3. Revenue and expenses	Notes	2017	2016
3.1 Other income		\$	\$
Interest		14,685	450
EPIC		12,186	-
PACAM		37,074	28,632
Zika Virus		7,875	-
Rent		3,770	900
(Deficit) from bookshop	13	(46,899)	(8,429)
(Deficit)/surplus from canteen	14	(159,960)	1,839
Surplus from workshop and consultancy		17,674	6,794
Sundry income	22	32,020	37,530
Surplus from School of Law	24	300,680	449,640
		<u>219,105</u>	<u>517,356</u>
3.2 Operating expenses		\$	\$
Auditors' remuneration - audit		15,000	15,000
- non audit		2,168	2,168
Doubtful debts		120,911	107,480
Other operating costs		3,925,788	3,739,559
Total operating expenses		<u>4,063,867</u>	<u>3,864,207</u>
3.3 Finance costs		\$	\$
Interest on debt and borrowings		<u>356,217</u>	<u>283,247</u>
4. Trade and other receivables		\$	\$
Grant receivable		557,016	377,845
Fees in arrears		4,164,064	3,138,839
Less provision for doubtful debts		<u>(684,376)</u>	<u>(684,376)</u>
		<u>4,036,704</u>	<u>2,832,308</u>
Student loan receivables		408,596	403,176
Less provision for doubtful debts		<u>(296,321)</u>	<u>(175,410)</u>
		<u>112,275</u>	<u>227,766</u>
		<u>4,148,979</u>	<u>3,060,074</u>
Disclosed as:			
Current		4,036,704	2,832,308
Non-current		<u>112,275</u>	<u>227,766</u>
		<u>4,148,979</u>	<u>3,060,074</u>

As at 31 December 2017, trade receivables within initial value of \$120,911 (2016: \$107,480) were impaired and fully provided for.

Student loan receivables shall be recovered by the Company as follows:

- (i) within three years following completion of undergraduate degree;
- (ii) within eighteen months following completion of diploma or one year following completion of certificate; and
- (iii) for any other programme of study, within the equivalent period of time as that normally required for the completion of that programme of study, after the completion of that programme of study.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

					2017	2016
5.	Inventories				\$	\$
	Canteen				10,168	8,792
	Bookshop				116,515	77,161
	Gowns				173,312	128,594
	Total inventories at the lower of cost and net realisable value				<u>299,995</u>	<u>214,547</u>
	As at 31 December 2017, \$nil (2016: \$nil) was recognised as an expense for inventories write down.					
6.	Prepayments and other assets				\$	\$
	Deposits				50,478	7,843
	Prepayments				73,544	14,998
	VAT receivable				-	10,195
					<u>124,022</u>	<u>33,036</u>
7.	Property, plant and equipment					
			Apparatus, equipment and computers	Furniture and fittings	Books	Total
	Leasehold land	Buildings and work in progress				
Cost	\$	\$	\$	\$	\$	\$
At 1 Jan 2016	320,114	10,078,405	4,370,730	740,820	1,364,221	16,874,290
Additions	-	1,630,497	549,046	61,233	46,648	2,287,424
At 31 December 2016	320,114	11,708,902	4,919,776	802,053	1,410,869	19,161,714
Additions	1,268,460	1,452,556	578,358	438,602	67,543	3,805,519
At 31 December 2017	1,588,574	13,161,458	5,498,134	1,240,655	1,478,412	22,967,233
Depreciation and impairment						
At 1 Jan 2016	24,405	532,541	3,625,436	425,324	1,010,924	5,618,630
Depreciation charge	3,099	107,664	363,534	71,025	132,899	678,221
At 31 December 2016	27,504	640,205	3,988,970	496,349	1,143,823	6,296,851
Depreciation charge	3,099	114,857	358,454	107,596	127,953	711,959
At 31 December 2017	30,603	755,062	4,347,424	603,945	1,271,776	7,008,810
Net book value:						
At 31 December 2017	1,557,971	12,406,395	1,150,711	636,710	206,636	15,958,423
At 31 December 2016	292,610	11,068,697	930,806	305,704	267,046	12,864,863
8.	Trade and other payables				\$	\$
	Creditors and accruals (current)				1,717,217	1,503,280
	Student loans payable (non-current)				421,678	421,678
					<u>2,138,895</u>	<u>1,924,958</u>
9.	Employee leave liability				\$	\$
	Balance at 1 January				353,097	553,139
	Arising during the year				643,746	488,789
	Paid during the year				(579,364)	(688,831)
	Balance at 31 December				<u>417,479</u>	<u>353,097</u>

A liability has been recognised for employee benefits associated with outstanding annual leave balances.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

			2017 \$	2016 \$
10. Interest bearing borrowings				
<u>Current</u>	<i>Effective interest rate</i>	<i>Maturity</i>		
Westpac Banking Corporation	4.0%	2026	314,446	541,381
Westpac Banking Corporation	5.5%	2018	-	99,222
Westpac Banking Corporation	5.5%	2024	60,151	65,468
Westpac Banking Corporation	4.0%	2023	39,799	38,252
Westpac Banking Corporation	5.5%	2021	43,149	40,884
Westpac Banking Corporation	4.5%	2032	177,405	-
			<u>634,950</u>	<u>785,207</u>
<u>Non Current</u>				
Westpac Banking Corporation	5.5%	2018	-	1,406,703
Westpac Banking Corporation	5.5%	2024	507,951	558,063
Westpac Banking Corporation	4.0%	2023	367,944	407,451
Westpac Banking Corporation	4.0%	2026	4,361,260	3,243,714
Westpac Banking Corporation	5.5%	2021	113,123	155,537
Westpac Banking Corporation	4.5%	2032	2,729,658	-
Arya Pratinidhi Sabha of Fiji	5.5%	On demand	1,705,206	1,986,041
			<u>9,785,142</u>	<u>7,757,509</u>

(a) Details of securities of the interest-bearing loan from Westpac Banking Corporation:

The loan from Westpac Banking Corporation is guaranteed by the Trustees of the Arya Pratinidhi Sabha of Fiji as mortgagor on the following properties:

- Registered First Mortgage given by the Borrower over Crown Lease 130305 being Property located at Lot 1 Wainibuku, Nasinu.
- Registered First Mortgage given by the Borrower over Native Lease 11105 being Property located at Burekalou, Airport Road, Nausori.
- Registered Second All Monies Mortgage given by the Borrower over Native Lease 35/209 being property located at Lautoka (also known as Vishnu Deo Memorial High School).
- Registered First Mortgage given by the Borrower over Native Lease 21299 being Property located at Queens Road, Saweni, Lautoka (Property is also known as University of Fiji).
- Registered Second All Monies Mortgage given by the Borrower over Native Lease 35/209 being property located at Lautoka (also known as Gurukul Indian School).
- Registered First Mortgage given by the Borrower over Housing Authority Lease 164935 being property located at Vomo Street, Drasa, Vitogo.
- Registered First Mortgage given by the Borrower over Certificate of Title 6207 being Property located at Lot 1, Yalalevu, Ba.
- Registered Second Mortgage given by the Borrower over Crown Lease 102489 being Property located at Lot 6, Tavua Township, Tavua.
- Registered First Mortgage given by the Borrower over Crown Lease 13116 being Property located at Lot 8, Maro, Sigatoka.
- Registered First All Monies Mortgage given by the Borrower over Certificate of Title 25684 on DP 6413, situated at 2 ½ miles Samabula, Suva (To Be Taken).

10. Interest bearing borrowings (continued)

(b) Internal Loans

Internal loans are loans from the Arya Pratinidhi Sabha of Fiji at an interest rate of 5.5% that have been used to supplement the capital and operating requirements of the Company. These loans are not due for repayment in the near future and the Arya Pratinidhi Sabha of Fiji and its entities will continue to provide supplementary funding for ongoing financial requirements of the Company.

11. Accumulated funds

The Company operates under the "University of Fiji Decree 2011" to serve the post secondary educational needs of the communities of Fiji and any other global communities' that wish to receive tertiary education at the Company. The transfer of legal ownership from a Company by guarantee to an educational institute has not been effected at the date of the financial statements.

12. Notes to the statement of cash flows

(i) Reconciliation of surplus to net cash inflows from Operating Activities:

	2017	2016
	\$	\$
Operating surplus	2,015,722	1,561,281
Add non-cash items:		
Amortisation of deferred income	(213)	(213)
Depreciation	711,959	678,221
Provision for doubtful debts	120,911	107,480
Net cash provided by operating activities before change in assets and	2,848,379	2,346,769

Changes in operating assets and liabilities:

(Increase) in grant receivable	(179,171)	(377,845)
(Increase) in trade and other receivables	(1,030,645)	(1,000,830)
(Increase) in prepayments and other assets	(90,986)	(17,323)
(Increase)/decrease in inventories	(85,448)	4,026
Increase/(decrease) in employee benefits	64,382	(200,042)
Increase in trade and other payables	213,937	1,066,987
Net cash flows provided by operating activities	1,740,448	1,821,743

(ii) Reconciliation of cash:

For the purpose of the statement of cash flows, cash comprises of cash at bank. Cash as at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

	\$	\$
Grant account	872	337,963
Operating account	507,954	358,859
Cash on hand	1,400	1,100
Cash at bank	510,226	697,922

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

	2017	2016
13. Bookshop trading account	\$	\$
Bookshop sales	115,456	152,704
Less: Cost of Sales		
Opening stock	77,161	80,093
Purchases	189,679	151,494
Wages	12,030	6,707
	278,870	238,294
Less: Closing stock	(116,515)	(77,161)
	162,355	161,133
(Deficit) transferred to statement of comprehensive income	(46,899)	(8,429)
14. Canteen trading account	\$	\$
Canteen sales	294,020	418,064
Less: Cost of sales		
Opening stock	8,792	12,311
Purchases	373,389	327,266
Rent	1,600	7,200
Wages	80,367	78,240
	464,148	425,017
Less: Closing stock	(10,168)	(8,792)
	453,980	416,225
(Deficit)/surplus transferred to statement of comprehensive income	(159,960)	1,839
15. Fees	\$	\$
Tuition fees	4,335,054	3,181,792
General fees	262,235	232,780
	4,597,289	3,414,572
16. Salaries and wages	\$	\$
Senior management	691,858	657,379
Administration and support staff	1,022,327	860,125
Per diems	208,103	108,787
Academic staff	2,363,327	1,719,958
	4,285,615	3,346,249
17. Interest	\$	\$
Interest on bank loans	356,217	269,087
Interest on internal loans	117,955	132,050
	474,172	401,137
18. Repairs and maintenance	\$	\$
Building maintenance	303,273	260,720
Compound maintenance	4,940	11,259
Equipment maintenance	311,124	149,061
	619,337	421,040
19. Rent and rates	\$	\$
Land rental	26,356	20,628
Office rental - administration/finance	7,200	7,200
Water rates	15,162	9,024
	48,718	36,852

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

	2017	2016
20. Travelling and accommodation	\$	\$
Local traveling and accommodation	305,856	68,139
Overseas travelling and accommodation	126,253	47,755
	<u>432,109</u>	<u>115,894</u>
21. General expense	\$	\$
Sub OHS	196,985	254,032
Medical	17,306	4,741
Fiji Higher Education Commission (FHEC) fees	-	150
Hire charges	70,173	46,736
Staff development	62,689	30,288
	<u>347,153</u>	<u>335,947</u>
22. Sundry income	\$	\$
Hire charges	17,037	23,658
Library receipts	14,983	13,872
	<u>32,020</u>	<u>37,530</u>
23. Umanand Prasad School of Medicine (UPSM) account	\$	\$
Income		
Interest	-	2,934
MBBS fees	5,535,260	4,329,993
	<u>5,535,260</u>	<u>4,332,927</u>
Less expenditure		
Advertising	9,879	14,235
Bank charges	-	25
Cleaning and sanitary	19,263	19,206
Depreciation	106,057	153,083
Electricity	13,488	8,439
Functions and meetings	1,387	2,510
Fiji National Provident Fund - employer contributions	133,989	99,629
Insurance	15,151	19,771
Interest	-	14,161
Photocopier rental	12,000	12,000
Rent	127,200	50,600
Repairs and maintenance	17,800	14,500
Salaries and wages	1,617,085	1,449,408
Security	42,510	30,000
Stationery and printing	67,367	66,545
Telephone, fax and internet	36,000	29,500
Travelling and accommodation	328,716	183,634
	<u>2,547,892</u>	<u>2,167,246</u>
Surplus transferred to statement of comprehensive income	<u>2,987,368</u>	<u>2,165,681</u>

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

24. School of Law	2017	2016
Income	\$	\$
Law fees	1,459,368	1,161,837
	<u>1,459,368</u>	<u>1,161,837</u>
Less expenditure		
Advertising	30,062	11,188
Cleaning and sanitary	12,000	13,500
Depreciation	8,123	13,295
Electricity	12,000	1,200
Functions and meetings	23,028	2,641
Fiji National Provident Fund - employer contributions	66,002	38,096
Photocopy	15,000	8,100
Rent	18,000	18,000
Repairs and maintenance	4,500	4,700
Salaries and wages	869,048	536,250
Security	30,000	30,000
Stationery and printing	15,977	14,450
Travelling and accommodation	36,948	2,597
Telephone, fax and internet	18,000	18,180
	<u>1,158,688</u>	<u>712,197</u>
Surplus transferred to statement of comprehensive income	<u>300,680</u>	<u>449,640</u>

25. Related party disclosures

The Directors of Shiksha (Fiji) Limited during the financial year were:

- Mr. Kamlesh Arya
- Mr. Kamal Singh
- Mr. Arun Padarath
- Mr. Narendra Prasad
- Mr. Bhuwan Dutt
- Ms. Shanti Saroj (deceased March 2018)

Related party balances

Included in payables at year end is the following related party balances:

(a) Non-current

	\$	\$
Internal loan from the Arya Pratinidhi Sabha of Fiji	<u>1,705,206</u>	<u>1,986,041</u>

During the year, Shiksha (Fiji) Limited traded with its related entities, the Arya Pratinidhi Sabha of Fiji and Pundit Vishnu Deo Memorial College. The amounts included in the determination of net surplus that resulted from transactions with related entity were as follows:

	\$	\$
Interest on internal loan	<u>117,955</u>	<u>132,050</u>

Pundit Vishnu Deo Memorial College

Rent expense	<u>8,800</u>	<u>14,400</u>
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DAV Girls College

Rent expense	<u>18,000</u>	<u>18,000</u>
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Key management compensation

Salaries and wages	<u>478,272</u>	<u>363,424</u>
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SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

26. Principal business activities

The principal activities of the Company in the course of the financial year was to provide tertiary education for foundation, undergraduate, postgraduate and general education under the trading name of the University of Fiji.

	2017	2016
27. Contingent liabilities	\$	\$
Contingent liabilities at balance date are as follows:-		
(i) Indemnity guarantee provided for immigration bond	11,894	11,894
(ii) Indemnity guarantee provided for staff bond	203,354	220,158
(iii) Pending claim for a litigation matter	143,203	-
	<u>358,451</u>	<u>232,052</u>

28. Capital commitments

Capital commitments for the financial year 2017 is \$3,500,000 (2016: \$2,000,000). This relates to the expansion of the Saweni Campus. This will be financed through a secured loan from Westpac Banking Corporation.

29. Subsequent events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

30. (a) Loan scheme

This scheme is operated by The University of Fiji's Loans Committee as per the approval of the Council and specific request of the donors. Scholarships are granted on application to students who are facing financial hardship but demonstrate academic excellence.

(b) Students loan funds

This fund is operated by The University of Fiji's Scholarships and Loans Committee as per the approval of the Council. The students loan fund is a pool of donor funds which are disbursed as loans to students who face financial hardships but have satisfactory academic performance. Recipients enter into an undertaking to repay.