

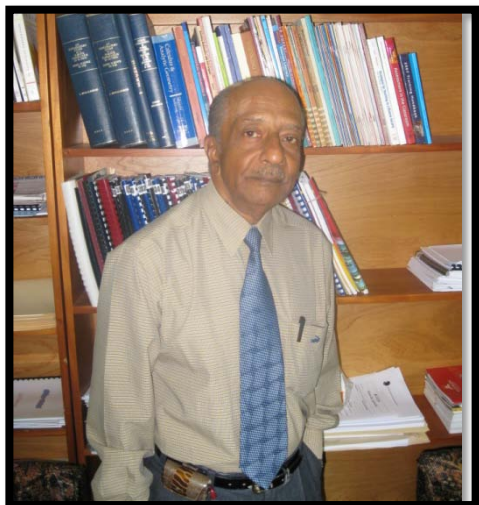


# THE UNIVERSITY OF FIJI

## 2011 ANNUAL REPORT



## Note from the Vice-Chancellor



*The Vice Chancellor, Professor Srinivasiah Muralidhar*

The University of Fiji has successfully completed its seventh year of operations, thanks to the dedication and commitment of the Founders, the Arya Pratinidhi Sabha of Fiji, our support and academic staff, and our students in Saweni, Suva, and other parts of Fiji. The University of Fiji has proved beyond any doubt that it is a major contributor to the tertiary education sector in Fiji. For a new private university with limited resources to not only embark but to succeed in areas such as Medicine, Law, Educational Leadership and Business Administration, is a major achievement.

With continued support, good leadership and farsightedness of the Founders, the University has begun to see a rapid growth in its student population, better-quality staff, and a close engagement with the government for funding to enhance the quality and delivery of education.

The University of Fiji, in the last seven years, has strengthened its partnership with the greater Western Division, and now is spreading its services to the entire country. With the support of the University Council, we have been regularly reviewing our academic programmes, and introducing new programmes to remain relevant in the contemporary academic scene. Our External Advisers have commented positively on the curriculum in different subject areas, teaching, learning and assessment, and this is a great encouragement for us.

We now have a Physical Development Plan, and a Strategic Plan to guide the physical and academic development of the University in the coming years.

I congratulate all the graduands this year on their achievements and wish them well. I call upon individuals and organizations in Fiji to get seriously involved in the development of this university which has demonstrated beyond any doubt that we can do so much with so little. To all my colleagues, academic, administrative and support staff of the University, I say thank you for your dedication and hard work, thank you for believing in this university.

I am indebted to the Pro-Chancellor, the Council, Academic and Support Staff for their continued support towards enhancing the quality of education and strengthening the competitiveness of the University of Fiji in the field of Higher Education in Fiji. I also wish to thank the Minister for Education, Hon. Mr Filipe Bole, the Minister of Health, Hon. Mr Neil Sharma, and officers of the Fiji Higher Education Commission for their valuable support.

Finally, as I depart from the University, I do so with a heavy heart. It was my privilege and pleasure of leading the University as the Vice-Chancellor in the early stages of development. The experience has been extremely challenging, and at the same time very rewarding.

The University of Fiji will always remain close to my heart, and I wish UniFiji all the success in years to come. I very much look forward to remain engaged with the University in some form in the future.

**Professor Srinivasiah Muralidhar**  
**VICE-CHANCELLOR**

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## 1. THE COUNCIL

| Name                          | Appointed by                         |
|-------------------------------|--------------------------------------|
| <b>APPOINTED MEMBERS</b>      |                                      |
| Pt. Bhuwan Dutt               | Ex-Officio                           |
| Prof. Sirinivasiah Muralidhar | Ex-Officio                           |
| Pt. Kamlesh Arya              | Arya Pratinidhi Sabha of Fiji        |
| Mr .Arun Padarath             | Arya Pratinidhi Sabha of Fiji        |
| Mr. Rakesh Nand               | Arya Pratinidhi Sabha of Fiji        |
| Mr. Ravindra Varman           | Arya Pratinidhi Sabha of Fiji        |
| Mr. Shanti Saroj              | Arya Pratinidhi Sabha of Fiji        |
| Mr. Agni Deo Singh            | Fiji Teachers Union                  |
| Mr. Abdul Qayyum Khan         | Fiji Muslim League                   |
| Mr. Kamal Shasaiya Mani       | Dakshina India Andhra Sangam of Fiji |
| Mr. Swami Tadananda           | Rama Krishna Mission                 |
| Mr. Dewan Chand Maharaj       | Shree Sanatan D P Sabha of Fiji      |
| Mr. Dalabar Singh             | The Sikh Association of Fiji         |
| Honorable Filipe Bole         | Government – Education Department    |
| Mr. Manhar Narsey             | Gujarat Education Society in Fiji    |
| Ratu Meli Q Saukuru           | Ba Provincial Council                |
| Prof. Rajesh Chandra          | University of the South Pacific      |
| Mr. Joji Uluinakauvadra       | Appointed by Senate                  |

|                         |                               |
|-------------------------|-------------------------------|
| <b>ELECTED MEMBERS</b>  |                               |
| Mohammed Nafeez         | Student Representative        |
| Dr Asinate Mausio       | Academic Staff Representative |
| <b>CO-OPTED MEMEBRS</b> |                               |
| Dr Gunasagaran Gounder  |                               |
| Mr Radike Qegetabua     |                               |
| Mr Anil Tikaram         |                               |
| Ms Sivia Qoro           |                               |

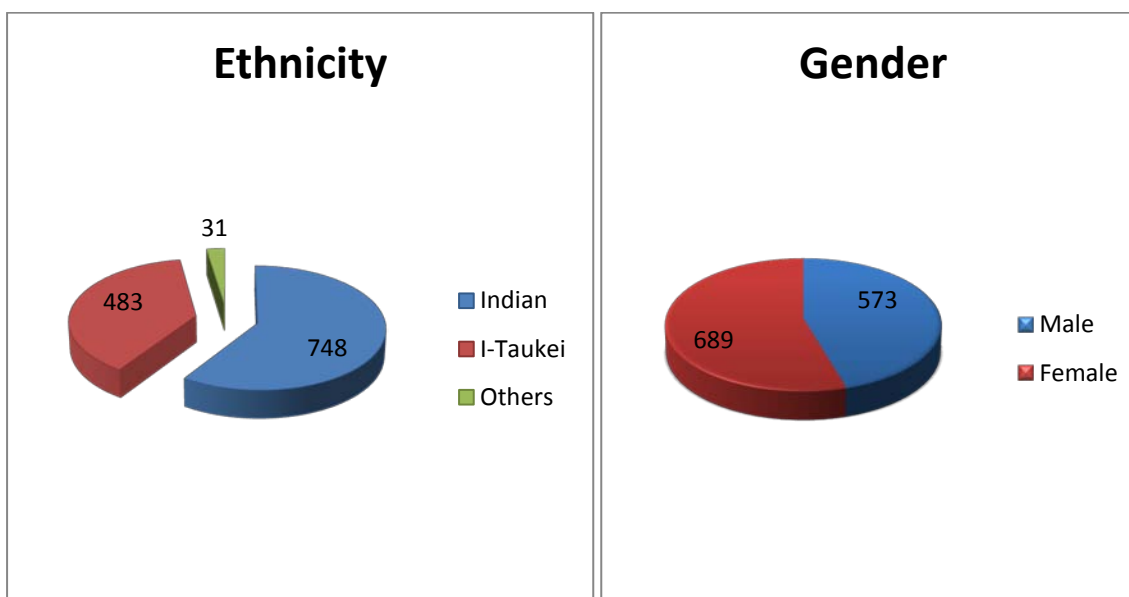
## 2.0 STUDENT ENROLMENT

A total of 1262 students were enrolled in 2011 and the breakdown of the above is categorized into the following:

- Ethnicity and gender;
- Home town;
- Programmes; and
- subjects/levels/gender.

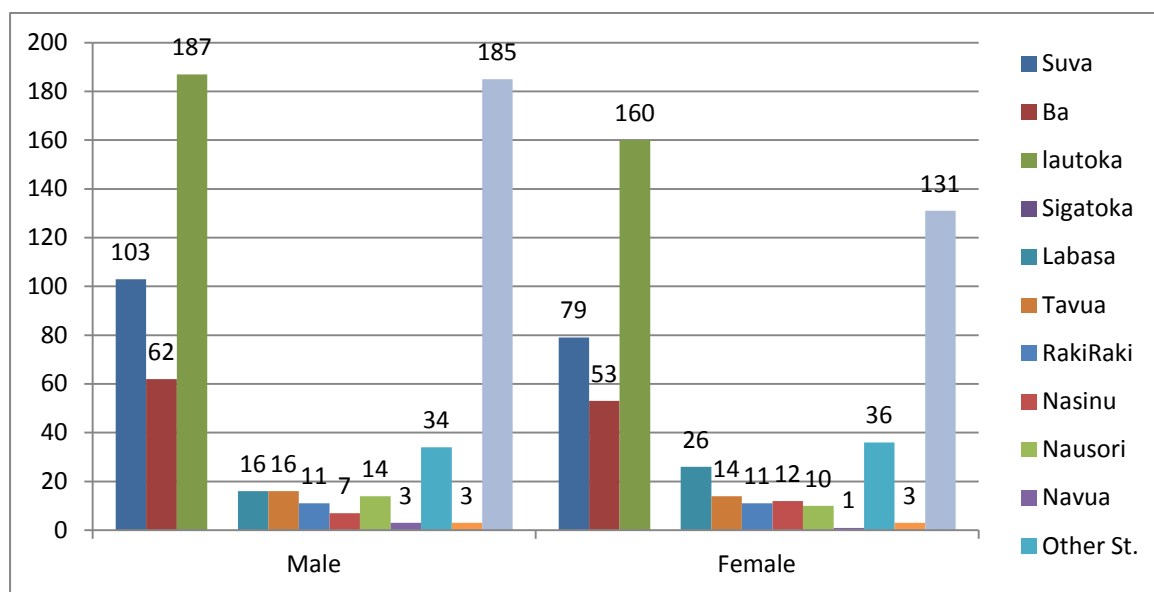
### a) Ethnicity and gender

| By Ethnicity and Gender | Indian          | iTaukei          | Others        | Total            |
|-------------------------|-----------------|------------------|---------------|------------------|
| <b>Female</b>           | 390             | 284              | 15            | <b>689 (55%)</b> |
| <b>Male</b>             | 358             | 199              | 16            | <b>573 (45%)</b> |
| <b>Total</b>            | <b>748(59%)</b> | <b>483 (38%)</b> | <b>31(3%)</b> | <b>1262</b>      |



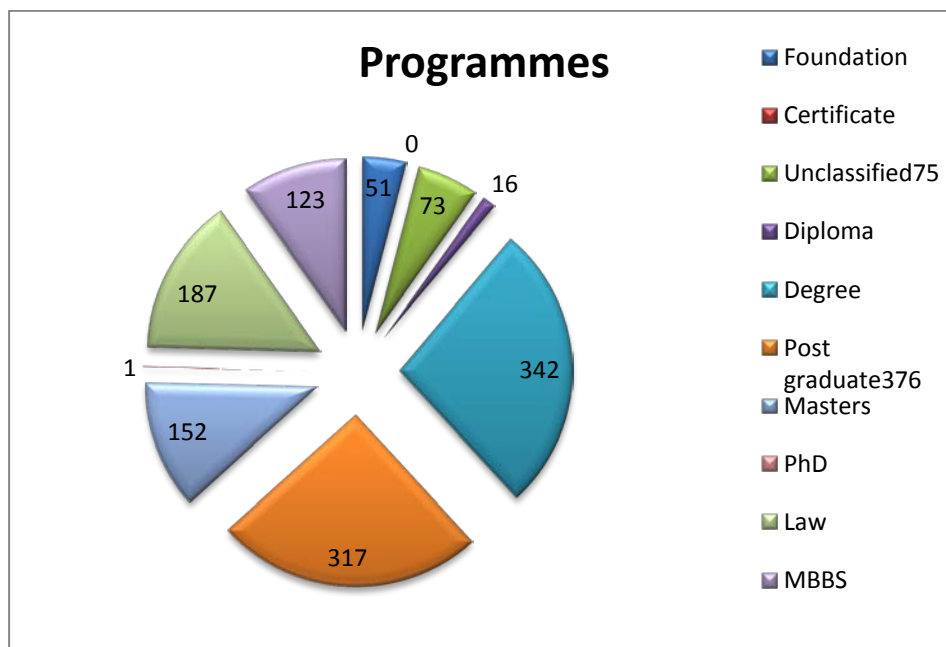
### b) Home town

| By Home | Suva Lam i | Ba  | Nad i | Ltk | Sig ka | Lab. Tav/Savu | Tav. | Ra | Nasi nu | Nau . | Nav | Oth | O/S | Tot  |
|---------|------------|-----|-------|-----|--------|---------------|------|----|---------|-------|-----|-----|-----|------|
| Female  | 103        | 62  | 185   | 187 | 48     | 16            | 16   | 11 | 7       | 14    | 3   | 34  | 3   | 656  |
| Male    | 79         | 53  | 131   | 160 | 37     | 26            | 14   | 11 | 12      | 10    | 1   | 36  | 3   | 537  |
| Total   | 182        | 115 | 316   | 347 | 85     | 42            | 30   | 22 | 19      | 24    | 4   | 70  | 6   | 1262 |



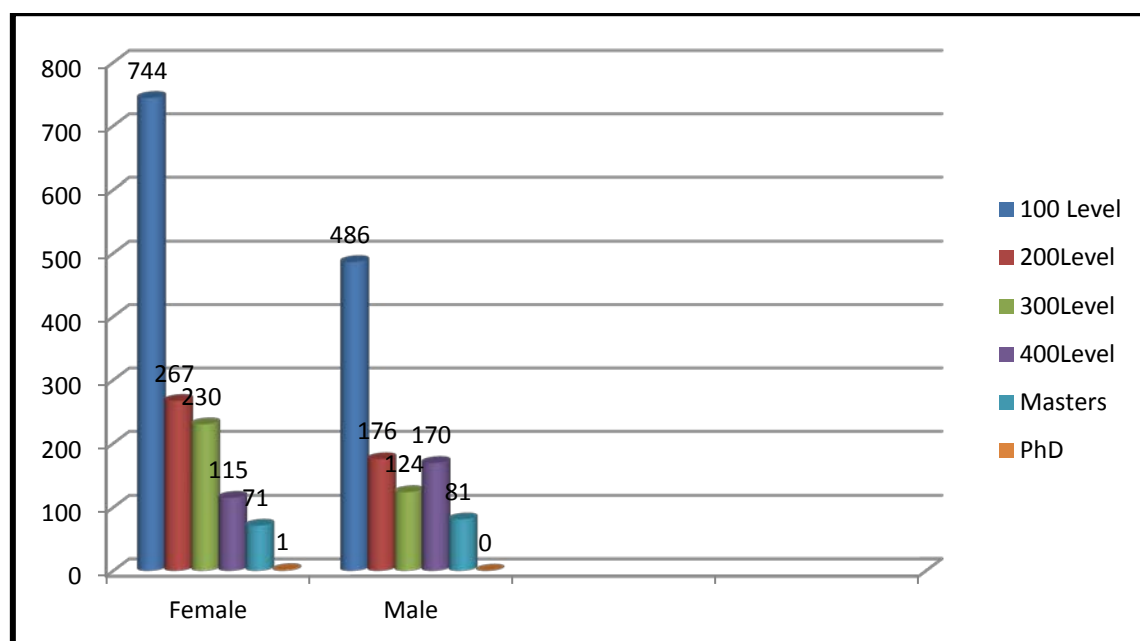
### c). Programmes

| Programme      | Fnd. | Cert | U/C | Dip | Deg | PG  | Masters | PhD | Law | MBBS | Tot  |
|----------------|------|------|-----|-----|-----|-----|---------|-----|-----|------|------|
| No.of Students | 51   | -    | 73  | 16  | 342 | 317 | 152     | 1   | 187 | 123  | 1262 |



**D).Enrolment by subject/ level/gender**

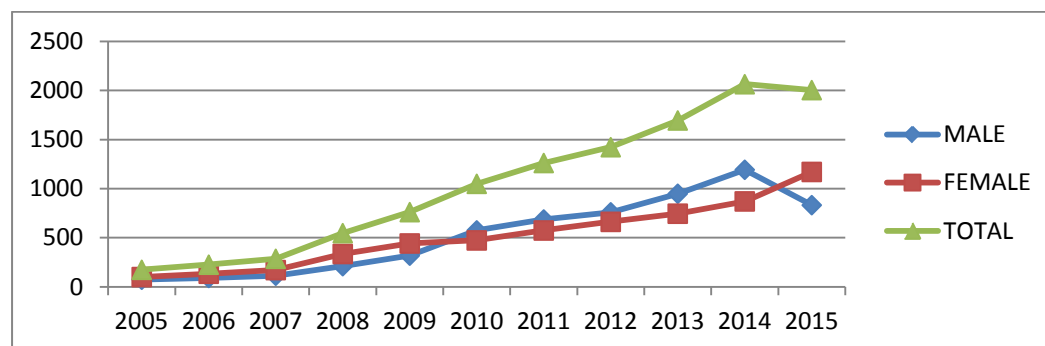
|              | 100 |     | 200 |     | 300 |     | 400 |     | MA  |     | PhD |     |
|--------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|              | F   | M   | F   | M   | F   | M   | F   | M   | F   | M   | F   | M   |
| <b>ACC</b>   | 39  | 18  | 47  | 29  | 37  | 20  | 2   | 0   | 0   | 0   | N/A | N/A |
| <b>BIF</b>   | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| <b>BIO</b>   | 23  | 6   | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| <b>CHE</b>   | 22  | 5   | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| <b>ECO</b>   | 39  | 15  | 20  | 9   | 12  | 1   | 1   | 0   | 0   | 0   | N/A | N/A |
| <b>EDU</b>   | N/A | N/A | N/A | N/A | 27  | 5   | 50  | 90  | 60  | 61  | N/A | N/A |
| <b>ESC</b>   | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| <b>HIC</b>   | 53  | 31  | 11  | 4   | 10  | 6   | N/A | N/A | N/A | N/A | N/A | N/A |
| <b>INR</b>   | N/A | N/A | N/A | N/A | N/A | N/A | 10  | 20  | 3   | 3   | N/A | N/A |
| <b>ITC</b>   | 112 | 104 | 33  | 25  | 21  | 20  | 0   | 6   | 0   | 3   | N/A | N/A |
| <b>ITK</b>   | 77  | 82  | 11  | 5   | 5   | 2   | N/A | N/A | N/A | N/A | N/A | N/A |
| <b>LAW</b>   | 63  | 51  | 25  | 31  | 26  | 24  | N/A | N/A | N/A | N/A | N/A | N/A |
| <b>LLC</b>   | 158 | 87  | 16  | 5   | 16  | 7   | 24  | 4   | 2   | 1   | 1   | 0   |
| <b>MBA</b>   | N/A | N/A | N/A | N/A | N/A | N/A | 25  | 49  | 5   | 9   | N/A | N/A |
| <b>MGT</b>   | 46  | 21  | 28  | 14  | 18  | 7   | 0   | 0   | N/A | N/A | N/A | N/A |
| <b>MTH</b>   | 33  | 31  | 14  | 23  | 4   | 3   | 0   | 0   | 1   | 3   | N/A | N/A |
| <b>PHY</b>   | 0   | 1   | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| <b>UUU</b>   | 79  | 34  | 62  | 31  | 54  | 29  | 3   | 1   | 0   | 1   | N/A | N/A |
| <b>TOTAL</b> | 744 | 486 | 267 | 176 | 230 | 124 | 115 | 170 | 71  | 81  | 1   | 0   |



**Enrolment by subject/ level/gender**

## THE UNIVERSITY OF FIJI - STUDENT POPULATION: 2005 – 2011

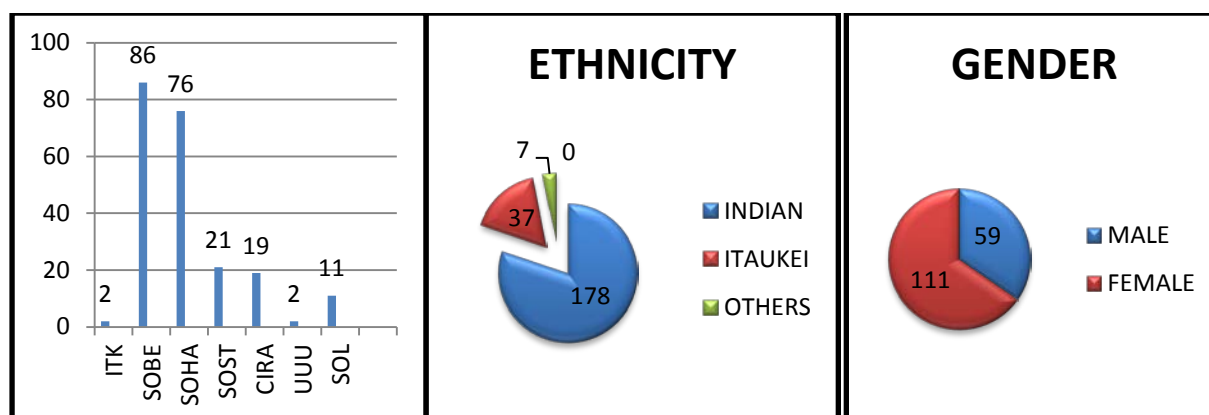
| YEAR | MALE | FEMALE | TOTAL |
|------|------|--------|-------|
| 2005 | 74   | 101    | 175   |
| 2006 | 92   | 135    | 227   |
| 2007 | 115  | 172    | 287   |
| 2008 | 212  | 336    | 548   |
| 2009 | 319  | 443    | 762   |
| 2010 | 576  | 474    | 1050  |
| 2011 | 687  | 575    | 1262  |



### 3.0 GRADUATION DATA - 2011

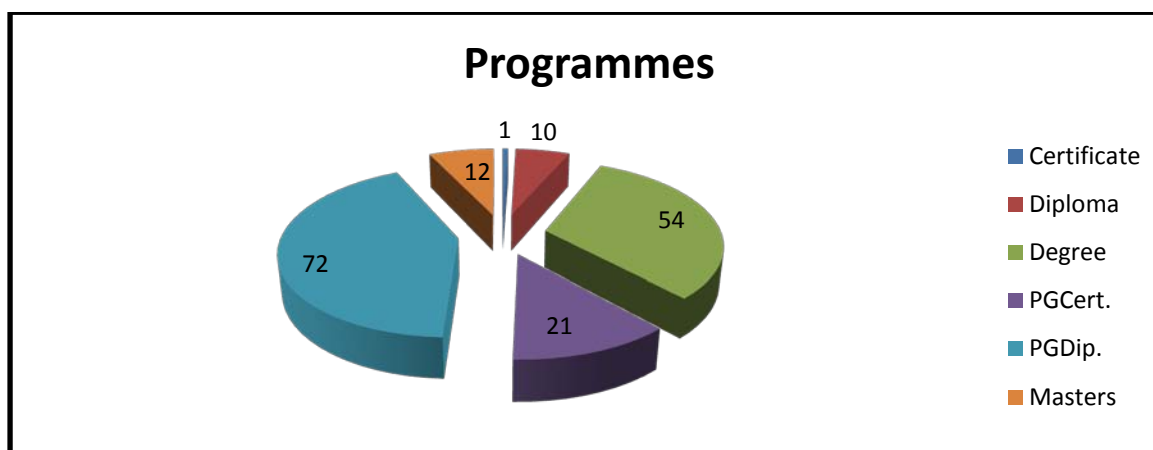
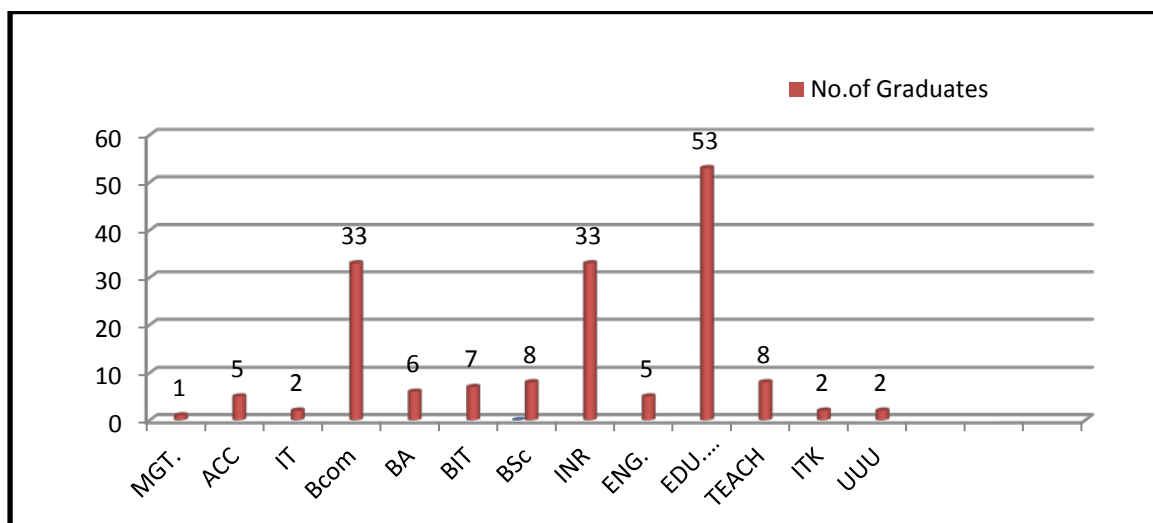
This year's graduation saw the installation of the new Chancellor, His Excellency Ratu Epeli Nailatikau, the President of the Republic of Fiji. The Chancellor was also conferred the honorary Doctorate of the University before he was invited to award the degrees and diplomas to graduands. The graduation ceremony received a good coverage in the media.

| SCH/DEPT. | CIRA | ITK | UUU | SOBE | SOHA | SOST | SOL | FND. | MALE | FEMALE | IND. | ITAUKEI | OTH. | TOTAL |
|-----------|------|-----|-----|------|------|------|-----|------|------|--------|------|---------|------|-------|
| NOS.      | 21   | 03  | -   | 41   | 75   | 18   | -   | -    | 59   | 111    | 125  | 43      | 2    | 170   |





| PROG    | CERT |     | DIPLOMA |     |    |      | DEGREE |     |     |     | PGCERT | PGDIP. |     |    |       |       | MASTERS |     |     |     |
|---------|------|-----|---------|-----|----|------|--------|-----|-----|-----|--------|--------|-----|----|-------|-------|---------|-----|-----|-----|
| COURSES | MGT  | ACC | MGT     | ITK | IT | BCom | BA     | BIT | BSC | INR |        | ENG    | EDL | IT | TEACH | MATHS | WWW     | INR | EDL | ENG |
| NOS     | 1    | 5   | 2       | 2   | 1  | 33   | 6      | 7   | 8   | 21  |        | 3      | 46  | 1  | 8     | 1     | 1       | 12  | 7   | 5   |



*Few Graduands - 2011*



*The Vice-Chancellor addressing the graduands  
At the 2011 graduation*

## 4.0 HUMAN RESOURCES

- **Passing of our Foundation Chancellor**

It is recorded with deep sadness the passing of our Foundation Chancellor Ratu Josefa Iloilovatu Uluivuda on 6 February 2011 at the age of 90 in Suva. Ratu Josefa presided over three graduation ceremonies of the University with infinite grace, dignity and charm. A delegation from the University visited the Viseisei village on 16 February and paid its respects during the traditional ceremonies. The University was also invited to the State Funeral at the village on 17 February.

- **University farewell to Vice-Chancellor:**

The staff and students had a farewell function for the Vice-Chancellor, Professor Muralidhar, his wife and his mother at the University Hall at the Saweni Campus on Monday 28 November.

### **Improved terms and conditions for staffs**

- Revised salary structures for academic and support staff came into effect in September 2008 and January 2010;
- Regular performance reviews, with opportunities for increments, bonuses and promotion; and
- Additional incentives to staff such as sabbatical leave, increase in annual leave, modest medical benefits, long-service leave took effect this year.



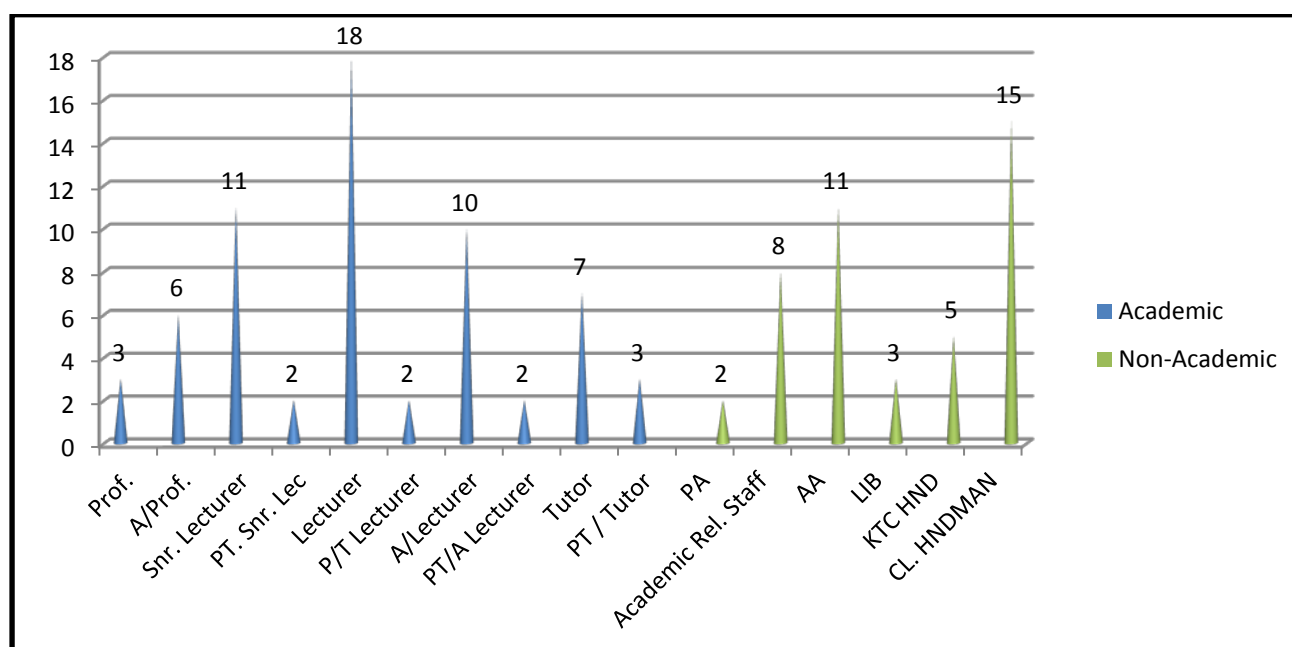
*Professor S. Muralidhar & Professor S Nandan enjoying coffee break at the University Cafeteria*



*Professor S. Muralidhar addressing the staff and students during his farewell ceremony*

## 4.1 STAFF

| ACADEMIC STAFF |     |    |        |    |       |    |        |   |       | NON – ACADEMIC STAFF |          |    |     |    |         |        |
|----------------|-----|----|--------|----|-------|----|--------|---|-------|----------------------|----------|----|-----|----|---------|--------|
| Prof           | A/P | SL | P/T SL | L  | P/T L | AL | P/T AL | T | P/T T | PA                   | AC.R. ST | AA | LIB | KH | CL/H ND | TOTAL. |
| 3              | 6   | 11 | 2      | 18 | 2     | 10 | 2      | 7 | 3     | 2                    | 8        | 11 | 3   | 5  | 15      | 108    |



## 5.0. GOVERNANCE

### 5.1 Fiji Higher Education Commission/UniFiji Decree

With the Cabinet's approval of the UniFiji Decree on 7 June 2011, all the documentation required by the Fiji Higher Education Commission was completed, and the Recognition of the University was considered likely. All this has been possible due to the hard work put in by the Registrar, Vice-Chancellor, Pro Chancellor Pt. Bhuwan Dutt, Pt. Devendra Pathik, Pt. Kamlesh Arya, and Dr Shaista Shameem, not forgetting the officers in the SG's Office, FHEC, and the Ministry of Education. A Very special thank you to the Honorable Minister of Education, Filipe Bole for taking the Decree to the Cabinet.

### 5.2 UniFiji Academic Consultations

During May 2011 two important consultations related to higher education took place in Fiji.

The first was a Consultation on Credit Points organized by the Fiji Higher Education Commission (FHEC) on 12 May 2011 in Suva where University of the South Pacific (USP), UniFiji and Fiji National University made formal presentations. The purpose of this Consultation was for Fiji to seek consensus on the credit point system to be presented at the Regional Consultation on the Pacific Qualifications Register.

The second was a Regional Consultation on the Pacific Qualifications Register (PQR) organized by the SPBEA Secretariat on 23-27 May 2011 at the Tanoa International Hotel, Nadi.

Both the Vice-Chancellor and the Registrar were actively involved in these consultations which have important implications for The University of Fiji and other tertiary institutions. Accordingly, an Academic Consultation meeting was held at the University in June for all staff to highlight the key outcomes of the Consultations.

Both the Vice-Chancellor and the Registrar made presentations followed by comments and questions by the participants.

### **5.3 Government Grant Acquittals**

On 27 July, the Vice Chancellor, the Registrar, the Chair of Council, the National President of the Arya Pratinidhi Sabha, and the Manager Finance & Facilities, had a meeting with Minister of Education to present him the grant submission for 2012. Request for a grant of \$6,700,000 comprising \$5,500,000 for operational expenses and \$1,200,000 for capital expenses was made. The Minister was optimistic about getting funds for the Centre of iTaukei Studies building, as this was perhaps the last year that the submission was going through the Ministry.

UniFiji was granted \$3 million in the 2012 budget, and we are grateful to the Government for this assistance.

Acquittals were submitted to the Government for the third quarterly grants of \$500,000 each in a timely fashion and to the satisfaction of the authorities concerned. The University thanked the effort of Manager Finance and Facilities, Mr. Ravineet Sami and his team at the Finance Office.

## **6.0 INFRASTRUCTURE**

### **Physical Facilities**

A senior planner under the Australian Business Volunteer Scheme, Mr. Felix Riedweg spent about six weeks with the University of Fiji who prepared a master plan for the development of the Saweni campus. The plan provides guidelines for locating the major academic, administrative and recreational structures, and student facilities across the campus. The new three-storey Library/IT Complex, the first such facility since the master plan was prepared, is now ready for use by students and staff on this campus. The building was financed through a bank loan under collaterals provided by the Founder.

The new face-lift given to the front of this building has offices for the Registrar, the Vice-Chancellor, Administrative Assistants, and the Student Academic Office. The upgrading cost close to \$200,000, and was entirely funded by donations from generous individuals.



***New face-lift for the Administration block***

The University of Fiji was commissioned 1,000kVA electricity substation and a standby generator to cater for the power needs of the campus for the next 10-15 years. The total cost of this project is around \$650,000, and was financed through a bank loan.

The next immediate capital development project at Saweni was the expansion of the cafeteria and the kitchen, and a similar expansion at the upper levels to create additional office spaces and a large conference room. Again, this project was financed through a bank loan, and completed at the end of the year.

## 7.0 ACADEMIC MATTERS

The programmes offered by The University of Fiji in 2011 were:

| <b>UNDERGRADUATE PROGRAMME</b>                      |
|---|
| Foundation  |
| Certificate in Information Technology               |
| Certificate in Management                           |
| Certificate in Mathematics                          |
| Diploma in Accounting                               |
| Diploma in Economics                                |
| Diploma in Fijian Culture and Language              |
| Diploma in Hindi Language and Indian Culture        |
| Diploma in Language and Literature                  |
| Diploma in Management                               |
| Diploma in Mathematics                              |
| Diploma in Web Design and Multimedia                |
| BA in Fijian Language and Culture                   |
| BA in Hindi Language and Indian Culture             |
| BA in Language and Literature                       |
| Bachelor of Business Informatics                    |
| BCom. in Accounting                                 |
| BCom. In Economics                                  |
| BCom. In Management                                 |
| Bachelor of Information Technology                  |
| Bachelor of Laws (LLB)                              |
| BSc. in Biology                                     |
| BSc. in Chemistry                                   |
| BSc. in Mathematics                                 |
| BSc. in Physics                                     |
| Bachelor of Medicine and Bachelor of Surgery (MBBS) |
| <b>POSTGRADUATE PROGRAMME</b>                       |
| PG Diploma in Economics                             |

|   |
|---|
| PG Diploma in Educational Leadership        |
| PG Diploma in Governance and Public Policy  |
| PG Diploma in International Relations       |
| PG Diploma in Language and Literature       |
| PG Diploma in Mathematics                   |
| PG Diploma in Teaching                      |
| PG Diploma in TESL                          |
|   |
| MA in Governance and Public Policy          |
| MA in International Relations and Diplomacy |
| MA in Language and Literature               |
| MCom. in Economics                          |
| Masters of Educational Leadership           |
| MSc in Mathematics                          |
| Master of Teaching                          |

### 7.1 Introduction of the Sciences at degree level

The three sciences, Biology, Chemistry and Physics were successfully introduced at the degree level from this year. Special thanks to the pioneer teaching staff in the Department of Science, Ms Vikashni Singh, Ms Priyatma Singh, and Professor Mahendra Kumar, and the laboratory technician, Ms Andreen Astika Kiran, for their dedication and hard work. The continued support of Visiting Professor, Subramaniam Sotheeswaran from Sri Lanka to the science programme is also gratefully acknowledged.

### 7.2 School Holiday Postgraduate Class

22 August: *EDU406 Educational Innovation and Change* started during the school holidays. Professor Michael Bezzina from the Australian Catholic University taught the course. Sixty five senior teachers in our Education Leadership programme took the course.

### 7.3 Postgraduate Programmes

The response from students to our postgraduate programmes such as the MBA, the Master of Educational Leadership, and the Master of Teaching, has been overwhelming.

## 8.0 SCHOOLS & CENTRES

### 8.1 Reports from School of Business and Economics

This report covers achievements of the School for the period of January to May 2011.

**1. Employment of graduates:** Recent graduates of April are almost all employed and continuously accepted in the job market.

**2. Master of Business Administration:** The Programme has a great demand in providing managerial skills in three specializations: General Management, Human Resource Management and Tourism and Hospitality Management. The Programme offers 3 awards in each of the specializations: MBA (12 courses), Diploma (6 courses) and Certificate (3 courses).

The Programme started in August 2010 following the Trimester System enrolled 34 students. In Trimester I 2011 enrolment increased to 55 and in on-going Trimester II numbers are 67. **Some estimate of revenue generation: 67 students in Trimester II enrolled in 103 courses paying \$980 per course. This brings the revenue to the university \$100,940 per Trimester.**

Professor Mohit Kolay was Coordinator of the Programme. He resigned due to his health reasons and the Programme is coordinated by Kanhaiya Lal Sharma since the start of 2011. Currently courses are taught after hours by the staff in the School over and above their work load in their respective departments. This cannot be sustained for a long period by seeing the growing demand of MBA Programme.

**3. Staffing:** The School continues to have great difficulty in obtaining senior staff in Accounting, Economics and Management disciplines. This has a serious implication for the development of undergraduate and graduate programmes and research capability of junior staff in the school.

**4. Research, seminars and workshops:** Staff members are working on their research projects which are funded by the University Research Committee.

Kanhaiya Lal Sharma submitted on “Food Security in Pacific Islands: Regional Synthesis of Fiji Islands, Papua New Guinea and Solomon Islands” to the International Food Policy Research Institute, Washington DC in May 2011. Also his abstract of the paper on “Food Security and Climate Change in Fiji: Threats, Consequences and Strategies” is accepted for presentation at the forthcoming Fiji Economy Update 2011 organized by the ANU and USP School of Economics in September 2011.

Dr Wasantha Amaradasa, Senior Lecturer in Management presented a paper on “Issues and Challenges in Management Education in Fiji” at the International Conference on Globalizing Management Education: Issues and Challenges for Industry and Academia held in New Delhi, India during 5-6 February 2011.

A joint paper of Mr. Jai Chandra from Accounting Department on “Fair Value Accounting in the Finance Sector: A Fiji Perspective” is published in the International Review of Business Research Papers, Vol 7 No 1, January 2011.

Staff members in the Department of Accounting and Finance attended number of workshops organized by the Fiji Institute of Accountants in west.

Mr. Salvin Nand, Lecturer in the School of Law and associated staff in the School of Business and Economics will present an invited paper on “Protecting and Revitalizing Traditional Knowledge and Expressions of Culture: For an Equitable Future in Fiji” at the International Colloquium on Intellectual Property organized by WIPO and WTO in Geneva, Switzerland, 20 June-01 July 2011. This trip to Geneva is fully sponsored by the organizers. Also his abstract of the paper on “Evaluating Policy Process: A Study of Small and Micro Enterprises Policy Formulation in Fiji” is accepted for presentation at the forthcoming Fiji Economy Update 2011 organized by the ANU and USP School of Economics in September 2011.

**5. Consultancy work:** Department of Accounting and Finance is active in undertaking consultancy work with the Ministry of Finance for staff training in the Financial Management Reform Project. Associate Professor Ben Coutman conducted six sessions in Suva, Lautoka and Labasa. Participants commented most favourably on the conducting of these workshops and are encouraging Ministry to continue in the future.

**6. FIA Accreditation:** Professor Keith Houghton, External Advisor from ANU Australia will be visiting the University towards the end of July to complete the 3-year review of accounting courses for FIA accreditation.

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## **8.2 Reports from School of Humanities and Arts**

The year 2011 began on an optimistic note: enrolment in the Departments of Language, Literature & Communication (LLC) and Education increased considerably: LLC around 300, including in Hindi; Education 253 by courses.

LLC and Education staffs have worked six days a week: Monday–Saturday to ensure students, especially part-timers, needs are accommodated. This is particularly vital for our postgraduate classes – our students are primarily teachers. My appreciation to the staff of SoHA.

Both Departments have had visits from their External Advisors. The LLC Report is most praiseworthy. The External Assessor in Education was equally impressed by the various courses and activities of the Department. We're awaiting his report.

**School of Humanities and Arts (SoHA)** has initiated the Fijian Writers Association. Professor Satendra Nandan was unanimously elected its Foundation Chair. Several staff members of SoHA are on its Executive Committee.

The major activity, besides reading and writing by staff, students and members of the general community, will be the first Fiji Literary Festival in October. A number of staff and PG students will participate and give papers at this unique festival of writing and films in Fiji.

#### **External Advisor Visit**

The Dept. Ed. hosted a visit from Prof. Jude Butcher, Director of Institute for Advancing Community Engagement at the Australian Catholic University, Sydney. The purpose of his visit was to review all aspects of the Education Department. (staffing, students, programs, courses, policies etc.). It is pleasing to report that Prof. Butcher was highly complementary of the work being done by the Department. Equally important was the challenges he posed to the Education Department. These challenges will form the basis of our work over the next two/three years. Prof. Butcher was accompanied by Mr. Ken Ralph, Director of Yalbalinga Indigenous Education Unit at the Australian Catholic University. The purpose of his visit was to assist in the Review and to establish links with our Centre for iTaukei Studies with the view to possible collaborations and partnerships in research, staff and student exchanges, cross- cultural immersion programs. This is an important step forward for UniFiji and the next step in the partnership will be discussed in July when Associate Professor Ken Nobin is in Sydney.

#### **Sustainability: Learning and Action Forum (15-16 July)**

Our AusAID sponsored Forum is shaping up well. The Ministry of Education staff, schools, local communities, other universities and NGOs have been invited. This Forum is unique in that it will bring together both experts in the field of sustainable living and local communities over two days to learn together and commit to action at the local level (villages, schools, universities, etc). Education Department staff and invited facilitators from Catholic Earthcare, Sydney, will jointly lead sessions over the two days. Our Centre for iTaukei Studies and the Centre for Energy, Environment & Sustainable Development are also actively participating. The Forum website has been uploaded onto The University of Fiji website. Please check it for more information.

#### **Doctor of Philosophy in Education awarded to Wahab Ali**

Wahab Ali, Senior Lecturer in Education has been awarded his Ph.D in Education from the University of New England, Australia. He received the good news in May. Congratulations Dr. Ali! Wahab will soon organize forums and seminars for teachers, other Universities and MoE staff where he will disseminate his thesis findings.

#### **Girmit Day Celebration**

Ms. Sarita Harish, Lecturer in Education, organised a very thoughtful and inspiring Girmit Day celebration held on Friday, 13 May. The chief guest was Professor Subramani from FNU. Students from Natabua High also entertained guests with well choreographed dances.

#### **Literacy and Numeracy Enrichment Program**

Our enrichment program held on Friday afternoons for local primary and secondary children continues with excellent feedback from local communities. This innovative program, initiated by Ms. Sarita Harish, is now being taught by our Postgraduate Diploma in Teaching students with guidance from Education Department staff. Special thanks to Ms. Sangeeta Menon from the Mathematics Dept. who also volunteers to teach the Secondary Maths Students.



### **Department of Language, Literature & Communication (LLC)**

Currently there are almost 300 students in LLC. This semester, there are much larger numbers in LLC 101 and LLC 121. The numbers in Hindi have also grown. Numbers in French are disappointing. This is largely due to delays in the provision of a French teacher.

### **An Appreciation**

SoHA expresses its deep appreciation to individuals and institution for their assistance and collaboration.

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## **8.3 Reports from School of Science and Technology**

### **Department of Computer Science and Information Technology**

Following the visit of Professor Dharmendra Sharma, the External Adviser to the Department, last October, the IT curriculum was thoroughly reviewed, and a new degree programme in Business Informatics has been introduced. As well, the BIT programme has been revamped. Professor Ajanta Herath is expected to join the Department as Professor of IT in July this year.

### **Department of Mathematics**

The members of staff in the Department have continued their good work in reviewing the courses and introducing new courses at the postgraduate level. There is still much to be done in terms of attracting more students to take up mathematics and statistics as major areas of study.

### **Department of Science**

#### **1. Science at University of Fiji**

##### **a. Biology**

A total of 21 students enrolled for BIO 111 and currently there are 19 students. Only 18 students are full-time, taking their first year course in biology while one student is taking part-time course as he is a school teacher travelling all the way from Sigatoka. There are three lectures and two tutorial sessions that were scheduled for this semester.

The course laboratory component was successfully conducted using the facilities of the neighboring school, Pundit Vishnu Deo Memorial School (**PVDMS**) and the microbiology at UPSM. The lab practicals were designed to suit the availability of the materials and equipments. A successful field trip was also coordinated and was conducted during the semester. The students got to see live specimen of animals and marine flora and fauna at Vuda marina. The lab components were run as block module for the students during the two week school break. Virtual labs were also part of the course.

The Foundation Biology had 38 students and classes were taken by Mr. Danny Narayan, a teacher at PVDMS. He has been taking the Foundation classes for a number of years. The classes were generally conducted after hours from 4-6 pm on weekdays.

##### **b. Chemistry**

A total of 22 students enrolled for chemistry course CHE 111 and currently there are 18 students. All of these 18 students are full-time, taking their first year course. There are three lectures and two tutorial sessions that were scheduled for this first year course.

The laboratory component was successfully conducted using the facilities of the neighboring school, Pundit Vishnu Deo Memorial School (PVDMS). The practicals were designed to suit the availability of the materials and equipments. These included bulk of materials and equipment that were purchased during the semester from local suppliers. The practicals were also improvised utilizing the equipment and materials

that were available at the school Pundit Vishnu Deo Memorial School (PVDMS) and UPSM laboratory. Some equipments and materials (such as distilled water) were also borrowed from the Fiji National University (Lautoka Campus) to conduct this semester's practical class. The lab components were run as block module for the students during the semester. Virtual labs were also part of the course.

The Foundation Chemistry had 32 students and classes were taken by Mr Sanjay R Singh, a teacher at Pundit Vishnu Deo Memorial School (PVDMS). He has been taking the Foundation classes for a number of years. The classes were generally conducted after hours from 4-6 pm on weekdays.

#### **c. Physics**

Only 2 students, both teachers, took the first year course. To accommodate the teachers, who had to travel from Ba, classes were scheduled from 4-6 pm, a time which proved unsuitable for the only fulltime student who had expressed interest but later opted out. The laboratory component was done by the students at their School (AD Patel College), as they had access to its facilities and labs after hours. The practicals had to be improvised utilizing the equipment and materials that were readily accessible.

The Foundation Physics had 6 students and classes were taken by Mr Rohit Chand, a teacher at PVDMS. He has been taking the Foundation classes for a number of years. The classes were generally conducted after hours, and in the weekends, given the availability of the labs and the tutor.

#### **Challenges**

Clearly the current numbers are unsustainable. I do not think we should offer any courses which have less than 5 students in the first year of offerings, less than 10 in the second and less than 15 in subsequent years. I was informed that the marketing of the science courses generally were wanting last year, and that is an area we intend to focus in the current term.

The equipment and facilities for Physics is even a greater issue. There are limited pieces of equipment, procured for teaching at high schools, which were improvised for limited number of experiments for first year. If one were to offer the courses which have been outlined for second and third years, this will require a major investment in equipment.

The biology and chemistry labs need to be refurbished for second semester. The renovation of the school lab is not a viable long term solution to get the degree labs set up for the University. There are things that cannot be installed in the school labs as they are of no use to them. If the University wishes to offer the courses which have been outlined for second and third year, this will require a major investment in equipment and a proper lab facility to facilitate quality in science courses. The university needs to invest in building a science laboratory to make learning experience in science complete.

In order to effectively carry out the practical classes for semester 2, an additional amount of \$20,000 needs to be spent to procure basic equipment and materials. We need to equip the library with more physics, chemistry and biology books as these are very limited at the moment. Currently there are no journals available for the sciences. Students hardly have access to science text books and reference materials in the library.

There has been continuing dialogue amongst the science staff on the nature of science degree which UniFiji should be offering. The current thinking is a more targeted degree in relevant areas such as environment, coastal/marine, tourism, agriculture/forestry/ energy recognizing the important economic sectors for the western side of Fiji. This will require a more integrated approach to the courses which will involve emphasis on all the sciences and mathematics. IT will entail a different tact for teaching biology, chemistry and physics, and will be less taxing on the traditional laboratory requirements. The laboratory for such courses is the 'environment', and will entail observations, measurements and analysis. Of course there will need to be specialized equipment which will need to be procured for the necessary measurements. Professor Sotheeswaran who visited the University earlier this semester enthusiastically supported this new

approach, notwithstanding his contribution to the discussion of the original structure, as currently defined in the calendar.

#### Future Plans

- i. As Science programme was just introduced at the beginning of this year 2011, there is still a lot of work that needs to be done to promote Science at University of Fiji. A Science brochure was developed and marketing strategies are being explored.
  - ii. Programme and course structures are in the process of being designed. This will ensure that we have appealing structure that will boost interest in science courses next year.
  - iii. There has been a lot of interest from graduate teachers for postgraduate courses in physics related areas such as renewable energy, climate change and environment. The teachers based in the west schools rightly feel that it is easier for them to take courses at Saweni than in Suva.
  - iv. There is a need for at least one dedicated laboratory which can cater for all science practical classes. This can be designed for multi-disciplinary use.
  - v. It is hoped that Foundation teaching can be used by the science lecturers from semester 2, with targeted assistance on a part-time basis as needed. Eventually, we can appoint Demonstrators/Tutors who can assist in tutorials, laboratories, field visits etc. A technician in science is already in place and is providing valuable support in lab classes as well as in the identification and procurement of equipment.
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#### **8.4 Reports from Umanand Prasad School of Medicine**

This is a brief report of activities and developments in regards to Umanand Prasad School of Medicine.

##### **Student Enrollment:**

We are currently on MBBS 4 on a 6 year medical course. We have also started our student's clinical attachment at Lautoka Hospital from February of 2011. Our present enrollment is as follows:

- MBBS 1 - 26 students
- MBBS 2 - 37 students
- MBBS 3 - 22 students
- MBBS 4 - 34 students

##### **Staffing:**

Our staffing has immensely improved from last year. Our more recent lecturers are as follows:

- Dr. Joeli Mareko Veitokiyaki - Orthopaedics
- Dr. Ashish Mishra - Anatomy and Physiology
- Dr. Lagnajita Datta - Anatomy and Biochemistry
- Dr. Ponnu Goundar - Pathology
- Mrs. Nausheen Tasgaonkar - Microbiology
- Dr. Melissa Payumo - Family Medicine
- Dr James Auto Gugumae - Peadiatrics

With the increasing number of students along with the students getting into the clinical training, we are still planning to increase the number of clinical lecturers to assist the students at the hospital. Presently with the memorandum of agreement with the Ministry of Health, our clinical staff has been incorporated into the system, and as such that they are also taking a number of calls at Lautoka Hospital. The clinical staffs are also assisting the hospital in mentoring the FSM students.

We also have a new Academic Dean, Professor Altaisaikhan, who should be starting by July of this year. We also have recently advertised the post of laboratory technician who will assist the lecturers in handling the laboratories.

**Equipment:**

We have received a container of equipments which are mostly for laboratory and are mostly presently being used by our different departments. Some of the equipment is also being shared with the School of Science and Technology.

**Facilities:**

We are in the process of reorganizing and developing our laboratory facilities to assist our students in their learning capacity.

**Programs:**

The staff have recently reviewed and rewritten the curriculum to meet the requirements of the Review and to be competitive with the other Medical Schools here and abroad. With this new development we are planning to include subjects like Psychiatry and other special units in the senior years. This will help as groom our students to have a holistic approach in treating patients. Review and revision of the entire syllabus are being undertaken.

**Meetings with the Minister of Health:**

Dr. Neil Sharma, the Minister of Health, recently visited UPSM. The Vice Chancellor, Registrar and I had a private meeting with him which was very fruitful. The words of the Minister are very encouraging giving his full support to the development of the school. There are a few things he requested the school to do which we are taking into account now.

**Plans:**

There are plans in place to have another external assessment for UPSM. The team of assessors will be composed of three overseas medical educators and a representative from the Ministry of Health.

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**8.5 Reports from the School of Law**

The School of Law has continued to grow in terms of student enrolments, with over 60 students at the Saweni Campus alone. The first cohort of LLB students will be graduating in 2012, and the School is putting together a professional practice package to be offered in 2012.

Plans for the offer of postgraduate programmes and an LLM are at an advanced stage, and the proposals will be prepared for the next senate meeting.

We are also looking forward to the visit of our External Advisor, Dr Mohan Gopal, in August this year.

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**8.6 Report from Centre for iTaukei Studies**

### *Opening Ceremony for CIS workshop*

#### **1. March 28<sup>th</sup> to April 1<sup>st</sup>, 2011**

The fifth Writers' Workshop was held at the Rakiraki Education Conference room. This is a continuation of 4 writers' workshop already held at the University of Fiji, Saweni Campus. The writer's contribution would be edited and put together as reading and study materials for Foundation Studies. Five retired teachers and one Assistant Roko took part in the Rakiraki workshop which was conducted by Mrs. Rejieli Racule and Ms Kasanita Nayasi.

#### **2. 22<sup>nd</sup> April to 25<sup>th</sup>, 2011**

Visited Mr. Emosi Tawake, the architect of CIS building and informed him that some Foreign Embassies were interested in the project and the final and complete set of drawings were needed before the project is put to public tender. His response was that, the final set of drawings would be printed in the first week of June, taken to Lautoka Health Authority, in the second week of June will be presented to University of Fiji.

#### **3. May 14<sup>th</sup> to 22<sup>nd</sup>, 2011**

Professor Jude Butcher and Mr. Ken Ralph were invited by the Department of Education & Centre for iTaukei studies as External Advisors.

Professor Jude Butcher is now the Director of Institute for Advancing Community Engagement in the Australian Catholic University.

Mr. Ken Ralph is the Director of Yalbalanga Indigenous Education Unit. The CIS staff explained the content of their courses offered, research work that have been covered, Writers' Workshop and cultural practices. They gave some reflections from Australia and it was a good exchange of educational processes.

#### **Village Visit**

On Saturday afternoon (14/05/11) Associate Professor Ken Nobin, Kasanita Nayasi, Karalaini Solei (a student) and I accompanied our visitors to Vitogo Village

The second visit was to Viseisei Village On Tuesday 21/05/2011 - The visiting party closely followed the village protocol for Prof. Jude Butcher and Ken Ralph's observation.

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### **8.7 Report from Centre for International and Regional Affairs**

#### **Courses in International Relations:**

The Centre for International and Regional Affairs has continued to deliver Postgraduate Courses in International Relations as well as doing workshops and seminars. It has now acquired considerable support from enrolments from mature aged students from Foreign Affairs, Defence, and other ministries, Police, Military, international Organisations, private sector, NGOs, Journalists and others.

The courses are offered in an innovative way, thus attracting people from the workforce. It is now recognised as contributing significantly to capacity building in the Civil Service and outside. For example, The Ministry of Foreign Affairs has used CIRA as the preferred provider and has regularly sponsored several students in each of the courses. They want its entire staff to at least have a Postgraduate Diploma in International Relations. Both the Minister and the Permanent Secretary for Foreign Affairs are personally supporting the programmes.

Last year, in (2010), 21 students graduated with the Postgraduate Certificate and 16 with Postgraduate Diploma. Amongst those graduating, one was from Nauru. We hope to attract more Pacific Island students in the future but this will need a marketing drive.

In January 2011, CIRA conducted a two day workshop on Contemporary Issues in Intelligence, Terrorism and Security. It was very well supported and 28 participants from Military, Police, Foreign Affairs, Defence, Environment, the Civil Aviation Authority of Fiji and others attended.

In May 2011, it offered the Postgraduate Certificate program for the second year. It attracted 25 mature aged students from the wide area of the workforce. This year, the students were not only from Suva but also from the West and the North. It will again conduct its Post Graduate Diploma Program in August/September.

This year, CIRA is also offering a Masters Program beginning in July in a very innovative way. Students who have completed the Postgraduate Diploma in International Relations are eligible to do the Master of Arts (international Relations); and as the subjects being offered are international business and international trade, these courses can also be done by students who have completed a Bachelors Degree in Management, thus leading them on completion to the Degree of Master of Commerce (Management) or Master of Arts (Management Studies) through CIRA.

The CIRA courses continue to attract much interest in spite of a very concerted and well-resourced competition launched by the University of South Pacific which is now offering exactly similar qualifications. This competition could put significant pressure on enrolments because it is better resourced and USP's main market will also be students from Fiji. To date, CIRA has operated successfully since its inception as a self-funded Centre. This was the requirement imposed on all Centres, except for the Centre for Indigenous Studies, by the Council in 2005. CIRA has been the only Centre which has been successful in doing this.

The Council's decision of 2005 on self-funding was based on the limited very and restrictive funding available in its foundation year of 2005. CIRA has been able to self-fund so far through innovative means, including attracting the Director and other qualified teaching staff so far from Australian universities on the funding of their airfares and payment of per diems. With the success of CIRA, and the expanding enrolment in CIRA programs, this arrangement and its dependence on a shoe string budget existence is becoming difficult and under some stress. It is now necessary for CIRA to have more permanent staff on contracts if it is to survive and also compete with USP. It is now time for the Council to consider bringing CIRA courses into mainstream courses and provide a budget base from the University's budget. I have asked the Director to provide me with an indicative yearly budget for consideration of Council was to agree to bring CIRA under the University budget. The enrolments so far would indicate that CIRA will be able to largely support itself.

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## **8.8 Reports from Foundation Studies and English Language Centre**

### **Foundation**

All is going well. We have the biggest classes ever this year, especially with the presence of Unclassified Studies students.

### **English Language Centre**

Going along steadily, but with only 1-2 students most of the time. Expect bigger numbers later this year when we begin to get groups of Taiwanese students.

### **Professional**

1. Nearing completion of a major consultancy for the Asia Pacific Technical College, a 160-hour literacy and numeracy course for trades' people will be provided.
2. Attended 46<sup>th</sup> RELC International Seminar in Singapore from 18-20 April where I presented a paper on the role of journal writing in teacher education.

### **Postgraduate Diploma in Teaching English as a Second Language (PGDIPTESL)**

Has made a good beginning and expect the first 10-15 graduates to be ready by April 2012.

## **Opening of University Information Resource Centre: 8 December**

The University Information Resource Centre (Library and IT Lab) was opened on 8 December 2011 by Ambassador Filipe Bole, Minister for Education, National Heritage, Culture and Arts, Youth and Sports, Labour, Industrial Relations and Employment, by unveiling the plaque and cutting the ribbon, witnessed by members of Council, Senate, invited guests, students and staff.

### **9.0. MARKETING**

#### **New initiatives in marketing, public relations and publicity;**

- Revamped University website;
- Design of new template for advertisements;
- Participation in careers expos in different parts of Fiji;
- Extensive visits to schools by our staff to address senior students;
- Two successful University open days: 2010 and 2011;
- Variety of banners, posters and brochures produced for promotion of programmes; and
- The Vice-Chancellor represented the University extensively both internally and externally through invited lectures and presentations.

#### **Raising the profile of the University;**

- University master plan completed in June 2009;
- University Strategic Plan 2011-14 approved by Council in October 2010;
- University of Fiji Decree gazetted June 2011;
- UniFiji Recognition by the Higher Education Commission, August 2011;
- Strong representation by UniFiji through the Vice-Chancellor during Fiji Higher Education Commission consultations; and
- UniFiji represented by the Vice-Chancellor in the Regional meetings of the Heads of Tertiary Institutions.

#### **Media Coverage**

Major University events that were covered by the media include: Graduation Ceremony, University's MoU with the Ministry of Health, Appointment of Dr. Hugh Craft as visiting professor of CIRA and some seminars that were organized by the various schools and departments.

#### **Careers Expo**

The University has been participating actively in the careers expos organized by the Ministry of Education and the various schools around Viti Levu.

UniFiji participated in another careers expo at Lelean Memorial School on Saturday 4 June. Students and the nearby community were invited to the expo.

#### **Open Day-7-8 July**

The Open Day, held for the second time, was successful, and the good weather was a great help. Senior students from 25 schools visited the University over two days. Some of the invited schools did not turn up, and all efforts were made to visit these schools.

### **10.0 Counselling Report**

#### **A. Brief Overview**

This report covers the period between 1<sup>st</sup> January 2011 and 31<sup>st</sup> May 2011 and highlights the major activities of the counselling service during that period.

Whilst it can be said that the counselling service and indeed the concept of counselling is increasingly being understood and accepted within the university community, some statistics indicate that some groups of students are yet to show confidence in the service and freely access it.

There are perhaps several reasons for this but a major one being that the majority of the students who received counselling were under the “referral” category which are directly associated to negatively perceived issues such as absenteeism, non-performance, poor exam grades, failures or for some minor disciplinary related matters. This presents a negative perception to counselling hence the reluctance of some students to directly seek the service.

However, in general, it must be said that there has been a marked increase in the number of students and staff who are accessing the counselling service during this period.

## **B. Categories**

The major categories of the users are:

1. Referrals;
2. Voluntary;
3. Group sessions;
4. Parent Counselling;
5. Home Visits; and
6. Justice of the Peace.

## **C. Referrals**

This category remains the highest and consists of students and staff who were referred to the counselling service for counselling assistance. It is also the most difficult group to deal with because in most instances the counsellor actually goes out to individually identify the person and then tells the person that he/she has been referred for counselling assistance. The consequences of this approach are counselling relationships where users are usually reluctant and very suspicious and defensive. Therefore the objectives of the counselling assistance usually take much longer to achieve than in cases of voluntary participation.

Most common issues include:

1. Motivation;
2. Negative / unaccepted behaviors;
3. Absenteeism;
4. Financial difficulties/nonpayment of fees;
5. Family issues – difficulties faced with nuclear and or extended family members; and
6. Adjustment - difficulties in adjusting to university life and in particular study.

**Total No. = 51 (Majority are on- going users)**

## **D. Voluntary**

This consists of students and staff members who voluntarily seek out the assistance of the counsellor in dealing with their personal issues/difficulties. It is usually the easier of the groups to deal with as most are genuinely seeking assistance and will willingly commit to the tasks identified to overcome their personal difficulties.

The common issues with this category include:

1. Relationship problem;
2. Family difficulties;
3. Anxiety /Stress;
4. Low self esteem; and
5. Anger Management.



**Total No. = 35 (average of 4x1hour sessions)**

#### **E. Group sessions**

This form of counselling is targeted at a greater number of students at one particular session and is aimed at dealing with a common issue that the group members are concerned with. It may not achieve the same personal success rate as achieved under other categories but it is useful in initiating group dynamics that would generate the group energy in dealing with the issue.

The most common issues under this category include:

1. Dealing with traumatic events;
2. Behavior codes;
3. Developmental issues; and
4. Peer counseling/peer support networking

**Total No. = 5 (average of 30 students per group)**

#### **F. Parent Counselling**

There have been occasions when this has been required and it is when parents have directly approached the counsellor for assistance in understanding and dealing with some difficult issues relating to their child/student. The counselor also conducts telephone counseling for parents who for confidential reasons prefer to deal with their child's issues through the telephone.

**Total No. = 9**

#### **G. Home Visits**

There has also been the need to visit parents/families directly to validate reasons that some students use to explain why they were facing difficulties in their studies. These visits also give the counselor the opportunity to work together with parents / families to build support for the students.

**Total No. = 3**

#### **H. Justice of the Peace (JP) Service.**

The demand for this service has also increased during this period and one of the major reasons is that more and more people are becoming aware of the availability of this service within the university.

**Total No. = 41 (average of 6 documents per person)**

#### **I. Summary**

1. During this period the ethnic demarcation of users was very clear as the majority of the **voluntary** users were Indo Fijians whilst the majority of **referrals** were iTaukei users.
2. Also during this period there was an increase in teacher-counsellor consultations which has significantly improved the manner in which referrals were conducted and the proper exchanges of information regarding students.

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### **11.0 Reports from Library**

1. **Shifting of Library:** The Library operations and resources were shifted to the newly built Library and IT Complex building in March 2011. The library has much improved the quality of its services with these new facilities.
2. **Book Donations** –Bay of Plenty Polytechnic Library, New Zealand Library donated about 1500 books on history to the university library. Dr. Shaista Shameem and Dr. S. Ajit Singh also donated a good number of law books for the library.

3. **Library Technologies:** Library is on underway of introducing new technologies for maximizing the utilization of the library recourses.
  4. **Library opening Hours:** Library opening hours has been extended. Library now opens from 8 am to 10pm.
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## **12.0 Reports from IT Department**

The following are the activities of the I.T Services for the above stated period.

- Computer lab setup at UniFiji House in Simla;
- Sound system installed in the hall by Courts;
- Administration building voice and data network cabling;
- Wireless network installation in the new Library building;
- Commissioned first batch of 50 computers at the new Library/IT computer lab;
- Student swipe-card system for photocopiers implemented and ready to be used;
- Telecom Fiji and UniFiji optic fiber/ internet line upgrade in progress; and
- Internet speed upgrade to 2Mbps.

## **Current/Planned Projects**

- Network upgrade during semester break
- Staff and student server upgrade during semester break
- Library RFID system implementation – Implementation to begin on 27<sup>th</sup> June.
- Disaster recovery site implementation & testing.

## **13.0 UNIVERSITY STRATEGIC PLAN**

The 2011–14 Strategic Plan was endorsed by the Council last year, and is now available in hard copy. It has also been posted on the UniFiji webpage. Departments, Schools and various sections of the University will now prepare their own operational/action plans in line with the Strategic Plan.

The University recognizes the invaluable services of Mr. Andrew Neeson secured under the Australian Business Volunteer Scheme for the Strategic Plan 2011-2014.

## **14.0. FINANCE & FACILITIES**

### **14.1 Finances of the University**

University has been quite diligent in the collection of student fees, and is in fact making surplus in terms of the operational budget. Despite this positive side, we continually face cash flow problems because the University is contributing directly towards major capital expenses and the payment of bank interest on loans taken for capital development. This is an unsustainable situation, and must be addressed immediately by the Council.

### **14.2 Physical Facilities**

As noted above a senior planner under the Australian Business Volunteer scheme spent about six weeks at the University during May/June 2009 and prepared a master plan for the development of the Saweni campus. The plan provides guidelines for locating the major academic, administrative and recreational structures, and

student facilities across the campus. The new three storey's Library/IT Complex, the first such facility since the master plan was prepared, is now ready for use by students and staff on this campus. The building is financed through a bank loan.

With approval of the Council a face-lift was given to the front of main building which has offices for the Registrar, the Vice-Chancellor, Administrative Assistants, and the Student Academic Office. The upgrading cost us close to \$200,000 and was totally funded through private sector donations.

We recently commissioned our own 1,000kVA electricity sub-station, and a generator to go with it, to cater to our power needs in the next 10-15 years. The total cost of this project is around \$650,000, and is financed through a bank loan.

The next immediate capital development project at Saweni is the expansion of the cafeteria and the kitchen, and a similar expansion at the upper levels to create additional office spaces and a large conference room. Again, this project is financed through a bank loan, and is supposed to be complete by the end of the year.

## **15. OTHER ACTIVITIES OF THE UNIVERSITY**

### **15.1 MoUs and Academic Links**

#### **MoU signed with the University of Waikato, School of Law, 2011**

- a) MoU signed with the University of New England, School of Education, 2011
- b) Australian Catholic University: Mr. Ken Ralph, a lawyer by profession and Director of ACU's
- c) Yalbalanga Aboriginal Education Centre, visited the University this year, and has shown keen interest in establishing academic and research links with our Centre of iTaukei Studies (CIS).

### **15.2 Sustainability: Learning and Action Forum (15-16 July)**

Our AusAID sponsored Forum is shaping up well. The Ministry of Education staff, schools, local communities, other universities and NGOs have been invited. This Forum is unique in that it will bring together both experts in the field of sustainable living and local communities over two days to learn together and commit to action at the local level (villages, schools, universities, etc). Department of Education staff and invited facilitators from Catholic Earthcare, Sydney, will jointly lead sessions over the two days. Our Centre for iTaukei Studies and the Centre for Energy, Environment & Sustainable Development are also actively participating. The Forum website has been uploaded onto The University of Fiji website. Please check it for more information.

### **15.3 Visit of External Advisers**

Professor Jude Butcher AM from the Australian Catholic University conducted an external review of the Department in May 2011. Prof. Butcher was joined by Mr. Ken Ralph, the Director of Yalbalanga Indigenous Education Unit at the ACU with the view to establishing partnerships, collaboration and exchange visits with our CIS.

#### **a. Visit of External Reviewer**

There will be two external reviews of our programmes in the next couple of months. The first is a review of the MBBS programme to be conducted in the third week of July by a three-member team comprising Professor Julie Quinlivan, Professor Nicky Hudson and Dr Michael Wan, all from Australia. They will be joined by a nominee from the Ministry of Health.

The second is a review of our Accounting programme to be conducted by Professor Keith Houghton during the first week of August. This review is commissioned by the Fiji Institute of Accountants.

## **b. FIA Review**

1<sup>st</sup> to 3<sup>rd</sup> August: Visit by Professor Keith Houghton from ANU, FIA Reviewer. He came to review the Accounting programme as required by the FIA for re-accreditation. He also interviewed current staff and graduates, and they gave him very positive feedback about our Accounting programme. Professor Houghton has submitted his report to Fiji Institute of Accountants and they have in turn considered the report and written to us. The feedback from the FIA is positive.

## **c. FIA Accreditation:**

Professor Keith Houghton, External Advisor from ANU Australia will be visiting the University towards the end of July to complete the 3-year review of accounting courses for FIA accreditation.

## **15.4 Passing Away of Mr Wilson Hoerder – Lecturer in Management**

Mr Wilson Hoerder's funeral ceremonies were held in Suva on 27 July. On behalf of the University, the Vice-Chancellor read the Eulogy at the Butt Street Chapel. Two buses were arranged by the University from the Saweni Campus to Suva, and staff and students participated in the church service and funeral ceremonies.



*Mr Wilson Hoerder's giving a presentation*

## **15.5 Medical Conference**

A combined Medical Conference (Australian Sai Medical Unit/Sathya Sai Service Organization of Fiji/UPSM, University of Fiji & Fiji College of General Practitioners) took place at the University of Fiji followed by Sai Medical Camps. UPSM Students took part in the medical camps from 22<sup>nd</sup> August to 26<sup>th</sup> August.

## **15.6 Europa Shield Debate**

31 August-1 September: UniFiji team participated in the inter-university Europa Shield debate for the first time, and did very well to reach the finals. Our students gained quality through this experience. Ms Hettal Ben and the Registrar deserve appreciation and thanks for all the work they did in preparation for the event.

## **15.7 Developments at the School of Law**

The Law programme is flourishing at both the Samabula and Saweni Campuses with close to 150 students. Professor Brad Morse, Dean of the School of Law at Waikato University, visited the University from 28<sup>th</sup> September to 4<sup>th</sup> October to sign a Memorandum of Understanding, and to give lectures and seminars. This heralds a bright future of academic collaboration between the Law Schools in Waikato and UniFiji.

The Senate has endorsed the structure of the Graduate Diploma in Legal Practice (GDLP) to be offered from 2012, after the programme gets approval from the Board of Legal Education.

### **15.8 First Fiji Literary Festival**

A number of staff and students from UniFiji actively participated in the First Fiji Literary Festival held at the FNU Namaka Campus from 2–7 October. The Festival, opened by the Chief Justice, Hon. Anthony Gates, drew participants from abroad and from all the three Universities in Fiji. The staff and postgraduate students from the School of Humanities and Arts, led by Professor Satendra Nandan and Dr Jyoti Nandan took a leading role in the Festival. The Vice-Chancellors of UniFiji and FNU addressed the Festival and hosted the dinner for participants on the opening and closing days respectively.

## **16.0 UNIVERSITY EVENTS**

January 27–28: Workshop on ‘Contemporary issues in Intelligence, Terrorism and Security’ organized by the Centre for International and Regional Affairs at the University of Fiji, Suva Campus

February 12: Literacy and Numeracy Enrichment Programme started by the Department of Education

March 3: International Book Day

March 8: International Women’s Day Celebration

March 14: Commonwealth Day Celebration organized by the School of Humanities and Arts, with Mrs Suliana Siwatibau as Chief Guest

March 30: Science Seminar – ‘Safety and Efficacy of Kava’ by Professor S Sotheeswaran

April 6: Science Seminar – ‘Future of Noni in the South Pacific’ by Professor S Sotheeswaran

April 11: Morning Tea organized to welcome all new staff

April 15: Fourth Graduation Ceremony

April 20: Easter Celebration

May 11: A Talk on the Creative Arts by Professor Vilisoni Hereniko, organized by School of Humanities and Arts and Centre for iTaukei Studies

May 13: Girmit Smriti: ‘The Adventure of Indenture’ – Chief Guest: Professor Subramani, FNU

May 18: Seminar – University Community Engagement. Linking worlds and people. Some reflections from Australia by Professor Jude Butcher cfc AM, Director, Centre for Community Engagement and Outreach, The Australian Catholic University

May 19: Seminar – ‘The Law and Indigenous People’. Some Reflections from Australia by Ken Ralph, Director Yalbalanga Aboriginal Education Centre, Australian Catholic University

May 21: Seminar – University, Schools and Community Engagement. ‘Teachers Making a Difference’ by Professor Jude Butcher cfc AM, Director, Centre for Community Engagement and Outreach, The Australian Catholic University

May 27: Sumeet Tappoo live-in Concert at the University of Fiji

May 28: First Prom Night at the Trans International Hotel, organized by the Students Association

June 7: UniFiji Academic Consultation with presentations from the Vice-Chancellor and the Registrar

## 17.0 MINISTERIAL AND OTHER VISITORS TO THE UNIVERSITY

### Visitors to the University: February – June 2011

| Date        | Visitors   |
|-------------|--|
| 7 February  | Professor Teodor Rus, Department of Computer Science, The University of Iowa, Iowa City, USA   |
| 24 February | Mrs Miriama Rogo, PSC Scholarships Office  |
| 14 March    | Ms. Suliana Siwatibau, Samabula Suva<br>Professor Subramani, Fiji National University, Namaka Campus<br>Mr Sulud Daunivalu, FRSA Lami  |
| 23 March    | Ms Gaelle Le Breton, Alliance Francaise, Suva<br>Mr Denis Decraene, French Embassy, Suva   |
| 1 April     | Dr. Neil Sharma, Minister for Health, Suva   |
| 15 April    | H.E. Ratu Epeli Nailatikau, President of the Republic of Fiji<br>First Lady Adi Koila Mara Nailatikau  |
| 13 May      | Professor H. Kownad Muller, Professor Emeritus of Pathology, University of Tasmania, Hobart Australia<br>Associate Professor Kamal Kishore, Fiji School of Medicine, Suva  |
| 16 May      | Ms Yolinda Chan, University of Auckland  |
| 18 May      | Professor Jude Butcher, Australian National University<br>Mr Ken Ralph, Australian Catholic University   |
| 20 May      | Dr John Harre, Consultant to the Fiji Higher Education Commission<br>Mr Rajendra Prasad, Registrar, Fiji Higher Education Commission   |
| 24 May      | Swami Vigyananand, Joint General Secretary, Vishva Hindu Parishad, Sankat Mochan Ashram, New Delhi, India  |
| 26 May      | Mr Jitoko Tikolevu, Chief Executive Officer, Fiji Revenue & Customs Authority<br>Ms Arieta R. Dimuri, Fiji Revenue & Customs Authority   |
| 27 May      | Mr Mahendra Tappoo, Tappoo Group of Companies, Suva<br>Mr Sumeet Tappoo, Mumbai India<br>Mr Piyush Pawar (Santoorist), Mumbai, India<br>Mr Rishi Singh (Guitarist), Mumbai, India<br>Mr Ojas Adhiya (Tabla Player), Mumbai, India<br>Mr Milind Sheorey (Flute Player), Mumbai, India |
| 6 June      | Mr G P Singh, 166 Cliff View Drive, Green Bag, Auckland, New Zealand   |
| 10/06/11    | Dr Uttiyo Raychaudhuri, University of Georgia  |
| 10/6/11     | Pete Brosius, University of Georgia  |
| 10/6/11     | Mikell Gleason, University of Georgia  |
| 24/06/11    | Jean Louis Maurer , Deputy Secretary for Pacific, Ministry of Foreign Affairs, France  |
| 24/06/11    | Elsa Geronitu-Cristobal, Training at the French Embassy in Suva  |
| 24/06/11    | Denis Decraene, French Embassy, Suva   |

|          |  |
|----------|--|
| 5/07/11  | Ankim & Ruth Swamy   |
| 5/07/11  | Dr. Suren Prasad, Fiji National University, Suva   |
| 6/07/11  | Mohammed Taabish Aksar, General Secretary, Fiji Muslim League Suva   |
| 6/07/11  | Abdul Qayyum Khan, Vice-President, Fiji Muslim League, Suva  |
| 6/07/11  | Manasa Vaniqi, Ministry of Sugar, Lautoka  |
| 14/07/11 | Andrew Robson, University of Wisconsin, Oshkosh USA  |
| 19/07/11 | Chaman Lal, Professor in Hindi Translation, Jawaharlal Nehru University, India   |
| 29/07/11 | Professor Julie Quinlivan, Joondalup Health Campus, Joondalup WA 6027  |
| 29/07/11 | Professor Nicky Hudson, Associate Dean, University of Wollongong Australia   |
| 29/07/11 | Dr. Michael Wan, University of Notre Dame, Sydney Australia  |
| 29/07/11 | Rishi Ram Sharma, 31 Swan Road, Edensor Park NSW 2176, Australia   |
| 29/07/11 | Jai Ram Sharma, No. 11 Tollhouse Road, Kings Park 3021, Victoria Australia   |
| 01/08/11 | Keith Houghton, Australian National University   |
| 01/08/11 | Murray Mackenzie, 38 Duncan Road, Suva   |
| 18/08/11 | Barbara Caffardy, Connect, UK. Study   |
| 15/09/11 | SSP Itendra Nair, Director Training Fiji Police Academy Suva   |
| 22/09/11 | Acharya Anand Purusharthi, Vedic Prarakta, M. P. India   |
| 28/09/11 | Bradford W. Morse, Dean of Law, University of Waikato, Te Piringa Faculty of Law, NZ   |
| 14/10/11 | Makelesi Tavaiaqia, Viseisei, Vuda   |
| 01/11/11 | Juris Gulbis, Suva   |
| 01/11/11 | Tim Ferland, Suva  |
| 16/11/11 | Savenaca Kaunisela, PS, Ministry of iTaukei Affairs, Suva  |
| 22/11/11 | Tomasi Raiyawa, Ministry of Education, Suva  |
| 08/12/11 | Ambassador Filipe Bole, Minister for Education, National Heritage, Culture and Arts, Youth and Sports, Labour, Industrial Relations and Employment |

## 18.0 CONCLUSION

I am pleased to report that the two new Schools that we established in 2008—the Umanand Prasad School of Medicine (UPSM) in Saweni, and the School of Law in Suva—have both made remarkable progress. The UPSM now has 120 highly motivated students including a couple of students from abroad. We are grateful to the Government scholarship agencies, the Public Service Commission and the iTaukei Affairs Ministry, for supporting 71 medical students. We now have 17 highly qualified staff in the medical school, and more are yet to come. Our fourth year MBBS students began their clinical attachment at the Lautoka Hospital in February this year. The Minister of Health, Dr Neil Sharma, and the Permanent Secretary, Dr Sala Saketa, have been very supportive of UPSM, and the University has signed MoU with the Ministry of Health on the terms and conditions of using the facilities at Government hospitals for the training of our students. I am pleased to report that a very distinguished physician, medical educator and administrator will be joining the medical school in the upcoming months as Academic Dean. With the recent acquisition of medical equipment and supplies worth nearly \$200,000, we will soon be setting up laboratories in Anatomy, Physiology, Pathology and Microbiology.

Likewise, the Law School has close to 140 students studying at the Campus in Suva, and in Saweni. We introduced Law at Saweni for the first time last year, and we are very pleased that we have nearly 60 students enrolled at this campus. The library at the Law School has an impressive collection of books and resources, some of which have been generously donated by individuals and organizations in New Zealand and Australia. In keeping with modern trends in legal education, we have acquired some of the best legal databases for use by our students and staff. We have also upgraded IT facilities and infrastructure for students and staff at the Law School. Following the recognition and approval of our LLB programme by the Board of Legal Education, the School of Law was formally launched by His Excellency, Ratu Epeli Nailatikau, President of the Republic of Fiji, in August last year.

For the first time we offered the Postgraduate Certificate programme in International Relations in Suva in January, last year, launched by the Minister of Foreign Affairs, International Co-operation & Civil Aviation, Honorable Ratu Inoke Kubuabola. The programme put together by our Centre for International and Regional Affairs (CIRA) attracted more than 20 participants with very good support from the Foreign Affairs Ministry. We offered two further courses in International Relations later in the year towards a postgraduate diploma. We are very pleased that most of the participants in these programmes graduated in April.

The other three postgraduate programmes launched last year, the Masters degree in Teaching and the Masters degree in Governance and Public Policy, and the Masters in Business Administration (MBA) are proving very popular. The enrolment in the MBA programme alone is around sixty.

An undergraduate degree programme in Science was planned last year for introduction in 2011, and I am pleased to report that we successfully launched the BSc programme this year in Biology, Chemistry and Physics. From this year we are also offering a new Bachelor of Business Informatics (BBI) and a revised Bachelor of Information Technology (BIT) programmes.

As we move to the next phase in the life of the University, we have to be firm in pursuing our values; recognise our weaknesses; embrace excellence, be open-minded about learning from people better than us, learn from our mistakes and not repeat them; be humble, honest and courteous; be firm in taking quick decisions even though some of them may be unpleasant in the short term, benchmark with the best in every dimension, and encourage innovation at every level. We have begun our entry into research and publications in a modest way, but we need to promote these activities vigorously, and provide adequate funding for them. As I have said stated before, we need to secure our financial base urgently to be able to develop our academic programmes and infrastructure, and to be able to attract and retain high-quality staff, especially at senior levels.



As I depart, I am leaving behind a part of my being at the University—I have offered my services and assistance to the University in whatever capacity that is mutually acceptable. I am hoping that it will work out so that I can continue to contribute to the University, and also visit the University from time-to-time.

I have often **said** stated that it is rather a lonely existence at the top. But a number of individuals have made my life bearable, and given me strength and support: the Chair of Council, Pt. Bhuwan Dutt, the National President of the Arya Pratinidhi Sabha of Fiji, the Chair of Physical Planning and Development, and former Chair of Finance, Pt Kamlesh Arya, Registrar, Mr Tito Isala, former Registrar, Ms Sarojini Pillay, the Manager, Finance & Facilities, Mr Ravineet Sami, my Personal Assistant, Ms Vineeta Narayan, Registrar's Personal Assistant, Ms Marieta Ralifo, Deans, HoDs, Heads of Sections, members of the Senior Management Team, and students. I am deeply indebted to them all, and I shall miss them very much. As the Foundation Director of our Centre of iTaukei Studies (CIS), and later as Minister for Education, Ambassador Filipe Bole has played a major role in the development of this University.

# FINANCIAL REPORT

THE UNIVERSITY OF FIJI  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2011

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THE UNIVERSITY OF FIJI  
GENERAL INFORMATION  
FOR THE YEAR ENDED 31 DECEMBER 2011

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**DIRECTORS**

Kamlesh Arya  
Bhuwan Dutt

Kamal Singh  
Arun Padarath

Narendra Prasad  
Shanti Saroj

**ADMINISTRATION**

Professor Mahendra Kumar  
Vice-Chancellor

**BANKERS**

Bank of Baroda, Suva, Fiji.  
Westpac Banking Corporation, Suva, Fiji.

**SOLICITORS**

M. C. Lawyers

**AUDITORS**

Ernst & Young, Lautoka, Fiji.

**REGISTERED OFFICE**

The University of Fiji  
Private Mail Bag  
Saweni  
Lautoka.

THE UNIVERSITY OF FIJI  
DIRECTORS' REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2011

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In accordance with a resolution of the Board of Directors, the Directors herewith submit the statement of financial position of the university as at 31 December 2011, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date and report as follows:

**Directors**

The names of the Directors in office at the date of this report are:

Kamlesh Arya, Kamal Singh, Narendra Prasad, Bhuwan Dutt, Arun Padarath, and Shanti Saroj.

**Principal Activities**

The principal activities of the university comprise providing tertiary education for foundation, undergraduate, postgraduate and general education.

**Results**

The operating surplus for the year was \$357,727 (2010: \$1,184,845) after recording an income tax benefit of \$238,097 (2010: expense \$391,892).

**Dividends**

The Directors recommend that no dividend be paid for the year ended 31 December 2011 (2010:Nil).

**Reserves**

The Directors recommend that no transfer be made to reserves within the meaning of the Seventh Schedule of the Companies Act 1983 .

**Bad and Doubtful Debts**

Prior to the completion of the university's financial statements, the Directors took reasonable steps to ascertain that action had been taken in relation to the provision for doubtful debts. In the opinion of Directors, adequate provision has been provided for doubtful debts.

As at the date of this report, the Directors are not aware of any circumstances, which would render the amount written off for bad debts, or the provision for doubtful debts in the university, inadequate to any substantial extent.

**Non-Current Assets**

Prior to the completion of the Financial Statements of the university, the Directors took reasonable steps to ascertain whether any non-current assets were unlikely to be realised in the ordinary course of business compared to their values as shown in the accounting records of the university. Where necessary these assets have been written down or adequate provision has been made to bring the values of such assets to an amount that they might be expected to realise.

As at the date of this report, the Directors are not aware of any circumstances, which would render the values attributed to non-current assets in the university's Financial Statements misleading.

**Going Concern**

The financial statements have been prepared on a going concern basis, which contemplates the continuity of business activities and the realisation of assets and the payment of liabilities in the normal course of business. At 31 December 2011 the university's current liabilities exceeded its current assets by \$1,157,894. To be able to meet the university's obligations the Arya Pratinidhi Sabha of Fiji will continue to support the university financially by not demanding their loan to be repaid in the near future. To this effect a signed document from the Sabha is being held by the University.



THE UNIVERSITY OF FIJI  
STATEMENT BY DIRECTORS  
FOR THE YEAR ENDED 31 DECEMBER 2011

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As at the date of this report:

- (a) the accompanying income statement of the university is drawn up so as to give a true and fair view of the results of the university for the year ended 31 December 2011;
- (b) the accompanying balance sheet of the university is drawn up so as to give a true and fair view of the state of affairs of the university as at 31 December 2011;
- (c) the accompanying statement of cash flows of the university is drawn up so as to give a true and fair view of the cash flows of the university for the year ended 31 December 2011;
- (d) at the date of this statement there are reasonable grounds to believe the university will be able to pay its debts as and when they fall due; and
- (f) all related party transactions have been adequately recorded in the books of the university.

For and on behalf of the board and in accordance with a resolution of the Directors.

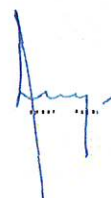
Dated this

day of

2012



Director



Director

## INDEPENDENT AUDIT REPORT

To the members of University of Fiji

### Scope

We have audited the accompanying Financial Statements of University of Fiji, which comprise the statement of financial position as at 31 December 2011, the statement of comprehensive income, the statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory notes.

### *Directors' and Management's Responsibility for the Financial Statements*

The Directors are responsible for the preparation and fair presentation of these Financial Statements in accordance with Fiji Accounting Standards and the requirements of the Companies Act, 1983. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of Financial Statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making estimates that are reasonable in the circumstances.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these Financial Statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Financial Statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Financial Statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the Financial Statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the Financial Statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Qualification

As disclosed in note 8 of the Financial Statements, land and improvements with a written down value of \$306,091 are recorded as an asset of the university although legal title is in the name of the Arya Pratinidhi Sabha of Fiji. Accordingly property, plant and equipment should be reduced by \$306,091 and the accumulated profit for the year should be increased or decreased by the same amount.

### Opinion

In our opinion except for the effect on the Financial Statements of the matter referred to in the preceding paragraph:

- a) proper books of account have been kept by the university, so far as it appears from our examination of those books, and



- b) the accompanying Financial Statements which have been prepared in accordance with International Financial Standards:
  - i) are in agreement with the books of account;
  - ii) to the best of our information and according to the explanations given to us:
    - a) give a true and fair view of the state of affairs of the university as at 31 December, 2011 and of the results and cash flows of the university for the year ended on that date; and
    - b) give the information required by the Fiji Companies Act, 1983 in the manner so required.

We have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit.

Suva, Fiji

2012

Ernst & Young  
Chartered Accountants

THE UNIVERSITY OF FIJI  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31 DECEMBER 2011

|                                  | Notes | 2011<br>\$       | 2010<br>\$       |
|----------------------------------|-------|------------------|------------------|
| <b>INCOME</b>                    |       | <b>\$</b>        | <b>\$</b>        |
| Amortisation of deferred income  |       | 19,545           | 25,367           |
| Donations                        |       | 145,330          | 338,691          |
| Fees                             | 17    | 2,028,520        | 1,615,105        |
| Government grant                 |       | 3,000,000        | 3,600,000        |
|                                  |       | <u>5,193,395</u> | <u>5,579,163</u> |
| <b>EXPENDITURE</b>               |       |                  |                  |
| Advertising and marketing        |       | 189,637          | 203,675          |
| Auditors remuneration            |       | 8,413            | 8,060            |
| Bad and doubtful debts           |       | 165,355          | 299,916          |
| Bank charges                     |       | 12,439           | 6,784            |
| Cleaning and sanitary            |       | 32,108           | 27,645           |
| Council/Other meeting cost       |       | 5,700            | 3,950            |
| Depreciation and amortisation    |       | 634,980          | 431,414          |
| Electricity                      |       | 63,767           | 55,771           |
| FNPF - employer contributions    |       | 206,808          | 147,336          |
| Functions                        |       | 12,308           | 11,575           |
| General expenses                 | 24    | 80,190           | 43,324           |
| Graduation                       |       | 19,908           | 19,360           |
| Insurance                        |       | 31,539           | 28,283           |
| Interest                         | 19    | 455,066          | 286,360          |
| Legal fees                       |       | 12,395           | 250              |
| Photocopier rental               |       | 84,554           | 107,501          |
| Research                         |       | 12,129           | 38,490           |
| Rent and rates                   | 21    | 39,498           | 21,699           |
| Repairs and maintenance          | 20    | 106,304          | 112,883          |
| Salaries and wages               | 18    | 2,765,192        | 2,353,442        |
| Security                         |       | 100,914          | 71,021           |
| Stationery, printing and postage |       | 88,110           | 77,047           |
| Telephone, fax and internet      |       | 59,561           | 33,136           |
| TPAF levy                        |       | 4,079            | 3,211            |
| Traveling and accommodation      | 22    | 124,302          | 98,172           |
| <b>Total Expenditure</b>         |       | <u>5,315,256</u> | <u>4,490,305</u> |
| <b>OTHER INCOME</b>              |       |                  |                  |
| Interest                         |       | 555              | 294              |
| Surplus from bookshop            | 15    | 12,285           | 11,621           |
| Surplus from canteen             | 16    | 9,697            | 2,940            |
| Surplus from workshop            |       | 8,485            | 1,513            |
| Sundry income                    | 23    | 16,415           | 12,252           |

THE UNIVERSITY OF FIJI  
 STATEMENT OF COMPREHENSIVE INCOME (continued)  
 AS AT 31 DECEMBER 2011

|   | Notes | 2011<br>\$            | 2010<br>\$            |
|---|-------|-----------------------|-----------------------|
| <b>OTHER INCOME (continued)</b>                       |       |                       |                       |
| Surplus from UPSM                                     | 25    | 257,761               | 585,234               |
| (Deficit) from School of Law                          | 26    | (63,707)              | (125,975)             |
|   |       | <u>241,491</u>        | <u>487,879</u>        |
| Net Surplus for the year was                          |       | 119,630               | 1,576,737             |
| Balance (deficiency) at the beginning was             |       | <u>629,121</u>        | <u>(555,724)</u>      |
| Total accumulated funds before income tax             |       | 748,751               | 1,021,013             |
| Income tax benefit/(expense)                          | 4     | 238,097               | (391,892)             |
| Total accumulated funds/(deficiency) after income tax |       | <u><u>986,848</u></u> | <u><u>629,121</u></u> |

*The Statement of Comprehensive Income is to be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 12 to 27.*

THE UNIVERSITY OF FIJI  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 December 2011

|  | Notes | 2011<br>\$       | 2010<br>\$       |
|--|-------|------------------|------------------|
| <b>CURRENT ASSETS</b>                  |       |                  |                  |
| Cash at bank and on hand               | 3     | 904              | 922              |
| Trade receivables                      | 5     | 324,467          | 389,354          |
| Inventories                            | 6     | 142,108          | 116,574          |
| Other receivables                      | 7     | 309,001          | 240,673          |
| <b>TOTAL CURRENT ASSETS</b>            |       | <u>776,480</u>   | <u>747,523</u>   |
| <b>NON-CURRENT ASSETS</b>              |       |                  |                  |
| Deferred income tax asset              |       | -                | 209,914          |
| Property, plant and equipment          | 8     | 8,815,906        | 6,175,433        |
| Held to maturity investment            | 9     | 223,547          | 215,409          |
| <b>TOTAL NON-CURRENT ASSETS</b>        |       | <u>9,039,453</u> | <u>6,600,756</u> |
| <b>TOTAL ASSETS</b>                    |       | <u>9,815,933</u> | <u>7,348,279</u> |
| <b>CURRENT LIABILITIES</b>             |       |                  |                  |
| Trade and other payables               | 10    | 1,453,352        | 989,741          |
| Deferred income                        | 1(i)  | 28,011           | 57,556           |
| Income tax payable                     | 11    | -                | 448,011          |
| Interest bearing borrowings            | 12    | 453,011          | 847,523          |
| <b>TOTAL CURRENT LIABILITIES</b>       |       | <u>1,934,374</u> | <u>2,342,831</u> |
| <b>NON CURRENT LIABILITIES</b>         |       |                  |                  |
| Interest bearing borrowings            | 12    | 6,894,711        | 4,376,327        |
| <b>TOTAL NON CURRENT LIABILITIES</b>   |       | <u>6,894,711</u> | <u>4,376,327</u> |
| <b>TOTAL LIABILITIES</b>               |       | <u>8,829,085</u> | <u>6,719,158</u> |
| <b>NET ASSETS</b>                      |       | <u>986,848</u>   | <u>629,121</u>   |
| <b>ACCUMULATED FUNDS</b>               |       |                  |                  |
| Accumulated funds                      | 13    | 986,848          | 629,121          |
| <b>SURPLUS IN SHAREHOLDERS' EQUITY</b> |       | <u>986,848</u>   | <u>629,121</u>   |

Signed on behalf of the Board of Directors



Director



Director

The Balance Sheet is to be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 12 to 27.

THE UNIVERSITY OF FIJI  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2011

|   | Notes  | 2011<br>\$             | 2010<br>\$              |
|---|--------|------------------------|-------------------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>     |        |                        |                         |
| Student Tuition fees                            |        | 2,569,617              | 1,262,852               |
| Government grant and donation                   |        | 3,115,785              | 3,921,524               |
| Other income                                    |        | 159,099                | 495,150                 |
| Payments to suppliers and employees             |        | (4,328,233)            | (3,777,285)             |
| Interest and other costs of finance paid        |        | (455,066)              | (286,360)               |
| Net cash flows provided by Operating Activities | 14(i)  | <u>1,061,202</u>       | <u>1,615,881</u>        |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>     |        |                        |                         |
| Acquisition of property, plant and equipment    |        | <u>(3,185,092)</u>     | <u>(2,370,651)</u>      |
| Net cash flows (used in) Investing Activities   |        | <u>(3,185,092)</u>     | <u>(2,370,651)</u>      |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>     |        |                        |                         |
| Proceeds from interest bearing borrowings       |        | 3,330,895              | 1,708,025               |
| Repayment of interest bearing borrowings        |        | <u>(723,327)</u>       | <u>(1,533,045)</u>      |
| Net cash flows provided by Financing Activities |        | <u>2,607,568</u>       | <u>174,980</u>          |
| Net increase/(decrease) in cash held            |        | 483,678                | (579,790)               |
| (Overdraft)/cash at the beginning of the year   |        | <u>(569,593)</u>       | <u>10,197</u>           |
| (Overdraft) at the end of the financial year    | 14(ii) | <u><u>(85,915)</u></u> | <u><u>(569,593)</u></u> |

*The accompanying notes form an integral part of this statement of cash flows*

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2011

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Financial Statements have been drawn up in accordance with International Financial Reporting Standard for Small and Medium-sized Entities issued by the International Reporting Standards Board.

The principal accounting policies adopted by the university are stated to assist in a general understanding of these Financial Statements. The accounting policies adopted are consistent with those of the previous period except as stated otherwise.

All amounts are stated in Fijian dollars.

**a) Basis of accounting**

These Financial Statements have been prepared under the convention of historical cost accounting and do not take into account changing money valued or current valuations of non-current assets unless stated otherwise.

**b) Trade and other receivable**

Trade receivables are recognized at original invoice amount (inclusive of VAT) less any provision for uncollectible debts. Bad debts are written off during the year in which they become known. A specific provision is raised for any doubtful debts. Aggressive debtors collection is not practised as the University plans to collect these by holding on to graduation certificates unless full payment or any other payment arrangement is made.

**c) Property, plant and equipment**

Plant and equipment is stated at cost, net of accumulated depreciation and/or accumulated impairment losses, if any. Such cost includes the cost of replacing part of the plant and equipment and borrowing costs for long term construction projects if the recognition criteria are met. When significant parts of property, plant and equipment are required to be replaced in intervals, the University recognises such parts as individual assets with specific useful lives and depreciation, respectively. Likewise, when a major inspection is performed, its cost is recognised in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognised in the income statement as incurred.

Depreciation is calculated on a straight-line basis over the estimated useful life of the asset as follows:

|                         | Amortised over the lease |
|-------------------------|--------------------------|
| Land and buildings      |                          |
| Building                | 1.25%                    |
| Apparatus and Equipment | 10%, 20%                 |
| Computers               | 33.33%                   |
| Furniture and Fittings  | 10%                      |
| Books                   | 20%                      |

An item of property, plant and equipment and any significant part initially recognised is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the income statement when the asset is derecognised.

The assets residual values, useful lives and methods of depreciation are reviewed at each financial year end, and adjusted prospectively, if appropriate.

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

d) Inventories

Inventories have been valued at the lower of cost or net realisable value after allowances for damaged and obsolete inventory. Cost is determined on an average cost basis.

e) Trade and other payables

Liabilities for trade creditors and other amounts are carried at cost (inclusive of VAT where applicable) which is the fair value of the consideration to be paid in the future for goods and services received whether or not billed to the entity. Amounts payable that have been translated to local currency using the rates of exchange ruling at the end of the financial year.

f) Cash and cash equivalents

Cash comprise cash at bank and short-term deposits with original maturities of 3 months or less. For the purposes of the Statement of Cash Flows cash and cash equivalents consist of cash and cash equivalents as defined above.

g) Held to maturity investments

Held to maturity investments are recorded at fair value through the income statement.

h) Value Added Tax (VAT)

The entity was VAT exempt and hence all revenue and expenses are VAT inclusive.

i) Revenue recognition information

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the entity and the revenue can be reliably measured.

Revenue is recognised in the financial statements for the major activities as follows:

i) Government Contributions

The University treats operating contributions received from Government as revenue when the entitlement for the revenue is established.

ii) Student Tuition fees

The University recognises all student tuition fees when due.

j) Foreign currencies

Foreign currency transactions are translated to Fiji dollars at rates of exchange ruling at the dates of the transactions. Amounts receivable and payable in foreign currencies are converted to Fiji currency at the rates of exchange ruling at the balance sheet date. All exchange gains or losses whether realised or unrealised are included in the profit and loss statement.

k) Income tax

From 2011, The University is exempt from income tax in accordance with the provision of Section 17 of the Fiji Income Tax Act.

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

k) Income tax (continued)

To write off deferred tax from prior years, tax effect accounting is adopted whereby the income tax expense is matched with the accounting profit after allowing for permanent differences. The future income tax benefit relating to tax losses and net cumulative timing differences in the university is not brought to account as an asset unless the benefit is virtually certain of realisation. Income tax on university's net cumulative timing differences is set aside to the deferred tax account or future income tax benefit account at current rates.

l) Deferred Income

Donations received in the form of property, plant and equipment is treated as deferred income which is recognised as income on a systematic basis over the useful life of the asset.

m) Comparatives

Where necessary, the comparative figures have been adjusted to conform with changes in presentation in the current year.

2. EXPENSES

|                          | 2011      | 2010      |
|--------------------------|-----------|-----------|
|                          | \$        | \$        |
| Charging as expense:     |           |           |
| Auditors' remuneration   |           |           |
| - audit                  | 6,000     | 6,000     |
| - non audit              | 2,413     | 2,060     |
| Bad and doubtful debts   | 165,355   | 299,916   |
| Other operating costs    | 1,921,230 | 1,542,527 |
| Total operating expenses | 2,094,998 | 1,850,503 |
| <u>Finance costs</u>     |           |           |
| Interest                 | 455,066   | 286,360   |

3. CASH AT BANK AND ON HAND

|              | \$  | \$  |
|--------------|-----|-----|
| UPSM account | 104 | 122 |
| Cash on hand | 800 | 800 |
|              | 904 | 922 |

4. INCOME TAX EXPENSE

- (a) A reconciliation between tax expense and the product of accounting profit multiplied by the tax rate for the years ended 31 December 2011 and 2010 is as follows:

|  |           |           |
|--|-----------|-----------|
| Operating profit before income tax                             | 119,630   | 1,576,737 |
| Prima facie tax thereon at a rate of 0% (2011:28%)             | -         | 441,486   |
| Effect of under provision in prior years                       | -         | (53,042)  |
| Effect of decrease in tax rate                                 | -         | -         |
| Tax effect of temporary differences                            | (238,097) | 3,448     |
| Income tax (benefit)/expense attributable to operating surplus | (238,097) | 391,892   |



THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

|  |                  |                  |
|--|------------------|------------------|
| 4. INCOME TAX EXPENSE (continued)              | 2011             | 2010             |
|  | \$               | \$               |
| (b) Income tax provided comprises of:          |                  |                  |
| (Benefit)/expense attributable to current year | (238,097)        | 3,448            |
| Expense attributable to future years           | -                | 388,444          |
|  | <u>(238,097)</u> | <u>391,892</u>   |
| 5. TRADE RECEIVABLES                           | \$               | \$               |
| Fees in arrears                                | 572,982          | 1,088,608        |
| Less provision for doubtful debts              | <u>(248,515)</u> | <u>(699,254)</u> |
|  | <u>324,467</u>   | <u>389,354</u>   |
| 6. INVENTORIES                                 | \$               | \$               |
| Canteen  | 3,393            | 2,543            |
| Bookshop                                       | 45,458           | 54,163           |
| Gowns  | <u>93,257</u>    | <u>59,868</u>    |
|  | <u>142,108</u>   | <u>116,574</u>   |
| 7. OTHER RECEIVABLES                           | \$               | \$               |
| Deposits                                       | 7,843            | 7,843            |
| Prepayments                                    | 7,114            | 32,585           |
| Student loan receivables                       | 294,044          | 217,225          |
| Provision for doubtful loans                   | <u>-</u>         | <u>(16,980)</u>  |
|  | <u>309,001</u>   | <u>240,673</u>   |
| 8. PROPERTY, PLANT AND EQUIPMENT               | \$               | \$               |
| Leasehold land and Improvements                | 318,089          | 280,186          |
| Less provision for amortisation                | <u>(11,998)</u>  | <u>(9,172)</u>   |
|  | <u>306,091</u>   | <u>271,014</u>   |
| Buildings                                      | 6,273,694        | 2,450,228        |
| Less provision for depreciation                | <u>(147,855)</u> | <u>(81,172)</u>  |
|  | <u>6,125,839</u> | <u>2,369,056</u> |
| Apparatus and equipment                        | 1,261,849        | 919,585          |
| Less provision for depreciation                | <u>(395,423)</u> | <u>(210,071)</u> |
|  | <u>866,426</u>   | <u>709,514</u>   |
| Computers                                      | 1,581,890        | 1,002,371        |
| Less provision for depreciation                | <u>(869,790)</u> | <u>(585,352)</u> |
|  | <u>712,100</u>   | <u>417,019</u>   |

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

| 8. PROPERTY, PLANT AND EQUIPMENT - (Continued) | 2011             | 2010             |
|--|------------------|------------------|
|  | \$               | \$               |
| Furniture and fittings                         | 587,676          | 478,347          |
| Less provision for depreciation                | (165,361)        | (110,058)        |
|  | <u>422,315</u>   | <u>368,289</u>   |
| Books  | 793,873          | 693,058          |
| Less provision for depreciation                | (410,738)        | (270,501)        |
|  | <u>383,135</u>   | <u>422,557</u>   |
| Work in progress                               | -                | 1,617,984        |
| TOTAL WRITTEN DOWN VALUE                       | <u>8,815,906</u> | <u>6,175,433</u> |

8. PROPERTY, PLANT AND EQUIPMENT

|   |                  |                  |
|---|------------------|------------------|
| (i) Reconciliations   | \$               | \$               |
| Reconciliations of the carrying amounts of property, plant and equipment by class at the beginning and end of the financial year. |                  |                  |
| Leasehold land and Improvements   |                  |                  |
| Carrying amount at beginning  | 271,014          | 197,963          |
| Additions   | 37,902           | 75,234           |
| Amortisation expense  | (2,825)          | (2,183)          |
|   | <u>306,091</u>   | <u>271,014</u>   |
| Buildings   |                  |                  |
| Carrying amount at beginning  | 2,369,056        | 1,041,700        |
| Additions   | 3,823,467        | 1,355,432        |
| Depreciation expense  | (66,684)         | (28,076)         |
|   | <u>6,125,839</u> | <u>2,369,056</u> |
| Apparatus and equipment   |                  |                  |
| Carrying amount at beginning  | 709,514          | 216,266          |
| Additions   | 342,264          | 589,174          |
| Depreciation expense  | (185,352)        | (95,926)         |
|   | <u>866,426</u>   | <u>709,514</u>   |
| Computers   |                  |                  |
| Carrying amount at beginning  | 417,019          | 314,837          |
| Additions   | 579,519          | 298,757          |
| Depreciation expense  | (284,438)        | (196,575)        |
|   | <u>712,100</u>   | <u>417,019</u>   |
| Furniture and fittings  |                  |                  |
| Carrying amount at beginning  | 368,289          | 357,545          |
| Additions   | 109,329          | 55,400           |
| Depreciation expense  | (55,303)         | (44,656)         |
|   | <u>422,315</u>   | <u>368,289</u>   |

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

8. PROPERTY, PLANT AND EQUIPMENT - (Continued)

| i) Reconciliations - (Continued) | 2011<br>\$       | 2010<br>\$       |
|----------------------------------|------------------|------------------|
| Books                            |                  |                  |
| Carrying amount at beginning     | 422,557          | 426,269          |
| Additions                        | 100,815          | 118,785          |
| Depreciation expense             | (140,237)        | (122,497)        |
|                                  | <u>383,135</u>   | <u>422,557</u>   |
| Work in progress                 | -                | 1,617,984        |
| TOTAL WRITTEN DOWN VALUE         | <u>8,815,906</u> | <u>6,175,433</u> |

9. HELD TO MATURITY INVESTMENT

|                             |                |                |
|-----------------------------|----------------|----------------|
|                             | \$             | \$             |
| Held to maturity investment | <u>223,547</u> | <u>215,409</u> |

10. TRADE AND OTHER PAYABLES

|                        |                  |                |
|------------------------|------------------|----------------|
|                        | \$               | \$             |
| Creditors and accruals | 1,124,539        | 754,728        |
| Student loan payable   | 328,813          | 235,013        |
|                        | <u>1,453,352</u> | <u>989,741</u> |

11. INCOME TAX PAYABLE

|                    |    |                |
|--------------------|----|----------------|
|                    | \$ | \$             |
| Income tax payable | -  | <u>448,011</u> |

12. INTEREST BEARING BORROWINGS

|                                   |                  |                  |
|-----------------------------------|------------------|------------------|
|                                   | \$               | \$               |
| <u>Current</u>                    |                  |                  |
| Bank overdraft                    | 86,819           | 570,515          |
| (a) Westpac Banking Corporation   | 45,676           | 109,698          |
| (b) Bank of Baroda                | 98,724           | 92,969           |
| (c) Bank of Baroda                | 80,516           | 74,341           |
| (d) Bank of Baroda                | 141,276          | -                |
|                                   | <u>453,011</u>   | <u>847,523</u>   |
| <u>Non Current</u>                |                  |                  |
| (a) Westpac Banking Corporation   | 1,357,524        | 545,427          |
| (b) Bank of Baroda                | 725,592          | 805,484          |
| (c) Bank of Baroda                | 473,692          | 542,091          |
| (d) Bank of Baroda                | 997,581          | 250,000          |
| (c) Arya Pratinidhi Sabha of Fiji | 3,340,322        | 2,233,325        |
|                                   | <u>6,894,711</u> | <u>4,376,327</u> |

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

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**12. INTEREST BEARING BORROWINGS - (Continued)**

**(a) Loan from Westpac Banking Corporation**

The loan from Westpac Banking Corporation is guaranteed by the Trustees of the Arya Pratinidhi Sabha of Fiji as mortgagor on the following properties:

- 1) Registered First Mortgage No. 183671 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: Title CL 130305.
- 2) Registered Second Mortgage No. 399237 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: Title NL 11105.
- 3) Registered First Mortgage No. 123354 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: NL 35/209.
- 4) Registered First Mortgage No. 446242 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: NL 21299.
- 5) Registered Second Mortgage No. 443325 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: CL No. 13116.
- 6) Registered Second Mortgage No. 165905 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: NL No. 35/209.
- 7) Registered First Mortgage No. 175627 by the Trustee for Fiji of the Arya Pratinidhi Sabha of Fiji over L 164935.
- 8) Registered First Mortgage No. 120273 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: CT 6207.
- 9) Registered Second Mortgage No. 245312 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: CL 102489.

The loan is repayable at \$13,300 per month and interest rate of 8.24% per annum.

**(b) Loan from Bank of Baroda**

The loan from the Bank of Baroda is secured by:

- (i) First Registered Mortgage over CT No. 25684 situated at Ratu Mara Road, Samabula.
- (ii) First Registered Mortgage over Native Lease no. 5003530 situated at Lot 1 Saweni, Lautoka.
- (iii) Demand Promissory Note to be signed by the Trustees of the Sabha.

**(c) Internal Loans**

Internal loans are loans from the Arya Pratinidhi Sabha of Fiji at an interest rate of 2% that have been used to supplement the capital and operating requirements of the University. These loans are not due for repayment in the near future and the Arya Pratinidhi Sabha of Fiji and its entities will continue to provide supplementary funding for ongoing financial requirements of the University.

**13. ACCUMULATED FUNDS**

The University of Fiji now operates under the "University of Fiji" decree to serve the post secondary educational needs of the communities of Fiji and any other global communities that wish to receive tertiary education at the University. The transfer of legal ownership from a company by guarantee to an educational institute has not been effected at the date of the financial statements.

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

| 14. NOTES TO THE STATEMENT OF CASH FLOWS   | 2011      | 2010      |
|--|-----------|-----------|
| i) Reconciliation of surplus to net cash inflows from operating activities:  | \$        | \$        |
| Operating surplus after income tax   | 357,727   | 1,576,737 |
| Add non-cash items:  |           |           |
| Amortisation of deferred income  | (29,545)  | (17,167)  |
| Depreciation   | 734,839   | 489,913   |
| Interest received  | (8,138)   | (7,284)   |
| Provision for doubtful debts   | (450,739) | 358,861   |
| Items classed as investing activities  |           |           |
| Movement in payables for property, plant and equipment   | (190,220) | (559,206) |
| Net cash provided by Operating Activities before change in assets and liabilities  | 413,924   | 1,841,854 |
| Changes in operating assets and liabilities:   |           |           |
| Decrease/(increase) in Trade debtors   | 515,626   | (334,256) |
| (Increase) in Deposits and prepayments   | (68,328)  | (28,809)  |
| Decrease in future income tax benefit  | 209,914   | -         |
| (Decrease) in income tax payable   | (448,011) | -         |
| (Increase) in Inventory  | (25,534)  | (36,816)  |
| Increase in trade and other payables   | 463,611   | 173,908   |
| Net Cash Flows provided by Operating Activities  | 1,061,202 | 1,615,881 |
| ii) Reconciliation of cash:  |           |           |
| For the purpose of the statement of cash flows, cash comprises of cash at bank. Cash as at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows: |           |           |
| Bank overdraft   | (86,819)  | (570,515) |
| Cash at bank   | 104       | 122       |
| Cash on hand   | 800       | 800       |
|  | (85,915)  | (569,593) |
| 15. BOOKSHOP TRADING ACCOUNT   | \$        | \$        |
| Bookshop Sales   | 172,359   | 143,741   |
| Less: Cost of Sales  |           |           |
| Opening stock  | 54,163    | 56,183    |
| Purchases  | 141,109   | 121,100   |
| Wages  | 10,260    | 9,000     |
|  | 205,532   | 186,283   |
| Less: Closing stock  | (45,458)  | (54,163)  |
|  | 160,074   | 132,120   |
| Surplus transferred to Income Statement  | 12,285    | 11,621    |

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

|   |             |             |
|---|-------------|-------------|
| <b>16. CANTEEN TRADING ACCOUNT</b>      | <b>2011</b> | <b>2010</b> |
|   | <b>\$</b>   | <b>\$</b>   |
| Canteen Sales                           | 223,135     | 172,217     |
| Less: Cost of Sales                     |             |             |
| Opening stock                           | 2,543       | 161         |
| Purchases                               | 173,865     | 140,351     |
| Wages                                   | 40,422      | 31,308      |
|   | 216,830     | 171,820     |
| Less: Closing stock                     | (3,392)     | (2,543)     |
|   | 213,438     | 169,277     |
| Surplus transferred to Income Statement | 9,697       | 2,940       |
| <b>17. FEES</b>                         | <b>\$</b>   | <b>\$</b>   |
| Tuition fees                            | 1,948,645   | 1,547,580   |
| General fees                            | 79,875      | 67,525      |
|   | 2,028,520   | 1,615,105   |
| <b>18. SALARIES &amp; WAGES</b>         | <b>\$</b>   | <b>\$</b>   |
| Senior management                       | 625,075     | 431,090     |
| Administration and support staff        | 283,579     | 218,628     |
| Per diems                               | 74,851      | 54,497      |
| Academic staff                          | 1,781,687   | 1,649,227   |
|   | 2,765,192   | 2,353,442   |
| <b>19. INTEREST</b>                     | <b>\$</b>   | <b>\$</b>   |
| Interest on bank loans                  | 239,782     | 90,974      |
| Interest on internal loans              | 215,284     | 195,386     |
|   | 455,066     | 286,360     |
| <b>20. REPAIRS &amp; MAINTENANCE</b>    | <b>\$</b>   | <b>\$</b>   |
| Building maintenance                    | 86,361      | 92,559      |
| Compound maintenance                    | 6,525       | 8,250       |
| Equipment maintenance                   | 13,418      | 12,074      |
|   | 106,304     | 112,883     |
| <b>21. RENT AND RATES</b>               | <b>\$</b>   | <b>\$</b>   |
| Land rental                             | 15,000      | 7,188       |
| Office rental - Administration/Finance  | 10,800      | 10,800      |
| Water rates                             | 13,698      | 3,711       |
|   | 39,498      | 21,699      |

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

|   |                  |                  |
|---|------------------|------------------|
| <b>22. TRAVELLING AND ACCOMMODATION</b>                     | <b>2011</b>      | <b>2010</b>      |
|   | <b>\$</b>        | <b>\$</b>        |
| Local traveling and accommodation                           | 39,000           | 51,205           |
| Overseas travelling and accommodation                       | 85,302           | 46,967           |
|   | <u>124,302</u>   | <u>98,172</u>    |
| <b>23. SUNDRY INCOME</b>                                    | <b>\$</b>        | <b>\$</b>        |
| Hire charges  | 9,590            | 7,245            |
| Library receipts  | 5,915            | 3,077            |
| Student lockers   | 910              | 1,930            |
|   | <u>16,415</u>    | <u>12,252</u>    |
| <b>24. GENERAL EXPENSE</b>                                  | <b>\$</b>        | <b>\$</b>        |
| Sub OHS   | 8,252            | 2,749            |
| Donations   | -                | 410              |
| Penalties   | 23,318           | -                |
| Medical   | 325              | -                |
| Immigration - work permit fees                              | 14,074           | 10,895           |
| Fiji Higher Education Commission (FHEC) fees                | 12,000           | -                |
| Staff development   | 22,221           | 29,270           |
|   | <u>80,190</u>    | <u>43,324</u>    |
| <b>25. UMANAND PRASAD SCHOOL OF MEDICINE (UPSM) ACCOUNT</b> | <b>\$</b>        | <b>\$</b>        |
| <b>Income</b>   |                  |                  |
| Donation  | 166,000          | 166,000          |
| Interest  | 8,145            | 7,297            |
| MBBS Fees   | 1,481,250        | 1,243,750        |
|   | <u>1,655,395</u> | <u>1,417,047</u> |
| <b>Less expenditure</b>                                     |                  |                  |
| Advertising   | 13,450           | 12,500           |
| Bad and doubtful debts                                      | 31,650           | 28,200           |
| Bank charges  | 2,491            | 786              |
| Cleaning and sanitary                                       | 5,788            | 8,490            |
| Depreciation  | 79,235           | 43,830           |
| Donation  | -                | 540              |
| Electricity   | 8,500            | 7,390            |
| Functions and meetings                                      | 1,630            | 868              |
| FNPF  | 75,215           | 38,178           |
| Interest  | 66,688           | 72,114           |
| Photocopier rental  | 24,350           | 30,037           |
| Rent  | 24,000           | 2,000            |
| Repairs and maintenance                                     | 22,898           | 24,826           |

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

| 25. UMANAND PRASAD SCHOOL OF MEDICINE (UPSM) ACCOUNT -<br>(continued) | 2011<br>\$       | 2010<br>\$       |
|---|------------------|------------------|
| Salaries and wages  | 959,186          | 477,220          |
| Security  | 21,006           | 43,237           |
| Stationery and printing   | 15,672           | 17,472           |
| Telephone, fax and internet   | 4,800            | 3,200            |
| Travelling and accommodation  | 41,075           | 20,925           |
|   | <u>1,397,634</u> | <u>831,813</u>   |
| Surplus transferred to income statement                               | <u>257,761</u>   | <u>585,234</u>   |
| <br>26. SCHOOL OF LAW   | <br>\$           | <br>\$           |
| Income  |                  |                  |
| Donation  | 1,500            | 15,000           |
| Deferred Income   | 10,000           | 10,000           |
| Law fees  | 504,975          | 280,190          |
|   | <u>516,475</u>   | <u>305,190</u>   |
| Less expenditure  |                  |                  |
| Advertising   | 7,245            | 6,500            |
| Bad and doubtful debts  | 51,510           | 47,725           |
| Cleaning and sanitary   | 3,999            | 4,412            |
| Depreciation  | 20,624           | 14,669           |
| Functions and meetings  | 1,501            | 8,227            |
| FNPF  | 29,669           | 18,400           |
| Photocopy   | 2,458            | 11,507           |
| Rent  | 18,000           | 12,000           |
| Repairs and maintenance   | 13,985           | 13,425           |
| Salaries and wages  | 370,867          | 230,001          |
| Security  | 29,326           | 27,870           |
| Stationery and printing   | 10,650           | 12,393           |
| Travelling and accommodation  | 9,017            | 14,087           |
| Telephone, fax and internet   | 11,331           | 9,949            |
|   | <u>580,182</u>   | <u>431,165</u>   |
| (Deficit) transferred to income statement                             | <u>(63,707)</u>  | <u>(125,975)</u> |



THE UNIVERSITY OF FIJI  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
 FOR THE YEAR ENDED 31 DECEMBER 2011

27. RELATED PARTY DISCLOSURES

The Directors of Shiksha (Fiji) Limited during the financial year were:

|              |               |                 |
|--------------|---------------|-----------------|
| Kamlesh Arya | Kamal Singh   | Narendra Prasad |
| Bhuwan Dutt  | Arun Padarath | Shanti Saroj    |

Related party balances

Included in payables at year end are the following related party balances:

|  | \$        | \$        |
|--|-----------|-----------|
| (a) <u>Current</u>                                   |           |           |
| Payables to Pundit Vishnu Deo Memorial College       | -         | 28,246    |
| (b) <u>Non-current</u>                               |           |           |
| Internal loan from the Arya Pratinidhi Sabha of Fiji | 3,340,322 | 2,233,325 |

During the year, Shiksha (Fiji) Limited traded with its related entities, the Arya Pratinidhi Sabha of Fiji and Pundit Vishnu Deo Memorial College. The amounts included in the determination of net surplus that resulted from transactions with related entity were as follows:

|   |         |         |
|---|---------|---------|
| Interest on internal loan                 | 215,284 | 195,386 |
| <u>Pundit Vishnu Deo Memorial College</u> |         |         |
| Rent expense                              | 10,800  | 10,800  |
| <u>DAV Girls College</u>                  |         |         |
| Rent expense                              | 18,000  | 12,000  |

28. PRINCIPAL BUSINESS ACTIVITIES

The principal activities of the university comprise providing tertiary education for foundation, undergraduate, postgraduate and general education.

29. CAPITAL COMMITMENTS

Capital commitments for the financial year 2011 is \$350,000. (2010: \$1,260,370). This relates to the construction of cafeteria and extension of finance office at the Saweni campus. This will be financed through a secured loan from the Bank of Baroda and internal loan from Arya Pratinidhi Sabha of Fiji.

30. SUBSEQUENT EVENTS

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the university, the results of those operations, or the state of affairs of the university in future financial years.

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

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**31. GOING CONCERN**

The financial statements have been prepared on a going concern basis, which contemplates the continuity of business activities and the realisation of assets and the payment of liabilities in the normal course of business. At 31 December 2011 the university's current liabilities exceeded its current assets by \$1,157,894. To be able to meet the university's obligations the Arya Pratinidhi Sabha of Fiji will continue to support the university financially by not demanding their loan to be repaid in the near future. To this effect a signed document from the Sabha is being held by the University.

**32. (a) LOAN SCHEME**

This scheme is operated by The University of Fiji's Loans Committee as per the approval of the Council and specific request of the donors. Scholarships are granted on application to students who are facing financial hardship but demonstrate academic excellence.

**32. (b) STUDENTS LOAN FUNDS**

This fund is operated by The University of Fiji's Scholarships and Loans Committee as per the approval of the Council. The students loan fund is a pool of donor funds which are disbursed as loans to students who face financial hardships but have satisfactory academic performance. Recipients enter into an undertaking to repay.

**33. SIGNIFICANT EVENTS DURING THE YEAR**

The "University of Fiji Decree 2011" (Decree No. 26 of 2011) was gazetted on 21st June 2011 to provide for the administration of The University of Fiji. The objective of the decree was to bring The University of Fiji which has been operating under the Companies Act (Cap 247), to be under a decree, to serve the post-secondary educational needs of the communities of Fiji and any other global communities that may wish to receive tertiary education at the University.

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

34. RESTATEMENT OF EQUITY FROM FIJI ACCOUNTING STANDARDS TO IFRS

RECONCILIATION OF PROFIT AND LOSS FOR THE PERIOD ENDED 31 DECEMBER 2010

|   | FAS              | Adjustments | IFRS             |
|---|------------------|-------------|------------------|
|   | \$               | \$          | \$               |
| <b>INCOME</b>                             |                  |             |                  |
| Amortisation of deferred income           | 25,367           | -           | 25,367           |
| Donations                                 | 338,691          | -           | 338,691          |
| Fees                                      | 1,615,105        | -           | 1,615,105        |
| Government grant                          | 3,600,000        | -           | 3,600,000        |
| Other Income                              | 487,879          | -           | 487,879          |
| Total income                              | <u>6,067,042</u> | <u>-</u>    | <u>6,067,042</u> |
| <b>Costs and expenses</b>                 |                  |             |                  |
| Operating Expenses                        | 1,850,503        | -           | 1,850,503        |
| Finance costs                             | 286,360          | -           | 286,360          |
| Salaries and employee benefits            | 2,353,442        | -           | 2,353,442        |
|   | <u>4,490,305</u> | <u>-</u>    | <u>4,490,305</u> |
| <b>OPERATING Profit before income tax</b> | 1,576,737        | -           | 1,576,737        |
| Income tax expense                        | <u>(391,892)</u> | <u>-</u>    | <u>(391,892)</u> |
| <b>Net Profit after income tax</b>        | <u>1,184,845</u> | <u>-</u>    | <u>1,184,845</u> |

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

35. RESTATEMENT OF EQUITY FROM FIJI ACCOUNTING STANDARDS TO IFRS

RECONCILIATION OF EQUITY AS AT 1 JANUARY 2011

|  | FAS<br>\$        | Adjustments<br>\$ | IFRS<br>\$       |
|--|------------------|-------------------|------------------|
| <b>CURRENT ASSETS</b>                  |                  |                   |                  |
| Cash at bank and on hand               | 922              | -                 | 922              |
| Trade receivables                      | 389,354          | -                 | 389,354          |
| Inventories                            | 116,574          | -                 | 116,574          |
| Other receivables                      | 240,673          | -                 | 240,673          |
| <b>TOTAL CURRENT ASSETS</b>            | <b>747,523</b>   | <b>-</b>          | <b>747,523</b>   |
| <b>NON-CURRENT ASSETS</b>              |                  |                   |                  |
| Deferred income tax asset              | 209,914          | -                 | 209,914          |
| Property, plant and equipment          | 6,175,433        | -                 | 6,175,433        |
| Held to maturity investment            | 215,409          | -                 | 215,409          |
| <b>TOTAL NON-CURRENT ASSETS</b>        | <b>6,600,756</b> | <b>-</b>          | <b>6,600,756</b> |
| <b>TOTAL ASSETS</b>                    | <b>7,348,279</b> | <b>-</b>          | <b>7,348,279</b> |
| <b>CURRENT LIABILITIES</b>             |                  |                   |                  |
| Trade and other payables               | 989,741          | -                 | 989,741          |
| Deferred income                        | 57,556           | -                 | 57,556           |
| Income tax payable                     | 448,011          | -                 | 448,011          |
| Interest bearing borrowings            | 847,523          | -                 | 847,523          |
| <b>TOTAL CURRENT LIABILITIES</b>       | <b>2,342,831</b> | <b>-</b>          | <b>2,342,831</b> |
| <b>NON CURRENT LIABILITIES</b>         |                  |                   |                  |
| Interest bearing borrowings            | 4,376,327        | -                 | 4,376,327        |
| <b>TOTAL NON CURRENT LIABILITIES</b>   | <b>4,376,327</b> | <b>-</b>          | <b>4,376,327</b> |
| <b>TOTAL LIABILITIES</b>               | <b>6,719,158</b> | <b>-</b>          | <b>6,719,158</b> |
| <b>NET ASSETS</b>                      | <b>629,121</b>   | <b>-</b>          | <b>629,121</b>   |
| <b>SHAREHOLDERS' EQUITY</b>            |                  |                   |                  |
| Accumulated funds                      | 629,121          | -                 | 629,121          |
| <b>SURPLUS IN SHAREHOLDERS' EQUITY</b> | <b>629,121</b>   | <b>-</b>          | <b>629,121</b>   |

THE UNIVERSITY OF FIJI  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2011

36. RESTATEMENT OF EQUITY FROM FIJI ACCOUNTING STANDARDS TO IFRS

RECONCILIATION OF EQUITY AS AT 31 December 2011

|  | FAS<br>\$        | Adjustments<br>\$ | IFRS<br>\$       |
|--|------------------|-------------------|------------------|
| <b>CURRENT ASSETS</b>                  |                  |                   |                  |
| Cash at bank and on hand               | 904              | -                 | 904              |
| Trade receivables                      | 324,467          | -                 | 324,467          |
| Inventories                            | 142,108          | -                 | 142,108          |
| Other receivables                      | 309,001          | -                 | 309,001          |
| <b>TOTAL CURRENT ASSETS</b>            | <u>776,480</u>   | <u>-</u>          | <u>776,480</u>   |
| <b>NON-CURRENT ASSETS</b>              |                  |                   |                  |
| Property, plant and equipment          | 8,815,906        | -                 | 8,815,906        |
| Held to maturity investment            | 223,547          | -                 | 223,547          |
| <b>TOTAL NON-CURRENT ASSETS</b>        | <u>9,039,453</u> | <u>-</u>          | <u>9,039,453</u> |
| <b>TOTAL ASSETS</b>                    | <u>9,815,933</u> | <u>-</u>          | <u>9,815,933</u> |
| <b>CURRENT LIABILITIES</b>             |                  |                   |                  |
| Trade and other payables               | 1,453,352        | -                 | 1,453,352        |
| Deferred income                        | 28,011           | -                 | 28,011           |
| Interest bearing borrowings            | 453,011          | -                 | 453,011          |
| <b>TOTAL CURRENT LIABILITIES</b>       | <u>1,934,374</u> | <u>-</u>          | <u>1,934,374</u> |
| <b>NON CURRENT LIABILITIES</b>         |                  |                   |                  |
| Interest bearing borrowings            | 6,894,711        | -                 | 6,894,711        |
| <b>TOTAL NON CURRENT LIABILITIES</b>   | <u>6,894,711</u> | <u>-</u>          | <u>6,894,711</u> |
| <b>TOTAL LIABILITIES</b>               | <u>8,829,085</u> | <u>-</u>          | <u>8,829,085</u> |
| <b>NET ASSETS</b>                      | <u>986,848</u>   | <u>-</u>          | <u>986,848</u>   |
| <b>SHAREHOLDERS' EQUITY</b>            |                  |                   |                  |
| Accumulated funds                      | 986,848          | -                 | 986,848          |
| <b>SURPLUS IN SHAREHOLDERS' EQUITY</b> | <u>986,848</u>   | <u>-</u>          | <u>986,848</u>   |