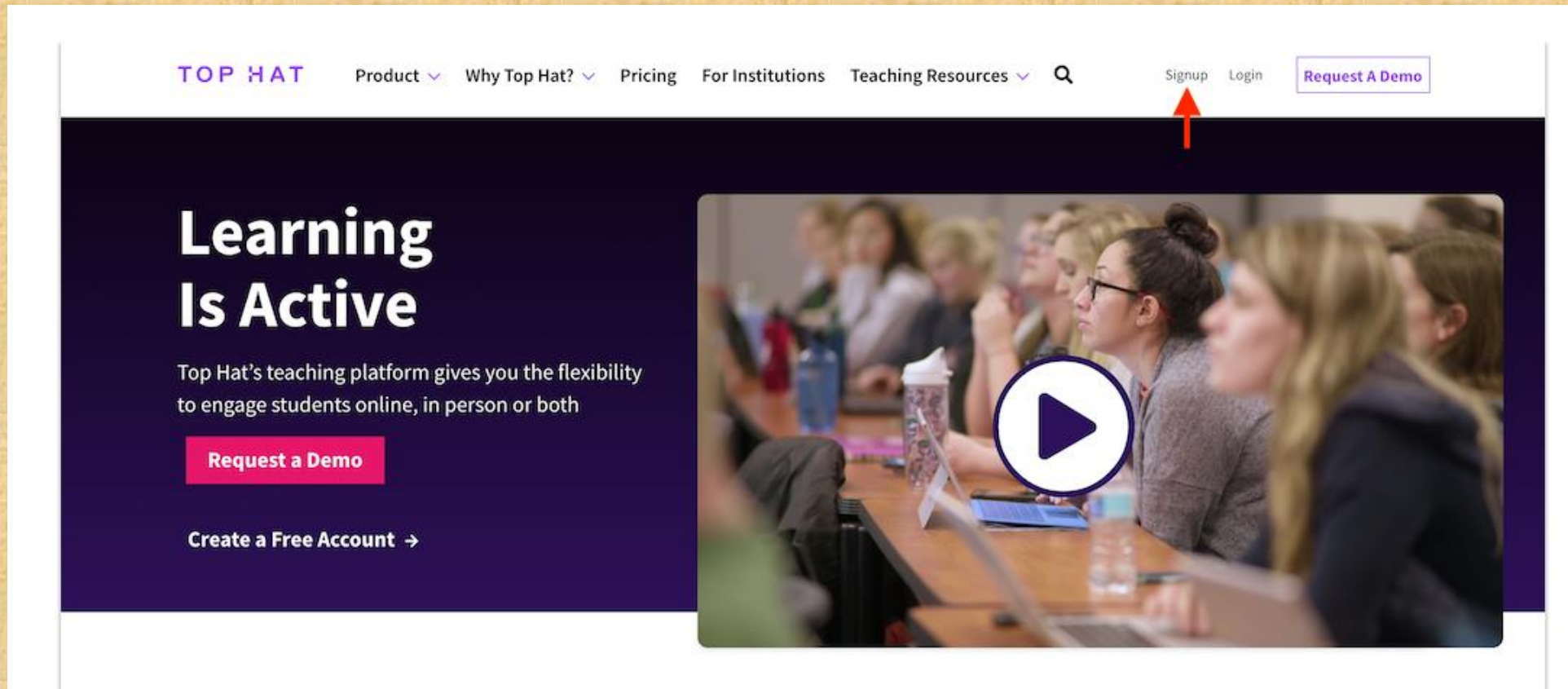


STUDENT: TOP HAT OVERVIEW & GETTING STARTED GUIDE

ACCOUNT CREATION & COURSE ENROLMENT



On the Signup page, click *Student*.

TOP HAT

Sign up: Are you an educator or a student?



Educator

Create your perfect course



Student

Find your course

You will be prompted to input the 6-digit code associated with your instructor's Top Hat course.

TOP HAT



Join



Account



Grading



Phone



Finished

Find your course with a JOIN CODE

The quickest way to join your course is with its unique 6-digit join code. Every course has one.

Join code



Introductory Psychology
School: Top Hat University - Demos
Join Code: 631158
Professor: Professor Top Hat

If you do not know the 6-digit join code for your course or your instructor has not shared it with you yet:

- Click *Search by school*
- Search for your school by name and select it from the drop-down menu
- Click *Next - find your course*

TOP HAT



Join



Account



Grading



Phone



Finished

Join your school

Start by finding and joining your school

School



Next - Find your course

- Input your instructor's name or the title of the course you are looking for and select it from the drop-down menu
- Click *Join this Course*

TOP HAT



Join



Account



Grading



Phone



Finished

Find your course

Enter the name of your course or professor

Course

Introductory Psychology



Introductory Psychology

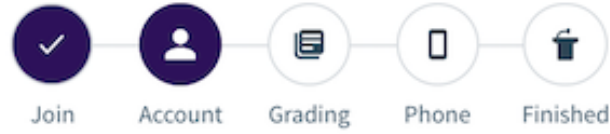
School: Top Hat University - Demos

Join Code: 631158

Professor: Professor Top Hat

On the next screen, input the required account credentials (first and last name, email address and password).

TOP HAT



Create your account

Enter a few details below to create an account

First name (Required) Last name (Required)

Top Hat

Student

Email (Required)

zach+THstudent@tophat.com

Password (Required)

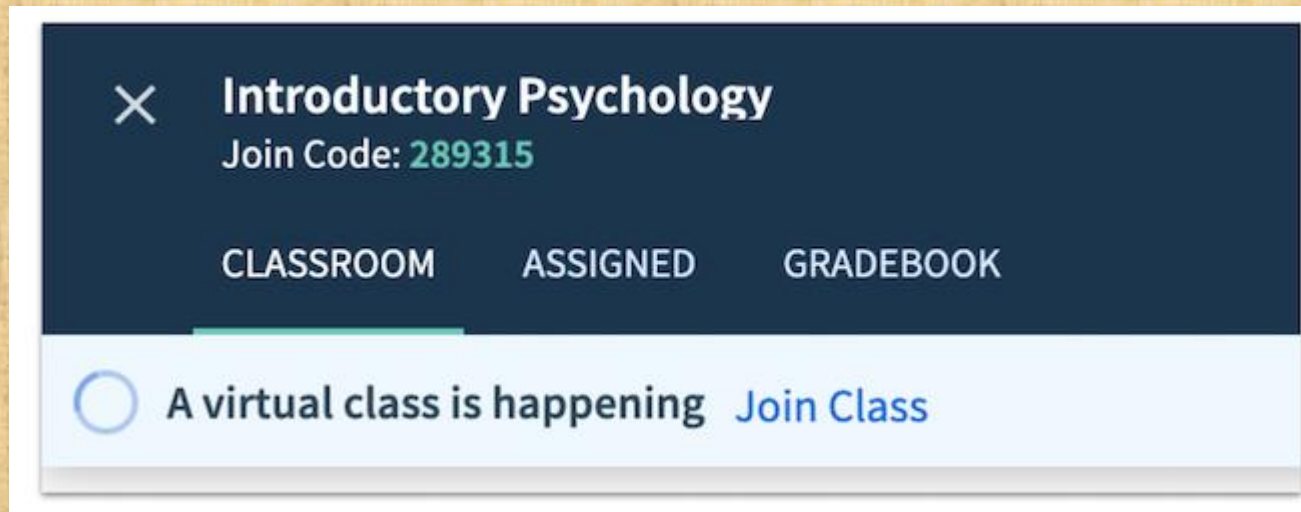
.....

Always use Unifiji
student email address

VIRTUAL CLASSROOM OVERVIEW

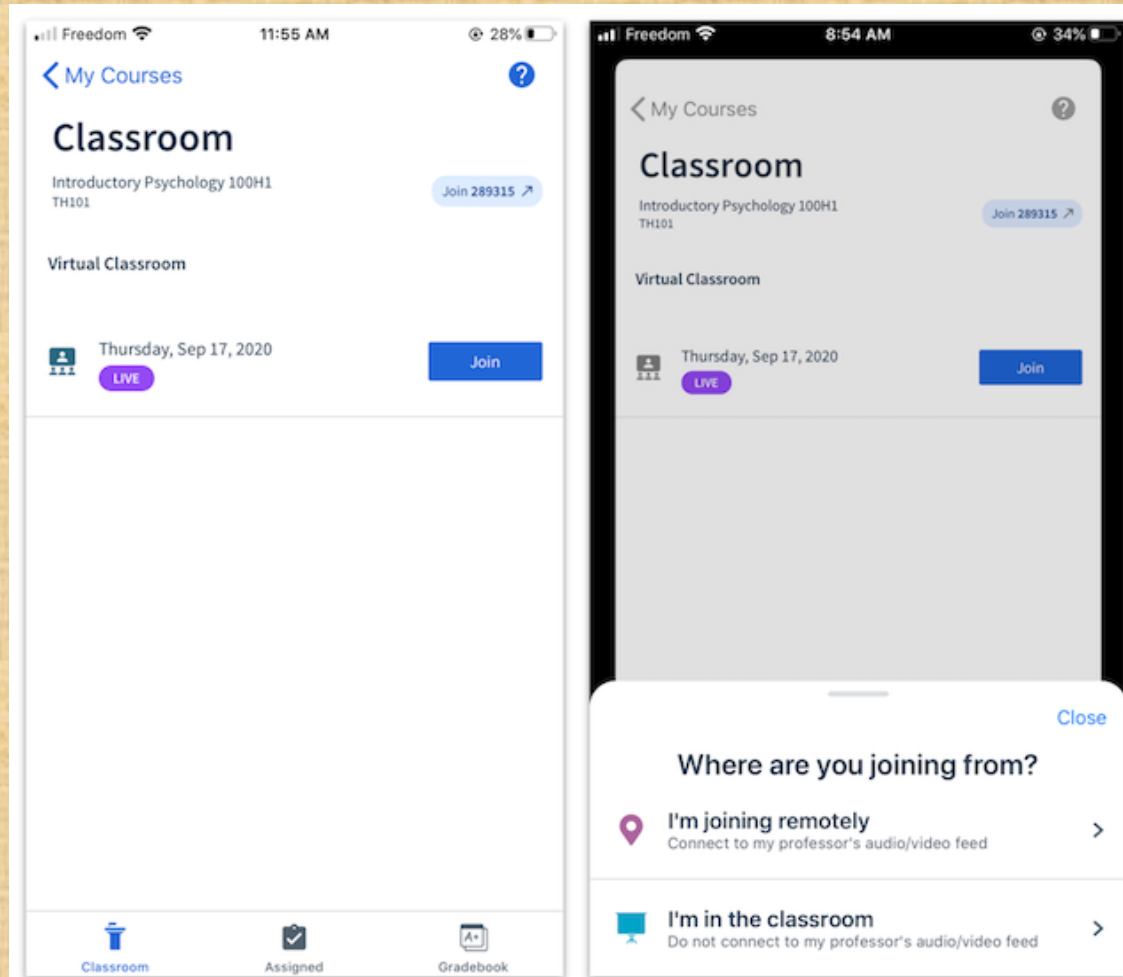
Web View

When a Virtual Classroom session is launched in a course, a banner will appear beneath the course header notifying students that a virtual class has started (this banner will also appear for any Co-Instructors or Teaching Assistants in the course). Students must click *Join Class* on the banner to enter the Virtual Classroom



MOBILE VIEW

When a Virtual Classroom session is launched by an instructor in a Top Hat course, students in the course on the Top Hat mobile app will see the session appear in the Classroom tab.



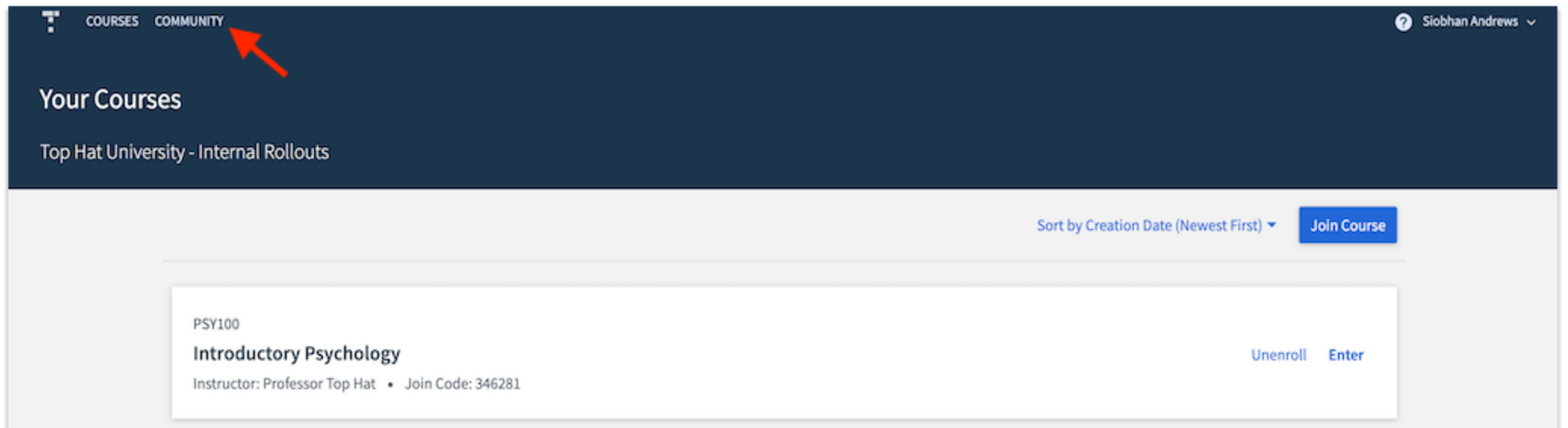
Upon clicking the *Join* button, students will be prompted with a question asking them where they are joining the Virtual Classroom from. If a student selects *I'm joining remotely*, the presenter's audio and video stream as well as any shared screens will be fed through to the student's device upon entering the Virtual Classroom. If a student selects *I'm in the classroom*, the presenter's audio and video feeds as well as any shared screens will not be connected (with the presumption being that the student will be able to see and hear the presenter physically in the classroom).

TOP HAT COMMUNITY

Before getting started, note that you can only access Top Hat Community from within your Top Hat account if you are using Top Hat on a web browser. To access Top Hat Community on a mobile device, download and open the [Top Hat Community mobile app](#).

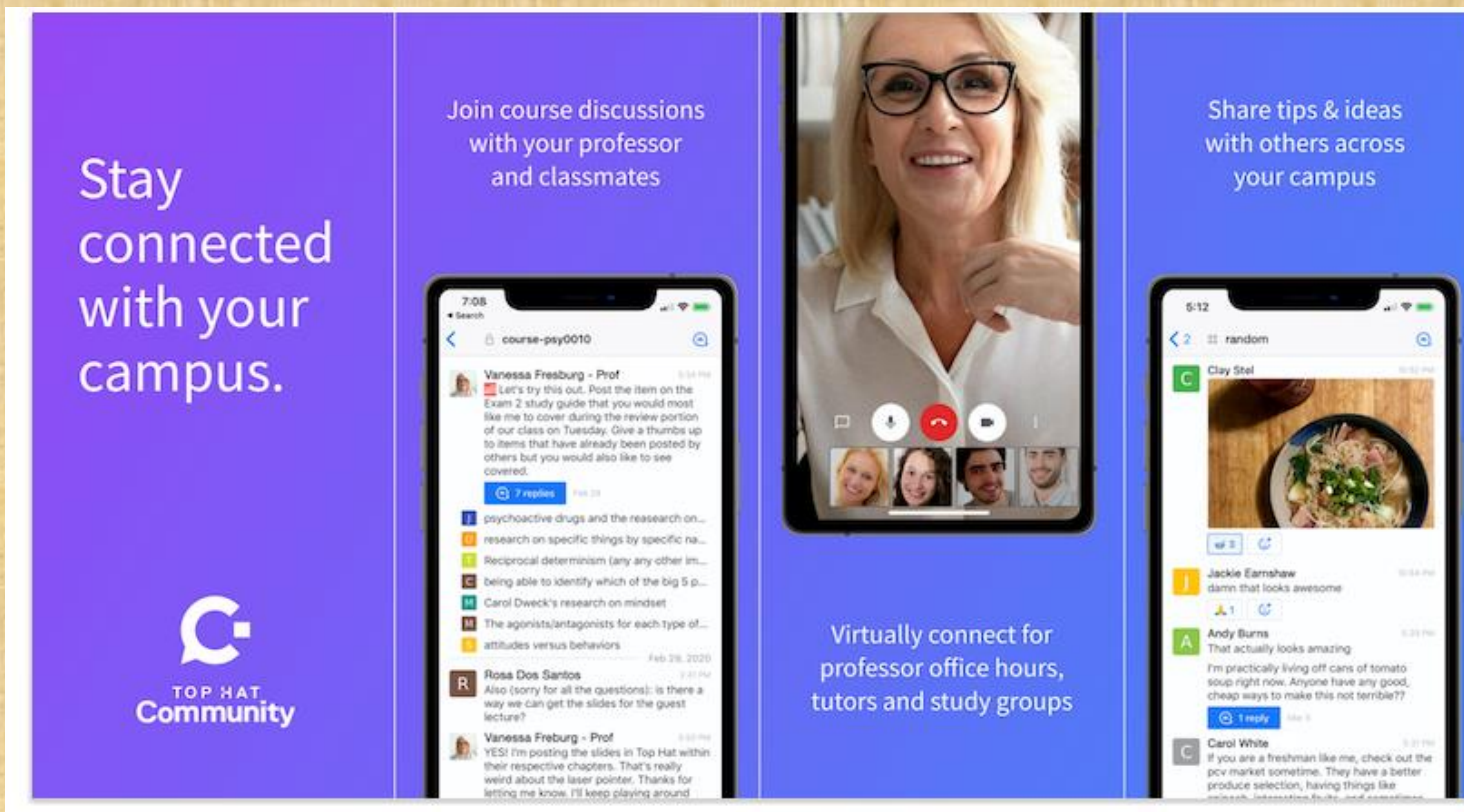
Web Browser

To access Top Hat Community, click the *Community* tab in your account header located in the upper-left corner of the screen.



TOP HAT COMMUNITY MOBILE APP

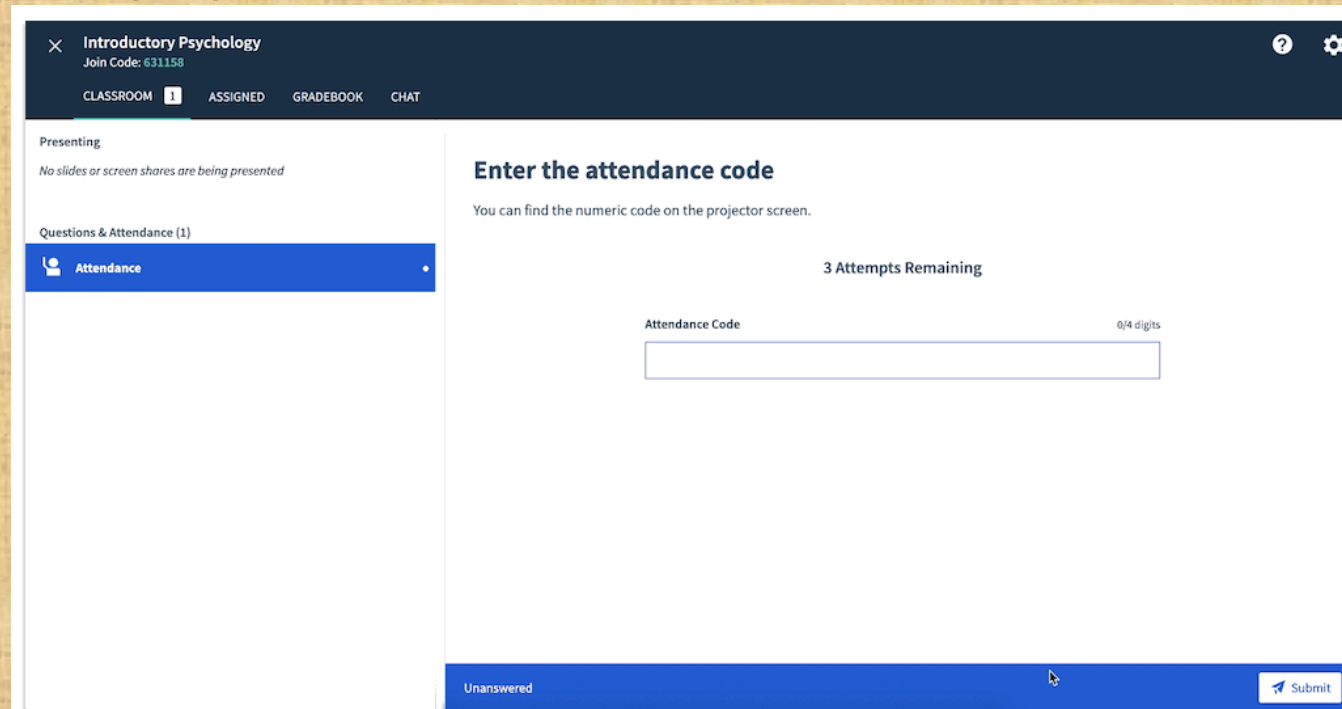
Top Hat Community mobile app allows students to be less reliant on email notifications from Top Hat Community that they receive when they are offline, by enabling them to respond to messages and posts in Top Hat Community as they would other notifications that they receive on their mobile device.



ATTENDANCE

Recording your attendance on a web browser

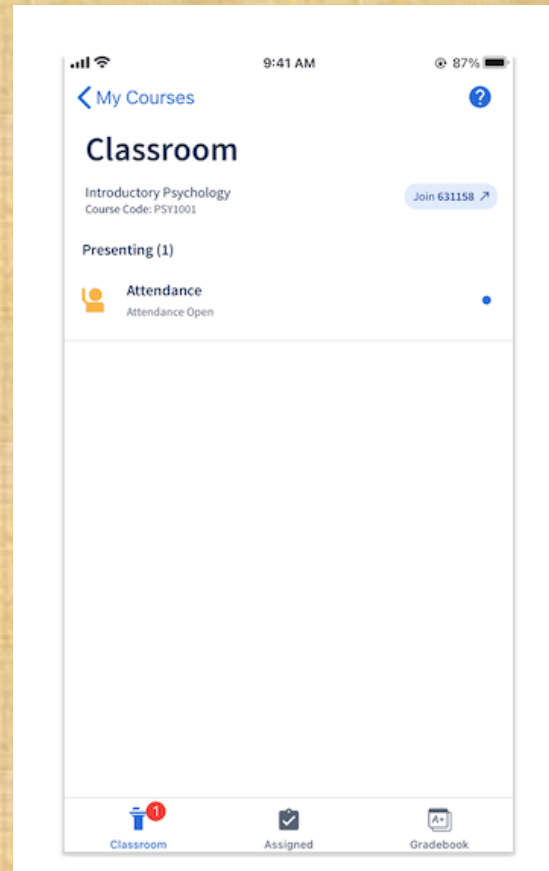
Start by making sure the **CLASSROOM** tab is selected along the course header. The attendance prompt will appear in the content tree on the left side of the screen under the **Questions & Attendance** header. Input the 4-digit attendance code that appears on your instructors projected or shared screen and click *Submit*.



The screenshot shows the Canvas LMS interface for a course titled "Introductory Psychology" with a join code of 631158. The top navigation bar includes tabs for CLASSROOM (selected), ASSIGNED, GRADEBOOK, and CHAT. On the left sidebar, under the "Questions & Attendance (1)" section, the "Attendance" item is highlighted. The main content area displays the "Enter the attendance code" prompt, which includes the instruction "You can find the numeric code on the projector screen." and a "3 Attempts Remaining" counter. Below this is a text input field labeled "Attendance Code" with a "0/4 digits" character count. At the bottom right of the interface is a blue "Submit" button.

Recording your attendance on the mobile app

First, ensure that the *Classroom* tab is selected along the bottom of the screen. The attendance prompt will appear in the main body of the screen under the **Presenting** header. Tap the attendance item, input the 4-digit attendance code that appears on your instructor's projected or shared screen and click *Continue*



IN-CLASS QUESTIONS

Answering in-class questions on a web browser

Start by making sure the *CLASSROOM* tab is selected along the course header. The presented questions will appear in the content tree on the left side of the screen under the **Questions & Attendance** header. Once you select the question, it will appear in the preview pane on the centre of your screen. Input your response to the question and click *Submit* in the lower-right corner of the question tile.

Introductory Psychology
Join Code: 631158

CLASSROOM 1 ASSIGNED GRADEBOOK CHAT

Presenting
No slides or screen shares are being presented

Questions & Attendance (1)

CH 5 Q4
Unanswered

CH 5 Q4
Unanswered

Which of the following is not a mechanoreceptor?

Select an answer and submit. For keyboard navigation, use the up/down arrow keys to select an answer.

a Merkel receptor

b Meissner corpuscle

c Ruffini Cylinder

d Pacinian corpuscle

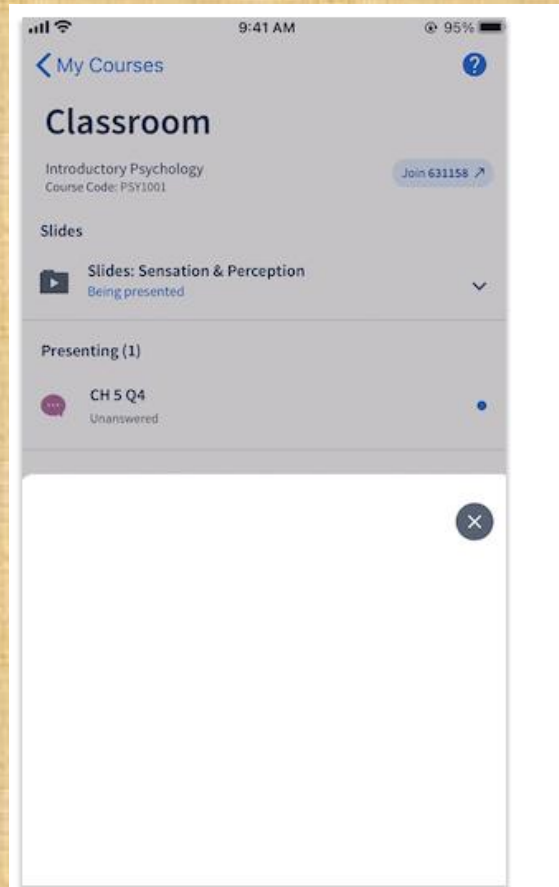
e Filiform papillae

Unanswered Submit

If you do not click the *Submit* button after you input your response, your answer will not be saved. If you wish to change your response to the question after you have clicked the *Submit* button, you can do so by simply inputting your new response and clicking *Resubmit*. Your response will not be locked until your instructor closes the question.

ANSWERING IN-CLASS QUESTIONS ON THE MOBILE APP

First, ensure that the *Classroom* tab is selected along the bottom of the screen. The question will appear in the main body of the screen under the **Presenting** header. Tap the question, input your response and click *Submit*.

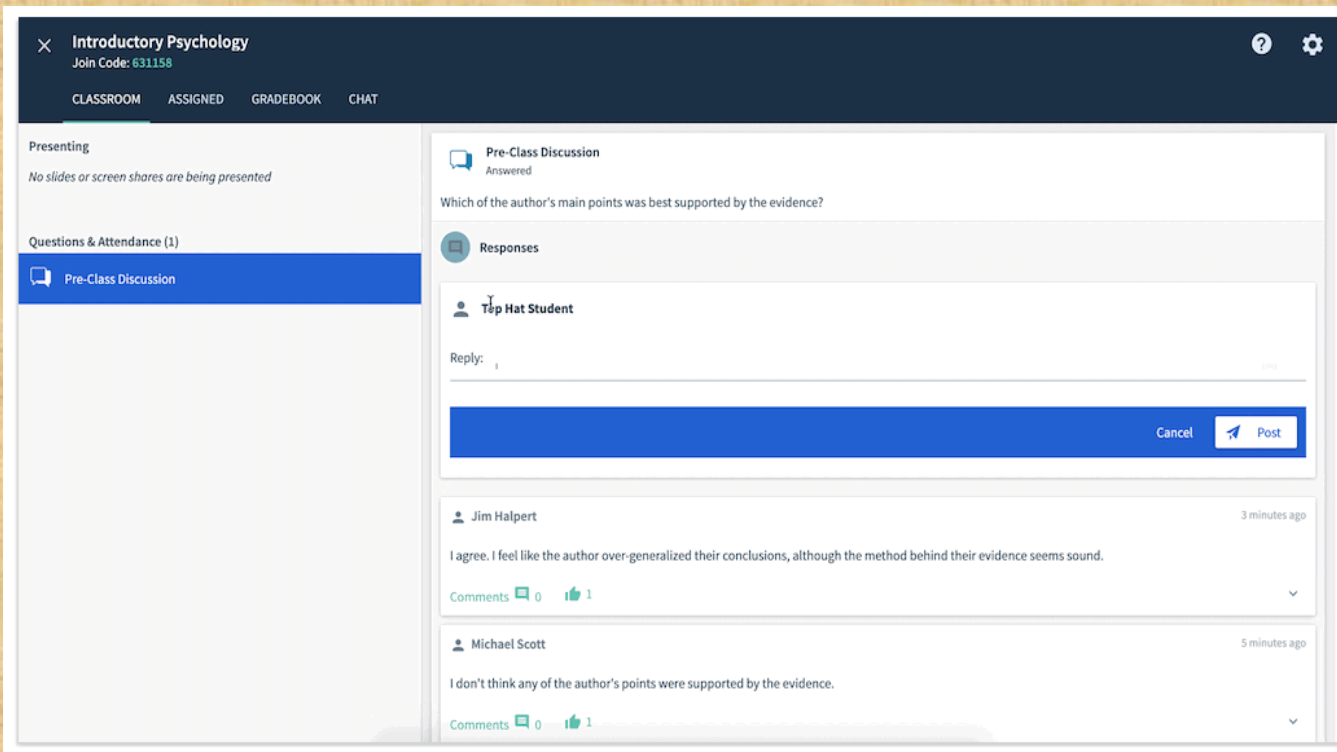


If you do not click the *Submit* button after you input your response, your answer will not be saved. If you wish to change your response to the question after you have clicked the *Submit* button, you can do so by simply inputting your new response and clicking *Resubmit*. Your response will not be locked until your instructor closes the question.

DISCUSSIONS

Participating in discussions on a web browser

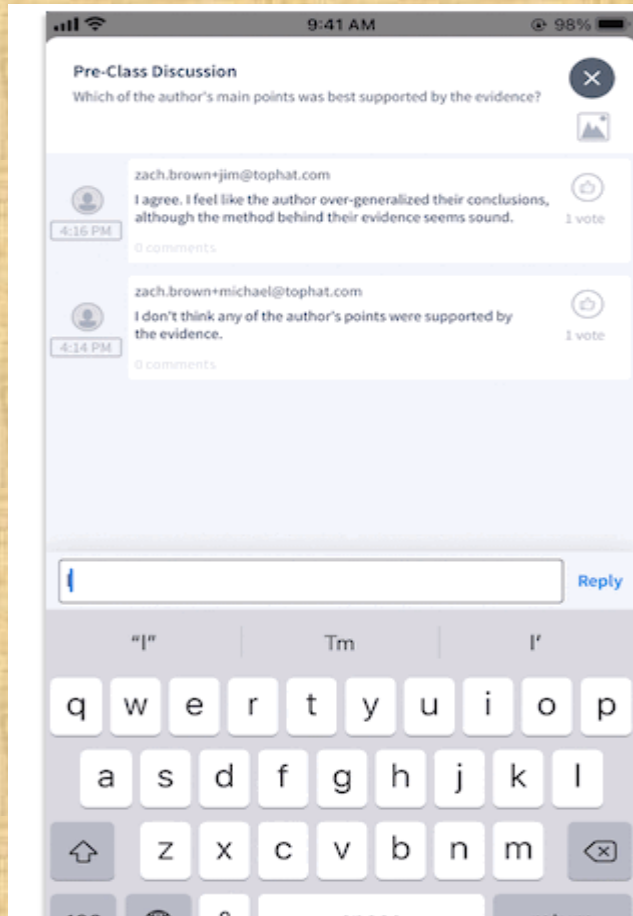
Start by making sure the **CLASSROOM** tab is selected along the course header. The discussion will appear in the content tree on the left side of the screen under the **Questions & Attendance** header. Once you select the discussion, it will appear in the preview pane on the centre of your screen. Posts made by others will appear in the preview pane beneath the discussion prompt. To add a post of your own, click the *Reply* button beneath the discussion prompt, type your response and click *Post*.



You can upvote and comment on posts made by others in the discussion by using the thumbs up and comment buttons on the corresponding posts in the feed.

PARTICIPATING IN DISCUSSIONS ON THE MOBILE APP

First, ensure that the *Classroom* tab is selected along the bottom of the screen. The discussion will appear in the main body of the screen under the **Presenting** header. Tap the discussion icon, type your post in the field provided and click *Reply*.

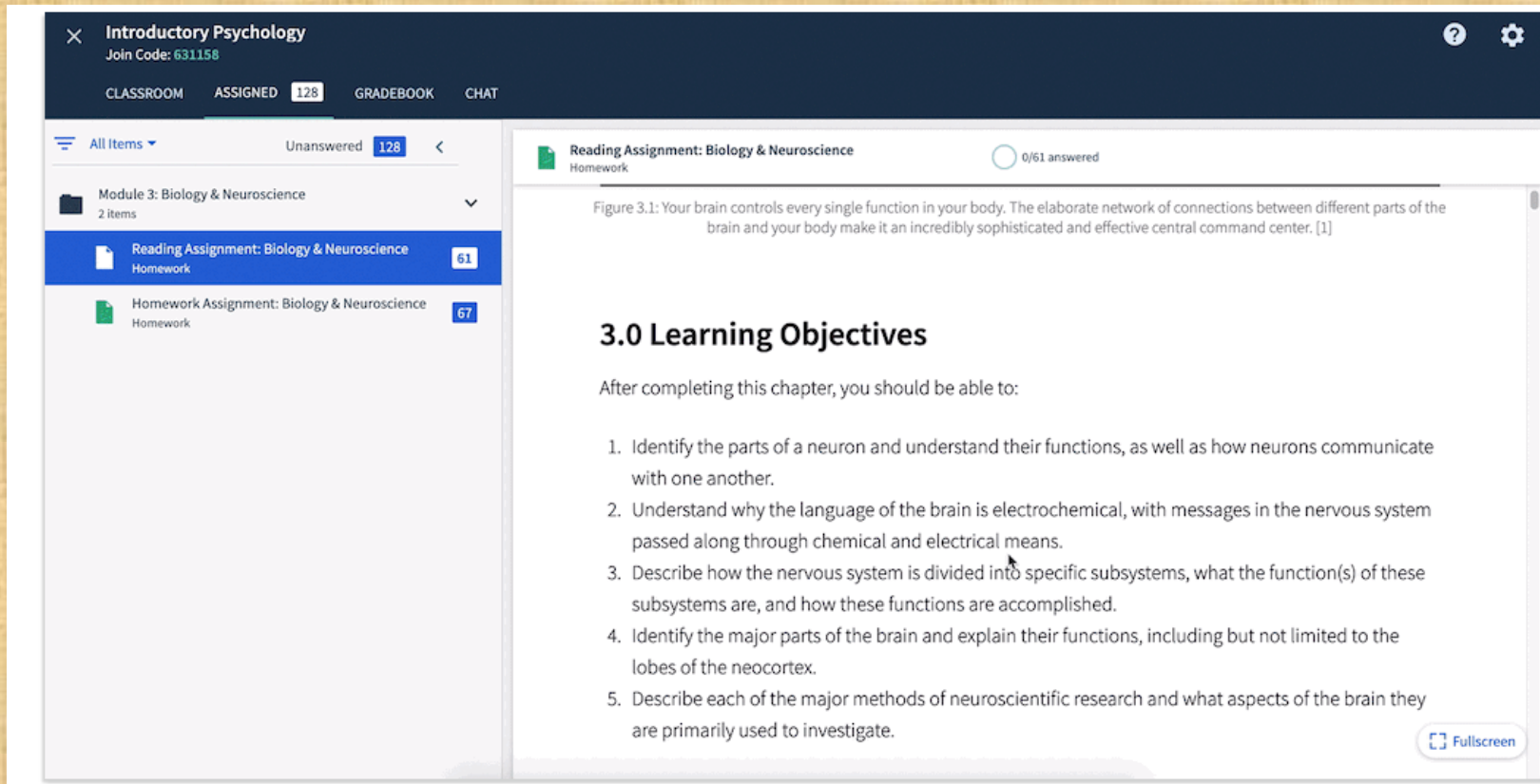


You can upvote and comment on posts made by others in the discussion by using the thumbs up and comment buttons on the corresponding posts in the feed

ASSIGNED COURSE MATERIAL

Assigned material on a web browser

Select the *ASSIGNED* tab along the course header. Any assigned course material will be listed in the content tree on the left side of the screen. Assigned material may be kept within a folder, which you can click to expand within the content tree. Select the item to bring it up in the preview pane.



The screenshot displays the Blackboard LMS interface for a course titled "Introductory Psychology" with a join code of 631158. The top navigation bar includes tabs for CLASSROOM, ASSIGNED (highlighted with a count of 128), GRADEBOOK, and CHAT. On the left, a content tree under "Module 3: Biology & Neuroscience" (2 items) lists "Reading Assignment: Biology & Neuroscience Homework" (61) and "Homework Assignment: Biology & Neuroscience Homework" (67). The main preview pane shows the selected reading assignment, which includes a paragraph about the brain's function (Figure 3.1) and a section titled "3.0 Learning Objectives".

Introductory Psychology
Join Code: 631158

CLASSROOM ASSIGNED 128 GRADEBOOK CHAT

All Items ▾ Unanswered 128 <

Module 3: Biology & Neuroscience
2 items ▾

- Reading Assignment: Biology & Neuroscience Homework 61
- Homework Assignment: Biology & Neuroscience Homework 67

Reading Assignment: Biology & Neuroscience Homework 0/61 answered

Figure 3.1: Your brain controls every single function in your body. The elaborate network of connections between different parts of the brain and your body make it an incredibly sophisticated and effective central command center. [1]

3.0 Learning Objectives

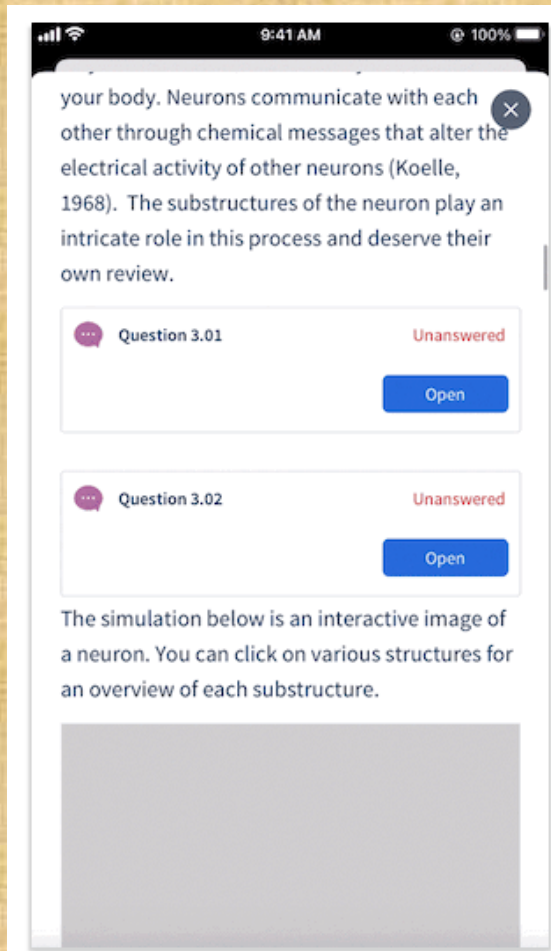
After completing this chapter, you should be able to:

1. Identify the parts of a neuron and understand their functions, as well as how neurons communicate with one another.
2. Understand why the language of the brain is electrochemical, with messages in the nervous system passed along through chemical and electrical means.
3. Describe how the nervous system is divided into specific subsystems, what the function(s) of these subsystems are, and how these functions are accomplished.
4. Identify the major parts of the brain and explain their functions, including but not limited to the lobes of the neocortex.
5. Describe each of the major methods of neuroscientific research and what aspects of the brain they are primarily used to investigate.

Fullscreen

ASSIGNED MATERIAL ON THE MOBILE APP

Tap the *Assigned* tab along the bottom of the screen. Any assigned items will be listed in the main body of the screen. If the assigned items are kept within a folder, tap the folder to reveal them or tap *Unanswered* on the screen header. Tap the item to bring it into full view.



In addition to the questions and discussions described above, instructors can also assign Pages (shown above) and Tests. Instructors normally use Pages for reading material and assignments, and reserve Tests for more structured assessments like quizzes and exams

GRADES

Top Hat can record grades for attendance as well as correctness and participation for presented questions, questions assigned as Homework and those embedded within Tests. It is up to your instructor what they choose attach grades to. You can review your grades at any time in the course's Gradebook.

Viewing the Gradebook on a web browser

Select the **GRADEBOOK** tab along the course header. All graded items that have been presented or assigned in the course up to that point will be listed in the table in the centre of the screen including questions, attendance, Pages and Tests. To the upper-right of the table you will find your grade totals.

×

Introductory Psychology

Join Code: 631158

CLASSROOM

ASSIGNED

GRADEBOOK

CHAT

?

⚙

Grades for Top Hat Student

See an issue with your grades? [Contact Top Hat support](#)

Attendance

1 / 1

Total Grades

5.00 / 6.00

Participation

3.00 / 3.00

Correctness

2.00 / 3.00

📄 2 submissions waiting to be graded

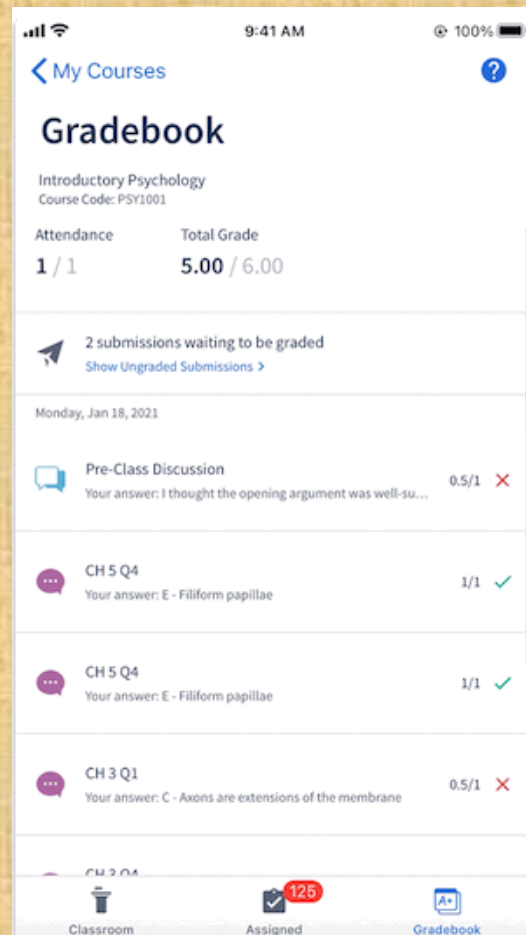
[Show submissions](#)

Graded Submissions

Date Posted	Title	Answer	Total Points
Mon Jan 18 2021	<div><div>📄</div><div>Pre-Class Discussion</div><div>Which of the author's main points was best supported by the evidence?</div></div>	<div>I thought the opening argument was well-supported</div> <div>I thought the opening argument was well-supported</div>	0.5/1 ✖
	<div>CH 5 Q4</div> <div>Which of the following is not a mechanoreceptor?</div>	E - Filiform papillae	1/1 ✔
	<div>CH 5 Q4</div> <div>Which of the following is not a mechanoreceptor?</div>	E - Filiform papillae	1/1 ✔
	<div>CH 3 Q1</div> <div>Which statement about neurons is false?</div>	C - Axons are extensions of the membrane	0.5/1 ✖
	<div>CH 3 Q4</div> <div>What is the function of the hypothalamus?</div>	A - Control of the endocrine system	1/1 ✔

VIEWING THE GRADEBOOK ON THE MOBILE APP

Tap the *Gradebook* tab along the bottom of the screen. All graded items that have been presented or assigned in the course up to that point will be listed in the centre of the screen including questions, attendance, Pages and Tests. Above the list, you will find your grade totals



TECHNICAL SUPPORT

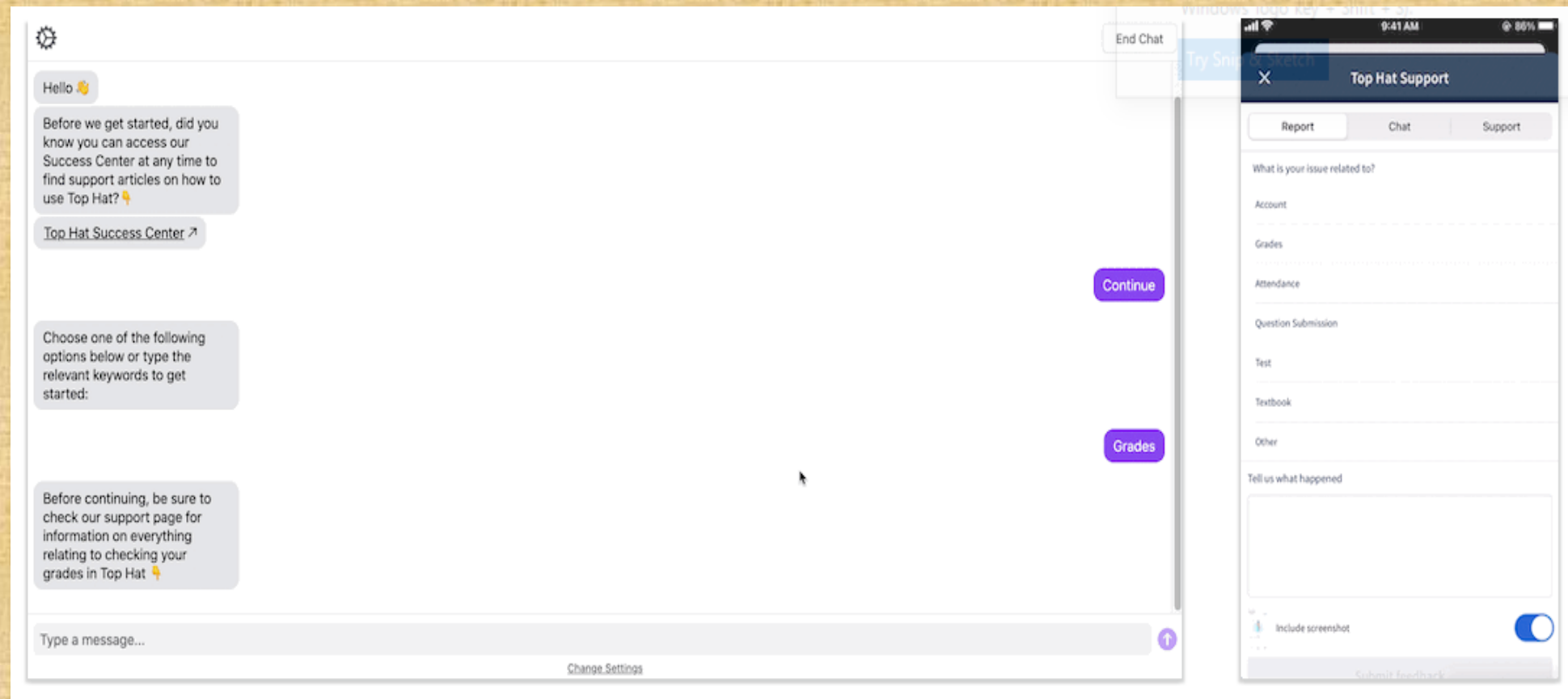
❖ Top Hat Success Centre

For the quickest resolution to a problem, search for an answer in the help articles on our support site - the [Top Hat Success Centre](#) - or refer to one of the following articles to troubleshoot common issues:

- [Student: Requesting a refund](#)
- [Student: Troubleshooting login and course access issues](#)
- [Student: Troubleshooting question response issues](#)
- [Student: Troubleshooting attendance issues](#)
- [Student: Troubleshooting Top Hat Test issues](#)

❖ Live Chat

You can start a live chat any time while using Top Hat by clicking the question mark icon at the top of your screen and selecting the chat option.



CONTACT SUPPORT

support@tophat.com