



The University of Fiji

Scholarship/Loan Application Form

Form SAS15

Qualifications

1. A student is eligible to apply for a scholarship/loan if he/she:
 - Is a Fiji citizen permanently residing in Fiji.
 - Is given full admission into a degree, diploma or certificate programme at the University.
 - Is fully supported by parents/guardians whose combined gross annual income does not exceed \$10,000.
 - Meets any other condition(s) imposed by the University.
2. Those currently serving or are required to serve a bond for any other scholarship or loan are ineligible.
3. Provision, declaration, certification or endorsement of false information will disqualify the applicant from this scholarship award; it may also lead to legal action being taken against the offender(s).
4. The University Scholarship/Loan Committee's decision is final.

Instruction for filling the application form

Please read the instructions carefully before filling in this form.

Instruction to

- (a) **Guardian:** a Court-appointed legal guardian. Any other guardian must sign a Statutory Declaration before a Justice of Peace or Commissioner of Oaths before making the declaration in Section D regarding their guardianship status. The signed Statutory Declaration must be attached to the application form.
- (b) **Parents/Guardians Evicted After Land Lease Expiry:** Such parents/guardians must attach to the Application Form the evidence of eviction and a Statutory Declaration signed before a Justice of Peace or a Commissioner of Oaths to the effect that they have not been resettled.
- (c) **Other Landless Parents/Guardians:** Such parents/guardians must attach to the Application Form a Statutory Declaration signed before a Justice of Peace or Commissioner of Oaths regarding their Landless Status.
- (d) **Casual Employees:** Such employees must attach to the Application Form a Statutory Declaration signed before a Justice of Peace or a Commissioner of Oaths. The Declaration must state the gross annual income derived through casual employment and that he/she has no other source of income.
- (e) **District Advisory Councilors:** District Advisory Councilors must not certify the Application outside their respective constituency.
- (f) **Applications:** Please answer all questions honestly, correctly and completely, and ensure that all documents including evidences of income are attached to the application form. Evidence of parent's/guardian's gross annual income are: wages/salary slips, FSC P4-1 statement for sugar cane farmers, certification from sugar cane gang Sirdars and sugar cane growers councillors for cane cutters, certification from the Social Welfare Department for the recipients of family assistance allowance, bank statement, declaration of rental income, declaration of income earned from other sources such as form backyard garages, informal businesses, or income from taxis registered in the names of taxi-permit holders.

A. Personal Information

A1. Student ID: _____ A2. Phone Contacts: _____

A3. Name of Applicant: _____
[Last Name] [First Name] [Middle Name]

A4. Address: _____

A5. Programme: _____ A6. Date Admission Offered: _____
(attach copy of offer letter)

A7. List any previous employment: _____

A8. Have you previously applied for University Scholarship or Loan: _____ [Answer Yes or No]

If yes, state total amount owed to date: _____

A9. If Scholarship/Loan was terminated, specify reason for termination: _____

A10. List any bond you are currently serving: _____

A11. List any Scholarship (current or past 3 years) held by other members of the family: _____

B. Educational Background

Secondary Qualification

Please attach certified copies of your Form 6 and Form 7 results.

Tertiary Qualification

Name of Institution: _____

Year: _____

Programme of study: _____

Please attach a copy of your results (transcript)

C. Family Information

Name	Age	Occupation	Employer	Income(Annual)	Previous Employer(s)
Father:					
Mother:					
Other family members:					
If Guardian:					
Name:					

If father/mother/guardian is a cane farmer, specify: Farm No: _____ Contract No: _____ Sector: _____

If father/mother/guardian is a non-cane farmer, specify: Nature of Employment: _____ Land Area: _____

If father/mother/guardian is a welfare recipient, specify: Book No: _____ Monthly allowance: _____

Evidence of income is to be provided. See Instruction to applicants (f) above.

D. Declaration

(Declaration in D1 is compulsory. Either D2 or D3 endorsement is required)

D1: Declaration by Father/Mother/Guardian: (Note that false declaration of information is an offence)

I _____ of the address: _____, being the father/mother/guardian of _____, solemnly and sincerely declare that the information provided above by the applicant is true and complete in all respects.

Signature

Date

Witness:

Declared before me after the above was explained to the said _____ in the _____ language and she/he appeared to fully understand it.

(The following can witness the declaration. Commissioner of Oath, Justice of Peace, District Officer, Head Teacher or Principal, Roko Tui, Turaga-ni-koro, Town Clerk, Mayor, Fiji Sugar Cane Growers Councillor)

Name: _____
Address: _____
Position: _____
Signature: _____

D2: Endorsement by Advisory Councillor or Roko Tui (Optional)

I _____ of the address: _____ being the
_____ for the _____ area certify that the
information provided by the applicant is true and complete in all respects.

Signature: _____ Date: _____ Official Stamp:

D3: Endorsement by District Officer (Optional)

I _____ being the district officer
for _____ confirm that the information provided by the
applicant is true and complete in all respects.

Signature: _____ Date: _____ Official Stamp:

Send your application to:
Student Academic Services
The University of Fiji
Private Mail Bag
Lautoka

Or hand-deliver to:
Student Academic Services
The University of Fiji
Queens Road, Saweni
Lautoka

Before 2.00pm on Friday
24 August 2018