



Umanand Prasad School of Medicine (UPSM)

Career Opportunity

ACADEMIC DEAN

Ref: UPSM 14/10

The University of Fiji is seeking an Academic Dean for its Umanand Prasad School of Medicine (UPSM). Established in 2008, and now in its third year, the UPSM has a total of 100 students in Years 1-3. Fourth year students will begin their clinical attachment at a Government Hospital on 31 January 2011.

The Academic Dean will be the administrative head of UPSM, and will be responsible directly to the Vice-Chancellor for the day-to-day management of UPSM. The Academic Dean is expected to provide leadership in the areas of medical education, research, and clinical service, and in mentoring, evaluating and counselling of staff and students at UPSM.

He or she will have prior experience in:

- the administration of, and involvement in a leadership role in, a medical school,
- working at, and coping with the problems inherent in a new medical school in a multicultural developing country,
- learner-centred education,
- instructional leadership,
- using information and educational technologies and their application in medical education.

In addition to the above requirements the successful applicant will have a MBBS degree and a relevant PhD or an equivalent postgraduate degree, and excellent interpersonal skills.

Applicants must provide a covering letter explaining their interest in the position and addressing the requirements, and a CV detailing their experience and achievements in teaching and research. Please provide the names and contacts of three academic referees and ensure that they send reports directly to the Registrar. Please also include in your covering letter your notice period along with your current and expected salary.

Information about The University of Fiji and UPSM may be viewed at www.unifiji.ac.fj. Details about the terms and conditions of service may be obtained from the Registrar, The University of Fiji, Private Mail Bag, Lautoka, Fiji; telephone +679 664 0600, or email titoi@unifiji.ac.fj.

Applications must be sent by email to the Manager Human Resources, Mr Nemani Maraiwai, email: nemanim@unifiji.ac.fj. The closing date of the application has been extended to **30 December 2010**.

The University reserves the right to make the appointment by invitation.